

**WOODLAND PARK MUNICIPAL COUNCIL
AGENDA FOR REGULAR MEETING OF
APRIL 3, 2024**

1. In accordance with the Open Public Meeting Law, P.L.1975, chapter 231, notice requirements for this meeting have been set forth in the resolution adopted by the Municipal Council at its Reorganization Meeting of January 3, 2024 detailing the time and place, with notice given to the public by posting a copy thereof on the bulletin board in the Municipal Building, transmitting copies to the Herald News and The Record of Woodland Park.
2. **Flag salute and Prayer**
3. **Roll Call**
4. **Presentation:**
 - **Proclamation in recognition of Colon Cancer Awareness Month**
5. **Discussion: 2024 Municipal Budget**
6. **Introduction of 2024 Budget:**
 - A. **Introduction to ordinance 24-06**
 - B. **Resolution R24-099, a resolution to introduce Ordinance 24-06, an Ordinance to exceed the Municipal Budget appropriation limits and to establish a cap bank for the calendar year 2024.**

BE IT RESOLVED, by the Governing Body of the Borough of Woodland Park that Ordinance 24-06, heretofore introduced, does now pass on first reading and that the Borough Clerk is hereby authorized and directed to publish said ordinance according to law.

MOTION: Motion to introduce ordinance 24-06 by _____, seconded by _____.

- **ROLL CALL:**

- C. **Resolution R24-100, a resolution authorizing an increase in deferred school taxes for the local and regional high school.**

MOTION: Motion to approve Resolution R24-100 by _____, seconded by _____.

- **ROLL CALL:**

- D. **Resolution R24-101, a resolution to introduce 2024 Municipal Budget.**

MOTION: Motion to approve Resolution R24-101 by _____, seconded by _____.

- **ROLL CALL:**

7. **Public Hearing:**

OPEN: Motion to open the public session. Motion to open the public session by _____ Seconded by _____.

-**ROLL CALL:**

CLOSE: Motion to close the public session. Motion to close the public session by _____ Seconded by _____.

-**ROLL CALL:**

8. **Approval of Minutes from:**

- **Regular Meeting of September 6, 2023**
- **Executive Meeting of September 6, 2023**
- **Regular Session of September 20, 2023**

MOTION: Motion to approve the minutes by _____, seconded by _____.

-ROLL CALL:

9. **Council Comments:**

9. **Business Administrator’s Report:**

10. **Mayor’s Report:**

11. **Municipal Attorney’s Report:**

12. **Consent Agenda:**

All matters listed under the Consent Agenda are considered to be routine by the Council and will be enacted by one resolution. The items listed herein will be acted upon after having been read. Any item may be removed from the Consent Agenda by the request of any member of this Governing Body, and if so removed, will be acted upon as a separate matter.

- A. **Resolution R24-102, a resolution approving an increase in the Temporary Budget for a grand total of \$937,017.00 and Water Budget Appropriations grand total of \$897,017.00.**
- B. **Resolution R24-103, a resolution to authorize the sale of the surplus property as indicated on the resolution on the online auction website entitled Municibid.com.**
- C. **Resolution R24-104, a resolution to approve at the recommendation of Allan Burghardt, Code Enforcement Officer a refund of Sunrun Installations Services, Inc., 775 Fiero Lane, Ste. 200, San Luis Obispo, CA 93401 Permit fees in the amount of \$1,389.60.**
- D. **Resolution R24-105, a resolution by the Mayor and Council certifying that the Borough’s hiring practices comply with the United States Equal Employment Opportunity Commission’s “Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964”.**
- E. **Resolution R24-106, a resolution to approve the actions noted in the Consent Agenda, items A. through E., be and are hereby approved and the proper officers are directed to take necessary action on same.**

MOTION: Motion to approve the Consent Agenda by _____, seconded by _____.

- ROLL CALL:

13. Collector/Treasurer Report:

CFO, Heather Barkenbush authorization for payment:

- Authorize payment of the 04/15/2024 regular and miscellaneous payroll estimated at \$435,000.00.

MOTION: Motion to approve payroll by _____, seconded by_____.

- **ROLL CALL:**

- Payment of bills from voucher list of 03/28/2024 totaling \$855,736.21.

MOTION: Motion to approve payment of bills by _____, seconded by_____.

- **ROLL CALL:**

14. Department Reports:

1. Library Board Meeting Minutes of January 8, 2024
2. Library Board Meeting Minutes of February 12, 2024
3. Millennium Strategies Report of April 2, 2024
4. Summary Budget Status Report as of 2024

MOTION: Motion to approve Departmental Reports by _____, seconded by_____.

- **ALL IN FAVOR**

15. Old Business:

16. New Business:

17. Executive Session:

18. Adjournment:

MOTION: Motion to Adjourn the Meeting by _____, seconded by_____.

- **ROLL CALL:**

**Sandra Olivola
Municipal Clerk**

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R24-099**

**MOTIONED BY:
SECONDED BY:**

INTRODUCTION TO ORDINANCE 24-06

**CALENDAR YEAR 2024
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS
AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

heretofore introduced, does now pass on first reading, and that said ordinance be further considered for final passage at a meeting to be held on the 1st day of May, 2024, at 7:00 P.M., or as soon thereafter as the matter can be reached, at the regular meeting place of the Municipal Council and that at such time and place all persons interested be given an opportunity to be heard concerning said ordinance, and that the Municipal Clerk is hereby authorized and directed to publish said ordinance according to law with a notice of its introduction and passage on first reading and of the time and place when and where said ordinance will be further considered for final passage.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Arnau					Sica				
Chaabane					Tiseo				
DeCesare					Mayor Kallert				
Gatti									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 3rd day of April, 2024. Signed and sealed before me.

April 3, 2024

Sandra Olivola, Municipal Clerk Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
BOROUGH ORDINANCE 24-06**

**CALENDAR YEAR 2024
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS
AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Borough Council of the Borough of Woodland Park in the County of Passaic finds it advisable and necessary to increase its CY 2024 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Borough Council hereby determines that a 1.0% increase in the budget for said year, amounting to \$162,978.80 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Borough Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Borough Council of the Borough of Woodland Park, in the County of Passaic, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2024 budget year, the final appropriations of the Borough of Woodland Park shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$570,425.80 and that the CY 2024 municipal budget for the Borough of Woodland Park be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Attest:

Approved:

Sandra Olivola, Municipal Clerk

Tracy Kallert, Mayor

Introduced:

Adopted:

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R24-100**

MOTIONED BY:
SECONDED BY:

**AUTHORIZING INCREASE IN DEFERRED SCHOOL TAXES
FOR LOCAL AND REGIONAL HIGH SCHOOL TAXES**

WHEREAS, the Division of Local Government Services requires that the Governing Body of any municipality which has Deferred School Taxes must authorize any increase in the deferral of any additional amounts, and

WHEREAS, the Governing Body has decided that an increase in Deferred School Taxes is in the best interest of the Borough at this time,

NOW, THEREFORE, BE IT RESOLVED by the Governing Body that the following Deferred School Taxes be hereby increased for the year ended December 31, 2023 as follows:

	<u>Deferred Local School Taxes</u>	<u>Deferred Regional High School Taxes</u>
Amount Deferred 12/31/23	\$9,322,391.86	\$4,041,919.48
Amount Deferred 12/31/22	\$9,142,284.32	\$4,285,106.98

BE IT FURTHER RESOLVED by the Governing Body that a certified copy of this resolution be filed with the Director of the Division of Local Government Services.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Arnau					Sica				
Chaabane					Tiseo				
DeCesare					Mayor Kallert				
Gatti									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 3rd day of April, 2024. Signed and sealed before me.

