

**WOODLAND PARK MUNICIPAL COUNCIL
AGENDA FOR REGULAR MEETING OF
May 4, 2022**

1. In accordance with the Open Public Meeting Law, P.L.1975, chapter 231, notice requirements for this meeting have been set forth in the resolution adopted by the Municipal Council at its Reorganization Meeting of January 5, 2022 detailing the time and place, with notice given to the public by posting a copy thereof on the bulletin board in the Municipal Building, transmitting copies to the Herald News and The Record of Woodland Park.
2. **Flag salute and Prayer**
3. **Roll Call**
4. **Acknowledgment of former Councilman Joseph Spinelli**
5. **Appointment of new Council Member by Governing Body**
6. **Appointment of Council President**
7. **Presentation:**
 - **Boys Passaic Valley Youth Basketball 2022 Championship - 3rd through 6th Grade**
 - **Boys 6th Grade Travel Basketball - North Jersey Junior Basketball League 2022 Championship**
8. **Public Hearing:**
9. **Approval of Minutes from:**
 - **Regular Meeting Minutes of April 6, 2022**
 - **Regular Meeting Minutes of April 20, 2022**
10. **Council Comments:**
11. **Mayor's Report:**
12. **Municipal Attorney's Report:**
13. **Consent Agenda:**

All matters listed under the Consent Agenda are considered to be routine by the Council and will be enacted by one resolution. Any item may be removed from the Consent Agenda by the request of any member of this Governing Body, and if so removed, will be acted upon as a separate matter.

A. Resolution R22-117, a resolution to authorize the sale of the surplus property as indicated in the resolution on the online auction website Municibid.com.

RESOLUTION R22-117

**RESOLUTION OF THE BOROUGH OF WOODLAND PARK
AUTHORIZING THE SALE OF PROPERTY NO LONGER NEEDED FOR
PUBLIC USE ON AN ONLINE AUCTION WEBSITE**

MOTIONED BY:
SECONDED BY:

WHEREAS, the Borough of Woodland Park has determined that the property described and incorporated herein is no longer needed for public use; and

WHEREAS, the Borough of Woodland Park intends to utilize the online auction services of Municibid located at municibid.com/nj/njinfo; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey hereby authorize the sale of the surplus property as indicated below on the online auction website entitled Municibid.com.

ITEM
1988 Ford Bucket Truck Vin #1FDXK84PXJVA18908
Jumping Jack Compactor
90 KW Oman Generator Model: 90.0 DYC 15R/1483 F SN: F75097063
Phoenix R175 Dehumidifiers (4x)
Salter/Sander
Wisconsin Generators (2x) Model: THD4D-3M/A
Ford 1910 Tractor Vin# XUP04791X Model: AP3136
Gravely Mower Model: K301S SN: 3129800369

NOW THEREFORE BE IT RESOLVED, the terms and conditions of the agreement entered into between Municibid and the Borough of Woodland Park are available at Municibid.com and in the Borough of Woodland Park Municipal Clerk’s office.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
					Kallert				
DeCesare					Pascrell				
Gatti					Mayor Kazmark				
Holloway									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 4th day of May, 2022. Signed and sealed before me.

Sandra Olivola, Municipal Clerk

May 4, 2022
Dated

B. Resolution R22-118, a resolution rescinding resolution R21-348 awarding a contract Schifano Construction Corp located at 1 Smalley Avenue, P.O. Box 288, Middlesex, New Jersey 08846 in the amount not to exceed \$55,000.00.

RESOLUTION R22-118

**RESCINDING R21-348
PURCHASE AWARD FOR
PAVING OF MISCELLANEOUS STREETS**

**MOTIONED BY:
SECONDED BY:**

WHEREAS, On November 10, 2021 the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, awarded a contract to Schifano Construction Corp located at 1 Smalley Avenue, P.O. Box 288, Middlesex, New Jersey 08846 can provide the milling and paving at a cost not to exceed of \$55,000.00 under Morris County Cooperative Pricing Council Contract 6; and

WHEREAS, due to the length of time from the award of the project to completion Schifano Construction Corp contract with the Morris County Cooperative Pricing Council expired;

WHEREAS, the Mayor and Council have the need to gather new pricing for the milling and paving from a new Morris County Cooperative Pricing Council Contract;

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, hereby rescind Resolution R21-348 awarding a contract Schifano Construction Corp located at 1 Smalley Avenue, P.O. Box 288, Middlesex, New Jersey 08846 in the amount not to exceed \$55,000.00.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
					Kallert				
DeCesare					Pascrell				
Gatti					Mayor Kazmark				
Holloway									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 4th day of May, 2022. Signed and sealed before me.

Sandra Olivola, Municipal Clerk

May 4, 2022
Dated

C. Resolution R22-119, a resolution to authorize the Officers and Members of the Passaic Valley Hose Company #2 to conduct a “Shake-a-Boot” fundraiser on June 9, 2022 through June 12, 2022, rain dates of June 16, 2022 through June 19, 2022, at the intersections listed in the resolution.

RESOLUTION R22-119

**PASSAIC VALLEY HOSE COMPANY #2
“SHAKE-A-BOOT” FUNDRAISER**

MOTIONED BY:

SECONDED BY:

WHEREAS, the Officers of the Passaic Valley Hose Company #2 have requested permission to conduct a “Shake-a-Boot” fund raiser from Thursday, June 9, 2022 through Sunday, June 12, 2022, with the following rain dates of Thursday, June 16, 2022 through Sunday, June 19, 2022 in order to collect voluntary contributions for the on-going activities of the Company; and

WHEREAS, the Officers have recommended that this activity be limited to the intersections of (1) McBride and Glover Avenues, (2) McBride Avenue and Hillery Street, (3) McBride and Lackawanna Avenues, (4) Browertown Road & Briarwood Court, and (5) Browertown Road near the entrance to the Plaza 46 Shopping Center on the dates stated above; and

WHEREAS, the Woodland Park Police Department has been notified of this request; and

WHEREAS, the Mayor and Council of the Borough of Woodland Park fully support the dedicated efforts of the volunteers of the Passaic Valley Hose Company #2 in all of their activities and recognizes the need to periodically solicit contributions from the public; and

WHEREAS, the solicitors must provide a ‘donation acknowledgement’ to each donor for each day of donation; and

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Woodland Park authorizes the Officers and Members of the Passaic Valley Hose Company #2 to conduct a “Shake-a-Boot” fundraiser on June 9, 2022 through June 12, 2022, with the following rain dates of June 16, 2022 through June 19, 2022, at the intersections of (1) McBride and Glover Avenues, (2) Hillery Street and McBride Avenue, (3) McBride and Lackawanna Avenues, (4) Browertown Road and Briarwood Court, and (5) Browertown Road near the entrance to the Plaza 46 Shopping Center on the dates stated above.

BE IT FURTHER RESOLVED, that this acknowledgement is conditioned on the following:

1. That no one under the age of eighteen (18) be permitted to solicit funds on any public street or from any person in/on a vehicle on a public street; and
2. That safety measures (clothing/jackets with reflective material/tape, traffic cones, barriers, etc.) be utilized to warn drivers of pedestrian activity in the road to protect the solicitors.
3. All COVID-19 precautions will be taken during this event by wearing latex gloves and a mask.
4. With regard to solicitations at the intersection of McBride and Glover Avenues, solicitations are prohibited on Glover Avenue east of McBride Avenue.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
					Kallert				
DeCesare					Pascrell				
Gatti					Mayor Kazmark				
Holloway									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular Scheduled meeting held on the 4th day of May, 2022. Signed and sealed before me.

Sandra Olivola, Municipal Clerk

May 4, 2022
Dated

D. Resolution R22-120, a resolution to approve the emergency purchase to rehabilitate the boat ramp on Willow Way in an amount not to exceed of \$10,000.00.

RESOLUTION R22-120

**DECLARATION OF EMERGENCY
EMERGENCY PURCHASE - REPAIR AND REHABILITATION
OF THE ACCESS BOAT RAMP ON WILLOW WAY**

MOTIONED BY:
SECONDED BY:

WHEREAS, on September 1, 2021, due to Tropical Storm Ida there was wide spread storm damage and flooding resulting in property damage to both public buildings and private residents; and

WHEREAS, the Mayor and Council have been notified by the Department of Public Works Superintendent John Pietrowski that as a result of the flood waters of said storm the emergency access boat ramp at Willow Way was damaged and an emergency rehabilitation of the boat ramp is necessary; and

WHEREAS, this emergency consists of the restoration and rehabilitation of the above-mentioned boat ramp from the storm damage and flooding; and

WHEREAS, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey does hereby give authorization to the Woodland Park Department of Public Works to perform the work and repair and rehabilitate said boat ramp; and

WHEREAS, the Borough is in receipt of a cost estimate from Department of Public Works Superintendent John Pietrowski for equipment and materials needed to make the repairs in an amount not to exceed of \$10,000.00; and

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, hereby confirms the declaration of emergency made by Department of Public Works Superintendent John Pietrowski and approves payment in an amount not to exceed of \$10,000.00 for the equipment and materials needed for the repair and rehabilitation of said boat ramp.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
					Kallert				
DeCesare					Pascrell				
Gatti					Mayor Kazmark				
Holloway									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 4th day of May, 2022. Signed and sealed before me.

Sandra Olivola, Municipal Clerk

May 4, 2022
Dated

I, Heather Barkenbush, Chief Financial Officer for the Borough of Woodland Park do hereby confirm that there are sufficient funds available for this purchase under line item 1-01-46-880-880-020.

Heather Barkenbush, CFMO

May 4, 2022
Dated

- E. Resolution R22-121, a resolution to amend resolution R21-198 authorizing the use of funds from the Woodland Park Open Space Trust Fund for the removal of dead trees in the areas listed on the resolution not to exceed of \$19,100.00.**

RESOLUTION R22-121

**A RESOLUTION TO AMEND RESOLUTION R21-198
USE OF BOROUGH OPEN SPACE TRUST FUNDS – REMOVAL OF DEAD TREES
LOCATED AT ROSE PLACE PARK, THE MORRIS CANAL AND
ALONG DOWLING BROOK BEHIND VETRONE DRIVE**

MOTIONED BY:
SECONDED BY:

WHEREAS, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey have determined that there is a need to remove 18 dead trees located at: 1) Rose Place Park, 2) the Morris Canal and 3) along Dowling Brook behind Vetrone Drive; and

WHEREAS, the Mayor and Council had initially received an estimated quote in the amount of 17,920.00; and

WHEREAS, the Borough has now secured a quote from Adirondack Tree Specialists, P.O. Box 4102, Wayne, NJ in the amount of \$19,100.00 for said removal; and

WHEREAS, the members of the Borough’s Open Space Committee fully support this work effort and have recommended to the Mayor and Council that funds from the trust be used for this project;

WHEREAS, funds are available under line item T-30-56-850-000-802 in the amount of \$19,100.00.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, do hereby amend resolution R21-198 and authorize the use of funds from the Woodland Park Open Space Trust Fund for the removal of the dead trees in the areas in the Borough listed above, in an amount not to exceed of \$19,100.00.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
					Kallert				
DeCesare					Pascrell				
Gatti					Mayor Kazmark				
Holloway									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 4th day of May, 2022. Signed and sealed before me.

Sandra Olivola, Municipal Clerk

May 4, 2022
Dated

I, Heather Barkenbush, Chief Financial Officer for the Borough of Woodland Park do hereby confirm that there are sufficient funds available for this project.

Heather Barkenbush, Chief Financial Officer

May 24, 2022
Dated

F. Resolution R22-122, a resolution to approve the actions noted in the Consent Agenda, items A. through E., be and are hereby approved and the proper officers are directed to take necessary action on same.

RESOLUTION R22-122

MOTIONED BY:
SECONDED BY:

APPROVAL OF CONSENT AGENDA

BE IT RESOLVED, by the Mayor and Council of the Borough of Woodland Park that the actions noted in the Consent Agenda, items A. through D., be and are hereby approved and the proper officers are directed to take necessary action on same.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
					Kallert				
DeCesare					Pascrell				
Gatti					Mayor Kazmark				
Holloway									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 4th day of May, 2022. Signed and sealed before me.

 Sandra Olivola, Municipal Clerk

 May 4, 2022
 Dated

14. Collector/Treasurer Report:

CFO, Heather Barkenbush authorization for payment:

Authorize payment of the 05/13/2022 regular and miscellaneous payroll estimated at \$365,000.00.

Payment of bills from voucher list of 04/29/2022 totaling \$293,669.13.

15. Department Reports:

1. Fire Prevention Monthly Report of April 2022
2. Millennium Strategies Monthly Activity Report of May 2, 2022
3. Planning Board Minutes of March 7, 2022
4. Planning Board Resolution Docket No. 22-001
5. Summary Budget Status Report through April 14, 2022

16. Old Business:

A. Public Hearing on the Adoption of Ordinance 22-05

B. Resolution R22-123 a resolution to adopt Ordinance 22-05, which is AN ORDINANCE CHAPTER 2 “ADMINISTRATION”, AND ADD SECTION 2-44.3 “FEES” TO SECTION 2-44 THE BOROUGH OF WOODLAND PARK

MOTIONED BY:

SECONDED BY:

WHEREAS, notice of introduction and passage on first reading was published in the Herald News dated April 26, 2022 setting the date of May 4, 2022 for the public hearing and consideration for final passage; and

WHEREAS, copies of the ordinance were posted on the Borough’s official bulletin board and copies made available to all those desiring same; and

WHEREAS, in compliance with State Statute, a public hearing on the above referenced ordinance was conducted on May 4, 2022 at the regularly scheduled meeting of the Mayor and Council;

NOW, THEREFORE BE IT RESOLVED, that the ordinance entitled **AN ORDINANCE CHAPTER 2 “ADMINISTRATION”, AND ADD SECTION 2-44.3 “FEES” TO SECTION 2-44 THE BOROUGH OF WOODLAND PARK** is hereby adopted as having been approved on second and final reading, and the Municipal Clerk is hereby authorized and directed to publish said Ordinance according to law.

17. New Business:

18. Executive Session:

19. Adjournment:

**Sandra Olivola, RMC
Municipal Clerk**