

**WOODLAND PARK MUNICIPAL COUNCIL
AGENDA FOR REGULAR MEETING OF
JANUARY 18, 2023**

1. In accordance with the Open Public Meeting Law, P.L.1975, chapter 231, notice requirements for this meeting have been set forth in the resolution adopted by the Municipal Council at its Reorganization Meeting of January 4, 2023 detailing the time and place, with notice given to the public by posting a copy thereof on the bulletin board in the Municipal Building, transmitting copies to the Herald News and The Record of Woodland Park.
2. **Flag salute and Prayer**
3. **Roll Call**
4. **Presentations:**
 - Recognize West Paterson First Aid Squad Emergency Medical Technician Valeria Franco - Life Saving Award
5. **Public Hearing:**
6. **Approval of Minutes:**
 - Executive Session of December 7, 2022
 - Special Meeting of December 21, 2022
 - Executive Session of December 21, 2022
 - Special Meeting of December 30, 2022
7. **Committee Reports:**
 - A. Administration & Finance – Councilwoman Gatti
 - B. Public Works – Council President Kallert
 - C. Public Safety – Councilman DeCesare
 - D. Health, Senior Services & Veterans Affairs – Councilwoman Tiseo
 - E. Recreation & Community Relations – Councilman Yodice
 - F. Laws & Ordinances – Councilman Sica
8. **Mayor’s Report:**
9. **Municipal Attorney’s Report:**
10. **Consent Agenda:**

All matters listed under the Consent Agenda are considered to be routine by the Council and will be enacted by one resolution. Any item may be removed from the Consent Agenda by the request of any member of this Governing Body, and if so removed, will be acted upon as a separate matter.

- A. **Resolution R23-046, a resolution based on the recommendation of Chief Paul Salomone, Jr., approving the application of Jose A. Rodriguez of 172 Summit Street, Paterson, New Jersey, to become a West Paterson Volunteer Firefighter.**
- B. **Resolution R23-047, a resolution based on the recommendation of Chief Paul Salomone, Jr., approving the application of David O. Tejada of 124 Danforth Avenue, Paterson, New Jersey, to become a West Paterson Volunteer Firefighter.**

- C. **Resolution R23-048, a resolution based on the recommendation of Chief Paul Salomone, Jr., approving the application of David Robinson of 273 Grant Avenue, Totowa, New Jersey, to become a West Paterson Volunteer Firefighter.**
- D. **Resolution R23-049, a resolution to authorize the Recreation Department to hire the individuals mentioned in the resolution as staff for the 2022-2023 Before and After Care beginning on January 17, 2023 to the end of the school year in June 2023.**
- E. **Resolution R23-050, a resolution to approve the actions noted in the Consent Agenda, items A. through E., be and are hereby approved and the proper officers are directed to take necessary action on same.**

11. Collector/Treasurer Report:

CMFO, Heather Barkenbush authorization for payment:

Authorize payment of the regular and miscellaneous payroll of 1/30/2023 estimated at is \$395,000.00.

Payment of bills from voucher list of 1/18/2023 totaling \$3,092,899.83.

12. Department Reports:

- 1. Planning Board Resolution bearing Docket Number 22-003
- 2. Summary Budget Status Report of 2022 as of January 13, 2023
- 3. Summary Budget Status Report of 2023 as of January 13, 2023

13. Old Business:

A. Public Hearing on the adoption of Ordinance 23-01

- B. **Resolution R23-051, a resolution to adopt Ordinance 23-01 AN ORDINANCE WHICH SUPERSEDES ORDINANCE NO. 22-16 AND LISTS IN ITS ENTIRETY FIXING THE ANNUAL SALARIES OF CERTAIN OFFICIALS AND EMPLOYEES MANAGEMENT AND OTHER FOR THE BOROUGH OF WOODLAND PARK, PASSAIC COUNTY NEW JERSEY FOR THE YEAR 2023.**

