

**WOODLAND PARK MUNICIPAL COUNCIL
AGENDA FOR REGULAR MEETING OF
OCTOBER 5, 2022**

1. In accordance with the Open Public Meeting Law, P.L.1975, chapter 231, notice requirements for this meeting have been set forth in the resolution adopted by the Municipal Council at its Reorganization Meeting of January 5, 2022 detailing the time and place, with notice given to the public by posting a copy thereof on the bulletin board in the Municipal Building, transmitting copies to the Herald News and The Record of Woodland Park.
2. **Flag salute and Prayer**
3. **Roll Call**
4. **Presentations:**
 - **Proclamation for the 100th Anniversary of Fire Co. #3**
 - **Passaic Valley High School Presentation by Superintendent Dr. Bracken Healy**
5. **Public Hearing:**
6. **Approval of Minutes:**
 - **Regular Meeting of September 7, 2022**
 - **Executive Session Minutes of September 7, 2022**
 - **Regular Meeting of September 21, 2022**
 - **Executive Session Minutes of July 20, 2022**
7. **Committee Reports:**
 - A. Administration & Finance – Council President Pascrell
 - B. Public Works – Councilman Chaabane
 - C. Public Safety – Councilman DeCesare
 - D. Health, Senior Services & Veterans Affairs – Councilwoman Gatti
 - E. Recreation & Community Relations – Councilwoman Kallert
 - F. Laws & Ordinances – Councilman Holloway
8. **Mayor’s Report:**
9. **Municipal Attorney’s Report:**
10. **Consent Agenda:**

All matters listed under the Consent Agenda are considered to be routine by the Council and will be enacted by one resolution. Any item may be removed from the Consent Agenda by the request of any member of this Governing Body, and if so removed, will be acted upon as a separate matter.

- A. Resolution R22-233, a resolution authorizing to waive the fifty-dollar (\$50.00) Department of Health and the fifty-five-dollar (\$55.00) Fire Prevention inspection fees, for those food vendors selling food at the Holiday Lights Parade and Winter Festival on November 26, 2022.

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R22-233**

**MOTIONED BY:
SECONDED BY:**

**DEPARTMENT OF HEALTH AND FIRE PREVENTION
FEE WAIVER – HOLIDAY LIGHTS PARADE AND WINTER FESTIVAL
NOVEMBER 26, 2022**

WHEREAS, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, acknowledge the efforts of Totowa and West Paterson Holiday Lights Parade and Winter Festival Committee in their endeavor to provide a successful event for the residents of Woodland Park; and

WHEREAS, the Totowa and West Paterson Holiday Lights Parade and Winter Festival Committee has requested that the Mayor and Council waive the Department of Health and Fire Prevention fees for vendors selling food at the Holiday Lights Parade and Winter Festival scheduled from November 26, 2022 from 1:30 p.m. to 5:00 p.m.;

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, do hereby waive the fifty-dollar (\$50.00) Department of Health and the fifty-five-dollar (\$55) Fire Prevention inspection fees, for those vendors selling food on November 26, 2022 at the Holiday Lights Parade and Winter Festival; and

BE IT FURTHER RESOLVED, that all food vendors are required to secure a Department of Health License, issued by the Board of Health Secretary and comply with all State and Borough laws, rules and regulations as it relates to the sale of food.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Pascrell					Holloway				
Chaabane					Kallert				
DeCesare					Mayor Kazmark				
Gatti									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 5th day of October 2022. Signed and sealed before me.

Sandra Olivola, Municipal Clerk

October 5, 2022

Dated

B. Resolution R22-234, a resolution to amend resolution R22-217, hiring of staff for the Before and After Care Program.

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R22-234**

**MOTIONED BY:
SECONDED BY:**

**AMENDING RESOLUTION R22-217
HIRING OF STAFF FOR THE
BEFORE AND AFTER CARE PROGRAM**

WHEREAS, the Recreation Department of the Borough of Woodland Park, County of Passaic, State of New Jersey, are in need of hiring Before and After Care Program staff for the school year beginning on September 6, 2022 through the conclusion of the school year in June of 2023; and

WHEREAS, the Recreation Department wishes to hire the following employees at the following rates per hour unless otherwise noted:

School 1	\$15.00	Myles, Cierra
School 1	\$15.00	Baccaro, Lucia
School 1	\$20.00	Guy, Tiyahna
Charles Olbon	\$20.00	Quintana, Annette
Charles Olbon	\$15.00	Colon, Ana
Charles Olbon	\$15.00	McGovern, Bonnie
Charles Olbon	\$15.00	Koodray, Evelyn
Charles Olbon	\$15.00	Velardi, Dawn
Beatrice Gilmore	\$20.00	Carswell, Quanisha
Beatrice Gilmore	\$20.00	Scarpa, Mary Rose
Beatrice Gilmore	\$15.00	Santiago, Julia
Charles Olbon/Beatrice Gilmore	\$15.00	Batraki, Roger
Beatrice Gilmore	\$22.50	Tambone, Louisa
On Call Supervisor Stipend	\$8,000.00	Alers, Andrew

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, hereby authorizes the Recreation Department to hire the above individuals as staff for the 2022-2023 Before and After Care beginning on September 6, 2022 to the end of the school year in June 2023.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Pascrell					Holloway				
Chaabane					Kallert				
DeCesare					Mayor Kazmark				
Gatti									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a special meeting held on the 5th day of October, 2022. Signed and sealed before me.

Sandra Olivola, Municipal Clerk

October 5, 2022
Dated

C. Resolution R22-235, a resolution authorizing the Borough to enter into an agreement with the State of New Jersey, Department of Transportation, for the purpose of designating the Mayor as the responsible representative authorized to execute said Agreement.

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R22-235**

**MOTIONED BY:
SECONDED BY:**

**RESOLUTION AUTHORIZING EXECUTION OF AN AGREEMENT
WITH THE STATE OF NEW JERSEY, DEPARTMENT OF
TRANSPORTATION WITH THE BOROUGH OF WOODLAND PARK
AND DESIGNATING A RESPONSIBLE REPRESENTATIVE**

WHEREAS, the New Jersey Department of Transportation (State) is about to undertake the design and construction of Squirrelwood Road Bridge over Route 80 located in the Borough of Woodland Park, County of Passaic, hereinafter called the “Project”; and

WHEREAS, the Project may require the construction of new, and/or the protection, relocation and/or adjustment of facilities of the existing Municipal Fire Alarm system which is owned and operated by the Utility; and

WHEREAS, Utility's legal right to occupy public right-of-way, subject to the conditions imposed by the State, is in no way mitigated by this Agreement; and

WHEREAS, Utility is not obligated by State law or agreement to relocate its own facilities at its own expense for this type of Project; and

WHEREAS, the provisions of the State's Accommodation of Utilities within Highway Right-of-Way. J.A.C. 16:25 and Code of Federal Regulations, 23 C.F.R. 645, Subpart B are applicable.

NOW THEREFORE, State and Utility, for the mutual benefits to be obtained, agree as follows:

1. The State and Utility shall cooperate in developing plans and cost estimates for their respective work necessitated by the Project.
2. The Utility shall designate a responsible representative to coordinate its effort with those of the State.
3. The State will, at its sole cost and expense, contract for and cause to be constructed, all items indicated in the State’s contract plans and specifications for the Project, related to existing and proposed facilities owned and operated by the Utility.
4. The State will authorize and reimburse the Utility for its actual costs for design, review, approval and inspection, for the protection, relocation or adjustment of its existing facilities necessary to accomplish the Project.
5. The Utility’s preliminary engineering design costs for correspondence, meetings and exchanges of engineering information are eligible for reimbursement and the State will accept billing of these costs after this Agreement is fully executed and issued.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Pascrell					Holloway				
Chaabane					Kallert				
DeCesare					Mayor Kazmark				
Gatti									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 5th day of October 2022. Signed and sealed before me.

Sandra Olivola, Municipal Clerk

October 5, 2022
Dated

D. Resolution R22-236, a resolution authorizing the submission of a Transportation Alternative Set-Aside Program 2023 application to the New Jersey Department of Transportation.

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R22-236**

**MOTIONED BY:
SECONDED BY:**

**RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION
TO THE NEW JERSEY DEPARTMENT OF TRANSPORTATION’S:
TRANSPORTATION ALTERNATIVES SET-ASIDE PROGRAM 2023**

WHEREAS, the Borough of Woodland Park, Passaic County, State of New Jersey, desires to apply to the New Jersey Department of Transportation for funding under the Transportation Alternatives Set-Aside Program; and

WHEREAS, the Transportation Alternatives Set-Aside Program provides federal funds for community based “non-traditional” surface transportation projects designed to strengthen the cultural, aesthetic, and environmental aspects of the nation’s intermodal system; and

WHEREAS, the Borough of Woodland Park has designed the Browertown Streetscape Project to meet all criteria necessary to receive funding under the Transportation Alternatives Set-Aside Program, and to maximize accessibility of multiple modes of surface transportation within this project area in Woodland Park; and

WHEREAS, the Browertown Streetscape Project will encourage alternative modes of transportation, enhance travel, improve open space and smart growth, and positively impact the quality of life for the Borough's residents; and

WHEREAS, the Borough of Woodland Park is applying for funding for a project directly related to surface transportation to improve the promotion and encouragement of pedestrian and bicycle access and safety for alternative modes of transportation for Woodland Park residents; and

WHEREAS, this primary activity involves land that is owned by the County of Passaic, and the Borough of Woodland Park hereby commits to maintain the Project Area once developed; and

WHEREAS, following the completion of the proposed project, the Borough of Woodland Park certifies that it will be responsible for the continual maintenance for the useful life of the project after the construction is completed through its Department of Public Works; and

WHEREAS, the Borough of Woodland Park will assign Keith Kazmark, Mayor of Woodland Park, to serve as the Borough employee designated as the “*responsible charge*” for this project. Keith Kazmark is employed full-time as Borough Administrator by the Borough of Woodland Park; and

NOW THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Woodland Park, hereby authorize the submission of a Transportation Alternatives Set-Aside Program grant application identified as “*TA-2023-Browertown Streetscape Project-00057*” to the New Jersey Department of Transportation: Transportation Alternatives Set-Aside Program for the Browertown Streetscape Project.

BE IT FURTHER RESOLVED that the Mayor, Administrator, and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Woodland Park and that their signatures constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Pascrell					Holloway				
Chaabane					Kallert				
DeCesare					Mayor Kazmark				
Gatti									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 5th day of October 2022. Signed and sealed before me.

Sandra Olivola, Municipal Clerk

October 5, 2022
Dated

Certified as a true copy of the Resolution adopted by the Mayor and Council of the Borough of Woodland Park, on this 5th day of October, 2022.

Sandra M. Olivola, Municipal Clerk

Keith Kazmark, Mayor

E. Resolution R22-237, a resolution based on the recommendation of Chief Paul Salomone, Jr. to approve Tristan A. DePrizio of 63 Bartsch Ave, Woodland Park, New Jersey 07424 to become a West Paterson Volunteer Firefighter.

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R22-237**

**MOTIONED BY:
SECONDED BY:**

ACCEPTANCE OF FIREFIGHTER APPLICATION

WHEREAS, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, are in receipt of an application from Tristan A. DePrizio of 63 Bartsch Ave, Woodland Park, New Jersey 07424 and is seeking approval to become a West Paterson Volunteer Firefighter; and

WHEREAS, the above-named applicant agrees to comply with all of the rules and regulations of the West Paterson Fire Department and the Borough Ordinances pertaining to the West Paterson Fire Department;

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, based on the recommendation of Chief Paul Salomone, Jr., approves the application of Tristan A. DePrizio of 63 Bartsch Ave, Woodland Park, New Jersey 07424 to become a West Paterson Volunteer Firefighter.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Pascrell					Holloway				
Chaabane					Kallert				
DeCesare					Mayor Kazmark				
Gatti									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 5th day of October, 2022. Signed and sealed before me.

Sandra Olivola, Municipal Clerk

October 5, 2022
Dated

F. Resolution R22-238, a resolution to, hiring of staff for the Before and After Care Program.

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R22-238**

MOTIONED BY:

SECONDED BY:

**HIRING OF STAFF FOR THE
BEFORE AND AFTER CARE PROGRAM**

WHEREAS, the Recreation Department of the Borough of Woodland Park, County of Passaic, State of New Jersey, are in need of hiring Before and After Care Program staff for the school year beginning on September 6, 2022 through the conclusion of the school year in June of 2023; and

WHEREAS, the Recreation Department wishes to hire the following employees at the following rates per hour unless otherwise noted:

Beatrice Gilmore/Memorial	\$15.00	Ella Van Beuzekom
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NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, hereby authorizes the Recreation Department to hire the above individuals as staff for the 2022-2023 Before and After Care beginning on September 6, 2022 to the end of the school year in June 2023.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Pascrell					Holloway				
Chaabane					Kallert				
DeCesare					Mayor Kazmark				
Gatti									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a special meeting held on the 5th day of October, 2022. Signed and sealed before me.

Sandra Olivola, Municipal Clerk

October 5, 2022

Dated

G. Resolution R22-339, a resolution to approve the actions noted in the Consent Agenda, items A. through F., be and are hereby approved and the proper officers are directed to take necessary action on same.

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R22-239**

**MOTIONED BY:
SECONDED BY:**

APPROVAL OF CONSENT AGENDA

BE IT RESOLVED, by the Mayor and Council of the Borough of Woodland Park that the actions noted in the Consent Agenda, items A. through F., be and are hereby approved and the proper officers are directed to take necessary action on same.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Pascarell					Holloway				
Chaabane					Kallert				
DeCesare					Mayor Kazmark				
Gatti									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 5th day of October, 2022. Signed and sealed before me.

Sandra Olivola Municipal Clerk

October 5, 2022

Dated

11. Collector/Treasurer Report:

CMFO, Heather Barkenbush authorization for payment:

Authorize payment of the regular and miscellaneous payroll of 10/14/2022 estimated at is \$350,000.00.

Payment of bills from voucher list of 09/30/2022 totaling \$366,455.82.

12. Department Reports:

1. Fire Prevention Report for of September 2022
2. Millennium Strategies Monthly Activity Report of October 3, 2022
3. Summary Budget Status Report as of September 30, 2022

13. Old Business:

14. Executive Session:

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION RE22-06**

**MOTIONED BY:
SECONDED BY:**

**RESOLUTION AUTHORIZING EXECUTIVE SESSION
PURSUANT TO N.J.S.A. 10:4-12**

BE IT RESOLVED, by the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, that pursuant to the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., it is necessary to convene an executive session to discuss items authorized by N.J.S.A. 10:4-12 (b), specifically:

- **Employee Dental Plan**
- **Garret Manor – proposed development plan on Mountain Avenue in Paterson**

BE IT FURTHER RESOLVED, that it is anticipated that the deliberation conducted in closed session may be disclosed to the public upon the determination by the Mayor and Council that the public interest will no longer be served by such confidentially and if not then legally privileged.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Pascrell					Holloway				
Chaabane					Kallert				
DeCesare					Mayor Kazmark				
Gatti									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 5th day of October, 2022. Signed and sealed before me.

Sandra Olivola Municipal Clerk

October 5, 2022

Dated

15. Adjournment:

**Sandra Olivola, RMC
Municipal Clerk**