

**WOODLAND PARK MUNICIPAL COUNCIL
AGENDA FOR REGULAR MEETING OF
OCTOBER 2, 2024**

1. In accordance with the Open Public Meeting Law, P.L.1975, chapter 231, notice requirements for this meeting have been set forth in the resolution adopted by the Municipal Council at its Reorganization Meeting of January 3, 2024 detailing the time and place, with notice given to the public by posting a copy thereof on the bulletin board in the Municipal Building, transmitting copies to the Herald News and The Record of Woodland Park.
2. **Flag Salute and Prayer**
3. **Roll Call**
4. **Presentation:**
 - **Proclamation recognizing October as Breast Cancer Awareness Month**
5. **Public Hearing:**

OPEN: Motion to open the public session. Motion to open the public session by _____ Seconded by _____.

- **ROLL CALL:**

CLOSE: Motion to close the public session. Motion to close the public session by _____ Seconded by _____.

- **ROLL CALL:**
6. **Approval of Minutes:**
 - **Regular Meeting of October 4, 2023**
 - **Regular Meeting of October 18, 2023**
 - **Executive Session Minutes of October 18, 2023**

MOTION: Motion to approve the minutes by _____, seconded by _____.

- **ROLL CALL:**
7. **Council Comments:**
8. **Mayor's Report:**
9. **Administrator's Report:**
10. **Municipal Attorney's Report:**
11. **Consent Agenda:**

All matters listed under the Consent Agenda are considered to be routine by the Council and will be enacted by one resolution. Any item may be removed from the Consent Agenda by the request of any member of this Governing Body, and if so removed, will be acted upon as a separate matter.

- A. **Resolution R24-230, a resolution to authorize a request to the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the Calendar Year 2024 in the sum of \$4,872.87.**
- B. **Resolution R24-231, a resolution to authorize the sale of the surplus property as indicated in the resolution on the online auction website entitled Municibid.com.**
- C. **Resolution R24-232, a resolution to authorize refunds for the Before and After Care program as listed on the resolution.**

- D. Resolution R24-233, a resolution to authorize refunds for the Soccer program as listed on the resolution.
- E. Resolution R24-234, a resolution to authorize refunds for the USA Sports program as listed on the resolution.
- F. Resolution R24-235, a resolution to authorize a shared services agreement entered into between the Woodland Park Board of Education and the Borough of Woodland Park for before-care and after-care services for the 2024-2025 school year.
- G. Resolution R24-236, a resolution to authorize the Recreation Department to hire the individuals listed in the resolution as staff for the 2024-2025 Before and After Care beginning on September 9, 2024 to the end of the school year in June 2025.
- H. Resolution R24-237, a resolution to authorize the purchase of a Billy Goat DLV3701VE Debris Loader listed on quote #31701234 under New Jersey State Contract ESCNJ 22/23-12 from Power Place, 297 Route 22 East, Whitehouse St., NJ, 08889, for a total amount of \$10,495.50.
- I. Resolution R24-238, a resolution to a renew a contract with Geese Police, P.O. Box 656, Howell, NJ 07731 in an amount not to exceed \$8,788.00, for the controlling of the geese population within the Borough.
- J. Resolution R24-239, a resolution to approve the Business Administrator to endorse the Shared Services Agreement with regard to sharing Class 2 & 3 Special Police Officers with the Woodland Park Board of Education beginning July 8, 2024 and ending on August 12, 2024 in an amount not to exceed of \$4,800.48, including for the recertification course in the amount of \$3,675.00 for a total not to exceed of \$8,475.48 to be paid by the Borough of Woodland Park and reimbursed by the Woodland Park Board of Education, no later than December 31, 2024.
- K. Resolution R24-240, a resolution to approve the actions noted in the Consent Agenda, items A. through K., be and are hereby approved and the proper officers are directed to take necessary action on same.

MOTION: Motion to approve the Consent Agenda by _____, seconded by _____.

- **ROLL CALL:**

12. Collector/Treasurer Report:

A. CFO, Heather Barkenbush authorization for payment:

- Authorize payment of the 10/15/2024 regular and miscellaneous payroll estimated at \$420,000.00.

MOTION: Motion to approve payroll by _____, seconded by _____.

- **ROLL CALL:**

- Authorize Payment of bills from voucher list of 10/2/2024 totaling \$646,911.71.

MOTION: Motion to approve payment of bills by _____, seconded by _____.

- **ROLL CALL:**

13. Department Reports:

A. Summary Budget Status Report as of September 27, 2024.

MOTION: Motion to approve Departmental Reports by _____, seconded by _____.

- **ALL IN FAVOR:**

14. Old Business:

A. Public hearing on the adoption of Ordinance 24-17

MOTION: Motion to open the public hearing for Ordinance 24-17 by _____,
seconded by _____.

- **ROLL CALL:**

MOTION: Motion to close the public hearing for Ordinance 24-17 by _____,
seconded by _____.

- **ROLL CALL:**

B. Resolution R24-240, a resolution to adopt Ordinance 24-17 AN ORDINANCE TO AMEND CHAPTER 29 AND REPLACE SECTION 5.1 - 5.13 OF THE "STORMWATER CONTROL" ORDINANCE, AND ADD SECTION 6.1 – 6.8 "PRIVATELY OWNED SALT STORAGE"

BE IT RESOLVED, by the Governing Body of the Borough of Woodland Park that Ordinance 24-17, is hereby adopted as having been approved on second and final reading, and the Municipal Clerk is hereby authorized and directed to publish said Ordinances according to law.

MOTION: Motion to adopt Ordinance 24-17 by _____, seconded by _____.

- **ROLL CALL:**

15. New Business:

16. Executive Session:

17. Adjournment:

MOTION: Motion to Adjourn the Meeting by _____ Seconded by _____.

- **ROLL CALL:**

**Sandra Olivola, RMC
Municipal Clerk**

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R24-230**

MOTIONED BY:
SECONDED BY:

INSERTION OF AN ITEM OF REVENUE

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

WHEREAS, the Borough of Woodland Park has received notice of an award of \$4,872.87 from the Department of Justice and wishes to amend its Calendar Year 2024 Budget to include this amount as a revenue.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the Calendar Year 2024 in the sum of \$4,872.87.

Which is now available as an item of revenue from:

Miscellaneous Revenues:

Section F: Special Items of General Revenue Anticipated
With Prior Written Consent of Director of Local
Government Services – Public and Private Revenues

Offset with Appropriations:

U.S. Department of Justice
Bureau of Justice Assistance
Bullet Proof Vest Partnership

BE IT FURTHER RESOLVED that the like sum of\$4,872.87

Be and the same is hereby appropriated under the caption of:

General Appropriations:

(A) Operations Excluded from CAPS
Public and Private Programs offset by Revenues:
U.S. Department of Justice
Bureau of Justice Assistance
Bullet Proof Vest Partnership

BE IT FURTHER RESOLVED, that the CFO has forwarded an electronic copy of this resolution to the Director of Local Government Services for approval.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Tiseo				
DeCesare					Torres				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 2nd day of October, 2024. Signed and sealed before me.

October 2, 2024

Sandra Olivola, Municipal Clerk

Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R24-231**

MOTIONED BY:

SECONDED BY:

**RESOLUTION OF THE BOROUGH OF WOODLAND PARK AUTHORIZING THE SALE OF
PROPERTY NO LONGER NEEDED FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE**

WHEREAS, Borough of Woodland Park has determined that the property described and incorporated herein is no longer needed for public use; and

WHEREAS, the Borough of Woodland Park intends to utilize the online auction services of Municibid located at municibid.com/nj/njinfo; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey hereby authorize the sale of the surplus property as indicated below on the online auction website entitled Municibid.com.