WHEREAS, the Borough of Woodland Park, County of Passaic, State of New Jersey, desires to adopt an ordinance entitled **AN ORDINANCE WHICH SUPERSEDES ORDINANCE NO. 22-16 AND LISTS IN ITS ENTIRETY FIXING THE ANNUAL SALARIES OF CERTAIN OFFICIALS AND EMPLOYEES MANAGEMENT AND OTHER FOR THE BOROUGH OF WOODLAND PARK, PASSAIC COUNTY NEW JERSEY FOR THE YEAR 2023**; and

WHEREAS, notice of introduction and passage on first reading was published in the Herald News dated January 10, 2023 setting the date of January 18, 2023 or soon thereafter for the public hearing and consideration for final passage; and

WHEREAS, copies of the ordinance were posted on the Borough's official bulletin board and copies made available to all those desiring same; and

WHEREAS, in compliance with State Statute, a public hearing on the above referenced ordinance was conducted on January 18, 2023 at the regularly scheduled meeting of the Mayor and Council;

NOW, THEREFORE BE IT RESOLVED, that the ordinance entitled **AN ORDINANCE WHICH SUPERSEDES ORDINANCE NO. 22-16 AND LISTS IN ITS ENTIRETY FIXING THE ANNUAL SALARIES OF CERTAIN OFFICIALS AND EMPLOYEES MANAGEMENT AND OTHER FOR THE BOROUGH OF WOODLAND PARK, PASSAIC COUNTY NEW JERSEY FOR THE YEAR 2023** be and is hereby adopted as having been approved on second and final reading, and the Municipal Clerk is hereby authorized and directed to publish said Ordinances according to law.

C. Public Hearing on the adoption of Borough Ordinance 23-02

D. Resolution R23-052, a resolution to adopt Ordinance 23-02 AN ORDINANCE WHICH SUPERSEDES ORDINANCE NO. 22-17 AND LISTS IN ITS ENTIRETY FIXING THE ANNUAL SALARIES OF CERTAIN OFFICIALS AND HOURLY AND OTHER EMPLOYEES FOR THE BOROUGH OF WOODLAND PARK, PASSAIC COUNTY, NEW JERSEY FOR THE YEAR 2023.

WHEREAS, the Borough of Woodland Park, County of Passaic, State of New Jersey, desires to adopt an ordinance entitled **AN ORDINANCE WHICH SUPERSEDES ORDINANCE NO. 22-17 AND LISTS IN ITS ENTIRETY FIXING THE ANNUAL SALARIES OF CERTAIN OFFICIALS AND HOURLY AND OTHER EMPLOYEES FOR THE BOROUGH OF WOODLAND PARK, PASSAIC COUNTY, NEW JERSEY FOR THE YEAR 2023**; and

WHEREAS, notice of introduction and passage on first reading was published in the Herald News dated January 10, 2023 setting the date of January 18, 2023 or soon thereafter for the public hearing and consideration for final passage; and

WHEREAS, copies of the ordinance were posted on the Borough's official bulletin board and copies made available to all those desiring same; and

WHEREAS, in compliance with State Statute, a public hearing on the above referenced ordinance was conducted on January 10, 2023 at the regularly scheduled meeting of the Mayor and Council;

NOW, THEREFORE BE IT RESOLVED, that the ordinance entitled **AN ORDINANCE WHICH SUPERSEDES ORDINANCE NO. 22-17 AND LISTS IN ITS ENTIRETY FIXING THE ANNUAL SALARIES OF CERTAIN OFFICIALS AND HOURLY AND OTHER EMPLOYEES FOR THE BOROUGH OF WOODLAND PARK, PASSAIC COUNTY, NEW JERSEY FOR THE YEAR 2023** be and is hereby adopted as having been approved on second and final reading, and the Municipal Clerk is hereby authorized and directed to publish said Ordinances according to law.

14. Adjournment:

**Sandra Olivola, RMC
Municipal Clerk**

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R23-046**

MOTIONED BY:
SECONDED BY:

**ACCEPTANCE OF FIREFIGHTER APPLICATION
JOSE A. RODRIGUEZ**

WHEREAS, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, are in receipt of an application from Jose A. Rodriguez of 172 Summit Street, Paterson, New Jersey and is seeking approval to become a West Paterson Volunteer Firefighter; and

WHEREAS, the above-named applicant agrees to comply with all of the rules and regulations of the West Paterson Fire Department and the Borough Ordinances pertaining to the West Paterson Fire Department;

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, based on the recommendation of Chief Paul Salomone, Jr., approves the application of Jose A. Rodriguez of 172 Summit Street, Paterson, New Jersey to become a West Paterson Volunteer Firefighter.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Kallert					Tiseo				
DeCesare					Yodice				
Gatti					Mayor Kazmark				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 18th day of January, 2023. Signed and sealed before me.

Sandra Olivola Municipal Clerk

January 18, 2023

Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R23-047**

MOTIONED BY:
SECONDED BY:

**ACCEPTANCE OF FIREFIGHTER APPLICATION
DAVID O. TEJEDA**

WHEREAS, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, are in receipt of an application from David O. Tejada of 124 Danforth Avenue, Paterson, New Jersey and is seeking approval to become a West Paterson Volunteer Firefighter; and

WHEREAS, the above-named applicant agrees to comply with all of the rules and regulations of the West Paterson Fire Department and the Borough Ordinances pertaining to the West Paterson Fire Department;

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, based on the recommendation of Chief Paul Salomone, Jr., approves the application of David O. Tejada of 124 Danforth Avenue, Paterson, New Jersey to become a West Paterson Volunteer Firefighter.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Kallert					Tiseo				
DeCesare					Yodice				
Gatti					Mayor Kazmark				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 18th day of January, 2023. Signed and sealed before me.

Sandra Olivola Municipal Clerk

January 18, 2023

Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R23-048**

MOTIONED BY:
SECONDED BY:

**ACCEPTANCE OF FIREFIGHTER APPLICATION
DAVID ROBINSON**

WHEREAS, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, are in receipt of an application from David Robinson of 273 Grant Avenue, Totowa, New Jersey and is seeking approval to become a West Paterson Volunteer Firefighter; and

WHEREAS, the above-named applicant agrees to comply with all of the rules and regulations of the West Paterson Fire Department and the Borough Ordinances pertaining to the West Paterson Fire Department;

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, based on the recommendation of Chief Paul Salomone, Jr., approves the application of David Robinson of 273 Grant Avenue, Totowa, New Jersey to become a West Paterson Volunteer Firefighter.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Kallert					Tiseo				
DeCesare					Yodice				
Gatti					Mayor Kazmark				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 18th day of January, 2023. Signed and sealed before me.

Sandra Olivola Municipal Clerk

January 18, 2023
Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R23-049**

MOTIONED BY:
SECONDED BY:

**HIRING OF STAFF FOR THE
BEFORE AND AFTER CARE PROGRAM**

WHEREAS, the Recreation Department of the Borough of Woodland Park, County of Passaic, State of New Jersey, are in need of hiring Before and After Care Program staff for the school year beginning on January 17, 2023 through the conclusion of the school year in June of 2023; and

WHEREAS, the Recreation Department wishes to hire the following employees at the following rates per hour unless otherwise noted:

Charles Olbon	\$15.00	Carswell, Latoya
Charles Olbon	\$15.00	Dzepa, Emily
Charles Olbon	\$15.00	Pridmore, Katherine
Charles Olbon	\$15.00	Quintana, Anna
School No. 1	\$20.00	Guy, Tiyahna

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, hereby authorizes the Recreation Department to hire the above individuals as staff for the 2022-2023 Before and After Care beginning on January 17, 2023 to the end of the school year in June 2023.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Kallert					Tiseo				
DeCesare					Yodice				
Gatti					Mayor Kazmark				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular meeting held on the 18th day of January, 2023. Signed and sealed before me.

Sandra Olivola, Municipal Clerk

January 18, 2023

Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R23-050**

MOTIONED BY:
SECONDED BY:

APPROVAL OF CONSENT AGENDA

BE IT RESOLVED, by the Mayor and Council of the Borough of Woodland Park that the actions noted in the Consent Agenda, items A. through E., be and are hereby approved and the proper officers are directed to take necessary action on same.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Kallert					Tiseo				
DeCesare					Yodice				
Gatti					Mayor Kazmark				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 18th day of January, 2023. Signed and sealed before me.

Sandra Olivola, Municipal Clerk

January 18, 2023

Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R23-051**

**MOTIONED BY:
SECONDED BY:**

ADOPTION OF BOROUGH ORDINANCE 23-01

**23-01 AN ORDINANCE WHICH SUPERSEDES ORDINANCE NO. 22-16
AND LISTS IN ITS ENTIRETY FIXING THE ANNUAL SALARIES OF
CERTAIN OFFICIALS AND EMPLOYEES MANAGEMENT AND OTHER
FOR THE BOROUGH OF WOODLAND PARK, PASSAIC COUNTY NEW
JERSEY FOR THE YEAR 2023**

WHEREAS, the Borough of Woodland Park, County of Passaic, State of New Jersey, desires to adopt an ordinance entitled **AN ORDINANCE WHICH SUPERSEDES ORDINANCE NO. 22-16 AND LISTS IN ITS ENTIRETY FIXING THE ANNUAL SALARIES OF CERTAIN OFFICIALS AND EMPLOYEES MANAGEMENT AND OTHER FOR THE BOROUGH OF WOODLAND PARK, PASSAIC COUNTY NEW JERSEY FOR THE YEAR 2023**; and

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WHEREAS, copies of the ordinance were posted on the Borough’s official bulletin board and copies made available to all those desiring same; and

WHEREAS, in compliance with State Statute, a public hearing on the above referenced ordinance was conducted on January 18, 2023 at the regularly scheduled meeting of the Mayor and Council;

NOW, THEREFORE BE IT RESOLVED, that the ordinance entitled **AN ORDINANCE WHICH SUPERSEDES ORDINANCE NO. 22-16 AND LISTS IN ITS ENTIRETY FIXING THE ANNUAL SALARIES OF CERTAIN OFFICIALS AND EMPLOYEES MANAGEMENT AND OTHER FOR THE BOROUGH OF WOODLAND PARK, PASSAIC COUNTY NEW JERSEY FOR THE YEAR 2023** be and is hereby adopted as having been approved on second and final reading, and the Municipal Clerk is hereby authorized and directed to publish said Ordinances according to law.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Kallert					Tiseo				
DeCesare					Yodice				
Gatti					Mayor Kazmark				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 18th day of January, 2023. Signed and sealed before me.

Sandra Olivola, Municipal Clerk

January 18, 2023
Dated

**BOROUGH OF WOODLAND PARK
COUNTY OF PASSAIC, STATE OF NEW JERSEY**

ORDINANCE NO. 23-01

**AN ORDINANCE WHICH SUPERSEDES ORDINANCE NO. 22-16 AND
LISTS IN ITS ENTIRETY FIXING THE ANNUAL SALARIES OF
CERTAIN OFFICIALS AND MANAGEMENT AND OTHER EMPLOYEES
FOR THE BOROUGH OF WOODLAND PARK, PASSAIC COUNTY, NEW
JERSEY FOR THE YEAR 2023.**

BE IT ORDAINED, by the Municipal Council of the Borough of Woodland Park as follows:

1. That the annual salaries of certain officials and employees of the Borough of Woodland Park for the year 2023 shall be as follows:

Mayor (with Administrative Responsibilities)	\$161,262.00
Mayor (Part-time/currently unfilled)	\$ 11,555.15
Councilmember	\$7,995.00
Borough Clerk	\$79,805.96
Municipal Search Officer/Search Officer of Issuance of Certifications & Subdivisions/Relocation Officer/OEM	\$9,513.47
Deputy Municipal Clerk	\$37,418.19
Public Agency Compliance Officer	\$1,500.00
Secretary to the Mayor Effective (11/23/2022 through 12/31/2022)	\$40,000.00
Bd. of Health Secretary/Registrar	\$11,171.13
Deputy Registrar	\$10,244.82
Certified Tax Collector/Collector of Water Consumer Accounts	\$60,933.48
Chief Finance Officer/Treasurer	\$124,848.00
Tax Assessor	\$27,123.06
Plumbing Subcode Official	\$17,376.83
Electrical Subcode Official	\$14,094.93
Fire Official	\$54,017.93
Fire Protection Subcode Official	\$6,539.91
Municipal Court Judge	\$31,275.93
Public Works Superintendent	\$124,800.00
Water Distribution Operator	\$7,539.20
Mechanic Supervisor	\$2,329.69
Fire Signal System Superintendent	\$3,455.52
Licensed Waste Water Collection System Operator	\$4,416.32
CRS Coordinator	\$2,601.00
Storm Water Coordinator	\$4,265.64
Class 2/Special Officer (Shared Services w/ BOE) effective September 1, 2022	\$56,457.00
Class 2/Special Officer (Summer School - Shared Services w/ BOE) effective July 1, 2022	\$4,000.00
Class 3/Special Officer (Shared Services w/ BOE) effective Sept 1, 2022	\$45,844.92
Code Enforcement Officer	\$44,570.74
Recycling Program Aide (Full Time)	\$45,777.60
Recreation Coordinator	\$5,760.69
Director of Recreation	\$77,000.00
Open Space Coordinator	\$14,500.00
Municipal Court Administrator	\$76,000.00

2. Said salaries shall be effective January 1, 2023 unless otherwise specified above and shall be paid in equal monthly installments with the exception of all full-time employees whose salaries shall be paid in equal semi-monthly installments and those positions designated as Retainers shall be paid on an hourly basis with the exception of Library personnel.

3. In addition to the salaries hereinabove set forth, union represented employees shall be entitled to longevity pay in accordance with the agreed upon terms and conditions documented in the respective union contracts. Longevity pay for full time non-union permanent employees, who have documented agreements with the Borough, shall be paid in accordance with those agreements. For all other full-time permanent employees working in the listed titles in this ordinance that were hired prior to January 1, 1996 shall be entitled to longevity pay based upon years of consecutive and cumulative service to the municipality. Longevity pay is not reflected in the salaries stated above.

All periods of service shall be computed from January 1st of the year of full-time permanent appointment unless the date of said appointment took place on or after July 1st, in which case said period of service shall be computed from January 1st of the year following said appointment. If an employee leaves the employment of the Borough of Woodland Park in the year the longevity is due, he/she is entitled to longevity pro-rated on the basis of 1/12 for each month of service completed. Leaves of absence, unless caused by illness or service-connected disability, will disqualify an employee from receiving any longevity as he shall not have had consecutive and cumulative service.

4. Overtime pay will be paid to such full-time officers and employees as authorized by the Mayor, or Administrator at the respective officer or employee's straight time rate of pay per hour, unless otherwise provided by law with the exception of Police, Road and Sewer personnel covered by a duly authorized labor contract, who shall be paid 150% of the hourly rate per hour in excess of the work day or week.
5. The Municipal Clerk and Deputy Municipal Clerk shall receive compensation as fixed annually by the Borough Council. In addition, when the Municipal Clerk and Deputy Municipal Clerk is required to be present at an election or election-related matter during a time when other municipal employees are off, such as late-night registration, primary election day and general elections day, he or she will receive additional pay for such time spent at a rate of pay calculated at time and half (1.5) of the then-year-current hourly rate.
6. All present employees who have completed a minimum of ten (10) years of continued service with the Borough, covered by labor agreements and present permanent full-time employees, upon retirement, as defined pursuant to the respective Retirement System, shall be compensated for unused and accumulated sick leave as follows:
 - a. The employee shall receive a lump sum cash payment of his/her then current rate of pay on a one-for-two basis up to a maximum amount of Ten Thousand (\$10,000) for unused and accumulated sick leave.
 - b. Employees hired before May 21, 2010 are eligible to receive terminal leave for the balance thereafter of unused, accumulated sick leave, if any, on the basis of one day for every two days of sick time.
 - c. An employee must advise the employer of his/her retirement prior to April 1 of the year in which he/she will retire. Payment will then be provided upon his/her retirement date or in April, whichever is later. In the event notice is rendered after April 1, the employee shall be compensated in the first pay period following January. An employee may elect to receive his/her payment in the following calendar year even if notice of retirement is rendered to the Employer prior to April 1, of the year in which the employee retires, provided that such option is exercised in writing at the same time the employee provided his/her notice.
7. All present employees covered by labor agreements hired prior to January 1, 1995 and present permanent full-time employees not covered by labor agreements hired prior to January 1, 1995 who have completed a minimum of twenty-five (25) years of continued service or have worked for the municipality fifteen (15) years and have reached the age of 62, shall be entitled to health insurance benefits upon retirement in accordance with N.J.S.A. 40A:10-23.
8. This ordinance shall take effect after final passage and publication as required by law and all ordinances and resolutions inconsistent with the provisions of this ordinance are hereby repealed.

Attest:

Approve:

Sandra Olivola, Municipal Clerk

Keith Kazmark, Mayor

Introduced: January 4, 2023
Adopted: January 18, 2023

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R23-052A**

**MOTIONED BY:
SECONDED BY:**

ADOPTION OF BOROUGH ORDINANCE 23-02

**AN ORDINANCE WHICH SUPERSEDES ORDINANCE NO. 22-17 AND
LISTS IN ITS ENTIRETY FIXING THE ANNUAL SALARIES OF CERTAIN
OFFICIALS AND HOURLY AND OTHER EMPLOYEES FOR THE
BOROUGH OF WOODLAND PARK, PASSAIC COUNTY, NEW JERSEY
FOR THE YEAR 2023**

WHEREAS, the Borough of Woodland Park, County of Passaic, State of New Jersey, desires to adopt an ordinance entitled **AN ORDINANCE WHICH SUPERSEDES ORDINANCE NO. 22-17 AND LISTS IN ITS ENTIRETY FIXING THE ANNUAL SALARIES OF CERTAIN OFFICIALS AND HOURLY AND OTHER EMPLOYEES FOR THE BOROUGH OF WOODLAND PARK, PASSAIC COUNTY, NEW JERSEY FOR THE YEAR 2023**; and

WHEREAS, notice of introduction and passage on first reading was published in the Herald News dated January 10, 2023 setting the date of January 18, 2023 or soon thereafter for the public hearing and consideration for final passage; and

WHEREAS, copies of the ordinance were posted on the Borough’s official bulletin board and copies made available to all those desiring same; and

WHEREAS, in compliance with State Statute, a public hearing on the above referenced ordinance was conducted on January 10, 2023 at the regularly scheduled meeting of the Mayor and Council;

NOW, THEREFORE BE IT RESOLVED, that the ordinance entitled **AN ORDINANCE WHICH SUPERSEDES ORDINANCE NO. 22-17 AND LISTS IN ITS ENTIRETY FIXING THE ANNUAL SALARIES OF CERTAIN OFFICIALS AND HOURLY AND OTHER EMPLOYEES FOR THE BOROUGH OF WOODLAND PARK, PASSAIC COUNTY, NEW JERSEY FOR THE YEAR 2023** be and is hereby adopted as having been approved on second and final reading, and the Municipal Clerk is hereby authorized and directed to publish said Ordinances according to law.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Kallert					Tiseo				
DeCesare					Yodice				
Gatti					Mayor Kazmark				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 18th day of January, 2023. Signed and sealed before me.

Sandra Olivola, Municipal Clerk

January 18, 2023
Dated

**BOROUGH OF WOODLAND PARK
COUNTY OF PASSAIC, STATE OF NEW JERSEY**

ORDINANCE NO. 23-02

**AN ORDINANCE WHICH SUPERSEDES ORDINANCE NO. 22-17 AND LISTS
IN ITS ENTIRETY FIXING THE ANNUAL SALARIES OF CERTAIN
OFFICIALS AND HOURLY AND OTHER EMPLOYEES FOR THE
BOROUGH OF WOODLAND PARK, PASSAIC COUNTY, NEW JERSEY FOR
THE YEAR 2023.**

BE IT ORDAINED, by the Municipal Council of the Borough of Woodland Park as follows:

1. That the annual salaries of certain officials and employees of the Borough of Woodland Park for the year 2023 shall be as follows:

Confidential Assistant (Assigned to the DPW) (Part Time - Hourly)	\$23.46
Electrical Inspector (per hour)	\$39.95
Recreation Field Scheduler	\$1,061.21
Police Chaplain	\$2,653.02
Chief of Police	\$189,750.36
Deputy Police Chief	\$172,169.49
Acting Supervisor Public Works	\$7,650.00
Audio/Visual Broadcasting of Meetings (per meeting)	\$67.58
Assistant Tax Assessor (Per Hour)	\$36.99
UCC Plan Review Stipend (outside WP) (Per Hour)	\$30.19
Uniform & Safety: Fire Prevention Specialist 1 (Per Hour)	\$28.56
Uniform & Safety: Fire Prevention Specialist 2 (Per Hour)	\$20.00
Court Officer (Per Hour)	\$19.83
Recycling Staff (Per Hour)	\$13.26 - \$20.40
Crossing Guard Coordinator	\$2,601.00
Recycling Coordinator	\$3,121.20
OEM Coordinator	\$10,195.92
Planning & Zoning Secretarial (Per Board \$2,706.08)	\$5,520.40
Alternate Registrar	\$7,500.00
Police Radio Dispatcher 1 (per diem as needed)	\$16.49
Police Radio Dispatcher 2 (per diem as needed)	\$16.99
Police Radio Dispatcher 3 (per diem as needed)	\$17.68
Police Radio Dispatcher 4 (per diem as needed)	\$18.31
Planning Bd/ Bd of Adj Sect-Special Mtgs (Funded through escrow Per Hour)	\$32.48
School Traffic Guards (Per Hour)	\$20.82
Special Police/Police Matron/Constables (Per Hour)	\$19.35-\$26.00
Laborers Grade B (Per Hour)	\$14.62
Laborers Grade A (Per Hour)	\$16.95
Emergency Truck Driver (Per Hour)	\$16.95
Secretarial/Clerical/Administrative Help (Per Hour)	\$15.53 - \$21.02
Filing Help (Per Hour)	\$13.26
Recreation Clerk (Part Time - Per Hour)	\$23.66
Court Clerk (Per Hour)	\$20.82
Supervisor Custodial Services (Schools – Per Weekend)	\$114.43
Custodial Services (Schools - Per Hour)	\$33.42
Custodial Services Boys & Girls Club – (Part Time - Per Week)	\$312.12

Custodial Services (Part Time - Per Hour)	\$17.98
Camp Director	\$7,140.00
Camp Counselor – 1 st year to College (Per Hour)	\$10.72
Camp Counselor – Head (Per Hour)	\$11.44
Camp Counselor - Teacher (Per Hour)	\$13.53
Special Needs Recreation Coordinator (Per Hour)	\$12.36
Camp EMT (Per Hour)	\$15.09
Assistant Camp Director (Per Hour)	\$15.61
Park Ranger (Per Hour)	\$16.86
Spray Park Attendant	\$10.72
Municipal Alliance Coordinator	\$3,686.00
Farmers Market Manager (Per Hour)	\$25.50
Before & After School Care Supervisor	\$8,000.00
Before & After School Care Counselors	\$15.00 - \$25.00

2. Said salaries shall be effective January 1, 2023 unless otherwise specified above and shall be paid in equal monthly installments with the exception of all full-time employees whose salaries shall be paid in equal semi-monthly installments and those positions designated as Retainers shall be paid on an hourly basis with the exception of Library personnel.
3. In addition to the salaries hereinabove set forth, union represented employees shall be entitled to longevity pay in accordance with the agreed upon terms and conditions documented in the respective union contracts. Longevity pay for full time non-union permanent employees, who have documented agreements with the Borough, shall be paid in accordance with those agreements. For all other full-time permanent employees working in the listed titles in this ordinance that were hired prior to January 1, 1996 shall be entitled to longevity pay based upon years of consecutive and cumulative service to the municipality. Longevity pay is not reflected in the salaries stated above.

All periods of service shall be computed from January 1st of the year of full-time permanent appointment unless the date of said appointment took place on or after July 1st, in which case said period of service shall be computed from January 1st of the year following said appointment. If an employee leaves the employment of the Borough of Woodland Park in the year the longevity is due, he/she is entitled to longevity pro-rated on the basis of 1/12 for each month of service completed. Leaves of absence, unless caused by illness or service-connected disability, will disqualify an employee from receiving any longevity as he shall not have had consecutive and cumulative service.

4. Overtime pay will be paid to such full-time officers and employees as authorized by the Mayor, or Administrator at the respective officer or employee's straight time rate of pay per hour, unless otherwise provided by law with the exception of Police, Road and Sewer personnel covered by a duly authorized labor contract, who shall be paid 150% of the hourly rate per hour in excess of the work day or week.
5. All present employees who have completed a minimum of ten (10) years of continued service with the Borough, covered by labor agreements and present permanent full-time employees, upon retirement, as defined pursuant to the respective Retirement System, shall be compensated for all unused and accumulated sick leave as follows:
 - a. The employee shall receive a lump sum cash payment of his/her then current rate of pay on a one-for-two basis up to a maximum amount of Ten Thousand (\$10,000) for unused and accumulated sick leave.
 - b. Employees hired before May 21, 2010 are eligible to receive terminal leave for the balance thereafter of unused, accumulated sick leave, if any, on the basis of one day for every two days of sick time.
 - c. An employee must advise the employer of his/her retirement prior to April 1 of the year in which he/she will retire. Payment will then be provided upon his/her retirement date or in April, whichever is later. In the event notice is rendered after April 1, the employee shall be compensated in the first pay period following January. An employee may elect to receive his/her payment in the following calendar year even if notice of retirement is rendered to the Employer prior to April 1, of the year in which the employee retires, provided that such option is exercised in writing at the same time the employee provided his notice.

6. All present employees covered by labor agreements hired prior to January 1, 1995 and present permanent full-time employees not covered by labor agreements hired prior to January 1, 1995 who have completed a minimum of twenty-five (25) years of continued service or have worked for the municipality fifteen (15) years and have reached the age of 62, shall be entitled to health insurance benefits upon retirement in accordance with N.J.S.A. 40A:10-23.
7. This ordinance shall take effect after final passage and publication as required by law and all ordinances and resolutions inconsistent with the provisions of this ordinance are hereby repealed.

Attest:

Approve:

Sandra Olivola, Municipal Clerk

Keith Kazmark, Mayor

Introduced: January 4, 2023

Adopted: January 18, 2023