

**WOODLAND PARK MUNICIPAL COUNCIL
AGENDA FOR REGULAR MEETING OF
MAY 20, 2026**

1. **INTRODUCTION**

A. **POSTING OF NOTICE:**

In accordance with the Open Public Meeting Law, P.L.1975, chapter 231, notice requirements for this meeting have been set forth in the resolution adopted by the Municipal Council at its Reorganization Meeting of January 7, 2026 detailing the time and place, with notice given to the public by posting a copy thereof on the bulletin board in the Municipal Building, transmitting copies to the Herald News and The Record of Woodland Park.

B. Flag salute and Prayer

C. Roll Call

2. **PRESENTATION(S)/REPORTS**

A. INTRODUCTION OF YOUTH MONTH PARTICIPANTS

B. PROCLAMATION IN RECOGNITION OF POLICE WEEK

C. LT. AUGILERA TO PROVIDE A PRESENTATION ON E-BIKE ENFORCMENT

D. PROCLAMATION IN RECOGNITION OF MENTAL HEALTH MONTH

E. PROCLAMATION IN RECOGNITION OF THE 100TH CELEBRATION OF HOLY CROSS CHURCH

F. WOODLAND PARK 7TH GRADE BOYS TRAVEL BASKETBALL CHAMPIONS

3. **PUBLIC SESSION**

OPEN: I'd like to entertain a motion to open the public session. Motion to open the public session by _____ Seconded by _____.

- **ROLL CALL:**

CLOSE: I'd like to entertain a motion to close the public session. Motion to close the public session by _____ Seconded by _____.

- **ROLL CALL:**

4. **APPROVAL OF MINUTES:**

5. **REPORTS:**

A. **COUNCIL COMMITTEE REPORTS**

Administration & Finance – Councilman Figueroa

Public Works – Councilman Chaabane

Public Safety – Council President Torres

Health & Senior Services – Councilwoman Gatti

Recreation, Community Relations & Veterans Affairs – Councilman DeCesare

Laws & Ordinances – Councilman Sica

B. MAYORS REPORT

C. BOROUGH ADMINISTRATORS REPORT

D. MUNICIPAL ATTORNEY REPORT

E. DEPARTMENT REPORTS

1. Fire Prevention Report for the month of April 2026 dated May 11, 2026
2. Zoning Board of Adjustment Memorialization Resolution Application No. 2026-01 dated May 18, 2026
3. Alfred H. Baumann Free Library Meeting Minutes of May 18, 2026
4. Summary Budget Status Report as of May 20, 2026

MOTION: Motion to receive and file Departmental Reports by _____, seconded by _____.

- **ALL IN FAVOR:**

6. **CONSENT AGENDA:**

All matters listed under the Consent Agenda are considered to be routine by the Council and will be enacted by one resolution. Any item may be removed from the Consent Agenda by the request of any member of this Governing Body, and if so removed, will be acted upon as a separate matter.

A. **RESOLUTIONS**

1. **Resolution R26-138, a resolution to authorize the Recreation Department to hire the individuals listed in the resolution as camp counselors/staff for the 2026 summer camp season from June 29, 2026 through August 14, 2026.**
2. **Resolution R26-139, a resolution to approve the award of contract for fire truck repairs and maintenance for the West Paterson Fire Department from a Sourcewell vendor Fire & Safety Services, Ltd located at, 200 Ryan Street, South Plainfield, New Jersey under cooperative agreement #082025-PMI at a cost not to exceed \$40,000.00.**
3. **Resolution R26-140, a resolution to authorize a refund to Alicia Franco of Woodland Park for Wiffleball Registration in the amount of \$85.00.**
4. **Resolution R26-141, a resolution to award a contract to Geese Police, P.O. Box 656, Howell, NJ 07731 in an amount not to exceed \$8,788.00, for the controlling of the geese population within the Borough.**
5. **Resolution R26-142, a resolution to direct the appropriate administration staff to refund the amount of \$60.00 to Yelena & Kevin Finn, 6 Garret Drive, Woodland Park, NJ 07424 for a refund of their escrow account associated with the Board of Adjustment with regard to the property at Block 85, Lots 21 in Woodland Park.**
6. **Resolution R26-143, a resolution to authorize the purchase of baseball and softball uniforms from New Solutions Printing and Marketing LLC, 30 Knollwood Road, Totowa, New Jersey in an amount not to exceed \$11,329.00.**
7. **Resolution R26-144, a resolution authorizing approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the MA-2027- Memorial Drive Improvements Project - 00102.**

8. **Resolution R26-145, resolution authorizing approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the LTPF-2027-Memorial Drive Improvements Project- 00083.**
9. **Resolution R26-146, resolution to appoint Borough Administrator Samuel Yodice Jr. as the Municipal Housing Liaison for the administration of the affordable housing program, pursuant to and in accordance with Chapter 34 sect. 34-1.16 Affordable Housing of the Borough of Woodland Park.**
10. **Resolution R26-147, a resolution to approve the actions noted in the Consent Agenda, items 1. through 10., be and are hereby approved and the proper officers are directed to take necessary action on same.**

MOTION: Motion to approve the Consent Agenda by _____,
seconded by_____.

- **ROLL CALL:**

7. COLLECTOR/TREASURER REPORT

CMFO, Stephanie Santana recommends authorization for payment:

Authorize payment of the May 31, 2026 regular and miscellaneous payroll estimated at \$436,293.38.

Payment of bills from voucher list of May 20, 2026 totaling \$2,900,468.80 and attached addendum in the amount of \$3,360,687.75.

8. NEW BUSINESS

A. FIRST READING

1. **Introduction of Ordinance 26-16**
2. **Resolution R26-148, a resolution to introduce ordinance 26-16 AN ORDINANCE REGULATING ELECTRIC BICYCLES, ELECTRIC SCOOTERS, AND MICRO-MOBILITY DEVICES WHICH PROHIBITS THEIR USE IN CERTAIN PUBLIC PARKS, RECREATIONAL FACILITIES, AND MUNICIPAL PROPERTIES**

BE IT RESOLVED, by the Governing Body of the Borough of Woodland Park that Ordinance 26-16, heretofore introduced, does now pass on first reading and that the Municipal Clerk is hereby authorized and directed to publish said ordinance according to law.

MOTION: Motion to introduce the Ordinance 26-16 by _____,
seconded by_____.

- **ROLL CALL:**

3. **Introduction of Ordinance 26-17**
4. **Resolution R26-149, a resolution to introduce ordinance 26-17 AN ORDINANCE AMENDING CHAPTER 12-1, ET. SEQ., OF THE CODE OF THE BOROUGH OF WOODLAND PARK ENTITLED "PARKS AND RECREATIONAL FACILITIES" TO ESTABLISH UNIFORM REGULATIONS REGARDING ELECTRIC BICYCLES, ELECTRIC SCOOTERS, AND MICRO-MOBILITY DEVICES, AND CREATE SUBSECTION 23 OF CHAPTER 12 OF THE CODE**

BE IT RESOLVED, by the Governing Body of the Borough of Woodland Park that Ordinance 26-17, heretofore introduced, does now pass on first reading and that the Municipal Clerk is hereby authorized and directed to publish said ordinance according to law.

MOTION: Motion to introduce the Ordinance 26-17 by _____,
seconded by_____.

- **ROLL CALL:**

5. **Introduction of Ordinance 26-18**

6. **Resolution R26-150, a resolution to introduce ordinance 26-18 AN ORDINANCE TO AMEND ORDINANCE 22-11 CHAPTER 12 PARKS AND PLAYGROUNDS TO ADD 12-22 "RECREATIONAL FIELDS AND FACILITIES" WITHIN THE BOROUGH OF WOODLAND PARK (FEES SPECIFICALLY)**

BE IT RESOLVED, by the Governing Body of the Borough of Woodland Park that Ordinance 26-18, heretofore introduced, does now pass on first reading and that the Municipal Clerk is hereby authorized and directed to publish said ordinance according to law.

MOTION: Motion to introduce the Ordinance 26-18 by _____, seconded by_____.

- **ROLL CALL:**

7. **Introduction of Ordinance 26-19**

8. **Resolution R26-151, a resolution to introduce ordinance 26-19 AN ORDINANCE TO AMEND THE BOROUGH OF WOODLAND PARK CODE, CHAPTER 26 ENTITLED "UTILITIES," SPECIFICALLY, SECTION 26-1.4 (FEES) AND SECTION 26-1.5 (INSPECTIONS), REGARDING SANITARY SEWER CONNECTIONS, INDUSTRIAL DISCHARGES, INSPECTIONS, ENFORCEMENT, AND RELATED FEES**

BE IT RESOLVED, by the Governing Body of the Borough of Woodland Park that Ordinance 26-19, heretofore introduced, does now pass on first reading and that the Municipal Clerk is hereby authorized and directed to publish said ordinance according to law.

MOTION: Motion to introduce the Ordinance 26-19 by _____, seconded by_____.

- **ROLL CALL:**

9. **Introduction of Ordinance 26-20**

10. **Resolution R26-152, a resolution to introduce ordinance 26-20 AN ORDINANCE TO AMEND CHAPTER 22 OF THE CODE OF THE BOROUGH OF WOODLAND PARK ENTITLED "ZONING," SPECIFICALLY, ATTACHMENT 4 OF § 22-4.6, SCHEDULE OF PARKING REQUIREMENTS**

BE IT RESOLVED, by the Governing Body of the Borough of Woodland Park that Ordinance 26-20, heretofore introduced, does now pass on first reading and that the Municipal Clerk is hereby authorized and directed to publish said ordinance according to law.

MOTION: Motion to introduce the Ordinance 26-20 by _____, seconded by_____.

- **ROLL CALL:**

11. **Introduction of Ordinance 26-21**

12. **Resolution R26-153, a resolution to introduce ordinance 26-21 AN ORDINANCE TO AMEND CHAPTER 26 OF THE CODE OF THE BOROUGH OF WOODLAND PARK ENTITLED "UTILITIES," SPECIFICALLY § 26-8.4 REGARDING WATER SYSTEM CONNECTION FEES, WATER METER INSTALLATION FEES, WATER SUPPLY LINE INSTALLATION, TEMPORARY WATER SERVICE, BULK WATER USE, AND RELATED PERMIT FEES**

BE IT RESOLVED, by the Governing Body of the Borough of Woodland Park that Ordinance 26-21, heretofore introduced, does now pass on first reading and that the Municipal Clerk is hereby authorized and directed to publish said ordinance according to law.

MOTION: Motion to introduce the Ordinance 26-21 by _____, seconded by_____.