April 3, 2024

Sandra Olivola, Municipal Clerk Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R24-101**

MOTIONED BY:
SECONDED BY:

INTRODUCTION OF 2024 BUDGET

BE IT RESOLVED, that the following statements of revenues and appropriations shall constitute the Municipal Budget for the year 2024;

Appropriations within cap	\$16,751,206.00
Appropriations excluded from cap	\$ 5,239,019.44
Reserve for uncollected taxes	\$ 734,000.00
 Total General Appropriations	 \$22,724,225.44
 Anticipated Revenues	 \$ 5,343,268.19
Amount to be raised by taxation	\$17,380,957.25
Minimum Library Tax	\$ 775,126.00
 Total Revenue	 \$22,724,225.44

BE IT FURTHER RESOLVED that said Budget be published in the North Jersey Herald News in the issue of April 11, 2024.

The Governing Body of the Borough of Woodland Park does hereby approve the following as the Budget for the year 2024.

Notice is hereby given that the Budget and Tax Resolution was approved by the Mayor and Council of the Borough of Woodland Park, County of Passaic, April 3, 2024.

A Hearing on the Budget and Tax Resolution will be held at the Municipal Building, 5 Brophy Lane, Woodland Park, at the regularly scheduled meeting location of the Mayor and Council on May 1, 2024 at 7:00 pm at which time and place objections to said Budget and Tax Resolution for the year 2024 may be presented by taxpayers or other interested parties.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Arnau					Sica				
Chaabane					Tiseo				
DeCesare					Mayor Kallert				
Gatti									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 3rd day of April, 2024. Signed and sealed before me.

Sandra Olivola, Municipal Clerk	April 3, 2024 Dated
---------------------------------	------------------------

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R24-102**

MOTIONED BY:
SECONDED BY:

**EMERGENCY TEMPORARY RESOLUTION
PRIOR TO ADOPTION OF THE BUDGET N.J.S. 40A:4-20**

WHEREAS, an emergent condition has arisen with respect to unexpected expenses and no adequate provision was made in the 2024 temporary budget for the aforesaid purpose, and N.J.S. 40A:4-20 provides for the creation of an emergency temporary appropriation for the purpose above mentioned; and

WHEREAS, the total emergency temporary resolutions adopted in the year 2024 pursuant to the provisions of N.J.S. 40A:4-20 (Chapter 96, P.L. 1951 as amended) including this resolution total \$937,017.00 grand total of Current Fund budget appropriations; and

WHEREAS, the total emergency temporary resolutions adopted in the year 2024 pursuant to the provisions of N.J.S. 40A:4-20 (Chapter 96, P.L. 1951 as amended) including this resolution total \$897,017.00 grand total of Water Utility budget appropriations;

NOW, THEREFORE, BE IT RESOLVED, (not less than two-thirds of all the members therefore affirmatively concurring) that in accordance with N.J.S. 40A:4-20, the following temporary emergency appropriation is hereby made:

