

**WOODLAND PARK MUNICIPAL COUNCIL
AGENDA FOR REGULAR MEETING OF
JUNE 21, 2023**

1. In accordance with the Open Public Meeting Law, P.L.1975, chapter 231, notice requirements for this meeting have been set forth in the resolution adopted by the Municipal Council at its Reorganization Meeting of January 4, 2023 detailing the time and place, with notice given to the public by posting a copy thereof on the bulletin board in the Municipal Building, transmitting copies to the Herald News and The Record of Woodland Park.
2. **Flag salute and Prayer**
3. **Roll Call**
4. **Presentation:**
 - **Veteran’s Mental Health Initiative**
 - **Proclamation presentation - Veteran Frank Pomposelli – 99 Year Old WWII Veteran**
 - **Presentation of the 2023 Harold “Hatch” Van Winkle, Jr. Scholarship Winners**
 - **American Legion Ladies Auxiliary to present a donation to the PBA Community Fund**
5. **Public Hearing:**
6. **Committee Reports:**
 - A. Administration & Finance – Councilwoman Gatti
 - B. Public Works – Council President Kallert
 - C. Public Safety – Councilman DeCesare
 - D. Health, Senior Services & Veterans Affairs – Councilwoman Tiseo
 - E. Recreation & Community Relations – Councilman Yodice
 - F. Laws & Ordinances – Councilman Sica
7. **Mayor’s Report:**
8. **Municipal Attorney’s Report:**
9. **Consent Agenda:**

All matters listed under the Consent Agenda are considered to be routine by the Council and will be enacted by one resolution. Any item may be removed from the Consent Agenda by the request of any member of this Governing Body, and if so removed, will be acted upon as a separate matter.

- A. **Resolution R23-166, a resolution to award a contract for planning services to prepare a Master Plan and Development Regulations Reexamination Report to Colliers Engineering & Design, 53 Frontage Road, Suite 110, Hampton, NJ in the amount of \$20,000.00 to provide such services.**
- B. **Resolution R23-167, a resolution to authorize a refund to Stacy Sarnelli of Woodland Park in the amount of \$510.00 for 2023 Summer Camp registration.**
- C. **Resolution R23-168, a resolution to authorize the Mayor to execute the grant agreement, and thus bind the Borough of Woodland Park to the grant agreement’s terms in order to receive LGAP funding in a grant from the DLGS the amount of \$20,500.00.**

- D. Resolution R23-169, a resolution to authorize approval to submit a grant application and that the Mayor and Borough Clerk are hereby authorized to execute the grant agreement on behalf of the Borough of Woodland Park with the Department of Transportation for the Brophy Lane Improvement Project Fiscal Year 2024.**
- E. Resolution R23-170, a resolution to authorize the Mayor and Council to submit a question to adjust the annual levy of the Municipal Open Space, Recreation and Historic Preservation Trust be placed on the ballot to the voters of the Borough at the General Election to be held on November 7, 2023.**
- F. Resolution R23-171, a resolution endorsing a Shared Services Agreement regarding the sharing of a Class 2 Special Officer with the Woodland Park Board of Education to cover the School Districts Extended School Year Program beginning July 10, 2023 and ending on August 17, 2023 for a total cost of \$4,370.00 to be paid by the Borough of Woodland Park and reimbursed by the Woodland Park Board of Education in the amount not to exceed of \$4,370.00 no later than December 31, 2023.**
- F. Resolution R23-172, a resolution to approve an Interlocal Services Agreement between the Borough of Woodland Park and the Board of Education where the Borough agrees so provide a Special Class 2 Police Officers to the Board of Education for the 2023-2024 school year to enhance police protection of all students and will decrease the cost of such services for both entities.**
- G. Resolution R23-173, a resolution to approve an Interlocal Services Agreement between the Borough of Woodland Park and the Board of Education where the Borough agrees to provide five Special Class 3 Police Officers to the Board of Education for the 2023-2024 school year to enhance police protection to all students and will help decrease the cost of such services for both entities.**
- H. Resolution R23-174, a resolution to award a contract for Engineering Services to improve the playground facilities at Grimes Park for the Borough of Woodland Park an amount not to exceed \$11,500.00.**
- I. Resolution R23-175, a resolution to award a contract to Anthony J. DeNovo III of Denovo Consulting, LLC, 18 Woodland Avenue, North Haledon, NJ for Interim Borough Administrator services beginning on July 17, 2023 through September 29, 2023, with an extension if needed in an amount not to exceed of 35,200.00.**
- J. Resolution R23-176, a resolution to approve renewals for Plenary Retail Consumption and Plenary Retail Distribution licenses for the Borough of Woodland Park for the 2023-2024 licensing season effective July 1, 2023.**
- K. Resolution R23-177, a resolution authorizes the Recreation Department to hire the above individuals as camp counselors/staff for the 2023 Summer Camp from June 22, 203 to August 11, 2023.**
- L. Resolution R23-178, a resolution to approve the actions noted in the Consent Agenda, items A. through L., be and are hereby approved and the proper officers are directed to take necessary action on same.**

10. Collector/Treasurer Report:

CFO, Heather Barkenbush authorization for payment:

Authorize payment of the 06/30/2023 regular and miscellaneous payroll estimated at \$379,000.00.

