

**WOODLAND PARK MUNICIPAL COUNCIL
AGENDA FOR REGULAR MEETING OF
AUGUST 14, 2024**

1. In accordance with the Open Public Meeting Law, P.L.1975, chapter 231, notice requirements for this meeting have been set forth in the resolution adopted by the Municipal Council at its Reorganization Meeting of January 3, 2024 detailing the time and place, with notice given to the public by posting a copy thereof on the bulletin board in the Municipal Building, transmitting copies to the Herald News and The Record of Woodland Park.
2. **Flag salute and Prayer**
3. **Roll Call**
4. **Presentations:**
 - **In Recognition of the Hard Work and Success of the Woodland Park Summer Camp Staff:**
 - **Kelsey Marren, Director**
 - **Shannon Marren, Assistant Director**
 - **Andrea Cruz, Assistant Director**
5. **Public Hearing:**

OPEN: Motion to open the public session. Motion to open the public session by _____ Seconded by _____.

- **ROLL CALL:**

CLOSE: Motion to close the public session. Motion to close the public session by _____ Seconded by _____.

- **ROLL CALL:**
6. **Committee Reports:**
 - A. Administration & Finance – Councilwoman Gatti
 - B. Public Works – Councilman Chaabane
 - C. Public Safety – Councilman DeCesare
 - D. Health & Senior Services – Councilman Torres
 - E. Recreation, Community Relations & Veterans Affairs – Councilwoman Tiseo
 - F. Laws & Ordinances – Councilman Sica
7. **Borough Administrator’s Report:**
8. **Mayor’s Report:**
9. **Municipal Attorney’s Report:**
10. **Consent Agenda:**

All matters listed under the Consent Agenda are considered to be routine by the Council and will be enacted by one resolution. Any item may be removed from the Consent Agenda by the request of any member of this Governing Body, and if so removed, will be acted upon as a separate matter.

- A. **Resolution R24-192, a resolution to authorize a refund to Eliza Cruz of Woodland Park, for Summer Camp Registration in the amount of \$307.50.**
- B. **Resolution R24-193, a resolution to authorize a refund in the amount of \$2,554.84 for the overpayment of taxes to CoreLogic Centralized Refunds, P.O Box 9202 Coppell, TX 75019-9760 with reference to Block 85, Lot 1.02.**

- C. Resolution R24-194, a resolution to award a contract to Jen Electric, Inc., 631 Morris Avenue, Springfield, NJ 07081 a Morris County CO-OP Vendor under Contract #37 to perform Traffic Signal Maintenance & Repairs at Lackawanna and McBride Avenues in the amount not to exceed of \$65,907.32
- D. Resolution R24-195, a resolution to award a contract to TNS Construction, LLC located at 1294 Waterloo Rd, Stanhope, NJ for construction services for the Alfred H. Baumann Free Library construction project in the amount not to exceed of \$4,989,000.00.
- E. Resolution R24-196, a resolution, unconditionally accept the donation of (1) GMC top kick truck from Passaic County Commissioners.
- F. Resolution R24-197, a resolution based on the recommendation of Chief Paul Salomone, Jr., to approve the application of Francisco Vincenti, Jr. of Woodland Park, New Jersey to become a West Paterson Junior Volunteer Firefighter.
- G. Resolution R24-198, a resolution to request the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the Calendar Year 2024 in the sum of \$3,180.58.
- H. Resolution R24-199, a resolution to award a contract to Boswell Engineering located at 330 Phillips Avenue, P.O. Box 3152, South Hackensack, New Jersey for Engineering Services for a Borough-Wide Roadway Condition Evaluation in an amount not to exceed of \$19,500.00.
- I. Resolution R24-200, a resolution to approve the actions noted in the Consent Agenda, items A. through I., be and are hereby approved and the proper officers are directed to take necessary action on same.

MOTION: Motion to approve the Consent Agenda by _____, seconded by _____.

- **ROLL CALL:**

11. Collector/Treasurer Report:

CFO, Heather Barkenbush authorization for payment:

Authorize payment of the 08/15/2024 regular and miscellaneous payroll estimated at \$416,000.00 and the 8/30/2023 regular and miscellaneous payroll estimated at \$380,000.00.

MOTION: Motion to approve payroll by _____, seconded by _____.

- **ROLL CALL:**

Payment of bills from voucher list of 8/14/2024 totaling \$6,710,452.51.

MOTION: Motion to approve payment of bills by _____, seconded by _____.

- **ROLL CALL:**

12. Department Reports:

- 1. Summary of Court Matters July 2024
- 2. Fire Prevention Report for July 2024
- 3. Planning Board Meeting Minutes of January 8, 2024
- 4. Planning Board Resolution Docket No. 24-005
- 5. Summary Budget Status Report as of July 2024

MOTION: Motion to receive and file the Departmental Reports by _____, seconded by _____.

- **ALL IN FAVOR**

13. Old Business:

A. Public Hearing on the Adoption of Ordinance 24-13

OPEN: Motion to open the public hearing on ordinance 24-13 by _____
Seconded by _____.

- **ROLL CALL:**

CLOSE: Motion to close public hearing on ordinance 24-13 by _____ Seconded by
_____.

- **ROLL CALL:**

B. Resolution R24-201, A resolution to adopt ordinance 24-13 AN ORDINANCE AMENDING THE BOROUGH OF WOODLAND PARK'S CONSTRUCTION PERMIT FEES (AS PREVIOUSLY CODIFIED IN ORDINANCE NO. 04-12)

BE IT RESOLVED, by the Governing Body of the Borough of Woodland Park that Ordinance 24-13, is hereby adopted as having been approved on second and final reading, and the Municipal Clerk is hereby authorized and directed to publish said Ordinances according to law.

MOTION: Motion to adopt Ordinance 24-13 by _____, seconded by _____.

- **ROLL CALL:**

14. New Business:

A. Introduction to Ordinance 24-14

B. Resolution R24-202, A resolution to adopt ordinance 24-14 AN ORDINANCE TO AMEND CHAPTER VII TRAFFIC OF THE GENERAL CODE OF THE BOROUGH OF WOODLAND PARK, "PARKING PROHIBITED ON CERTAIN STREETS"

BE IT RESOLVED, by the Governing Body of the Borough of Woodland Park that Ordinance 24-14, heretofore introduced, does now pass on first reading and that the Municipal Clerk is hereby authorized and directed to publish said ordinance according to law.

MOTION: Motion to Introduce Ordinance 24-14 by _____, seconded by _____.

- **ROLL CALL:**

15. Adjournment:

**Sandra Olivola, RMC
Municipal Clerk**

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R24-192**

MOTIONED BY:
SECONDED BY:

**AUTHORIZE REFUND OF
SUMMER CAMP REGISTRATION**

WHEREAS, the Borough of Woodland Park Recreation Department processes registrations for the Summer Camp through Community Pass; and

WHEREAS, payments for registration are typically made using credit cards and e-check through the Community Pass website; and

WHEREAS, it is the policy of the Borough to issue refunds by check; and

WHEREAS, the Chief Financial Officer has certified the funds available in Account No. T-18-56-850-000-801.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodland Park that the Borough Treasurer is hereby authorized to refund Eliza Cruz for Summer Camp in the amount of \$307.50.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Torres				
DeCesare					Tiseo				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 14th day of August, 2024. Signed and sealed before me.

August 14, 2024

Sandra Olivola, Municipal Clerk

Dated

I, Heather Barkenbush, Certified Municipal Finance Officer for the Borough of Woodland Park do hereby confirm that there are sufficient funds available for this refund.

August 14, 2024

Heather Barkenbush, CMFO

Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R24-193**

MOTIONED BY:
SECONDED BY:

OVERPAYMENT OF TAXES

WHEREAS, the Mayor and Council of the Borough of Woodland Park, County of Passaic and State of New Jersey have been informed by the Tax Collector of the Borough of Woodland Park that an overpayment of taxes, in the amount of \$2,554.84 was made by CoreLogic Centralized Refunds with reference to, Block 85 Lot 1.02; and

WHEREAS, CoreLogic Centralized Refunds have requested, in writing, that this overpayment be returned to them; and

WHEREAS, the Tax Collector of the Borough of Woodland Park hereby requests a refund of said overpayment be made to CoreLogic Centralized Refunds;

NOW, THEREFORE, BE IT RESOLVED that the Tax Collector be and is hereby authorized to refund the total of \$2,554.84 for the overpayment of taxes to CoreLogic Centralized Refunds, P.O Box 9202 Coppell, TX 75019-9760 with reference to Block 85, Lot 1.02; and

BE IT FURTHER RESOLVED that the books and records of the Tax Collector will be adjusted accordingly.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Torres				
DeCesare					Tiseo				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular meeting held on the 14th of August, 2024. Signed and sealed before me.

August 14, 2024

Sandra Olivola, Municipal Clerk

Dated

I, Heather Barkenbush, Certified Municipal Finance Officer for the Borough of Woodland Park does hereby confirm that there will be sufficient funds available to cover the costs of this contract under line item 4-01-55-008-006-003

August 14, 2024

Heather Barkenbush, CMFO

Dated

I, Bernadette Lawler, Woodland Park's Tax & Water Collector, do hereby confirm that the information contained in this resolution is accurate and that I have requested authorization from the Woodland Park Mayor and Council to refund the stated overpayment.

August 14, 2024

Bernadette Lawler, Tax & Water Collector

Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R24-194**

MOTIONED BY:
SECONDED BY:

**CONTRACT AWARD FOR TRAFFIC SIGNAL MAINTENANCE & REPAIRS
FOR LACKAWANNA AND MCBRIDE AVENUES**

WHEREAS, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, desire to award a contract for signal upgrades, maintenance & repairs at Lackawanna and McBride Avenues in the Borough; and

WHEREAS, the Borough intends to award a contract to Jen Electric, Inc., 631 Morris Avenue, Springfield, NJ 07081 a Morris County Coopertive Pricing Council (MCCPC) Vendor, under contract #37 to perform Traffic Signal upgrades, maintenance & repairs at Lackawanna and McBride Avenues and has supplied a quotation in the amount of \$65,907.32.; and

WHEREAS, sufficient funds are available from Ordinance 11-20 under account number C-04-23-010-000-905;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey hereby award a contract to Jen Electric, Inc., 631 Morris Avenue, Springfield, NJ 07081 to perform Traffic Signal upgrades, maintenance & repairs at Lackawanna and McBride Avenues in an amount not to exceed of \$65,907.32.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Torres				
DeCesare					Tiseo				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 14th day of August, 2024. Signed and sealed before me.

August 14, 2024

Sandra Olivola, Municipal Clerk

Dated

I, Heather Barkenbush, Certified Municipal Finance Officer for the Borough of Woodland Park do hereby confirm that there are sufficient funds available for this refund.

August 14, 2024

Heather Barkenbush, CMFO

Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R24-195**

MOTIONED BY:

SECONDED BY:

**CONTRACT AWARD FOR CONSTRUCTION MANAGEMENT
FOR THE ALFRED BAUMANN LIBRARY CONSTRUCTION PROJECT**

WHEREAS, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey recognize the need to award a contract for a Construction Services for the Free Public Library of the Borough of Woodland Park [Alfred H. Baumann Free Public Library] additions and renovations construction project; and

WHEREAS, on March 1, 2023 by resolution R23-079, the Mayor and Council Awarded a contract to A&A Construction Management & Consultants, Inc. located at 6 Gardner Road, Fairfield, NJ for Construction Management for the Free Public Library of the Borough of Woodland Park [Alfred H. Baumann Free Public Library] Board of Trustees construction project in the amount not to exceed of \$256,249.00.

WHEREAS, pursuant to the provisions of N.J.S.A. 19:45A-20.5 et. seq., referred to as the New Jersey Pay to Play Law, A&A Construction Management & Consultants on behalf of the Free Public Library of the Borough of Woodland Park [Alfred H. Baumann Free Public Library] Board of Trustees, solicited proposals on June 30, 2024 for this service; and

WHEREAS, seven (7) proposals were received in response to that request; and

WHEREAS, bid proposals where opened by A&A Construction Management & Consultants, Inc. on July 25, 2024; and

WHEREAS, at the recommendation of A&A Construction Management & Consultants, Inc the Free Public Library of the Borough of Woodland Park [Alfred H. Baumann Free Public Library] Board of Trustees awarded a contract to TNS Construction, LLC located at 1294 Waterloo Rd, Stanhope, NJ in the amount of \$4,989,000.00 at their special meeting of August 14, 2024; and

WHEREAS, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, also desire to award a contract for construction services for the Free Public Library of the Borough of Woodland Park [Alfred H. Baumann Free Public Library] additions and renovations construction project; and

WHEREAS, on July 30, 2024, A&A Construction Management & Consultants, Inc. 6 Gardner Road, Fairfield, New Jersey, submitted a letter to the Borough of Woodland Park, confirming TNS Construction, LLC located at 1294 Waterloo Rd, Stanhope, NJ as the Lowest Responsible Bidder and recommends awarding a contract for construction services to TNS Construction, LLC to perform the Free Public Library of the Borough of Woodland Park [Alfred H. Baumann Free Public Library] additions and renovations in the amount not to exceed \$4,989,000.00; and

WHEREAS, sufficient funds are available from bond ordinance 22-04 under line item C-04-22-004-000-901;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey at the recommendation of the Free Public Library of the Borough of Woodland Park [Alfred H. Baumann Free Public Library] Board of Trustees hereby award a contract to TNS Construction, LLC located at 1294 Waterloo Rd, Stanhope, NJ for construction services for the Alfred H. Baumann Free Library construction project in the amount not to exceed of \$4,989,000.00.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Torres				
DeCesare					Tiseo				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 14th day of August, 2024. Signed and sealed before me.

August 14, 2024

Sandra Olivola, Municipal Clerk

Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R24-196**

MOTIONED BY:
SECONDED BY:

**GMC TOPKICK TRUCK ACCEPTANCE
FROM THE COUNTY OF PASSAIC**

WHEREAS, the Passaic County Commissioners have graciously offered to unconditionally, without cost, donate one (1) GMC TopKick Truck to the Borough of Woodland Park for use by the Borough employees; and

WHEREAS, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, desire to unconditionally accept the one (1) GMC TopKick Truck offered by the Passaic County Commissioners;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey do hereby unconditionally accept the donation of (1) GMC TopKick Truck from Passaic County Commissioners.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Torres				
DeCesare					Tiseo				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 14th day of August, 2024. Signed and sealed before me.

August 14, 2024

Sandra Olivola, Municipal Clerk

Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R24-197**

MOTIONED BY:

SECONDED BY:

ACCEPTANCE OF JUNIOR FIREFIGHTER APPLICATION

WHEREAS, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, are in receipt of an application from Francisco Vincenti, Jr. of Woodland Park, New Jersey is seeking approval to become a West Paterson Junior Volunteer Firefighter; and

WHEREAS, the above-named applicant agrees to comply with all of the rules and regulations of the West Paterson Fire Department and the Borough Ordinances pertaining to the West Paterson Fire Department;

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, based on the recommendation of Chief Paul Salomone, Jr., approves the application of Francisco Vincenti, Jr. of Woodland Park, New Jersey to become a West Paterson Junior Volunteer Firefighter.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Torres				
DeCesare					Tiseo				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 14th day of August, 2024. Signed and sealed before me.

August 14, 2024

Sandra Olivola, Municipal Clerk

Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R24-198**

MOTIONED BY:
SECONDED BY:

INSERTION OF AN ITEM OF REVENUE

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

WHEREAS, the Borough of Woodland Park has received notice of an award of \$3,180.58 from the National Opioids Trust Fund and wishes to amend its Calendar Year 2024 Budget to include this amount as a revenue.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the Calendar Year 2024 in the sum of \$3,180.58.

Which is now available as an item of revenue from:

- Miscellaneous Revenues:
 - Section F: Special Items of General Revenue Anticipated
 - With Prior Written Consent of Director of Local Government Services – Public and Private Revenues
- Offset with Appropriations:
 - National Opioids Trust Fund

BE IT FURTHER RESOLVED that the like sum of\$3,180.58

Be and the same is hereby appropriated under the caption of:

- General Appropriations:
 - (A) Operations Excluded from CAPS
- Public and Private Programs offset by Revenues:
 - National Opioids Trust Fund

BE IT FURTHER RESOLVED, that the CFO has forwarded an electronic copy of this resolution to the Director of Local Government Services for approval.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Torres				
DeCesare					Tiseo				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 14th day of August, 2024. Signed and sealed before me.

August 14, 2024

Sandra Olivola, Municipal Clerk Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R24-199**

MOTIONED BY:
SECONDED BY:

**CONTRACT AWARD FOR ENGINEERING SERVICES
BOROUGH-WIDE ROADWAY DONDITION EVALUATION**

WHEREAS, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, desire to award a contract for Engineering Services for a Borough-Wide Roadway Condition Evaluation; and

WHEREAS, Boswell Engineering located at 330 Phillips Avenue, P.O. Box 3152, South Hackensack, New Jersey has supplied a quotation in the amount of \$19,500.00 to provide such services; and

WHEREAS, sufficient funds are available from Bond Ordinance 23-10 under account number C-04-23-010-000-905;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey hereby award a contract to Boswell Engineering located at 330 Phillips Avenue, P.O. Box 3152, South Hackensack, New Jersey for Engineering Services for a Borough-Wide Roadway Condition Evaluation in an amount not to exceed of \$19,500.00.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Torres				
DeCesare					Tiseo				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 14th day of August, 2024. Signed and sealed before me.

August 14, 2024

Sandra Olivola, Municipal Clerk

Dated

I, Heather Barkenbush, Chief Municipal Finance Officer for the Borough of Woodland Park do hereby confirm that there are sufficient funds available for this award of contract.

August 14, 2024

Heather Barkenbush, CMFO

Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R24-200**

MOTIONED BY:
SECONDED BY:

APPROVAL OF CONSENT AGENDA

BE IT RESOLVED, by the Mayor and Council of the Borough of Woodland Park that the actions noted in the Consent Agenda, items A. through I., be and are hereby approved and the proper officers are directed to take necessary action on same.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Torres				
DeCesare					Tiseo				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 14th day of August, 2024. Signed and sealed before me.

August 14, 2024

Sandra Olivola, Municipal Clerk

Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R24-201**

MOTIONED BY:
SECONDED BY:

ADOPTION OF ORDINANCE 24-13

AN ORDINANCE AMENDING THE BOROUGH OF WOODLAND PARK'S CONSTRUCTION PERMIT FEES (AS PREVIOUSLY CODIFIED IN ORDINANCE NO. 04-12)

WHEREAS, the Borough of Woodland Park, County of Passaic, State of New Jersey, desires to adopt an ordinance entitled **AN ORDINANCE AMENDING THE BOROUGH OF WOODLAND PARK'S CONSTRUCTION PERMIT FEES (AS PREVIOUSLY CODIFIED IN ORDINANCE NO. 04-12)**; and

WHEREAS, notice of introduction and passage on first reading was published in the Herald News dated June 25, 2024 setting the date of July 24, 2024 or soon thereafter for the public hearing and consideration for final passage; and

WHEREAS, copies of the ordinance were posted on the Borough's official bulletin board and copies made available to all those desiring same; and

WHEREAS, in compliance with State Statute, a public hearing on the above referenced ordinance was conducted on July 24, 2024 at the regularly scheduled meeting of the Mayor and Council;

NOW, THEREFORE BE IT RESOLVED, that ordinance **AN ORDINANCE AMENDING THE BOROUGH OF WOODLAND PARK'S CONSTRUCTION PERMIT FEES (AS PREVIOUSLY CODIFIED IN ORDINANCE NO. 04-12)**; be and is hereby adopted as having been approved on second and final reading, and the Municipal Clerk is hereby authorized and directed to publish said Ordinances according to law.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Tiseo				
DeCesare					Torres				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 14th day of June, 2024. Signed and sealed before me.