- **ROLL CALL:**

9. **OLD BUSINESS:**

10. **EXECUTIVE SESSION:**

**RESOLUTION RE26-03
RESOLUTION AUTHORIZING EXECUTIVE SESSION
PURSUANT TO N.J.S.A. 10:4-12**

BE IT RESOLVED, by the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, that pursuant to the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., it is necessary to convene an executive session to discuss items authorized by N.J.S.A. 10:4-12 (b), specifically:

- **Personnel – Police Department**

BE IT FURTHER RESOLVED, that it is anticipated that the deliberation conducted in closed session may be disclosed to the public upon the determination by the Mayor and Council that the public interest will no longer be served by such confidentiality and if not then legally privileged.

11. **RESOLUTIONS:**

- A. **Resolution R26-154, a resolution to authorize an interim modification to the administrative table of organization of the Woodland Park Police Department pending adoption of a formal ordinance amendment.**

MOTION: Motion to approve resolution R26-154 by _____, seconded by_____.

- **ROLL CALL:**

- B. **Resolution R26-155, a resolution to approve Chief Luigi DeLuca’s Separation Agreement from the Woodland Park Police Department.**

MOTION: Motion to approve resolution R26-155 by _____, seconded by_____.

- **ROLL CALL:**

12. **ADJOURMENT:**

Motion to Adjourn the Meeting by _____ Seconded by_____

- **ALL IN FAVOR:**

**Sandra Olivola, RMC
Municipal Clerk**

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R26-138**

MOTIONED BY:
SECONDED BY:

**A RESOLUTION TO HIRE/REHIRE OF SUMMER CAMP
COUNSELORS/STAFF/WATER PARK ATTENDANT**

WHEREAS, the Recreation Department of the Borough of Woodland Park, County of Passaic, State of New Jersey will be opening the Summer Camp session at Zaccaria Park on June 29, 2026 through August 14, 2026; and

WHEREAS, the Recreation Department wishes to hire/rehire the following counselors and spray park attendants at the following rates per hour unless otherwise noted:

Name	Year	Title	Rate
Marren, Kelsey	12 th	Director	\$7,500.00
Shaw, Samantha	9 th	Assistant Director	\$4,650.00
Bobadilla,Zharick	3 rd	Head Counselor	\$16.25
Faulkner, Zyaire	3 rd	Head Counselor	\$16.25
Maldonado, Maiya	3 rd	Head Counselor	\$16.25
Alvarez, Ashley	3 rd	Counselor	\$15.25
Alvarez, Franco	3 rd	Counselor	\$15.25
Aquilar, Stephanie	3 rd	Counselor	\$15.25
Barbosa, Jeremiah	2 nd	Counselor	\$15.25
Carswell, Jayda	2 nd	Counselor	\$15.25
Feliciano, Jaylise	2 nd	Counselor	\$15.25
Fuchs, Jackson	2 nd	Counselor	\$15.25
Galway, Brooke	New hire	Counselor	\$15.25
Gonzalez, Daniel	New hire	Counselor	\$15.25
Hernandez, Javier	New hire	Counselor	\$15.25
Islam, Tahmidual	New hire	Counselor	\$15.25
Lechguar, Amira	New hire	Counselor	\$15.25
Natusch, Devin	2 nd	Counselor	\$15.25
Ortiz-Tavarez, Esmeidy	New hire	Counselor	\$15.25
Pena,Amayah	2 nd	Counselor	\$15.25
Powell,Jada	New hire	Counselor	\$15.25
Ramirez, Sarah	2 nd	Counselor	\$15.25
Raymond, Samantha	2 nd	Counselor	\$15.25
Renne, Laila	New hire	Counselor	\$15.25
Rivera,Sariah	New hire	Counselor	\$15.25
Salcedo,Stivet	2 nd	Counselor	\$15.25
Joanie Mupo	New hire	Counselor	\$15.25
Benites, Chelsea	New hire	Spray Park Attendant	\$15.25
Bobadilla,Zarielly	New hire	Spray Park Attendant	\$15.25
Diaz-Gamarra, Jayden	New hire	Spray Park Attendant	\$15.25

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, hereby authorizes the Recreation Department to hire the above individuals as camp counselors/staff for the 2026 summer camp season.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Torres					Gatti				
Chaabane					Sica				
DeCesare					Mayor Kallert				
Figueroa									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 20th day of May 2026. Signed and sealed before me.

May 20, 2026

Sandra Olivola, Municipal Clerk

Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R26-139**

MOTIONED BY:
SECONDED BY:

**A RESOLUTION TO AWARD A CONTRACT FOR
FIRE TRUCK REPAIRS/MAINTAINENCE**

WHEREAS, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey have the need to award a contract for fire truck repairs and maintenance for the West Paterson Fire Department; and

WHEREAS, Fire & Safety Services, Ltd located at, 200 Ryan Street, South Plainfield, New Jersey can provide the fire truck repairs and maintenance a cooperative vendor under Sourcewell cooperative agreement #082025-PMI (Firefighting Apparatus and Fire Service Vehicles), Contract Period February 6, 2026 through December 8, 2029, at a cost not to exceed \$40,000.00; and

WHEREAS, the Chief Municipal Finance Officer Stephanie Santana does hereby confirm that there are sufficient funds available for this contract under account number 6-01-25-265-265-000 and any other account the CMFO deems appropriate.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council, of the Borough of Woodland Park, County of Passaic, State of New Jersey, hereby approve the award of contract fire truck repairs and maintenance for the West Paterson Fire Department from Fire & Safety Services, Ltd located at , 200 Ryan Street, South Plainfield, New Jersey can provide the fire truck repairs and maintenance under Sourcewell cooperative agreement #082025-PMI (Firefighting Apparatus and Fire Service Vehicles), Contract Period February 6, 2026 through December 8, 2029 at a cost not to exceed of \$400,000.00.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Torres					Gatti				
Chaabane					Sica				
DeCesare					Mayor Kallert				
Figueroa									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 20th day of May, 2026. Signed and sealed before me.

May 20, 2026

Sandra Olivola, Municipal Clerk Dated

I, Stephanie Santana, Chief Municipal Finance Officer for the Borough of Woodland Park does hereby confirm that there are sufficient funds available for this contract.

May 20, 2026

Stephanie Santana, CMFO Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R26-140**

MOTIONED BY:
SECONDED BY:

**A RESOLUTION TO AUTHORIZE A REFUND FOR
WIFFLEBALL REGISTRATION**

WHEREAS, the Borough of Woodland Park Recreation Department processes registrations for the Wiffleball program through Community Pass; and

WHEREAS, payments for registration are typically made using credit cards and e-check through the Community Pass website; and

WHEREAS, it is the policy of the Borough to issue refunds by check; and

WHEREAS, the Chief Financial Officer has certified the funds available in Account No. T-18-56-850-000-810.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodland Park that the Borough Treasurer is hereby authorized to provide the following refunds for the Wiffleball Registration:

NAME	PROGRAM	REFUND
Alicia Franco	Wiffleball	\$85

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Torres					Gatti				
Chaabane					Sica				
DeCesare					Mayor Kallert				
Figueroa									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 20th day of May, 2026. Signed and sealed before me.

May 20, 2026

Sandra Olivola, Municipal Clerk Dated

I, Stephanie Santana, Chief Municipal Finance Officer for the Borough of Woodland Park does hereby confirm that there are sufficient funds available for this contract.

May 20, 2026

Stephanie Santana, CMFO Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R26-141**

MOTIONED BY:
SECONDED BY:

**A RESOLUTN FOR AN AWARD OF CONTRACT FOR
GEESE CONTROL TO GEESE POLICE**

WHEREAS, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey desire to control the geese population within the Borough; and

WHEREAS, funds are available from the Woodland Park Open Space Trust Fund for this project and the Borough’s Open Space Trust Fund’s Committee recommends use of these funds for this purpose; and

WHEREAS, this service can be procured without public bidding in compliance with N.J.S.A. 40A:11-5(2);

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, does hereby award a contract to Geese Police, P.O. Box 656, Howell, NJ 07731 in an amount not to exceed \$8,788.00, for the controlling of the geese population within the Borough; and

BE IT FURTHER RESOLVED, that the Woodland Park Mayor is hereby authorized to execute all documents relative to this matter.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Torres					Gatti				
Chaabane					Sica				
DeCesare					Mayor Kallert				
Figueroa									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 20th day of May 2026. Signed and sealed before me.

Sandra Olivola, Municipal Clerk May 20, 2026
Dated

I, Stephanie Santana, Chief Municipal Finance Officer for the Borough of Woodland Park does hereby confirm that there are sufficient funds available for this contract.

Stephanie Santana, CMFO May 20, 2026
Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R26-142**

MOTIONED BY:
SECONDED BY:

RETURN OF ESCROW

WHEREAS, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey are in receipt of a request from Yelena & Kevin Finn, 6 Garret Drive, Woodland Park, Woodland Park, NJ 07424 for a refund of their escrow account associated with the Board of Adjustment with regard to the property at Block 85, Lots 21 in Woodland Park; and

WHEREAS, the Mayor and Council are in receipt of a recommendation from Allan Burghardt, Code Enforcement Officer, to refund said escrow to Yelena & Kevin Finn;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council hereby direct the appropriate administration staff to refund the amount of \$60.00 to Yelena & Kevin Finn, 6 Garret Drive, Woodland Park, NJ 07424 for a refund of their escrow account associated with the Board of Adjustment with regard to the property at Block 85, Lots 21 in Woodland Park.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Torres					Gatti				
Chaabane					Sica				
DeCesare					Mayor Kallert				
Figueroa									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 20th day of May 2026. Signed and sealed before me.

May 20, 2026

Sandra Olivola, Municipal Clerk Dated

I, Stephanie Santana, Chief Municipal Finance Officer for the Borough of Woodland Park does hereby confirm that there are sufficient funds available for this contract under account number T-13-56-855-000-800 or any other account the CMFO deems appropriate.

May 20, 2026

Stephanie Santana, CMFO Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R26-143**

MOTIONED BY:
SECONDED BY:

**A RESOLUTION TO AUTHORIZE PURCHASE OF
BASEBALL AND SOFTBALL UNIFORMS FOR THE
WOODLAND PARK BASEBALL AND SOFTBALL TEAMS**

WHEREAS, the Borough of Woodland Park has a need to purchase baseball and softball uniforms for the Woodland Park Recreation baseball and softball teams; and

WHEREAS, in accordance with N.J.S.A. 40A:11-6.1(a), the Borough has solicited at least two competitive quotations for these services from two or more qualified printing vendors to provide baseball and softball uniforms for the Woodland Park Recreation baseball and softball teams including New Solutions Printing and Marketing LLC, 30 Knollwood Road, Totowa, NJ, in an amount of \$11,329.00, BlankAthletics.com in an amount of \$13,079.72 and SportsGearSwag.com in an amount of \$16,173.24; and

WHEREAS, the Borough reviewed the quotes from qualified vendors for the provision of the aforementioned services and determined that New Solutions Printing and Marketing LLC, 30 Knollwood Road, Totowa, NJ, submitted the lowest responsible quotation in the amount of \$11,329.00; and

WHEREAS, the Chief Financial Officer has certified that funds are available for this purpose in Account No. T-18-56-850-000-806 and any other account the CMFO deems appropriate.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, as follows:

1. The Mayor and/or Borough Administrator are hereby authorized to execute a contract/purchase order with New Solutions Printing and Marketing LLC, 30 Knollwood Road, Totowa, NJ to purchase baseball and softball uniforms for the Woodland Park Recreation baseball and softball teams at an amount not to exceed \$11,329.00.
2. The award is subject to the vendor’s compliance with the New Jersey Business Registration Requirements (N.J.S.A. 52:32-44) and any other applicable local or state procurement regulations.
3. A copy of this resolution and the corresponding purchase order shall be maintained on file in the Office of the Borough Clerk.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Torres					Gatti				
Chaabane					Sica				
DeCesare					Mayor Kallert				
Figueroa									

This resolution was approved by Mayor and Council of the Borough of Woodland Park at the regular scheduled meeting held on the 20th day of May 2026. Signed and sealed before me.

May 20, 2026

Sandra Olivola, Municipal Clerk Dated

I, Stephanie Santana, Chief Municipal Financial Officer for the Borough of Woodland Park do hereby confirm that there are sufficient funds available for this resolution.

May 20, 2026

Stephanie Santana, CMFO Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R26-144**

**MOTIONED BY:
SECONDED BY:**

**RESOLUTION AUTHORIZING APPROVAL TO SUBMIT
A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT
WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE
MA-2027- MEMORIAL DRIVE IMPROVEMENTS PROJECT- 00102**

WHEREAS, the New Jersey Department of Transportation makes funds available to municipalities and counties for road improvement projects through the municipal aid portion of the New Jersey Transportation Trust Fund; and

WHEREAS, the Borough’s Engineer has recommended that the Borough Council of Woodland Park apply to the New Jersey Department of Transportation for funds that are available under the New Jersey Transportation Trust Fund Authority Act, Fiscal Year 2027 Municipal Aid Grant Program to complete the Memorial Drive Improvements Project;

NOW THEREFORE, BE IT RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as “MA-2027-Memorial Drive Improvements - 00102” to the New Jersey Department of Transportation on behalf of the Borough of Woodland Park.

BE IT FURTHER RESOLVED that the Mayor and Borough Administrator are hereby authorized to sign the grant agreement on behalf of the Borough of Woodland Park, that their signatures constitute acceptance of the terms and conditions of the grant agreement, and that they approve the execution of the grant agreement.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Torres					Gatti				
Chaabane					Sica				
DeCesare					Mayor Kallert				
Figueroa									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 20th day of May 2026. Signed and sealed before me.

May 20, 2026

Sandra Olivola, Municipal Clerk Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R26-145**

MOTIONED BY:
SECONDED BY:

**RESOLUTION AUTHORIZING APPROVAL TO SUBMIT A
GRANT APPLICATION AND EXECUTE A GRANT CONTRACT
WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE
LTPF-2027-MEMORIAL DRIVE IMPROVEMENTS PROJECT- 00083**

WHEREAS, the New Jersey Department of Transportation makes funds available to municipalities and counties for road improvement projects through the local transportation project fund portion of the New Jersey Transportation Trust Fund;

WHEREAS, the Borough’s Engineer has recommended that the Borough Council of Woodland Park apply to the New Jersey Department of Transportation for funds that are available under the New Jersey Transportation Trust Fund Authority Act, Fiscal Year 2027 Local Transportation Projects Fund Grant Program to complete the Memorial Drive Improvements Project; and

NOW THEREFORE, BE IT RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as “LTPF-2027-Memorial Drive Improvements - 00083” to the New Jersey Department of Transportation on behalf of the Borough of Woodland Park.

BE IT FURTHER RESOLVED that the Mayor and Borough Administrator are hereby authorized to sign the grant agreement on behalf of the Borough of Woodland Park, that their signatures constitute acceptance of the terms and conditions of the grant agreement, and that they approve the execution of the grant agreement.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Torres					Gatti				
Chaabane					Sica				
DeCesare					Mayor Kallert				
Figuroa									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 20th day of May 2026. Signed and sealed before me.

Sandra Olivola, Municipal Clerk

May 20, 2026

Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R26-146**

MOTIONED BY:
SECONDED BY:

**APPOINTMENT OF
MUNICIPAL HOUSING LIASION**

WHEREAS, the Governing Body of the Borough of Woodland Park petitioned the Council on Affordable Housing for substantive certification of its Housing Element and Fair Share Plan on January 31, 2006; and

WHEREAS, Woodland Park Fair Share Plan promotes an affordable housing program pursuant to the Fair Housing Act (N.J.S.A. 52:27D-301, et. seq.) and Affordable Housings fourth Round Substantive Rules (N.J.A.C. 5:94-1, et. seq.); and

WHEREAS, pursuant to N.J.A.C. 5:94-7 and N.J.A.C. 5:80-26.1 et. seq., Woodland Park is required to appoint a Municipal Housing Liaison for the administration of Woodland Park affordable housing program to enforce the requirements of N.J.A.C. 5:94-7 and N.J.A.C. 5:80-26.1 et. seq., and

WHEREAS, Woodland Park has amended Chapter 34 sect. 34-1.16 Affordable Housing to provide for the appointment of a Municipal Housing Liaison to administer Woodland Park affordable housing program.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Woodland Park in the County of Passaic and the State of New Jersey that the Borough Administrator Samuel Yodice Jr. is hereby appointed by the Governing Body of Woodland Park as the Municipal Housing Liaison for the administration of the affordable housing program, pursuant to and in accordance with Chapter 34 sect. 34-1.16 Affordable Housing of the Borough of Woodland Park.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Torres					Gatti				
Chaabane					Sica				
DeCesare					Mayor Kallert				
Figueroa									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 20th day of May, 2026. Signed and sealed before me.

May 20, 2026

Sandra Olivola, Municipal Clerk

Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R26-147**

MOTIONED BY:
SECONDED BY:

APPROVAL OF CONSENT AGENDA

BE IT RESOLVED, by the Mayor and Council of the Borough of Woodland Park that the actions noted in the Consent Agenda, items 1. through 10, be and are hereby approved and the proper officers are directed to take necessary action on same.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Torres					Gatti				
Chaabane					Sica				
DeCesare					Mayor Kallert				
Figueroa									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 20th day of May 2026. Signed and sealed before me.

Sandra Olivola, Municipal Clerk

May 20, 2026

Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R26-148**

MOTIONED BY:
SECONDED BY:

INTRODUCTION TO ORDINANCE 26-16

**AN ORDINANCE REGULATING ELECTRIC BICYCLES, ELECTRIC SCOOTERS, AND
MICRO-MOBILITY DEVICES WHICH PROHIBITS THEIR USE IN CERTAIN PUBLIC PARKS,
RECREATIONAL FACILITIES, AND MUNICIPAL PROPERTIES**

heretofore introduced, does now pass on first reading, and that said ordinance be further considered for final passage at a meeting to be held on the 3th day of May, 2026, at 7:00 P.M., or as soon thereafter as the matter can be reached, at the regular meeting place of the Municipal Council and that at such time and place all persons interested be given an opportunity to be heard concerning said ordinance, and that the Municipal Clerk is hereby authorized and directed to publish said ordinance according to law with a notice of its introduction and passage on first reading and of the time and place when and where said ordinance will be further considered for final passage.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Torres					Gatti				
Chaabane					Sica				
DeCesare					Mayor Kallert				
Figueroa									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 20th day of May 2026. Signed and sealed before me.

May 20, 2026

Sandra Olivola, Municipal Clerk

Dated

**BOROUGH OF WOODLAND PARK
ORDINANCE NO. 26-16**

**AN ORDINANCE REGULATING ELECTRIC BICYCLES, ELECTRIC SCOOTERS, AND
MICRO-MOBILITY DEVICES WHICH PROHIBITS THEIR USE IN CERTAIN PUBLIC
PARKS, RECREATIONAL FACILITIES, AND MUNICIPAL PROPERTIES**

WHEREAS, the Borough of Woodland Park is authorized pursuant to the laws of the State of New Jersey, including but not limited to N.J.S.A. 40:48-1, N.J.S.A. 40:48-2, N.J.S.A. 39:4-10.11 et seq., and N.J.S.A. 40:61-1 et seq., to enact ordinances for the protection of public health, safety, and welfare and for the regulation of parks and recreational facilities; and

WHEREAS, the Mayor and Council recognize the rapidly increasing use of electric bicycles (“E-bikes”), electric scooters, and similar motorized micro-mobility devices within the Borough; and

WHEREAS, the Mayor and Council find that the operation of such devices within parks, playgrounds, athletic facilities, walking trails, sidewalks, and recreational areas creates substantial concerns regarding:

- pedestrian safety;
- collisions involving children;
- damage to athletic turf and recreational surfaces;
- interference with organized sports and recreational programming;
- unsafe operation at excessive speeds; and
- public nuisance conditions; and

WHEREAS, the Mayor and Council further find that municipal regulation of the location and manner of operation of such devices upon municipal property is necessary and appropriate and is consistent with New Jersey statutory authority regulating low-speed electric bicycles and scooters;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, as follows:

1. DEFINITIONS

For purposes of this Ordinance, the following words and phrases shall have the meanings set forth herein.

A. ELECTRIC BICYCLE (“E-BIKE”)

Shall mean a low-speed electric bicycle as defined by N.J.S.A. 39:1-1, including:

Class 1:

A bicycle equipped with a motor that provides assistance only when the rider is pedaling and ceases assistance at 20 miles per hour.

Class 2:

A bicycle equipped with a motor capable of propelling the bicycle without pedaling, which ceases assistance at 20 miles per hour.

Class 3:

A bicycle equipped with a motor that provides assistance only while pedaling and ceases assistance at 25 miles per hour.

B. LOW-SPEED ELECTRIC SCOOTER

Shall mean a low-speed electric scooter as defined by N.J.S.A. 39:1-1.