EMERGENCY TEMPORARY RESOLUTION 4-3-2024		
BUDGET ACCOUNT	BUDGET ACCOUNT	AMOUNT
CURRENT FUND		
4-01-20-100-101-010	GENERAL ADMINISTRATION - SW	21,100.00
4-01-20-100-101-020	GENERAL ADMINISTRATION - OE	3,000.00
4-01-20-110-110-010	MAYOR & COUNCIL - SW	
4-01-20-130-130-010	FINANCE- SW	7,000.00
4-01-0-130-130-020	FINANCE -OE	
4-01-20-145-145-010	COLLECTION OF TAXES - SW	2,400.00
4-01-20-145-145-020	COLLECTION OF TAXES - OE	500.00
4-01-20-150-150-010	TAX ASSESSOR - SW	
4-01-20-150-150-020	TAX ASSESSOR - OE	
4-01-20-155-155-020	LEGAL - OE	
4-01-20-155-157-020	LEGAL - COAH LITIGATION	
4-01-20-165-165-020	ENGINEERING - OE	
4-01-21-180-180-020	PLANNING BOARD - OE	600.00
4-01-21-185-185-010	ZONING BOARD - SW	
4-01-21-185-185-020	ZONING BOARD - OE	500.00
4-01-22-195-195-010	UNIFORM CONSTRUCTION CODE - SW	4,000.00
4-01-22-195-195-020	UNIFORM CONSTRUCTION CODE - OE	
4-01-22-195-198-010	PLUMBING INSPECTION - SW	
4-01-22-195-199-010	ELECTRICAL INSPECTIONS - SW	
4-01-22-195-202-010	FIRE PROTECTION OFFICIAL - SW	
4-01-22-195-200-020	ELEVATOR INSPECTIONS - OE	
4-01-23-210-210-020	INSURANCE PREMIUMS	272,000.00
4-01-23-220-220-020	GROUP INSURANCE - OE	100,000.00
4-01-25-240-240-010	POLICE DEPARTMENT - SW	204,000.00
4-01-25-240-240-020	POLICE DEPARTMENT - OE	
4-01-25-252-252-010	OFFICE OF EMERGENCY MANAGEMENT - SW	
4-01-25-265-265-020	FIRE DEPARTMENT - OE	
4-01-25-265-268-010	UNIFORM FIRE SAFETY - SW	
4-01-25-265-269-010	LIFE HAZARD USE FEE - SW	1,000.00

4-01-25-265-270-011	FIRE ALARM SYSTEMS - SW	200.00
4-01-25-275-275-020	MUNICIPAL PROSECUTOR - OE	
4-01-26-290-290-010	STREETS & ROADS MAIN - SW	60,000.00
4-01-26-290-290-020	STREETS & ROADS MAIN - OE	
4-01-26-291-291-020	SNOW REMOVAL RESERVE	
4-01-26-300-301-011	SEWER - SW	20,000.00
4-01-26-300-301-020	SEWER - OE	
4-01-26-305-305-020	SOLID WASTE COLLECTION - OE	116,000.00
4-01-26-305-306-010	RECYCLING - SW	2,000.00
4-01-26-310-310-010	BUILDING & GROUNDS - SW	
4-01-26-310-310-020	BUILDING & GROUNDS - OE	8,000.00
4-01-26-315-315-010	VEHICLE MAINTENANCE - SW	5,000.00
4-01-26-315-315-020	VEHICLE MAINTENANCE - OE	8,000.00
4-01-27-330-330-010	PUBLIC HEALTH SERVICES - SW	1,000.00
4-01-27-330-330-020	PUBLIC HEALTH SERVICES - OE	1,150.00
4-01-27-330-331-020	BRD OF HEALTH CONTRACT - OE	
4-01-27-340-340-020	ANIMAL CONTROL SERVICES - OE	
4-01-28-370-370-010	YOUTH & SENIOR CENTER - SW	
4-01-28-370-370-020	YOUTH & SENIOR CENTER - OE	
4-01-28-375-375-010	RECREATION SERVICES - SW	20,000.00
4-01-28-375-375-020	RECREATION SERVICES -OE	
4-01-29-390-390-020	MUNICIPAL LIBRARY - OE	
4-01-30-420-420-020	CELEBRATION OF PUBLIC EVENTS	
4-01-31-440-440-020	TELEPHONE	
4-01-31-445-445-020	FIRE HYDRANT SERVICES	5,000.00
4-01-31-455-455-020	PASSAIC VALLEY SEWERAGE - OE	261,100.00
4-01-31-460-460-020	GASOLINE & MOTOR FUEL OIL	20,000.00
4-01-36-471-471-020	PUBLIC EMPLOYEES RETIREMENT-OE	
4-01-36-472-472-020	SOCIAL SECURITY - OE	50,000.00
4-01-36-473-473-020	DEFINED CONTRIBUTION RETIREMENT PROGRAM	
4-01-36-475-475-020	POLICE & FIRE RETIREMENT PROGRAM	
4-01-35-470-470-020	CONTIGENT	
4-01-6-476-476-020	UNEMPLOYMENT FUND	
4-01-37-480-480-020	JUDGEMENTS	
4-01-42-110-110-020	SHARED SERVICE AGREEMENTS BOARD OF ED	
4-01-43-490-491-010	MUNICIPAL COURT - SW	10,000.00
4-01-43-490-491-020	MUNICIPAL COURT - OE	2,000.00
4-01-43-495-495-020	PUBLIC DEFENDER - OE	
Debt	BCIA Principal	
	RESOLUTION INCREASE	1,205,550.00
	CURRENT BUDGET STATUS	<u>9,690,640.00</u>
	NEW TEMPORARY BUDGET TOTAL	10,896,190.00
	WATER ACCOUNT	
4-05-55-501-501-501	WATER SALARIES	<u>20,000.00</u>
4-05-55-502-502-520	WATER OE	<u>20,000.00</u>
4-05-55-540-540-542	Contribution PERS Pension	
	RESOLUTION INCREASE	40,000.00
	WATER BUDGET STATUS	<u>897,017.00</u>
	NEW TEMPORARY BUDGET TOTAL	937,017.00

