

**WOODLAND PARK MUNICIPAL COUNCIL  
AGENDA FOR REGULAR MEETING OF  
OCTOBER 18, 2023**

1. In accordance with the Open Public Meeting Law, P.L.1975, chapter 231, notice requirements for this meeting have been set forth in the resolution adopted by the Municipal Council at its Reorganization Meeting of January 4, 2023 detailing the time and place, with notice given to the public by posting a copy thereof on the bulletin board in the Municipal Building, transmitting copies to the Herald News and The Record of Woodland Park.

2. **Flag salute and Prayer**

3. **Roll Call**

4. **Public Hearing:**

**OPEN:** Motion to open the public session. Motion to open the public session by \_\_\_\_\_ Seconded by \_\_\_\_\_.

- **ROLL CALL:**

**CLOSE:** Motion to close the public session. Motion to close the public session by \_\_\_\_\_ Seconded by \_\_\_\_\_.

- **ROLL CALL:**

5. **Committee Reports:**

- A. Administration & Finance – Councilwoman Gatti
- B. Public Works – Councilman Chaabane
- C. Public Safety – Councilman DeCesare
- D. Health, Senior Services & Veterans Affairs – Councilwoman Tiseo
- E. Recreation & Community Relations – Councilwoman Tiseo
- F. Laws & Ordinances – Councilman Sica

6. **Mayor’s Report:**

7. **Municipal Attorney’s Report:**

8. **Consent Agenda:**

All matters listed under the Consent Agenda are considered to be routine by the Council and will be enacted by one resolution. Any item may be removed from the Consent Agenda by the request of any member of this Governing Body, and if so removed, will be acted upon as a separate matter.

- A. **Resolution R23-259, a resolution to request the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the Calendar Year 2023 in the sum of \$10,000.00.**

- B. Resolution R23-260, a resolution approving the waiving of the fifty-dollar (\$50.00) Department of Health and fifty-five dollar (\$55.00) Fire Prevention inspection fees, for those food vendors selling food at the Holiday Lights Parade and Winter Festival on November 26, 2023.
- C. Resolution R23-261, authorizing the closure of Dowling Parkway beginning at 10:00 a.m. for the Winter Festival, Tree Lighting and the Holiday Lights Parade on November 26, 2023.
- D. Resolution R23-262, a resolution authorizing the closure of Memorial Drive for Woodland Park Municipal Alliance Against Drugs & Alcohol to hold their annual Trunk or Treat event on October 31, 2023 from 4:00 P.M. to 8:00 P.M.
- E. Resolution R23-263, a resolution to authorize a refund to Nicole Scott of Woodland Park for Before and After Care registration in the amount of \$135.00.
- F. Resolution R23-264, a resolution to authorize a refund to Taylor Edge of Woodland Park for Before and After Care registration in the amount of \$280.00.
- G. Resolution R23-265, a resolution to authorize the use of funds from the Woodland Park Open Space Trust Fund for the removal of dead trees in the areas in the Borough listed in the resolution in an amount not to exceed of \$4,200.00.
- H. Resolution R23-266, a resolution to authorize the appropriate administration staff to refund the amount of \$1,640.00 to IFortress, Inc., 185 Lackawanna Avenue, Woodland Park, New Jersey.
- I. Resolution R23-267, a resolution to approve a Shared Service Agreement with the Borough of Bloomingdale for the services of a licensed Chief Finance Officer, for the time period of November 1, 2023 through December 31, 2025 as stated in the agreement and authorize the Business Administrator to sign.
- J. Resolution R23-268, a resolution to authorize the Business Administrator to sign an Intergovernmental Agreement with the Township of West Orange for the sale of a used equipment/vehicle/apparatus, a 2001 Peirce Lance vehicle as listed in the Agreement, in the amount of \$15,000.00.
- K. Resolution R23-269, a resolution to approve the purchase for the milling and paving of miscellaneous streets from Schifano Construction Corp. located at 1 Smalley Avenue, P.O. Box 288 Middlesex, NJ 08846 under the Morris County Cooperative Pricing Council Contract 6 for a total cost not to exceed of \$213,000.00.
- L. Resolution R23-270, a resolution authorizing the Borough to accept a grant from the County of Passaic, Board of County Commissioners, Passaic County FY2023 CBDG grant award in the amount of \$147,678.00
- M. Resolution R23-271, a resolution to award a contract to Dumor Contracting Inc., 1630 Vauxhall Road, Union, New Jersey for the Maple Avenue Water Main Improvement Project in an amount not to exceed \$556,509.00
- N. Resolution R23-272, a resolution to approve the actions noted in the Consent Agenda, items A. through N., be and are hereby approved and the proper officers are directed to take necessary action on same.

**MOTION:** Motion to approve the Consent Agenda by \_\_\_\_\_, seconded by \_\_\_\_\_.

- ROLL CALL:

**9. Collector/Treasurer Report:**

**A. CFO, Heather Barkenbush authorization for payment:**

- Authorize payment of the 10/30/2023 regular and miscellaneous payroll estimated at \$389,400.00.

**MOTION:** Motion to approve payroll by \_\_\_\_\_, seconded by\_\_\_\_\_.

- **ROLL CALL:**

- Authorize Payment of bills from voucher list of 10/16/2023 totaling \$2,647,453.55.

**MOTION:** Motion to approve payment of bills by \_\_\_\_\_, seconded by\_\_\_\_\_.

- **ROLL CALL:**

**10. Department Reports:**

1. Summary Budget Status Report as of October 18, 2023.

**MOTION:** Motion to approve Departmental Reports by \_\_\_\_\_, seconded by\_\_\_\_\_.

- **ALL IN FAVOR:**

**11. Old Business:**

**12. New Business:**

**13. Executive Session:**

**RESOLUTION AUTHORIZING EXECUTIVE SESSION  
PURSUANT TO N.J.S.A. 10:4-12**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, that pursuant to the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., it is necessary to convene an executive session to discuss items authorized by N.J.S.A. 10:4-12 (b), specifically:

- **Personnel Police Department**

**BE IT FURTHER RESOLVED**, that it is anticipated that the deliberation conducted in closed session may be disclosed to the public upon the determination by the Mayor and Council that the public interest will no longer be served by such confidentiality and if not then legally privileged.

**MOTION:** Motion to move into Executive Session by \_\_\_\_\_ Seconded by\_\_\_\_\_.

- **ROLL CALL:**

**14. Adjournment:**

**MOTION:** Motion to Adjourn the Meeting by \_\_\_\_\_ Seconded by\_\_\_\_\_.

- **ROLL CALL:**

**Sandra Olivola, RMC  
Municipal Clerk**

**BOROUGH OF WOODLAND PARK  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION R23-259**

**MOTIONED BY:**  
**SECONDED BY:**

**INSERTION OF AN ITEM OF REVENUE**

**WHEREAS**, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

**WHEREAS**, said Director may also approve the insertion of an item of appropriation for an equal amount, and

**WHEREAS**, the Borough of Woodland Park has received notice of an award of \$10,000.00 from the New Jersey Department of Emergency Management Agency Assistance Grant and wishes to amend its Calendar Year 2023 Budget to include this amount as a revenue.

**NOW, THEREFORE, BE IT RESOLVED** by the Acting Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the Calendar Year 2023 in the sum of .....\$10,000.00

Which is now available as an item of revenue from:

Miscellaneous Revenues:

Section F: Special Items of General Revenue Anticipated  
With Prior Written Consent of Director of Local  
Government Services – Public and Private Revenues  
Offset with Appropriations:  
New Jersey Emergency Management  
Agency Assistance Grant

**BE IT FURTHER RESOLVED** that the like sum of .....\$10,000.00

Be and the same is hereby appropriated under the caption of:

General Appropriations:

- (A) Operations Excluded from CAPS
- Public and Private Programs offset by Revenues:
  - New Jersey Emergency Management
  - Agency Assistance Grant

**BE IT FURTHER RESOLVED**, that the CFO has forwarded an electronic copy of this resolution to the Director of Local Government Services for approval.

Record of Acting Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Tiseo				
DeCesare					Acting Mayor Kallert				
Gatti									
Sica									

This resolution was approved by the Acting Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 18<sup>th</sup> day of October, 2023. Signed and sealed before me.

October 18, 2023

\_\_\_\_\_  
Sandra Olivola, Municipal Clerk

\_\_\_\_\_  
Dated

**BOROUGH OF WOODLAND PARK  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION R23-260**

**MOTIONED BY:**  
**SECONDED BY:**

**DEPARTMENT OF HEALTH AND FIRE PREVENTION  
FEE WAIVER – HOLIDAY LIGHTS PARADE AND WINTER FESTIVAL  
NOVEMBER 26, 2023**

**WHEREAS,** the Acting Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, acknowledge the efforts of Totowa, Little Falls and West Paterson Holiday Lights Parade and Winter Festival Committee in their endeavor to provide a successful event for the residents of Woodland Park; and

**WHEREAS,** the Totowa, Little Falls and West Paterson Lights Parade and Winter Festival Committee has requested that the Mayor and Council waive the Department of Health and Fire Prevention fees for vendors selling food at the Holiday Lights Parade and Winter Festival scheduled from November 26, 2023 from 1:00 PM to 4:30 PM (vendor set up at 10:00 AM);

**NOW, THEREFORE BE IT RESOLVED,** that the Acting Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, do hereby waive the fifty-dollar (\$50.00) Department of Health and the fifty-five-dollar (\$55) Fire Prevention inspection fees, for those vendors selling food on November 26, 2023 at the Holiday Lights Parade and Winter Festival; and

**BE IT FURTHER RESOLVED,** that all food vendors are required to secure a Department of Health License, issued by the Board of Health Secretary and comply with all State and Borough laws, rules and regulations as it relates to the sale of food.

Record of Acting Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Tiseo				
DeCesare					Acting Mayor Kallert				
Gatti									
Sica									

This resolution was approved by the Acting Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 18<sup>th</sup> day of October, 2023. Signed and sealed before me.

October 18, 2023

\_\_\_\_\_  
Sandra Olivola, Municipal Clerk

\_\_\_\_\_  
Dated

**BOROUGH OF WOODLAND PARK  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION R23-261**

**MOTIONED BY:**  
**SECONDED BY:**

**STREET CLOSURE - DOWLING PARKWAY  
HOLIDAY LIGHTS PARADE AND WINTER FESTIVAL  
NOVEMBER 26, 2023**

**WHEREAS**, the Acting Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, acknowledge the efforts of Totowa, Little Falls and West Paterson Holiday Lights Parade and Winter Festival Committee in their endeavor to provide a successful event for the residents of Woodland Park; and

**WHEREAS**, the Totowa, Little Falls and West Paterson Lights Parade and Winter Festival Committee will be holding the Holiday Lights Parade and Winter Festival on November 26, 2023 from 10:00 PM to 4:30 PM (vendor set up at 10:00 AM);

**WHEREAS**, the Winter Festival Committee will be holding the Winter Festival on Dowling Parkway; and

**WHEREAS**, the Winter Festival Committee has requested the Mayor and Council’s approval for the closure of Memorial Drive; and

**WHEREAS**, the Winter Festival Committee accepts the conditions under Ordinance 99-16, Section 6-2 Noise and will abide by the NO public use of alcoholic beverages provision; and

**WHEREAS**, the Borough Woodland Park Department of Public Works shall affix “Emergency No Parking” signs on Dowling Parkway; and

**WHEREAS**, movable barricades will be placed on Dowling Parkway by the DPW at 10:00 A.M., which shall be positioned for ease of access and/or removal for emergency vehicles under the direction of Chief John Uzzalino, Woodland Park Police Department, and

**NOW, THEREFORE BE IT RESOLVED**, by the Acting Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, hereby approve the Winter Festival Committee I “Winter Festival” located on Dowling Parkway as set forth in this resolution subject to the following conditions:

1. The roadway may be blocked off with barricades, but must remain clear for any emergency vehicle traffic.
2. No rides, games of chance, tables, grills of any kind, etc. shall be set up in the roadway (curb to curb).
3. Nothing permanently mounted or secured will be placed in the middle of this section of roadway to prevent access by emergency vehicles.
4. No consumption of alcohol beverages shall be permitted in public pursuant to Ordinance 07-08.
5. No vehicle shall be used to block off the roadway.
6. All local ordinances will apply during the event.

Record of Acting Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Tiseo				
DeCesare					Acting Mayor Kallert				
Gatti									
Sica									

This resolution was approved by the Acting Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 18<sup>th</sup> day of October, 2023. Signed and sealed before me.

October 18, 2023

Sandra Olivola, Municipal Clerk

Dated

**BOROUGH OF WOODLAND PARK  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION R23-262**

**MOTIONED BY:**  
**SECONDED BY:**

**CLOSURE OF MEMORIAL DRIVE  
MUNICIPAL ALLIANCE TRUNK OR TREAT**

**WHEREAS**, the Woodland Park Municipal Alliance Against Drugs & Alcohol will be holding their annual “Trunk of Treat” on Tuesday, October 31, 2023 from 4:00 P.M. to 9:00 P.M.; and

**WHEREAS**, the Municipal Alliance will be holding the “Trunk or Treat” with the West Paterson Boys and Girls Club on Memorial Drive; and

**WHEREAS**, the Municipal Alliance has requested the Mayor and Council’s approval for the closure of Memorial Drive; and

**WHEREAS**, the Woodland Park Municipal Alliance Against Drug & Alcohol Abuse accepts the conditions under Ordinance 99-16, Section 6-2 Noise and will abide by the NO public use of alcoholic beverages provision; and

**WHEREAS**, the Borough Woodland Park Department of Public Works shall affix “Emergency No Parking” signs on Memorial Drive; and

**WHEREAS**, movable barricades will be placed on Memorial Drive by the DPW at 4:00 P.M., which shall be positioned for ease of access and/or removal for emergency vehicles under the direction of Chief John Uzzalino, Woodland Park Police Department, and

**NOW, THEREFORE BE IT RESOLVED**, by the Acting Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, hereby approve the Municipal Alliance Against Drugs & Alcohol “Trunk or Treat” located on Memorial Drive as set forth in this resolution subject to the following conditions:

7. The roadway may be blocked off with barricades, but must remain clear for any emergency vehicle traffic.
8. No rides, games of chance, tables, grills of any kind, etc. shall be set up in the roadway (curb to curb).
9. Nothing permanently mounted or secured will be placed in the middle of this section of roadway to prevent access by emergency vehicles.
10. No consumption of alcohol beverages shall be permitted in public pursuant to Ordinance 07-08.
11. No vehicle shall be used to block off the roadway.
12. All local ordinances will apply during the event.

Record of Acting Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Tiseo				
DeCesare					Acting Mayor Kallert				
Gatti									
Sica									

This resolution was approved by the Acting Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 18<sup>th</sup> day of October, 2023. Signed and sealed before me.

October 18, 2023

Sandra Olivola, Municipal Clerk

Dated

**BOROUGH OF WOODLAND PARK  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION R23-263**

**MOTIONED BY:  
SECONDED BY:**

**AUTHORIZE REFUND OF  
BEFORE AND AFTER CARE REGISTRATION**

**WHEREAS**, the Borough of Woodland Park Recreation Department processes registrations for the 2023-2024 Before and After Care Program through Community Pass; and

**WHEREAS**, payments for registration are typically made using credit cards and e-check through the Community Pass website; and

**WHEREAS**, it is the policy of the Borough to issue refunds by check; and

**WHEREAS**, the Chief Financial Officer has certified the funds available in Account No. T-18-56-850-000-811.

**NOW, THEREFORE, BE IT RESOLVED** by the Acting Mayor and Council of the Borough of Woodland Park that the Borough Treasurer is hereby authorized to refund Nicole Scott of Woodland Park, NJ the amount of \$135.00.

Record of Acting Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Tiseo				
DeCesare					Acting Mayor Kallert				
Gatti									
Sica									

This resolution was approved by the Acting Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 18<sup>th</sup> day of October, 2023. Signed and sealed before me.

October 18, 2023

\_\_\_\_\_  
Sandra Olivola, Municipal Clerk

\_\_\_\_\_  
Dated

I, Heather Barkenbush, Certified Municipal Finance Officer for the Borough of Woodland Park do hereby confirm that there are sufficient funds available for this refund.

October 18, 2023

\_\_\_\_\_  
Heather Barkenbush, CMFO

\_\_\_\_\_  
Dated

**BOROUGH OF WOODLAND PARK  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION R23-264**

**MOTIONED BY:**  
**SECONDED BY:**

**AUTHORIZE REFUND OF  
BEFORE AND AFTER CARE REGISTRATION**

**WHEREAS**, the Borough of Woodland Park Recreation Department processes registrations for the 2023-2024 Before and After Care Program through Community Pass; and

**WHEREAS**, payments for registration are typically made using credit cards and e-check through the Community Pass website; and

**WHEREAS**, it is the policy of the Borough to issue refunds by check; and

**WHEREAS**, the Chief Financial Officer has certified the funds available in Account No. T-18-56-850-000-811.

**NOW, THEREFORE, BE IT RESOLVED** by the Acting Mayor and Council of the Borough of Woodland Park that the Borough Treasurer is hereby authorized to refund Taylor Edge of Woodland Park, NJ the amount of \$280.00.

Record of Acting Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Tiseo				
DeCesare					Acting Mayor Kallert				
Gatti									
Sica									

This resolution was approved by the Acting Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 18<sup>th</sup> day of October, 2023. Signed and sealed before me.

October 18, 2023

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Sandra Olivola, Municipal Clerk Dated

I, Heather Barkenbush, Certified Municipal Finance Officer for the Borough of Woodland Park do hereby confirm that there are sufficient funds available for this refund.

October 18, 2023

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Heather Barkenbush, CMFO Dated

**BOROUGH OF WOODLAND PARK  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION R23-265**

**MOTIONED BY:**  
**SECONDED BY:**

**USE OF BOROUGH OPEN SPACE  
TRUST FUNDS – VARIOUS PROJECTS**

**WHEREAS,** the Acting Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey have determined that there is a need to remove dead and hazardous trees located at 35 Taft Avenue; and

**WHEREAS,** the Borough has secured a quote from Adirondack Tree Specialists, P.O. Box 4102, Wayne, NJ in the amount of \$4,200.00 for said removal; and

**WHEREAS,** funds are available from the Woodland Park Open Space Trust Fund for the removal of the mentioned trees; and

**WHEREAS,** the members of the Borough’s Open Space Committee fully support the removal of the dead and hazardous trees and have recommended to the Mayor and Council that funds from the trust be used for the tree removal;

**NOW, THEREFORE BE IT RESOLVED,** that the Acting Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, do hereby authorize the use of funds from the Woodland Park Open Space Trust Fund for the removal of the dead trees in the areas in the Borough listed above, in an amount not to exceed of \$4,200.00.

Record of Acting Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Tiseo				
DeCesare					Acting Mayor Kallert				
Gatti									
Sica									

This resolution was approved by the Acting Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 18<sup>th</sup> day of October, 2023. Signed and sealed before me.

October 18, 2023

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Sandra Olivola, Municipal Clerk Dated

I, Heather Barkenbush, Chief Financial Officer for the Borough of Woodland Park do hereby confirm that there are sufficient funds available for this project under account No. T-30-56-850-000-801.

October 18, 2023

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Heather Barkenbush, CMFO Dated

**BOROUGH OF WOODLAND PARK  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION R23-266**

**MOTIONED BY:**  
**SECONDED BY:**

**RETURN OF ESCROW**

**WHEREAS**, the Acting Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey are in receipt of a request from IFortress, Inc., 185 Lackawanna Avenue, Woodland Park, New Jersey for refund of their escrow account associated with the Board of Adjustment; and

**WHEREAS**, the Mayor and Council are in receipt of a recommendation from Allan Burghardt, Code Enforcement Officer to refund said escrow to Fortress, Inc.;

**NOW, THEREFORE, BE IT RESOLVED**, that the Acting Mayor and Council hereby direct the appropriate administration staff to refund the amount of \$1,640.00 to IFortress, Inc., 185 Lackawanna Avenue, Woodland Park, New Jersey.

Record of Acting Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Tiseo				
DeCesare					Acting Mayor Kallert				
Gatti									
Sica									

This resolution was approved by the Acting Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 18<sup>th</sup> day of October, 2023. Signed and sealed before me.

October 18, 2023

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Sandra Olivola, Municipal Clerk Dated

I, Heather Barkenbush, Chief Municipal Financial Officer for the Borough of Woodland Park, do hereby confirm that there are sufficient funds available in line item T-13-56-855-000-800.

October 18, 2023

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Heather Barkenbush, CMFO Dated

**BOROUGH OF BOROUGH OF WOODLAND PARK  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION R23-267**

**MOTIONED BY:**  
**SECONDED BY:**

**SHARED SERVICES AGREEMENT BETWEEN THE  
BOROUGH OF WOODLAND PARK AND THE BOROUGH OF  
BLOOMINGDALE FOR THE SERVICES OF A CERTIFIED CHIEF FINANCE OFFICER**

**WHEREAS**, the Borough of Bloomingdale is in need of hiring a Chief Municipal Finance Officer to work for the Borough in this capacity as of November 1, 2023; and

**WHEREAS**, the Borough of Woodland Park has the resources to provide the stated services; and

**WHEREAS**, in accordance with N.J.S.A. 40A:65-1, *et seq.* (“Uniform Shared Services and Consolidation Act”), the New Jersey Legislature has permitted municipalities to enter into agreements to provide or receive services to/from one another as a means to reduce municipal expenses; and

**WHEREAS**, the Borough of Woodland Park and the Borough of Bloomingdale have determined that it would be beneficial to enter into a Interlocal Shared Service Agreement (Agreement), whereby Woodland Park Borough Chief Financial Officer would perform the duties and provide the requirements of the Chief Financial Officer position for the Borough of Bloomingdale; and

**WHEREAS**, the Woodland Park Borough Chief Financial Officer is prepared to provide the services contemplated by the agreement to the Borough of Bloomingdale from November 1, 2023 and terminating on December 31, 2025; and

**NOW THEREFORE BE IT RESOLVED**, that the Acting Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, do hereby authorize the Mayor and Borough Clerk to execute the Interlocal Shared Services Agreement on behalf of the Borough with the Borough of Bloomingdale for the services of a licensed Chief Finance Officer;

**BE IT FURTHER RESOLVED THAT** the Interlocal Shared Service Agreement shall take effect upon the adoption of appropriate resolutions by all the parties, and execution of agreements authorized thereunder as set forth in the agreement.

Record of Acting Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Tiseo				
DeCesare					Acting Mayor Kallert				
Gatti									
Sica									

This resolution was approved by the Acting Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 18<sup>th</sup> day of October, 2023. Signed and sealed before me.

October 18, 2023

\_\_\_\_\_  
Sandra Olivola, Municipal Clerk

\_\_\_\_\_  
Dated

**BOROUGH OF WOODLAND PARK  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION R23-268**

**MOTIONED BY:**  
**SECONDED BY:**

**A RESOLUTION TO AUTHORIZE THE EXECUTION OF AN  
INTERGOVERNMENTAL AGREEMENT BETWEEN  
THE BOROUGH OF WOODLAND PARK AND THE TOWNSHIP OF WEST ORANGE  
FOR THE SALE OF A USED VEHICLE**

**WHEREAS**, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, have identified a certain used equipment/vehicle/apparatus that is no longer required for the daily operation of the Borough; and

**WHEREAS**, the Borough of Woodland Park (seller) agrees to sell to the Township of West Orange (Buyer) a New Jersey Municipal Entity, which has office located at 66 Main Street, West Orange, NJ the following:

VEHICLE YR/MAKE/MODEL	VIN #	ENGINE HOURS	PUMP ENGINE HOURS	PURCHASE PRICE
2001 Pierce Lance Vehicle	4P1CT02S41A001562	3200.7	451-9	\$15,000.00

**WHEREAS**, payment of the above stated purchase price must be made in full with in ten (10) days, after the execution of the Agreement (attached hereto) for said used vehicle, and before said used vehicle is removed from the Seller’s possession; and

**WHEREAS**, as per the Agreement the sale is termed “AS IS”, and the Township of West Orange agrees to indemnify and hold the Borough of Woodland Park harmless from any claims, damages, losses or liabilities related to the Township of West Orange’s use of the used vehicle, which may occur after the Township of West Orange takes possession of said used vehicle.

**NOW, THEREFORE BE IT RESOLVED**, that the Acting Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, authorizes and directs the Borough Administrator to execute said Agreement, to sell said used vehicle as to the terms of said Agreement, to the Township of West Orange, a New Jersey Municipal Entity, which has office located at 66 Main Street, West Orange, NJ in the amount of \$15,000.00.

Record of Acting Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Tiseo				
DeCesare					Acting Mayor Kallert				
Gatti									
Sica									

This resolution was approved by the Acting Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 18<sup>th</sup> day of October, 2023. Signed and sealed before me.

October 18, 2023

Sandra Olivola, Municipal Clerk

Dated

**BOROUGH OF WOODLAND PARK  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION R23-269**

**MOTIONED BY:  
SECONDED BY:**

**CONTRACT AWARD FOR  
PAVING OF MISCELLANEOUS STREETS**

**WHEREAS**, the Acting Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey have the need to purchase for the milling and paving of miscellaneous streets; and

**WHEREAS**, Schifano Construction Corp located at 1 Smalley Avenue, P.O. Box 288 Middlesex, NJ 08846 can provide the milling and paving at a cost not to exceed of \$142,687.50 under Morris County Cooperative Pricing Council District #1, Contract Period January 1, 2023 through December 31, 2023; and

**NOW, THEREFORE, BE IT RESOLVED** that the Acting Mayor and Council, of the Borough of Woodland Park, County of Passaic, State of New Jersey, hereby approve the purchase for the milling and paving of miscellaneous streets from Schifano Construction Corp located at 1 Smalley Avenue, P.O. Box 288 Middlesex, NJ 08846 under the Morris County Cooperative Pricing Council District #1 for a total cost not to exceed of \$213,000.00.

Record of Acting Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Tiseo				
DeCesare					Acting Mayor Kallert				
Gatti									
Sica									

This resolution was approved by the Acting Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 18<sup>th</sup> day of October, 2023. Signed and sealed before me.

October 18, 2023

\_\_\_\_\_  
Sandra Olivola, Municipal Clerk

\_\_\_\_\_  
Dated

I, Heather Barkenbush, Certified Municipal Finance Officer for the Borough of Woodland Park do hereby confirm that there are sufficient funds available under line item no C-04-17-016-002-901 and C-04-21-014-000-901 for this purchase.

October 18, 2023

\_\_\_\_\_  
Heather Barkenbush, CMFO

\_\_\_\_\_  
Dated

**BOROUGH OF WOODLAND PARK  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION R23-270**

**MOTIONED BY:**  
**SECONDED BY:**

**A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF WOODLAND PARK, NEW JERSEY, AUTHORIZING THE BOROUGH OF WOODLAND PARK TO ACCEPT A GRANT FROM THE COUNTY OF PASSAIC, BOARD OF COUNTY COMMISSIONERS, IN THE AMOUNT OF \$147,678.00, PASSAIC COUNTY FY2023 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) GRANT AWARD AND SUB- RECIPIENT AGREEMENT**

**BE IT RESOLVED** by the Borough Council of the Borough of Woodland Park, in the County of Passaic and State of New Jersey, as follows:

1. The Borough of Woodland Park is authorized to accept a Passaic County FY2023 Community Development Block Grant from the Passaic County Board of County Commissioners, in the amount of \$147,678.00 to support the Sanitary Sewer Rehabilitation Project: Maple Avenue and Taft Avenue.
2. Acting Mayor Tracy Kallert and Business Administrator are authorized to execute and the Borough Clerk to attest, to the Grant Award and Sub-Recipient Agreement in connection with this grant, and any and all documents in connection with this grant.
3. The Borough of Woodland Park is accepting this grant of funds for the purpose described in the application.
4. Grant Award period: 10/18/2023 to 8/31/2025.
5. A certified copy of this resolution shall be provided by the Office of the Borough Clerk to each of the following:

- a. Acting Mayor Tracy Kallert
- b. Business Administrator
- c. Borough Council
- d. Borough Attorney
- e. Chief Financial Officer
- f. Borough Grant Coordinator
- g. Deborah Hoffman, Director  
Passaic County Division of Economic Development  
401 Grand Street, Rm 417, Paterson, NJ 07505

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Tiseo				
DeCesare					Acting Mayor Kallert				
Gatti									
Sica									

This resolution was approved by the Acting Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 18<sup>th</sup> day of October, 2023. Signed and sealed before me.

October 18, 2023

Sandra Olivola, Municipal Clerk

Dated

**BOROUGH OF WOODLAND PARK  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION R23-271**

**MOTIONED BY:**  
**SECONDED BY:**

**AWARD OF CONTRACT  
MAPLE AVENUE WATER MAIN IMPROVEMENTS**

**WHEREAS**, the Acting Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, have the need to award a contract for the Maple Avenue Water Main Improvement project; and

**WHEREAS**, a bid document was prepared to solicit bids for this service; and

**WHEREAS**, the bid was designed that an award would be made to the lowest responsive/responsible bidder; and

**WHEREAS**, this project will be funded by Capital Ordinance 23-11 under account C-06-23-010-000-901; and

**WHEREAS**, this bid was advertised on October 5, 2023 in the Herald News in compliance with the New Jersey State Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.); and

**WHEREAS**, on October 17, 2023 at 10:00 a.m., four (4) bids were received as follows:

Dumor Contracting	\$556,509.00
Conquest Construction	\$569,788.00
The Shauger Group, Inc.	\$625,795.00
John Garcia Construction Co.	\$649,898.04

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, hereby award a contract to Dumor Contracting Inc., 1630 Vauxhall Road, Union, New Jersey for the Maple Avenue Water Main Improvement Project in an amount not to exceed \$556,509.00;

Record of Acting Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Tiseo				
DeCesare					Acting Mayor Kallert				
Gatti									
Sica									

This resolution was approved by the Acting Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 18<sup>th</sup> day of October, 2023. Signed and sealed before me.

October 18, 2023

\_\_\_\_\_  
Sandra Olivola, Municipal Clerk

Dated

I, Heather Barkenbush, Certified Municipal Finance Officer for the Borough of Woodland Park do hereby confirm that there are sufficient funds available for this contract.

October 18, 2023

\_\_\_\_\_  
Heather Barkenbush, CMFO

Dated

**BOROUGH OF WOODLAND PARK  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION R23-272**

**MOTIONED BY:**  
**SECONDED BY:**

**APPROVAL OF CONSENT AGENDA**

**BE IT RESOLVED**, by the Acting Mayor and Council of the Borough of Woodland Park that the actions noted in the Consent Agenda, items A. through L., be and are hereby approved and the proper officers are directed to take necessary action on same.

Record of Acting Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Tiseo				
DeCesare					Acting Mayor Kallert				
Gatti									
Sica									

This resolution was approved by the Acting Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 18<sup>th</sup> day of October, 2023. Signed and sealed before me.

October 18, 2023

\_\_\_\_\_  
Sandra Olivola, Municipal Clerk

\_\_\_\_\_  
Dated

**BOROUGH OF WOODLAND PARK  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION RE23-04**

**MOTIONED BY:**  
**SECONDED BY:**

**RESOLUTION AUTHORIZING EXECUTIVE SESSION  
PURSUANT TO N.J.S.A. 10:4-12**

**BE IT RESOLVED**, by the Acting Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, that pursuant to the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., it is necessary to convene an executive session to discuss items authorized by N.J.S.A. 10:4-12 (b), specifically:

- **Personnel Police Department**

**BE IT FURTHER RESOLVED**, that it is anticipated that the deliberation conducted in closed session may be disclosed to the public upon the determination by the Acting Mayor and Council that the public interest will no longer be served by such confidentiality and if not then legally privileged.

Record of Acting Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Tiseo				
DeCesare					Acting Mayor Kallert				
Gatti									
Sica									

This resolution was approved by the Acting Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 18<sup>th</sup> day of October, 2023. Signed and sealed before me.

---

Sandra Olivola, Municipal Clerk
October 18, 2023  
Dated