C. MICRO-MOBILITY DEVICE

Shall mean any electrically powered transportation or recreational device including but not limited to:

- electric bicycles;
- electric scooters;
- hoverboards;
- self-balancing devices;
- electric skateboards;
- motorized recreational devices; and
- similar electrically assisted transportation devices.

D. RECREATIONAL PROPERTY

Shall mean any Borough-owned, leased, operated, maintained, or controlled:

- park;
- playground;
- athletic field;
- turf field;
- baseball field;
- soccer field;
- football field;
- walking path;
- recreational trail;
- tot lot;
- basketball court;
- tennis court;
- pickleball court;
- open recreation area;
- passive recreation area;
- pedestrian plaza;
- recreational facility; and/or
- any public place where there are twenty (20) or more people located

2. PROHIBITED OPERATION

A. RECREATIONAL FACILITY PROHIBITION.

No person shall operate, ride, park, stand upon, propel, store, or otherwise utilize any electric bicycle, electric scooter, or micro-mobility device within or upon:

1. Borough parks;
2. playgrounds;
3. athletic fields;
4. artificial turf fields;
5. baseball fields;
6. soccer fields;
7. football fields;
8. walking paths;
9. recreational trails;
10. basketball courts;
11. tennis courts;
12. pickleball courts;
13. tot lots;
14. passive recreation areas;
15. pedestrian pathways;
16. spectator areas;
17. bleachers; or
18. any Borough recreational property posted with prohibitory signage, and where twenty (20) or more people are located

B. RECKLESS OR UNSAFE OPERATION.

No person shall operate any device governed by this Ordinance:

1. in a careless, reckless, or negligent manner;
2. at a speed unsafe for existing conditions;
3. in a manner endangering pedestrians;
4. through crowded public areas;
5. upon sidewalks where prohibited by signage;
6. while performing stunts or exhibition riding;
7. while towing another person or object; or
8. in any manner constituting a danger to public safety.

C. DAMAGE TO MUNICIPAL PROPERTY.

No person shall operate any electric bicycle, electric scooter, or micro-mobility device in a manner causing:

- turf damage;
- rutting;
- property destruction;
- erosion;
- unsafe recreational conditions; or
- interference with organized athletic or recreational activities.

III. AUTHORITY OF THE BOROUGH

The Borough Administrator, Police Department, Recreation Department, and Department of Public Works are authorized to:

1. designate restricted areas;
2. install signs;
3. establish enforcement zones;
4. temporarily close recreational areas for safety purposes; and
5. promulgate reasonable rules and regulations consistent with this Ordinance.

IV. EXCEPTIONS

This Ordinance shall not apply to:

- A. Mobility assistance devices utilized by persons with disabilities.
- B. Authorized Borough vehicles and equipment.
- C. Police, fire, EMS, and emergency personnel engaged in official duties.
- D. Authorized maintenance operations.
- E. Special events or activities expressly authorized by resolution of the Mayor and Council.

V. ENFORCEMENT

This Ordinance may be enforced by:

- the Woodland Park Police Department;
- Special Law Enforcement Officers;
- Code Enforcement Officers;
- Recreation Department personnel;
- Woodland Park Rangers (Assigned to Parks); and
- Any other authorized Borough representative.

Any enforcement officer may order the immediate removal of prohibited devices from restricted areas.

VI. PENALTIES

Any person violating this Ordinance shall be subject to the following:

First Offense: Fine of \$300.00.

Second Offense: Fine of \$500.00; and

Third or Subsequent Offense: Fine not exceeding \$1,000.00.

The Municipal Court may additionally impose:

- restitution for property damage;
- community service;
- parental notification for juvenile offenders; and
- any other lawful sanction authorized by the Borough Code.

VII. PARENTAL RESPONSIBILITY

A parent or guardian permitting or knowingly allowing a minor to violate this Ordinance may also be subject to penalties pursuant to the general penalty provisions of the Borough Code, and provided herein.

VIII. SIGNAGE

The Borough may erect and maintain signs indicating prohibited locations and restricted areas.

Failure to post signs in every location shall not invalidate enforcement of this Ordinance.

IX. STATE LAW

Nothing contained herein shall be construed to conflict, supersede, or limit the provisions of Title 39 of the Revised Statutes.

This Ordinance regulates the location and manner of operation of electric bicycles and related devices upon municipal property and recreational facilities pursuant to municipal police powers and authority over Borough recreational property.

X. SEVERABILITY

If any section, subsection, sentence, clause, or phrase of this Ordinance is declared unconstitutional or invalid by a court of competent jurisdiction, such decision shall not affect the remaining portions of this Ordinance.

XI. REPEALER

All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

XII. EFFECTIVE DATE

This Ordinance shall take effect immediately upon final passage and publication according to law.

Attest:

Approved:

Sandra Olivola, Municipal Clerk

Tracy Kallert, Mayor

Introduced:

Adopted:

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R26-149**

**MOTIONED BY:
SECONDED BY:**

INTRODUCTION TO ORDINANCE 26-17

**AN ORDINANCE AMENDING CHAPTER 12-1, ET. SEQ., OF THE CODE OF THE
BOROUGH OF WOODLAND PARK ENTITLED “PARKS AND RECREATIONAL
FACILITIES” TO ESTABLISH UNIFORM REGULATIONS REGARDING ELECTRIC
BICYCLES, ELECTRIC SCOOTERS, AND MICRO-MOBILITY DEVICES, AND CREATE
SUBSECTION 23 OF CHAPTER 12 OF THE CODE**

heretofore introduced, does now pass on first reading, and that said ordinance be further considered for final passage at a meeting to be held on the 3rd day of June, 2026, at 7:00 P.M., or as soon thereafter as the matter can be reached, at the regular meeting place of the Municipal Council and that at such time and place all persons interested be given an opportunity to be heard concerning said ordinance, and that the Municipal Clerk is hereby authorized and directed to publish said ordinance according to law with a notice of its introduction and passage on first reading and of the time and place when and where said ordinance will be further considered for final passage.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Torres					Gatti				
Chaabane					Sica				
DeCesare					Mayor Kallert				
Figueroa									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 20th day of May 2026. Signed and sealed before me.

May 20, 2026

Sandra Olivola, Municipal Clerk

Dated

**BOROUGH OF WOODLAND PARK
COUNTY OF PASSAIC
STATE OF NEW JERSEY**

ORDINANCE NO. 26-17

**AN ORDINANCE AMENDING CHAPTER 12-1, ET. SEQ., OF THE CODE OF THE
BOROUGH OF WOODLAND PARK ENTITLED “PARKS AND RECREATIONAL
FACILITIES” TO ESTABLISH UNIFORM REGULATIONS REGARDING ELECTRIC
BICYCLES, ELECTRIC SCOOTERS, AND MICRO-MOBILITY DEVICES, AND CREATE
SUBSECTION 23 OF CHAPTER 12 OF THE CODE**

WHEREAS, the Mayor and Council of the Borough of Woodland Park have adopted regulations governing electric bicycles, electric scooters, and micro-mobility devices within the Borough; and

WHEREAS, the Mayor and Council desire to amend the Borough’s existing Parks and Recreation regulations to ensure consistency, uniformity of enforcement, and coordinated regulation throughout the Borough Code; and

WHEREAS, the Borough is authorized pursuant to N.J.S.A. 40:48-1, N.J.S.A. 40:48-2, and N.J.S.A. 40:61-1 et seq. to regulate municipal parks, recreational facilities, and public safety matters;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, as follows:

1. AMENDMENT TO PARKS AND RECREATION CHAPTER.

Chapter 12 of the Code of the Borough of Woodland Park entitled “Parks and Recreational Facilities” is hereby amended to add the following new section:

§ 23. ELECTRIC BICYCLES, ELECTRIC SCOOTERS, AND MICRO-MOBILITY DEVICES.

A. PROHIBITED DEVICES.

No person shall operate, ride, propel, park, stand upon, store, or otherwise utilize any of the following devices within or upon Borough recreational property:

1. Electric bicycles (“E-bikes”);
2. Low-speed electric scooters;
3. Hoverboards;
4. Electric skateboards;
5. Self-balancing electric devices;
6. Electrically powered recreational transportation devices;
7. Similar micro-mobility devices; or
8. Where twenty (20) or more people are located within or on public property (this does not apply to public roadways).

B. APPLICABLE LOCATIONS.

The prohibitions established herein shall apply to all Borough-owned, leased, operated, maintained, or controlled:

1. Parks;
2. Playgrounds;
3. Athletic fields;
4. Artificial turf fields;
5. Baseball fields;
6. Soccer fields;
7. Football fields;
8. Walking paths;
9. Recreational trails;

10. Basketball courts;
11. Tennis courts;
12. Pickleball courts;
13. Tot lots;
14. Passive recreation areas;
15. Bleachers and spectator areas;
16. Pedestrian pathways; and
17. Similar recreational facilities.

C. UNSAFE OPERATION PROHIBITED.

No person shall operate any device governed by this section:

1. in a reckless or unsafe manner;
2. at excessive speed;
3. in a manner endangering pedestrians;
4. through crowded recreational areas;
5. in a manner causing property damage; or
6. in a manner interfering with organized recreational activities.

D. DAMAGE TO PROPERTY.

No person shall utilize any device governed by this section in a manner causing:

- turf damage;
- rutting;
- erosion;
- destruction of municipal property;
- unsafe field conditions; or
- damage to recreational surfaces.

2. EXCEPTIONS

The provisions of this Ordinance shall not apply to:

- A. Mobility assistance devices utilized by people with disabilities.
- B. Police, fire, EMS, and emergency personnel engaged in official duties.
- C. Authorized Borough maintenance vehicles and operations.
- D. Special events or activities specifically authorized by the Mayor and Council.

3. ENFORCEMENT AUTHORITY

The provisions of this Ordinance may be enforced by:

- The Woodland Park Police Department;
- Recreation Department personnel;
- Code Enforcement Officers;
- Special Law Enforcement Officers;
- Woodland Park Rangers, who are assigned to Borough Parks; and
- any other authorized Borough official.

Enforcement personnel may direct the immediate removal of prohibited devices from restricted areas.

4. SIGNAGE

The Borough Administrator, Recreation Department, Department of Public Works, and Police Department are authorized to erect and maintain signs notifying the public of the restrictions established herein.

Failure to post signs in every location shall not invalidate enforcement of this Ordinance.

5. CROSS-REFERENCE TO MUNICIPAL E-BIKE ORDINANCE

The Borough’s Electric Bicycle and Micro-Mobility Device Ordinance, as adopted and amended, is hereby incorporated by reference as though fully set forth herein.

The provisions of this Chapter shall be interpreted consistently with said Ordinance and with applicable provisions of Title 39 of the Revised Statutes.

6. PENALTIES

Any person violating this section shall be subject to:

First Offense: Fine of \$300.00.

Second Offense: Fine of \$500.00, and

Third or Subsequent Offense: Fine of \$1,000.00.

The Municipal Court may additionally impose:

- restitution for property damage;
- community service; and
- other lawful sanctions permitted under the Borough Code.

7. PARENTAL RESPONSIBILITY

A parent or guardian permitting or knowingly allowing a minor to violate this Ordinance may also be subject to penalties pursuant to the general penalty provisions of the Borough Code and provided herein.

8. SEVERABILITY

If any section, subsection, sentence, clause, phrase, or provision of this Ordinance is declared invalid by a court of competent jurisdiction, the remaining portions shall remain in full force and effect.

9. REPEALER

All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

10. EFFECTIVE DATE

This Ordinance shall take effect immediately upon final passage and publication according to law.

Attest:

Approved:

Sandra Olivola, Municipal Clerk

Tracy Kallert, Mayor

Introduced:

Adopted:

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R26-150**

**MOTIONED BY:
SECONDED BY:**

INTRODUCTION TO ORDINANCE 26-18

**AN ORDINANCE TO AMEND ORDINANCE 22-11 CHAPTER 12 PARKS AND
PLAYGROUNDS TO ADD 12-22 "RECREATIONAL FIELDS AND FACILITIES" WITHIN THE
BOROUGH OF WOODLAND PARK**

heretofore introduced, does now pass on first reading, and that said ordinance be further considered for final passage at a meeting to be held on the 3rd day of June, 2026, at 7:00 P.M., or as soon thereafter as the matter can be reached, at the regular meeting place of the Municipal Council and that at such time and place all persons interested be given an opportunity to be heard concerning said ordinance, and that the Municipal Clerk is hereby authorized and directed to publish said ordinance according to law with a notice of its introduction and passage on first reading and of the time and place when and where said ordinance will be further considered for final passage.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Torres					Gatti				
Chaabane					Sica				
DeCesare					Mayor Kallert				
Figueroa									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 20th day of May 2026. Signed and sealed before me.

Sandra Olivola, Municipal Clerk May 20, 2026
Dated

**BOROUGH OF WOODLAND PARK
ORDINANCE NO. 26-18**

**AN ORDINANCE TO AMEND ORDINANCE 22-11, CHAPTER 12 PARKS
AND PLAYGROUNDS TO ADD 12-22 “RECREATIONAL FIELDS AND
FACILITIES” WITHIN THE BOROUGH OF WOODLAND PARK**

WHEREAS, the Borough has in effect Chapter 12 “Parks and Playgrounds” and

**WHEREAS, the Borough seeks to add Section 12-22 “Recreational Fields and Facilities”
to Chapter 12 “Parks and Playgrounds”; and**

**WHEREAS, the Borough has determined that such an amendment is in the best interest
of the Borough, and**

**NOW THEREFORE BE IT ORDAINED, by the Mayor and Borough Council of the
Borough of Woodland Park, in the County of Passaic and the State of New Jersey, that Section
12-22 “Recreational Fields and Facilities” shall be added which shall state:**

1. No organization shall utilize a recreational facility without first obtaining a permit from the Department of Parks and Recreation.
2. The application package promulgated by the Borough of Woodland Park Department of Parks and Recreation shall be completed in connection with obtaining a permit.
3. The fee structure for using the parks shall be as follows:

PAVILION AREA	Weekday-\$30.00	Weekend- \$50.00
ATHLETIC FIELD (without Lights)	Weekday-\$45.00	Weekend-\$55.00
ATHLETIC FIELD (with Lights)	Weekday-\$60.00	Weekend- \$70.00

****Field & Pavilion fees are based on one completed sporting event, or a 2 hour block of time****

BOYS & GIRLS CLUB (minimum 3 hours, Maximum 5 hours)	Weekday-\$55.00	Weekend-\$75.00
---	-----------------	-----------------

****\$150 Cash Deposit, separate from the Club rental fee, is due 2 weeks after requesting the
space. Deposit will be held until after the event, in case of damage.****

4. All Ordinances and parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.
5. If any section, paragraph, subdivision or provision of the subsection shall be adjudged invalid, such adjudication shall apply only to the paragraph, subdivision clause or provision so adjudged and the remainder of the subsection shall be deemed valid and effective.
6. This Ordinance being vital to the public health, safety and welfare shall take effect immediately upon final passage and as provided by law.

Attest:

Approved:

Sandra Olivola, Municipal Clerk

Tracy Kallert, Mayor

Introduced:

Adopted:

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R26-151**

**MOTIONED BY:
SECONDED BY:**

INTRODUCTION TO ORDINANCE 26-19

**AN ORDINANCE TO AMEND THE BOROUGH OF WOODLAND PARK CODE,
CHAPTER 26 ENTITLED "UTILITIES,"
SPECIFICALLY, SECTION 26-1.4 (FEES) AND SECTION 26-1.5 (INSPECTIONS),
REGARDING SANITARY SEWER CONNECTIONS, INDUSTRIAL DISCHARGES,
INSPECTIONS, ENFORCEMENT, AND RELATED FEES**

heretofore introduced, does now pass on first reading, and that said ordinance be further considered for final passage at a meeting to be held on the 3rd day of June, 2026, at 7:00 P.M., or as soon thereafter as the matter can be reached, at the regular meeting place of the Municipal Council and that at such time and place all persons interested be given an opportunity to be heard concerning said ordinance, and that the Municipal Clerk is hereby authorized and directed to publish said ordinance according to law with a notice of its introduction and passage on first reading and of the time and place when and where said ordinance will be further considered for final passage.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Torres					Gatti				
Chaabane					Sica				
DeCesare					Mayor Kallert				
Figueroa									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 20th day of May 2026. Signed and sealed before me.

May 20, 2026

Sandra Olivola, Municipal Clerk

Dated

**BOROUGH OF WOODLAND PARK
ORDINANCE NO. 26-19**

**AN ORDINANCE TO AMEND THE BOROUGH OF WOODLAND PARK CODE,
CHAPTER 26 ENTITLED “UTILITIES,”
SPECIFICALLY, SECTION 26-1.4 (FEES) AND SECTION 26-1.5 (INSPECTIONS),
REGARDING SANITARY SEWER CONNECTIONS, INDUSTRIAL DISCHARGES,
INSPECTIONS, ENFORCEMENT, AND RELATED FEES**

WHEREAS, the Borough of Woodland Park previously adopted ordinances governing utilities and sanitary sewer services codified under Chapter 26 of the Borough Code, which provisions were previously amended by Ordinance No. 22-22 adopted December 21, 2022, and amending Ordinance No. 25-15 adopted October 1, 2025; and

WHEREAS, the Mayor and Council of the Borough of Woodland Park have determined that amendments to said Ordinance are necessary to protect the health, safety, welfare, infrastructure, fiscal stability, and sanitary sewer system capacity of the Borough; and

WHEREAS, the Borough further finds that commercial, industrial, residential, and institutional development impacts the municipal sanitary sewer infrastructure and necessitates updated fees, inspection authority, administrative oversight, and enforcement mechanisms; and

WHEREAS, the fees imposed herein are intended to offset costs associated with sewer infrastructure capacity, inspection services, administrative review, treatment obligations, engineering review, maintenance, system expansion, and impacts upon the municipal sanitary sewer system; and

WHEREAS, this Ordinance is adopted pursuant to the authority granted under N.J.S.A. 40A:26A-1 et seq., N.J.S.A. 40:14A-1 et seq., the general police powers of the Borough, and all other applicable laws permitting municipalities to regulate sanitary sewer systems and impose fees and charges related thereto;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, as follows:

SECTION I

Chapter 26 – Utilities

§ 26-1 SEWAGE

§ 26-1.1 DEFINITIONS

[Amending Ord. No. 22-22 previously adopted on December 21, 2022, and amending Ord. No. 25-15, adopted on October 1, 2025]

SPECIAL PERMIT

Shall mean a special permit required for the discharge of industrial, commercial, institutional, or unusually excessive wastewater into the sanitary sewer system as defined and regulated by the New Jersey Department of Environmental Protection (“NJDEP”), United States Environmental Protection Agency (“EPA”), Passaic Valley Sewerage Commission (“PVSC”), and all other applicable governmental agencies.

No permit issued pursuant to this Chapter shall relieve any applicant from obtaining any separate approvals, permits, certifications, or authorizations required by the NJDEP, EPA, PVSC, or any other governmental authority.

SECTION II

§ 26-1.4 FEES

[Amending Ord. No. 22-22 previously adopted on December 21, 2022, and amending Ord. No. 25-15, previously adopted on October 1, 2025]

a. Special Permit Applications

Upon filing an application for a special permit, the applicant shall pay:

1. A fee of One Hundred Dollars (\$100.00) for each commercial or industrial structure; and
2. A fee of Three Thousand Five Hundred Dollars (\$3,500.00) for significant industrial users as defined by the EPA, NJDEP, and applicable regulations; and
3. All reasonable costs incurred by the Borough relating to:
 - engineering review,
 - legal review,
 - inspections,
 - processing,
 - treatment analysis,
 - environmental review,
 - administrative services,
 - testing,
 - consultant review,
 - flow monitoring,
 - and related municipal expenses.

Such additional fees and costs shall be billed to the applicant and shall be payable prior to final action upon the permit application.

b. Residential Sewer Connections

The fee required for permits to make residential sanitary sewer connections shall be:

1. Three Thousand Five Hundred Dollars (\$3,500.00) for each dwelling unit or tenant space; and
2. Two Hundred Fifty Dollars (\$250.00) for inspection services.

This section shall apply to newly constructed residential units and any newly created residential occupancy requiring sanitary sewer connection approval.

All fees shall be paid prior to permits being issued by the Borough.

c. Commercial and Industrial Sewer Connections

Commercial and Industrial Sewer Connections shall include, but not be limited to:

- industries,
- business establishments,
- office buildings,
- retail stores,
- shopping centers,
- restaurants,
- private schools,
- churches,
- hospitals,
- service stations,
- laundromats,
- car wash facilities,
- theaters,
- diners,
- and similar commercial or institutional facilities.

Fees shall be assessed as follows:

1. A minimum connection fee of Three Thousand Five Hundred Dollars (\$3,500.00); and
2. An additional fee of One Dollar (\$1.00) per square foot of floor area; and
3. An additional inspection fee of Two Hundred Fifty Dollars (\$250.00).

All fees shall be paid prior to permits being issued.

d. Sewer Demand Review

The Borough Engineer, Utility Department, Construction Department, and/or designated municipal professionals may review anticipated sewer demand, discharge volume, flow rates, occupancy classifications, equivalent dwelling units (EDUs), environmental impacts, and related utility factors.

Where actual or anticipated sewer demand materially differs from ordinary occupancy assumptions, the Borough reserves the right to adjust fees, impose additional conditions, require additional review, or deny applications where capacity limitations exist.

No applicant shall possess a vested right to sewer connection approval where capacity limitations, environmental concerns, or infrastructure deficiencies exist.

e. Outside Users

The provisions of this Chapter shall additionally apply to users and properties located outside the municipal boundaries where connection to the Borough sanitary sewer system is authorized.

f. Development Agreements

Where development applications, site plan approvals, subdivision approvals, redevelopment agreements, or other governmental approvals require sewer system improvements, off-tract improvements, capacity contributions, infrastructure upgrades, or extraordinary municipal review costs, the Borough may require additional payments, escrows, reimbursements, or conditions as part of any approval process.

g. Hardship Payment Plans

The Mayor and Council may, in cases of demonstrated hardship, authorize installment payment arrangements for fees imposed under this Chapter over a period not to exceed three (3) years, together with interest at the annual rate charged for unpaid water and sewer charges as established by the Borough.

SECTION III

§ 26-1.5 INSPECTIONS AND ENFORCEMENT

Upon filing of an application for a permit, the Borough and its designated representatives shall have authority to:

- inspect properties,
- examine plans and specifications,
- conduct testing,
- perform sampling,
- review discharge characteristics,
- monitor flow,
- enter premises during reasonable hours,
- and otherwise determine compliance with this Chapter and applicable governmental regulations.

The Borough may determine whether excessive or inappropriate waste discharge exists and may impose additional charges, conditions, monitoring requirements, pretreatment obligations, or corrective measures where appropriate.

Annual reinspection fees for special permits shall be Two Hundred Fifty Dollars (\$250.00) per permit.

SECTION IV

APPEALS

Any applicant aggrieved by a fee determination, permit condition, denial, or administrative decision under this Chapter may file a written appeal to the Mayor and Council within twenty (20) days of notice of said determination.

The Mayor and Council may affirm, modify, or reverse the determination after review of the matter.

SECTION V

VIOLATIONS AND PENALTIES

Any person violating the provisions of this Ordinance or failing to comply with permit conditions, payment obligations, inspection requirements, or enforcement directives shall be subject to:

- denial or revocation of permits,
- stop work orders,
- discontinuation of sewer services where legally permitted,
- municipal fines and penalties,
- liens,
- collection actions,
- and all remedies available under the Borough Code and laws of the State of New Jersey.

SECTION VI

SEVERABILITY

If any section, subsection, paragraph, sentence, or provision of this Ordinance shall be adjudged invalid by a court of competent jurisdiction, such judgment shall not affect the remaining provisions of this Ordinance.

SECTION VII

REPEALER

All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION VIII

EFFECTIVE DATE

This Ordinance shall take effect immediately upon final passage and publication according to law.

Attest:

Approved:

Sandra Olivola, Municipal Clerk

Tracy Kallert, Mayor

Introduced:

Adopted:

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R26-152**

**MOTIONED BY:
SECONDED BY:**

INTRODUCTION TO ORDINANCE 26-20

**AN ORDINANCE TO AMEND CHAPTER 22
OF THE CODE OF THE BOROUGH OF WOODLAND PARK
ENTITLED "ZONING," SPECIFICALLY, ATTACHMENT 4 OF § 22-4.6,
SCHEDULE OF PARKING REQUIREMENTS**

heretofore introduced, does now pass on first reading, and that said ordinance be further considered for final passage at a meeting to be held on the 3rd day of June, 2026, at 7:00 P.M., or as soon thereafter as the matter can be reached, at the regular meeting place of the Municipal Council and that at such time and place all persons interested be given an opportunity to be heard concerning said ordinance, and that the Municipal Clerk is hereby authorized and directed to publish said ordinance according to law with a notice of its introduction and passage on first reading and of the time and place when and where said ordinance will be further considered for final passage.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Torres					Gatti				
Chaabane					Sica				
DeCesare					Mayor Kallert				
Figueroa									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 20th day of May 2026. Signed and sealed before me.

May 20, 2026

Sandra Olivola, Municipal Clerk

Dated

**BOROUGH OF WOODLAND PARK
ORDINANCE NO. 26-20**

**AN ORDINANCE TO AMEND CHAPTER 22
OF THE CODE OF THE BOROUGH OF WOODLAND PARK
ENTITLED “ZONING,” SPECIFICALLY, ATTACHMENT 4 OF § 22-4.6,
SCHEDULE OF PARKING REQUIREMENTS**

WHEREAS, the Borough of Woodland Park previously adopted zoning regulations and parking standards codified within Chapter 22 of the Borough Code entitled “Zoning”; and

WHEREAS, the Mayor and Council of the Borough of Woodland Park have determined that amendments to the Schedule of Parking Requirements are necessary to address current development patterns, residential occupancy demands, commercial activity, traffic circulation, public safety concerns, and land use impacts within the Borough; and

WHEREAS, the Borough further finds that updated parking regulations are necessary to promote orderly development, alleviate congestion, ensure adequate off-street parking, protect neighborhood character, and advance the health, safety, and welfare of the residents of the Borough; and

WHEREAS, the Borough has reviewed Residential Site Improvement Standards (“RSIS”), existing municipal parking conditions, commercial land uses, and mixed-use development trends in determining appropriate parking requirements; and

WHEREAS, this Ordinance is adopted pursuant to the Municipal Land Use Law, N.J.S.A. 40:55D-1 et seq., and all other applicable laws permitting municipalities to regulate zoning and off-street parking requirements to amend and update existing ordinances; and

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, as follows:

SECTION I

**Chapter 22 – Zoning
Attachment 4 to § 22-4.6
Schedule of Parking Requirements**

The Schedule of Parking Requirements is hereby amended and supplemented as follows:

RESIDENTIAL

General Requirements

Minimum parking requirements shall be met on-site. Required spaces shall be provided for tenants and occupants and shall not be restricted solely for the use of owners.

No change in use or intensity of use within a building or site shall be permitted unless sufficient parking is available for both the existing and proposed uses in accordance with this Schedule.

Single-Family Dwellings

Parking requirements shall comply with RSIS standards as follows:

- Two (2) bedroom dwelling: 1.5 spaces per unit
- Three (3) bedroom dwelling: 2.0 spaces per unit
- Four (4) bedroom dwelling: 2.5 spaces per unit
- Five (5) bedroom dwelling: 3.0 spaces per unit

Where the number of bedrooms is unspecified, the four-bedroom standard shall apply.

Two-Family Dwellings

Parking requirements shall comply with RSIS standards applicable to single-family dwellings.

Multi-Family Garden Apartments and Multi-Family Dwellings

Parking requirements shall comply with RSIS standards as follows:

- One (1) bedroom: 1.8 spaces per unit
- Two (2) bedroom: 2.0 spaces per unit
- Three (3) bedroom: 2.1 spaces per unit

Where the number of bedrooms is unspecified, the two-bedroom standard shall apply.

Townhouse and Stacked Townhouse

Parking requirements shall comply with RSIS standards as follows:

- One (1) bedroom: 1.8 spaces per unit
- Two (2) bedroom: 2.3 spaces per unit
- Three (3) bedroom: 2.4 spaces per unit

Where the number of bedrooms is unspecified, the two-bedroom standard shall apply.

Mid-Rise Multi-Family

Parking requirements shall comply with the standards applicable to Multi-Family Garden Apartments and Multi-Family Dwellings.

Assisted Living

Parking requirement:

- 0.5 parking spaces per dwelling unit.

Age-Restricted Housing

Parking requirement:

- 1.2 parking spaces per dwelling unit.

CCRC / Assisted Living / Nursing Home

Parking requirements shall be as follows:

- Nursing Home: 0.5 spaces per bed
- Assisted Living: 0.5 spaces per dwelling unit
- Continuing Care Retirement Community (CCRC): 1.3 spaces per dwelling unit

Active Adult Multi-Family Community

Parking requirements shall comply with RSIS standards.

Hotels

Parking requirement:

- 1.2 parking spaces per room.

BAR OR RESTAURANT

Restaurant – Sit Down (Without Bar)

- One (1) parking space per three (3) seats.

Restaurant – Sit Down (With Bar)

- One (1) parking space per three (3) seats.

Restaurant – Fast Casual

- One (1) parking space per one hundred (100) square feet of gross floor area.

Restaurant – Fast Food

- One (1) parking space per fifty (50) square feet of gross floor area.

Restaurant – Fast Food with Drive-Thru

- One (1) parking space per one hundred (100) square feet of gross floor area.

Restaurant – Take-Out (No Tables or Chairs)

- One (1) parking space per ninety (90) square feet of gross floor area.

Banquet Hall / Accessory Restaurant / Catering Facility

- One (1) parking space per 2.5 seats.

RETAIL SERVICES**Drug Stores – No Drive-Thru**

- Three (3) parking spaces per 1,000 square feet gross floor area.

Drug Stores – Drive-Thru

- Two (2) parking spaces per 1,000 square feet gross floor area.

Barber Shops

- One (1) parking space per 150 square feet gross floor area.

Shopping Centers

- One (1) parking space per 250 square feet gross floor area.

Retail Stores and Shops

(Including all retail uses except those specifically listed herein)

- One (1) parking space per 250 square feet gross floor area.

Convenience Store

- One (1) parking space per 333 square feet gross floor area.

Convenience Store with Gas

- One (1) parking space per 125 square feet gross floor area.

Furniture or Major Appliance Stores

- One (1) parking space per 400 square feet gross floor area.

Service Establishments

- One (1) parking space per 200 square feet net floor area.

Grocery Stores

- One (1) parking space per 150 square feet gross floor area.

Building Materials or Home Improvement Stores

- One (1) parking space per 250 square feet of retail sales area.

Banks – With Drive-Thru

- One (1) parking space per 250 square feet gross floor area.

Banks – Without Drive-Thru

- One (1) parking space per 200 square feet gross floor area.

OFFICE

Medical Office

- One (1) parking space per 150 square feet gross floor area.

General Office

- One (1) parking space per 250 square feet gross floor area.

Mixed Medical and Professional Office Space

Where office space contains mixed or undefined office uses:

- One (1) parking space per 200 square feet gross floor area.

Finance, Insurance, and Real Estate Services

- One (1) parking space per 250 square feet gross floor area.

RECREATION

Theatres

- Theatres with fewer than ten (10) screens: Four (4) parking spaces per seat.
- Theatres with ten (10) screens or more: Two (2) parking spaces per seat.

Community Centers

- One (1) parking space per 200 square feet gross public area.

Municipal Buildings, Parks, and Playgrounds

- One (1) parking space per 300 square feet gross floor area.

SECTION II

ADMINISTRATION AND INTERPRETATION

The Zoning Officer, Planning Board, Board of Adjustment, Borough Engineer, and other authorized municipal officials shall have authority to interpret and administer the provisions of this Schedule consistent with the Municipal Land Use Law and Borough ordinances.

Where mixed uses exist, parking requirements shall be cumulative unless shared parking arrangements are specifically approved by the appropriate reviewing Board.

In addition to the foregoing, please see Exhibit A which is a synopsis of the Schedule of Parking Requirements. Where RSIS standards are amended by the State of New Jersey, the Borough may apply the current RSIS standards unless otherwise prohibited.

SECTION III

EXISTING NONCONFORMING CONDITIONS

Nothing herein shall require existing lawful structures or uses to immediately increase parking unless:

- there is a change in use,
- expansion,
- intensification,
- redevelopment,
- or site plan approval triggering compliance review.

SECTION IV

SEVERABILITY

If any section, subsection, paragraph, sentence, or provision of this Ordinance shall be adjudged invalid by a court of competent jurisdiction, such judgment shall not affect the remaining portions of this Ordinance.

SECTION V

REPEALER

All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION VI

EFFECTIVE DATE

This Ordinance shall take effect immediately upon final passage and publication according to law.

Attest:

Approved:

Sandra Olivola, Municipal Clerk

Tracy Kallert, Mayor

Introduced:

Adopted:

EXHIBIT A

ZONING

22 Attachment 4

Borough of Woodland Park
 SCHEDULE OF PARKING REQUIREMENTS
 (Subsection 22-4.6)
 [Amended 3-6-2024 by Ord. No. 24-051]

LAND USE	PARKING REQUIREMENT
RESIDENTIAL *Minimum parking requirements must be met on site. Spaces must be provided for tenants and cannot be restricted for the Use of the owner. (Ord. No. 2017-21)	
ALL ZONES *No change in use or intensity of use within a building or on-site shall be allowed unless it can be shown that sufficient parking is available for the new and existing uses on-site as required by the Schedule of Parking Requirements.	
Single-Family	RSIS 2 bedroom — 1.5 spaces/unit 3 bedroom — 2.0 spaces/unit 4 bedroom — 2.5 spaces/unit* 5 bedroom — 3.0 spaces/unit * required if no # of bedrooms is specified
Two-Family	RSIS Same as single-family requirements
Multi-family Garden Apartment and Multi-family Dwellings	RSIS 1 bedroom — 1.8 spaces/unit 2 bedroom — 2.0 spaces/unit* 3 bedroom — 2.1 spaces/unit * required if no # of bedrooms is specified
Townhouse and Stacked Townhouse	RSIS 1 bedroom— 1.8 spaces/unit 2 bedroom — 2.3 spaces/unit* 3 bedroom — 2.4 spaces/unit * required if no # of bedrooms is specified
Mid-Rise Multi-Family	RSIS Same as Multifamily Garden Apartment Requirements
Assisted Living	RSIS .5 spaces/unit
Age-Restricted Housing	1.2 spaces/unit
CCRC/Assisted Living/Nursing Home	5 space per bed (Nursing Home) 5 spaces per dwelling unit (Assisted Living) 1.3 spaces per dwelling unit (CCRC)
Active-Adult Multi-Family Community	RSIS
Hotels	Hotel — 1.2 spaces per room
BAR OR RESTAURANT	

Restaurant — Sit Down —without bar	1 space per 3 seats
------------------------------------	---------------------

WOODLAND PARK CODE

LAND USE	PARKING REQUIREMENT
Restaurant — Sit Down —with bar	1 space per 3 seats
Restaurant — Fast-Casual	1 space per 100 SF
Restaurant — Fast-food	1 space per 50 SF
Restaurant- Fast-food	1 space per 50 SF
Restaurant — Fast-food with drive-thru	1 space per 100 SF
Restaurant— take-out (no tables or chairs)	1 space per 90 SF
Banquet Hall/ Accessory Restaurant/ Catering Facility	1 space per 2.5 seats
RETAIL SERVICES	
Drug Stores — no drive thru	3 spaces per 1,000 SF GFA
Drug Stores — drive-thru	2 spaces per 1,000 SF GFA
Barber Shops	1 per 150 SF GFA
Shopping centers	1 space per 250 SF GFA
Retail Stores and Shops (include all retail uses except those specified in this table)	1 space per 250 SF GFA
Convenience Store	1 space per 333 SF GFA
Convenience store with gas	1 space per 125 SF GFA
Furniture or major appliance stores	1 space per 400 SF GFA
Service Establishments	1 space per 200 SF NET Floor Area
Grocery stores	1 space per 150 SF GFA
Building Materials or Home Improvement Store	1 space per 250 Sf of retail sales area
Banks — with drive-thru	1 space per 250 SF GFA
Banks — no drive-thru	1 space per 200 SF GFA
OFFICE	
Medical Office	1 space per 150 SF GFA
Office	1 space per 250 SF GFA
Mixed Medical and Professional Office* office space undefined, this standard should be used	1 space per 200 SF GFA
Finance, insurance, and real estate services	1 space per 250 SF GFA
RECREATION	
Theatres	Theatre/ less than 10 screens - .4 spaces per seat Theatre/ 10 screens or more - , 2 spaces per seat
Community Center	1 space per 200 SF GPA
Municipal buildings, parks, and playgrounds	1 space per 300 SF GFA

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R26-153**

MOTIONED BY:
SECONDED BY:

INTRODUCTION TO ORDINANCE 26-21

AN ORDINANCE TO AMEND CHAPTER 26 OF THE CODE OF THE BOROUGH OF WOODLAND PARK ENTITLED "UTILITIES," SPECIFICALLY § 26-8.4 REGARDING WATER SYSTEM CONNECTION FEES, WATER METER INSTALLATION FEES, WATER SUPPLY LINE INSTALLATION, TEMPORARY WATER SERVICE, BULK WATER USE, AND RELATED PERMIT FEES

heretofore introduced, does now pass on first reading, and that said ordinance be further considered for final passage at a meeting to be held on the 3rd day of June, 2026, at 7:00 P.M., or as soon thereafter as the matter can be reached, at the regular meeting place of the Municipal Council and that at such time and place all persons interested be given an opportunity to be heard concerning said ordinance, and that the Municipal Clerk is hereby authorized and directed to publish said ordinance according to law with a notice of its introduction and passage on first reading and of the time and place when and where said ordinance will be further considered for final passage.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Torres					Gatti				
Chaabane					Sica				
DeCesare					Mayor Kallert				
Figueroa									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 20th day of May 2026. Signed and sealed before me.

May 20, 2026

Sandra Olivola, Municipal Clerk

Dated

**BOROUGH OF WOODLAND PARK
ORDINANCE NO. 26-21**

**AN ORDINANCE TO AMEND CHAPTER 26
OF THE CODE OF THE BOROUGH OF WOODLAND PARK
ENTITLED “UTILITIES,” SPECIFICALLY § 26-8.4
REGARDING WATER SYSTEM CONNECTION FEES, WATER METER INSTALLATION
FEES, WATER SUPPLY LINE INSTALLATION, TEMPORARY WATER SERVICE, BULK
WATER USE, AND RELATED PERMIT FEES**

WHEREAS, the Borough of Woodland Park previously adopted ordinances governing water utility services, fees, permits, inspections, and utility infrastructure contained within Chapter 26 of the Borough Code; and

WHEREAS, the Mayor and Council of the Borough of Woodland Park have determined that amendments to the Water Utility Ordinances are necessary to protect and maintain the integrity, operation, fiscal stability, infrastructure capacity, and long-term viability of the Borough water system; and

WHEREAS, the Borough further finds that the requirements for upgrades, utility demands, infrastructure improvements, meter technology upgrades, temporary utility usage, and connection activities necessitate updated fees, permit requirements, inspection authority, and administrative oversight; and

WHEREAS, the fees imposed herein are intended to offset costs associated with water infrastructure capacity, engineering review, inspections, installation services, utility maintenance, equipment costs, administrative review, repairs, inflation, and related municipal expenses; and

WHEREAS, this Ordinance is adopted pursuant to the authority granted under N.J.S.A. 40A:31-1 et seq., N.J.S.A. 40:62-1 et seq., the general police powers of the Borough, and all other applicable laws authorizing municipalities to regulate and operate public water utilities and impose fees and charges related thereto;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, as follows:

SECTION I

Chapter 26 – Utilities

§ 26-8.4 Miscellaneous Charges and Permit Fees
[Amending Existing Ordinances and Prior Amendments]

a. Water System Connection Fees

The fee required for permits to construct a building connection to any water main within the municipal service area shall be Three Thousand Five Hundred Dollars (\$3,500.00) per dwelling unit or tenant.

In addition, a Water Meter Installation Fee shall be charged for each new application in accordance with subsection (c) herein.

All fees shall be paid prior to the issuance of permits.

b. Construction of New Water Mains

Regarding construction of new water mains by the Borough representing new connection opportunities for residents and property owners, the following permit fees shall apply:

The permit fee to construct a building connection to any newly constructed water main within the municipal service area shall be Five Hundred Dollars (\$500.00).

Connections shall be completed within six (6) months from the date the water main is placed into service unless extended by the Borough.

c. Water Meter Installation Fees

The following fees shall be charged for approved meters furnished and installed by the Borough Water Utility for new building connections:

1. Installed five-eighths (5/8) inch meter including radio reading equipment: current cost of the meter and associated equipment.
2. Installed one-inch meter including radio reading equipment: current cost of the meter and associated equipment.
3. Installed one and one-half (1½) inch meter including radio reading equipment: current cost of the meter and associated equipment.
4. Installed two-inch meter including radio reading equipment: current cost of the meter and associated equipment.

In the event of a stopped meter or meter requiring replacement, the meter shall be converted to a meter utilizing radio reading equipment at the current replacement cost.

Where the Water Department is unable to gain access to an interior water meter for billing purposes during four (4) consecutive billing quarters, the Borough may require conversion to a remote or radio-read meter system at the current cost of said meter and equipment.

For meters larger than two (2) inches, charges shall be calculated based upon:

- actual equipment cost,
- installation cost,
- engineering review,
- and a twenty-five percent (25%) administrative surcharge.

If a remote reading meter requires replacement within five (5) years after installation due solely to a manufacturing defect, no replacement fee shall be charged to the customer.

The Borough Administrator may enter into agreements with developers whereby developers supply approved water meters, ancillary metering equipment, and shipping, subject to approval by the Licensed Water Operator and the Borough.

Where such agreements are approved by the Mayor and Council, the developer may receive:

- a credit against Water Meter Installation Fees, or
- reimbursement for documented meter and equipment costs.

All such agreements shall:

- be project specific,
- require approval of the Mayor and Council,
- and include documentation supporting all requested credits or reimbursements.

d. Water Supply Line Installation

1. Where installation of the entire water supply line from the main to the curb is performed by the municipality, the fee shall be Five Thousand Dollars (\$5,000.00).
2. Three-quarter (¾) inch water main tap by the municipality: Five Hundred Dollars (\$500.00).
3. One-inch water main tap by the municipality: Six Hundred Dollars (\$600.00).
4. Taps larger than one (1) inch shall be subject to Borough approval and charges shall be based upon:
 - contractor costs,
 - labor,
 - equipment,
 - engineering review,
 - inspection fees, and
 - related municipal expenses.

5. All materials, as directed by the Licensed Water Operator, shall be furnished by the municipality on a cost-plus twenty-five percent (25%) surcharge basis.
6. Curb boxes shall:
 - remain at grade level,
 - be equipped with standard curb stop shutoff capability,
 - remain accessible, and
 - shall not be covered or obstructed.
7. All excavation and trench work shall be performed by the property owner or applicant unless otherwise approved by the Borough.
8. Road opening permits where applicable shall be secured prior to issuance of water service permits.

Permit fees for roadway openings shall be separate from water utility permit fees.
9. Where work impacts county roadways, additional charges, permits, inspections, and restoration requirements imposed by Passaic County shall apply.

Applicants shall be responsible for securing all required county approvals.

e. Temporary Water Service During Construction

The fee for temporary water service during construction of single-family residential properties shall be One Hundred Dollars (\$100.00) per house, per month.

In all other cases, fees shall be determined by the municipality based upon estimated water consumption.

Where temporary meters are utilized, the municipality may require deposits equal to the replacement cost of the meter and related equipment.

f. Meter Tests

The fee for testing the accuracy or condition of a water meter at the request of the owner shall be One Hundred Dollars (\$100.00), payable in advance.

g. Turn-Ons and Shut-Offs

A fee of One Hundred Dollars (\$100.00) shall be charged for:

- turning water service on or off at the curb stop,
- service outside normal Department of Public Works hours,
- emergency shut-offs,
- or shut-off requests relating to long-term vacancies.

h. Irrigation System Turn-Ons

A fee of Fifty Dollars (\$50.00) shall be charged for seasonal irrigation system turn-ons within the Borough Water System.

i. Temporary Bulk Water Use Permits

All temporary bulk water use permits shall require prior approval by the Borough.

Charges for temporary bulk water usage shall include:

- metered water usage charges,
- a Three Hundred Dollar (\$300.00) permit fee,
- inspection charges where applicable, and
- any damages incurred.

The municipality may furnish and install a temporary two-inch meter on an approved municipal fire hydrant or other approved location.

All use shall occur under Borough supervision.

The applicant shall be fully responsible for:

- damages to meters,
- hydrants,
- utility infrastructure,
- unauthorized usage, and
- restoration costs.

SECTION II

ENFORCEMENT

Failure to comply with this Ordinance, permit requirements, payment obligations, inspection requirements, or utility directives shall constitute a violation of the Borough Code subject to:

- permit denial or revocation,
- utility shutoff where authorized by law,
- stop work orders,
- municipal fines and penalties,
- collection actions,
- liens, and
- all remedies permitted under the laws of the State of New Jersey.

SECTION III

APPEALS

Any applicant aggrieved by a fee determination, permit denial, condition, or administrative action under this Chapter may file a written appeal to the Mayor and Council within twenty (20) days of notice of said determination.

The Mayor and Council may affirm, modify, or reverse the determination after review.

SECTION IV

SEVERABILITY

If any section, subsection, paragraph, sentence, or provision of this Ordinance shall be adjudged invalid by a court of competent jurisdiction, such judgment shall not affect the remaining portions of this Ordinance.

SECTION V

REPEALER

All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION VI

EFFECTIVE DATE

This Ordinance shall take effect immediately upon final passage and publication according to law.

Attest:

Approved:

Sandra Olivola, Municipal Clerk

Tracy Kallert, Mayor

Introduced:

Adopted:

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION RE26-03**

MOTIONED BY:
SECONDED BY:

**RESOLUTION AUTHORIZING EXECUTIVE SESSION
PURSUANT TO N.J.S.A. 10:4-12**

BE IT RESOLVED, by the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, that pursuant to the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., it is necessary to convene an executive session to discuss items authorized by N.J.S.A. 10:4-12 (b), specifically:

- **Personnel – Police Department**

BE IT FURTHER RESOLVED, that it is anticipated that the deliberation conducted in closed session may be disclosed to the public upon the determination by the Mayor and Council that the public interest will no longer be served by such confidentiality and if not then legally privileged.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Torres					Gatti				
Chaabane					Sica				
DeCesare					Mayor Kallert				
Figueroa									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 20th day of May 2026. Signed and sealed before me.

May 20, 2026

Sandra Olivola, Municipal Clerk

Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R26-154**

MOTIONED BY:
SECONDED BY:

**RESOLUTION AUTHORIZING AN INTERIM MODIFICATION TO THE ADMINISTRATIVE
TABLE OF ORGANIZATION OF THE WOODLAND PARK POLICE DEPARTMENT PENDING
ADOPTION OF A FORMAL ORDINANCE AMENDMENT**

WHEREAS, the Borough of Woodland Park maintains a Police Department pursuant to Chapter 4 of the Borough Code (§4-1, et. seq.), and pursuant to N.J.S.A. 40A:14-118 et seq.; and

WHEREAS, Section 4-1.1 of the Borough Code presently establishes the Table of Organization for the Woodland Park Police Department; and

WHEREAS, the Mayor and Council have determined that it is in the best interests of the Borough and the efficient administration of the Police Department to temporarily modify the administrative structure of the Department pending the formal introduction and adoption of an amendatory ordinance; and

WHEREAS, the governing body intends to introduce a formal ordinance at one of its regular meetings in June of 2026 to permanently amend the Table of Organization for the Police Department, and the applicable Ordinance(s); and

WHEREAS, the governing body desires, on an interim basis, to address only the administrative and supervisory ranks of the Department and not the number of patrol officers or other positions presently authorized by ordinance;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, as follows:

1. Pending the introduction and adoption of a formal amendatory ordinance, the Borough hereby establishes the following interim administrative Table of Organization for the Woodland Park Police Department:
 - a. One (1) Chief of Police;
 - b. One (1) Deputy Chief. However, the current Deputy Chief will remain in this position until his resignation, retirement, promotion, separation, or vacancy from the position. Thereafter, the said position will be eliminated from the Table of Organization unless otherwise reestablished by ordinance; and
 - c. Two (2) Captains;
 - d. Four (4) Lieutenants; and
 - e. Six (6) Sergeants.
2. Except as expressly modified herein, all other provisions of Chapter 4 of the Borough Code, including but not limited to patrol officer positions and other authorized classifications, shall remain unchanged and in full force and effect.
3. This Resolution is intended solely as an interim administrative measure pending formal legislative action by the Mayor and Council, via ordinance and shall not be construed to permanently amend the Borough Code.
4. The Borough Attorney is hereby authorized and directed to prepare the necessary amendatory ordinance for introduction at one of the Borough's regular meetings in June of 2026.
5. This Resolution shall take effect immediately upon adoption.
6. If any section, subsection, sentence, clause, or phrase of this Resolution is declared unconstitutional or invalid by a Court of competent jurisdiction, the remaining portions of this Resolution shall remain in full effect.

BE IT FURTHER RESOLVED that the Borough Clerk, Recreation Department, Borough Administrator, Borough Attorney, and all appropriate municipal officials are hereby authorized to implement the terms of this Resolution.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Torres					Gatti				
Chaabane					Sica				
DeCesare					Mayor Kallert				
Figueroa									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 20th day of May 2026. Signed and sealed before me.

May 20, 2026

Sandra Olivola, Municipal Clerk

Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R26-155**

MOTIONED BY:
SECONDED BY:

RESOLUTION AUTHORIZING AND RATIFYING A SEPARATION AND TERMINAL LEAVE AGREEMENT BY AND BETWEEN THE BOROUGH OF WOODLAND PARK AND POLICE CHIEF LUIGI DELUCA

WHEREAS, Chief Luigi DeLuca ("Chief DeLuca") has served the Borough of Woodland Park ("Borough") as a police officer for more than 25 years and is currently eligible to retire as Police Chief and receive a pension from the Police and Firemen’s Retirement System; and

WHEREAS, Chief DeLuca has indicated his intent to officially retire from the Woodland Park Police Department effective September 1, 2026 , and will commence his terminal leave beginning on June 1, 2026; and

WHEREAS, the Borough and Chief DeLuca have negotiated a Separation Agreement that outlines the terms of his retirement, including terminal leave, the utilization of accrued leave balances, and the continuation of retiree benefits; and

WHEREAS, the Borough Administrator and Borough Administration have reviewed the terms of said Agreement and recommend its approval to the Governing Body; and

WHEREAS, this Agreement is subject to the formal approval of the Mayor and Council of the Borough of Woodland Park.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, as follows:

1. The Separation Agreement by and between the Borough of Woodland Park and Police Chief Luigi DeLuca, a copy of which is attached hereto and made a part hereof, is hereby approved, ratified, and confirmed.
2. The Mayor and Borough Administrator, are hereby authorized and directed to execute the Separation Agreement and any other necessary documents on behalf of the Borough to effectuate the purposes of this Resolution.
3. This Resolution shall take effect immediately upon adoption according to law.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Torres					Gatti				
Chaabane					Sica				
DeCesare					Mayor Kallert				
Figueroa									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 20th day of May 2026. Signed and sealed before me.

May 20, 2026

Sandra Olivola, Municipal Clerk

Dated