BE IT FURTHER RESOLVED that two certified copies of this resolution be filed with the Director of Local Government Services.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Arnau					Sica				
Chaabane					Tiseo				
DeCesare					Mayor Kallert				
Gatti									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 3rd day of April, 2024. Signed and sealed before me.

April 3, 2024

Sandra Olivola, Municipal Clerk

Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R24-103**

MOTIONED BY:

SECONDED BY:

**RESOLUTION OF THE BOROUGH OF WOODLAND PARK
AUTHORIZING THE SALE OF PROPERTY NO LONGER NEEDED FOR PUBLIC USE
ON AN ONLINE AUCTION WEBSITE**

WHEREAS, Borough of Woodland Park has determined that the property described and incorporated herein is no longer needed for public use; and

WHEREAS, the Borough of Woodland Park intends to utilize the online auction services of Municibid located at municibid.com/nj/njinfo; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey hereby authorize the sale of the surplus property as indicated below on the online auction website entitled Municibid.com.

2009 Chevrolet Tahoe	1GNFK03089R261666
2011 Chevrolet Impala	2G1WD5EMXB1206904
2007 Mercury Montego	1MEHM43117G600397

NOW THEREFORE BE IT RESOLVED, the terms and conditions of the agreement entered into between Municibid and the Borough of Woodland Park are available at Municibid.com and in the Borough of Woodland Park Municipal Clerk’s office.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Arnau					Sica				
Chaabane					Tiseo				
DeCesare					Mayor Kallert				
Gatti									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 3rd day of April, 2024. Signed and sealed before me.

April 3, 2024

Sandra Olivola, Municipal Clerk Dated

**PASSAIC COUNTY, NEW JERSEY
RESOLUTION R24-104**

MOTIONED BY:
SECONDED BY:

REFUND OF PERMIT FEE

WHEREAS, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey are in receipt of correspondence from Sunrun Installations Services, Inc., 775 Fiero Lane, Ste. 200, San Luis Obispo, CA 93401; and

WHEREAS, Mr. Fisher indicated in said correspondence that they had taken out a permit with the Code Enforcement Office to have solar panel installation done at 32 Winslow Pl, 9 Rose Place #1 and 9 Rose Place #2, woodland Park, NJ; and

WHEREAS, Sunrun Installations Services, Inc., was charged a permit fee by the Borough of Woodland Park in the amount of \$1,737.00; and