2003 GMC Yukon	1GKEK13Z43J231437
1979 Kubuto Model #L185	KUB5235279
1999 Ford Bus E350	1FDWE30FOXHA86497
2006 Elgin Street Sweeper	49HAADB77DW84113
1975 Ford 8000	D80DVX47622
Gorman Rupp 3" Tow behind water pump	
Cement Mixer Tow Behind	
Little Wonder Push Leaf BLower	
Wacker Plate Comp Paint Machine	
Powerliner 3500 psiny machine	
Ranson Bobcat 48' walk behind mower	

NOW THEREFORE BE IT RESOLVED, the terms and conditions of the agreement entered into between Municibid and the Borough of Woodland Park are available at Municibid.com and in the Borough of Woodland Park Municipal Clerk's office.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Tiseo				
DeCesare					Torres				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 2nd day of October, 2024. Signed and sealed before me.

October 2, 2024

Sandra Olivola, Municipal Clerk

Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R24-232**

MOTIONED BY:
SECONDED BY:

**AUTHORIZE REFUND OF
BEFORE AND AFTER CARE REGISTRATION**

WHEREAS, the Borough of Woodland Park Recreation Department processes registrations for the 2024-2025 Before and After Care program through Community Pass; and

WHEREAS, payments for registration are typically made using credit cards and e-check through the Community Pass website; and

WHEREAS, it is the policy of the Borough to issue refunds by check; and

WHEREAS, the Chief Financial Officer has certified the funds available in Account No. T-18-56-850-000-811.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodland Park that the Borough Treasurer is hereby authorized to provide the following refunds for the Before and After Care Program Registrations:

NAME	PROGRAM	REFUND
Candace Hunt	Aftercare	\$230.00
Mayra Cortez	Aftercare	\$490.00
Deena Khalil	Before Care	\$110.00

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Tiseo				
DeCesare					Torres				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 2nd day of October, 2024. Signed and sealed before me.

October 2, 2024

Sandra Olivola, Municipal Clerk

Dated

I, Heather Barkenbush, Certified Municipal Finance Officer for the Borough of Woodland Park do hereby confirm that there are sufficient funds available for this refund.

October 2, 2024

Heather Barkenbush, CMFO

Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R24-233**

MOTIONED BY:
SECONDED BY:

**AUTHORIZE REFUND OF
SOCCER REGISTRATION**

WHEREAS, the Borough of Woodland Park Recreation Department processes registrations for the Soccer program through Community Pass; and

WHEREAS, payments for registration are typically made using credit cards and e-check through the Community Pass website; and

WHEREAS, it is the policy of the Borough to issue refunds by check; and

WHEREAS, the Chief Financial Officer has certified the funds available in Account No. T-18-56-850-000-810.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodland Park that the Borough Treasurer is hereby authorized to provide the following refunds for the Soccer Program Registrations:

NAME	REFUND
Caleb Lanfear	\$230.00
Mayra Cortez	\$89.00
Andrew Hill	\$110.00

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Tiseo				
DeCesare					Torres				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 2nd day of October, 2024. Signed and sealed before me.

October 2, 2024

Sandra Olivola, Municipal Clerk Dated

I, Heather Barkenbush, Certified Municipal Finance Officer for the Borough of Woodland Park do hereby confirm that there are sufficient funds available for this refund.

October 2, 2024

Heather Barkenbush, CMFO Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R24-234**

MOTIONED BY:
SECONDED BY:

**AUTHORIZE REFUND OF
USA SPORTS PROGRAM REGISTRATION**

WHEREAS, the Borough of Woodland Park Recreation Department processes registrations for the USA Sports program through Community Pass; and

WHEREAS, payments for registration are typically made using credit cards and e-check through the Community Pass website; and

WHEREAS, it is the policy of the Borough to issue refunds by check; and

WHEREAS, the Chief Financial Officer has certified the funds available in Account No. T-18-56-850-000-818.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodland Park that the Borough Treasurer is hereby authorized to refund the following individuals for the USA Sports Program Registration:

NAME	REFUND
Vikki Protopapas	\$164.00
Jaimie Partridge	\$164.00
Maria Maritato	\$164.00
Trisha Ramdeo	\$164.00
Reymi Albuquerque	\$164.00
Christine Logue	\$164.00
Lishany Carrasquillo	\$164.00
Hugo Carvajal	\$500.00
Maria Acapana	\$500.00

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Tiseo				
DeCesare					Torres				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 2nd day of October, 2024. Signed and sealed before me.

October 2, 2024

Sandra Olivola, Municipal Clerk

Dated

I, Heather Barkenbush, Certified Municipal Finance Officer for the Borough of Woodland Park do hereby confirm that there are sufficient funds available for this refund.

October 2, 2024

Heather Barkenbush, CMFO

Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R24-235**

MOTIONED BY:
SECONDED BY:

**WOODLAND PARK BOARD OF EDUCATION AND THE BOROUGH OF WOODLAND PARK
RECREATION DEPARTMENT TO PROVIDE AN BEFORE AND AFTER-CARE PROGRAM**

WHEREAS, the Woodland Park Board of Education is desirous that the Borough of Woodland Park, Department of Recreation provide quality before-care and after-care programming for the students and families who attend the Woodland Park Public Schools;

WHEREAS, the Board desires to provide an **after-school day care program** at Charles Olbon, Beatrice Gilmore, Memorial Middle and on days in which schools are in regular session from 2:55 P.M. to 6:00 P.M for the 2024-25 school year, and

WHEREAS, the Board desires to provide a **before-school day care program** at three (3) school sites Charles Olbon, Beatrice Gilmore, Memorial Middle from 7:30 A.M. - until the start of the school day on days in which schools are in regular session for the 2024-25 school year, and

WHEREAS, the Borough of Woodland Park, Department of Recreation has the ability to organize, operate and provide said requested programs to service the students and families of the Borough commencing on Monday, September 9, 2024 through the date determined as the final day schools will be in session in June 2025;

WHEREAS, the Board agrees that the program start date for the 2024-2025 school year will begin on Monday, September 9, 2024.

NOW, THEREFORE, the attached shared services agreement is hereby agreed upon and the contract for services entered into between the Woodland Park Board of Education and the Borough of Woodland Park for said before-care and after- care services for the 2024-2025 school year.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Tiseo				
DeCesare					Torres				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 2nd day of October, 2024. Signed and sealed before me.

October 2, 2024

Sandra Olivola, Municipal Clerk

Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R24-236**

MOTIONED BY:
SECONDED BY:

**HIRING OF STAFF FOR THE
BEFORE AND AFTER CARE PROGRAM**

WHEREAS, the Recreation Department of the Borough of Woodland Park, County of Passaic, State of New Jersey, are in need of hiring Before and After Care Program staff for the school year beginning on September 4, 2024 through the conclusion of the school year in June of 2025; and

WHEREAS, the Recreation Department wishes to hire the following employees at the following rates per hour unless otherwise noted:

Rate	Name	Positon
\$16.00	Abdeljabbar, Wedad	Aide
\$15.00	Autore, Liana	Aide
\$16.00	Brito, Ayla	Aide
\$25.00	Carswell, Quanisha	Supervisor / Asst Director
\$15.00	Gonzalez, Lianna	Aide
\$16.00	Guy, Nasir	Aide
\$27.50	Guzman, Louisa	Supervisor / Director
\$15.00	Herrera, Brenda	Aide
\$15.00	Nogueira, Jaylene	Aide
\$27.50	Scarpa, Mary Rose	Supervisor / Asst Director
\$20.00	Tambone, Isabella	Aide
\$16.00	Upshaw, Shawn	Aide
\$15.00	Vapore, Luca	Aide
\$20.00	Vapore, Sabrina	Supervisor
\$17.50	Bursac, Sladjana	Aide
\$16.00	Laboy, Katiana	Aide
\$15.00	Alvarez, Franco	Aide
\$15.00	Bobadilla, Zharick	Aide
\$17.50	Shaw, Samantha	Supervisor
\$15.00	Alvarez, Ashley	Aide
\$21.00	Guy, Tiyahna	Aide

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, hereby authorizes the Recreation Department to hire the above individuals as staff for the 2024-2025 Before and After Care beginning on September 11, 2024 to the end of the school year in June 2025.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Tiseo				
DeCesare					Torres				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 2nd day of October, 2024. Signed and sealed before me.

October 2, 2024

Sandra Olivola, Municipal Clerk

Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R24-237**

MOTIONED BY:
SECONDED BY:

**PURCHASE OF A DEBRI LOADER FOR USE OF
THE WOODLAND PARK DEPARTMENT OF PUBLIC WORKS**

WHEREAS, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, desire to purchase a Billy Goat DLV3701VE Debris Loader for use by the Woodland Park Department of Public Works; and

WHEREAS, said Debris Loader is available under New Jersey State Contract ESCNJ 22/23-12 from Power Place, 297 Route 22 East, Whitehouse St., NJ, 08889 for a total amount of \$10,495.50; and

WHEREAS, funding for this expenditure has been provided for under line item T-30-56-850-000-801 in the amount of 5,473.97 and G-01-20-745-301-002 in the amount of 5,021.53;

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, hereby authorize the purchase of a Billy Goat DLV3701VE Debris Loader listed on quote #31701234 (attached) under New Jersey State Contract ESCNJ 22/23-12 from Power Place, 297 Route 22 East, Whitehouse St., NJ, 08889, for a total amount of \$10,495.50.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Tiseo				
DeCesare					Torres				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 2nd day of October, 2024. Signed and sealed before me.

October 2, 2024

Sandra Olivola, Municipal Clerk Dated

I, Heather Barkenbush, Certified Municipal Finance Officer for the Borough of Woodland Park do hereby confirm that there are sufficient funds available for this purchase.

October 2, 2024

Heather Barkenbush, CMFO Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R24-238**

MOTIONED BY:
SECONDED BY:

**AWARD OF CONTRACT – GEESE CONTROL
GEESE POLICE**

WHEREAS, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey desire to control the geese population within the Borough; and

WHEREAS, funds are available from the Woodland Park Open Space Trust Fund for this project and the Borough’s Open Space Trust Fund’s Committee recommends use of these funds for this purpose; and

WHEREAS, this service can be procured without public bidding in compliance with N.J.S.A. 40A:11-5(2);

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, does hereby award a contract to Geese Police, P.O. Box 656, Howell, NJ 07731 in an amount not to exceed \$8,788.00, for the controlling of the geese population within the Borough; and

BE IT FURTHER RESOLVED, that the Woodland Park Mayor is hereby authorized to execute all documents relative to this matter.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Tiseo				
DeCesare					Torres				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 2nd day of October, 2024. Signed and sealed before me.

October 2, 2024

Sandra Olivola, Municipal Clerk

Dated

I, Heather Barkenbush, Chief Municipal Financial Officer for the Borough of Woodland Park do hereby confirm that there are sufficient funds available under line item T-30-56-850-000-801 for this award of contract.

October 2, 2024

Heather Barkenbush, CMFO

Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R24-239**

MOTIONED BY:
SECONDED BY:

**SHARED SERVICES AGREEMENT BETWEEN THE
BOROUGH OF WOODLAND PARK AND THE
WOODLAND PARK BOARD OF EDUCATION – SPECIAL CLASS 2 & 3
(SUMMER SESSION)**

WHEREAS, the Borough of Woodland Park and the Woodland Park Board of Education hereby agree to enter into and Shared Services Agreement with regard to a Class 2 & 3 Special Police Officer; and

WHEREAS, the said Agreement is to promote the safety and well-being of students in the Woodland Park school system during the six-week period of the Extended School Year Program; and

WHEREAS, two of the Special Class 3 Police Officers were required to update their certification and attended a five (5) day course in the amount of \$1,837.50 each, for a total cost of \$3,675.00;

NOW, THEREFORE, BE IT RESOLVED, the Mayor and Council of the Borough of Woodland Park do hereby approve the Shared Services Agreement that has been developed;

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Woodland Park, that they hereby endorse the Shared Services Agreement with regard to sharing Class 2 & 3 Special Police Officers with the Woodland Park Board of Education beginning July 8, 2024 and ending on August 12, 2024 in an amount not to exceed of \$4,800.48, including the Police Training Commission State Certification course in the amount of \$3,675.00 for a total not to exceed of \$8,475.48 to be paid by the Borough of Woodland Park and reimbursed by the Woodland Park Board of Education, no later than December 31, 2024.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Tiseo				
DeCesare					Torres				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 2nd day of October, 2024. Signed and sealed before me.

October 2, 2024

Sandra Olivola, Municipal Clerk

Dated

I, Heather Barkenbush, Certified Municipal Finance Officer for the Borough of Woodland Park do hereby confirm that there are sufficient funds available for this refund.

October 2, 2024

Heather Barkenbush, CMFO

Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R24-240**

MOTIONED BY:
SECONDED BY:

APPROVAL OF CONSENT AGENDA

BE IT RESOLVED, by the Mayor and Council of the Borough of Woodland Park that the actions noted in the Consent Agenda, items A. through J., be and are hereby approved and the proper officers are directed to take necessary action on same.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Tiseo				
DeCesare					Torres				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 2nd day of October, 2024. Signed and sealed before me.

October 2, 2024

Sandra Olivola, Municipal Clerk

Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R24-241**

MOTIONED BY:
SECONDED BY:

ADOPTION OF ORDINANCE 24-15

**AN ORDINANCE TO AMEND CHAPTER 29 AND REPLACE SECTION 5.1 - 5.13 OF THE
“STORMWATER CONTROL” ORDINANCE, AND ADD SECTION 6.1 – 6.8 “PRIVATELY
OWNED SALT STORAGE”**

WHEREAS, the Borough of Woodland Park, County of Passaic, State of New Jersey, desires to adopt an ordinance entitled **AN ORDINANCE TO AMEND CHAPTER 29 AND REPLACE SECTION 5.1 - 5.13 OF THE “STORMWATER CONTROL” ORDINANCE, AND ADD SECTION 6.1 – 6.8 “PRIVATELY OWNED SALT STORAGE”**; and

WHEREAS, notice of introduction and passage on first reading was published in the Herald News dated September 24, 2024 setting the date of October 2, 2024 or soon thereafter for the public hearing and consideration for final passage; and

WHEREAS, copies of the ordinance were posted on the Borough’s official bulletin board and copies made available to all those desiring same; and

WHEREAS, in compliance with State Statute, a public hearing on the above referenced ordinance was conducted on October 2, 2024 at the regularly scheduled meeting of the Mayor and Council;

NOW, THEREFORE BE IT RESOLVED, that ordinance **AN ORDINANCE TO AMEND CHAPTER 29 AND REPLACE SECTION 5.1 - 5.13 OF THE “STORMWATER CONTROL” ORDINANCE, AND ADD SECTION 6.1 – 6.8 “PRIVATELY OWNED SALT STORAGE”**; be and is hereby adopted as having been approved on second and final reading, and the Municipal Clerk is hereby authorized and directed to publish said Ordinances according to law.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Tiseo				
DeCesare					Torres				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 2nd day of October, 2024. Signed and sealed before me.

October 2, 2024

Sandra Olivola, Municipal Clerk

Dated

**BOROUGH OF WOODLAND PARK
ORDINANCE NO. 24-17**

**AN ORDINANCE TO AMEND CHAPTER 29 AND REPLACE SECTION 5.1 - 5.13 OF THE
“STORMWATER CONTROL” ORDINANCE, AND ADD SECTION 6.1 – 6.8 “PRIVATELY OWNED
SALT STORAGE”**

WHEREAS, the Borough has in effect Section 29-5.1- Section 29-5.13 Stormwater Control Ordinance and wishes to replace the Ordinance with Stormwater Ordinance annexed hereto;

WHEREAS, the Mayor and Council desire to amend Section 29-5.1- Section 29-5.13 Stormwater Control Ordinance; and

WHEREAS, the Mayor and Council desire to add Section 29-6.1 – 29.6.8 Privately Owned Salt Storage; and

WHEREAS, the Mayor and Council have determined that the annexed Stormwater Control Ordinance shall replace Section 29-5.1 – Section 29-5.13 of Section 29-5 Stormwater Control and add Section 29.6.1 – 29-6.8 Privately Owned Salt Storage;

NOW THEREFORE BE IT ORDAINED, by the Mayor and Council of the Borough of Woodland Park, in the County of Passaic and the State of New Jersey, that:

1. Section 29-5.1 – Section 29-5.13 of Section 29-5 Stormwater Control shall be replaced with the attached Ordinance.
2. Section 29-6 – Section 29-6.1 – 29-6.8 Privately Owned Salt Storage to be added in the attached Ordinance.
3. If any section, subsection, paragraph, sentence or any other part of this Ordinance is adjudged unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remainder of this Ordinance.
4. All ordinances or parts of ordinances which are inconsistent with the provisions of this Ordinance are hereby repealed to the extent of such inconsistency.
5. This Ordinance shall take effect upon passage and publication as required by law.

Attest:

Approved:

Introduced:

Adopted:

CHAPTER 29-6 – Privately-Owned Salt Storage

§ 29-6.1	Purpose
§ 29-6.2	Definitions
§ 29-6.3	Deicing Material Storage Requirements
§ 29-6.4	Exemptions
§ 29-6.5	Enforcement
§ 29-6.6	Violations and Penalties
§ 29-6.7	Severability
§ 29-6.8	Effective Date

§ 29-6.1 Purpose:

The purpose of this ordinance is to prevent stored salt and other solid de-icing materials from being exposed to stormwater.

This ordinance establishes requirements for the storage of salt and other solid de-icing materials on properties not owned or operated by the municipality (privately-owned), including residences, in the Borough of Woodland Park to protect the environment, public health, safety and welfare, and to prescribe penalties for failure to comply.

§ 29-6.2 Definitions:

For the purpose of this ordinance, the following terms, phrases, words and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When consistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word “shall” is always mandatory and not merely directory.

- A. “De-icing materials” means any granular or solid material such as melting salt or any other granular solid that assists in the melting of snow.
- B. “Impervious surface” means a surface that has been covered with a layer of material so that it is highly resistant to infiltration by water.
- C. “Storm drain inlet” means the point of entry into the storm sewer system.
- D. “Permanent structure” means a permanent building or permanent structure that is anchored to a permanent foundation with an impermeable floor, and that is completely roofed and walled (new structures require a door or other means of sealing the access way from wind driven rainfall).

A fabric frame structure is a permanent structure if it meets the following specifications:

- 1. Concrete blocks, jersey barriers or other similar material shall be placed around the interior of the structure to protect the side walls during loading and unloading of de-icing materials;
 - 2. The design shall prevent stormwater run-on and run through, and the fabric cannot leak;
 - 3. The structure shall be erected on an impermeable slab;
 - 4. The structure cannot be open sided; and
 - 5. The structure shall have a roll up door or other means of sealing the access way from wind driven rainfall.
- E. “Person” means any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.
 - F. “Resident” means a person who resides on a residential property where de-icing material is stored.

§ 29-6.3 Deicing Material Storage Requirements:

- A. Temporary outdoor storage of de-icing materials in accordance with the requirements below is allowed between October 15th and April 15th.
1. Loose materials shall be placed on a flat, impervious surface in a manner that prevents stormwater run-through;
 2. Loose materials shall be placed at least 50 feet from surface water bodies, storm drain inlets, ditches and/or other stormwater conveyance channels;
 3. Loose materials shall be maintained in a cone-shaped storage pile. If loading or unloading activities alter the cone-shape during daily activities, tracked materials shall be swept back into the storage pile, and the storage pile shall be reshaped into a cone after use;
 4. Loose materials shall be covered as follows:
 - a. The cover shall be waterproof, impermeable, and flexible;
 - b. The cover shall extend to the base of the pile(s);
 - c. The cover shall be free from holes or tears;
 - d. The cover shall be secured and weighed down around the perimeter to prevent removal by wind; and
 - e. Weight shall be placed on the cover(s) in such a way that minimizes the potential of exposure as materials shift and runoff flows down to the base of the pile.
 - (1) Sandbags lashed together with rope or cable and placed uniformly over the flexible cover, or poly-cord nets provide a suitable method. Items that can potentially hold water (e.g., old tires) shall not be used;
 5. Containers must be sealed when not in use; and
 6. The site shall be free of all de-icing materials between April 16th and October 14th.
- B. De-icing materials should be stored in a permanent structure if a suitable storage structure is available. For storage of loose de-icing materials in a permanent structure, such storage may be permanent, and thus not restricted to October 15 -April 15.
- C. The property owner, or owner of the de-icing materials if different, shall designate a person(s) responsible for operations at the site where these materials are stored outdoors, and who shall document that weekly inspections are conducted to ensure that the conditions of this ordinance are met. Inspection records shall be kept on site and made available to the municipality upon request.
1. Residents who operate businesses from their homes that utilize de-icing materials are required to perform weekly inspections.

§ 9-6.4 Exemptions:

Residents may store de-icing materials outside in a solid-walled, closed container that prevents precipitation from entering and exiting the container, and which prevents the de-icing materials from leaking or spilling out. Under these circumstances, weekly inspections are not necessary, but repair or replacement of damaged or inadequate containers shall occur within 2 weeks.

If containerized (in bags or buckets) de-icing materials are stored within a permanent structure, they are not subject to the storage and inspection requirements in Section III above. Piles of de-icing materials are not exempt, even if stored in a permanent structure.

This ordinance does not apply to facilities where the stormwater discharges from de-icing material storage activities are regulated under another NJPDES permit.

§ 29-6.5 Enforcement:

This ordinance shall be enforced by the Borough Property Maintenance Officer, Zoning Officer, Borough Engineer or his designee during the course of ordinary enforcement duties.

§ 29-6.6 Violations and Penalties:

Any person(s) who is found to be in violation of the provisions of this ordinance shall have 72 hours to complete corrective action. Repeat violations and/or failure to complete corrective action shall result in fines as follows:

Any person, firm or corporation who shall violate any of the provisions of this chapter shall, upon conviction, be punished by a fine not to exceed \$500 for each offense or by imprisonment for a term not to exceed 90 days, or a requirement of community service not to exceed 90 days. A separate offense shall be deemed committed on the day on which a violation occurs and each day the violation continues to occur.

The Mayor and Council of the Borough of Woodland Park may authorize the Borough of Roseland to take such action as deemed necessary to remedy said violation and condition, and the cost of said remedy, together with any other charges incurred, shall be a principal lien against the real property upon which said costs and charges were incurred in the same manner of real property taxes, such costs to include the manpower cost per hour of Borough employees required to complete said remedies as certified by the Superintendent of Public Works, direct costs for materials, and costs of any third-party contractor.

§ 29-6.7 Severability:

Each section, subsection, sentence, clause, and phrase of this Ordinance is declared to be an independent section, subsection, sentence, clause, and phrase, and finding or holding of any such portion of this Ordinance to be unconstitutional, void, or ineffective for any cause or reason shall not affect any other portion of this Ordinance.

§ 29-6.8 Effective Date:

This Ordinance shall be in full force and effect from and after its adoption and any publication as may be required by law.

Attest:

Approved:

Sandra Olivola, Municipal Clerk

Tracy Kallert, Mayor

Introduced:

Adopted: