

**WOODLAND PARK MUNICIPAL COUNCIL
AGENDA FOR REGULAR MEETING OF
OCTOBER 19, 2022**

1. In accordance with the Open Public Meeting Law, P.L.1975, chapter 231, notice requirements for this meeting have been set forth in the resolution adopted by the Municipal Council at its Reorganization Meeting of January 5, 2022 detailing the time and place, with notice given to the public by posting a copy thereof on the bulletin board in the Municipal Building, transmitting copies to the Herald News and The Record of Woodland Park.
2. **Flag salute and Prayer**
3. **Roll Call**
4. **Presentations:**
 - **Parks and Recreation Presentation**
5. **Public Hearing:**
6. **Approval of Minutes:**
7. **Committee Reports:**
 - A. Administration & Finance – Council President Pascrell
 - B. Public Works – Councilman Chaabane
 - C. Public Safety – Councilman DeCesare
 - D. Health, Senior Services & Veterans Affairs – Councilwoman Gatti
 - E. Recreation & Community Relations – Councilwoman Kallert
 - F. Laws & Ordinances – Councilman Holloway
8. **Mayor’s Report:**
9. **Municipal Attorney’s Report:**
10. **Consent Agenda:**

All matters listed under the Consent Agenda are considered to be routine by the Council and will be enacted by one resolution. Any item may be removed from the Consent Agenda by the request of any member of this Governing Body, and if so removed, will be acted upon as a separate matter.

- A. Resolution R22-240, a resolution to approve the Municipal Alliance Against Drugs & Alcohol to hold a “Trunk or Treat” on Tuesday, October 31, 2022 from 4:30 to 9:00 p.m. on Memorial Drive, subject to the conditions set forth in the resolution.

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R22-240**

**MOTIONED BY:
SECONDED BY:**

**CLOSURE OF MEMORIAL DRIVE
MUNICIPAL ALLIANCE TRUNK OR TREAT**

WHEREAS, the Woodland Park Municipal Alliance Against Drugs & Alcohol will be holding their annual “Trunk of Treat” on Tuesday, October 31, 2022 from 4:30 P.M. to 9:00 P.M.; and

WHEREAS, the Municipal Alliance will be holding the “Trunk or Treat” with the West Paterson Boys and Girls Club on Memorial Drive; and

WHEREAS, the Municipal Alliance has requested the Mayor and Council’s approval for the closure of Memorial Drive; and

WHEREAS, the Woodland Park Municipal Alliance Against Drug & Alcohol Abuse accepts the conditions under Ordinance 99-16, Section 6-2 Noise and will abide by the NO public use of alcoholic beverages provision; and

WHEREAS, the Woodland Park Borough Department of Public Works shall affix “Emergency No Parking” signs on Memorial Drive; and

WHEREAS, movable barricades will be placed on Memorial Drive by the DPW at 4:00 P.M., which shall be positioned for ease of access and/or removal for emergency vehicles under the direction of Chief John Uzzalino, Woodland Park Police Department, and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, hereby approve the Municipal Alliance Against Drugs & Alcohol “Trunk or Treat” located on Memorial Drive as set forth in this resolution subject to the following conditions:

1. The roadway may be blocked off with barricades, but must remain clear for any emergency vehicle traffic.
2. No rides, games of chance, tables, grills of any kind, etc. shall be set up in the roadway (curb to curb).
3. Nothing permanently mounted or secured will be placed in the middle of this section of roadway to prevent access by emergency vehicles.
4. No consumption of alcohol beverages shall be permitted in public pursuant to Ordinance 07-08.
5. No vehicle shall be used to block off the roadway.
6. All local ordinances will apply during the event.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Pascrell					Holloway				
Chaabane					Kallert				
DeCesare					Mayor Kazmark				
Gatti									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 19th day of October, 2022. Signed and sealed before me.

Sandra Olivola Municipal Clerk

October 19, 2022

Dated

B. Resolution R22-241, a resolution to approve the purchase of a police vehicle and authorize the Mayor to enter into a contract with Winner Ford of Cherry Hill, 250 Haddonfield-Berlin Road, Cherry Hill, New Jersey an approved New Jersey State Contract Vendor pursuant to all conditions of the individual State Contract #20-FLEET-01189 in an amount not to exceed of \$49,538.00.

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R22-241**

**MOTIONED BY:
SECONDED BY:**

**VEHICLE PURCHASE
WOODLAND PARK POLICE DEPARTMENT**

WHEREAS, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29c, may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State Contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of Treasury; and

WHEREAS, the Police Department have a need to purchase a police vehicle. The Borough received a quote from the leasing company for a total of \$49,538.00 to purchase the police vehicle.

WHEREAS, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, desire to purchase one (1) 2022 Ford Utility Interceptor Base vehicle in black for use by the Woodland Park Police Department under New Jersey State Contract #20-FLEET-01189, for an amount not to exceed of \$49,538.00; and

WHEREAS, the Borough of Woodland Park intends to enter into a contract with Winner Ford of Cherry Hill, 250 Haddonfield-Berlin Road, Cherry Hill, New Jersey under Contract #20-FLEET-01189 through this resolution and a properly executed purchase order;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey have allocated funds for this purchase under line item 2-01-25-240-240-051 in the amount of \$49,538.00, to purchase the vehicle being paid from the police Department’s operating budget, and through this resolution a Certification of Availability of Funds will be completed by the Chief Financial Officer through the issuance of a purchase order; and

BE IT FURTHER RESOLVED, that the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey hereby authorize the Mayor to enter into a contract with Winner Ford of Cherry Hill, 250 Haddonfield-Berlin Road, Cherry Hill, New Jersey an approved New Jersey State Contract Vendor pursuant to all conditions of the individual State Contract #20-FLEET-01189.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Pascrell					Holloway				
Chaabane					Kallert				
DeCesare					Mayor Kazmark				
Gatti									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 19th day of October, 2022. Signed and sealed before me.

Sandra Olivola Municipal Clerk

October 19, 2022

Dated

I, Heather Barkenbush, Certified Municipal Finance Officer for the Borough of Woodland Park do hereby confirm that there are sufficient funds to make this purchase.

Heather Barkenbush, CMFO

October 19, 2022

Dated

C. Resolution R22-242, a resolution to approve and hereby direct the appropriate administrative staff personnel to refund PSE&G, 150 Circle Avenue, Clifton, New Jersey 07011 in the amount of \$1,109.32.

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R22-242**

MOTIONED BY:
SECONDED BY:

RETURN OF FEES

WHEREAS, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey are in receipt of a request from PSE&G for a refund of \$1,109.32 relative to police outside overtime; and

WHEREAS, the Mayor and Council are in receipt of a recommendation from the CMFO Heather Barkenbush to refund said balance to PSE&G, 150 Circle Avenue, Clifton, New Jersey 07011;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey hereby direct CMFO Heather Barkenbush to refund PSE&G, 150 Circle Avenue, Clifton, New Jersey 07011 in the amount of \$1,109.32.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Pascrell					Holloway				
Chaabane					Kallert				
DeCesare					Mayor Kazmark				
Gatti									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 19th day of October, 2022. Signed and sealed before me.

Sandra Olivola, Municipal Clerk

October 19, 2022
Dated

I, Heather Barkenbush, Certified Municipal Finance Officer, for the Borough of Woodland Park do hereby confirm that there are sufficient funds available in line item T-46-56-850-000-801.

Heather Barkenbush, CMFO

October 19, 2022
Dated

D. Resolution R22-243, a resolution to authorize the Borough to submit a grant application to the New Jersey Department of Law and Public Safety, Office of the Attorney General ALPR Initiative grant program.

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R22-243**

MOTIONED BY:

SECONDED BY:

A RESOLUTION AUTHORIZING APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT AGREEMENT WITH THE NEW JERSEY DEPARTMENT OF LAW AND PUBLIC SAFETY'S AUTOMATED LICENSE PLATE READER INITIATIVE GRANT PROGRAM

WHEREAS, the Mayor and Council of the Borough of Woodland Park, by its Police Department, plans to apply to the New Jersey Department of Law and Public Safety, Office of the Attorney General Automated License Plate Reader (ALPR) Initiative grant program; and

WHEREAS, the ALPR Initiative grant program provides grant funding to law enforcement agencies with jurisdiction in the State of New Jersey to acquire, implement, expand, or upgrade ALPR technology in the communities they serve; and

WHEREAS, the purchase or upgrade of ALPR technology will help to prevent and reduce crime in the Borough of Woodland Park; and

WHEREAS, the Mayor and Council of the Borough of Woodland Park will request \$52,600 in grant funding for the purpose of expanding and upgrading ALPR technology; and

WHEREAS, no local match is required.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Woodland Park is hereby authorized to submit a grant application to the NJ Department of Law and Public Safety, Office of the Attorney General ALPR Initiative grant program, and the Mayor and Municipal Clerk is hereby authorized to sign the grant agreement on behalf of the Borough of Woodland Park, and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

STATEMENT OF PURPOSE

This Resolution authorizes the application to the NJ Department of Law and Public Safety ALPR Initiative grant program. The Borough believes the grant, if awarded, will help provide a critical resource to reduce violent crime and auto thefts in our jurisdiction.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Pascrell					Holloway				
Chaabane					Kallert				
DeCesare					Mayor Kazmark				
Gatti									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 19th day of October, 2022. Signed and sealed before me.

Sandra Olivola, Municipal Clerk

October 19, 2022

Dated

E. Resolution R22-244, a resolution to demand the immediate resignation of Pompton Lakes Republican Timothy Troast from the Passaic County Board of Elections.

**THE BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R22-244**

**MOTIONED BY:
SECONDED BY:**

**DEMANDING RESIGNATION OF PASSAIC COUNTY
BOARD OF ELECTIONS COMMISSIONER TIMOTHY TROAST**

WHEREAS, the Passaic County Board of Elections is tasked with overseeing a fair and open election process; and

WHEREAS, the Board of Elections is responsible for the recruitment, hiring, training, and placement of all board workers throughout the county, including the Borough of Woodland Park; and

WHEREAS, the office also canvasses and counts all mail-in ballots and provisional ballots, including those submitted by voters in the Borough of Woodland Park; and

WHEREAS, the Passaic County Board of Elections consists of four members, two Democrats and two Republicans;

WHEREAS, Timothy Troast, a Republican from Pompton Lakes, is one of the two Republican commissioners on the Board serving a term through Dec. 31, 2023; and

WHEREAS, on or about October 12, 2022, a video surfaced of Commissioner Timothy Troast removing multiple campaign signs belonging to Passaic County Sheriff Richard Berdnik and Passaic County Commissioners Terry Duffy and Pat Lepore and placing those signs into his motor vehicle; and

WHEREAS, the video of Commissioner Timothy Troast removing multiple campaign signs belonging to Passaic County Sheriff Richard Berdnik and Passaic County Commissioners Terry Duffy and Pat Lepore and placing those signs into his motor vehicle was first reported by the New Jersey Globe online news agency and subsequently reported by multiple news sources; and

WHEREAS, the actions of Commissioner Timothy Troast have undermined the public’s trust in his ability to fairly and impartially carry out his duties on the Board of Elections thereby damaging this most important of Democratic institutions; and

WHEREAS, the residents of the Borough of Woodland Park can no longer expect the Board of Elections to carry out its statutory duty of protecting the franchise for all Borough and County residents as long as Commissioner Timothy Troast serves on the Passaic County Board of Elections.

NOW THEREFORE BE IT RESOLVED, that Mayor Keith Kazmark and the Borough Council demand the immediate resignation of Pompton Lakes Republican Timothy Troast from the Passaic County Board of Elections; and

BE IT FURTHER RESOLVED that the Clerk of the Borough serve upon the Office of the Governor, the Passaic County Board of Commissioners, the Passaic County Board of Elections and all 16 Municipalities a copy of this executed Resolution.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Pascarell					Holloway				
Chaabane					Kallert				
DeCesare					Mayor Kazmark				
Gatti									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 19th day of October, 2022. Signed and sealed before me.

Sandra Olivola Municipal Clerk

October 19, 2022

Dated

F. Resolution R22-245, a resolution approved the corrective action plan to address the report of the State Comptroller and authorize the Borough Administrator, CFO and legal counsel to take the necessary steps to implement the corrective action plan in a timely manner.

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R22-245**

**MOTIONED BY:
SECONDED BY:**

RESOLUTION TO APPROVE THE CORRECTIVE ACTION PLAN

WHEREAS, the Office of the New Jersey State Comptroller issued a report entitled “A review of Sick and Vacation Leave Policies in New Jersey Municipalities”; and

WHEREAS, the report that was issued by the State with respect to sixty (60) municipalities identified Woodland Park as a municipality that needed to clarify its policies and labor agreements to better confirm compliance with State Statutes addressing the payout of accrued and unused sick leave; and

WHEREAS, in response to the request from the Office of the State Comptroller, the Borough has put together a corrective action plan addressing the issues identified in the report; and

WHEREAS, the Mayor and Borough Council believe that the corrective action plan adequately and appropriately addresses the limited issues raised by the State Comptroller;

NOW, THEREFORE BE IT RESOLVED that the Mayor and Borough Council hereby approved the corrective action plan to address the report of the State Comptroller and authorize the Mayor, CFO and legal counsel to take the necessary steps to implement the corrective action plan in a timely manner.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Pascrell					Holloway				
Chaabane					Kallert				
DeCesare					Mayor Kazmark				
Gatti									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 19th day of October, 2022. Signed and sealed before me.

Sandra Olivola Municipal Clerk

October 19, 2022
Dated

G. Resolution R22-246, a resolution to approve the actions noted in the Consent Agenda, items A. through F., be and are hereby approved and the proper officers are directed to take necessary action on same.

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R22-246**

**MOTIONED BY:
SECONDED BY:**

APPROVAL OF CONSENT AGENDA

BE IT RESOLVED, by the Mayor and Council of the Borough of Woodland Park that the actions noted in the Consent Agenda, items A. through F., be and are hereby approved and the proper officers are directed to take necessary action on same.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Pascrell					Holloway				
Chaabane					Kallert				
DeCesare					Mayor Kazmark				
Gatti									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 19th day of October, 2022. Signed and sealed before me.

Sandra Olivola Municipal Clerk

October 19, 2022

Dated

11. Collector/Treasurer Report:

CMFO, Heather Barkenbush authorization for payment:

Authorize payment of the regular and miscellaneous payroll of 10/30/2022 estimated at is \$375,000.00.

Payment of bills from voucher list of 10/14/2022 totaling \$266,802.04

12. Department Reports:

1. Summary Budget Status Report as of October 19, 2022

13. Old Business:

14. Executive Session:

15. Adjournment:

**Sandra Olivola, RMC
Municipal Clerk**