

**WOODLAND PARK MUNICIPAL COUNCIL
AGENDA FOR REGULAR MEETING OF
JANUARY 19, 2022**

1. In accordance with the Open Public Meeting Law, P.L.1975, chapter 231, notice requirements for this meeting have been set forth in the resolution adopted by the Municipal Council at its Reorganization Meeting of January 5, 2022 detailing the time and place, with notice given to the public by posting a copy thereof on the bulletin board in the Municipal Building, transmitting copies to the Herald News and The Record of Woodland Park.
2. **Flag salute and Prayer**
3. **Roll Call**
4. **Presentations:**
 - **The New Jersey Association of Chiefs of Police to present the Woodland Park Police Department with the Re-Accreditation Certification**
5. **Public Hearing:**
6. **Approval of Minutes from:**
 - **Regular Meeting of December 1, 2021**
 - **Regular Meeting of December 15, 2021**
 - **Executive Session of December 15, 2021**
 - **Regular Meeting of December 29, 2021**
7. **Committee Reports:**
 - A. Administration & Finance – Councilwoman Pascrell
 - B. Public Works – Council President Spinelli
 - C. Public Safety – Councilman DeCesare
 - D. Health & Senior Services – Councilwoman Gatti
 - E. Recreation & Community Relations – Councilwoman Kallert
 - F. Laws & Ordinances – Councilman Holloway
8. **Mayor’s Report:**
9. **Municipal Attorney’s Report:**
10. **Consent Agenda:**

All matters listed under the Consent Agenda are considered to be routine by the Council and will be enacted by one resolution. The items listed herein will be acted upon after having been read. Any item may be removed from the Consent Agenda by the request of any member of this Governing Body, and if so removed, will be acted upon as a separate matter.

A. Resolution R22-045, a resolution to approve negotiated modification to the International Brotherhood of Electrical Workers A.F.L.-C.I.O., Union Local 1158 (I.B.E.W.) – Police Communications Officers employment contract effective January 1, 2022

RESOLUTION R22-045

**MOTIONED BY:
SECONDED BY:**

INTERNATIONAL BROTHERHOOD OF ELECTRICAL WORKERS A.F.L.-C.I.O., UNION LOCAL 1158 – POLICE COMMUNICATIONS OFFICERS EMPLOYMENT CONTRACT AMENDMENT

WHEREAS, the International Brotherhood of Electrical Workers A.F.L.-C.I.O., Union Local 1158 (I.B.E.W.) – Police Communications Officers currently have a labor employment contract in effect with the Borough of Woodland Park (Borough); and

WHEREAS, the Borough has negotiated a modification to the referenced labor employment contract that would change the work schedule to meet the demands of the Department for all Department employees in exchange for the initial one dollar \$1.00 an hour shift differential shall be removed for the remainder of this contract and a two percent (2%) pensionable twelve hour shift differential salary increase shall be applied to each step of the contract, on the first day of each year (2022, 2023, 2024 and 2025) for the remaining four years of the existing Agreement.; and

WHEREAS, it has been agreed that effective January 1, 2022, Police Communications Officers shall be assigned to a change in work schedule which shall consist of twelve (12) hour shifts which are defined as 7 a.m. to 7 p.m. for the day shift and 7 p.m. to 7 a.m. for the night shift to meet the manpower demands of the Department and Police Communications Officers shall be rotated from days to nights and nights to days every twenty-eight days;

WHEREAS, the parties recognize and agree that this schedule shall be implemented on a trial basis for the first year of the remaining four (4) years of this agreement (January 1, 2022 through December 31, 2022). Should the Union choose to discontinue working the twelve (12) hour schedule after the first-year trial period, the remaining three (3) years of two percent (2%) pensionable twelve (12) hour shift differential salary increases shall be discontinued and the initial one dollar \$1.00 an hour shall be reinstated;

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey hereby approve the negotiated modification to the International Brotherhood of Electrical Workers A.F.L.-C.I.O., Union Local 1158 (I.B.E.W.) – Police Communications Officers employment contract effective January 1, 2022, in exchange the initial one dollar \$1.00 an hour shall be removed for the remainder of this contract and a two percent (2%) pensionable twelve hour shift differential salary increase shall be applied to each step of the contract, on the first day of each year (2022, 2023, 2024 and 2025) for the remaining three years of the existing Agreement.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Spinelli					Kallert				
DeCesare					Pascrell				
Gatti					Mayor Kazmark				
Holloway									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 19th day of January 2022. Signed and sealed before me.

Sandra Olivola, Municipal Clerk

January 19, 2022
Dated

I, Heather Barkenbush, Chief Municipal Finance Officer for the Borough of Woodland Park do hereby confirm that there will be sufficient funds available in the 2022 budget to award this contract.

Heather Barkenbush, CMFO

January 19, 2022
Dated

B. Resolution R22-046, a resolution to authorize entering into a contract with Winner Ford of Cherry Hill, 250 Haddonfield-Berlin Road, Cherry Hill, New Jersey an approved New Jersey State Contract Vendor pursuant to all conditions of the individual State Contract #88728 to purchase a vehicle for the Police Department.

RESOLUTION R22-046

**MOTIONED BY:
SECONDED BY:**

**VEHICLE PURCHASE
WOODLAND PARK POLICE DEPARTMENT**

WHEREAS, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29c, may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State Contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of Treasury; and

WHEREAS, the Police Department have a need to replace a police vehicle which was damaged by a fallen tree during Hurricane Ida. The Borough received \$35,436.43 from the insurance company and an additional \$856.74 from the leasing company for a total of \$36,293.17 to put towards the purchase of a replacement vehicle.

WHEREAS, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, desire to purchase one (1) 2022 Ford Utility Interceptor Base vehicle in black for use by the Woodland Park Police Department under New Jersey State Contract #88728, for an amount not to exceed \$40,602.00; and

WHEREAS, the Borough of Woodland Park intends to enter into a contract with Winner Ford of Cherry Hill, 250 Haddonfield-Berlin Road, Cherry Hill, New Jersey under State Contract #88728 through this resolution and a properly executed purchase order;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey have allocated funds for this purchase under line item 2-01-25-240-240-051 in the amount of \$40,602.00, the insurance reimbursement of \$35,436.43 and the leasing companies reimbursement of \$856.74 for a total of \$36,293.17 being used to purchase the vehicle and \$4,308.83 being paid from the Police Department’s operating budget, and through this resolution a Certification of Availability of Funds will be completed by the Chief Municipal Finance Officer through the issuance of a purchase order; and

BE IT FURTHER RESOLVED, that the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey hereby authorize the Mayor to enter into a contract with Winner Ford of Cherry Hill, 250 Haddonfield-Berlin Road, Cherry Hill, New Jersey an approved New Jersey State Contract Vendor pursuant to all conditions of the individual State Contract #88728.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Spinelli					Kallert				
DeCesare					Pascrell				
Gatti					Mayor Kazmark				
Holloway									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 19th day of January, 2022 and sealed before me.

Sandra Olivola, Municipal Clerk

January 19, 2022
Dated

I, Heather Barkenbush, Chief Municipal Finance Officer for the Borough of Woodland Park do hereby confirm that there are sufficient funds to make this purchase.

Heather Barkenbush, CMFO

January 19, 2022
Dated

C. Resolution R22-047, a resolution canceling unexpended balances of various budgets and transferring same to other various budgets totaling \$2,000.00.

RESOLUTION R22-047

MOTIONED BY:
SECONDED BY:

BUDGET TRANSFER

WHEREAS, the Council and Mayor of the Borough of Woodland Park did adopt a budget for the year 2021 in accordance with Municipal Budget Law N.J.S.A. 40A:4 et seq.; and

WHEREAS, it has become necessary to transfer certain funds among the various line items as contained within the aforementioned adopted municipal budget; and

WHEREAS, N.J.S.A. 40A:4-58 allows for the transfer of funds among line items of and adopted municipal budget during the last two months of the fiscal year and N.J.S.A. 40A:4-59 appropriation transfers during first three months of succeeding year; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, that the Chief Municipal Finance Officer of the Borough of Woodland Park is hereby authorized to make the transfers as listed on the following schedule among various line items:

	Current Fund		
January 19, 2022	2021 Budget Transfers	FROM	TO
1-01-31-445-445-020	Fire Hydrant Services		\$2,000.00
1-01-31-460-460-020	Gasoline & Motor Fuel-O/E	\$2,000.00	
	TOTAL	\$2,000.00	\$2,000.00

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Spinelli					Kallert				
DeCesare					Pascrell				
Gatti					Mayor Kazmark				
Holloway									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular meeting held on the 19th day of January, 2022. Signed and sealed before me.

Sandra Olivola, Municipal Clerk

January 19, 2022
Dated

I, Heather Barkenbush, Chief Municipal Finance Officer for the Borough of Woodland Park do hereby confirm that there are sufficient funds available for this transfer.

Heather Barkenbush, CMFO

January 19, 2022
Dated

D. Resolution R22-048, a resolution approving the Temporary Budget for a grand total of \$6,907,965.00 and also approving an increase in the Water Utility Budget for a grand total of \$839,541.00.

RESOLUTION R22-048

**MOTIONED BY:
SECONDED BY:**

**EMERGENCY TEMPORARY RESOLUTION
PRIOR TO ADOPTION OF THE BUDGET
N.J.S.A. 40A:4-20**

WHEREAS, an emergent condition has arisen with respect to unexpected expenses and no adequate provision was made in the 2021 temporary budget for the aforesaid purpose, and N.J.S.A. 40A:4-20 provides for the creation of an emergency temporary appropriation for the purpose above mentioned; and

WHEREAS, the total emergency temporary resolutions adopted in the year 2021 pursuant to the provisions of N.J.S.A. 40A:4-20 (Chapter 96, P.L. 1951 as amended) including this resolution total \$6,907,965.00 Grand Total of Current Fund Budget Appropriations and \$839,541.00 Grand Total of Water Budget Appropriations; and

NOW, THEREFORE, BE IT RESOLVED, (not less than two-thirds of all the members therefore affirmatively concurring) that in accordance with N.J.S.A. 40A:4-20.

The following Temporary Emergency Appropriation is hereby made:

EMERGENCY TEMPORARY RESOLUTION 1/19/2022		
BUDGET ACCOUNT	BUDGET ACCOUNT	AMOUNT
CURRENT FUND		
2-01-20-100-101-010	GENERAL ADMINISTRATION - SW	
2-01-20-100-101-020	GENERAL ADMINISTRATION - OE	
2-01-20-110-110-010	MAYOR & COUNCIL - SW	
2-01-20-145-145-010	COLLECTION OF TAXES - SW	
2-01-20-145-145-020	COLLECTION OF TAXES - OE	
2-01-20-150-150-010	TAX ASSESSOR - SW	
2-01-20-155-155-020	LEGAL - OE	
2-01-20-155-157-020	LEGAL - COAH LITIGATION	
2-01-21-180-180-020	PLANNING BOARD - OE	
2-01-22-195-195-010	UNIFORM CONSTRUCTION CODE - SW	
2-01-22-195-195-020	UNIFORM CONSTRUCTION CODE - OE	2,000.00
2-01-22-195-198-010	PLUMBING INSPECTION - SW	
2-01-22-195-199-010	ELECTRICAL INSPECTIONS - SW	
2-01-22-195-202-010	FIRE PROTECTION OFFICIAL - SW	
2-01-22-195-200-020	ELEVATOR INSPECTIONS - OE	
2-01-23-220-220-020	GROUP INSURANCE - OE	
2-01-25-240-240-010	POLICE DEPARTMENT - SW	
2-01-25-240-240-020	POLICE DEPARTMENT - OE	
2-01-25-252-252-010	OFFICE OF EMERGENCY MANAGEMENT - SW	
2-01-25-265-265-020	FIRE DEPARTMENT - OE	
2-01-25-265-268-010	UNIFORM FIRE SAFETY - SW	
2-01-25-265-269-010	LIFE HAZARD USE FEE - SW	
2-01-25-265-270-011	FIRE ALARM SYSTEMS - SW	
2-01-26-290-290-010	STREETS & ROADS MAIN - SW	
2-01-26-290-290-020	STREETS & ROADS MAIN - OE	
2-01-26-291-291-020	SNOW REMOVAL RESERVE	
2-01-26-300-301-011	SEWER - SW	
2-01-26-305-305-020	SOLID WASTE COLLECTION - OE	
2-01-26-305-306-010	RECYCLING - SW	

2-01-26-310-310-010	BUILDING & GROUNDS - SW	
2-01-26-315-315-010	VEHICLE MAINTENANCE - SW	
2-01-26-315-315-020	VEHICLE MAINTENANCE - OE	
2-01-27-330-330-010	PUBLIC HEALTH SERVICES - SW	
2-01-27-330-330-020	PUBLIC HEALTH SERVICES - OE	
2-01-27-330-331-020	BRD OF HEALTH CONTRACT - OE	
2-01-28-370-370-020	YOUTH & SENIOR CENTER - OE	
2-01-28-375-375-010	RECREATION SERVICES - SW	
2-01-28-375-375-020	RECREATION SERVICES -OE	
2-01-29-390-390-020	MUNICIPAL LIBRARY - OE	
2-01-31-440-440-020	TELEPHONE	
2-01-31-455-455-020	PASSAIC VALLEY SEWERAGE - OE	
2-01-36-471-471-020	PUBLIC EMPLOYEES RETIREMENT-OE	
2-01-36-472-472-020	SOCIAL SECURITY - OE	
2-01-36-473-473-020	DEFINED CONTRIBUTION RETIREMENT PROGRAM	
2-01-36-475-475-020	POLICE&FIRE RETIREMENT PROGRAM	
2-01-37-480-480-020	JUDGEMENTS	
2-01-43-490-491-010	MUNICIPAL COURT - SW	
2-01-43-490-491-020	MUNICIPAL COURT - OE	
2-01-43-495-495-020	PUBLIC DEFENDER - OE	
Debt	BCIA Principal	
	RESOLUTION INCREASE	2,000.00
	CURRENT BUDGET STATUS	6,905,965.00
	NEW TEMPORARY BUDGET TOTAL	6,907,965.00
	WATER ACCOUNT	
	WATER ACCOUNT	
1-05-55-501-501-501	WATER SALARIES	
1-05-55-540-540-542	Contribution PERS Pension	
	RESOLUTION INCREASE	0.00
	WATER BUDGET STATUS	839,541.00
	NEW TEMPORARY BUDGET TOTAL	839,541.00

BE IT FURTHER RESOLVED that two certified copies of this resolution be filed with the Director of Local Government Services.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Spinelli					Kallert				
DeCesare					Pascrell				
Gatti					Mayor Kazmark				
Holloway									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a meeting held on the 19th day of January, 2022. Signed and sealed before me.

Sandra Olivola, Municipal Clerk

January 19, 2022

Dated

I, Heather Barkenbush, Certified Municipal Finance Officer of Woodland Park, do hereby confirm that there are sufficient funds available.

Heather Barkenbush, CMFO

January 19, 2022

Dated

E. Resolution R22-049, a resolution authorizing the appropriate administrative staff personnel to refund Anthony Brito, 8 West 35th Street, Woodland Park, New Jersey 07424 \$1,000 for a road opening permit.

RESOLUTION R22-049

**MOTIONED BY:
SECONDED BY:**

**ROAD OPENING PERMIT
RETURN OF FEES**

WHEREAS, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey are in receipt of an original recommendation from Department of Public Works Superintendent John Pietrowski for a refund of \$1,000.00 relative to a road opening permit for 8 West 35th Street, Woodland Park, New Jersey 07424; and

WHEREAS, the Mayor and Council are in receipt of a recommendation from the Public Works Superintendent John Pietrowski to refund said balance to Anthony Brito, 8 West 35th Street, Woodland Park, New Jersey 07424;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey hereby direct the appropriate administrative staff personnel to refund Anthony Brito, 8 West 35th Street, Woodland Park, New Jersey 07424 in the amount of \$1,000.00.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Spinelli					Kallert				
DeCesare					Pascrell				
Gatti					Mayor Kazmark				
Holloway									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 19th day of January, 2022. Signed and sealed before me.

Sandra Olivola, Municipal Clerk

January 19, 2022
Dated

I, Heather Barkenbush, Certified Municipal Finance Officer, for the Borough of Woodland Park do hereby confirm that there are sufficient funds available in line item 0-01-55-009-002-001.

Heather Barkenbush, CMFO

January 19, 2022
Dated

I, John Pietrowski Department of Public Works Superintendent for the Borough of Woodland Park, do hereby recommend to refund said balance.

John Pietrowski, DPW Superintendent

January 19, 2022
Dated

F. Resolution R22-050, a resolution to approve the actions noted in the Consent Agenda, items A. through E., be and are hereby approved and the proper officers are directed to take necessary action on same.

RESOLUTION R22-050

**MOTIONED BY:
SECONDED BY:**

APPROVAL OF CONSENT AGENDA

BE IT RESOLVED, by the Mayor and Council of the Borough of Woodland Park that the actions noted in the Consent Agenda, items A. and E, be and are hereby approved and the proper officers are directed to take necessary action on same.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Spinelli					Kallert				
DeCesare					Pascrell				
Gatti					Mayor Kazmark				
Holloway									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 19th day of January, 2022. Signed and sealed before me.

Sandra Olivola, Municipal Clerk

January 19, 2022
Dated

11. Collector/Treasurer Report:

CFO, Heather Barkenbush authorization for payment:

Authorize payment of the 01/14/2022 regular and miscellaneous payroll estimated at \$365,000.00.

Payment of bills from voucher list of 01/19/2022 totaling \$3,061,703.43.

12. Department Reports:

1. Police Report for December 2021.
2. Tax and Water report of 1/12/2022.
3. Library Meeting Minutes of September 20, 2021
4. Library Meeting Minutes of October 18, 2021
5. Library Meeting Minutes of November 8 2021
6. Planning Board Resolution Docket No 21-0004 as of January 10, 2022
7. Summary Budget Status Report as of January 13, 2022

13. Old Business:

A. Public Hearing on the adoption of Ordinance 22- 01

B. Resolution R22-051, a resolution to adopt Ordinance 22-01, AN ORDINANCE WHICH LISTS IN ITS ENTIRETY FIXING THE ANNUAL SALARIES OF CERTAIN OFFICIALS AND MANAGEMENT AND OTHER EMPLOYEES FOR THE BOROUGH OF WOODLAND PARK, PASSAIC COUNTY, NEW JERSEY FOR THE YEAR 2022; and

WHEREAS, the Borough of Woodland Park, County of Passaic, State of New Jersey, desires to adopt an ordinance entitled **AN ORDINANCE WHICH LISTS IN ITS ENTIRETY FIXING THE ANNUAL SALARIES OF CERTAIN OFFICIALS AND MANAGEMENT AND OTHER EMPLOYEES FOR THE BOROUGH OF WOODLAND PARK, PASSAIC COUNTY, NEW JERSEY FOR THE YEAR 2022;** and

WHEREAS, notice of introduction and passage on first reading was published in the Herald News dated January 11, 2022 setting the date of January 19, 2022 for the public hearing and consideration for final passage; and

WHEREAS, copies of the ordinance were posted on the Borough's official bulletin board and copies made available to all those desiring same; and

WHEREAS, in compliance with State Statute, a public hearing on the above referenced ordinance was conducted on January 19, 2022 at the regularly scheduled meeting of the Mayor and Council;

NOW, THEREFORE BE IT RESOLVED, that the ordinance entitled **AN ORDINANCE WHICH LISTS IN ITS ENTIRETY FIXING THE ANNUAL SALARIES OF CERTAIN OFFICIALS AND MANAGMENT AND OTHER EMPLOYEES FOR THE BOROUGH OF WOODLAND PARK, PASSAIC COUNTY, NEW JERSEY FOR THE YEAR 2022,** be and is hereby adopted as having been approved on second and final reading, and the Municipal Clerk be and he is hereby authorized and directed to publish said Ordinance according to law.

**BOROUGH OF WOODLAND PARK
COUNTY OF PASSAIC, STATE OF NEW JERSEY**

ORDINANCE NO. 22-01

AN ORDINANCE WHICH SUPERSEDES ORDINANCE NO. 21-35 AND LISTS IN ITS ENTIRETY FIXING THE ANNUAL SALARIES OF CERTAIN OFFICIALS AND MANAGEMENT AND OTHER EMPLOYEES FOR THE BOROUGH OF WOODLAND PARK, PASSAIC COUNTY, NEW JERSEY FOR THE YEAR 2022.

BE IT ORDAINED, by the Municipal Council of the Borough of Woodland Park as follows:

1. That the annual salaries of certain officials and employees of the Borough of Woodland Park for the year 2022 shall be as follows:

Mayor (with Administrative Responsibilities)	\$158,100.00
Councilmember	\$7,904.91
Borough Clerk	\$78,241.14
Municipal Search Officer/Search Officer of Issuance of Certifications & Subdivisions/Relocation Officer/OEM	\$9,326.93
Keyboarding Clerk – Municipal Clerks Office	\$33,600.00
Deputy Municipal Clerk	\$37,418.19
Bd. of Health Secretary/Registrar	\$11,171.13
Deputy Registrar	\$10,043.94
Certified Tax Collector/Collector of Water Consumer Accounts	\$59,738.71
Chief Finance Officer/Treasurer	\$122,400.00
Tax Assessor	\$26,591.24
Plumbing Subcode Official	\$14,094.93
Electrical Subcode Official	\$13,818.56
Fire Official	\$52,958.76
Fire Protection Subcode Official	\$6,411.68
Municipal Magistrate	\$30,662.68
Public Works Superintendent	\$122,500.00
Water Distribution Operator	\$7,391.37
Mechanic Supervisor	\$2,284.01
Fire Signal System Superintendent	\$3,387.76
Licensed Waste Water Collection System Operator	\$4,329.73
CRS Coordinator	\$2,601.00
Storm Water Coordinator	\$4,182.00
Class 2/Special Officer (Shared Services w/ BOE)	\$55,349.28
Class 2/Special Officer (Summer School - Shared Services w/ BOE)	\$4,000.00
Class 3/Special Officer (Shared Services w/ BOE)	\$44,945.28

Code Enforcement Officer	\$43,696.80
Recycling Program Aide (Full Time)	\$44,880.00
Recreation Coordinator	\$5,760.69
Director of Recreation	\$77,000.00
Open Space Coordinator	\$14,500.00

2. Said salaries shall be effective January 1, 2020 unless otherwise specified above and shall be paid in equal monthly installments with the exception of all full-time employees whose salaries shall be paid in equal semi-monthly installments and those positions designated as Retainers shall be paid on an hourly basis with the exception of Library personnel.

3. In addition to the salaries hereinabove set forth, union represented employees shall be entitled to longevity pay in accordance with the agreed upon terms and conditions documented in the respective union contracts. Longevity pay for full time non-union permanent employees, who have documented agreements with the Borough, shall be paid in accordance with those agreements. For all other full-time permanent employees working in the listed titles in this ordinance that were hired prior to January 1, 1996 shall be entitled to longevity pay based upon years of consecutive and cumulative service to the municipality. Longevity pay is not reflected in the salaries stated above.

All periods of service shall be computed from January 1st of the year of full-time permanent appointment unless the date of said appointment took place on or after July 1st, in which case said period of service shall be computed from January 1st of the year following said appointment. If an employee leaves the employment of the Borough of Woodland Park in the year the longevity is due, he/she is entitled to longevity pro-rated on the basis of 1/12 for each month of service completed. Leaves of absence, unless caused by illness or service-connected disability, will disqualify an employee from receiving any longevity as he shall not have had consecutive and cumulative service.

4. Overtime pay will be paid to such full-time officers and employees as authorized by the Mayor, or Administrator at the respective officer or employee's straight time rate of pay per hour, unless otherwise provided by law with the exception of Police, Road and Sewer personnel covered by a duly authorized labor contract, who shall be paid 150% of the hourly rate per hour in excess of the work day or week.

5. The Municipal Clerk and Deputy Municipal Clerk shall receive compensation as fixed annually by the Borough Council. In addition, when the Municipal Clerk and Deputy Municipal Clerk is required to be present at an election or election-related matter during a time when other municipal employees are off, such as late-night registration, primary election day and general elections day, he or she will receive additional pay for such time spent at a rate of pay calculated at time and half (1.5) of the then-year-current hourly rate.

6. All present employees who have completed a minimum of ten (10) years of continued service, covered by labor agreements and present permanent full-time employees, upon retirement, as defined pursuant to the respective Retirement System, shall be compensated for all unused and accumulated sick leave as follows:

a. The employee shall receive a lump sum cash payment of his then current rate of pay on a one-for-two basis until a maximum amount of Ten Thousand (\$10,000) is due and owing said employee for unused and accumulated sick leave.

b. The employee shall receive terminal leave for the balance thereafter of his sick leave, if any, on the basis of one for every two days of sick time.

c. An employee must advise the employer of his retirement prior to April 1 of the year in which he will retire. Payment will then be provided upon his retirement date or in April, whichever is later. In the event notice is rendered after April 1, the employee shall be compensated in the first pay period following January. An employee may elect to receive his payment in the following calendar year even if notice of retirement is rendered to the Employer prior to April 1, of the year in which the employee retires, provided that such option is exercised in writing at the same time the employee provided his notice.

7. All present employees covered by labor agreements hired prior to January 1, 1995 and present permanent full-time employees not covered by labor agreements hired prior to January 1, 1995 who have completed a minimum of twenty-five (25) years of continued service or have worked for the municipality fifteen (15) years and have reached the age of 62, shall be entitled to health insurance benefits upon retirement in accordance with N.J.S.A. 40A:10-23.
8. This ordinance shall take effect after final passage and publication as required by law and all ordinances and resolutions inconsistent with the provisions of this ordinance are hereby repealed.

Attest: _____ Approve: _____

Introduced: January 5, 2022

Adopted:

C. Public Hearing on the adoption of Ordinance 22- 02

D. Resolution R22-052, a resolution to adopt Ordinance 22-02, AN ORDINANCE WHICH LISTS IN ITS ENTIRETY FIXING THE ANNUAL SALARIES OF CERTAIN OFFICIALS AND HOURLY AND OTHER EMPLOYEES FOR THE BOROUGH OF WOODLAND PARK, PASSAIC COUNTY, NEW JERSEY FOR THE YEAR 2022; and

WHEREAS, the Borough of Woodland Park, County of Passaic, State of New Jersey, desires to adopt an ordinance entitled **AN ORDINANCE WHICH AND LISTS IN ITS ENTIRETY FIXING THE ANNUAL SALARIES OF CERTAIN OFFICIALS AND HOURLY AND OTHER EMPLOYEES FOR THE BOROUGH OF WOODLAND PARK, PASSAIC COUNTY, NEW JERSEY FOR THE YEAR 2022**; and

WHEREAS, notice of introduction and passage on first reading was published in the Herald News dated January 11, 2022 setting the date of January 19, 2022 for the public hearing and consideration for final passage; and

WHEREAS, copies of the ordinance were posted on the Borough's official bulletin board and copies made available to all those desiring same; and

WHEREAS, in compliance with State Statute, a public hearing on the above referenced ordinance was conducted on January 19, 2022 at the regularly scheduled meeting of the Mayor and Council;

NOW, THEREFORE BE IT RESOLVED, that the ordinance entitled **AN ORDINANCE WHICH AND LISTS IN ITS ENTIRETY FIXING THE ANNUAL SALARIES OF CERTAIN OFFICIALS AND HOURLY AND OTHER EMPLOYEES FOR THE BOROUGH OF WOODLAND PARK, PASSAIC COUNTY, NEW JERSEY FOR THE YEAR 2022**, be and is hereby adopted as having been approved on second and final reading, and the Municipal Clerk be and he is hereby authorized and directed to publish said Ordinance according to law.

**BOROUGH OF WOODLAND PARK
COUNTY OF PASSAIC, STATE OF NEW JERSEY**

ORDINANCE NO. 22-02

AN ORDINANCE WHICH SUPERSEDES ORDINANCE NO. 21-35 AND LISTS IN ITS ENTIRETY FIXING THE ANNUAL SALARIES OF CERTAIN OFFICIALS AND HOURLY AND OTHER EMPLOYEES FOR THE BOROUGH OF WOODLAND PARK, PASSAIC COUNTY, NEW JERSEY FOR THE YEAR 2022.

BE IT ORDAINED, by the Municipal Council of the Borough of Woodland Park as follows:

1. That the annual salaries of certain officials and employees of the Borough of Woodland Park for the year 2022 shall be as follows:

Confidential Assistant (Assigned to the DPW) (Part Time - Hourly)	\$23.00
Electrical Inspector (per hour)	\$39.17
Recreation Field Scheduler	\$1,040.40
Police Chaplain	\$2,601.00
Chief of Police	\$178,806.00
Deputy Police Chief (Provisional)	\$162,239.16
Acting Supervisor Public Works	\$7,500.00
Audio/Visual Broadcasting of Meetings (per meeting)	\$66.26
Assistant Tax Assessor (Per Hour)	\$36.26
UCC Plan Review Stipend (outside WP) (Per Hour)	\$29.60
Uniform & Safety: Fire Prevention Specialist 1 (Per Hour)	\$28.00
Uniform & Safety: Fire Prevention Specialist 2 (Per Hour)	\$28.00
Court Officer (Per Hour)	\$19.44
Recycling Staff (Per Hour)	\$13.00 - \$20.00
Crossing Guard Coordinator	\$2,550.00
Recycling Coordinator	\$3,060.00
OEM Coordinator	\$9,996.00
Planning & Zoning Secretarial (Per Board \$2,653.02)	\$5,412.16
Police Radio Dispatcher 1 (per diem as needed)	\$16.17
Police Radio Dispatcher 2 (per diem as needed)	\$16.66
Police Radio Dispatcher 3 (per diem as needed)	\$17.33
Police Radio Dispatcher 4 (per diem as needed)	\$17.95
Planning Bd/ Bd of Adj Sect-Special Mtgs (Funded through escrow Per Hour)	\$31.84
School Traffic Guards (Per Hour)	\$20.41

Special Police/Police Matron/Constables (Per Hour)	\$18.97
Laborers Grade B (Per Hour)	\$14.33
Laborers Grade A (Per Hour)	\$16.62
Emergency Truck Driver (Per Hour)	\$16.62
Secretarial/Clerical/Administrative Help (Per Hour)	\$15.23 - \$20.61
Filing Help (Per Hour)	\$13.00
Recreation Clerk (Part Time - Per Hour)	\$23.19
Court Clerk (Per Hour)	\$20.41
Supervisor Custodial Services (Schools – Per Weekend)	\$112.19
Custodial Services (Schools - Per Hour)	\$32.76
Custodial Services Boys & Girls Club – (Part Time - Per Week)	\$306.00
Custodial Services (Part Time - Per Hour)	\$17.63
Camp Director 1 @ \$6,500.	\$6,500.00
Camp Counselor – 1 st year to College (Per Hour)	\$10.51
Camp Counselor – Head (Per Hour)	\$11.22
Camp Counselor - Teacher (Per Hour)	\$13.26
Special Needs Recreation Coordinator (Per Hour)	\$12.12
Camp EMT (Per Hour)	\$14.79
Assistant Camp Director (Per Hour)	\$15.30
Park Ranger (Per Hour)	\$16.53
Municipal Alliance Coordinator	\$3,686.00
Farmers Market Manager (Per Hour)	\$25.00
Bus Driver - IBEW Hourly Employee (January - October)	\$25.90
Bus Driver - IBEW Hourly Employee (November - December)	\$26.42

2. Said salaries shall be effective January 1, 2020 unless otherwise specified above and shall be paid in equal monthly installments with the exception of all full-time employees whose salaries shall be paid in equal semi-monthly installments and those positions designated as Retainers shall be paid on an hourly basis with the exception of Library personnel.
3. In addition to the salaries hereinabove set forth, union represented employees shall be entitled to longevity pay in accordance with the agreed upon terms and conditions documented in the respective union contracts. Longevity pay for full time non-union permanent employees, who have documented agreements with the Borough, shall be paid in accordance with those agreements. For all other full-time permanent employees working in the listed titles in this ordinance that were hired prior to January 1, 1996 shall be entitled to longevity pay based upon years of consecutive and cumulative service to

the municipality. Longevity pay is not reflected in the salaries stated above.

All periods of service shall be computed from January 1st of the year of full-time permanent appointment unless the date of said appointment took place on or after July 1st, in which case said period of service shall be computed from January 1st of the year following said appointment. If an employee leaves the employment of the Borough of Woodland Park in the year the longevity is due, he/she is entitled to longevity pro-rated on the basis of 1/12 for each month of service completed. Leaves of absence, unless caused by illness or service-connected disability, will disqualify an employee from receiving any longevity as he shall not have had consecutive and cumulative service.

4. Overtime pay will be paid to such full-time officers and employees as authorized by the Mayor, or Administrator at the respective officer or employee's straight time rate of pay per hour, unless otherwise provided by law with the exception of Police, Road and Sewer personnel covered by a duly authorized labor contract, who shall be paid 150% of the hourly rate per hour in excess of the work day or week.
5. All present employees who have completed a minimum of ten (10) years of continued service, covered by labor agreements and present permanent full-time employees, upon retirement, as defined pursuant to the respective Retirement System, shall be compensated for all unused and accumulated sick leave as follows:
 - a. The employee shall receive a lump sum cash payment of his then current rate of pay on a one-for-two basis until a maximum amount of Ten Thousand (\$10,000) is due and owing said employee for unused and accumulated sick leave.
 - b. The employee shall receive terminal leave for the balance thereafter of his sick leave, if any, on the basis of one for every two days of sick time.
 - c. An employee must advise the employer of his retirement prior to April 1 of the year in which he will retire. Payment will then be provided upon his retirement date or in April, whichever is later. In the event notice is rendered after April 1, the employee shall be compensated in the first pay period following January. An employee may elect to receive his payment in the following calendar year even if notice of retirement is rendered to the Employer prior to April 1, of the year in which the employee retires, provided that such option is exercised in writing at the same time the employee provided his notice.
6. All present employees covered by labor agreements hired prior to January 1, 1995 and present permanent full-time employees not covered by labor agreements hired prior to January 1, 1995 who have completed a minimum of twenty-five (25) years of continued service or have worked for the municipality fifteen (15) years and have reached the age of 62, shall be entitled to health insurance benefits upon retirement in accordance with N.J.S.A. 40A:10-23.
7. This ordinance shall take effect after final passage and publication as required by law and all ordinances and resolutions inconsistent with the provisions of this ordinance are hereby repealed.

Attest: _____

Approve: _____

Introduced: January 5, 2022

Adopted:

5. New Business:

6. Executive Session:

7. Adjournment:

**Sandra Olivola, RMC
Municipal Clerk**