Payment of bills from voucher list of 06/19/2023 totaling \$278,364.77.

11. Department Reports:

1. Municipal Court Report of June 2023
2. Summary Budget Status Report as of June 16, 2023

12. Old Business:

13. New Business:

A. Introduction to Ordinance 23-14

B. Resolution R23-179, a resolution to introduce Ordinance 23-14 A CAPITAL ORDINANCE OF THE BOROUGH OF WOODLAND PARK, IN THE COUNTY OF PASSAIC, NEW JERSEY, AUTHORIZING THE UNDERTAKING OF MAJOR REPAIRS TO FIRE ENGINES IN, BY AND FOR THE BOROUGH, APPROPRIATING THEREFOR THE SUM OF \$40,000 AND PROVIDING THAT SUCH SUM SO APPROPRIATED SHALL BE RAISED FROM THE CAPITAL IMPROVEMENT FUND OF THE BOROUGH

heretofore introduced, does now pass on first reading, and that said ordinance be further considered for final passage at a meeting to be held on the 19th day of July, 2023, at 7:00 P.M., or as soon thereafter as the matter can be reached, at the regular meeting place of the Municipal Council and that at such time and place all persons interested be given an opportunity to be heard concerning said ordinance, and that the Municipal Clerk is hereby authorized and directed to publish said ordinance according to law with a notice of its introduction and passage on first reading and of the time and place when and where said ordinance will be further considered for final passage.

C. Introduction to Ordinance 23-15

D. Resolution R23-180, a resolution to introduce Ordinance 23-15 AN ORDINANCE TO REPEAL ORDINANCE 21-21 AN ORDINANCE TO ADD CHAPTER 4 “POLICE DEPARTMENT” TO PROVIDE THE ADMINISTRATION WITH DISCRETION AS TO HIRING ENTRY LEVEL POLICE OFFICERS PURSUANT TO N.J.S.A. 11A:4-1.3

heretofore introduced, does now pass on first reading, and that said ordinance be further considered for final passage at a meeting to be held on the 19th day of July, 2023, at 7:00 P.M., or as soon thereafter as the matter can be reached, at the regular meeting place of the Municipal Council and that at such time and place all persons interested be given an opportunity to be heard concerning said ordinance, and that the Municipal Clerk is hereby authorized and directed to publish said ordinance according to law with a notice of its introduction and passage on first reading and of the time and place when and where said ordinance will be further considered for final passage.

E. Introduction to Ordinance 23-16

F. Resolution R23-181, a resolution to introduce Ordinance 23-16 AN ORDINANCE TO REPEAL ORDINANCE 21-22 WHICH AMENDED CHAPTER 13 ENTITLED “PERSONNEL POLICIES” TO ADD SECTION 13-24

heretofore introduced, does now pass on first reading, and that said ordinance be further considered for final passage at a meeting to be held on the 19th day of July, 2023, at 7:00 P.M., or as soon thereafter as the matter can be reached, at the regular meeting place of the Municipal Council and that at such time and place all persons interested be given an opportunity to be heard concerning said ordinance, and that the Municipal Clerk is hereby authorized and directed to publish said ordinance according to law with a notice of its introduction and passage on first reading and of the time and place when and where said ordinance will be further considered for final passage.

14. Executive Session:

15. Adjournment:

**Sandra Olivola, RMC
Municipal Clerk**

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R23-166**

**MOTIONED BY:
SECONDED BY:**

**CONTRACT AWARD
COLLIERS ENGINEERING & DESIGN**

WHEREAS, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, desire to award a contract for planning services to prepare a Master Plan and Development Regulations Reexamination Report for the Borough: and

WHEREAS, Colliers Engineering & Design, 53 Frontage Road, Suite 110, Hampton, NJ has supplied a quotation in the amount of \$20,000.00 to provide such services; and

WHEREAS, sufficient funds are available from account number 3-01-288-55-003-004;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey hereby award a contract to Colliers Engineering & Design, 53 Frontage Road, Suite 110, Hampton, NJ for planning services to prepare a Master Plan and Development Regulations Reexamination Report for the Borough in the amount not to exceed of \$20,000.00.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Kallert					Tisco				
DeCesare					Yodice				
Gatti					Mayor Kazmark				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 21st day of June, 2023. Signed and sealed before me.

Sandra Olivola Municipal Clerk

June 21, 2023
Dated

I, Heather Barkenbush, Chief Municipal Finance Officer for the Borough of Woodland Park do hereby confirm that there are sufficient funds available for this award of contract.

Heather Barkenbush, CMFO

June 21, 2023
Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R23-167**

MOTIONED BY:
SECONDED BY:

**AUTHORIZE REFUND OF
SUMMER CAMP REGISTRATION**

WHEREAS, the Borough of Woodland Park Recreation Department processes registrations for the 2023 Summer Camp through Community Pass; and

WHEREAS, payments for registration are typically made using credit cards and e-check through the Community Pass website; and

WHEREAS, it is the policy of the Borough to issue refunds by check; and

WHEREAS, the Chief Financial Officer has certified the funds available in Account No. T-18-56-850-000-801.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodland Park that the Borough Treasurer is hereby authorized to refund Stacy Sarnelli the amount of \$510.00.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Kallert					Tiseo				
DeCesare					Yodice				
Gatti					Mayor Kazmark				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 21st day of June, 2023. Signed and sealed before me.

Sandra Olivola, Municipal Clerk

June 21, 2023
Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R23-168**

MOTIONED BY:

SECONDED BY:

**RESOLUTION AUTHORIZING APPROVAL TO SUBMIT
A GRANT APPLICATION AND EXECUTE A GRANT AGREEMENT FOR
THE LEAD GRANT ASSISTANCE PROGRAM**

WHEREAS, effective July 22, 2022, the Legislature enacted P.L. 2021, c. 182, “An Act concerning certain lead-based paint hazard, and residential rental property, and establishing lead-based paint hazard programs, supplementing P.L. 2003, c. 311 (C. 52:27D-437.1 et al.) amending various parts of the statutory law, and making an appropriation;” and

WHEREAS, pursuant to N.J.S.A. 52:27D-437.16(b)(1), a municipality that maintains a permanent local agency for the purpose of conducting inspections and enforcing laws, ordinances, and regulations concerning buildings and structures, is required to inspect for lead-based paint hazards in certain specified single-family, two-family, and multiple rental dwellings, at the time periods set forth in the statute; and

WHEREAS, pursuant to N.J.S.A. 52:27D-437.16(b)(2) a municipality that does not maintain such a permanent local agency must hire a lead evaluation contractor, certified to provide lead paint inspection services by DCA, or enter a shared services agreement as permitted by law, for the purpose of conducting the inspections for lead-based paint hazards; and

WHEREAS, Pursuant to Section 9 of P.L. 2021, c. 182, the State of New Jersey has allocated the sum of \$3,900,000 to effectuate the purposes of P.L. 2021, c. 182 (C. 52:27D-437.16). Further, pursuant to the FY 2023 Appropriations Act (P.L. 2022, Chapter 49), DCA received a grant-in-aid amount of \$3,900,000 for P.L. 2021, c. 182, for a total of \$7,800,000 in appropriations to effectuate the purpose of the Act.

WHEREAS, DCA has allocated \$7,000,000 of this appropriation to the development of the Lead Grant Assistance Program (“LGAP”) for the issuance of grant funds to municipalities for the purpose of assisting in municipal compliance with P.L. 2021, c. 182.

WHEREAS, the Division of Local Government Services (DLGS), within DCA, administers the LGAP; and

WHEREAS, the LGAP exists to provide funding to help off-set the costs to municipalities to provide the required inspections at stipulated times of certain single-family, two-family, and multiple rental dwelling units for lead-based paint hazards, pursuant to P.L. 2021, c. 182; and

WHEREAS, an authorized municipal officer must execute the attached grant agreement in order to receive LGAP funding.

NOW, THEREFORE, BE IT RESOLVED, the Governing Body of the Borough of Woodland Park does hereby authorize the Mayor, Keith Kazmark, to sign the attached grant agreement, and thus bind the Borough of Woodland Park to the grant agreement’s terms in order to receive the \$20,500.00 grant from the DLGS;

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Kallert					Tisco				
DeCesare					Yodice				
Gatti					Mayor Kazmark				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 21st day of June, 2023. Signed and sealed before me.

Sandra Olivola, Municipal Clerk

June 21, 2023
Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R23-169**

**MOTIONED BY:
SECONDED BY:**

**RESOLUTION AUTHORIZING APPROVAL TO SUBMIT
A GRANT APPLICATION AND EXECUTE A GRANT AGREEMENT
WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION
FOR THE BROPHY LANE IMPROVEMENT PROJECT FISCAL YEAR 2024**

WHEREAS, the New Jersey Department of Transportation makes funds available to municipalities and counties for road improvement projects through the municipal aid portion of the New Jersey Transportation Trust Fund;

WHEREAS, the Borough Engineer has recommended that the Borough’s Mayor and Council apply to the New Jersey Department of Transportation for funds that are available under the New Jersey Transportation Trust Fund Authority Act, Fiscal Year 2024 Municipal Aid Program for the purpose of constructing improvements on Brophy Lane.

WHEREAS, the Borough’s Mayor and Council has considered this recommendation;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Woodland Park, formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2024-Brophy Lane Improvements-00061 to the New Jersey Department of Transportation on behalf of the Borough of Woodland Park.

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Woodland Park and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Kallert					Tiseo				
DeCesare					Yodice				
Gatti					Mayor Kazmark				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 21st day of June, 2023. Signed and sealed before me.

Sandra Olivola, Municipal Clerk

June 21, 2023
Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R23-170**

MOTIONED BY:
SECONDED BY:

**MUNICIPAL OPEN SPACE, RECREATION
AND HISTORIC PRESERVATION TRUST FUND**

WHEREAS, the State of New Jersey has enacted legislation allowing municipalities to establish Municipal Open Space, Recreation, Farmland and Historic Preservation Trust, pursuant to P.L. 1997, c.24 (N.J.S.A. 40:12-15.1 et seq.); and

WHEREAS, the Woodland Park Mayor and Council concur that the preservation and protection of Open Space within the Borough is important to the Borough’s quality of life; and

WHEREAS, N.J.S.A. 40:12-15.7 et seq., authorizes the Governing Body to submit a question in order to ascertain the sentiment of the voters by including a non-binding referendum on the November 7, 2023 General Election Ballot to seek authorization to adjust the Open Space allocation;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey that the following question be submitted to the voters of the Borough at the General Election to be held on November 7, 2023.

Shall the Borough of Woodland Park adjust the annual levy at the rate of \$.03 per \$100.00 of assessed property value of real property located in the Borough and annually appropriate that revenue for any or all the following purposes, or any combination thereof:

- a. Acquisition of lands for recreation and conservation purposes;
 - b. Development of lands acquired for recreation and conservation purposes;
 - c. Maintenance of lands and facilities acquired and funded for recreation and conservation purposes;
 - d. Historic preservation of historic properties, structures, facilities, sites, areas or objects, and the acquisition or lease of such properties, structures, facilities, sites, areas or objects for historic preservation purposes; or
 - e. Payment of debt service on indebtedness issued or incurred by the Borough for any of the purposes set forth in paragraphs a, b, c or d herein above?
- YES () NO ()

INTERPRETIVE STATEMENT: A “YES” vote on this question would allow the Borough of Woodland Park to adjust the annual amount collected to fund the “Municipal Open Space, Recreation, and Farmland and Historic Preservation Trust Fund” to be funded in the amount of three cents per hundred dollars of assessed value. This tax would be dedicated to the maintenance, improvement, acquisition or leasing of land or facilities for recreation and open space purposes, and the acquisition and preservation of historic properties, structures, facilities, sites, areas or objects, or for payment of debt service or indebtedness issued or incurred by the Borough for any of these purposes. Approval would also enhance the Borough for any of these purposes. Approval would also enhance the Borough’s ability to qualify for funding from the Passaic County – Open Space Farmland, and Historic Preservation Trust Fund and the New Jersey State Green Acres funds and enable the Borough to qualify for any future programs, presently not in existence, which might benefit the municipality’s eligibility to receive open space funds on the adoption of an adjustment to tax levy for the “Municipal Open Space, Recreation, Farmland and Historic Preservation Trust Fund.”

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Kallert					Tiseo				
DeCesare					Yodice				
Gatti					Mayor Kazmark				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 21st day of June, 2023. Signed and sealed before me.

Sandra Olivola, Municipal Clerk

June 21, 2023
Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R23-171**

MOTIONED BY:
SECONDED BY:

**SHARED SERVICES AGREEMENT BETWEEN THE
BOROUGH OF WOODLAND PARK AND THE
WOODLAND PARK BOARD OF EDUCATION – SPECIAL CLASS 2
(SUMMER SESSION)**

WHEREAS, the Borough of Woodland Park and the Woodland Park Board of Education hereby agree to enter into and Shared Services Agreement with regard to a Class 2 Special Police Officer; and

WHEREAS, the said Agreement is to promote the safety and well-being of students in the Woodland Park school system during the six-week period of the Extended School Year Program; and

WHEREAS, the Mayor and Council of the Borough of Woodland Park do hereby approve the Shared Services Agreement that has been developed;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodland Park, that they hereby endorse the Shared Services Agreement with regard to sharing a Class 2 Special Police Officer with the Woodland Park Board of Education beginning July 10, 2023 and ending on August 17, 2023 for an amount not to exceed of four thousand three hundred and seventy (\$4,370.00) dollars to be paid by the Borough of Woodland Park and reimbursed by the Woodland Park Board of Education in the amount not to exceed of four thousand three hundred and seventy (\$4,370.00) dollars no later than December 31, 2023.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Kallert					Tiseo				
DeCesare					Yodice				
Gatti					Mayor Kazmark				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular meeting held on the 21st day of June, 2023. Signed and sealed before me.

Sandra Olivola, Municipal Clerk

June 21, 2023
Dated

I, Heather Barkenbush, Certified Municipal Finance Officer for the Borough of Woodland Park do hereby confirm that there are sufficient funds available in line item 3-01-25-240-240-018 to fund this agreement.

Heather Barkenbush, CMFO

June 21, 2023
Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R23-172**

MOTIONED BY:
SECONDED BY:

**SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH
OF WOODLAND PARK AND THE WOODLAND PARK BOARD OF
EDUCATION – CLASS 2 SPECIAL POLICE OFFICER**

WHEREAS, the Borough of Woodland Park and the Woodland Park Board of Education hereby agree to enter into a Shared Services Agreement with regard to the provision of a Class 2 Special Officer; and

WHEREAS, the said Agreement is to promote the safety and well-being of students in the Woodland Park school system during the 2023-2024 school year; and

WHEREAS, the Mayor and Council of the Borough of Woodland Park do hereby approve the Shared Services Agreement that has been developed;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodland Park, that they hereby endorse the Shared Services Agreement with regard to sharing a Class 2 Special Officer with the Woodland Park Board of Education beginning September 1, 2023 and ending on June 30, 2024 for a total cost of fifty-seven thousand five hundred eighty-six (\$57,586.00) dollars to be paid by the Borough of Woodland Park and reimbursed fifty percent of that by the Woodland Park Board of Education in the amount of twenty-eight thousand seven hundred ninety-three (\$28,793.00) dollars, no later than December 31, 2023.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Kallert					Tiseo				
DeCesare					Yodice				
Gatti					Mayor Kazmark				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 21st day of June, 2023. Signed and sealed before me.

Sandra Olivola, Municipal Clerk

June 21, 2023
Dated

I, Heather Barkenbush, Certified Municipal Finance Officer for the Borough of Woodland Park do hereby confirm that there are sufficient funds available in line item 3-01-25-240-240-018 to fund this agreement.

Heather Barkenbush, CMFO

June 21, 2023
Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R23-173**

**MOTIONED BY:
SECONDED BY:**

**SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH
OF WOODLAND PARK AND THE WOODLAND PARK BOARD OF
EDUCATION – CLASS 3 POLICE OFFICER**

WHEREAS, the Borough of Woodland Park and the Woodland Park Board of Education hereby agree to enter into a Shared Services Agreement with regard to the provision of five Class 3 Special Officers; and

WHEREAS, the said Agreement is to promote the safety and well-being of students in the Woodland Park school system during the 2023-2024 school year; and

WHEREAS, the Mayor and Council of the Borough of Woodland Park do hereby approve the Shared Services Agreement that has been developed;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodland Park, that they hereby endorse the Shared Services Agreement with regard to sharing five Class 3 Special Officers with the Woodland Park Board of Education beginning July 1, 2023 and ending on June 30, 2024 for a total cost for each of forty-six thousand seven hundred sixty-two dollars (\$46,762.00) to be paid by the Borough of Woodland Park and reimbursed fifty percent of that by the Woodland Park Board of Education in the amount of twenty-three thousand three hundred eighty-one dollars (\$23,381.00), no later than December 31, 2023.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Kallert					Tiseo				
DeCesare					Yodice				
Gatti					Mayor Kazmark				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 21st day of June, 2023. Signed and sealed before me.

Sandra Olivola, Municipal Clerk

June 21, 2023
Dated

I, Heather Barkenbush, Certified Municipal Finance Officer for the Borough of Woodland Park do hereby confirm that there are sufficient funds available in line item 3-01-25-240-240-018 to fund this agreement.

Heather Barkenbush, CMFO

June 21, 2023
Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R23-174**

MOTIONED BY:
SECONDED BY:

**CONTRACT AWARD
ENGINEERING SERVICES**

WHEREAS, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, desire to award a contract for Engineering Services to improve the playground facilities at Grimes Park for the Borough of Woodland Park; and

WHEREAS, Boswell Engineering located at 330 Phillips Avenue, P.O. Box 3152 South Hackensack, NJ 07606 has supplied a quotation in the amount of \$6,900.00 for Task I -Topographic Survey and \$4,600.00 for Task II – Concept Development for a total not to exceed of \$11,500 to provide such services; and

WHEREAS, funds are available for the improvements from the Diane Grimes Passaic County Open Space Grant under line item G-01-19-755-301-00; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey hereby award a contract to Boswell Engineering located at 330 Phillips Avenue, P.O. Box 3152 South Hackensack, NJ 07606 for General Engineering Services to improve the playground facilities at Grimes Park for the Borough of Woodland Park an amount not to exceed \$11,500.00.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Kallert					Tiseo				
DeCesare					Yodice				
Gatti					Mayor Kazmark				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 21st day of June, 2023. Signed and sealed before me.

Sandra Olivola, Municipal Clerk

June 21, 2023

Dated

I, Heather Barkenbush, Certified Municipal Finance Officer for the Borough of Woodland Park do hereby confirm that there are sufficient funds available in 3-01-42-110-110-025 and 3-01-25-240-240-018 to fund this agreement.

Heather Barkenbush, CMFO

June 21, 2023

Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R23-175**

**MOTIONED BY:
SECONDED BY:**

**CONTRACT AWARD TO DE NOVA CONSULTING, LLC
INTERIM BOROUGH ADMINISTRATOR SERVICES**

WHEREAS, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, have a need to hire an interim Borough Administrator to perform all the duties as required of the Borough Administrator under the Borough code and any other services required by the Mayor and Council including, aiding the Borough in the search for a permanent Borough Administrator; and

WHEREAS, Anthony J. De Nova III of DeNova Consulting, LLC located at 18 Woodland Avenue, North Haledon, NJ 07508 has supplied a proposal for the term of 11 weeks beginning on July 17, 2023 and ending on September 29, 2023, with an extension if needed, to be paid in three equal installments of 11,733.33 for a total not to exceed of \$35,200.00, to provide such services; and

WHEREAS, if services are needed beyond September 29, 2023, then an extension of the agreement will be provided according to the needs of the Borough; and

WHEREAS, funds are available for this service under line items 3-01-20-100-101-020, 3-01-20-130-130-020, 3-01-20-35-470-470-020, 3-01-55-502-502-020;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey hereby award a contract to Anthony J. De Nova III of DeNova Consulting, LLC located at 18 Woodland Avenue, North Haledon, NJ 07508 for Borough Administrator services outlined above for the Borough of Woodland Park an amount not to exceed \$35,200.00.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Kallert					Tiseo				
DeCesare					Yodice				
Gatti					Mayor Kazmark				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 21st day of June, 2023. Signed and sealed before me.

Sandra Olivola, Municipal Clerk

June 21, 2023
Dated

I, Heather Barkenbush, Certified Municipal Finance Officer for the Borough of Woodland Park do hereby confirm that there are sufficient funds available to fund this agreement.

Heather Barkenbush, CMFO

June 21, 2023
Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R23-176**

MOTIONED BY:
SECONDED BY:

RENEWAL OF LIQUOR LICENSES

WHEREAS, renewals for Plenary Retail Consumption and Plenary Retail Distribution licenses for the Borough of Woodland Park for the 2023-2024 licensing season have been filed; and

WHEREAS, all requirements applicable thereto have been properly made and are in order; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Woodland Park, County of Passaic and State of New Jersey that the Plenary Retail Consumption and Plenary Retail Distribution licenses set forth as follows be hereby renewed for the 2023-2024 licensing season effective July 1, 2023:

JJ & West Limited Liability Co.	1616-33-001-005
821 McBride Restaurant Inc. a/k/a Ragtime	1616-33-019-002
Old Market Paramus, LLC	1616-44-013-009
Gencarelli, Inc a/k/a J & R In the Park, LLC	1616-33-011-004
SS Bask Inc.	1616-33-017-006
Bask 46, LLC	1616-33-012-012

NOW THEREFORE BE IT RESOLVED, that the Municipal Clerk be and is hereby authorized to issue the appropriate license certificates to the respective licensees as approved by this resolution.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Kallert					Tiseo				
DeCesare					Yodice				
Gatti					Mayor Kazmark				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 21st day of June, 2023. Signed and sealed before me.

Sandra Olivola, Municipal Clerk

June 21, 2023
Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R23-177**

MOTIONED BY:
SECONDED BY:

**HIRE/REHIRE OF SUMMER CAMP
COUNSELORS/STAFF/WATER PARK ATTENDANT**

WHEREAS, the Recreation Department of the Borough of Woodland Park, County of Passaic, State of New Jersey will be opening the Summer Camp session at Zaccaria Park on June 22, 2023 through August 11, 2023; and

WHEREAS, the Recreation Department wishes to hire/rehire the following counselors and spray park attendant at the following rates per hour unless otherwise noted:

Name	Last Name	Year/Title	Rate
Marysel	Rivera	Counselor	\$11.48
Timothy	Zander	Counselor	\$10.72

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, hereby authorizes the Recreation Department to hire the above individuals as camp counselors/staff for the 2023 summer camp season.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Kallert					Tiseo				
DeCesare					Yodice				
Gatti					Mayor Kazmark				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 21st day of June, 2023. Signed and sealed before me.

Sandra Olivola, Municipal Clerk

June 21, 2023

Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R23-178**

MOTIONED BY:
SECONDED BY:

APPROVAL OF CONSENT AGENDA

BE IT RESOLVED, by the Mayor and Council of the Borough of Woodland Park that the actions noted in the Consent Agenda, items A. through L., be and are hereby approved and the proper officers are directed to take necessary action on same.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Kallert					Tiseo				
DeCesare					Yodice				
Gatti					Mayor Kazmark				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 21st day of June, 2023. Signed and sealed before me.

Sandra Olivola, Municipal Clerk

June 21, 2023
Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R23-179**

**MOTIONED BY:
SECONDED BY:**

INTRODUCTION TO ORDINANCE 23-14

**CAPITAL ORDINANCE OF THE BOROUGH OF WOODLAND PARK,
IN THE COUNTY OF PASSAIC, NEW JERSEY, AUTHORIZING THE
UNDERTAKING OF MAJOR REPAIRS TO FIRE ENGINES IN, BY AND FOR THE
BOROUGH, APPROPRIATING THEREFOR THE SUM OF \$40,000 AND PROVIDING
THAT SUCH SUM SO APPROPRIATED SHALL BE RAISED FROM THE CAPITAL
IMPROVEMENT FUND OF THE BOROUGH.**

heretofore introduced, does now pass on first reading, and that said ordinance be further considered for final passage at a meeting to be held on the 19th day of July, 2023, at 7:00 P.M., or as soon thereafter as the matter can be reached, at the regular meeting place of the Municipal Council and that at such time and place all persons interested be given an opportunity to be heard concerning said ordinance, and that the Municipal Clerk is hereby authorized and directed to publish said ordinance according to law with a notice of its introduction and passage on first reading and of the time and place when and where said ordinance will be further considered for final passage.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Kallert					Tiseo				
DeCesare					Yodice				
Gatti					Mayor Kazmark				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 21st day of June, 2023. Signed and sealed before me.

Sandra Olivola, Municipal Clerk

June 21, 2023
Dated

**BOROUGH OF WOODLAND PARK
ORDINANCE 23-14**

**CAPITAL ORDINANCE OF THE BOROUGH OF WOODLAND PARK, IN
THE COUNTY OF PASSAIC, NEW JERSEY, AUTHORIZING THE
UNDERTAKING OF MAJOR REPAIRS TO FIRE ENGINES IN, BY AND FOR
THE BOROUGH, APPROPRIATING THEREFOR THE SUM OF \$40,000 AND
PROVIDING THAT SUCH SUM SO APPROPRIATED SHALL BE RAISED
FROM THE CAPITAL IMPROVEMENT FUND OF THE BOROUGH.**

BE IT ORDAINED by the Municipal Council of the Borough of Woodland Park, in the County of Passaic, New Jersey, as follows:

Section 1. The Borough of Woodland Park, in the County of Passaic, New Jersey (the "Borough") is hereby authorized to undertake major repairs to fire engines (reasonably expected to extend the life thereof at least five years) in, by and for the Borough. Said improvement shall include all work, materials and appurtenances necessary and suitable therefor.

Section 2. The sum of \$40,000 is hereby appropriated to the payment of the cost of the improvement authorized and described in Section 1 hereof (hereinafter referred to as "purpose"). Said appropriation shall be raised from the Capital Improvement Fund of the Borough. The sum of \$40,000 is hereby appropriated from the Capital Improvement Fund of the Borough to the payment of the cost of said purpose.

Section 3. Said improvement is a lawful capital improvement of the Borough having a period of usefulness of at least five (5) years. Said improvement shall be made as a general improvement, no part of the cost of which shall be assessed against property specially benefited.

Section 4. The capital budget is hereby amended to conform with the provisions of this capital ordinance to the extent of any inconsistency therewith and the resolutions promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, is on file with the Municipal Clerk and is available for public inspection.

Section 5. This ordinance shall take effect at the time and in the manner provided by law.

Attest:

Approved:

Sandra Olivola, Municipal Clerk

Keith Kazmark, Mayor

Introduced:

Adopted:

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R23-180**

MOTIONED BY:
SECONDED BY:

INTRODUCTION TO ORDINANCE 23-15

**AN ORDINANCE TO REPEAL ORDINANCE 21-21 AN ORDINANCE TO ADD CHAPTER
4 “POLICE DEPARTMENT” TO PROVIDE THE ADMINISTRATION WITH
DISCRETION AS TO HIRING ENTRY LEVEL POLICE OFFICERS PURSUANT TO
N.J.S.A. 11A:4-1.3**

heretofore introduced, does now pass on first reading, and that said ordinance be further considered for final passage at a meeting to be held on the 19th day of July, 2023, at 7:00 P.M., or as soon thereafter as the matter can be reached, at the regular meeting place of the Municipal Council and that at such time and place all persons interested be given an opportunity to be heard concerning said ordinance, and that the Municipal Clerk is hereby authorized and directed to publish said ordinance according to law with a notice of its introduction and passage on first reading and of the time and place when and where said ordinance will be further considered for final passage.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Kallert					Tiseo				
DeCesare					Yodice				
Gatti					Mayor Kazmark				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 21st day of June, 2023. Signed and sealed before me.

Sandra Olivola, Municipal Clerk

June 21, 2023

Dated

**BOROUGH OF WOODLAND PARK
ORDINANCE NO. 23-15**

**AN ORDINANCE TO ADD CHAPTER 4 “POLICE DEPARTMENT”
TO PROVIDE THE ADMINISTRATION WITH DISCRETION AS TO HIRING
ENTRY LEVEL POLICE OFFICERS PURSUANT TO N.J.S.A. 11A:4-1.3**

WHEREAS, the Borough has in effect Ordinance No. 21-21 which added Chapter 4 “Police Department” to provide the Administration with the discretion as to hiring entry level Police Officers pursuant to N.J.S.A. 11A:4-1.3;

WHEREAS, the Mayor and Borough Council desire to repeal Ordinance No. 21-21; and

WHEREAS, the Borough has in effect Chapter 4 “Police Department” of the General Code of the Borough of Woodland Park; and

WHEREAS, the Mayor and Borough Council have determined that the repeal of such an Ordinance will be in the best interest of the health and safety of the residents of the Borough;

NOW THEREFORE BE IT ORDAINED, by the Mayor and Borough Council of the Borough of Woodland Park, in the County of Passaic and the State of New Jersey do hereby repeal 21-21 which added Chapter 4 “Police Department” to provide the Administration with the discretion as to hiring entry level Police Officers pursuant to N.J.S.A. 11A:4-1.3.

Attest:

Approved:

Sandra Olivola
Municipal Clerk

Keith Kazmark
Mayor

Introduced:
Adopted:

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R23-181**

**MOTIONED BY:
SECONDED BY:**

INTRODUCTION TO ORDINANCE 23-16

**AN ORDINANCE TO REPEAL ORDINANCE 21-22 WHICH AMENDED
CHAPTER 13 ENTITLED “PERSONNEL POLICIES”
TO ADD SECTION 13-24**

heretofore introduced, does now pass on first reading, and that said ordinance be further considered for final passage at a meeting to be held on the 19th day of July, 2023, at 7:00 P.M., or as soon thereafter as the matter can be reached, at the regular meeting place of the Municipal Council and that at such time and place all persons interested be given an opportunity to be heard concerning said ordinance, and that the Municipal Clerk is hereby authorized and directed to publish said ordinance according to law with a notice of its introduction and passage on first reading and of the time and place when and where said ordinance will be further considered for final passage.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Kallert					Tiseo				
DeCesare					Yodice				
Gatti					Mayor Kazmark				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 21st day of June, 2023. Signed and sealed before me.

Sandra Olivola, Municipal Clerk

June 21, 2023
Dated

**BOROUGH OF WOODLAND PARK
ORDINANCE 23-16**

**AN ORDINANCE TO REPEAL ORDINANCE 21-22 WHICH AMENDED CHAPTER 13
ENTITLED "PERSONNEL POLICIES" TO ADD SECTION 13-24**

WHEREAS, the Borough has in effect Ordinance No. 21-22 which amended Chapter 13 "Personnel Policies" and add Section 13-24;"

WHEREAS, the Mayor and Borough Council desire to repeal Ordinance No. 21-22; and

WHEREAS, the Borough has in effect Chapter 13 "Personnel Policies" of the General Code of the Borough of Woodland Park; and

WHEREAS, the Mayor and Borough Council have determined that the repeal of such an Ordinance will be in the best interest of the health and safety of the residents of the Borough;

NOW THEREFORE BE IT ORDAINED, by the Mayor and Borough Council of the Borough of Woodland Park, in the County of Passaic and the State of New Jersey do hereby repeal Ordinance No. 21-22 which amended Chapter 13 "Personnel Policies" and add Section 13-24.

Attest:

Approved:

Sandra Olivola
Municipal Clerk

Keith Kazmark
Mayor

Introduced:

Adopted: