

**WOODLAND PARK MUNICIPAL COUNCIL  
AGENDA FOR REGULAR MEETING OF  
NOVEMBER 2, 2022**

1. In accordance with the Open Public Meeting Law, P.L.1975, chapter 231, notice requirements for this meeting have been set forth in the resolution adopted by the Municipal Council at its Reorganization Meeting of January 5, 2022 detailing the time and place, with notice given to the public by posting a copy thereof on the bulletin board in the Municipal Building, transmitting copies to the Herald News and The Record of Woodland Park.
2. **Flag salute and Prayer**
3. **Roll Call**
4. **Presentations:**
  - **Life Saving Awards:**
    - **Woodland Park Police Department**  
Sergeant Robert Lepore  
Officer Justin Castro
    - **West Paterson Volunteer Fire Department**  
Assistant Chief Andrew Roehrich  
Assistant Chief Anthony Ficarra  
Captain Sean Raub  
Firefighter David Garcia
    - **West Paterson First Aid Squad**  
John Pasquarellio  
Joanna Thoma
  - **Presentation by the Four Seasons at Great Notch to the WPFD & WPFAS**
  - **Presentation by the Roma Sports Club to the WP Boys and Girls Club**
  - **Presentation Passaic County Open Space Grant Award 2022**
5. **Public Hearing:**
6. **Approval of Minutes:**
7. **Committee Reports:**
  - A. Administration & Finance – Council President Pascrell
    - **Best Practices**
  - B. Public Works – Councilman Chaabane
  - C. Public Safety – Councilman DeCesare
  - D. Health, Senior Services & Veterans Affairs – Councilwoman Gatti
  - E. Recreation & Community Relations – Councilwoman Kallert
  - F. Laws & Ordinances – Councilman Holloway
8. **Mayor’s Report:**
9. **Municipal Attorney’s Report:**
10. **Consent Agenda:**

All matters listed under the Consent Agenda are considered to be routine by the Council and will be enacted by one resolution. Any item may be removed from the Consent Agenda by the request of any member of this Governing Body, and if so removed, will be acted upon as a separate matter.

- A. Resolution R22-247, a resolution to approve and direct CMFO Heather Barkenbush to refund the balance of Asphalt Restoration Enterprises, 894 Yellowbrook Rd., Farmingdale, NJ 07727, Off-Duty Escrow Account in the amount of \$3,000.00.

**BOROUGH OF WOODLAND PARK  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION R22-247**

**MOTIONED BY:**  
**SECONDED BY:**

**RETURN OF OFF DUTY POLICE ESCROW**

**WHEREAS**, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey are in receipt of a request from Asphalt Restoration Enterprises, 894 Yellowbrook Rd., Farmingdale, NJ 07727 for a refund of their Off-Duty Police Escrow account balance; and

**WHEREAS**, the Mayor and Council are in receipt of a recommendation from Heather Barkenbush, Chief Financial Officer to refund said balance to Asphalt Restoration Enterprises, 894 Yellowbrook Rd., Farmingdale, NJ 07727;

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Council hereby direct the appropriate administrative staff personnel to refund the amount of \$3,000.00 to Asphalt Restoration Enterprises, 894 Yellowbrook Rd., Farmingdale, NJ 07727.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Pascrell					Holloway				
Chaabane					Kallert				
DeCesare					Mayor Kazmark				
Gatti									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 2<sup>nd</sup> day of November, 2022. Signed and sealed before me.

\_\_\_\_\_  
Sandra Olivola, Municipal Clerk

November 2, 2022  
\_\_\_\_\_  
Dated

I, Heather Barkenbush, Chief Financial Officer for the Borough of Woodland Park, do hereby confirm that there are sufficient funds available in line item T-46-56-850-000-801.

\_\_\_\_\_  
Heather Barkenbush, CMFO

November 2, 2022  
\_\_\_\_\_  
Dated

**B. Resolution R22-248, a resolution to approve a refund for a sewer connection permit and direct the appropriate administrative staff personnel to refund Shefka Gjonbalic, 288 Rifle Camp Road, Woodland Park, New Jersey 07424 in the amount of \$1,050.00**

**BOROUGH OF WOODLAND PARK  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION R22-248**

**MOTIONED BY:  
SECONDED BY:**

**RETURN OF FEES**

**WHEREAS**, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey are in receipt of an original recommendation from Department of Public Works Superintendent John Pietrowski for a refund of \$1,050.00 relative to a sewer connection permit for 288 Rifle Camp Road, Woodland Park, New Jersey 07424; and

**WHEREAS**, the Mayor and Council are in receipt of a recommendation from the Public Works Superintendent John Pietrowski to refund said balance to Shefka Gjonbalic, 288 Rifle Camp Road, Woodland Park, New Jersey 07424;

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey hereby direct the appropriate administrative staff personnel to refund Shefka Gjonbalic, 288 Rifle Camp Road, Woodland Park, New Jersey 07424 in the amount of \$1,050.00.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Pascrell					Holloway				
Chaabane					Kallert				
DeCesare					Mayor Kazmark				
Gatti									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 2<sup>nd</sup> day of November, 2022. Signed and sealed before me.

\_\_\_\_\_  
Sandra Olivola, Municipal Clerk

November 2, 2022  
\_\_\_\_\_  
Dated

I, Heather Barkenbush, Certified Municipal Finance Officer, for the Borough of Woodland Park do hereby confirm that there are sufficient funds available in line item 2-01-55-009-002-001.

\_\_\_\_\_  
Heather Barkenbush, CMFO

November 2, 2022  
\_\_\_\_\_  
Dated

I, John Pietrowski Department of Public Works Superintendent for the Borough of Woodland Park, do hereby recommend to refund said balance.

\_\_\_\_\_  
John Pietrowski, DPW Superintendent

November 2, 2022  
\_\_\_\_\_  
Dated

**C. Resolution R22-249 a resolution to approve AN Agreement between the Borough of Woodland Park and the North Jersey Municipal Employee Fund.**

**BOROUGH OF WOODLAND PARK  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION R22-249**

**MOTIONED BY:**

**SECONDED BY:**

**RESOLUTION TO APPROVE AN AGREEMENT BETWEEN THE  
BOROUGH OF WOODLAND PARK AND THE NORTH JERSEY  
MUNICIPAL EMPLOYEE FUND**

**WHEREAS**, the governing bodies of various local units of government, as defined in N.J.A.C. 11:15-3.2, have collectively formed a Joint Insurance Fund as such an entity is authorized and described in N.J.S.A. 40A:10-36 et. seq. and the administrative regulations promulgated pursuant thereto; and

**WHEREAS**, the LOCAL UNIT has agreed to become a member of the FUND in accordance with and to the extent provided for in the Bylaws of the FUND and in consideration of such obligations and benefits to be shared by the membership of the FUND;

**NOW THEREFORE**, it is agreed as follows:

1. The LOCAL UNIT accepts the FUND's Bylaws as approved and adopted and agrees to be bound by and to comply with each and every provision of said Bylaws and the pertinent statutes and administrative regulations pertaining to same.
2. The LOCAL UNIT agrees to participate in the FUND with respect to health insurance, as defined in N.J.S.A. 17B:17-4, and as authorized in the LOCAL UNIT's resolution to join.
3. The LOCAL UNIT agrees to become a member of the FUND and to participate in the health insurance coverages offered for an initial period, (subject to early release or termination pursuant to the Bylaws), such membership to commence on **January 1, 2023** and ending on **December 31, 2025** at 12:01 AM provided, however, that the LOCAL UNIT may withdraw at any time upon 90 day written notice to the FUND.
4. The LOCAL UNIT certifies that it has never defaulted on payment of any claims if self-insured and has not been cancelled for non-payment of insurance premiums for a period of at least two (2) years prior to the date of this Agreement.
5. In consideration of membership in the FUND, the LOCAL UNIT agrees that it shall jointly and severally assume and discharge the liability of each and every member of the FUND, for the periods during which the member is receiving coverage, all of whom as a condition of membership in the FUND shall execute an Indemnity and Trust Agreement similar to this Agreement and by execution hereto, the full faith and credit of the LOCAL UNIT is pledged to the punctual payments of any sums which shall become due to the FUND in accordance with the Bylaws thereof, this Agreement or any applicable Statute. However, nothing herein shall be construed as an obligation of the LOCAL UNIT for claims and expenses that are not covered by the FUND, or for that portion of any claim or liability within the LOCAL UNIT retained limit or in an amount which exceeds the FUND's limit of coverage.
6. If the FUND in the enforcement of any part of this Agreement shall incur necessary expenses or become obligated to pay attorney's fees and/or court costs, the LOCAL UNIT agrees to reimburse the FUND for all such reasonable expenses, fees, and costs on demand.

7. The LOCAL UNIT and the FUND agree that the FUND shall hold all moneys in excess of the LOCAL UNIT's retained loss fund paid by the LOCAL UNIT to the FUND as fiduciaries for the benefit of FUND claimants all in accordance with N.J.A.C. 11:15-3 et. seq.
8. The FUND shall establish and maintain Claims Trust Accounts for the payment of health insurance claims in accordance with N.J.S.A. 40A:10-36 et. seq., N.J.S.A. 40A:5-1 and such other statutes and regulations as may be applicable. More specifically, the aforementioned Trust Accounts shall be utilized solely for the payment of claims, allocated claim expense and stop loss insurance or reinsurance premiums for each risk or liability as follows:
  - a) Employer contributions to group health insurance
  - b) Employee contributions to contributory group health insurance
  - c) Employer contributions to contingency account
  - d) Employee contributions to contingency account
  - e) Other trust accounts as required by the Commissioner of Insurance
9. Notwithstanding 8 above, to the contrary, the FUND shall not be required to establish separate trust accounts for employee contributions provided the FUND provides a plan in its Bylaws for the recording and accounting of employee contributions of each member.
10. Each LOCAL UNIT of government who shall become a member of the FUND shall be obligated to execute an Indemnity and Trust Agreement similar to this Agreement.

**NOW THEREFORE**, BE IT FURTHER RESOLVED, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey hereby agree that the Local Unit become a member of the FUND in accordance to all considerations stated in this resolution.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Pascrell					Holloway				
Chaabane					Kallert				
DeCesare					Mayor Kazmark				
Gatti									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 2<sup>nd</sup> day of November, 2022. Signed and sealed before me.

\_\_\_\_\_  
Sandra Olivola Municipal Clerk

November 2, 2022  
\_\_\_\_\_  
Dated

**D. Resolution R22-250, a resolution to approve to waive the Food License fee for School #1, Charles Olbon, Memorial and Beatrice Gilmore Schools.**

**BOROUGH OF WOODLAND PARK  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION R22-250**

**MOTIONED BY:**

**SECONDED BY:**

**WAIVE FOOD LICENSE FEE**

**WHEREAS**, the Mayor and Council are in receipt of a request from the Business Administrator Paul Murphy requesting approval to waive the required fee per Food License for School #1, Charles Olbon, Memorial and Beatrice Gilmore Schools; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Woodland Park, County of Passaic and State of New Jersey that the Food License fee for said School's be and is hereby waived.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Pascrell					Holloway				
Chaabane					Kallert				
DeCesare					Mayor Kazmark				
Gatti									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 2<sup>nd</sup> day of November, 2022. Signed and sealed before me.

\_\_\_\_\_  
Sandra Olivola Municipal Clerk

November 2, 2022

\_\_\_\_\_  
Dated

**E. Resolution R22-251, a resolution to approve the reduction of a Performance Bond in the amount of \$98,066.65 from Thomas O’Beirn for Certain improvements to his premises of 1265 McBride Avenue, reducing the cash portion of the bond to \$48,066.65 and authorizing the appropriate staff to make payment to Mr. O’Beirn in the amount of \$50,000.00.**

**BOROUGH OF WOODLAND PARK  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION R22-251**

**MOTIONED BY:  
SECONDED BY:**

**1265 MCBRIDE AVENUE  
PARTIAL PERFORMANCE CASH BOND REDUCTION**

**WHEREAS**, the Borough of Woodland Park, County of Passaic, State of New Jersey, is in possession of a Performance Bond, in the amount of \$98,066.65, from Thomas O’Beirne, 37 Woodland Rd., Roseland New Jersey 07068, for certain improvements to its premises of 1265 McBride Avenue, Woodland Park, NJ; and

**WHEREAS**, the Mayor and Council are in receipt of correspondence dated October 6, 2022 from the Mr. O’Beirne requesting that the Borough reduce the cash portion of his bond; and

**WHEREAS**, based on that request, the Borough Construction Official Allen Burghardt has determined that \$50,000.00 of the bonded improvements have been found to be satisfactorily installed and is now recommending that the Borough release \$50,000.00 of the original Bond amount associated with the improvements;

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, based on the recommendation of the Borough Construction Official Allen Burghardt, does hereby approve the reduction of the Performance Bond in the amount of \$48,066.65, relative to the 1265 McBride Avenue improvements and hereby authorize the appropriate staff to release the cash portion of the bond in the amount of \$50,000.00, made payable to Thomas O’Bierne.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Pascrell					Holloway				
Chaabane					Kallert				
DeCesare					Mayor Kazmark				
Gatti									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 2<sup>nd</sup> day of November, 2022. Signed and sealed before me.

\_\_\_\_\_  
Sandra Olivola Municipal Clerk

November 2, 2022  
\_\_\_\_\_  
Dated

I, Heather Barkenbush, Chief Municipal Financial Officer for the Borough of Woodland Park do hereby confirm that there are sufficient funds available in Account T-13-56-855-000-800.

\_\_\_\_\_  
Heather Barkenbush, CFMO

November 2, 2022  
\_\_\_\_\_  
Dated

F. Resolution R22-252, a resolution to accept a donation of two (2) Picnic Tables from Applebee’s Restaurant, Route 46 West, Totowa, New Jersey for the use of Borough employees.

**BOROUGH OF WOODLAND PARK  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION R22-252**

**MOTIONED BY:  
SECONDED BY:**

**TWO PICNIC TABLE ACCEPTANCE  
FROM THE APPLEBEES OF TOTOWA**

**WHEREAS**, Applebee’s Restaurant, Route 46 West, Totowa, NJ has graciously offered to unconditionally, without cost, donate two (2) Picnic Tables to the Borough of Woodland Park for use by the Borough employees; and

**WHEREAS**, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, desire to unconditionally accept the two (2) Picnic Tables offered by the Applebee’s Restaurant;

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey do hereby unconditionally accept the donation of two (2) Picnic Tables from Applebee’s Restaurant.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Pascrell					Holloway				
Chaabane					Kallert				
DeCesare					Mayor Kazmark				
Gatti									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 2<sup>nd</sup> day of November, 2022. Signed and sealed before me.

\_\_\_\_\_  
Sandra Olivola Municipal Clerk

November 2, 2022  
\_\_\_\_\_  
Dated

**G. Resolution R22-253, a resolution based on the recommendation of Chief Paul Salomone, Jr. to approve John J. Turkousky III of 4201 Schindler Lane, Wayne, New Jersey 07407 to become a West Paterson Volunteer Firefighter.**

**BOROUGH OF WOODLAND PARK  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION R22-253**

**MOTIONED BY:  
SECONDED BY:**

**ACCEPTANCE OF FIREFIGHTER APPLICATION**

**WHEREAS**, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, are in receipt of an application from John J. Turkousky III of 4201 Schindler Lane, Wayne, New Jersey 07407 and is seeking approval to become a West Paterson Volunteer Firefighter; and

**WHEREAS**, the above-named applicant agrees to comply with all of the rules and regulations of the West Paterson Fire Department and the Borough Ordinances pertaining to the West Paterson Fire Department;

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, based on the recommendation of Chief Paul Salomone, Jr., approves the application of John J. Turkousky III of 4201 Schindler Lane, Wayne Park, New Jersey 07424 to become a West Paterson Volunteer Firefighter.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Pascrell					Holloway				
Chaabane					Kallert				
DeCesare					Mayor Kazmark				
Gatti									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 2<sup>nd</sup> day of November, 2022. Signed and sealed before me.

\_\_\_\_\_  
Sandra Olivola Municipal Clerk

November 2, 2022  
\_\_\_\_\_  
Dated

**H. Resolution R22-254, a resolution based on the recommendation of Chief Paul Salomone, Jr. to approve Jayson Quinones of 62 Jasper St, Paterson, New Jersey 07424 to become a West Paterson Volunteer Firefighter.**

**BOROUGH OF WOODLAND PARK  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION R22-254**

**MOTIONED BY:  
SECONDED BY:**

**ACCEPTANCE OF FIREFIGHTER APPLICATION**

**WHEREAS**, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, are in receipt of an application from Jayson Quinones of 62 Jasper St, Paterson, New Jersey 07424 and is seeking approval to become a West Paterson Volunteer Firefighter; and

**WHEREAS**, the above-named applicant agrees to comply with all of the rules and regulations of the West Paterson Fire Department and the Borough Ordinances pertaining to the West Paterson Fire Department;

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, based on the recommendation of Chief Paul Salomone, Jr., approves the application of Jayson Quinones of 62 Jasper St, Paterson, Woodland Park, New Jersey 07424 to become a West Paterson Volunteer Firefighter.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Pascrell					Holloway				
Chaabane					Kallert				
DeCesare					Mayor Kazmark				
Gatti									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 2<sup>nd</sup> day of November, 2022. Signed and sealed before me.

\_\_\_\_\_  
Sandra Olivola Municipal Clerk

November 2, 2022  
\_\_\_\_\_  
Dated

- I. Resolution R22-255, a resolution canceling unexpended balances of various budgets and transferring same to other various budgets totaling \$109,700.00.

**BOROUGH OF WOODLAND PARK  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION R22-255**

**MOTIONED BY:**

**SECONDED BY:**

**BUDGET TRANSFER**

**WHEREAS**, the Council and Mayor of the Borough of Woodland Park did adopt a budget for the year 2021 in accordance with Municipal Budget Law N.J.S.A. 40A:4 et seq.; and

**WHEREAS**, it has become necessary to transfer certain funds among the various line items as contained within the aforementioned adopted municipal budget; and

**WHEREAS**, N.J.S.A. 40A:4-58 allows for the transfer of funds among line items of and adopted municipal budget during the last two months of the fiscal year and N.J.S.A. 40A:4-59 appropriation transfers during first three months of succeeding year; and

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, that the Chief Municipal Financial Officer of the Borough of Woodland Park is hereby authorized to make the transfers as listed on the following schedule among various line items:

	<b>Current Fund</b>		
November 2, 2022	<b>2021 Budget Transfers</b>	FROM	TO
2-01-20-100-101-010	General Administration - S&W	\$6,000.00	
2-01-20-120-121-020	Elections		\$5,700.00
2-01-20-155-157-020	Legal - COAH	\$5,000.00	
2-01-25-260-260-020	Aid to Volunteer Ambulance	\$2,000.00	
2-01-25-265-268-010	Uniform Fire Safety	\$5,000.00	
2-01-25-265-269-010	Life Hazard Use Fee S&W		
2-01-25-290-290-010	Streets & Roads S&W	\$50,000.00	
2-01-26-291-291-020	Snow Removal O/E		\$10,000.00
2-01-26-300-301-010	Sewer Systems S&W	\$10,000.00	
2-01-26-300-301-020	Sewer Systems O/E	\$20,000.00	
2-01-26-305-305-020	Solid Waste Collection O/E		\$10,000.00
2-01-26-305-306-010	Recycling S&W		\$5,000.00
2-01-26-310-310-010	Buildings & Grounds S&W	\$11,700.00	
2-01-30-425-425-020	Salary & Wage Adjustment		\$40,000.00
2-01-31-435-435-020	Street Lighting		\$5,000.00
2-01-31-440-440-020	Telephone		\$5,000.00
2-01-31-445-445-020	Fire Hydrant Services		\$3,000.00
2-01-31-460-460-020	Gasoline & Motor Fuel-O/E		\$10,000.00
2-01-44-901-901-020	Capital Improvement Fund		\$16,000.00
	<b>TOTAL</b>	<b>\$109,700.00</b>	<b>\$109,700.00</b>

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Pascrell					Holloway				
Chaabane					Kallert				
DeCesare					Mayor Kazmark				
Gatti									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 2<sup>nd</sup> day of November, 2022. Signed and sealed before me.

\_\_\_\_\_  
Sandra Olivola Municipal Clerk

\_\_\_\_\_  
November 2, 2022  
Dated

I, Heather Barkenbush, Chief Municipal Financial Officer for the Borough of Woodland Park do hereby confirm that there are sufficient funds available for this transfer.

\_\_\_\_\_  
Heather Barkenbush, CFMO

\_\_\_\_\_  
November 2, 2022  
Dated

**J. Resolution R22-256, a resolution authorizing the Chief Financial Officer to cancel unused funded and unfunded improvement authorizations in the amount of \$30,681.60 and credited to capital surplus.**

**BOROUGH OF WOODLAND PARK  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION R22-256**

**MOTIONED BY:  
MOTIONED BY:**

**A RESOLUTION CANCELLING UNEXPENDED BALANCES**

**WHEREAS**, the following budget appropriation Current Fund balances remain unexpended; and

**WHEREAS**, in accordance with NJSA 40A:4-60 it is necessary to formally cancel said balances so that the unexpended balances may be credited to surplus; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, that the listed unexpended balances of the Current Fund shall be canceled and transferred to surplus.

<b>Current Budget Cancellations</b>		
<b>November 2, 2022</b>		
<b>CURRENT</b>		
2-01-20-145-146-020	Liquidation of Tax Title Liens	\$00.00
2-01-25-265-267-150	Losap	\$13,000.00
2-01-25-265-268-010	Uniform Fire Safety S&W	\$5,000.00
2-01-30-410-410-020	Prior Year Bills	\$1.21
2-01-31-455-455-020	Passaic Valley Sewerage Commissions	\$0.39
2-01-31-456-456-020	Storm Water Management	\$6,000.00
2-01-37-480-480-020	Judgements	\$500.00
2-01-42-110-110-020	Shared Service Agreement Brd of Ed	\$5,000.00
2-01-42-118-118-020	Shared Service Agreement Totowa	\$1,080.00
	<b>Total Cancelled to Surplus</b>	<b>\$30,681.60</b>

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Pascrell					Holloway				
Chaabane					Kallert				
DeCesare					Mayor Kazmark				
Gatti									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 2<sup>nd</sup> day of November, 2022. Signed and sealed before me.

\_\_\_\_\_  
Sandra Olivola Municipal Clerk

\_\_\_\_\_  
November 2, 2022  
Dated

I, Heather Barkenbush, Chief Municipal Financial Officer for the Borough of Woodland Park do hereby confirm that there are sufficient funds available for this transfer.

\_\_\_\_\_  
Heather Barkenbush, CFMO

\_\_\_\_\_  
November 2, 2022  
Dated

**K. Resolution R22-257 a resolution canceling unexpended balances of various budgets and transferring same to other various budgets totaling \$20,000.00.**

**BOROUGH OF WOODLAND PARK  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION R22-257**

**MOTIONED BY:  
SECONDED BY:**

**BUDGET TRANSFER**

**WHEREAS**, the Mayor and Council of the Borough of Woodland Park did adopt a budget for the year 2021 in accordance with Municipal Budget Law N.J.S.A. 40A:4 et seq.; and

**WHEREAS**, it has become necessary to transfer certain funds among the various line items as contained within the aforementioned adopted municipal budget; and

**WHEREAS**, N.J.S.A. 40A:4-58 allows for the transfer of funds among line items of and adopted municipal budget during the last two months of the fiscal year and N.J.S.A. 40A:4-59 appropriation transfers during first three months of succeeding year; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, that the Chief Municipal Financial Officer of the Borough of Woodland Park is hereby authorized to make the transfers as listed on the following schedule among various line items:

	<b>Water Transfers</b>		
November 2, 2022	<b>2021 Budget Transfers</b>	FROM	TO
2-05-55-502-502-501	Water S&W	\$10,000.00	
2-05-55-502-502-520	Water O/E	\$10,000.00	
2-05-55-511-511-544	Water Capital Improvement		\$20,000.00
	<b>Totals</b>	<b>\$20,000.00</b>	<b>\$20,000.00</b>

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Pascrell					Holloway				
Chaabane					Kallert				
DeCesare					Mayor Kazmark				
Gatti									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 2<sup>nd</sup> day of November, 2022. Signed and sealed before me.

\_\_\_\_\_  
Sandra Olivola Municipal Clerk

November 2, 2022  
\_\_\_\_\_  
Dated

I, Heather Barkenbush, Chief Municipal Financial Officer for the Borough of Woodland Park do hereby confirm that there are sufficient funds available for this transfer.

\_\_\_\_\_  
Heather Barkenbush, CFMO

November 2, 2022  
\_\_\_\_\_  
Dated

- L. Resolution R22-258, a resolution authorizing the Chief Financial Officer to cancel unused funded and unfunded improvement authorizations in the amount of \$20,000.00 and credited to capital surplus.

**BOROUGH OF WOODLAND PARK  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION R22-258**

**MOTIONED BY:  
MOTIONED BY:**

**A RESOLUTION CANCELLING UNEXPENDED BALANCES**

**WHEREAS**, the following budget appropriation Current Fund balances remain unexpended; and

**WHEREAS**, in accordance with NJSA 40A:4-60 it is necessary to formally cancel said balances so that the unexpended balances may be credited to surplus; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, that the listed unexpended balances of the Current Fund shall be canceled and transferred to surplus.

<b>Water Budget Cancellations</b>		
November 2, 2022		
<b>WATER</b>		
2-05-55-502-502-520	Water O/E	\$20,000.00
	<b>Total Cancelled to Surplus</b>	<b>\$20,000.00</b>

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Pascrell					Holloway				
Chaabane					Kallert				
DeCesare					Mayor Kazmark				
Gatti									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 2<sup>nd</sup> day of November, 2022. Signed and sealed before me.

\_\_\_\_\_  
Sandra Olivola Municipal Clerk

November 2, 2022  
\_\_\_\_\_  
Dated

I, Heather Barkenbush, Chief Municipal Financial Officer for the Borough of Woodland Park do hereby confirm that there are sufficient funds available for this transfer.

\_\_\_\_\_  
Heather Barkenbush, CFMO

November 2, 2022  
\_\_\_\_\_  
Dated

**M. Resolution R22-259, a resolution authorizing the approval of a Disabled Veteran Tax Exemption and tax refund to Raul E Gomez for the Property locate at 48 Wallace Lane, Block 502 on Lot 13.**

**BOROUGH OF WOODLAND PARK  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION R22-259**

**MOTIONED BY:  
MOTIONED BY:**

**RESOLUTION AUTHORIZING THE APPROVAL OF A  
DISABLED VETERAN TAX EXEMPTION AND TAX REFUND**

**WHEREAS**, Raul E. Gomez is the owner of the property located at 48 Wallace Lane, Block 502 Lot 13 as set forth on the official tax map of the Borough of Woodland Park, and who had filed an application for a Disabled Veteran Tax Exemption dated September 19, 2022 that was approved by the Tax Assessor on October 25, 2022; and

**WHEREAS**, Mr. Gomez was deemed to be 100% permanently and totally disabled as the result of his wartime injuries by letter from the VA on September 16, 2022, effective as of March 14, 2022, but only purchased the property on September 14, 2022 and so by statute he is eligible for the tax exemption as of that date; and

**WHEREAS**, since the Tax Assessor has approved the tax exemption as of September 14, 2022 and the owner has paid their 2022 3<sup>rd</sup> and 4<sup>th</sup> quarter tax payments, as per the calculations of the Tax Collector he is due a total refund of \$2,476.39; and

**WHEREAS**, the governing body must authorize the Tax Collector to refund taxes in the amount of \$2,476.39 which is the total amount of the overpayment; and

**WHEREAS**, the governing body will also have to authorize the Tax Collector to cancel the 2023 1<sup>st</sup> and 2<sup>nd</sup> quarter tax payments due to the fact the property is now tax exempt.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Woodland Park in the County of Passaic and State of New Jersey, as follows:

1. The owner shall be given a tax refund for \$2,476.39 as the property was made tax exempt effective as of September 14, 2022.
2. The Borough Tax Collector is hereby authorized to issue the refund for 2,476.39 and is authorized to cancel the 2023 1<sup>st</sup> and 2<sup>nd</sup> quarter tax payments.
3. This Resolution shall take effect immediately or as otherwise provided by law.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Pascrell					Holloway				
Chaabane					Kallert				
DeCesare					Mayor Kazmark				
Gatti									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 2<sup>nd</sup> day of November, 2022. Signed and sealed before me.

\_\_\_\_\_  
Sandra Olivola Municipal Clerk

November 2, 2022  
\_\_\_\_\_  
Dated

I, Heather Barkenbush, Chief Municipal Financial Officer for the Borough of Woodland Park do hereby confirm that there are sufficient funds available for this transfer in account 2-01-55-008-006-003-7.

\_\_\_\_\_  
Heather Barkenbush, CFMO

November 2, 2022  
\_\_\_\_\_  
Dated

N. Resolution R22-260, a resolution authorizing the approval of a Disabled Veteran Tax Exemption and tax refund to Claude T. Mineo for the property Located at 24 McKeown Avenue, Block 39 Lot 11.

**BOROUGH OF WOODLAND PARK  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION R22-260**

**MOTIONED BY:  
MOTIONED BY:**

**RESOLUTION AUTHORIZING THE APPROVAL OF A DISABLED  
VETERAN TAX EXEMPTION AND TAX REFUND**

**WHEREAS**, Claude T. Mineo is the owner of the property located at 24 McKeown Avenue, Block 9 Lot 11 as set forth on the official tax map of the Borough of Woodland Park, and who had filed an application for a Disabled Veteran Tax Exemption dated September 26, 2022 that was approved by the Tax Assessor on October 25, 2022; and

**WHEREAS**, Mr. Mineo was deemed to be 100% permanently and totally disabled as the result of his wartime injuries by letter from the VA on September 22, 2022, effective as of April 1, 2021, but only purchased the property on September 26, 2022 and so by statute he is eligible for the tax exemption as of that date; and

**WHEREAS**, since the Tax Assessor has approved the tax exemption as of September 26, 2022 and the owner has paid their 2022 3<sup>rd</sup> quarter tax payment, as per the calculations of the Tax Collector he is due a total refund of \$166.75; and

**WHEREAS**, the governing body must authorize the Tax Collector to refund taxes in the amount of \$166.75 which is the total amount of the overpayment; and

**WHEREAS**, the governing body will also have to authorize the Tax Collector to cancel, or refund if paid by the date of this resolution, the 2022 4<sup>th</sup> quarter tax payment in the amount of \$3,067.85 as well as the 2023 1<sup>st</sup> and 2<sup>nd</sup> quarter tax payments due to the fact the property is now tax exempt.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Woodland Park in the County of Passaic and State of New Jersey, as follows:

1. The owner shall be given a tax refund for \$166.75 as the property was made tax exempt effective as of September 26, 2022.
2. The Borough Tax Collector is hereby authorized to issue the refund for \$166.75 and is authorized to cancel, or refund if paid by the date of this resolution, the 2022 4<sup>th</sup> quarter tax payment in the amount of \$3,067.85 as well as the 2023 1<sup>st</sup> and 2<sup>nd</sup> quarter tax payments.
3. This Resolution shall take effect immediately or as otherwise provided by law.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Pascrell					Holloway				
Chaabane					Kallert				
DeCesare					Mayor Kazmark				
Gatti									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 2<sup>nd</sup> day of November, 2022. Signed and sealed before me.

\_\_\_\_\_  
Sandra Olivola Municipal Clerk

November 2, 2022  
\_\_\_\_\_  
Dated

I, Heather Barkenbush, Chief Municipal Financial Officer for the Borough of Woodland Park do hereby confirm that there are sufficient funds available for this transfer in account 2-01-55-008-006-003-7.

\_\_\_\_\_  
Heather Barkenbush, CFMO

November 2, 2022  
\_\_\_\_\_  
Dated

**O. Resolution R22-261, a resolution to approve the amending of the Group Dental Benefits Program for active eligible employees and their covered dependents.**

**BOROUGH OF WOODLAND PARK  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION R22-261**

**MOTIONED BY:  
MOTIONED BY:**

**A RESOLUTION AMENDING THE GROUP DENTAL BENEFITS PROGRAM FOR ACTIVE ELIGIBLE EMPLOYEES AND THEIR COVERED DEPENDENTS**

**WHEREAS**, the Borough of Woodland Park, (hereinafter, the Borough), provides a comprehensive dental benefits program to eligible employees, dependents and retirees; and

**WHEREAS**, the Borough has determined, in consultation with the Health Benefits Consultant, after thoroughly examining the existing plan design, to upgrade and modernize the Plan Design, in accordance with industry standards and current accepted practices; and

**WHEREAS**, more specifically, the following Plan Design Changes will be included to the PPO Plus Premier for current and future Active Employees covered by the Plan to include:

- Increase in Remaining Basic Benefits to 80% (from the current 70%)
- Include Coverage for Composite Fillings – All Teeth
- Include Coverage for Implants
- Increase the Calendar Year to \$2,000 (from the current \$1000)
- All other coverages, terms & conditions remain unchanged

The rates for the revised Plan are illustrated on the Analysis prepared and presented by the Health Benefits Consultant and affixed hereto.

**NOW, THEREFORE BE IT RESOLVED**, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, hereby authorize the Plan Design Amendments noted above for the Group Dental Benefits Program (Group # 3602-0315) administered by Delta Dental of New Jersey through the Borough’s membership in the North Jersey Municipal Employee Benefits Fund, and

**BE IT FURTHER RESOLVED**, the Plan Design Amendments will apply to all Active Employees covered by the Group Dental Benefits Program, effective January 1, 2023, and further, all other provisions and conditions for coverage remain in accordance with the existing terms and conditions, as promulgated herewith; and

**BE IT FURTHER RESOLVED**, the Governing Body does hereby authorize and affirm the coverage for Retirees remains consistent with the current level of benefit and thereby in accordance with the contractual and moral obligations of the Borough; and

**BE IT FURTHER RESOLVED**, a certified copy of this Resolution shall be forwarded to PIA Security Programs, 429 Hackensack Street, P.O. Box 818 Carlstadt NJ, Health Benefits Consultant to the Borough, the Borough Chief Financial Officer and Municipal Auditor.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Pascrell					Holloway				
Chaabane					Kallert				
DeCesare					Mayor Kazmark				
Gatti									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 2<sup>nd</sup> day of November, 2022. Signed and sealed before me.

\_\_\_\_\_  
Sandra Olivola Municipal Clerk

\_\_\_\_\_  
November 2, 2022  
Dated

- P. **Resolution R22-262, a resolution to approve an agreement with the Borough of Woodland Park and hereby agrees to continue as a member in the “Fund” for a period commencing on 01/01/2023 and terminating on 12/31/2025.**

**BOROUGH OF WOODLAND PARK  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION R22-262**

**MOTIONED BY:**

**MOTIONED BY:**

**A RESOLUTION TO APPROVE AN AGREEMENT BETWEEN THE NEW  
JERSEY INTERGOVERNMENTAL INSURANCE FUND AND THE  
BOROUGH OF WOODLAND PARK**

**WHEREAS**, the Municipal Council of the Borough of Woodland Park (hereinafter the “Local Unit”) has determined that MEMBERSHIP IN THE New Jersey Intergovernmental Insurance Fund (hereinafter the “Fund”) established pursuant to Chapter 372, Laws of 1983 (N.J.S.A. 40A:10-36 et seq), is in the best interest of the municipality.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Woodland Park in the County of Passaic, State of New Jersey as follows:

**SECTION 1.** The Borough of Woodland Park hereby agrees to continue as a member in the “Fund” for a period commencing on 01/01/2023 and terminating on 12/31/2025 for the following types of insurance coverage:

- a) Workers Compensation and Employers Liability
- b) General Liability (including Police Professional & Public Officials Liability);
- c) Motor Vehicle and Equipment Liability Coverage;
- d) Property Damage (including Building & Contents, Automobile Physical Damage, Contractors Equipment and Boiler & Machinery)
- e) Environmental Impairment Liability
- f) Cyber Liability

**SECTION 2.** Local Unit agrees to enter into and abide by the terms of the Indemnity and Trust Agreement, attached hereto as Exhibit 1. Local Unit hereby authorizes and directs Borough of Woodland Park to execute the Indemnity and Trust Agreement and such other documents as are necessary to comply with the requirements of the Fund.

**SECTION 3.** The Bylaws of the New Jersey Intergovernmental Insurance Fund are hereby adopted and accepted by the Local Unit and the Local Unit hereby agrees to conduct its membership in the “Fund” according to the rights and obligations set forth therein.

**SECTION 4.** The Local Unit certifies that it has never defaulted on claims under a self insurance plan and that it has not had its insurance canceled for non-payment of premium for a period of at least two (2) years prior to this application.

**SECTION 5.** Inconsistent Resolutions. All resolutions, or parts thereof that are or may be, inconsistent with provisions of this Resolution are hereby repealed to the extent of such inconsistency.

**SECTION 6.** Severability. If any section, paragraph, subdivision, clause or provision of this Resolution shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision, clause or provision so adjudged and the remainder of the Resolution shall be deemed valid and effective.

**SECTION 7.** Effective Date. This Resolution shall take effect upon its passage.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Pascrell					Holloway				
Chaabane					Kallert				
DeCesare					Mayor Kazmark				
Gatti									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 2<sup>nd</sup> day of November, 2022. Signed and sealed before me.

\_\_\_\_\_  
Sandra Olivola Municipal Clerk

November 2, 2022  
\_\_\_\_\_  
Dated

**Q. Resolution R22-263, a resolution to approve the hiring of Before and After Care staff beginning on September 6, 2022 through to the conclusion of the school year to June 2023.**

**BOROUGH OF WOODLAND PARK  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION R22-263**

**MOTIONED BY:  
SECONDED BY:**

**HIRING OF STAFF FOR THE  
BEFORE AND AFTER CARE PROGRAM**

**WHEREAS**, the Recreation Department of the Borough of Woodland Park, County of Passaic, State of New Jersey, are in need of hiring Before and After Care Program staff for the school year beginning on September 6, 2022 through the conclusion of the school year in June of 2023; and

**WHEREAS**, the Recreation Department wishes to hire the following employees at the following rates per hour unless otherwise noted:

Charles Olbon	\$15.00	Catrina Mongelli
Charles Olbon	\$15.00	Christopher Agnes
Charles Olbon	\$15.00	Amanda Resciniti

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, hereby authorizes the Recreation Department to hire the above individuals as staff for the 2022-2023 Before and After Care beginning on September 6, 2022 to the end of the school year in June 2023.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Pascrell					Holloway				
Chaabane					Kallert				
DeCesare					Mayor Kazmark				
Gatti									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a special meeting held on the 2<sup>nd</sup> day of November, 2022. Signed and sealed before me.

\_\_\_\_\_  
Sandra Olivola, Municipal Clerk

\_\_\_\_\_  
November 2, 2022

Dated

**R. Resolution R22-264, a resolution to approve the actions noted in the Consent Agenda, items A. through Q., be and are hereby approved and the proper officers are directed to take necessary action on same.**

**BOROUGH OF WOODLAND PARK  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION R22-264**

**MOTIONED BY:  
SECONDED BY:**

**APPROVAL OF CONSENT AGENDA**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Woodland Park that the actions noted in the Consent Agenda, items A. through Q., be and are hereby approved and the proper officers are directed to take necessary action on same.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Pascrell					Holloway				
Chaabane					Kallert				
DeCesare					Mayor Kazmark				
Gatti									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 2<sup>nd</sup> day of November, 2022. Signed and sealed before me.

\_\_\_\_\_  
Sandra Olivola Municipal Clerk

November 2, 2022  
\_\_\_\_\_  
Dated

**11. Collector/Treasurer Report:**

CMFO, Heather Barkenbush authorization for payment:

Authorize payment of the regular and miscellaneous payroll of 11/15/2022 estimated at is \$355,000.00.

Payment of bills from voucher list of 11/02/2022 totaling \$539,657.39.

**12. Department Reports:**

1. Summary Budget Status Report as of October 28, 2022

**13. Old Business:**

**14. Executive Session:**

**15. Adjournment:**

**Sandra Olivola, RMC  
Municipal Clerk**