August 14, 2024

Sandra Olivola, Municipal Clerk

Dated

**BOROUGH OF WOODLAND PARK
ORDINANCE NO. 24-13**

**AN ORDINANCE AMENDING THE BOROUGH OF WOODLAND PARK'S
CONSTRUCTION PERMIT FEES
(AS PREVIOUSLY CODIFIED IN ORDINANCE NO. 04-12)**

WHEREAS, the Mayor and Council (the "Governing Body") of the Borough of Woodland Park is authorized, consistent with its police power, to make, amend, repeal and enforce ordinances to regulate building, housing and construction permits, licenses and fees ("Construction Permit Fees"), and to enforce the Building and Fire Codes within the Borough, in order to serve the health, safety and general welfare of the public; and

WHEREAS, it is deemed necessary, reasonable and appropriate by the Governing Body to amend the Borough's Construction Permit Fees in accordance with the Uniform Construction Code Act, N.J.S.A. 52:27D-119 *et seq.* and the Uniform Construction Code, N.J.A.C. 5:23-1.1 *et seq.*, in order to reasonably cover and/or permit reimbursement to the Borough of annual municipal costs related to enforcement of the Building and Fire Codes and operation of the Engineering Department and Fire Department which administer those regulations;

NOW, THEREFORE, BE IT ORDAINED, by the Governing Body of the Borough of Woodland Park that Ordinance No. 04-12 which has, from time to time, previously been amended, shall be and hereby is further amended as follows, effective August 14, 2024:

Building Sub-Code Fees:

- (a) New building - \$.45 per cubic foot of building volume; minimum of \$90.00.
- (b) Addition - \$.50 per cubic foot of volume; minimum of \$90.00
- (c) Renovations, alterations, repairs - \$30.00 per thousand dollars (\$1,000.00) of estimated cost; minimum of \$90.00.
- (d) Pre-manufactured structure - \$30.00 per \$1,000.00 of estimated cost; \$90.00 minimum.
- (e) Demolition –
Principal building residential R-5 - \$200.00,
All other use groups - \$20.00 per \$1,000.00 of estimated cost; \$200.00 minimum.
- (f) Accessory structure – Residential - 200 sq. ft and over \$15.00 per 1,000 of estimated value (\$90.00); Commercial – 200 sq. ft. and over \$30.00 per 1,000 of estimated value (minimum \$200.00).
- (g) Underground storage tanks; abandonment or removal; residential or commercial - \$85.00 per tank
- (h) Fences – Residential - \$90.00 minimum or \$10.00 per 1,000 of estimated cost; Commercial - \$100.00 minimum of \$15.00 per \$1,000.00 of estimated cost
- (i) Sign installation - \$3.00 per sq. ft. of surface area; \$90.00 minimum
- (j) Swimming pools:
Inground - \$250.00 minimum or \$25.00 per 1,000.00 of estimated costs; Engineering review for inground pools - \$450.00 minimum.

In the event that the pool is not approved and the application must be resubmitted, the applicant shall be billed at the Municipal Engineer's hourly rate. Escrow shall be posted in the amount of \$500.00 for inspections.

Above ground - \$90.00 (minimum)

(k) Certificate of Occupancy:

1. Letter - \$25.00
2. Commercial/Industrial building - \$.04 per square foot; \$100.00 minimum
3. Single Family Dwelling - \$100.00 per unit; Two-Family Dwelling - \$100.00 per unit; Multi-Family Dwelling - \$100.00 per unit
4. New Construction; Residential - \$75.00
Addition R-5 - \$75.00
Addition R-2 - \$75.00 per unit
All other use groups - \$.04 per sq. ft.; \$85.00 minimum

(l) Retaining walls - Residential (not included with a site development application)

1. Walls 4' in height and over, up to 550 sq. ft. \$150.00
2. Walls 551 sq. ft. and over \$300.00
3. Engineering review for walls 4' in height and over \$450.00. In the event that the plan is not approved and must be resubmitted, the applicant will be charged at the Municipal Engineer's hourly rate.
4. All other use groups \$15.00 per 1,000 of estimated cost; \$100.00 minimum
5. Escrow shall be posted in the amount of \$500.00 for inspections

Zoning Permit Fees:

- (a) Driveways - new or repave - Residential - \$75.00;
Commercial - \$150.00
- (b) Sidewalks - Residential - \$75.00; Commercial - \$100.00
- (c) Accessory Structures - under 200' sq. ft.
Sheds, pergolas, gazebos:
Residential - \$75.00; Commercial - \$150.00
- (d) Fences - non UCC, new and replacements:
Residential - \$75.00; Commercial - \$150.00
- (e) Retaining walls - under 4':
Residential - \$75.00; Commercial - \$150.00
- (f) Garage Sales - \$10.00
- (g) Temporary Signs - \$50.00 (30-day approval)
- (h) Certificate of Resale or Rental:
Residential - Single Family - \$100.00
Two or More Family - \$100.00 per unit
Commercial/Industrial - \$.04 sq. ft.

Fire Sub-Code Fees:

- (a) Fireplace, woodburning stove, gas/oil fired appliance - \$90.00 minimum

- (b) Commercial extinguishing system and pre-engineered suppression system (not connected to plumbing system) – \$90.00 on Halen Recovery System - \$250.00
- (c) Fire suppression system(s):
 - 1. Fire service connection fee:
 - Up to 4" line - \$250.00
 - Over 4" line - \$350.00
 - 2. Fire pumps - \$250.00; GAM type - \$500.00
 - 3. Sprinklers – number of heads
 - a. 1 to 20 \$100.00
 - b. 21 to 50 \$150.00
 - c. 51 to 200 \$500.00
 - d. 201 to 400 \$750.00
 - e. 401 to 1,000 \$1,000.00
 - f. Over 1,000 \$1,250.00
 - g. Each 25 over 1,000 \$25.00
 - 4. Standpipe - \$250.00 per riser
 - 5. Fuel tank installation - Residential: \$90.00 per tank;
Commercial:
 - 1 to 1,000 gallons - \$150.00 per tank
 - Over 1,000 gallons - \$250.00
 - 6. Residential heating equipment (not connected to plumbing system) - \$50.00 per appliance; \$50.00 minimum
 - 7. Residential/Commercial Fire Alarm System – \$90.00 per detector up to 20 detectors plus \$3.00 per additional detector over 20
 - 8. Residential/Commercial exit/emergency lighting – \$90.00 for up to 12 lights plus \$5.00 for each additional light over 12
 - 9. Dry Pipe Alarm Valves - \$250.00 (each)
 - 10. Pre-Action Valves - \$250.00 (each)
 - 11. Residential Heating Equipment (not connected to the plumbing system) \$90.00 per appliance (\$90.00 minimum)
 - 12. Fireplace venting/chimney liners – \$90.00
 - 13. Fee for an incinerator shall be - \$1,200.00
 - 14. Fee for a crematorium shall be - \$1,200.00
 - 15. Other devices shall be - \$200.00
 - 16. Smoke Control Systems - \$200.00
 - 17. Kitchen Hood System - \$250.00

Plumbing Sub-Code Fees:

- (a) Minimum Permit Fee - \$90.00
- (b) Water closet - \$25.00
- (c) Urinal/Bidet - \$25.00
- (d) Bath tub - \$25.00
- (e) Lavatory sink - \$25.00

- (f) Shower stall - \$25.00
- (g) Floor drain/floor sink - \$25.00
- (h) Dishwasher – Residential: \$25.00; Commercial - \$100.00
- (i) Drinking fountain - \$25.00
- (j) Washing machine - \$25.00
- (k) Water service connection - \$100.00
- (l) Sanitary sewer connection - \$100.00
- (m) Storm drain - \$100.00
- (n) Sewer ejector pumps - Residential - \$75.00; Commercial - \$150.00
- (o) Hose Bibb - \$25.00
- (p) Condensate line/Clearwater waste - \$25.00
- (q) Dryer - \$25.00
- (r) Future DWV stacks and/or each future fixture - \$25.00
- (s) Gas fuel piping - \$35.00 (minimum); \$20.00 per each appliance
- (t) Water heater – Residential - \$75.00; Commercial - \$150.00
- (u) Hot water boiler - Residential - \$75.00 Commercial - \$150.00
- (v) Steam boiler - Residential - \$75.00; Commercial - \$150.00
- (w) Interceptor/separator - \$200.00
- (x) Grease trap - \$150.00; Grease trap external - \$250.00
- (y) Water cooled A/C or refrigeration unit - \$100.00
- (z) *Back flow preventer - \$75.00
 1½" or larger with test ports - \$150.00
 [*Back flow preventers with test ports shall be tested annually]
- (AA) Sump Pump - \$75.00
- (BB) Pool heaters - \$75.00
- (CC) For cross-connections and backflow preventers subject to annual inspections and testing fee - \$100.00 per device
- (DD) Roof drains - \$25.00 each
- (EE) Septic System pumps - \$150.00

Elevator Sub-Code Fees:

Elevator sub-code fees shall be the same as set forth in N.J.A.C. 5:23-12.6.

Fees for Permits and Other Certificates:

1. For cross connections and backflow preventers that are subject to testing, requiring re-inspection every 3 months the fee shall be \$25.00 for each device 2" or less and \$40.00 for each device over 2".
2. The fee for an application for a variation in accordance with N.J.A.C. 5:23-2.10 shall be - \$30.00
3. The fee for an annual permit shall be as follows:
 One to 25 workers, including foreman, \$667.00 per worker; each additional worker over 25, \$232.00 per each additional worker over 25.

Electric Fees:

- (a) Electrical Fixtures and Devices:
 From 1 to 25 receptacles, fixtures or switches - \$90.00 (minimum), and

Increments of 25 additional items - \$35.00, includes micro-inverters and rapid shutdown.

For purposes of computing this fee, the term "receptacles", "fixtures" or "switches" shall include:

lighting outlets	smoke detectors	heat conductors
fluorescent fixtures	pool bonding	intercom devices
burglar alarm devices	thermostats	telephone outlets
CRT outlets	light standards	telephone outlets

(b) Motors:

Greater than 1HP or less than or equal to 10HP - \$50.00

Greater than 10HP or less than or equal to 50 HP - \$100.00

Greater than 50 HP or less than or equal to 100 HP - \$200.00

Greater than 100 HP - \$650.00

(c) Electrical Devices: Includes transformers and generators -

Greater than 1 KW or less than or equal to 10 KW - \$75.00

Great than 10 KW or less than or equal to 45 KW - \$125.00

Greater than 45 KW or less than or equal to 112.5 KW -

\$250.00

Greater than 112.5 KW - \$1,000.00

(d) Service Equipment: Includes service panel, service entry and sub panels:

Greater than 0 AMP less than or equal to 100 AMP - \$100.00

Greater than 100 AMP less than or equal to 200 AMP - \$150.00

Greater than 200 AMP less than or equal to 500 AMP - \$250.00

Greater than 500 AMP less than or equal to 1000 AMP - \$500.00

Greater than 1000 AMP - \$1,000.00

Each additional meter socket - \$150.00

(e) HID Fixtures – 10 or less \$90.00; each additional fixture - \$30.00

Pool (above ground) – \$90.00

Pool (inground) - \$250.00

Annual Pool Bonding Certificate - \$150.00

(f) Solar Panels – Residential: \$75.00 per 5KW; Commercial: \$100.00 per 5KW;

minimum fee: \$90.00

Lead Hazard Sub-Code fees:

The Lead Hazard sub-code fee shall be in accordance with N.J.A.C. 5:23-4.20.

Asbestos Sub-Code fees:

The Asbestos sub-code fee shall be in accordance with N.J.A.C. 5:23-81 and N.J.A.C. 5:23-8.9.

Any applicant who has obtained requisite final site plan approval from the appropriate local agency prior to the effective date of this ordinance (December 31, 2004), and who may or will become obligated to pay the fees set forth in this Ordinance, shall be entitled to make pre-payment of the land use fees set forth in this ordinance in the amounts in effect prior to the effective date of this Ordinance. Any pre-payment of fees as permitted by this Ordinance shall, however, be conditioned upon the applicant's full waiver of a refund of any fees paid, even in the event the

applicant does not ultimately incur some or all of the construction permits and/or licenses applied and paid for.

Those fees set forth in Ordinance No. 95-6 and Ordinance No. 04-12 with respect to which no amendment or deletion is specified herein or elsewhere, shall remain in full force and effect and not be affected by this Ordinance amending the Borough's Construction Permit Fees.

Attest:

Approve:

Sandra Olivola, Municipal Clerk

Tracy Kallert, Mayor

Introduced:

Adopted:

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R24-202**

**MOTIONED BY:
SECONDED BY:**

INTRODUCTION TO ORDINANCE 24-14

**AN ORDINANCE TO AMEND CHAPTER VII TRAFFIC OF THE
GENERAL CODE OF THE BOROUGH OF WOODLAND PARK,
“PARKING PROHIBITED ON CERTAIN STREETS”**

heretofore introduced, does now pass on first reading, and that said ordinance be further considered for final passage at a meeting to be held on the 4th day of September, 2024, at 7:00 P.M., or as soon thereafter as the matter can be reached, at the regular meeting place of the Municipal Council and that at such time and place all persons interested be given an opportunity to be heard concerning said ordinance, and that the Municipal Clerk is hereby authorized and directed to publish said ordinance according to law with a notice of its introduction and passage on first reading and of the time and place when and where said ordinance will be further considered for final passage.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Tiseo				
DeCesare					Torres				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 14th day of August, 2024. Signed and sealed before me.

August 14, 2024

Sandra Olivola, Municipal Clerk

Dated

**BOROUGH OF WOODLAND PARK
ORDINANCE NO. 24-14**

**AN ORDINANCE TO AMEND CHAPTER VII TRAFFIC OF THE
GENERAL CODE OF THE BOROUGH OF WOODLAND PARK,
“PARKING PROHIBITED ON CERTAIN STREETS”**

WHEREAS, the Borough has in effect Chapter VII “Traffic” and to Amend Ordinance No. 21-04.

WHEREAS, the Mayor and Borough Council desire to amend Section 7-7.7 “Parking Prohibited at All Times on Certain Streets” to include but not be limited to: Taft Avenue, Jackson Avenue, Woodrow Avenue, Bush Avenue, Salomone Avenue, Chestnut Grove, Rockland Avenue, and Garden Avenue, - where parking shall now be prohibited; and

WHEREAS, the Mayor and Borough Council have determined that the adoption of such an amendment to the Ordinance will promote the public health and safety of the residents of the Borough;

NOW THEREFORE BE IT ORDAINED, by the Mayor and Borough Council of the Borough of Woodland Park, in the County of Passaic and the State of New Jersey, that Chapter VII Traffic of the General Code of the Borough of Woodland Park shall be amended as follows:

1. Section 7-7.7 entitled “Parking Prohibited at All Times on Certain Streets” shall be amended to include the following: “No person shall park a vehicle at any time upon any streets or parts thereof described.”

