

**WOODLAND PARK MUNICIPAL COUNCIL  
AGENDA FOR REGULAR MEETING OF  
November 6, 2024**

1. In accordance with the Open Public Meeting Law, P.L.1975, chapter 231, notice requirements for this meeting have been set forth in the resolution adopted by the Municipal Council at its Reorganization Meeting of January 3, 2024 detailing the time and place, with notice given to the public by posting a copy thereof on the bulletin board in the Municipal Building, transmitting copies to the Herald News and The Record of Woodland Park.

2. **Flag salute and Prayer**

3. **Roll Call**

4. **Public Hearing:**

**OPEN:** Motion to open the public session. Motion to open the public session by \_\_\_\_\_ Seconded by \_\_\_\_\_.

- **ROLL CALL:**

**CLOSE:** Motion to close the public session. Motion to close the public session by \_\_\_\_\_ Seconded by \_\_\_\_\_.

- **ROLL CALL:**

5. **Approval of Minutes:**

- Regular Meeting of December 6, 2023
- Regular Meeting of December 20, 2023
- Regular Meeting of January 4, 2023
- Regular Meeting of January 18, 2023

**MOTION:** Motion to approve the Minutes by \_\_\_\_\_, seconded by \_\_\_\_\_.

- **ROLL CALL:**

6. **Council Comments:**

7. **Mayor's Report:**

8. **Administrator's Report:**

- Best Practices Inventory for Municipal Government

9. **Municipal Attorney's Report:**

10. **Consent Agenda:**

All matters listed under the Consent Agenda are considered to be routine by the Council and will be enacted by one resolution. Any item may be removed from the Consent Agenda by the request of any member of this Governing Body, and if so removed, will be acted upon as a separate matter.

**A. Resolution R24-256, a resolution to approve the transfer certain funds among the various line items and to authorized the Chief Municipal Financial Officer to make the transfers as listed on the resolution schedule.**

**B. Resolution R24-257, a resolution to request the Director of the Division of Local Government Services to approve the insertion of a special item of revenue in the budget and the Certified Municipal Finance Officer is authorized to make the transfers among various line items as listed on the resolution.**

- C. Resolution R24-258, a resolution to authorize to refund Sarah Sisco for Summer Camp registration in the amount of \$763.00.**
- D. Resolution R24-259, a resolution to authorize the purchase of one a 2024 Ford F-250 SRW 4x4 Crew CAB XL vehicle with snow plow equipment from All American Ford, Inc d/b/a All American Ford of Paramus, 375 Route 17 South, Paramus, New Jersey 07652 under State contract #CK04, to be used by the Woodland Park Department of Public Works in an amount not to exceed of \$71,847.20.**
- E. Resolution R24-260, a resolution to authorize the purchase of a 2024 Ford F-250 Pick-up truck with snow plow equipment from All American Ford, Inc d/b/a All American Ford of Paramus, 375 Route 17 South, Paramus, New Jersey 07652 under State contract #CK04 to be used by the Woodland Park Department of Public Works in an amount not to exceed of \$60,266.40.**
- F. Resolution R24-261, a resolution to authorize the purchase of a 2024 Ford F-450 REG CAB with snow plow equipment from All American Ford, Inc d/b/a All American Ford of Paramus, 375 Route 17 South, Paramus, New Jersey 07652 under State contract #CK04 to be used by the Woodland Park Department of Public Works, in an amount not to exceed of \$80,075.72.**
- G. Resolution R24-262, a resolution to authorize the purchase of a 2024 Ford F-600 REG CAB Stainless Mason Dump with salter and snow plow equipment from All American Ford, Inc d/b/a All American Ford of Paramus, 375 Route 17 South, Paramus, New Jersey 07652 under State contract #CK04, to be used by the Woodland Park Department of Public Works in an amount not to exceed of \$99,863.53.**
- H. Resolution R24-263, a resolution to authorize the purchase of a 2024 Ford F-150 Super Crew from All American Ford, Inc d/b/a All American Ford of Paramus, 375 Route 17 South, Paramus, New Jersey 07652 under State contract #CK04, to be used by Administration in an amount not to exceed of \$55,537.60.**
- I. Resolution R24-264, a resolution to authorize the purchase of two (2) 2024 Ford Police Interceptor Utility Award vehicles from All American Ford, Inc d/b/a All American Ford of Paramus, 375 Route 17 South, Paramus, New Jersey 07652 under State contract #CK04, in an amount not to exceed of \$83,130.00.**
- J. Resolution R24-265, a resolution to authorize the purchase of Turn out gear - bullet proof vests from Turn Out Uniforms located at 195 Paterson Avenue, Little Falls, NJ 07424 under State contract #17-FLEET-00778, to be used by the Police Department for an amount not to exceed of \$11,769.94.**
- K. Resolution R24-266, a resolution to accept the award of the FFY24 Emergency Management Performance Grant Program (EMPG), Emergency Management Agency Assistance Subgrant (EMAA) in the amount of up to \$10,000.00 Federal Funds from the New Jersey State Police, the Office of Emergency Management, the Chief Municipal Financial Officer and the Director of Emergency Management are authorized to sign the appropriate subgrant award documents.**
- L. Resolution R24-267, a resolution to authorize the Certified Municipal Finance Officer to issue a check for a refund in the amount of \$13,027.91 for the redemption payment of the lien and premium.**
- M. Resolution R24-268, a resolution to authorize the purchase and install of Situational Awareness Equipment and Accessories outfitting the two (2) Police Interceptor vehicles from Gold Type Business Machines, 351 Paterson Avenue, East Rutherford, NJ 07073 for use of the Woodland Park Police Department, in an amount of \$34,972.89.**
- N. Resolution R24-269, a resolution to authorize the purchase to install a new Taskmaster Grinder with 8x16 cutting chamber seal to replace the grinder at the Browertown Pump Station from PSI Pumping Services, Inc, 201 Lincoln Boulevard, Middlesex, NJ 08846 a North Jersey Wastewater CO-OP #LAB01-C, in an amount not to exceed of \$25,000.00.**

- O. Resolution R24-270, a resolution to approve the purchase of the Fiber Optic Network from Millennium Communications Group, Inc., 11 Melanie Lane, Ste. 13, East Hanover, NJ 07936 through the Passaic County CO-OP New Jersey State Wiring Services Contract #23-TELE-45463/#T2989, at an amount not to exceed of \$29,945.00.
- P. Resolution R24-271, a resolution to approve a purchase to remove and replace the transmission of the West Paterson Fire Department's Engine Co. 1 Fire Truck from Fire & Safety Services, LTD, 200 Ryan Street, South Plainfield, NJ 07080 at a cost not to exceed of \$20,000.00.
- Q. Resolution R24-272, a resolution to purchase and install a Fuel Management System from Slack Environmental Services, Inc. 180 Market Street, Kenilworth, NJ 07033 a New Jersey State Contract #17-FLEET-00778 vendor, in an amount not to exceed of \$29,951.00.
- R. Resolution R24-273, a resolution to approve the purchase of a Holmatro Pentheon PCT14 Cordless Combi Tool Gen-2 from ESI Equipment Inc., 119 Keystone Drive, Montgomeryville, PA 18936 a State contract vendor, in an amount not to exceed of \$14,309.06.
- S. Resolution R24-274, a resolution to approve the Shared Services Agreement with the Woodland Park Board of Education for the Woodland Park Public Information Officer to provide services to the BOE for the time period of January 1, 2024 through December 31, 2024, with the agreement that the parties shall contribute evenly to the salary and cost for benefits for the employee at an amount of 59,970.308
- T. Resolution R24-275, a resolution authorizing the issuance of requests for qualifications for various professional services for the 2025 calendar year.
- U. Resolution R24-276, a resolution to approve the actions noted in the Consent Agenda, items A. through U., be and are hereby approved and the proper officers are directed to take necessary action on same.

**MOTION:** Motion to approve the Consent Agenda by \_\_\_\_\_, seconded by \_\_\_\_\_.

- **ROLL CALL:**

**11. Collector/Treasurer Report:**

CFO, Heather Barkenbush authorization for payment:

- Authorize payment of the 11/15/2024 regular and miscellaneous payroll estimated at \$430,400.00.

**MOTION:** Motion to approve payroll by \_\_\_\_\_, seconded by \_\_\_\_\_.

- **ROLL CALL:**

- Authorize Payment of bills from voucher list of 11/6/2024 totaling \$1,034,780.55.

**MOTION:** Motion to approve payment of bills by \_\_\_\_\_, seconded by \_\_\_\_\_.

- **ROLL CALL:**

**12. Department Reports:**

1. Summary of Court Matters October 2024
2. Millennium Strategies Monthly Activity Report of October 2024
3. Summary Budget Status Report as of November 6, 2024

**MOTION:** Motion to approve Departmental Reports by \_\_\_\_\_, seconded by\_\_\_\_\_.

- **ALL IN FAVOR:**

**13. Old Business:**

**14. New Business:**

**A. INTRODUCTION TO ORDINANCE 24-18**

- B. Resolution R24-277, a resolution to introduce ordinance 24-18 AN ORDINANCE WHICH SUPERSEDES ORDINANCE NO. 24-12 AND LISTS IN ITS ENTIRETY FIXING THE ANNUAL SALARIES OF CERTAIN OFFICIALS AND MANAGEMENT AND OTHER EMPLOYEES FOR THE BOROUGH OF WOODLAND PARK, PASSAIC COUNTY, NEW JERSEY FOR THE YEAR 2024.**

**BE IT RESOLVED,** by the Governing Body of the Borough of Woodland Park that Ordinance 24-18, heretofore introduced, does now pass on first reading and that the Municipal Clerk is hereby authorized and directed to publish said ordinance according to law.

**MOTION:** Motion to Introduce Ordinance 24-15 by \_\_\_\_\_, seconded by\_\_\_\_\_.

- **ROLL CALL:**

**15. Executive Session:**

**RESOLUTION AUTHORIZING EXECUTIVE SESSION  
PURSUANT TO N.J.S.A. 10:4-12**

**BE IT RESOLVED,** by the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, that pursuant to the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., it is necessary to convene an executive session to discuss items authorized by N.J.S.A. 10:4-12 (b), specifically:

- **Personnel – Health Plan Options**
- **Litigation – Affordable Housing Obligation**

**BE IT FURTHER RESOLVED,** that it is anticipated that the deliberation conducted in closed session may be disclosed to the public upon the determination by the Mayor and Council that the public interest will no longer be served by such confidentially and if not then legally privileged.

**MOTION:** Motion to approve the Executive Session by \_\_\_\_\_, seconded by\_\_\_\_\_.

- **ROLL CALL:**

**16. Adjournment:**

**MOTION:** Motion to Adjourn the Meeting by \_\_\_\_\_ Seconded by\_\_\_\_\_.

- **ROLL CALL:**

**Sandra Olivola, RMC  
Municipal Clerk**

**BOROUGH OF WOODLAND PARK  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION R24-256**

**MOTIONED BY:**  
**SECONDED BY:**

**INSERTION OF AN ITEM OF REVENUE**

**WHEREAS**, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

**WHEREAS**, said Director may also approve the insertion of an item of appropriation for an equal amount, and

**WHEREAS**, the Borough of Woodland Park has received notice of an award of \$1,269.31 from the National Opioids Trust Fund and wishes to amend its Calendar Year 2024 Budget to include this amount as a revenue.

**NOW, THEREFORE, BE IT RESOLVED** by the Acting Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the Calendar Year 2024 in the sum of \$1,269.31.

Which is now available as an item of revenue from:

- Miscellaneous Revenues:
  - Section F: Special Items of General Revenue Anticipated
  - With Prior Written Consent of Director of Local Government Services – Public and Private Revenues
  - Offset with Appropriations:
    - National Opioids Trust Fund

**BE IT FURTHER RESOLVED** that the like sum of .....\$1,269.31  
Be and the same is hereby appropriated under the caption of:  
General Appropriations:  
(A) Operations Excluded from CAPS  
Public and Private Programs offset by Revenues:  
National Opioids Trust Fund

**BE IT FURTHER RESOLVED**, that the CFO has forwarded an electronic copy of this resolution to the Director of Local Government Services for approval.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Torres				
DeCesare					Tiseo				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 6<sup>th</sup> day of November, 2024. Signed and sealed before me.

November 6, 2024

\_\_\_\_\_  
Sandra Olivola, Municipal Clerk

\_\_\_\_\_  
Dated

**BOROUGH OF WOODLAND PARK  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION R24-257**

**MOTIONED BY:**  
**SECONDED BY:**

**BUDGET TRANSFER**

**WHEREAS**, the Mayor and Council of the Borough of Woodland Park did adopt a budget for the year 2024 in accordance with Municipal Budget Law N.J.S.A. 40A:4 et seq.; and

**WHEREAS**, it has become necessary to transfer certain funds among the various line items as contained within the aforementioned adopted municipal budget; and

**WHEREAS**, N.J.S.A. 40A:4-58 allows for the transfer of funds among line items of and adopted municipal budget during the last two months of the fiscal year and N.J.S.A. 40A:4-59 appropriation transfers during first three months of succeeding year; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, that the Chief Municipal Financial Officer of the Borough of Woodland Park is hereby authorized to make the transfers as listed on the following schedule among various line items:

	<b>Current Fund</b>		
November 6, 2024	<b>2024 Budget Transfers</b>	FROM	TO
4-01-20-100-101-010	General Administration -S&W	\$ 15,000.00	
4-01-20-120-121-020	Elections O/E		\$ 1,000.00
4-01-20-130-130-020	Financial Admin O/E	\$ 5,000.00	
4-01-20-135-135-140	Annual Audit		\$ 5,000.00
4-01-20-150-150-020	Tax Assessor O/E	\$ 5,000.00	
4-01-20-155-158-020	Planner	\$ 5,000.00	
4-01-23-210-210-100	Insurance Premiums	\$ 20,000.00	
4-01-25-265-265-020	Fire Department		\$ 28,000.00
4-01-25-265-270-011	Fire Alarm S&W	\$ 5,000.00	
4-01-26-290-290-010	Streets & Roads S&W	\$ 60,000.00	
4-01-26-291-291-020	Snow Removal O/E		\$ 10,000.00
4-01-26-300-301-010	Sewer Systems S&W	\$ 5,000.00	
4-01-26-300-301-020	Sewer Systems O/E		\$ 26,000.00
4-01-26-310-310-010	Building & Grounds S&W	\$ 8,000.00	
4-01-26-315-315-010	Vehicle Maintenance S&W	\$ 5,000.00	
4-01-27-330-330-010	Public Health Services S&W	\$ 6,000.00	
4-01-28-375-375-010	Recreation S&W	\$ 6,000.00	
4-01-28-375-375-020	Recreation O/E	\$ 4,000.00	
4-01-30-425-425-020	Salary & Wage Adjustment		\$ 12,000.00
4-01-31-430-430-020	Electricity & Gas		\$ 6,000.00
4-01-31-435-435-020	Street Lighting		\$ 29,000.00
4-01-31-445-445-020	Fire Hydrant Services		\$ 3,000.00
4-01-36-472-472-020	Social Security OE		\$ 29,000.00
	<b>TOTAL</b>	<b>\$ 149,000.00</b>	<b>\$ 149,000.00</b>

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Torres				
DeCesare					Tiseo				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 6<sup>th</sup> day of November, 2024. Signed and sealed before me.

November 6, 2024

Sandra Olivola, Municipal Clerk

Dated

I, Heather Barkenbush, Certified Municipal Finance Officer for the Borough of Woodland Park do hereby confirm that there are sufficient funds available for this transfer.

November 6, 2024

Heather Barkenbush, CMFO

Dated

**BOROUGH OF WOODLAND PARK  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION R24-258**

**MOTIONED BY:**  
**SECONDED BY:**

**AUTHORIZE REFUND OF  
SUMMER CAMP REGISTRATION**

**WHEREAS**, the Borough of Woodland Park Recreation Department processes registrations for the Summer Camp through Community Pass; and

**WHEREAS**, payments for registration are typically made using credit cards and e-check through the Community Pass website; and

**WHEREAS**, it is the policy of the Borough to issue refunds by check; and

**WHEREAS**, the Chief Financial Officer has certified the funds available in Account No. T-18-56-850-000-801.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Woodland Park that the Borough Treasurer is hereby authorized to refund Sarah Sisco for Summer Camp registration in the amount of \$763.00.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Torres				
DeCesare					Tiseo				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 6<sup>th</sup> day of November, 2024. Signed and sealed before me.

November 6, 2024

\_\_\_\_\_  
Sandra Olivola, Municipal Clerk

\_\_\_\_\_  
Dated

I, Heather Barkenbush, Certified Municipal Finance Officer for the Borough of Woodland Park do hereby confirm that there are sufficient funds available for this refund.

November 6, 2024

\_\_\_\_\_  
Heather Barkenbush, CMFO

\_\_\_\_\_  
Dated

**BOROUGH OF WOODLAND PARK  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION R24-259**

**MOTIONED BY:**  
**SECONDED BY:**

**VEHICLE PURCHASE  
WOODLAND PARK DEPARTMENT OF PUBLIC WORKS**

**WHEREAS**, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey desire to purchase a 2024 Ford F-250 SRW 4x4 Crew CAB XL vehicle with snow plow equipment to be used by the Woodland Park Department of Public Works; and

**WHEREAS**, quotes were provided by All American Ford, Inc d/b/a All American Ford of Paramus, 375 Route 17 South, Paramus, New Jersey 07652, a State contract vendor under contract #CK04, in an amount of \$71,847.20; and

**WHEREAS**, funds are available under the Capital Budget under account C-04-24-015-000-909; and

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey do hereby authorize the purchase of a 2024 Ford F-250 SRW 4x4 Crew CAB XL vehicle with snow plow equipment to be used by the Woodland Park Department of Public Works from State contract vendor All American Ford, Inc d/b/a All American Ford of Paramus, 375 Route 17 South, Paramus, New Jersey 07652 under contract #CK04, in an amount not to exceed of \$71,847.20.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Tiseo				
DeCesare					Torres				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 6<sup>th</sup> day of November, 2024. Signed and sealed before me.

November 6, 2024

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Sandra Olivola, Municipal Clerk Dated

I, Heather Barkenbush, Chief Municipal Financial Officer for the Borough of Woodland Park do hereby confirm that there are sufficient funds available for this purchase.

November 6, 2024

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Heather Barkenbush, CMFO Dated

**BOROUGH OF WOODLAND PARK  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION R24-260**

**MOTIONED BY:**  
**SECONDED BY:**

**VEHICLE PURCHASE  
WOODLAND PARK DEPARTMENT OF PUBLIC WORKS**

**WHEREAS**, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey desire to purchase a 2024 Ford F-250 Pick-up truck with snow plow equipment, to be used by the Woodland Park Department of Public Works; and

**WHEREAS**, quotes were provided by State contract vendor All American Ford, Inc d/b/a All American Ford of Paramus, 375 Route 17 South, Paramus, New Jersey 07652 contract #CK04, in an amount not to exceed of \$60,266.40; and

**WHEREAS**, funds are available under the Capital Budget under account C-04-24-015-000-909; and

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey do hereby authorize the purchase of a 2024 Ford F-250 Pick-up truck with snow plow equipment, from State contract vendor All American Ford, Inc d/b/a All American Ford of Paramus, 375 Route 17 South, Paramus, New Jersey 07652 contract #CK04, in an amount not to exceed of \$60,266.40.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Tiseo				
DeCesare					Torres				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 6<sup>th</sup> day of November, 2024. Signed and sealed before me.

November 6, 2024

---

Sandra Olivola, Municipal Clerk Dated

I, Heather Barkenbush, Chief Municipal Financial Officer for the Borough of Woodland Park do hereby confirm that there are sufficient funds available for this purchase.

November 6, 2024

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Heather Barkenbush, CMFO Dated

**BOROUGH OF WOODLAND PARK  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION R24-261**

**MOTIONED BY:**  
**SECONDED BY:**

**VEHICLE PURCHASE  
WOODLAND PARK DEPARTMENT OF PUBLIC WORKS**

**WHEREAS**, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey desire to purchase a 2024 Ford F-450 REG CAB with snow plow equipment, to be used by the Woodland Park Department of Public Works; and

**WHEREAS**, quotes were provided by State contract vendor All American Ford, Inc d/b/a All American Ford of Paramus, 375 Route 17 South, Paramus, New Jersey 07652 contract #CK04, in an amount of \$80,075.72; and

**WHEREAS**, funds are available under the Capital Budget under account C-04-24-015-000-909; and

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey do hereby authorize the purchase of a 2024 Ford F-450 REG CAB with snow plow equipment from State contract vendor All American Ford, Inc d/b/a All American Ford of Paramus, 375 Route 17 South, Paramus, New Jersey 07652 contract #CK04, in an amount not to exceed of \$80,075.72.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Tiseo				
DeCesare					Torres				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 6<sup>th</sup> day of November, 2024. Signed and sealed before me.

November 6, 2024

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Sandra Olivola, Municipal Clerk Dated

I, Heather Barkenbush, Chief Municipal Financial Officer for the Borough of Woodland Park do hereby confirm that there are sufficient funds available for this purchase.

November 6, 2024

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Heather Barkenbush, CMFO Dated

**BOROUGH OF WOODLAND PARK  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION R24-262**

**MOTIONED BY:**  
**SECONDED BY:**

**VEHICLE PURCHASE  
WOODLAND PARK DEPARTMENT OF PUBLIC WORKS**

**WHEREAS**, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey desire to purchase a 2024 Ford F-600 REG CAB Stainless Mason Dump with salter and snow plow equipment to be used by the Woodland Park Department of Public Works; and

**WHEREAS**, quotes were provided by State Contract vendor All American Ford, Inc d/b/a All American Ford of Paramus, 375 Route 17 South, Paramus, New Jersey 07652 contract #CK04, in an amount not to exceed of \$99,863.53; and

**WHEREAS**, funds are available under the Capital Budget under account C-04-24-015-000-901; and

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey do hereby authorize the purchase of a 2024 Ford F-600 REG CAB Stainless Mason Dump with salter and snow plow equipment State contract vendor All American Ford, Inc d/b/a All American Ford of Paramus, 375 Route 17 South, Paramus, New Jersey 07652 contract #CK04 to be used by the Woodland Park Department of Public Works, in an amount not to exceed of \$99,863.53.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Tiseo				
DeCesare					Torres				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 6<sup>th</sup> day of November, 2024. Signed and sealed before me.

November 6, 2024

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Sandra Olivola, Municipal Clerk Dated

I, Heather Barkenbush, Chief Municipal Financial Officer for the Borough of Woodland Park do hereby confirm that there are sufficient funds available for this purchase.

November 6, 2024

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Heather Barkenbush, CMFO Dated

**BOROUGH OF WOODLAND PARK  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION R24-263**

**MOTIONED BY:**  
**SECONDED BY:**

**VEHICLE PURCHASE  
WOODLAND PARK DEPARTMENT OF ADMINISTRATION**

**WHEREAS**, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey desire to purchase a 2024 Ford F-150 Super Crew to be used by the Woodland Park Department of Administration; and

**WHEREAS**, quotes were provided by State contract vendor All American Ford, Inc d/b/a All American Ford of Paramus, 375 Route 17 South, Paramus, New Jersey 07652 contract #CK04, in an amount not to exceed of \$55,537.60; and

**WHEREAS**, funds are available under the Capital Budget under account C-04-24-015-000-909; and

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey do hereby authorize the purchase of a 2024 Ford F-150 Super Crew State contract vendor All American Ford, Inc d/b/a All American Ford of Paramus, 375 Route 17 South, Paramus, New Jersey 07652 contract #CK04, in an amount not to exceed of \$55,537.60.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Tiseo				
DeCesare					Torres				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 6<sup>th</sup> day of November, 2024. Signed and sealed before me.

November 6, 2024

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Sandra Olivola, Municipal Clerk Dated

I, Heather Barkenbush, Chief Municipal Financial Officer for the Borough of Woodland Park do hereby confirm that there are sufficient funds available for this purchase.

November 6, 2024

---

Heather Barkenbush, CMFO Dated

**BOROUGH OF WOODLAND PARK  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION R24-264**

**MOTIONED BY:**  
**SECONDED BY:**

**VEHICLE PURCHASE  
WOODLAND PARK POLICE DEPARTMENT**

**WHEREAS**, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey desire to purchase two (2) 2024 Ford Police Interceptor Utility Award vehicles to be used by the Woodland Park Police Department; and

**WHEREAS**, a quote was provided by State contract vendor All American Ford, Inc d/b/a All American Ford of Paramus, 375 Route 17 South, Paramus, New Jersey 07652 contract #CK04 for both vehicles one in the amount of \$43,150.00, and the other in the amount of \$39,980.00, for a total not to exceed of 83,130.00; and

**WHEREAS**, funds are available under the Capital Budget under account C-04-24-015-000-909; and

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey do hereby authorize the purchase of a two (2) 2024 Ford Police Interceptor Utility Award vehicles from State contract vendor All American Ford, Inc d/b/a All American Ford of Paramus, 375 Route 17 South, Paramus, New Jersey 07652 contract #CK04 for both vehicles one in the amount of \$43,150.00, and the other in the amount of \$39,980.00, for a total not to exceed of 83,130.00.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Tiseo				
DeCesare					Torres				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 6<sup>th</sup> day of November, 2024. Signed and sealed before me.

November 6, 2024

\_\_\_\_\_  
Sandra Olivola, Municipal Clerk

\_\_\_\_\_  
Dated

I, Heather Barkenbush, Chief Municipal Financial Officer for the Borough of Woodland Park do hereby confirm that there are sufficient funds available for this purchase.

November 6, 2024

\_\_\_\_\_  
Heather Barkenbush, CMFO

\_\_\_\_\_  
Dated

**BOROUGH OF WOODLAND PARK  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION R24-265**

**MOTIONED BY:**  
**SECONDED BY:**

**PURCHASE OF BULLETPROOF VESTS FOR  
THE WOODLAND PARK POLICE DEPARTMENT**

**WHEREAS**, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, desire to purchase Turn Out Gear - Bulletproof vests, for use by the Woodland Park Police Department; and

**WHEREAS**, said Bulletproof Vests is available under New Jersey State Contract vendor Turn Out Gear located at 195 Paterson Avenue, Little Falls, NJ 07424 contract #17-FLEET-00778, in the amount of \$11,769.94; and

**WHEREAS**, funding for this expenditure has been provided for under line items G-01-24-710-310-001, G-01-24-760-301-001 and 4-01-25-240-240-058;

**NOW THEREFORE BE IT RESOLVED**, that the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, hereby authorize the purchase of Turn Out Gear - Bulletproof vests listed on Quote #266465 from Turn Out Uniforms located at 195 Paterson Avenue, Little Falls, NJ 07424 under State contract #17-FLEET-00778, for a total amount not to exceed of \$11,769.94.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Torres				
DeCesare					Tiseo				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 6<sup>th</sup> day of November, 2024. Signed and sealed before me.

November 6, 2024

\_\_\_\_\_  
Sandra Olivola, Municipal Clerk

\_\_\_\_\_  
Dated

I, Heather Barkenbush, Certified Municipal Finance Officer for the Borough of Woodland Park do hereby confirm that there are sufficient funds available for this purchase.

November 6, 2024

\_\_\_\_\_  
Heather Barkenbush, CMFO

\_\_\_\_\_  
Dated

**BOROUGH OF WOODLAND PARK  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION R24-266**

**MOTIONED BY:**  
**SECONDED BY:**

**RESOLUTION AUTHORIZING THE BOROUGH OF WOODLAND PARK TO ACCEPT  
A SUBGRANT AWARD OF THE FEDERAL FISCAL YEAR 2024 OF EMERGENCY MANAGEMENT  
PERFORMANCE GRANT AND EMERGENCY MANAGEMENT AGENCY ASSISTANCE**

**WHEREAS**, the Woodland Park Office of Emergency Management has been awarded State Homeland Security Grant Program Sub-grant AFN #97.042, Subgrant Award #FY24EMPG-EMAA-1616 from the New Jersey Department of Law and Public Safety, Office of the Attorney General. The subgrant, consisting of \$10,000.00 Federal Award is for the purpose of enhancing the City’s ability to prevent, protect against, respond to and recover from acts of terrorism, natural disasters and other catastrophic events and emergencies; and

**WHEREAS**, the Borough of Woodland Park will use these funds to enhance your Emergency Management program and that the funds will be used for Emergency Management purposes; and

**WHEREAS**, the award period is from July 1, 2024 to June 30, 2025; and

**WHEREAS**, the subgrant award incorporates all conditions and representations contained or made in application and notice of award; and

**WHEREAS**, the Woodland Park Office Emergency Management, designated by the New Jersey State Police, Office of Emergency Management, has submitted an Application for Subgrant Award that has been required by the said New Jersey State Office of Emergency Management.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey:

1. That the Mayor and Council accepts the award of the FFY24 Emergency Management Performance Grant Program (EMPG), Emergency Management Agency Assistance Subgrant (EMAA) in the amount of up to \$10,000.00 Federal Funds from the New Jersey State Police, Office of Emergency Management.
2. That the Chief Financial Officer and Director of Emergency Management are authorized to sign the appropriate subgrant award documents.
3. That copies of this resolutions shall be forwarded to the New Jersey State Police, Office of Emergency Management, the City Business Administrator, the Chief Financial Officer and the County Division of Emergency Management and Office of Treasury.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Torres				
DeCesare					Tiseo				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 6<sup>th</sup> day of November, 2024. Signed and sealed before me.

November 6, 2024

\_\_\_\_\_  
Sandra Olivola, Municipal Clerk

\_\_\_\_\_  
Dated

**BOROUGH OF WOODLAND PARK  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION R24-267**

**MOTIONED BY:**  
**SECONDED BY:**

**LIEN REDEMPTION AND PREMIUM**

**WHEREAS**, the Mayor and Council of the Borough of Woodland Park, County of Passaic and State of New Jersey have been informed by the Tax Collector of the Borough of Woodland Park that a lien redemption for taxes, in the amount of \$3,627.91 was made on October 16, 2024; and

**WHEREAS**, pending the return of the redemption certificate from the lien holder was received in the Tax Office on October 16, 2024, the amount of \$3,627.91 is to be returned to the lien holder; and

**WHEREAS**, the Tax Collector of the Borough of Woodland Park has requested a lien redemption of said payment to be made to Chrtistiana T C/F Ce1/FIRSTTRUST, P.O. Box 5021, Philadelphia, PA 19111-5021; and

**WHEREAS**, a premium of \$9,400.00 had also been made by T C/F Ce1/FIRSTTRUST, P.O. Box 5021, Philadelphia, PA 19111-5021 which is to be returned; and

**NOW, THEREFORE, BE IT RESOLVED** that the Certified Municipal Finance Officer is hereby authorized to issue a check for the refund in the amount of \$13,027.91 for the redemption payment of the lien and premium; and

**BE IT FURTHER RESOLVED** that the books and records of the Tax Collector will be adjusted accordingly.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Torres				
DeCesare					Tiseo				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 6<sup>th</sup> day of November, 2024. Signed and sealed before me.

November 6, 2024

\_\_\_\_\_  
Sandra Olivola, Municipal Clerk

\_\_\_\_\_  
Dated

I, Bernadette Lawler, Woodland Park’s Tax & Water Collector, do hereby confirm that the information contained in this resolution is accurate and that I have requested authorization from the Woodland Park Mayor and Council to refund the stated lien redemption.

November 6, 2024

\_\_\_\_\_  
Bernadette Lawler, Tax & Water Collector

\_\_\_\_\_  
Dated

I, Heather Barkenbush, Chief Municipal Financial Officer for the Borough of Woodland Park do hereby confirm that there are sufficient funds available for this refund under line item R-01-55-005-000-001.

November 6, 2024

\_\_\_\_\_  
Heather Barkenbush, CMFO

\_\_\_\_\_  
Dated

**BOROUGH OF WOODLAND PARK  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION R24-268**

**MOTIONED BY:**  
**SECONDED BY:**

**PURCHASE OF SITUATIONAL AWARENESS EQUIPMENT AND ACCESSORIES  
TO OUTFIT THE TWO (2) POLICE INTERCEPTOR VEHICLES FOR USE OF THE WOODLAND  
PARK POLICE DEPARTMENT**

**WHEREAS**, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, have a need to purchase and install Situational Awareness Equipment and Accessories outfitting two (2) Police Interceptor vehicles for use by the Woodland Park Police Department.

**WHEREAS**, said equipment and accessories are available under the Bergen County Cooperative Contract BC-BID-23-17 from Gold Type Business Machines (GTBM), 351 Paterson Avenue, East Rutherford, NJ 07073 for a total amount of \$34,972.89; and

**WHEREAS**, funding for this expenditure has been provided for under Capital Ordinance under line item C-04-24-015-000-909;

**NOW THEREFORE BE IT RESOLVED**, that the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, hereby authorize the purchase and install Situational Awareness Equipment and Accessories outfitting the two (2) Police Interceptor vehicles for use of the Woodland Park Police Department from Gold Type Business Machines, 351 Paterson Avenue, East Rutherford, NJ 07073 for a total amount of \$34,972.89.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Tiseo				
DeCesare					Torres				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 6<sup>th</sup> day of November, 2024. Signed and sealed before me.

November 6, 2024

\_\_\_\_\_  
Sandra Olivola, Municipal Clerk

\_\_\_\_\_  
Dated

I, Heather Barkenbush, Certified Municipal Finance Officer for the Borough of Woodland Park do hereby confirm that there are sufficient funds available for this purchase.

November 6, 2024

\_\_\_\_\_  
Heather Barkenbush, CMFO

\_\_\_\_\_  
Dated

**BOROUGH OF WOODLAND PARK  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION R24-269**

**MOTIONED BY:**  
**SECONDED BY:**

**PURCHASE OF GRINDER PUMP SEWER FOR USE OF  
THE WOODLAND PARK DEPARTMENT OF PUBLIC WORKS**

**WHEREAS**, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, have a need to replace the grinder at the Browertown Pump Station and purchase and install a new Taskmaster Grinder with 8x16 cutting chamber seal; and

**WHEREAS**, said Taskmaster Grinder is available from PSI Pumping Services, Inc, 201 Lincoln Boulevard, Middlesex, NJ 08846 a North Jersey Wastewater Co-op #LAB01-C, in an amount of \$25,000.00; and

**WHEREAS**, funding for this expenditure has been provided for under line item 4-01-26-300-301-020;

**NOW THEREFORE BE IT RESOLVED**, that the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, hereby authorize the purchase and install a new Taskmaster Grinder with 8x16 cutting chamber seal to replace the grinder at the Browertown Pump Station from PSI Pumping Services, Inc, 201 Lincoln Boulevard, Middlesex, NJ 08846 a North Jersey Wastewater Co-op #LAB01-C, in an amount not to exceed of \$25,000.00

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Tiseo				
DeCesare					Torres				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 6<sup>th</sup> day of November, 2024. Signed and sealed before me.

November 6, 2024

\_\_\_\_\_  
Sandra Olivola, Municipal Clerk

\_\_\_\_\_  
Dated

I, Heather Barkenbush, Certified Municipal Finance Officer for the Borough of Woodland Park do hereby confirm that there are sufficient funds available for this purchase.

November 6, 2024

\_\_\_\_\_  
Heather Barkenbush, CMFO

\_\_\_\_\_  
Dated

**BOROUGH OF WOODLAND PARK  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION R24-270**

**MOTIONED BY:  
SECONDED BY:**

**PURCHASE OF FIBER OPTIC NETWORK TO LINK THE  
MUNIICIPAL BUILDING, DEPARTMENT OF PUBLIC WORKS AND  
THE RECYCLING CENTER**

**WHEREAS**, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey have a need to install and purchase Fiber Optic Network link between the Municipal Building, Department of Public Works and the Recycling Center; and

**WHEREAS**, the Fiber Optic Network are available to purchase from Millennium Communications Group, Inc., 11 Melanie Lane, Ste. 13, East Hanover, NJ 07936 under the Passaic County Co-op New Jersey State Wiring Services Contract #23-TELE-45463/#T2989, at a cost of \$29,945.00; and

**WHEREAS**, funds are available through Capital Ordinance under line item C-04-24-015-000-910;

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council, of the Borough of Woodland Park, County of Passaic, State of New Jersey, hereby approve the purchase of the Fiber Optic Network from Millennium Communications Group, Inc., 11 Melanie Lane, Ste. 13, East Hanover, NJ 07936 under the Passaic County Co-op New Jersey State Wiring Services Contract # 23-TELE-45463/#T2989, at a cost not to exceed of \$29,945.00.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Tiseo				
DeCesare					Torres				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 6<sup>th</sup> day of November, 2024. Signed and sealed before me.

November 6, 2024

---

Sandra Olivola, Municipal Clerk Dated

I, Heather Barkenbush, Certified Municipal Finance Officer for the Borough of Woodland Park do hereby confirm that there are sufficient funds available for this purchase.

November 6, 2024

---

Heather Barkenbush, CMFO Dated

**BOROUGH OF WOODLAND PARK  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION R24-271**

**MOTIONED BY:**  
**SECONDED BY:**

**PURCHASE REPAIR  
WEST PATERSON FIRE DEPARTMENT - ENGINE #1**

**WHEREAS**, the Mayor and Council have a need to remove and replace the transmission of the West Paterson Fire Departments Engine #1, necessary repairs were identified with a need to replace the transmission; and

**WHEREAS**, the Borough is in receipt of an invoice from Fire & Safety Services, LTD, 200 Ryan Street, South Plainfield, NJ 07080 in an amount of \$20,000.00;

**WHEREAS**, funds are available for this repair from line item 4-01-25-265-265-026;

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, hereby confirm the repair and approve payment to Fire & Safety Services, 200 Ryan Street, South Plainfield, NJ 07080 to address the repair and replace of the transmission in Fire Engine #1 in the amount not to exceed of \$20,000.00.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Torres				
DeCesare					Tiseo				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 6<sup>th</sup> day of November, 2024. Signed and sealed before me.

\_\_\_\_\_  
Sandra Olivola, Municipal Clerk

November 6, 2024  
\_\_\_\_\_  
Dated

I, Heather Barkenbush, Certified Municipal Finance Officer for the Borough of Woodland Park do hereby confirm that there are sufficient funds available for this repair.

\_\_\_\_\_  
Heather Barkenbush, CMFO

November 6, 2024  
\_\_\_\_\_  
Dated

**BOROUGH OF WOODLAND PARK  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION R24-272**

**MOTIONED BY:**  
**SECONDED BY:**

**PURCHASE THE INSTALLATION OF A  
FUEL MANAGEMENT SYSTEM**

**WHEREAS**, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey have a need to purchase and install a Fuel Management System, serving the Department of Public Works; and

**WHEREAS**, the Fuel Management System is available to purchase from a New Jersey State Contract vendor Slack Environmental Services, 180 Market Street, Kenilworth, NJ 07033 contract A42266, at a cost of \$29,951.00; and

**WHEREAS**, funds are available through Capital Ordinance under line item C-04-24-015-000-910;

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council, of the Borough of Woodland Park, County of Passaic, State of New Jersey, hereby approve the purchase of Fuel Management System is available to purchase from a New Jersey State Contract vendor Slack Environmental Services, 180 Market Street, Kenilworth, NJ 07033 contract A42266, at a cost of \$29,951.00

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Torres				
DeCesare					Tiseo				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 6<sup>th</sup> day of November, 2024. Signed and sealed before me.

November 6, 2024

---

Sandra Olivola, Municipal Clerk Dated

I, Heather Barkenbush, Certified Municipal Finance Officer for the Borough of Woodland Park do hereby confirm that there are sufficient funds available for this repair.

November 6, 2024

---

Heather Barkenbush, CMFO Dated

**BOROUGH OF WOODLAND PARK  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION R24-273**

**MOTIONED BY:**  
**SECONDED BY:**

**PURCHASE THE INSTALLATION OF A HOLMATRO CORDLESS  
COMBO TOOL TO BE USE BY THE WEST PATERSON FIRE**

**WHEREAS**, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey have a need to purchase Holmatro Pentheon PCT14 Cordless Combo tool to be use by the West Paterson Fire Department; and

**WHEREAS**, the Holmatro Pentheon PCT14 Cordless Combo tool is available to purchase from New Jersey State Contract vendor ESI Equipment, Inc, 119 Keystone Drive, Montgomerville, PA, 08936 under contract 17-Fleet-00820, at a cost of \$14,309.06; and

**WHEREAS**, funds are available through Capital Ordinance under line item C-04-21-015-000-903;

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council, of the Borough of Woodland Park, County of Passaic, State of New Jersey, hereby approve the purchase of Holmatro Pentheon PCT14 Cordless Combo tool is available to purchase from New Jersey State Contract vendor ESI Equipment, Inc, 119 Keystone Drive, Montgomerville, PA, 08936 under contract 17-Fleet-00820, at a cost of \$14,309.06.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Torres				
DeCesare					Tiseo				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 6<sup>th</sup> day of November, 2024. Signed and sealed before me.

\_\_\_\_\_
November 6, 2024  
Sandra Olivola, Municipal Clerk
Dated

I, Heather Barkenbush, Certified Municipal Finance Officer for the Borough of Woodland Park do hereby confirm that there are sufficient funds available for this repair.

\_\_\_\_\_
November 6, 2024  
Heather Barkenbush, CMFO
Dated

**BOROUGH OF WOODLAND PARK  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION R24-274**

**MOTIONED BY:**  
**SECONDED BY:**

**SHARED SERVICES AGREEMENT  
FOR THE SERVICES OF THE BOROUGH’S PUBLIC INFORMATION OFFICER BETWEEN  
BOROUGH OF WOODLAND PARK & THE WOODLAND PARK BOARD OF EDUCATION**

**WHEREAS**, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey desires to renew the Shared Services Agreement with the Woodland Park Board of Education (BOE) for the Woodland Park Public Information Officer to provide services to the BOE for the time period January 1, 2024 through December 31, 2024; and

**WHEREAS**, the parties to the Agreement agree to contribute evenly to the salary and cost for benefits for the employee; and

**WHEREAS**, funds are available for this purchase under account number C-04-21-014-000-903; and

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey hereby approves the Shared Services Agreement with the Woodland Park Board of Education for the Woodland Park Public Information Officer to provide services to the BOE for the time period January 1, 2024 through December 31, 2024 with the agreement that the parties shall contribute evenly to the salary and cost for benefits for the employee at an amount of 59,970.08; and

**BE IT FURTHER RESOLVED**, that the Mayor of the Borough of Woodland Park is hereby authorized to execute all documents associated with the Shared Services Agreement.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Tiseo				
DeCesare					Torres				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 6<sup>th</sup> day of November, 2024. Signed and sealed before me.

November 6, 2024

\_\_\_\_\_  
Sandra Olivola, Municipal Clerk

\_\_\_\_\_  
Dated

I, Heather Barkenbush, Certified Municipal Finance Officer for the Borough of Woodland Park do hereby confirm that there are sufficient funds available for this purchase.

November 6, 2024

\_\_\_\_\_  
Heather Barkenbush, CMFO

\_\_\_\_\_  
Dated

**BOROUGH OF WOODLAND PARK  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION R24-275**

**MOTIONED BY:**  
**SECONDED BY:**

**RESOLUTION AUTHORIZING THE ISSUANCE OF REQUESTS FOR QUALIFICATIONS FOR  
VARIOUS PROFESSIONAL SERVICES FOR THE 2025 CALENDAR YEAR**

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5(1)(a) contracts for the provision of professional services are not subject to the bidding requirements of the Local Public Contracts Law, however, they are subject to the requirements of the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.1 et seq., for contracts in excess of \$17,500.00; and

**WHEREAS**, pursuant to the Pay to Play Law a municipality may not award a contract with a value in excess of \$17,500.00 to a business entity that has made any contribution within one year of the date the contract is to be awarded that is reportable by the recipient under N.J.S.A. 19:44A-1 et seq. to a municipal political party or candidate unless the contract is awarded under a “fair and open process” as defined pursuant to said statute; and

**WHEREAS**, the Borough wishes to award contracts for various professionals pursuant to the fair and open process defined by the aforementioned statute and explained in suggest procedures issued by the New Jersey Department of Community Affairs; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Woodland Park that Requests for Qualifications be issued for the following Borough Professional positions:

Municipal Attorney, Municipal Prosecutor, Municipal Auditor, Municipal Bond Counsel Municipal Planner of Record, Municipal Engineer, Special Legal Counsel Labor; Special Legal Counsel Affordable Housing; Special Legal Counsel & Litigation Attorney; Special Project Engineer; Special Tax Counsel; Accounting Firm; Board of Adjustment-Attorney; Board of Adjustment Planner; Board of Adjustment-Engineer; Planning Board-Attorney; Planning Board Planner; Planning Board-Engineer; Licensed Water Operator; Licensed Sewer Operator; Grant Writer; Risk Manager; Risk Manager (Health Benefits; Employee Assistance Program.

**BE IT FURTHER RESOLVED** that said notice shall indicate that responses to the Request for Qualifications shall be provided on or before December 3, 2024.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Torres				
DeCesare					Tiseo				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 6<sup>th</sup> day of November, 2024. Signed and sealed before me.

November 6, 2024

---

Sandra Olivola, Municipal Clerk Dated

**BOROUGH OF WOODLAND PARK  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION R24-276**

**MOTIONED BY:**  
**SECONDED BY:**

**APPROVAL OF CONSENT AGENDA**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Woodland Park that the actions noted in the Consent Agenda, items A. through U., be and are hereby approved and the proper officers are directed to take necessary action on same.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Tiseo				
DeCesare					Torres				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 6<sup>th</sup> day of November, 2024. Signed and sealed before me.

November 6, 2024

\_\_\_\_\_  
Sandra Olivola, Municipal Clerk

\_\_\_\_\_  
Dated

**BOROUGH OF WOODLAND PARK  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION R24-277**

**MOTIONED BY:  
SECONDED BY:**

**INTRODUCTION TO ORDINANCE 24-18**

**AN ORDINANCE WHICH SUPERSEDES ORDINANCE NO. 24-12 AND LISTS IN ITS ENTIRETY FIXING THE ANNUAL SALARIES OF CERTAIN OFFICIALS AND MANAGEMENT AND OTHER EMPLOYEES FOR THE BOROUGH OF WOODLAND PARK, PASSAIC COUNTY, NEW JERSEY FOR THE YEAR 2024**

heretofore introduced, does now pass on first reading, and that said ordinance be further considered for final passage at a meeting to be held on the 27<sup>th</sup> day of November 2024, at 5:00 P.M., or as soon thereafter as the matter can be reached, at the regular meeting place of the Municipal Council and that at such time and place all persons interested be given an opportunity to be heard concerning said ordinance, and that the Municipal Clerk is hereby authorized and directed to publish said ordinance according to law with a notice of its introduction and passage on first reading and of the time and place when and where said ordinance will be further considered for final passage.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Tiseo				
DeCesare					Torres				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 6<sup>th</sup> day of November, 2024. Signed and sealed before me.

Sandra Olivola, Municipal Clerk
November 6, 2024  
Dated

**BOROUGH OF WOODLAND PARK  
COUNTY OF PASSAIC, STATE OF NEW JERSEY**

**ORDINANCE NO. 24-18**

**AN ORDINANCE WHICH SUPERSEDES ORDINANCE NO. 24-12 AND LISTS IN ITS ENTIRETY FIXING THE ANNUAL SALARIES OF CERTAIN OFFICIALS AND MANAGEMENT AND OTHER EMPLOYEES FOR THE BOROUGH OF WOODLAND PARK, PASSAIC COUNTY, NEW JERSEY FOR THE YEAR 2024**

**BE IT ORDAINED**, by the Municipal Council of the Borough of Woodland Park as follows:

- That the annual salaries of certain officials and employees of the Borough of Woodland Park for the year 2024 shall be as follows:

Chief of Police	\$ 207,822.31
Deputy Police Chief	\$ 189,531.18
Mayor	\$ 11,786.25
Councilmember	\$ 8,154.90
Business Administrator	\$ 150,960.00
Borough Clerk; Municipal Search Officer/Search Officer of Issuance of Certifications & Subdivisions/Relocation Officer OEM; Deputy Registrar; Public Agency Compliance Officer;	\$ 115,116.65
Borough Clerk; Municipal Search Officer/Search Officer of Issuance of Certifications & Subdivisions/Relocation Officer OEM; Deputy Registrar; Public Agency Compliance Officer; QPA (as of July 1, 2024)	\$ 125,116.65
Deputy Municipal Clerk; Board of Health Secretary/Registrar	\$ 50,324.47
Secretary to the Mayor & Business Administrator, Alternate Registrar	\$ 40,000.00 - \$60,000
Certified Tax Collector/Collector of Water Consumer Accounts	\$ 68,395.19
Chief Finance Officer/Treasurer	\$ 159,891.36
Tax Assessor	\$ 28,218.83
Plumbing Subcode Official	\$ 18,069.49
Electrical Subcode Official	\$ 14,376.83
Fire Official	\$ 56,200.26
Fire Protection Subcode Official	\$ 6,804.13
Municipal Court Judge	\$ 32,539.48
Public Works Superintendent; Water Distribution Operator; Licensed Waste Water Collection System Operator; Fire Signal System Superintendent; Storm Water Coordinator (Jan - May)	\$ 160,387.37
Public Works Superintendent; Water Distribution Operator; Licensed Waste Water Collection System Operator; Fire Signal System Superintendent; Storm Water Coordinator (May - December)	\$ 129,667.00
CRS Coordinator	\$ 2,706.08
IT Coordinator	\$ 114,240.00
Code Enforcement Officer	\$ 46,371.39
Recycling Program Aide (Full Time)	\$ 47,627.02
Senior Coordinator	\$ 5,875.90
Recreation Field Scheduler	\$ 1,082.43
Recycling Coordinator	\$ 3,138.62
Police Chaplain	\$ 2,706.08
Before & After School Care Supervisor (Jan - July)	\$ 8,160.00
Before & After Care Lead Coordinator (Aug - Dec)	\$ 5,160.00
Before & After Asst. Coordinator (Aug - Dec)	\$ 3,000.00
OEM Coordinator	\$ 10,399.84
Assistant Supervisor to Public Works (through 5/16/24)	\$ 7,803.00
Assistant Supervisor to Public Works (as of 7/1/2024)	\$ 7,500.00
Director of Recreation; Open Space Coordinator; Before & After Care Supervisor	\$ 85,000.00 - \$95,000.00
Municipal Court Administrator	\$ 77,520.00
Confidential Assistant (Assigned to the DPW) (Part Time - Hourly)	\$ 23.93
Electrical Inspector (per hour)	\$ 40.75
Audio/Visual Broadcasting of Meetings (per hour)	\$ 75.00

Assistant Tax Assessor (Per Hour)	\$ 37.73
UCC Plan Review Stipend (outside WP) (Per Hour)	\$ 30.80
Uniform & Safety: Fire Prevention Specialist 1 (Per Hour)	\$ 29.13
Uniform & Safety: Fire Prevention Specialist 2 (Per Hour)	\$ 20.40
Court Officer (Per Hour)	\$ 20.24
Recycling Staff (Per Hour)	\$ 13.26 - \$20.40
Planning & Zoning Secretarial per Board \$2,815.40	\$ 5,630.80
Police Radio Dispatcher (per diem as needed)	\$ 14.13 - \$19.00
Planning Bd/ Bd of Adj Sect-Special Mtgs funded through escrow (Per Hour)	\$ 33.13
School Traffic Guards (Per Hour)	\$ 21.24
Special Police/Police Matron/Constables (Per Hour)	\$19.00 - \$30.00
Laborers Grade B (Per Hour)	\$14.91 - \$17.28
Laborers Grade A (Per Hour)	\$17.29 - \$19.00
Emergency Truck Driver (Per Hour)	\$17.29 - \$19.00
Secretarial/Clerical/Administrative Help (Per Hour)	\$15.53 - \$21.02
Filing Help (Per Hour)	\$13.53 - \$15.50
Recreation Clerk (Part Time - Per Hour)	\$ 24.13
Court Clerk (Per Hour)	\$ 21.24
Supervisor Custodial Services (Schools – Per Weekend)	\$ 116.72
Custodial Services (Schools - Per Hour)	\$ 34.09
Custodial Services Boys & Girls Club – (Part Time - Per Week) (Jan - May)	\$ 312.12
Custodial Services (Part Time - Per Hour)	\$ 18.34
Camp Director	\$ 7,500.00
Camp Counselors (Per Hour)	\$ 12.00 - \$14.00
Camp Counselor – Head (Per Hour)	\$ 14.01 - \$15.00
Camp Counselor - Teacher (Per Hour)	\$ 16.00
Assistant Camp Director (2 Positions)	\$ 4,500.00
Park Ranger (Per Hour)	\$ 15.25 - \$24.00
Spray Park Attendant	\$ 12.00 - \$15.00
Municipal Alliance Coordinator	\$ 3,575.73
Before & After School Care Counselors	\$ 15.00 - \$25.50
Before & After School Care Supervisors	\$ 25.51 - \$30.00
Municipal Housing Liaison	\$ 6,000.00

- Said salaries shall be effective January 1, 2024 unless otherwise specified above and shall be paid in equal monthly installments with the exception of all full-time employees whose salaries shall be paid in equal semi-monthly installments and those positions designated as Retainers shall be paid on an hourly basis with the exception of Library personnel.
- In addition to the salaries hereinabove set forth, union represented employees shall be entitled to longevity pay in accordance with the agreed upon terms and conditions documented in the respective union contracts. Longevity pay for full time non-union permanent employees, who have documented agreements with the Borough, shall be paid in accordance with those agreements. For all other full-time permanent employees working in the listed titles in this ordinance that were hired prior to January 1, 1996 shall be entitled to longevity pay based upon years of consecutive and cumulative service to the municipality. Longevity pay is not reflected in the salaries stated above.

All periods of service shall be computed from January 1st of the year of full-time permanent appointment unless the date of said appointment took place on or after July 1st, in which case said period of service shall be computed from January 1st of the year following said appointment. If an employee leaves the employment of the Borough of Woodland Park in the year the longevity is due, he/she is entitled to longevity pro-rated on the basis of 1/12 for each month of service completed. Leaves of absence, unless caused by illness or service-connected disability, will disqualify an employee from receiving any longevity as he shall not have had consecutive and cumulative service.

- Overtime pay will be paid to such full-time officers and employees as authorized by the Mayor, or Administrator at the respective officer or employee's straight time rate of pay per hour, unless otherwise provided by law with the exception of Police, Road and Sewer personnel covered by a duly authorized labor contract, who shall be paid 150% of the hourly rate per hour in excess of the work day or week.

5. The Municipal Clerk and Deputy Municipal Clerk shall receive compensation as fixed annually by the Borough Council. In addition, when the Municipal Clerk and Deputy Municipal Clerk is required to be present at an election or election-related matter during a time when other municipal employees are off, such as late-night registration, primary election day and general elections day, he or she will receive additional pay for such time spent at a rate of pay calculated at time and half (1.5) of the then-year-current hourly rate.
6. All present employees who have completed a minimum of ten (10) years of continued service with the Borough, covered by labor agreements and present permanent full-time employees, upon retirement, as defined pursuant to the respective Retirement System, shall be compensated for unused and accumulated sick leave as follows:
  - a. The employee shall receive a lump sum cash payment of his/her then current rate of pay on a one-for-two basis up to a maximum amount of Ten Thousand (\$10,000) for unused and accumulated sick leave.
  - b. Employees hired before May 21, 2010 are eligible to receive terminal leave for the balance thereafter of unused, accumulated sick leave, if any, on the basis of one day for every two days of sick time.
  - c. An employee must advise the employer of his/her retirement prior to April 1 of the year in which he/she will retire. Payment will then be provided upon his/her retirement date or in April, whichever is later. In the event notice is rendered after April 1, the employee shall be compensated in the first pay period following January. An employee may elect to receive his/her payment in the following calendar year even if notice of retirement is rendered to the Employer prior to April 1, of the year in which the employee retires, provided that such option is exercised in writing at the same time the employee provided his/her notice.
7. All present employees covered by labor agreements hired prior to January 1, 1995 and present permanent full-time employees not covered by labor agreements hired prior to January 1, 1995 who have completed a minimum of twenty-five (25) years of continued service or have worked for the municipality fifteen (15) years and have reached the age of 62, shall be entitled to health insurance benefits upon retirement in accordance with N.J.S.A. 40A:10-23.
8. This ordinance shall take effect after final passage and publication as required by law and all ordinances and resolutions inconsistent with the provisions of this ordinance are hereby repealed.

Attest:

Approve:

\_\_\_\_\_  
Sandra Olivola, Municipal Clerk

\_\_\_\_\_  
Tracy Kallert, Mayor

**Introduced:**

**Adopted:**

**BOROUGH OF WOODLAND PARK  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION RE24-03**

**MOTIONED BY:**  
**SECONDED BY:**

**RESOLUTION AUTHORIZING EXECUTIVE SESSION  
PURSUANT TO N.J.S.A. 10:4-12**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, that pursuant to the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., it is necessary to convene an executive session to discuss items authorized by N.J.S.A. 10:4-12 (b), specifically:

- **Personnel – Health Plan Options**
- **Litigation – Affordable Housing Obligation**

**BE IT FURTHER RESOLVED**, that it is anticipated that the deliberation conducted in closed session may be disclosed to the public upon the determination by the Acting Mayor and Council that the public interest will no longer be served by such confidentially and if not then legally privileged.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Tiseo				
DeCesare					Torres				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 6<sup>th</sup> day of November, 2024. Signed and sealed before me.

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Sandra Olivola, Municipal Clerk
November 6, 2024  
Dated