

**WOODLAND PARK MUNICIPAL COUNCIL
AGENDA FOR REGULAR MEETING OF
APRIL 20, 2022**

1. In accordance with the Open Public Meeting Law, P.L.1975, chapter 231, notice requirements for this meeting have been set forth in the resolution adopted by the Municipal Council at its Reorganization Meeting of January 5, 2022 detailing the time and place, with notice given to the public by posting a copy thereof on the bulletin board in the Municipal Building, transmitting copies to the Herald News and The Record of Woodland Park.
2. **Flag salute and Prayer**
3. **Roll Call**
4. **Presentations:**
 - Autism Awareness Proclamation
 - Presentation by the Alfred H. Baumann Library Director Linda Hoffman
5. **Public Hearing:**
6. **Committee Reports:**
 - A. Administration & Finance – Councilwoman Pascrell
 - B. Public Works – Council President Spinelli
 - C. Public Safety – Councilman DeCesare
 - D. Health, Senior Services & Veterans Affairs – Councilwoman Gatti
 - E. Recreation & Community Relations – Councilwoman Kallert
 - F. Laws & Ordinances – Councilman Holloway
7. **Mayor’s Report:**
8. **Municipal Attorney’s Report:**
9. **Consent Agenda:**

All matters listed under the Consent Agenda are considered to be routine by the Council and will be enacted by one resolution. Any item may be removed from the Consent Agenda by the request of any member of this Governing Body, and if so removed, will be acted upon as a separate matter.

A. Resolution R22-111, a resolution to approve payment to Fire & Safety Services, 200 Ryan Street, South Plainfield, NJ 07080 to repair and replace the radiator in Fire Engine #3 in the amount not to exceed of \$15,543.33.

RESOLUTION R22-111

**MOTIONED BY:
SECONDED BY:**

**PURCHASE REPAIR
RIFLE CAMP FIRE CO. ENGINE #3**

WHEREAS, during the annual preventative maintenance and inspection of the Fire Department’s Engine #3, necessary repairs were identified with a need to repair and replace the radiator; and

WHEREAS, the Borough is in receipt of an invoice from Fire & Safety Services, 200 Ryan Street, South Plainfield, NJ 07080 in an amount of \$15,543.33;

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, hereby confirm the repair and approve payment to Fire & Safety Services, 200 Ryan Street, South Plainfield, NJ 07080 to address the repair and replace of the radiator in Fire Engine #3 in the amount not to exceed of \$15,543.33.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Spinelli					Kallert				
DeCesare					Pascrell				
Gatti					Mayor Kazmark				
Holloway									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 20th day of April, 2022. Signed and sealed before me.

Sandra Olivola, Municipal Clerk

April 20, 2022
Dated

I, Heather Barkenbush, Chief Municipal Financial Officer for the Borough of Woodland Park do hereby confirm that there are sufficient funds available under line item 2-01-25-265-265-026to pay this invoice.

Heather Barkenbush, CMFO

April 20, 2022
Dated

B. Resolution R22-112, a resolution amending resolution R21-356 decreasing the amount of the contract with AA Berms, LLC 106 Mill Street, Belleville, NJ 07109, for the McBride Avenue Streetscape Project – Phase 8 in an amount not to exceed of 727,915.39.

RESOLUTION R22-112

MOTIONED BY:

SECONDED BY:

**AMEND RESOLUTION R21-356 MCBRIDE AVENUE
STREETSCAPE CONTRACT AWARD – PHASE 8
CHANGE ORDER #2**

WHEREAS, on June 16, 2021, the Mayor and Council of the Borough of Woodland Park, County of Passaic and State of New Jersey awarded a contract to AA Berms, LLC 106 Mill Street, Belleville, NJ 07109, for the McBride Avenue Streetscape Phase 8 Project in an amount not to exceed \$719,325.00; and

WHEREAS, On November 8, 2021 Alaimo Group submitted Estimate #2 and Change Order #1 adjusting supplemental items and contract quantities to actual field quantities and to increase the contract by 2.45% in the amount of \$17,606.25 for a total amount not to exceed of \$736,931.25; and

WHEREAS, On April 1, 2022 Alaimo Group submitted Estimate #4 and Change Order #2 adjusting contract items to meet the final as-built conditions and to decrease the contract by 1.19% in the amount of \$9,015.86 for a total amount not to exceed of \$727,915.39; and

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, do hereby amend the contract with AA Berms, LLC 106 Mill Street, Belleville, NJ 07109, for the McBride Avenue Streetscape Phase 8 Project in an amount not to exceed of \$727,915.39.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Spinelli					Kallert				
DeCesare					Pascrell				
Gatti					Mayor Kazmark				
Holloway									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 20th day of April, 2022. Signed and sealed before me.

Sandra Olivola, Municipal Clerk

April 20, 2022
Dated

I, Heather Barkenbush, Chief Financial Officer for the Borough of Woodland Park do hereby confirm that there are sufficient funds available under line items C-04-21-023-000-901 and for this award of contract.

Heather Barkenbush, Chief Financial Officer

April 20, 2022
Dated

C. Resolution R22-113, a resolution to authorizing the Borough Treasurer to refund Shira Rusignuolo for Summer Camp After Care in the amount of \$500.00.

RESOLUTION 22-113

MOTIONED BY:
SECONDED BY:

AUTHORIZE REFUND OF SUMMER CAMP AFTER CARE

WHEREAS, the Borough of Woodland Park Recreation Department processes registrations for the 2022 Summer Camp through Community Pass; and

WHEREAS, payments for registration are typically made using credit cards and e-check through the Community Pass website; and

WHEREAS, it is the policy of the Borough to issue refunds by check; and

WHEREAS, the Chief Financial Officer has certified the funds available in Account No. T-18-56-850-000-801.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodland Park that the Borough Treasurer is hereby authorized to refund Shira Rusignuolo of 124 Highview Drive, Woodland Park, NJ the amount of \$500.00.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Spinelli					Kallert				
DeCesare					Pascrell				
Gatti					Mayor Kazmark				
Holloway									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 20th day of April, 2022. Signed and sealed before me.

Sandra Olivola, Municipal Clerk

April 20, 2022

Dated

D. Resolution R22-114, a resolution approving the Temporary Budget for a grand total of \$10,002,916.00.

RESOLUTION R22-114

MOTIONED BY:
SECONDED BY:

**EMERGENCY TEMPORARY RESOLUTION
PRIOR TO ADOPTION OF THE BUDGET
N.J.S. 40A:4-20**

WHEREAS, an emergent condition has arisen with respect to unexpected expenses and no adequate provision was made in the 2022 temporary budget for the aforesaid purpose, and N.J.S.A. 40A:4-20 provides for the creation of an emergency temporary appropriation for the purpose above mentioned; and

WHEREAS, the total emergency temporary resolutions adopted in the year 2022 pursuant to the provisions of N.J.S. 40A:4-20 (Chapter 96, P.L. 1951 as amended) including this resolution total \$10,002,916.00 Grand Total of Current Fund Budget Appropriations;

NOW, THEREFORE, BE IT RESOLVED, (not less than two-thirds of all the members therefore affirmatively concurring) that in accordance with N.J.S.A. 40A:4-20.

The following Temporary Emergency Appropriation is hereby made:

EMERGENCY TEMPORARY RESOLUTION 4/20/2022		
BUDGET ACCOUNT	BUDGET ACCOUNT	AMOUNT
	CURRENT FUND	
Debt		
	Special 5 Yr. Emergency - Retirements	25,000.00
	RESOLUTION INCREASE	25,000.00
	CURRENT BUDGET STATUS	9,977,916.00
	NEW TEMPORARY BUDGET TOTAL	10,002,916.00

BE IT FURTHER RESOLVED that two certified copies of this resolution be filed with the Director of Local Government Services.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Spinelli					Kallert				
DeCesare					Pascrell				
Gatti					Mayor Kazmark				
Holloway									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a meeting held on the 20th day of April, 2022. Signed and sealed before me.

Sandra Olivola, Municipal Clerk

April 20, 2022
Dated

I, Heather Barkenbush, Certified Municipal Finance Officer of Woodland Park, do hereby confirm that there are sufficient funds available.

Heather Barkenbush, CMFO

April 20, 2022
Dated

E. Resolution R22-115, a resolution to approve the actions noted in the Consent Agenda, items A. through D., be and are hereby approved and the proper officers are directed to take necessary action on same.

RESOLUTION R22-115

**MOTIONED BY:
SECONDED BY:**

APPROVAL OF CONSENT AGENDA

BE IT RESOLVED, by the Mayor and Council of the Borough of Woodland Park that the actions noted in the Consent Agenda, items A. and D., be and are hereby approved and the proper officers are directed to take necessary action on same.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Spinelli					Kallert				
DeCesare					Pascrell				
Gatti					Mayor Kazmark				
Holloway									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 20th day of April, 2022. Signed and sealed before me.

Sandra Olivola, Municipal Clerk

April 20, 2022
Dated

10. Collector/Treasurer Report:

CFO, Heather Barkenbush authorization for payment:

Authorize payment of the 04/30/2022 regular and miscellaneous payroll estimated at \$365,000.00.

Payment of bills from voucher list of 04/20/2022 totaling \$3,378,152.34.

11. Department Reports:

1. Summary Budget Status Report of April 14, 2022.

13. Old Business:

14. New Business:

A. Introduction to Ordinance 21-05

B. Resolution R22-116, a resolution to introduce ordinance 21-05 AN ORDINANCE TO AMEND CHAPTER 2 “ADMINISTRATION”, AND ADD SECTION 2 -44.3 “FEES” TO SECTION 2-44 THE BOROUGH OF WOODLAND PARK

heretofore introduced, does now pass on first reading, and that said ordinance be further considered for final passage at a meeting to be held on the 4th day of May, 2022, at 7:00 P.M., or as soon thereafter as the matter can be reached, at the regular meeting of the Municipal Council and that at such time and place all persons interested be given an opportunity to be heard concerning said ordinance, and that the Municipal Clerk is hereby authorized and directed to publish said ordinance according to law with a notice of their introduction and passage on first reading and of the time and place when and where said ordinance will be further considered for final passage.

ORDINANCE NO. 22-05

AN ORDINANCE TO AMEND CHAPTER 2 “ADMINISTRATION”, AND ADD SECTION 2 -44.3 “FEES” TO SECTION 2-44 THE BOROUGH OF WOODLAND PARK

WHEREAS, the Borough shall amend Section 2-44 “Board of Recreation” to be called “Recreation” for clarification as there is now a Recreation and Parks Advisory Board instead of a Board of Recreation; and

WHEREAS, the Borough wishes to add Section 2-44.3 “Fees” to Section 2-44 “Recreation”; and

WHEREAS, the Mayor and Borough Council believe that such an Ordinance would be in the best interest of the Borough and its residents; and

NOW THEREFORE BE IT ORDAINED, by the Mayor and Borough Council of the Borough of Woodland Park, in the County of Passaic and the State of New Jersey, that the following new Section 2-44.3 “Fees” shall be adopted to the General Code, as set forth on the attached Fee List.

1. If any section, subsection, paragraph, sentence or any other part of this Ordinance is adjudged unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remainder of this Ordinance.
2. All Ordinances or parts of Ordinances which are inconsistent with the provisions of this Ordinance are hereby repealed to the extent of such inconsistency.
3. This Ordinance shall take effect upon passage and publication as required by law.

Attest:

Approved:

Introduced:

Adopted:

2022 Recreation Fee List

Baseball & Softball – Pre-K & K - \$50 --- 1 & 2 - \$75 ---- 3 – 8 - \$125

Travel Softball – \$400

Summer Camp – \$605 for full day, \$520 for half day

After Care – \$250

After School Program – \$200 per month or \$190 per month (Second Child - \$10 discount per month)

Before School Program – \$60 per month or \$55 per month (Second Child - \$10 discount per month)

Soccer – Pre-K - \$40 --- K – 8 - \$50

Cheerleading - \$110

Basketball – K – 2 - \$60 --- 3 & 4 - \$75 --- 5 – 8 - \$125

Basketball – Grades 9th -12th - \$5 - \$15

Travel Basketball – \$125

Chess – \$20 per child, \$30 for 2 siblings, \$40 for 3 or more

Street Hockey - \$50

15. Executive Session:

16. Adjournment:

**Sandra Olivola, RMC
Municipal Clerk**