<i>Name of Street</i>	<i>Side</i>	<i>Location</i>
Taft Avenue & Maple Avenue “Dead End”	Both	A prohibition on parking shall be applied to the area that is known as the: “dead end”, which is the ending point of Taft Avenue and beyond its intersection with Maple Avenue. This is also the entrance and exit area for the “Taft Avenue Walking Bridge”, which also transverses over U.S. Interstate Route 80. As such, parking shall be prohibited within this area.
Taft Avenue & Maple Avenue	Four Corners	A prohibition on parking shall be applied to the four corners of the intersection of Taft Avenue and Maple Avenue, wherein, no parking shall be allowed within 25 feet of the intersection of the designated streets. This prohibition shall include but not be limited to the installation of signage and yellow painting on the curbs at the intersections, so that it will be known that parking is prohibited in these designated areas.
Taft Avenue & Jackson Avenue	Four Corners	A prohibition on parking shall be applied to the four corners of the intersection of Taft Avenue and Jackson Avenue, wherein, no parking shall be allowed within 25 feet of the intersection of the designated streets. This prohibition shall include but not be limited to the installation of signage and yellow painting on the curbs at the intersections, so that it will be known that parking is prohibited in these designated areas.
Woodrow Avenue & Jackson Avenue	Four Corners	A prohibition on parking shall be applied to the four corners of the intersection of Woodrow Avenue and Jackson Avenue,

		wherein, no parking shall be allowed within 25 feet of the intersection of the designated streets. This prohibition shall include but not be limited to the installation of signage and yellow painting on the curbs at the intersections, so that it will be known that parking is prohibited in these designated areas.
Taft Avenue & Bush Avenue	Four Corners	A prohibition on parking shall be applied to the four corners of the intersection of Taft Avenue and Bush Avenue, wherein, no parking shall be allowed within 25 feet of the intersection of the designated streets. This prohibition shall include but not be limited to the installation of signage and yellow painting on the curbs at the intersections, so that it will be known that parking is prohibited in these designated areas.
Bush Avenue & Woodrow Avenue	Four Corners	A prohibition on parking shall be applied to the four corners of the intersection of Bush Avenue and Woodrow Avenue, wherein, no parking shall be allowed within 25 feet of the intersection of the designated streets. This prohibition shall include but not be limited to the installation of signage and yellow painting on the curbs at the intersections, so that it will be known that parking is prohibited in these designated areas.
Salomone Avenue & Woodrow Avenue	Four Corners	A prohibition on parking shall be applied to the four corners of the intersection of Salomone Avenue and Woodrow Avenue, wherein, no parking shall be allowed within 25 feet of the intersection of the designated streets. This prohibition shall include but not be limited to the installation of signage and yellow painting on the curbs at the intersections, so that it will be known that parking is prohibited in these designated areas.
Salamone Avenue & Taft Avenue	Four Corners	A prohibition on parking shall be applied to the four corners of the intersection of Salamone Avenue and Taft Avenue, wherein, no parking shall be allowed within 25 feet of the intersection of the designated streets. This prohibition shall include but not be limited to the installation of signage and yellow painting on the curbs at the intersections, so that it will be known that parking is prohibited in these designated areas.
Maple Avenue & Woodrow Avenue	Four Corners	A prohibition on parking shall be applied to the four corners of the intersection of Maple Avenue and Woodrow Avenue, wherein, no parking shall be allowed within 25 feet of the intersection of the designated streets. This prohibition shall include but not be limited to the installation of signage and yellow painting

		on the curbs at the intersections, so that it will be known that parking is prohibited in these designated areas.
Maple Avenue & Chestnut Grove	Four Corners	A prohibition on parking shall be applied to the four corners of the intersection of Maple Avenue and Chestnut Grove, wherein, no parking shall be allowed within 25 feet of the intersection of the designated streets. This prohibition shall include but not be limited to the installation of signage and yellow painting on the curbs at the intersections, so that it will be known that parking is prohibited in these designated areas.
Woodrow Avenue & Rockland Avenue	Four Corners	Parking shall be prohibited at the four corners of the intersection of Woodrow Avenue and Rockland Avenue, wherein no parking shall be allowed within 25 feet of the designated corners of the said streets. In addition, parking will be prohibited at the southerly curb line adjacent to both ends of the driveway belonging to 93 Woodrow Avenue.
Garden Avenue & Taft Avenue		A yellow painted line should be added to a point of 137 feet from the intersection of Garden Avenue and Woodrow Avenue, extending to the point of 213.5 feet from the same intersection, not to include the 20-foot section of driveway in between these cited areas, which shall be marked with yellow paint to prohibit parking along the painted line.

2. If any section, subsection, paragraph, sentence or any other part of this Ordinance is adjudged unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remainder of this Ordinance.
3. All ordinances or parts of ordinances which are inconsistent with the provisions of this Ordinance are hereby repealed to the extent of such inconsistency, and the consistent portions of this Ordinance shall remain valid.
4. Additionally, all penalties for violations of this Ordinance shall be consistent with existing penalties that have been adopted by the Borough of Woodland Park through all of its other Ordinances as codified in §7-7.7, and the Borough's adoption of the penalties provided in N.J.S.A. 39:1-1, et. seq.
5. This Ordinance shall take effect upon passage and publication as required by law, and a certified copy of this Ordinance shall be transmitted to the Commissioner of Transportation within thirty (30) days of its adoption.

Attest:

Approved:

Sandra Olivola, Municipal Clerk

Tracy Kallert, Mayor

Introduced:

Adopted: