

**WOODLAND PARK MUNICIPAL COUNCIL  
AGENDA FOR REGULAR MEETING OF  
JUNE 19, 2024**

1. In accordance with the Open Public Meeting Law, P.L.1975, chapter 231, notice requirements for this meeting have been set forth in the resolution adopted by the Municipal Council at its Reorganization Meeting of January 3, 2024 detailing the time and place, with notice given to the public by posting a copy thereof on the bulletin board in the Municipal Building, transmitting copies to the Herald News and The Record of Woodland Park.
2. **Flag salute and Prayer**
3. **Roll Call**
4. **Presentation:**
  - **Joseph Carioti III to present a Donation to the West Paterson First Aid Squad, West Paterson Fire Department and the Woodland Park Department of Recreation**
  - **Recognition of the Passaic Valley High School Valedictorian Yastika Singh and Salutatorian Ava Mania**
  - **Sean Morrison to Present a Gift to the Mayor and Council**
  - **Proclamation in Recognition Chief of Police John Uzzalino on His Retirement**
5. **Public Hearing:**

**OPEN:** Motion to open the public session. Motion to open the public session by \_\_\_\_\_ Seconded by \_\_\_\_\_.

- **ROLL CALL:**

**CLOSE:** Motion to close the public session. Motion to close the public session by \_\_\_\_\_ Seconded by \_\_\_\_\_.

- **ROLL CALL:**
6. **Committee Reports:**
  - A. Administration & Finance – Councilwoman Gatti
  - B. Public Works – Councilman Chaabane
  - C. Public Safety – Councilman DeCesare
  - D. Health & Senior Services – Councilman Ron Arnau
  - A. Recreation, Community Relations & Veterans Affairs – Councilwoman Tiseo
  - B. Laws & Ordinances – Councilman Sica
7. **Borough Administrator’s Report:**
  - Adam Nemeth to present on the new Woodland Park App
8. **Mayor’s Report:**
9. **Municipal Attorney’s Report:**
10. **Consent Agenda:**

All matters listed under the Consent Agenda are considered to be routine by the Council and will be enacted by one resolution. Any item may be removed from the Consent Agenda by the request of any member of this Governing Body, and if so removed, will be acted upon as a separate matter.

- A. Resolution R24-161, a resolution to approve the renewals for Plenary Retail Consumption and Plenary Retail Distribution licenses listed in the resolution for the Borough of Woodland Park for the 2024-2025 licensing season.
- B. Resolution R24-162, a resolution to authorize the sale of the surplus property as indicated in the resolution the online auction website entitled Municibid.com.
- C. Resolution R24-163, a resolution to request the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the Calendar Year 2024 in the sum of \$490,000.
- D. Resolution R24-164, a resolution to request the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the Calendar Year 2024 in the sum of \$8,277,00.
- E. Resolution R24-165, a resolution to request the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the Calendar Year 2024 in the sum of \$29,756.58.
- F. Resolution R24-166, a resolution to award a contract to Northeast Roof Maintenance, Inc., 649 Catherine Street, Perth Amboy, NJ 08861 in an amount not to exceed of \$161,000.00.
- G. Resolution R24-167, a resolution to authorize the Borough Administrator to solicit bids for the Alfred H. Baumann Free Library renovation project.
- H. Resolution R24-168, a resolution to authorize the purchase of a plow under New Jersey State Contract Glen Hill Parts and Plows #T0085-88271 from Tony Sanchez Ltd., 1685 Rt. 46 West, Ledgewood, NJ 07852 for a total amount of \$12,882.77.
- I. Resolution R24-169, a resolution to authorize at the request of the Borough's Code Enforcement Officer who has identified a residential property (171 Jackson Avenue), which are in violation of Borough Ordinance 90-1.
- J. Resolution R24-170, a resolution to approve the award of contract to Boswell Engineering located at 330 Phillips Avenue, P.O. Box 3152, South Hackensack, New Jersey to prepare the updated Stormwater Pollution Prevention Plan to comply with stormwater regulations and the New Jersey Pollution Discharge Elimination System Tier A Municipal Stormwater General permit in the amount not to exceed of \$6,000.00.
- K. Resolution R24-171, a resolution to approve at the recommendation of the Mayor and Borough Administrator to adopt the Employee Handbook and that the Employee Handbook be distributed to all future Summer Camp staff/employees of the Borough.
- L. Resolution R24-172, a resolution to authorize the retirement of the Chief of Police John Uzzalino and placing him on terminal leave pursuant to all the conditions as listed in the resolution.
- M. Resolution R24-173, a resolution to approve at the recommendation of Mayor Kallert and Administrator Sam Yodice Jr. the appointment of Giuseppina Sardina as Secretary to the Mayor and Borough Administrator effective on or about July 8, 2024.
- N. Resolution R24-174, a resolution to approve the actions noted in the Consent Agenda, items A. through N., be and are hereby approved and the proper officers are directed to take necessary action on same.

**MOTION:** Motion to approve the Consent Agenda by \_\_\_\_\_, seconded by \_\_\_\_\_.

- ROLL CALL:

**11. Collector/Treasurer Report:**

CFO, Heather Barkenbush authorization for payment:

Authorize payment of the 06/28/2024 regular and miscellaneous payroll estimated at \$390,000.00.

**MOTION:** Motion to approve payroll by \_\_\_\_\_, seconded by\_\_\_\_\_.

- **ROLL CALL:**

Payment of bills from voucher list of 6/13/2024 totaling \$2,953,680.41.

**MOTION:** Motion to approve payment of bills by \_\_\_\_\_, seconded by\_\_\_\_\_.

- **ROLL CALL:**

**12. Department Reports:**

1. Summary Budget Status Report as of June 2024

**MOTION:** Motion to receive and file Departmental Reports by \_\_\_\_\_, seconded by\_\_\_\_\_.

- **ALL IN FAVOR**

**13. Old Business:**

**14. New Business:**

- A. Introduction to Ordinance 24-12

- B. Resolution R24-175, A resolution to introduce ordinance 24-12 AN ORDINANCE TO AMEND ORDINANCE 24-01 SALARIES

**BE IT RESOLVED**, by the Governing Body of the Borough of Woodland Park that Ordinance 24-12, heretofore introduced, does now pass on first reading and that the Municipal Clerk is hereby authorized and directed to publish said ordinance according to law.

**MOTION:** Motion to Introduce Bond Ordinance 24-12 by \_\_\_\_\_, seconded by\_\_\_\_\_.

- **ROLL CALL:**

**A. Adjournment:**

**Sandra Olivola, RMC  
Municipal Clerk**

**BOROUGH OF WOODLAND PARK  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION R24-161**

**MOTIONED BY:**  
**SECONDED BY:**

**RENEWAL OF LIQUOR LICENSES**

**WHEREAS**, renewals for Plenary Retail Consumption and Plenary Retail Distribution licenses for the Borough of Woodland Park for the 2024-2025 licensing season have been filed; and

**WHEREAS**, all requirements applicable thereto have been properly made and are in order; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Woodland Park, County of Passaic and State of New Jersey that the Plenary Retail Consumption and Plenary Retail Distribution licenses set forth as follows be hereby renewed for the 2024-2025 licensing season effective July 1, 2024:

|                                     |                 |
|-------------------------------------|-----------------|
| Naxos Estiatorio                    | 1616-33-008-007 |
| Luigi Piedra Single Member LLC      | 1616-33-014-014 |
| JJ&L West Limited Liability Company | 1616-33-001-005 |
| Bask 46 LLC                         | 1616-33-012-012 |
| SS Bask Inc.                        | 1616-33-017-006 |
| Great Notch Inn, Inc.               | 1616-33-006-005 |
| Union Taverne, LLC                  | 1616-33-007-013 |
| West Paterson Liquor, LLC           | 1616-44-016-006 |

**NOW THEREFORE BE IT RESOLVED**, that the Municipal Clerk be and is hereby authorized to issue the appropriate license certificates to the respective licensees as approved by this resolution.

Record of Mayor and Council Vote on Passage

|          | AYE | NAY | Abstain | Absent |               | AYE | NAY | Abstain | Absent |
|----------|-----|-----|---------|--------|---------------|-----|-----|---------|--------|
| Arnau    |     |     |         |        | Sica          |     |     |         |        |
| Chaabane |     |     |         |        | Tiseo         |     |     |         |        |
| DeCesare |     |     |         |        | Mayor Kallert |     |     |         |        |
| Gatti    |     |     |         |        |               |     |     |         |        |

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 19<sup>th</sup> day of June, 2024. Signed and sealed before me.

June 19, 2024

\_\_\_\_\_  
Sandra Olivola, Municipal Clerk

\_\_\_\_\_  
Dated

**BOROUGH OF WOODLAND PARK  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION R24-162**

**MOTIONED BY:**  
**SECONDED BY:**

**RESOLUTION OF THE BOROUGH OF WOODLAND PARK AUTHORIZING THE SALE OF  
PROPERTY NO LONGER NEEDED FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE**

**WHEREAS**, Borough of Woodland Park has determined that the property described and incorporated herein is no longer needed for public use; and

**WHEREAS**, the Borough of Woodland Park intends to utilize the online auction services of Municibid located at [municibid.com/nj/njinfo](http://municibid.com/nj/njinfo); and

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey hereby authorize the sale of the surplus property as indicated below on the online auction website entitled [Municibid.com](http://Municibid.com).

|   |
|---|
| Three (3) Firestone – Firehawk – P225/60R18 99W |
| Six (6) GoodYear – Wrngler SR-A –P245/70R17     |

**NOW THEREFORE BE IT RESOLVED**, the terms and conditions of the agreement entered into between Municibid and the Borough of Woodland Park are available at [Municibid.com](http://Municibid.com) and in the Borough of Woodland Park Municipal Clerk’s office.

Record of Mayor and Council Vote on Passage

|          | AYE | NAY | Abstain | Absent |               | AYE | NAY | Abstain | Absent |
|----------|-----|-----|---------|--------|---------------|-----|-----|---------|--------|
| Arnau    |     |     |         |        | Sica          |     |     |         |        |
| Chaabane |     |     |         |        | Tiseo         |     |     |         |        |
| DeCesare |     |     |         |        | Mayor Kallert |     |     |         |        |
| Gatti    |     |     |         |        |               |     |     |         |        |

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 19<sup>th</sup> day of June 19, 2024. Signed and sealed before me.

June 19, 2024

\_\_\_\_\_  
Sandra Olivola, Municipal Clerk

\_\_\_\_\_  
Dated

**BOROUGH OF WOODLAND PARK  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION R24-163**

**MOTIONED BY:**  
**SECONDED BY:**

**INSERTION OF AN ITEM OF REVENUE**

**WHEREAS**, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

**WHEREAS**, said Director may also approve the insertion of an item of appropriation for an equal amount, and

**WHEREAS**, the Borough of Woodland Park has received notice of an award of \$490.34 from the State of New Jersey, Division of Criminal Justice and wishes to amend its Calendar Year 2024 Budget to include this amount as revenue.

**NOW, THEREFORE, BE IT RESOLVED** that the Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the Calendar Year 2024 in the sum of \$490.34.

Which is now available as an item of revenue from:

- Miscellaneous Revenues:
  - Section F: Special Items of General Revenue Anticipated
  - With Prior Written Consent of Director of Local Government Services – Public and Private Revenues
  - Offset with Appropriations:
    - State of New Jersey,
    - Municipal Court – Alcohol Education, Rehabilitation & Enforcement Fund

**BE IT FURTHER RESOLVED** that the like sum of .....\$490.34.

Be and the same is hereby appropriated under the caption of:

- General Appropriations:
  - Operations Excluded from CAPS
  - Public and Private Programs offset by Revenues:
    - State of New Jersey,
    - Municipal Court – Alcohol Education, Rehabilitation & Enforcement Fund

**BE IT FURTHER RESOLVED**, that the Borough CFO forward two certified copies of this resolution to the Director of Local Government Services for approval.

Record of Mayor and Council Vote on Passage

|          | AYE | NAY | Abstain | Absent |               | AYE | NAY | Abstain | Absent |
|----------|-----|-----|---------|--------|---------------|-----|-----|---------|--------|
| Arnau    |     |     |         |        | Sica          |     |     |         |        |
| Chaabane |     |     |         |        | Tiseo         |     |     |         |        |
| DeCesare |     |     |         |        | Mayor Kallert |     |     |         |        |
| Gatti    |     |     |         |        |               |     |     |         |        |

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 19<sup>th</sup> day of June, 2024. Signed and sealed before me.

June 19, 2024

Sandra Olivola, Municipal Clerk

Dated

**BOROUGH OF WOODLAND PARK  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION R24-164**

**MOTIONED BY:**  
**SECONDED BY:**

**INSERTION OF AN ITEM OF REVENUE**

**WHEREAS**, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

**WHEREAS**, said Director may also approve the insertion of an item of appropriation for an equal amount, and

**WHEREAS**, the Borough of Woodland Park has received notice of an award of \$8,277.00 from the County of Passaic and wishes to amend its Calendar Year 2024 Budget to include this amount as revenue.

**NOW, THEREFORE, BE IT RESOLVED** that the Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the Calendar Year 2024 in the sum of \$8,277.00.

Which is now available as an item of revenue from:

Miscellaneous Revenues:  
Section F: Special Items of General Revenue Anticipated  
With Prior Written Consent of Director of Local  
Government Services – Public and Private Revenues  
Offset with Appropriations:  
Passaic County  
2024-2025 GCADA Grant

**BE IT FURTHER RESOLVED** that the like sum of .....\$8,277.00  
Be and the same is hereby appropriated under the caption of:

General Appropriations:  
Operations Excluded from CAPS  
Public and Private Programs offset by Revenues:  
Passaic County  
2024-2025 GCADA Grant

**BE IT FURTHER RESOLVED**, that the CFO forward two certified copies of this resolution to the Director of Local Government Services for approval.

Record of Mayor and Council Vote on Passage

|          | AYE | NAY | Abstain | Absent |               | AYE | NAY | Abstain | Absent |
|----------|-----|-----|---------|--------|---------------|-----|-----|---------|--------|
| Arnau    |     |     |         |        | Sica          |     |     |         |        |
| Chaabane |     |     |         |        | Tiseo         |     |     |         |        |
| DeCesare |     |     |         |        | Mayor Kallert |     |     |         |        |
| Gatti    |     |     |         |        |               |     |     |         |        |

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 19<sup>th</sup> day of June, 2024. Signed and sealed before me.

June 19, 2024

\_\_\_\_\_  
Sandra Olivola, Municipal Clerk

\_\_\_\_\_  
Dated

**BOROUGH OF WOODLAND PARK  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION R24-165**

**MOTIONED BY:**  
**SECONDED BY:**

**INSERTION OF AN ITEM OF REVENUE**

**WHEREAS**, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

**WHEREAS**, said Director may also approve the insertion of an item of appropriation for an equal amount, and

**WHEREAS**, the Borough of Woodland Park has received notice of an award of \$29,756.58 from the State of New Jersey Solid Waste Administration and wishes to amend its Calendar Year 2024 Budget to include this amount as revenue.

**NOW, THEREFORE, BE IT RESOLVED** that the Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the Calendar Year 2024 in the sum of \$29,756.58.

Which is now available as an item of revenue from:

- Miscellaneous Revenues:
  - Section F: Special Items of General Revenue Anticipated
  - With Prior Written Consent of Director of Local Government Services – Public and Private Revenues
- Offset with Appropriations:
  - State of New Jersey Solid Waste Administration
  - 2024 Clean Communities

**BE IT FURTHER RESOLVED** that the like sum of .....\$29,756.58

Be and the same is hereby appropriated under the caption of:

- General Appropriations:
  - Operations Excluded from CAPS
- Public and Private Programs offset by Revenues:
  - State of New Jersey Solid Waste Administration
  - 2024 Clean Communities

**BE IT FURTHER RESOLVED**, that the CFO forward two certified copies of this resolution to the Director of Local Government Services for approval.

Record of Mayor and Council Vote on Passage

|          | AYE | NAY | Abstain | Absent |               | AYE | NAY | Abstain | Absent |
|----------|-----|-----|---------|--------|---------------|-----|-----|---------|--------|
| Arnau    |     |     |         |        | Sica          |     |     |         |        |
| Chaabane |     |     |         |        | Tiseo         |     |     |         |        |
| DeCesare |     |     |         |        | Mayor Kallert |     |     |         |        |
| Gatti    |     |     |         |        |               |     |     |         |        |

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 19<sup>th</sup> day of June, 2024. Signed and sealed before me.

June 19, 2024

Sandra Olivola, Municipal Clerk

Dated

**BOROUGH OF WOODLAND PARK  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION R24-166**

**MOTIONED BY:  
SECONDED BY:**

**AWARD OF CONTRACT  
DPW BUILDING ROOF REPLACEMENT**

**WHEREAS**, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, have the need to award a contract for the Department of Public Works Roof Replacement; and

**WHEREAS**, a bid document was prepared to solicit bids for this service; and

**WHEREAS**, the bid was designed that an award would be made to the lowest responsive/responsible bidder; and

**WHEREAS**, this project will be funded by under Capital Ordinance 24-08 under line item C-04-23-2010-000-901; and

**WHEREAS**, this bid was advertised on February 12, 2024 in the Herald News in compliance with the New Jersey State Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.); and

**WHEREAS**, on March 7, 2024 at 11:00 a.m., eight (8) bids were received as follows:

|                                  |              |
|----------------------------------|--------------|
| Northeast Roof Maintenance, Inc. | \$161,000.00 |
| Frank Cyrwus, Inc.               | \$179,000.00 |
| G.C. Dynatech Construction       | \$192,175.00 |
| Mak Group, LLC                   | \$194,758.00 |
| Marshall, LLC                    | \$201,200.00 |
| Duga Construction, LLC           | \$239,000.00 |
| Laumar Roofing Co. Inc.          | \$246,000.00 |
| TNT Construction Group, LLC      | \$255,250.00 |

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, hereby award a contract to Northeast Roof Maintenance, Inc., 649 Catherine Street, Perth Amboy, NJ 08861 for the Department of Public Works Roof Replacement Project in an amount not to exceed \$161,000.00;

Record of Mayor and Council Vote on Passage

|          | AYE | NAY | Abstain | Absent |               | AYE | NAY | Abstain | Absent |
|----------|-----|-----|---------|--------|---------------|-----|-----|---------|--------|
| Arnau    |     |     |         |        | Sica          |     |     |         |        |
| Chaabane |     |     |         |        | Tiseo         |     |     |         |        |
| DeCesare |     |     |         |        | Mayor Kallert |     |     |         |        |
| Gatti    |     |     |         |        |               |     |     |         |        |

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 19<sup>th</sup> day of June, 2024. Signed and sealed before me.

June 19, 2024

\_\_\_\_\_  
Sandra Olivola, Municipal Clerk

\_\_\_\_\_  
Dated

I, Heather Barkenbush, Certified Municipal Finance Officer for the Borough of Woodland Park do hereby confirm that there are sufficient funds available for this contract.

June 19, 2024

\_\_\_\_\_  
Heather Barkenbush, CMFO

\_\_\_\_\_  
Dated

**BOROUGH OF WOODLAND PARK  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION R24-167**

**MOTIONED BY:  
SECONDED BY:**

**AUTHORIZATION TO BID  
RENOVATION OF THE ALFRED H. BAUMANN FREE LIBRARY**

**WHEREAS**, the Mayor and Council (governing body) of the Borough of Woodland Park, County of Passaic, State of New Jersey desire to secure the services of a contractor to renovate the Alfred H. Baumann Free Library; and

**WHEREAS**, it has been determined by the Administrator that the cost for the renovation will far exceed the bid threshold; and

**WHEREAS**, funding for this project shall be provided by the State Library grant; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Woodland Park, County of Passaic and State of New Jersey that the Administrator is hereby authorized to issue a bid for the renovation of the Alfred H. Baumann Free Library; and

**BE IT FURTHER RESOLVED**, that the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey hereby authorizes the Borough Administrator to issue a bid to award a contract to the lowest responsive/responsible bidder to renovate the Alfred H. Baumann Free Library.

**BE IT FURTHER RESOLVED**, that this bid be numbered 24-04 and be advertised in The Record on June 30, 2024 with receipt of bids at the appropriate time in compliance with New Jersey State Statutes.

Record of Mayor and Council Vote on Passage

|          | AYE | NAY | Abstain | Absent |               | AYE | NAY | Abstain | Absent |
|----------|-----|-----|---------|--------|---------------|-----|-----|---------|--------|
| Arnau    |     |     |         |        | Sica          |     |     |         |        |
| Chaabane |     |     |         |        | Tiseo         |     |     |         |        |
| DeCesare |     |     |         |        | Mayor Kallert |     |     |         |        |
| Gatti    |     |     |         |        |               |     |     |         |        |

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 19<sup>th</sup> day of June, 2024. Signed and sealed before me.

June 19, 2024

\_\_\_\_\_  
Sandra Olivola, Municipal Clerk

\_\_\_\_\_  
Dated

**BOROUGH OF WOODLAND PARK  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION R24-168**

**MOTIONED BY:**  
**SECONDED BY:**

**PURCHASE OF A PLOW FOR USE OF  
THE WOODLAND PARK DEPARTMENT OF PUBLIC WORKS**

**WHEREAS**, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, desire to purchase a plow for use by the Woodland Park Department of Public Works; and

**WHEREAS**, said plow is available under New Jersey State Contract Glen Hill Parts and Plows #T0085-88271 from Tony Sanchez Ltd., 1685 Rt. 46 West, Ledgewood, NJ 07852 for a total amount of \$12,882.77; and

**WHEREAS**, funding for this expenditure has been provided for under line item T-35-56-850-000-801 and C-04-13-010-000-904;

**NOW THEREFORE BE IT RESOLVED**, that the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, hereby authorize the purchase of the items listed on Proposal #24-00865 from Tony Sanchez Ltd., 1685 Rt. 46 West, Ledgewood, NJ 07852, for a total amount of \$12,882.77.

Record of Mayor and Council Vote on Passage

|           | AYE | NAY | Abstain | Absent |               | AYE | NAY | Abstain | Absent |
|-----------|-----|-----|---------|--------|---------------|-----|-----|---------|--------|
| Ron Arnau |     |     |         |        | Sica          |     |     |         |        |
| Chaabane  |     |     |         |        | Tiseo         |     |     |         |        |
| DeCesare  |     |     |         |        | Mayor Kallert |     |     |         |        |
| Gatti     |     |     |         |        |               |     |     |         |        |

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 19<sup>th</sup> day of June 2024. Signed and sealed before me.

June 19, 2024

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Sandra Olivola, Municipal Clerk Dated

I, Heather Barkenbush, Chief Financial Officer for the Borough of Woodland Park do hereby confirm that there are sufficient funds available for this purchase.

June 19, 2024

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Heather Barkenbush, CMFO Dated

**BOROUGH OF WOODLAND PARK  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION R24-169**

**MOTIONED BY:**  
**SECONDED BY:**

**MAINTENANCE OF PROPERTIES  
171 Jackson Avenue**

**WHEREAS**, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey desire to maintain property values within the Borough; and

**WHEREAS**, the Borough’s Code Enforcement Officer has identified a residential property (171 Jackson Avenue), which are in violation of Borough Ordinance 90-1; and

**WHEREAS**, numerous attempts to reach the homeowners have gone unanswered;

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, do hereby approve the implementation of Section 11 of Borough Ordinance 90-1, which authorizes the spending of municipal funds for the abatement of any nuisance and correction of defects in the premises or work necessary to place the premises in a proper condition so as to conform to ordinances of the Borough or applicable laws of the State of New Jersey; and

**BE IT FURTHER RESOLVED, THAT**, upon approval the expenses and costs for such abatement shall become a lien against the property.

Record of Mayor and Council Vote on Passage

|           | AYE | NAY | Abstain | Absent |               | AYE | NAY | Abstain | Absent |
|-----------|-----|-----|---------|--------|---------------|-----|-----|---------|--------|
| Ron Arnau |     |     |         |        | Sica          |     |     |         |        |
| Chaabane  |     |     |         |        | Tiseo         |     |     |         |        |
| DeCesare  |     |     |         |        | Mayor Kallert |     |     |         |        |
| Gatti     |     |     |         |        |               |     |     |         |        |

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 19<sup>th</sup> day of June 2024. Signed and sealed before me.

June 19, 2024

---

Sandra Olivola, Municipal Clerk Dated

**BOROUGH OF WOODLAND PARK  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION R24-170**

**MOTIONED BY:**  
**SECONDED BY:**

**CONTRACT AWARD BOSWELL ENGINEERING  
TO PREPARE AN UPDATED STORMWATER POLLUTION PREVENTION PLAN**

**WHEREAS**, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey are required by the New Jersey Department of Environmental Protection to update the Borough’s Stormwater Pollution Prevention Plan to comply with stormwater regulations and the New Jersey Pollution Discharge Elimination System Tier A Municipal Stormwater General permit; and

**WHEREAS**, Boswell Engineering located at 330 Phillips Avenue, P.O. Box 3152, South Hackensack, New Jersey has supplied a quotation in the amount of \$6,000.00 to prepare the updated Stormwater Pollution Prevention Plan; and

**WHEREAS**, sufficient funds are available under line item 4-01-31-456-456-020;

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey hereby award a contract to Boswell Engineering located at 330 Phillips Avenue, P.O. Box 3152, South Hackensack, New Jersey to prepare the updated Stormwater Pollution Prevention Plan to comply with stormwater regulations and the New Jersey Pollution Discharge Elimination System Tier A Municipal Stormwater General permit in the amount not to exceed of \$6,000.00.

Record of Mayor and Council Vote on Passage

|          | AYE | NAY | Abstain | Absent |               | AYE | NAY | Abstain | Absent |
|----------|-----|-----|---------|--------|---------------|-----|-----|---------|--------|
| Arnau    |     |     |         |        | Sica          |     |     |         |        |
| Chaabane |     |     |         |        | Tiseo         |     |     |         |        |
| DeCesare |     |     |         |        | Mayor Kallert |     |     |         |        |
| Gatti    |     |     |         |        |               |     |     |         |        |

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 19<sup>th</sup> day of June, 2024. Signed and sealed before me.

June 19, 2024

\_\_\_\_\_  
Sandra Olivola, Municipal Clerk

\_\_\_\_\_  
Dated

I, Heather Barkenbush, Chief Municipal Finance Officer for the Borough of Woodland Park do hereby confirm that there are sufficient funds available for this award of contract.

June 19, 2024

\_\_\_\_\_  
Heather Barkenbush, CMFO

\_\_\_\_\_  
Dated

**BOROUGH OF WOODLAND PARK  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION R24-171**

**SUMMER CAMP EMPLOYEE HANDBOOK**

**WHEREAS**, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, have a need to adopt an “Employee Handbook” for the Borough’s Summer Camp staff/employees; and

**WHEREAS**, the Employee Handbook will provide the Borough’s future Summer Camp staff/employees with the required Summer Camp goals, Counselor responsibilities, dress code, absences and sick days and the understanding of the working rules and regulations of the Borough, as well as provide a general overview of important information for the staff/employees;

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, based on the recommendation of the Mayor and Borough Administrator, hereby adopts the Summer Camp Employee Handbook; and

**BE IT FURTHER RESOLVED**, that this Employee Handbook be distributed to all future Summer Camp staff/employees of the Borough.

Record of Mayor and Council Vote on Passage

|          | AYE | NAY | Abstain | Absent |               | AYE | NAY | Abstain | Absent |
|----------|-----|-----|---------|--------|---------------|-----|-----|---------|--------|
| Arnau    |     |     |         |        | Sica          |     |     |         |        |
| Chaabane |     |     |         |        | Tiseo         |     |     |         |        |
| DeCesare |     |     |         |        | Mayor Kallert |     |     |         |        |
| Gatti    |     |     |         |        |               |     |     |         |        |

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 19<sup>th</sup> day of June, 2024. Signed and sealed before me.

June 19, 2024

\_\_\_\_\_  
Sandra Olivola, Municipal Clerk

\_\_\_\_\_  
Dated

**BOROUGH OF WOODLAND PARK  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION R24-172**

**MOTIONED BY:  
SECONDED BY:**

**A RESOLUTION AUTHORIZING THE RETIREMENT OF CHIEF OF POLICE  
JOHN UZZALINO AND PLACING HIM ON TERMINAL LEAVE**

**WHEREAS**, John Uzzalino, Chief of Police of the Borough of Woodland Park, has submitted a notice of retirement, with his last day of employment scheduled for December 31, 2024; and

**WHEREAS**, the Borough Council desires to acknowledge Chief Uzzalino’s dedicated service and to ensure a smooth transition in the leadership of the Police Department;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Woodland Park as follows:

**Section 1. Retirement of John Uzzalino.**

John Uzzalino is hereby authorized to retire from his position as Chief of Police of the Borough of Woodland Park, effective December 31, 2024.

**Section 2. Terminal Leave.**

John Uzzalino shall be placed on terminal leave starting July 1, 2024. He shall utilize his accrued time of 132 work days (1056 hours) to remain in a paid status through his last day of employment. During this period, he will not be responsible for the day-to-day operations of the Police Department and will not be required to report to work. An acting Chief will be appointed to assume control of the department during his terminal leave.

**Section 3. Accrued Time and Compensation.**

John Uzzalino shall be compensated for his accrued time as follows:

| <b>Leave Type</b>     | <b>Hours</b> | <b>Use</b>             |
|-----------------------|--------------|------------------------|
| <b>Sick Leave</b>     | 804          | Paid as Terminal Leave |
| <b>Vacation Leave</b> | 160          | Paid as Terminal Leave |
| <b>Holidays</b>       | 40           | Paid as Terminal Leave |
| <b>Personal Leave</b> | 24           | Paid as Terminal Leave |
| <b>Comp Hours</b>     | 28           | Paid as Terminal Leave |

Any remaining unused balance of accrued time will be paid out at his current rate.

**Section 4. Comp Time and VALIC Account.**

John Uzzalino’s remaining Comp hours (totaling 724 hours) on December 31, 2024, shall be paid into his VALIC account per his request. This will be divided into two installments:

- First installment: 362 hours (paid in December 2024)
- Second installment: 362 hours (paid within 60 days of January 1, 2025)

**Section 5. Accrued Time.**

John Uzzalino is advised that using any accrued time between March 18, 2024, and June 30, 2024, will affect the total amount paid into his VALIC account. As of June 30, 2024, all accrued/unused Comp+ hours will be forfeited.

**Section 6. Summary of Compensation.**

John Uzzalino shall receive the following compensation:

- \$118,166.40 - Paid as Terminal Leave (2024 Payroll)
- \$40,507.80 - Paid in December 2024 (Balance)
- \$40,507.80 - Paid in January 2025 (Balance)

**Section 7. Reconciliation**

A final reconciliation of John Uzzalino’s time will be conducted on or around June 30, 2024, to reflect any accrued time usage.

Section 8. Effective Date.

This Resolution shall take effect immediately upon its passage and publication.

Record of Mayor and Council Vote on Passage

|          | AYE | NAY | Abstain | Absent |               | AYE | NAY | Abstain | Absent |
|----------|-----|-----|---------|--------|---------------|-----|-----|---------|--------|
| Arnau    |     |     |         |        | Sica          |     |     |         |        |
| Chaabane |     |     |         |        | Tiseo         |     |     |         |        |
| DeCesare |     |     |         |        | Mayor Kallert |     |     |         |        |
| Gatti    |     |     |         |        |               |     |     |         |        |

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 19<sup>th</sup> day of June, 2024. Signed and sealed before me.

June 19, 2024

\_\_\_\_\_  
Sandra Olivola, Municipal Clerk

\_\_\_\_\_  
Dated

I, Heather Barkenbush, Chief Financial Officer for the Borough of Woodland Park do hereby confirm that there are sufficient funds available for this payout under Capital Ordinance 24-09 under line item 401-25-240-242-010.

June 19, 2024

\_\_\_\_\_  
Heather Barkenbush, CMFO

\_\_\_\_\_  
Dated

**BOROUGH OF WEST PATERSON  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION R24-173**

**MOTIONED BY:**  
**SECONDED BY:**

**APPOINTMENT OF SECRETARY TO THE  
MAYOR AND BOROUGH ADMINISTRATOR**

**WHEREAS**, the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, have a need to hire for the position of Secretary to the Mayor and Administrator, to carry out proceedings in the Mayor and Administrators office; and

**WHEREAS**, Mayor Tracy Kallert and Borough Administrator Sam Yodice Jr. recommends the appointment of Mrs. Giuseppina Sardina, as the Secretary to the Mayor and Administrator;

**NOW, THEREFORE BE IT RESOLVED**, that the Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, hereby confirms the recommendation of Mayor Tracy Kallert and Borough Administrator Sam Yodice Jr. and hereby approves the appointment of Mrs. Giuseppina Sardina, effective on or about July 8, 2024 as the Secretary to the Mayor and Administrator for the Borough of Woodland Park.

Record of Mayor and Council Vote on Passage

|          | AYE | NAY | Abstain | Absent |               | AYE | NAY | Abstain | Absent |
|----------|-----|-----|---------|--------|---------------|-----|-----|---------|--------|
| Arnau    |     |     |         |        | Sica          |     |     |         |        |
| Chaabane |     |     |         |        | Tiseo         |     |     |         |        |
| DeCesare |     |     |         |        | Mayor Kallert |     |     |         |        |
| Gatti    |     |     |         |        |               |     |     |         |        |

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 19<sup>th</sup> day of June, 2024. Signed and sealed before me.

June 19, 2024

\_\_\_\_\_  
Sandra Olivola, Municipal Clerk

\_\_\_\_\_  
Dated

**BOROUGH OF WOODLAND PARK  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION R24-174**

**MOTIONED BY:  
SECONDED BY:**

**APPROVAL OF CONSENT AGENDA**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Woodland Park that the actions noted in the Consent Agenda, items A. through N., be and are hereby approved and the proper officers are directed to take necessary action on same.

Record of Mayor and Council Vote on Passage

|          | AYE | NAY | Abstain | Absent |               | AYE | NAY | Abstain | Absent |
|----------|-----|-----|---------|--------|---------------|-----|-----|---------|--------|
| Arnau    |     |     |         |        | Sica          |     |     |         |        |
| Chaabane |     |     |         |        | Tiseo         |     |     |         |        |
| DeCesare |     |     |         |        | Mayor Kallert |     |     |         |        |
| Gatti    |     |     |         |        |               |     |     |         |        |

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 19<sup>th</sup> day of June, 2024. Signed and sealed before me.

June 19, 2024

\_\_\_\_\_  
Sandra Olivola, Municipal Clerk

\_\_\_\_\_  
Dated

**BOROUGH OF WOODLAND PARK  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION R24-175**

**MOTIONED BY:  
SECONDED BY:**

**INTRODUCTION TO ORDINANCE 24-12**

**AN ORDINANCE TO AMEND SALARY ORDINANCE 24-01**

heretofore introduced, does now pass on first reading, and that said ordinance be further considered for final passage at a meeting to be held on the 19<sup>th</sup> day of June 2024, at 7:00 P.M., or as soon thereafter as the matter can be reached, at the regular meeting place of the Municipal Council and that at such time and place all persons interested be given an opportunity to be heard concerning said ordinance, and that the Municipal Clerk is hereby authorized and directed to publish said ordinance according to law with a notice of its introduction and passage on first reading and of the time and place when and where said ordinance will be further considered for final passage.

Record of Mayor and Council Vote on Passage

|          | AYE | NAY | Abstain | Absent |               | AYE | NAY | Abstain | Absent |
|----------|-----|-----|---------|--------|---------------|-----|-----|---------|--------|
| Arnau    |     |     |         |        | Sica          |     |     |         |        |
| Chaabane |     |     |         |        | Tiseo         |     |     |         |        |
| DeCesare |     |     |         |        | Mayor Kallert |     |     |         |        |
| Gatti    |     |     |         |        |               |     |     |         |        |

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 19<sup>th</sup> day of June, 2024. Signed and sealed before me.

June 19, 2024

\_\_\_\_\_  
Sandra Olivola, Municipal Clerk

\_\_\_\_\_  
Dated

**ORDINANCE 24-12**

**AN ORDINANCE TO AMEND SALARY ORDINANCE 24-01  
BOROUGH OF WOODLAND PARK  
COUNTY OF PASSAIC, STATE OF NEW JERSEY**

**AN ORDINANCE TO AMEND ORDINANCE NO. 24-01 AND LISTS IN ITS ENTIRETY  
FIXING THE ANNUAL SALARIES OF CERTAIN OFFICIALS AND MANAGEMENT AND  
OTHER EMPLOYEES FOR THE BOROUGH OF WOODLAND PARK, PASSAIC COUNTY,  
NEW JERSEY FOR THE YEAR 2024**

**BE IT ORDAINED**, by the Municipal Council of the Borough of Woodland Park as follows:

1. That the annual salaries of certain officials and employees of the Borough of Woodland Park for the year 2024 shall be as follows:

|  |                                |
|--|--------------------------------|
| Chief of Police  | \$ 207,822.31                  |
| Deputy Police Chief  | \$ 189,531.18                  |
| Mayor  | \$ 11,786.25                   |
| Councilmember  | \$ 8,154.90                    |
| Business Administrator   | \$ 150,960.00                  |
| Borough Clerk; Municipal Search Officer/Search Officer of Issuance of Certifications & Subdivisions/Relocation Officer OEM; Deputy Registrar; Public Agency Compliance Officer         | \$ 115,116.65                  |
| Deputy Municipal Clerk; Board of Health Secretary/Registrar  | \$ 50,324.47                   |
| Secretary to the Mayor and Business Administrator  | \$ 40,000.00 –<br>\$ 50,000.00 |
| Certified Tax Collector/Collector of Water Consumer Accounts   | \$ 68,395.19                   |
| Chief Finance Officer/Treasurer  | \$ 159,891.36                  |
| Tax Assessor   | \$ 28,218.83                   |
| Plumbing Subcode Official  | \$ 18,069.49                   |
| Electrical Subcode Official  | \$ 14,376.83                   |
| Fire Official  | \$ 56,200.26                   |
| Fire Protection Subcode Official   | \$ 6,804.13                    |
| Municipal Court Judge  | \$ 32,539.48                   |
| Public Works Superintendent; Water Distribution Operator; Licensed Waste Water Collection System Operator; Fire Signal System Superintendent; Storm Water Coordinator;                 | \$ 160,387.37                  |
| Public Works Superintendent; Water Distribution Operator; Licensed Waste Water Collection System Operator; Fire Signal System Superintendent; Storm Water Coordinator (May - December) | \$ 129,667.00                  |
| CRS Coordinator  | \$ 2,706.08                    |
| IT Coordinator   | \$ 114,240.00                  |
| Code Enforcement Officer   | \$ 46,371.39                   |
| Recycling Program Aide (Full Time)   | \$ 47,627.02                   |
| Senior Coordinator   | \$ 5,875.90                    |
| Recreation Field Scheduler   | \$ 1,082.43                    |
| Recycling Coordinator  | \$ 3,183.62                    |
| Police Chaplain  | \$ 2,706.08                    |
| Before & After School Care Supervisor  | \$ 8,160.00                    |
| OEM Coordinator  | \$ 10,399.84                   |
| Assistant Supervisor to Public Works   | \$ 7,803.00                    |
| Assistant Supervisor to Public Works   | \$ 7,500.00                    |
| Director of Recreation; Open Space Coordinator   | \$ 80,000.00 –<br>\$ 95,000.00 |
| Municipal Court Administrator  | \$ 77,520.00                   |
| Confidential Assistant (Assigned to the DPW) (Part Time - Hourly)  | \$ 23.93                       |

|   |                    |
|---|--------------------|
| Electrical Inspector (per hour)   | \$ 40.75           |
| Audio/Visual Broadcasting of Meetings (per hour)                          | \$ 75.00           |
| Assistant Tax Assessor (Per Hour)   | \$ 37.73           |
| UCC Plan Review Stipend (outside WP) (Per Hour)                           | \$ 30.80           |
| Uniform & Safety: Fire Prevention Specialist 1 (Per Hour)                 | \$ 29.13           |
| Uniform & Safety: Fire Prevention Specialist 2 (Per Hour)                 | \$ 20.40           |
| Court Officer (Per Hour)  | \$ 20.24           |
| Recycling Staff (Per Hour)  | \$ 13.26 - \$20.40 |
| Planning & Zoning Secretarial per Board \$2,815.40                        | \$ 5,630.80        |
| Alternate Registrar   | \$ 8,602.00        |
| Police Radio Dispatcher (per diem as needed)                              | \$ 14.13 - \$19.00 |
| Planning Bd/ Bd of Adj Sect-Special Mtgs funded through escrow (Per Hour) | \$ 33.13           |
| School Traffic Guards (Per Hour)  | \$ 21.24           |
| Special Police/Police Matron/Constables (Per Hour)                        | \$ 19.00 - \$30.00 |
| Laborers Grade B (Per Hour)   | \$ 14.91 - &17.28  |
| Laborers Grade A (Per Hour)   | \$ 17.29 – 19.00   |
| Emergency Truck Driver (Per Hour)   | \$ 17.29 – 19.00   |
| Secretarial/Clerical/Administrative Help (Per Hour)                       | \$ 15.53 - \$21.02 |
| Filing Help (Per Hour)  | \$ 13.53 - \$15.50 |
| Recreation Clerk (Part Time - Per Hour)                                   | \$ 24.13           |
| Court Clerk (Per Hour)  | \$ 21.24           |
| Supervisor Custodial Services (Schools – Per Weekend)                     | \$ 116.72          |
| Custodial Services (Schools - Per Hour)                                   | \$ 34.09           |
| Custodial Services Boys & Girls Club – (Part Time - Per Week)             | \$ 312.12          |
| Custodial Services (Part Time - Per Hour)                                 | \$ 18.34           |
| Camp Director   | \$ 7,500.00        |
| Camp Counselor – (Per Hour)   | \$ 12.00 - \$14.00 |
| Camp Counselor – Head (Per Hour)  | \$ 14.01 - \$15.00 |
| Camp Counselor - Teacher (Per Hour)                                       | \$ 16.00           |
| Assistant Camp Director   | \$ 4,000.00        |
| Park Ranger (Per Hour)  | \$ 15.25 – \$24.00 |
| Spray Park Attendant  | \$ 12.00 - \$15.00 |
| Municipal Alliance Coordinator  | \$ 3,575.73        |
| Before & After School Care Counselors                                     | \$ 15.00 - \$25.50 |
| Before & After School Care Supervisors                                    | \$ 25.51 - \$30.00 |
| Affordable Housing Professional/Liaison                                   | \$ 6,000.00        |

2. Said salaries shall be effective January 1, 2024 unless otherwise specified above and shall be paid in equal monthly installments with the exception of all full-time employees whose salaries shall be paid in equal semi-monthly installments and those positions designated as Retainers shall be paid on an hourly basis with the exception of Library personnel.
3. In addition to the salaries hereinabove set forth, union represented employees shall be entitled to longevity pay in accordance with the agreed upon terms and conditions documented in the respective union contracts. Longevity pay for full time non-union permanent employees, who have documented agreements with the Borough, shall be paid in accordance with those agreements. For all other full-time permanent employees working in the listed titles in this ordinance that were hired prior to January 1, 1996 shall be entitled to longevity pay based upon years of consecutive and cumulative service to the municipality. Longevity pay is not reflected in the salaries stated above.

All periods of service shall be computed from January 1st of the year of full-time permanent appointment unless the date of said appointment took place on or after July 1st, in which case said period of service shall be computed from January 1st of the year following said appointment. If an employee leaves the employment of the Borough of Woodland Park in the year the longevity is due, he/she is entitled to longevity pro-rated on the basis of 1/12 for each month of service completed. Leaves of absence, unless caused by illness or service-connected disability, will disqualify an employee from receiving any longevity as he shall not have had consecutive and cumulative service.

4. Overtime pay will be paid to such full-time officers and employees as authorized by the Mayor, or Administrator at the respective officer or employee's straight time rate of pay per hour, unless otherwise provided by law with the exception of Police, Road and Sewer personnel covered by a duly authorized labor contract, who shall be paid 150% of the hourly rate per hour in excess of the work day or week.
5. The Municipal Clerk and Deputy Municipal Clerk shall receive compensation as fixed annually by the Borough Council. In addition, when the Municipal Clerk and Deputy Municipal Clerk is required to be present at an election or election-related matter during a time when other municipal employees are off, such as late-night registration, primary election day and general elections day, he or she will receive additional pay for such time spent at a rate of pay calculated at time and half (1.5) of the then-year-current hourly rate.
6. All present employees who have completed a minimum of ten (10) years of continued service with the Borough, covered by labor agreements and present permanent full-time employees, upon retirement, as defined pursuant to the respective Retirement System, shall be compensated for unused and accumulated sick leave as follows:
  - a. The employee shall receive a lump sum cash payment of his/her then current rate of pay on a one-for-two basis up to a maximum amount of Ten Thousand (\$10,000) for unused and accumulated sick leave.
  - b. Employees hired before May 21, 2010 are eligible to receive terminal leave for the balance thereafter of unused, accumulated sick leave, if any, on the basis of one day for every two days of sick time.
  - c. An employee must advise the employer of his/her retirement prior to April 1 of the year in which he/she will retire. Payment will then be provided upon his/her retirement date or in April, whichever is later. In the event notice is rendered after April 1, the employee shall be compensated in the first pay period following January. An employee may elect to receive his/her payment in the following calendar year even if notice of retirement is rendered to the Employer prior to April 1, of the year in which the employee retires, provided that such option is exercised in writing at the same time the employee provided his/her notice.
7. All present employees covered by labor agreements hired prior to January 1, 1995 and present permanent full-time employees not covered by labor agreements hired prior to January 1, 1995 who have completed a minimum of twenty-five (25) years of continued service or have worked for the municipality fifteen (15) years and have reached the age of 62, shall be entitled to health insurance benefits upon retirement in accordance with N.J.S.A. 40A:10-23.
8. This ordinance shall take effect after final passage and publication as required by law and all ordinances and resolutions inconsistent with the provisions of this ordinance are hereby repealed.

Attest:

Approve:

\_\_\_\_\_  
Sandra Olivola, Municipal Clerk

\_\_\_\_\_  
Tracy Kallert, Mayor

**Introduced:**

**Adopted:**