WHEREAS, due to changed circumstances, 32 Winslow Pl, 9 Rose Place #1 and 9 Rose Place #2, Woodland Park did not have said work performed in the home and Sunrun Installations Services, Inc. is requesting a refund from the Borough of Woodland Park;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodland Park, County of Passaic and State of New Jersey, upon recommendation by Allan Burghardt, Code Enforcement Officer, that minus a 20% administration processing fee the total permit fee of \$1,389.60 is to be refunded to Sunrun Installations Services, Inc., 775 Fiero Lane, Ste. 200, San Luis Obispo, CA 93401.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Arnau					Sica				
Chaabane					Tiseo				
DeCesare					Mayor Kallert				
Gatti									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 3rd day of April, 2024. Signed and sealed before me.

April 3, 2024

Sandra Olivola, Municipal Clerk

Dated

I, Heather Barkenbush, Chief Municipal Financial Officer for the Borough of Woodland Park do hereby confirm that there are sufficient funds available for this transfer under line item 4-01-55-009-002-002.

April 3, 2024

Heather Barkenbush, CMFO

Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R24-105**

**MOTIONED BY:
SECONDED BY:**

**GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE
UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION’S
“Enforcement Guidance on the Consideration of Arrest and Conviction Records in
Employment Decisions Under Title VII of the Civil Rights Act of 1964”**

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit’s hiring practices comply with the United States Equal Employment Opportunity Commission’s “Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964,” *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit’s hiring practices as they pertain to the consideration of an individual’s criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, That the governing body of the Borough of Woodland Park, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit’s hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON APRIL 3, 2024.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Arnau					Sica				
Chaabane					Tiseo				
DeCesare					Mayor Kallert				
Gatti									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 3rd day of April, 2024. Signed and sealed before me.

April 3, 2024

Sandra Olivola, Municipal Clerk

Dated

**GOVERNING BODY CERTIFICATION PURSUANT TO P.L. 2017, C.183 OF COMPLIANCE
WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S
"Enforcement Guidance on the Consideration of Arrest and Conviction Records in
Employment Decisions Under Title VII of the Civil Rights Act of 1964"**

GROUP AFFIDAVIT FORM FOR MUNICIPALITIES AND COUNTIES
NO PHOTO COPIES OF SIGNATURES

STATE OF NEW JERSEY
COUNTY OF PASSAIC

We, members of the governing body of the Borough of Woodland Park being duly sworn according to law, upon our oath depose and say:

1. We are duly elected (or appointed) members of the governing body of the Borough of Woodland Park in the County of Passaic;
2. Pursuant to P.L. 2017, c.183, we have familiarized ourselves with the contents of the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012);
3. We are familiar with the local unit's hiring practices as they pertain to the consideration of an individual's criminal history;
4. We certify that the local unit's hiring practices comply with the above-referenced enforcement guidance.

(L.S.)	(L.S.)
(L.S.)	(L.S.)
(L.S.)	(L.S.)
(L.S.)	(L.S.)
(L.S.)	(L.S.)

Sworn to and subscribed before me this
3 day of April
Notary Public of New Jersey

Municipal Clerk

The Municipal Clerk (or Clerk of the Board of Chosen Freeholders as the case may be) shall set forth the reason for the absence of signature of any members of the governing body.

IMPORTANT: This certificate must be executed before a municipality or county can submit its approved budget to the Division of Local Government Services. The executed certificate and the adopted resolution must be kept on file and available for inspection.

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R24-106**

MOTIONED BY:
SECONDED BY:

APPROVAL OF CONSENT AGENDA

BE IT RESOLVED, by the Mayor and Council of the Borough of Woodland Park that the actions noted in the Consent Agenda, items A. through E., be and are hereby approved and the proper officers are directed to take necessary action on same.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Ron Arnau					Sica				
Chaabane					Tiseo				
DeCesare					Mayor Kallert				
Gatti									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 3rd day of April, 2024. Signed and sealed before me.

April 3, 2024

Sandra Olivola, Municipal Clerk

Dated