

**WOODLAND PARK MUNICIPAL COUNCIL
AGENDA FOR THE 2026 RE-ORGANIZATION MEETING
JANUARY 7, 2026**

1. INTRODUCTION:

A. POSTING OF NOTICE:

In accordance with the Open Public Meeting Law, P.L.1975, chapter 231, notice requirements for this meeting have been set forth in the resolution adopted by the Municipal Council at its Reorganization Meeting of January 8, 2025 detailing the time and place, with notice given to the public by posting a copy thereof on the bulletin board in the Municipal Building, transmitting copies to the Herald News and The Record of Woodland Park.

B. Flag salute and Prayer

C. Roll Call

2. PUBLIC HEARING:

OPEN: Motion to open the public session. Motion to open the public session by _____ Seconded by _____.

- **ROLL CALL:**

CLOSE: Motion to close the public session. Motion to close the public session by _____ Seconded by _____.

- **ROLL CALL:**

3. Selection of Council President by the Council

4. Recognition of the 2026 Officers of the West Paterson First Aid Squad

5. Recognition of the 2026 Officers of the West Paterson Fire Department

6. Council Comments

7. Mayor's Comments

8. Professional, Board and Commission Appointments

9. Mayor's Assignment of Committees

10. CONSENT AGENDA:

All matters listed under the Consent Agenda are considered to be routine by the Council and will be enacted by one resolution. The items listed herein will be acted upon after having been read. Any item may be removed from the Consent Agenda by the request of any member of this Governing Body, and if so removed, will be acted upon as a separate matter.

A. RESOLUTIONS

1. Resolution R26-001, a resolution to approve the regular meeting schedule of the Mayor and Council for calendar year 2026 and the declaration of the official newspapers.

2. Resolution R26-002, a resolution to approve the cash management plan proposed by the Chief Financial Officer.

3. Resolution R26-003, a resolution to approve the Borough's Temporary Budget for 2026, in an amount of \$10,040,800 and approving the Water Utility's Temporary Budget for 2026, in an amount of \$1,281,000.
4. Resolution R26-004, a resolution to establish a Claimant Certification Policy.
5. Resolution R26-005, a resolution appointing Domenick Stampone, Esq., as Municipal Prosecutor for the time period of January 1, 2026 through December 31, 2026, in an amount not to exceed \$18,000.00.
6. Resolution R26-006, a resolution appointing Robert A. Warmington, Esq. as the Borough's Public Defender for the time period of January 1, 2026 through December 31, 2026, in an amount not to exceed 18,000.00.
7. Resolution R26-007, a resolution appointing Robert C. Brady of The Law Offices of Robert C. Brady, P.C., as the Borough's Alternate Public Defender for the time period of January 1, 2026 through December 31, 2026
8. Resolution R26-008, a resolution appointing Albert C. Buglione, Esq., of Buglione, Hutton & DeYoe, LLC, 401 Hamburg Turnpike, Wayne, NJ 07470 as the Municipal Attorney or the time period of January 1, 2026 through December 31, 2026, in an amount not to exceed \$80,000.00.
9. Resolution R26-009, a resolution appointing Boswell, 330 Phillips Avenue, Hackensack, New Jersey 07606 as the Municipal Engineer or the time period of January 1, 2026 through December 31, 2026, in an amount not to exceed \$50,000.00.
10. Resolution R26-010, a resolution appointing Steven Wielkotz of the firm Wielkotz & Company, LLC, 401 Wanaque Avenue, Pompton Lakes, NJ 07442 as the Municipal Auditor or the time period of January 1, 2026 through December 31, 2026, in an amount not to exceed \$75,000.00.
11. Resolution R26-011, a resolution appointing Steven J. Rogut of the firm Rogut McCarthy LLC, 37 Alden Street, Cranford, New Jersey, as Bond Counsel to perform various bond counsel services, on an as needed basis, to the Borough for the period January 1, 2026 through December 31, 2026, in an amount not to exceed \$30,000.00.
12. Resolution R26-012, a resolution appointing Sandra Olivola, Borough Clerk, as the Public Agency Compliance Officer for calendar year 2026.
13. Resolution R26-013, a resolution appointing the firm of Professional Insurance Associates a Division of World Insurance Associates, LLC, 429 Hackensack Street, Carlstadt, New Jersey as the Risk Manager (Health Benefits) to the Borough or the time period of January 1, 2026 through December 31, 2026, at a cost not to exceed \$12,000.
14. Resolution R26-014, a resolution appointing the firm of Millennium Strategies, 60 Columbia Road, Morristown, New Jersey to write grants, as necessary, for the Borough of Woodland Park in an amount not to exceed \$43,200.00 for the time period of January 1, 2026 through December 31, 2026.
15. Resolution R26-015, a resolution appointing Fred Semrau, Esq. of the firm Dorsey & Semrau, 714 Main Street, Boonton, NJ 07005 as Special Tax Counsel whose services may be called upon to provide such services as the need may arise during calendar year 2026 in an amount not to exceed \$52,000.00.

16. Resolution R26-016, a resolution appointing Darleen Green, PP, AICP of Colliers Engineering and Design, 53 Frontage Road, Suite 110, Hampton, NJ 08827 as the Woodland Park Municipal Planner or the time period of January 1, 2026 through December 31, 2026, in an amount not to exceed \$25,000.00 for Municipal Planning and in an amount not to exceed \$48,000.00 for Affordable Housing related services.
17. Resolution R26-017, a resolution to reappoint Angelo Lobosco as the Borough's Property and Casualty Risk Manager (Insurance Property & Casualty) for the time period January 1, 2026 through December 31, 2026.
18. Resolution R26-018, a resolution appointing Arthur R. Thibault, Jr., Esq of the firm Apruzzese, McDermot, Mastro & Murphy as Labor Counsel to address personnel matters or the time period of January 1, 2026 through December 31, 2026, in an amount not to exceed \$17,500.00.
19. Resolution R26-019, a resolution appointing the firm of Albert C. Buglione, Esq, of Buglione, Hutton & DeYoe, LLC, 401 Hamburg Turnpike, Wayne, NJ 07470 as Special Legal Counsel on Affordable Housing litigation or the time period of January 1, 2026 through December 31, 2026, in an amount not to exceed \$20,000.00.
20. Resolution R26-020, a resolution based on the Evaluation Committee to appoint a pool of Engineering firms qualified for Special Projects Engineers whose services may be called upon to provide such services as the need may arise during the calendar year 2026.
21. Resolution R26-021, a resolution to appoint the firm of DeBlock Environmental Services, LLC, P.O. Box 675, Woodland Park, NJ 07424, for back up licensed Sewer Operator for the period of January 1, 2026 through December 31, 2026, in an amount not to exceed \$21,000.00.
22. Resolution R26-022, a resolution to appoint the firm of DeBlock Environmental Services, LLC, P.O. Box 675, Woodland Park, NJ 07424, for back up licensed Water Operator for the period of January 1, 2026 through December 31, 2026, in an amount not to exceed \$30,000.00.
23. Resolution R26-023, a resolution that the Mayor and Council have complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.
24. Resolution R26-024, a resolution to appoint Tracey Waldman of Intervention Strategies for Employee Assistance Services in an amount not to exceed \$7,500 for the time period January 1, 2026 through December 31, 2026.
25. Resolution R26-025, a resolution to authorize the treasurer to make the HSA disbursements and deposit the calculated amount directly into the Health Savings Accounts of the respective employees who elected to participate in the HDHP 3000 Plan Design for Plan Year 2026.
26. Resolution R26-026 a resolution to approve the actions noted in the Consent Agenda, items 1. through 26., be and are hereby approved and the proper officers are directed to take necessary actions on same.

MOTION: Motion to approve the Consent Agenda by _____,
seconded by _____.

- ROLL CALL:

11. COLLECTOR/TREASURER REPORT:

CMFO, Stephanie Santana recommends authorization for payment:

Authorize payment of the 01/15/2026 regular and miscellaneous payroll estimated at \$413,755.00.

MOTION: Motion to approve payroll by _____, seconded by _____.

- **ROLL CALL**

Payment of bills from voucher list of 1/07/2026 totaling \$245,981.24.

MOTION: Motion to approve payment of bills by _____, seconded by _____.

- **ROLL CALL:**

12. DEPARTMENT REPORTS:

a) Summary Budget Status Report of January 7, 2026.

MOTION: Motion to approve Departmental Reports by _____, seconded by _____.

- **ALL IN FAVOR:**

13. OLD BUSINESS:

14. NEW BUSINESS:

A. Introduction of Borough Ordinance 26-01

B. Resolution R26-027, a resolution to introduce Ordinance 26-01, AN ORDINANCE SUPERSEDING ORDINANCE NO. 25-18 AND PRIOR ORDINANCES ESTABLISHING THE SALARY RANGES AND COMPENSATION CLASSIFICATIONS FOR THE EMPLOYEES OF THE BOROUGH OF WOODLAND PARK FOR THE YEAR 2026

BE IT RESOLVED, by the Governing Body of the Borough of Woodland Park that Ordinance 26-01, heretofore introduced, does now pass on first reading and that the Borough Clerk is hereby authorized and directed to publish said ordinance according to law.

MOTION: Motion to Introduce Ordinance 26-01 by _____, seconded by _____.

- **ROLL CALL:**

15. EXECUTIVE SESSION:

16. ADJOURNMENT:

**Sandra Olivola, RMC
Municipal Clerk**

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R26-001**

MOTIONED BY:
SECONDED BY:

2026 COUNCIL MEETING DATES

WHEREAS, in accordance with the Open Public Meeting Law, P.L. 1975, C. 231, the Municipal Council of the Borough of Woodland Park must set forth in an Annual Notice a schedule of its meetings for the year 2026.

NOW, THEREFORE BE IT RESOLVED, by the Municipal Council of the Borough of Woodland Park that this Council shall meet during the year 2026 in the Council Chambers on the first floor for its Regular Meetings, in the Municipal Building, 5 Brophy Lane, Woodland Park, NJ at 7:00 p.m. in accordance with the following schedule:

2026 Regular Meetings

January	7 th (Re-Org.) & 21 st	
February	4 th & 18 th	
March	4 th & 18 th	
April	1 nd & 15 th	
May	6 th & 20 th	(May 20 th Youth Council Meeting)
June	3 rd & 17 th	
July	15 th	
August	12 th	
September	2 nd & 16 th	
October	7 th & 21 st	
November	4 th & 24 th	(November 24 th Tuesday)
December	16 th	

2027 Reorganization Meeting

January	6 th
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BE IT FURTHER RESOLVED, that a copy of this Annual Notice be filed in the office of the Municipal Clerk, be posted on the bulletin board in the Municipal Building, be transmitted to The Herald News and The Record of Woodland Park and legally advertised as required by law.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Sica				
DeCesare					Torres				
Figueroa					Mayor Kallert				
Gatti									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 7th day of January, 2026. Signed and sealed before me.

Sandra Olivola, Municipal Clerk	January 7, 2026 Dated
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**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R26-002**

MOTIONED BY:
SECONDED BY:

CASH MANAGEMENT PLAN

WHEREAS, N.J.S.A. 40A: 5-14 requires municipalities to adopt a cash management plan to deposit, or invest, or both deposit and invest its funds under this plan; and

WHEREAS, the purpose of the cash management plan is to ensure the investment of local funds is in interest-bearing accounts and other permitted investments; and

WHEREAS, the cash management plan shall set policies for selecting and evaluating investment instruments accordingly; and

WHEREAS, the cash management plan shall be approved annually by a majority vote of the governing body and may be modified from time to time to reflect changes in Federal or State law or regulations or the designation of depositories, funds, or investment instruments or the authorization for investments; and

WHEREAS, the cash management plan shall be subject to the annual audit conducted pursuant to N.J.S.A 40A:5-4; and

WHEREAS, the Chief Financial Officer shall be charged with administering the cash management plan; and

WHEREAS, the Chief Financial Officer charged with the custody of money shall deposit or invest them as designated or authorized by the cash management plan and shall, after that, be relieved of any liability for loss of such sums of money due to the insolvency or closing of any depository designated by, or the decrease in value of any investment authorized by the cash management plan; and

WHEREAS, the Chief Financial Officer has submitted for Council approval a proposed cash management plan; and

NOW THEREFORE BE IT RESOLVED, by the Borough of Woodland Park Mayor and Council, that:

1. The cash management plan proposed by the Chief Financial Officer with the approval of the Mayor and Council is adopted as the cash management plan of the Borough of Woodland Park; and
2. All the Borough officers with custody of public funds are directed, pursuant to N.J.S.A 40A:5-14, to deposit and invest those funds under the adopted cash management plan.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Sica				
DeCesare					Torres				
Figueroa					Mayor Kallert				
Gatti									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 7th day of January, 2026. Signed and sealed before me.

January 7, 2026

Sandra Olivola, Municipal Clerk Dated

I, Stephanie Santana, Chief Municipal Financial Officer for the Borough of Woodland Park, do hereby approve the listed resolution.

January 7, 2026

Stephanie Santana, CMFO Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R26-003**

MOTIONED BY:

SECONDED BY:

2026 TEMPORARY BUDGET

WHEREAS, Section 40A:4-19 of Revised Statutes of the Local Budget Act provides that, where any contracts, commitments or payments are to be made prior to the adoption of the 2026 Budget, temporary appropriations be made for the purposes and amounts required in the manner and time therein provided; and

WHEREAS, the date of this Resolution is within the first thirty days of January, 2026; and

WHEREAS, the total appropriation in the 2025 Budget, exclusive of any appropriations made for interest and principal of Debt, Capital Improvement Fund, and for Public Assistance (Relief), is the sum of \$21,142,243; and

WHEREAS, 35.00% of the total appropriation of the 2025 Budget, exclusive of any appropriations made for Debt Service, Capital Improvement Fund, and for Public Assistance (Relief), in said 2025 Budget is the sum of \$7,399,785; and

WHEREAS, the total appropriations in the 2025 Water Utility Budget, exclusive of any appropriations made for interest and principal of Debt Service and the Capital Improvement Fund, is the sum of \$3,069,071; and

WHEREAS, 35.00% of the total appropriations of the 2025 Water Utility Budget, exclusive of any appropriations made for interest and principal of Debt and Capital Improvement Fund in said 2025 Budget is \$1,074,175; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Municipal Council of the Borough of Woodland Park, County of Passaic, that the following temporary appropriations be made and that a certified copy of this Resolution be transmitted to the Treasurer for his records.

General Government:	
Administrative and Executive:	
Salaries and Wages	\$160,000
Other Expenses	45,000
Mayor and Council	
Salaries and Expenses	15,000
Elections:	
Other Expenses	6,250
Financial Administration:	
Salaries and Wages	51,000
Other Expenses:	
Annual Audit	18,500
Miscellaneous Other Expenses	20,000
Assessment of Taxes:	
Salaries and Wages	9,600
Other Expenses	23,000
Collection of Taxes:	
Salaries and Wages	20,000
Other Expenses	5,000
Liquidation of Tax Title Liens:	
Other Expenses	\$100
Legal Services and Costs:	
Other Expenses	35,000
Planner	10,000

Municipal Prosecutor:	
Salaries and Wages	6,800
Engineering Services and Costs:	
Other Expenses	20,000
Public Buildings and Grounds:	
Salaries and Wages	8,000
Other Expenses	15,000
Planning Board Municipal Land Use Act:	
Salaries and Wages	1,400
Other Expenses	2,500
Board of Adjustment Municipal Land Use Act:	
Salaries and Wages	1,400
Other Expenses	2,000
Insurance:	
Group Insurance Plans for Employees	750,000
Other Insurance Premiums	425,000
Health Benefits and Waiver	15,000
Public Safety:	
Fire:	
Other Expenses:	
Clothing Allowance	16,000
Miscellaneous Expenses	30,000
Uniform Fire Safety Act (Ch. 383, P.L. 1983):	
Fire:	
Salaries and Wages	10,500
Life Hazard Use Fee Payments:	
Salaries and Wages	18,500
Other Expenses	2,500
Maintenance of Fire Alarm System:	
Salaries and Wages	1,700
Other Expenses	2,000
Police:	
Salaries and Wages	1,565,000
Miscellaneous Other Expenses	65,000
First Aid Organization:	
Contribution	25,000
State Uniform Construction Code:	
Sub-Code Official:	
Construction Code Office:	
Salaries and Wages	\$30,000
Other Expenses	5,800
Elevator Inspection Fees:	
Other Expenses	6,000
Plumbing Inspector:	
Salaries and Wages	6,500
Fire Protection Official:	
Salaries and Wages	2,400
Inspector of Electrical Wiring:	
Salaries and Wages	5,300
Other Expenses	200
Emergency Management Services:	
Salaries and Wages	3,500
Other Expenses	2,000
Streets and Roads:	
Road Repairs and Maintenance:	
Salaries and Wages	370,000
Other Expenses	25,000
Sanitation:	
Sewer System:	

Salaries and Wages	75,000
Other Expenses	42,000
Garbage and Trash Removal	545,000
Recycling:	
Salaries and Wages	18,500
Other Expenses	1,000
Health and Welfare:	
Board of Health:	
Salaries and Wages	10,000
Other Expenses	1,500
Health Services Contractual	19,500
Animal Control:	
Other Expenses	11,000
Recreation and Education:	
Parks and Playgrounds:	
Salaries and Wages	82,500
Other Expenses	20,000
Woodland Park Youth and Senior Citizens Center:	
Salaries and Wages	16,000
Other Expenses	6,000
Celebration of Public Event, Anniversary or Holiday:	
Other Expenses	4,500
Unclassified:	
Vehicle Maintenance:	
Salaries and Wages	41,000
Other Expenses	15,000
Chapter 56, P.L. 1981 (N.J.S.A. 40A:4-45.3m):	
Gasoline	42,000
Street Lighting	72,000
Fire Hydrant Service	18,000
Telephone	20,000
Electric and Gas	40,000
Snow Expense	25,000
Deferred Charges and Statutory Expenditures - Municipal:	
Contribution to:	
Social Security System (O.A.S.I.)	105,000
Unemployment Compensation Ins. (N.J.S.A. 43:21-3 et. seq.)	5,000
Police and Firemen's Retirement System	865,635
Public Employees Retirement System	550,000
Defined Contribution Retirement Program	4,500
Municipal Court:	
Salaries and Wages	55,000
Other Expenses	7,000
Passaic Valley Sewerage Charge	410,000
LOSAP	25,000
Maintenance of Free Public Library (Ch. 541, P.L. 1985):	
Other Expenses	285,000
Public Defender	
Salaries and Wages	6,000
Stormwater Management	5,000
Interlocal Municipal Agreements:	
Borough of Totowa – Construction Code	38,000
Borough of Woodland Park Board of Education:	
School Resource Officer	45,000
Public Information Officer:	
Salaries and Wages	9,000

Other Expenses 700

Total Operating and Deferred Charges 7,399,785

Capital Improvement Fund \$50,000

Municipal Debt Service:

Principal on Notes \$370,202

Interest on Notes 548,550

Payment of Bond Principal 1,450,000

Interest on Bonds 222,263

Total Municipal Debt Service 2,591,015

Grant Total of Budget Appropriations \$10,040,800

Water Utility:

Operating:

Salaries and Wages 235,000

Other Expenses 650,000

Deferred Charges and Statutory Expenditures:

Contribution to Social Security System (O.A.S.I.) 16,000

Unemployment Compensation Insurance 100

Public Employees Retirement System 47,500

Total 948,600

Capital Outlay 100

Interest on Notes 175,000

Principal on Notes 50,000

Principal on Bonds 65,000

Interest on Bonds 42,300

332,300

Grand Total of Water Utility Appropriations \$1,281,000

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Sica				
DeCesare					Torres				
Figueroa					Mayor Kallert				
Gatti									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 7th day of January, 2026. Signed and sealed before me.

January 7, 2026

Sandra Olivola, Municipal Clerk

Dated

I, Stephanie Santana, Chief Municipal Financial Officer for the Borough of Woodland Park, do hereby approve the listed resolution.

January 7, 2026

Stephanie Santana, CMFO

Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R26-004**

MOTIONED BY:

SECONDED BY:

ESTABLISHMENT OF CLAIMANT CERTIFICATION POLICY

WHEREAS, N.J.S.A. 40A:5-16 requires that the governing body of any local unit shall not pay out of its monies unless the person claiming or receiving payment first presents a detailed bill of items or demand, specifying particularly how the bill or demand is made up (the Invoice), with the certification of the party claiming payment that the bill or demand is correct (the Claimant Certification); and

WHEREAS, the payment carries a written or electronic certification of some officer or duly designated employee of the local unit having knowledge of the facts that the goods have been received by, or the services rendered to, the local unit (certification of the user department); and

WHEREAS, N.J.A.C. 5:30-9a.6(c), N.J.A.C. 5:31-4.1, and Local Finance Notice 2018-13 gives local units discretion to not require claimant by enacting standard policy by resolution for vendors or claimants who do not provide such certification as part of its normal course of business; and

WHEREAS, the Chief Financial Officer has in place internal accounting controls and has determined same to be sufficient to avoid errors and fraud in processing of claims of payment.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, that it hereby establishes a policy requiring the claimant signature under the following circumstances only:

- Advances or reimbursement of employee expenses; and
- Services provided exclusively and entirely by an individual (e.g. sole proprietors); and
- The Borough shall have the discretion to require claimant certifications as it deems necessary and appropriate.

BE IT FURTHER RESOLVED, this policy will be applied in a non-arbitrary fashion and will be affirmatively communicated to vendors.

This Resolution shall take effect as provided by Law.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Sica				
DeCesare					Torres				
Figueroa					Mayor Kallert				
Gatti									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 7th day of January, 2026. Signed and sealed before me.

January 7, 2026

Sandra Olivola, Municipal Clerk Dated

I, Stephanie Santana, Chief Municipal Financial Officer for the Borough of Woodland Park, do hereby approve the listed resolution.

January 7, 2026

Stephanie Santana, CMFO Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R26-005**

MOTIONED BY:
SECONDED BY:

APPOINTMENT MUNICIPAL PROSECUTOR

WHEREAS, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey recognize the need to appoint a Municipal Prosecutor to act as Prosecutor in the Woodland Park Municipal Court; and

WHEREAS, pursuant to the provisions of N.J.S.A. 19:45A-20.5 et. seq., referred to as the New Jersey Pay to Play Law, the Mayor and Council solicited proposals on November 17, 2025 for this position; and

WHEREAS, the Borough of Woodland Park did receive three (3) proposals in response to that request; and

WHEREAS, this proposal was opened on December 4, 2025 and evaluated by the Evaluation Committee to determine if the applicant is qualified for this position.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, based upon the Evaluation Committee’s recommendation, do hereby appoint Domenick Stampone, Esq., of the firm of Law Offices of Rajeh Saadeh, 1200 Route 22 East, Suite 2000, Bridgewater, NJ as the Municipal Prosecutor, for the period of January 1, 2026 through December 31, 2026; and

BE IT FURTHER RESOLVED, that Domenick Stampone, Esq., of the firm of Law Offices of Rajeh Saadeh, 1200 Route 22 East, Suite 2000, Bridgewater, NJ shall receive compensation in an amount not to exceed of \$18,000. and that sufficient funds are available for this service under line item 6-01-26-275-275-020.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Sica				
DeCesare					Torres				
Figueroa					Mayor Kallert				
Gatti									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 7th day of January, 2026. Signed and sealed before me.

January 7, 2026

Sandra Olivola, Municipal Clerk Dated

I, Stephanie Santana, Chief Municipal Financial Officer for the Borough of Woodland Park, do hereby approve the listed resolution.

January 7, 2026

Stephanie Santana, CMFO Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R26-006**

MOTIONED BY:
SECONDED BY:

APPOINTMENT OF PUBLIC DEFENDER

WHEREAS, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey recognize the need to appoint a Municipal Public Defender to act as the Public Defender in the Woodland Park Municipal Court; and

WHEREAS, pursuant to the provisions of N.J.S.A. 19:45A-20.5 et. seq., referred to as the New Jersey Pay to Play Law, the Mayor and Council solicited proposals on November 17, 2025 for this position; and

WHEREAS, the Borough of Woodland Park did receive two (2) proposals in response to that request; and

WHEREAS, this proposal was opened on December 4, 2025 and evaluated by the Evaluation Committee to determine if the applicant is qualified for this position.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, based upon the Evaluation Committee’s recommendation, do hereby appoint Robert A. Warmington, 421 W. Main St. Boonton, New Jersey 07005 as the Public Defender, for the period of January 1, 2026 through December 31, 2026; and

BE IT FURTHER RESOLVED, that Robert A. Warmington, 421 W. Main St. Boonton, New Jersey 07005., shall receive compensation in an amount not to exceed \$18,000.00 and that sufficient funds are available for this service under line item 6-01-43-495-495-020.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Sica				
DeCesare					Torres				
Figueroa					Mayor Kallert				
Gatti									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 7th day of January, 2026. Signed and sealed before me.

January 7, 2026

Sandra Olivola, Municipal Clerk Dated

I, Stephanie Santana, Chief Municipal Financial Officer for the Borough of Woodland Park, do hereby approve the listed resolution.

January 7, 2026

Stephanie Santana, CMFO Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R26-007**

**MOTIONED BY:
SECONDED BY:**

**APPOINTMENT ALTERNATE
MUNICIPAL PUBLIC DEFENDER**

WHEREAS, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey recognize the need to appoint an Alternate Municipal Public Defender to act as Prosecutor in the absence of the appointed Municipal Prosecutor in the Woodland Park Municipal Court.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, do hereby appoint Robert C. Brady of The Law Offices of Rober C. Brady, P.C. 3 Main Street, Newton, New Jersey 07860., as the Alternate Municipal Public Defender to act as Public Defender in the absence of the Municipal Public Defender, for calendar year 2026.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Sica				
DeCesare					Torres				
Figueroa					Mayor Kallert				
Gatti									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 7th day of January, 2026. Signed and sealed before me.

January 7, 2026

Sandra Olivola, Municipal Clerk

Dated

I, Stephanie Santana, Chief Municipal Financial Officer for the Borough of Woodland Park, do hereby approve the listed resolution.

January 7, 2026

Stephanie Santana, CMFO

Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R26-008**

**MOTIONED BY:
SECONDED BY:**

APPOINTMENT OF MUNICIPAL ATTORNEY

WHEREAS, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey recognize the need to appoint a Municipal Attorney to act as the legal advisor of the Mayor and Council and all officers of the various municipal boards, which are not represented by their own counsel, in all matters involving their duties and business as officers of the municipality, and

WHEREAS, pursuant to the provisions of N.J.S.A. 19:45A-20.5 et. seq., referred to as the New Jersey Pay to Play Law, the Mayor and Council solicited proposals on November 17, 2025 for this position; and

WHEREAS, the Borough of Woodland Park did receive multiple proposals in response to that request; and

WHEREAS, this proposal was opened on December 4, 2025 and evaluated by the Evaluation Committee to determine if the applicant is qualified for this position;

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, based upon the Evaluation Committee’s recommendation, do hereby appoint Albert C. Buglione, Esq. with the firm of Buglione, Hutton & DeYoe, L.L.C., 401 Hamburg Turnpike, Wayne, New Jersey, as the Woodland Park Municipal Attorney for the period January 1, 2026 through December 31, 2026; and

BE IT FURTHER RESOLVED, that Mr. Buglione shall receive compensation as a retainer in the amount of \$6,200.00 or his attendance and advice at meetings of the Council, and shall receive other compensation, in the amount not to exceed \$80,000.00 for additional legal duties performed as authorized by the Mayor and Council and that sufficient funds are available for this contract under line item 6-01-20-155-155-020.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Sica				
DeCesare					Torres				
Figueroa					Mayor Kallert				
Gatti									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 7th day of January, 2026. Signed and sealed before me.

January 7, 2026

Sandra Olivola, Municipal Clerk Dated

I, Stephanie Santana, Chief Municipal Financial Officer for the Borough of Woodland Park, do hereby confirm that there are sufficient funds available for this award of contract

January 7, 2026

Stephanie Santana, CMFO Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R26-009**

MOTIONED BY:
SECONDED BY:

APPOINTMENT OF MUNICIPAL ENGINEER

WHEREAS, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey recognize the need to appoint a Municipal Engineer to, on an as needed basis:

- A. Provide engineering services as requested by the Mayor and Council;
- B. Perform such duties as are prescribed by general law and ordinance;
- C. Prepare, or cause to be prepared, plans, designs, and specifications for public works projects and other improvements undertaken by the Borough of Woodland Park;
- D. Provide and maintain surveys, maps, plans, specifications and control records with respect to public works and facilities owned or operated by the Borough;
- E. Prepare reports and provide advice to the Mayor and Council regarding issues that arise that include but are not limited to: regulations, legislation and ordinances;
- F. Provide technical and engineering advice and assistance to other Borough departments as needed;
- G. When requested by the Mayor and Council, reply to inquiries from residents and/or commercial enterprises;
- H. Attend regular, special, and Executive Session meetings as requested by the Mayor and Council; and

WHEREAS, pursuant to the provisions of N.J.S.A. 19:45A-20.5 et. seq., referred to as the New Jersey Pay to Play Law, the Mayor and Council solicited proposals on November 17, 2025 for this position; and

WHEREAS, the Borough of Woodland Park did receive multiple proposals in response to that request; and

WHEREAS, this proposal was opened on December 4, 2025 and evaluated by the Evaluation Committee to determine if the applicant is qualified for this position;

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, based upon the recommendation of the Evaluation Committee, do hereby appoint Boswell Engineering, 330 Phillips Avenue., Hackensack, New Jersey to the position of Municipal Engineer and his firm to support him in this capacity, for the time period January 1, 2026 through December 31, 2026, in an amount not to exceed \$50,000.00 and that funds are available for this contract under line item 6-01-20-165-165-020, which does not included payment for escrow projects where escrow accounts have been established or payment for engineering services related to Borough projects and where Capital and Grant funds are used for financing.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Sica				
DeCesare					Torres				
Figueroa					Mayor Kallert				
Gatti									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 7th day of January, 2026. Signed and sealed before me.

January 7, 2026

Sandra Olivola, Municipal Clerk Dated

I, Stephanie Santana, Chief Financial Officer for the Borough of Woodland Park, do hereby confirm that there are sufficient funds available for this award of contract.

January 7, 2026

Stephanie Santana, CMFO Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R26-010**

MOTIONED BY:
SECONDED BY:

APPOINTMENT OF MUNICIPAL AUDITOR

WHEREAS, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey recognize the need to appoint an auditing firm to conduct, on an as needed basis, accounting and auditing services; financial advisory services; general consulting services; and preparation of the Annual Audit; Annual Financial Statements; Annual Debt Statement; Temporary and Annual Budget; Supplemental Debt Statements; Capital Budget Amendments; Assistance with Debt Issues; and Secondary Market Disclosures; and

WHEREAS, pursuant to the provisions of N.J.S.A. 19:45A-20.5 et. seq., referred to as the New Jersey Pay to Play Law, the Mayor and Council solicited proposals on November 17, 2025 for this position; and

WHEREAS, the Borough of Woodland Park did receive multiple proposals in response to that request; and

WHEREAS, this proposal was opened on December 4, 2025 and evaluated by the Evaluation Committee to determine if the applicant is qualified for this position;

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, based upon the recommendation of Evaluation Committee, do hereby appoint the auditing firm of Wielkocz & Company, LLC, 401 Wanaque Avenue, Pompton Lakes, New Jersey, as the auditing firm to perform various financial services, on an as needed basis, to the Borough in an amount not to exceed \$75,000.00 for the period January 1, 2026 through December 31, 2026 and that sufficient funds are available under line items 6-01-20-135-135-140 for \$70,000 and 6-05-55-502-502-523 for \$5,000.00.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Sica				
DeCesare					Torres				
Figueroa					Mayor Kallert				
Gatti									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 7th day of January, 2026. Signed and sealed before me.

January 7, 2026

Sandra Olivola, Municipal Clerk Dated

I, Stephanie Santana, Chief Financial Officer for the Borough of Woodland Park, do hereby confirm that there are sufficient funds available for this award of contract.

January 7, 2026

Stephanie Santana, CMFO Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R26-011**

MOTIONED BY:
SECONDED BY:

APPOINTMENT OF BOND COUNSEL

WHEREAS, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey recognize the need to appoint Bond Counsel to, on an as needed basis: analyze all municipal short and long term indebtedness; determine most advantageous time to convert short term into long term indebtedness; preparation of bond ordinances; preparation of note issues; preparation of bond issues with accompanying documentation and approving legal opinion; and legal research on municipal law; and

WHEREAS, pursuant to the provisions of N.J.S.A. 19:45A-20.5 et. seq., referred to as the New Jersey Pay to Play

WHEREAS, pursuant to the provisions of N.J.S.A. 19:45A-20.5 et. seq., referred to as the New Jersey Pay to Play Law, the Mayor and Council solicited proposals on November 17, 2025 for this position; and

WHEREAS, the Borough of Woodland Park did receive multiple proposals in response to that request; and

WHEREAS, this proposal was opened on December 4, 2025 and evaluated by the Evaluation Committee to determine if the applicant is qualified for this position;

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, based upon the recommendation of the Evaluation Committee, do hereby appoint the firm of Rogut, McCarthy, Troy LLC, 37 Alden Street, Cranford, New Jersey, as Bond Counsel to perform various bond counsel services, on an as needed basis, to the Borough for the period January 1, 2026 through December 31, 2026 in an amount not to exceed \$30,000.00 and that funds are available for this contract under line item 6-01-20-155-155-020.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Sica				
DeCesare					Torres				
Figueroa					Mayor Kallert				
Gatti									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 7th day of January, 2026. Signed and sealed before me.

January 7, 2026

Sandra Olivola, Municipal Clerk

Dated

I, Stephanie Santana, Chief Financial Officer for the Borough of Woodland Park, do hereby confirm that there are sufficient funds available for this award of contract.

January 7, 2026

Stephanie Santana, CMFO

Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R26-012**

MOTIONED BY:
SECONDED BY:

**DESIGNATION OF PUBLIC AGENCY
COMPLIANCE OFFICER**

WHEREAS, in accordance with N.J.A.C. 17:27-3.2 each public agency shall designate an individual to serve as its Public Agency Compliance Officer (PACO), which serves as the liaison between the Department of the Treasury, Division of Public Contracts Equal Employment Opportunity and the Borough, and

WHEREAS, the PACO serves as the Public Agency’s point of contact for all matters concerning implementation and administration of the above referenced statute;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, hereby appoints Sandra Olivola, Municipal Clerk as the Borough’s PACO for the calendar year 2026.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Sica				
DeCesare					Torres				
Figueroa					Mayor Kallert				
Gatti									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 7th day of January, 2026. Signed and sealed before me.

Sandra Olivola, Municipal Clerk
January 7, 2026
Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R26-013**

MOTIONED BY:
SECONDED BY:

**APPOINTMENT OF RISK MANAGER
(HEALTH BENEFITS)**

WHEREAS, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey recognize the need to appoint a risk manager; and

WHEREAS, pursuant to the provisions of N.J.S.A. 19:45A-20.5 et. seq., referred to as the New Jersey Pay to Play Law, the Mayor and Council solicited proposals on November 17, 2025 for this position; and

WHEREAS, the Borough of Woodland Park did receive multiple proposals in response to that request; and

WHEREAS, this proposal was opened on December 4, 2025 and evaluated by the Evaluation Committee to determine if the applicant is qualified for this position;

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, based upon the recommendation of Evaluation Committee, do hereby appoint the firm of Professional Insurance Associates, a Division of World Insurance, LLC, 429 Hackensack Street, Carlstadt, New Jersey to represent the Borough in matters relating to the Borough’s participation in the North Jersey Municipal Employer Benefits Fund for the calendar year of 2026 in an amount not to exceed \$12,000.00 which will come out of line item 6-01-23-210-210-100.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Sica				
DeCesare					Torres				
Figueroa					Mayor Kallert				
Gatti									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 7th day of January, 2026. Signed and sealed before me.

January 7, 2026

Sandra Olivola, Municipal Clerk Dated

I, Stephanie Santana, Chief Financial Officer for the Borough of Woodland Park, do hereby confirm that there are sufficient funds available for this award of contract

January 7, 2026

Stephanie Santana, CMFO Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R26-014**

MOTIONED BY:
SECONDED BY:

APPOINTMENT OF GRANT WRITER

WHEREAS, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey recognize the need to appoint a grant writer to write grants, as necessary, for the Borough of Woodland Park; and

WHEREAS, pursuant to the provisions of N.J.S.A. 19:45A-20.5 et. seq., referred to as the New Jersey Pay to Play Law, the Mayor and Council solicited proposals on November 17, 2025 for this position; and

WHEREAS, the Borough of Woodland Park did receive multiple proposals in response to that request; and

WHEREAS, this proposal was opened on December 4, 2025 and evaluated by the Evaluation Committee to determine if the applicant is qualified for this position;

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, based upon the recommendation of Evaluation Committee, do hereby appoint the firm of Millennium Strategies, 60 Columbia Road, Building B, Suite 230, Morristown, NJ 07960 to write grants, as necessary, for the Borough of Woodland Park in an amount not to exceed \$43,200.00 for the calendar year of 2026 and that sufficient funds are available under line item 6-01-20-100-101-023.

NOW, THEREFORE BE IT FURTHER RESOLVED, that the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, based upon the recommendation of the Evaluation Committee, do hereby appoint the firm of Millennium Strategies, 60 Columbia Road, Building B, Suite 230, Morristown, NJ 07960 to write grants, as necessary, for the Borough for the calendar year of 2026.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Sica				
DeCesare					Torres				
Figueroa					Mayor Kallert				
Gatti									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 7th day of January, 2026. Signed and sealed before me.

January 7, 2026

Sandra Olivola, Municipal Clerk Dated

I, Stephanie Santana, Chief Financial Officer for the Borough of Woodland Park, do hereby confirm that there are sufficient funds available for this award of contract.

January 7, 2026

Stephanie Santana, CMFO Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R26-015**

MOTIONED BY:
SECONDED BY:

APPOINTMENT OF SPECIAL TAX COUNSEL

WHEREAS, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey recognize the need to appoint Special Tax Counsel to, on an as needed basis: defend County Board and State tax appeals filed against the Borough of Woodland Park; file tax appeal complaints on behalf of the Borough of Woodland Park; prepare reports and provide advice and counsel to the Borough Tax Assessor and the Mayor and Council regarding tax issues that may arise; and attend hearings before the Passaic County Board of Taxation, as well as case management conferences and trials before the New Jersey State Tax Court; and

WHEREAS, pursuant to the provisions of N.J.S.A. 19:45A-20.5 et. seq., referred to as the New Jersey Pay to Play Law, the Mayor and Council solicited proposals on November 17, 2025 for this position; and

WHEREAS, the Borough of Woodland Park did receive two proposals in response to that request; and

WHEREAS, three proposals were opened on December 4, 2025 and evaluated by the Evaluation Committee to determine if the applicant is qualified for this position.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, based upon the recommendation of Evaluation Committee, do hereby appoint Fred Semrau, Esq of the firm of Dorsey & Semrau, located at 714 Main Street, Boonton, NJ 07005 as Special Tax Counsel for calendar year 2026 in an amount not to exceed \$52,000.00, to be called upon to provide such services as the need should arise and that funds are available for this contract under line item 6-01-20-150-150-028.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Sica				
DeCesare					Torres				
Figueroa					Mayor Kallert				
Gatti									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 7th day of January, 2026. Signed and sealed before me.

January 7, 2026

Sandra Olivola, Municipal Clerk Dated

I, Stephanie Santana, Chief Financial Officer for the Borough of Woodland Park, do hereby confirm that there are sufficient funds available for this award of contract.

January 7, 2026

Stephanie Santana, CMFO Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R26-016**

MOTIONED BY:
SECONDED BY:

APPOINTMENT OF MUNICIPAL PLANNER

WHEREAS, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey recognize the need to appoint a Municipal Planner for the Borough of Woodland Park, and

WHEREAS, pursuant to the provisions of N.J.S.A. 19:45A-20.5 et. seq., referred to as the New Jersey Pay to Play Law, the Mayor and Council solicited proposals on November 17, 2025 for this position; and

WHEREAS, the Borough of Woodland Park did receive Two proposals in response to that request; and

WHEREAS, this proposal was opened on December 4, 2025 and evaluated by the Evaluation Committee to determine if the applicant is qualified for this position;

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, based upon the recommendation of the Evaluation Committee, do hereby appoint Darlene Green, PP, AICP, Senior Project Specialist, of the firm of Colliers Engineering and Design, 53 Frontage Road, Suite 110, Hampton, NJ 08827 as the Woodland Park Municipal Planner for the period January 1, 2026 through December 31, 2026, in an amount not to exceed \$25,000.00 for Municipal Planning and that sufficient funds for this are available under line item 6-01-20-155-158-020 and for Affordable Housing related services in an amount not to exceed of \$48,000 and that sufficient funds are available for this under line item T-24-56-850-000-801.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Sica				
DeCesare					Torres				
Figueroa					Mayor Kallert				
Gatti									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 7th day of January, 2026. Signed and sealed before me.

Sandra Olivola, Municipal Clerk

January 7, 2026

Dated

I, Stephanie Santana, Chief Financial Officer for the Borough of Woodland Park, do hereby confirm that there are sufficient funds available for this award of contract.

Stephanie Santana, CMFO

January 7, 2026

Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R26-017**

MOTIONED BY:
SECONDED BY:

**APPOINTMENT OF BOROUGH'S
PROPERTY & CASUALTY RISK MANAGER**

WHEREAS, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey recognize the need to appoint a Property & Casualty Risk Manager for the Borough of Woodland Park, and

WHEREAS, pursuant to the provisions of N.J.S.A. 19:45A-20.5 et. seq., referred to as the New Jersey Pay to Play Law, the Mayor and Council solicited proposals on November 17, 2025 for this position; and

WHEREAS, the Borough of Woodland Park received one (1) proposal in response to that request; and

WHEREAS, this proposal was opened on December 4, 2025 and evaluated by the Evaluation Committee to determine if the applicant is qualified for this position.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, based upon the recommendation of the Evaluation Committee, do hereby appoint Angelo Lobosco, of Lobosco Insurance Group to the position of the Borough's Property & Casualty Risk Manager for the time period January 1, 2026 through December 31, 2026;

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Sica				
DeCesare					Torres				
Figueroa					Mayor Kallert				
Gatti									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 7th day of January, 2026. Signed and sealed before me.

January 7, 2026

Sandra Olivola, Municipal Clerk

Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R26-018**

MOTIONED BY:
SECONDED BY:

APPOINTMENT OF SPECIAL COUNSEL – LABOR

WHEREAS, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey recognize the need to appoint Special Counsel to address labor issues affecting the Borough; and

WHEREAS, pursuant to the provisions of N.J.S.A. 19:45A-20.5 et. seq., referred to as the New Jersey Pay to Play Law, the Mayor and Council solicited proposals on November 17, 2025 for this position; and

WHEREAS, the Borough of Woodland Park received three (3) proposals in response to that request; and

WHEREAS, this proposals were opened on December 4, 2025 and evaluated by the Evaluation Committee to determine if the applicant is qualified for this position.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, based on the recommendation of the Evaluation Committee, hereby award a contract to Arthur R. Thibault, Jr, Esq. of the law firm of Apruzzese, McDermott, Mastro & Murphy, P.O. Box 112, Liberty Corner, NJ 07938, for the time period calendar year 2026, to provide labor and employment counsel to the Borough in an amount not to exceed \$17,500.00 and that funds are available for these services under line item 6-01-20-155-155-020.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Sica				
DeCesare					Torres				
Figueroa					Mayor Kallert				
Gatti									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 7th day of January, 2026. Signed and sealed before me.

January 7, 2026

Sandra Olivola, Municipal Clerk Dated

I, Stephanie Santana, Chief Financial Officer for the Borough of Woodland Park, do hereby confirm that there are sufficient funds available for this award of contract.

January 7, 2026

Stephanie Santana, CMFO Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R26-019**

MOTIONED BY:
SECONDED BY:

APPOINTMENT OF SPECIAL COUNSEL – AFFORDABLE HOUSING

WHEREAS, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey recognize the need to appoint an Attorney to act as the legal advisor to the Mayor and Council on all matters affecting the Council on Affordable Housing litigation; and

WHEREAS, pursuant to the provisions of N.J.S.A. 19:45A-20.5 et. seq., referred to as the New Jersey Pay to Play Law, the Mayor and Council solicited proposals on November 17, 2025 for this position; and

WHEREAS, the Borough of Woodland Park received one (1) proposal in response to that request; and

WHEREAS, this proposal was opened on December 4, 2025 and evaluated by the Evaluation Committee to determine if the applicant is qualified for this position.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, based upon the Evaluation Committee’s recommendation, do hereby appoint the firm of Albert C. Buglione, Esq. with the firm of Buglione, Hutton & DeYoe, L.L.C., 401 Hamburg Turnpike, Wayne, New Jersey for the period of January 1, 2026 through December 31, 2026; and

BE IT FURTHER RESOLVED, that this firm shall receive compensation in an amount not to exceed \$20,000.00 and that sufficient funds are available for these services under line items and T-24-56-850-000-801.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Sica				
DeCesare					Torres				
Figueroa					Mayor Kallert				
Gatti									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 7th day of January, 2026. Signed and sealed before me.

January 7, 2026

Sandra Olivola, Municipal Clerk Dated

I, Stephanie Santana, Chief Financial Officer for the Borough of Woodland Park, do hereby confirm that there are sufficient funds available for this award of contract.

January 7, 2026

Stephanie Santana, CMFO Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R26-020**

MOTIONED BY:
SECONDED BY:

APPOINTMENT OF SPECIAL PROJECTS ENGINEERS

WHEREAS, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey recognize the need to appoint Special Projects Engineers to, on an as needed basis:

- I. Provide engineering services as requested by the Mayor and Council;
- J. Perform such duties as are prescribed by general law and ordinance;
- K. Prepare, or cause to be prepared, plans, designs, and specifications for public works projects and other improvements undertaken by the Borough of Woodland Park;
- L. Provide and maintain surveys, maps, plans, specifications and control records with respect to public works and facilities owned or operated by the Borough;
- M. Prepare reports and provide advice to the Mayor and Council regarding issues that arise that include but are not limited to: regulations, legislation and ordinances;
- N. Provide technical and engineering advice and assistance to other Borough departments as needed;
- O. When requested by the Mayor and Council, reply to inquiries from residents and/or commercial enterprises;
- P. Attend regular, special, and Executive Session meetings as requested by the Mayor and Council; and

WHEREAS, pursuant to the provisions of N.J.S.A. 19:45A-20.5 et. seq., referred to as the New Jersey Pay to Play Law, the Mayor and Council solicited proposals on November 17, 2025 for this position; and

WHEREAS, the Borough of Woodland Park received multiple proposal in response to that request; and

WHEREAS, this proposal was opened on December 4, 2025 and evaluated by the Evaluation Committee to determine if the applicant is qualified for this position

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, based upon the recommendation of Evaluation Committee, do hereby create a pool of qualified Special Projects Engineering Firms, for the time period January 1, 2026 through December 31, 2026, who will be called upon to provide such services as the need should arise as follows:

1. Neglia Engineering, 34 Park Avenue, Lyndhurst, New Jersey
2. Richard A. Alaimo Associates, 200 High Street, Mt. Holly New Jersey
3. O&S Associates, 145 Main Street, Hackensack, NJ 07601

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Sica				
DeCesare					Torres				
Figueroa					Mayor Kallert				
Gatti									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 7th day of January, 2026. Signed and sealed before me.

January 7, 2026

Sandra Olivola, Municipal Clerk

Dated

I, Stephanie Santana, Chief Financial Officer for the Borough of Woodland Park, do hereby confirm that there are sufficient funds available for this award of contract.

January 7, 2026

Stephanie Santana, CMFO

Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R26-021**

MOTIONED BY:
SECONDED BY:

**APPOINTMENT OF BACK-UP
LICENSED SEWER OPERATOR**

WHEREAS, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey recognize the need to appoint a Back-Up Licensed Sewer Operator to support the Woodland Park Department of Public Works; and

WHEREAS, pursuant to the provisions of N.J.S.A. 19:45A-20.5 et. seq., referred to as the New Jersey Pay to Play Law, the Mayor and Council solicited proposals on November 17, 2025 for this position; and

WHEREAS, the Borough of Woodland Park received two (2) proposal in response to that request; and

WHEREAS, this proposal was opened on December 4, 2025 and evaluated by the Evaluation Committee to determine if the applicant is qualified for this position;

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, based upon the Evaluation Committee’s recommendation, do hereby appoint the firm of DeBlock Environmental Services, LLC, P.O. Box 675, Woodland Park, NJ 07424, for the period of January 1, 2026 through December 31, 2026; and

BE IT FURTHER RESOLVED, that this firm shall receive compensation in an amount not to exceed \$21,000.00 and that funds are available for these services under line item 6-01-26-300-301-028.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Sica				
DeCesare					Torres				
Figueroa					Mayor Kallert				
Gatti									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 7th day of January, 2026. Signed and sealed before me.

January 7, 2026

Sandra Olivola, Municipal Clerk Dated

I, Stephanie Santana, Chief Financial Officer for the Borough of Woodland Park, do hereby confirm that there are sufficient funds available for this award of contract.

January 7, 2026

Stephanie Santana, CMFO Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R26-022**

MOTIONED BY:
SECONDED BY:

**APPOINTMENT OF BACK-UP
LICENSED WATER OPERATOR**

WHEREAS, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey recognize the need to appoint a Back-Up Licensed Water Operator to support the Woodland Park Department of Public Works; and

WHEREAS, pursuant to the provisions of N.J.S.A. 19:45A-20.5 et. seq., referred to as the New Jersey Pay to Play Law, the Mayor and Council solicited proposals on November 17, 2025 for this position; and

WHEREAS, the Borough of Woodland Park received two (2) proposal in response to that request; and

WHEREAS, this proposal was opened on December 4, 2025 and evaluated by the Evaluation Committee to determine if the applicant is qualified for this position;

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, based upon the Evaluation Committee’s recommendation, do hereby appoint the firm of DeBlock Environmental Services, LLC, P.O. Box 675, Woodland Park, NJ 07424, for the period of January 1, 2026 through December 31, 2026; and

BE IT FURTHER RESOLVED, that this firm shall receive compensation in an amount not to exceed of \$30,000.00 and that funds are available for these services under line item 6-05-55-502-502-526.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Sica				
DeCesare					Torres				
Figueroa					Mayor Kallert				
Gatti									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 7th day of January, 2026. Signed and sealed before me.

January 7, 2026

Sandra Olivola, Municipal Clerk Dated

I, Stephanie Santana, Chief Financial Officer for the Borough of Woodland Park, do hereby confirm that there are sufficient funds available for this award of contract.

January 7, 2026

Stephanie Santana, CMFO Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R26-023**

MOTIONED BY:
SECONDED BY:

**GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE
UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION’S
“Enforcement Guidance on the Consideration of Arrest and Conviction Records
in Employment Decisions Under Title VII of the Civil Rights Act of 1964”**

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit’s hiring practices comply with the United States Equal Employment Opportunity Commission’s “Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964,” *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 26, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit’s hiring practices as they pertain to the consideration of an individual’s criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit’s hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Sica				
DeCesare					Torres				
Figueroa					Mayor Kallert				
Gatti									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 7th day of January, 2026. Signed and sealed before me.

January 7, 2026

Sandra Olivola, Municipal Clerk Dated

**GOVERNING BODY CERTIFICATION PURSUANT TO P.L. 2017, C.183 OF
COMPLIANCE WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY
COMMISSION'S
"Enforcement Guidance on the Consideration of Arrest and Conviction Records in
Employment Decisions Under Title VII of the Civil Rights Act of 1964"**

**GROUP AFFIDAVIT FORM FOR MUNICIPALITIES AND COUNTIES
NO PHOTO COPIES OF SIGNATURES**

STATE OF NEW JERSEY
COUNTY OF PASSAIC

We, members of the governing body of the *Borough of Woodland Park* being duly sworn according to law, upon our oath depose and say:

1. We are duly elected members of the *Mayor and Council* of the *Borough of Woodland Park* in the county of *Passaic*;
2. Pursuant to P.L. 2017, c.183, we have familiarized ourselves with the contents of the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 26, 2012);
3. We are familiar with the local unit's hiring practices as they pertain to the consideration of an individual's criminal history;
4. We certify that the local unit's hiring practices comply with the above-referenced enforcement guidance.

(L.S.)

(L.S.)

(L.S.)

(L.S.)

(L.S.)

(L.S.)

(L.S.)

(L.S.)

(L.S.)

(L.S.)

Sworn to and subscribed before me this

7 day of January, 2026

Notary Public of New Jersey

Municipal Clerk

The Municipal Clerk (or Clerk of the Board of Chosen Freeholders as the case may be) shall set forth the reason for the absence of signature of any members of the governing body.

IMPORTANT: This certificate must be executed before a municipality or county can submit its approved budget to the Division of Local Government Services. The executed certificate and the adopted resolution must be kept on file and available for inspection.

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R26-024**

MOTIONED BY:
SECONDED BY:

**APPOINTMENT OF BOROUGH
EMPLOYEE ASSISTANCE SERVICES**

WHEREAS, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey desire to appoint Interventions Strategies, P.O. Box 337, Midland Park, New Jersey 07432 for employee assistance services; and

WHEREAS, pursuant to the provisions of N.J.S.A. 19:45A-20.5 et. seq., referred to as the New Jersey Pay to Play Law, the Mayor and Council solicited proposals on November 17, 2025 for this position; and

WHEREAS, the Borough of Woodland Park did receive multiple proposals in response to that request; and

WHEREAS, this proposal was opened on December 4, 2025 and evaluated by the Evaluation Committee to determine if the applicant is qualified for this position.

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, do hereby appoint Intervention Strategies for employee assistance services in an amount not to exceed \$7,500 for the time period January 1, 2026 through December 31, 2026 and that sufficient funds for this service are available under line item 6-01-20-100-101-023.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Sica				
DeCesare					Torres				
Figueroa					Mayor Kallert				
Gatti									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 7th day of January, 2026. Signed and sealed before me.

January 7, 2026

Sandra Olivola, Municipal Clerk Dated

I, Stephanie Santana, Chief Financial Officer for the Borough of Woodland Park, do hereby confirm that there are sufficient funds available for this award of contract.

January 7, 2026

Stephanie Santana, CMFO Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R26-025**

MOTIONED BY:
SECONDED BY:

**A RESOLUTION TO AUTHORIZE HEALTH SAVINGS ACCOUNT (HSA) PAYMENTS
FOR ELIGIBLE EMPLOYEES ENROLLED IN HEALTH INSURANCE
HIGH-DEDUCTIBLE PLAN**

WHEREAS, on August 14, 2024 the Mayor and Council approved resolution R24-278 Amending Certain Aspects of the Policy & Procedures of the Employee Health Benefits Program; and

WHEREAS, the Mayor and Council approved and authorized to be submitted to the NJHIF for inclusion in that the Borough will add to the Plan Offerings, the HDHP 3000 Plan Design (with a Health Savings Account (HSA) Component for Plan Year 2026 to all eligible Active Employees and Dependents; and

WHEREAS, employees that have elected to participate in the HDHP 3000 Plan Design for Plan Year 2026, are therefore eligible for the Health Savings Account (HSA) Component; and

WHEREAS, the HSA payments have been calculated based on their 2026 salary and applicable factors and will be deposited directly into the employee's eligible (HSA) for a total amount to be disbursed of \$32,109.98; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey hereby authorize the treasurer to make the HSA disbursements and deposit the above said calculated amount directly into the Health Savings Accounts of the respective employees who elected to participate in the HDHP 3000 Plan Design for Plan Year 2026;

BE IT FURTHER RESOLVED, that the Treasurer shall ensure that these incentive payments are processed in accordance with applicable Borough policies and procedures.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Sica				
DeCesare					Torres				
Figueroa					Mayor Kallert				
Gatti									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 7th day of January, 2026. Signed and sealed before me.

January 7, 2026

Sandra Olivola, Municipal Clerk Dated

I, Stephanie Santana, Chief Financial Officer for the Borough of Woodland Park, do hereby confirm that there are sufficient funds available for this award of contract.

January 7, 2026

Stephanie Santana, CMFO Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R26-026**

MOTIONED BY:
SECONDED BY:

APPROVAL OF CONSENT AGENDA

BE IT RESOLVED, by the Mayor and Council of the Borough of Woodland Park that the actions noted in the Consent Agenda, items 1. and 26., be and are hereby approved and the proper officers are directed to take necessary action on same.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Sica				
DeCesare					Torres				
Figueroa					Mayor Kallert				
Gatti									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 7th day of January, 2026. Signed and sealed before me.

January 7, 2026

Sandra Olivola, Municipal Clerk

Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R26-027**

**MOTIONED BY:
SECONDED BY:**

INTRODUCTION TO ORDINANCE 26-01

**AN ORDINANCE SUPERSEDING ORDINANCE NO. 25-18 AND PRIOR ORDINANCES
ESTABLISHING THE SALARY RANGES AND COMPENSATION CLASSIFICATIONS
FOR THE EMPLOYEES OF THE BOROUGH OF WOODLAND PARK
FOR THE YEAR 2026**

heretofore introduced, does now pass on first reading, and that said ordinance be further considered for final passage at a meeting to be held on the 22nd day of January 2026, at 7:00 P.M., or as soon thereafter as the matter can be reached, at the regular meeting place of the Municipal Council and that at such time and place all persons interested be given an opportunity to be heard concerning said ordinance, and that the Municipal Clerk is hereby authorized and directed to publish said ordinance according to law with a notice of its introduction and passage on first reading and of the time and place when and where said ordinance will be further considered for final passage.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Sica				
DeCesare					Torres				
Figueroa					Mayor Kallert				
Gatti									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 7th day of January, 2026. Signed and sealed before me.

January 7, 2026

Sandra Olivola, Municipal Clerk

Dated

**BOROUGH OF WOODLAND PARK
COUNTY OF PASSAIC, STATE OF NEW JERSEY
ORDINANCE NO. 26-01**

**AN ORDINANCE SUPERSEDING ORDINANCE NO. 25-18 AND PRIOR ORDINANCES
ESTABLISHING THE SALARY RANGES AND COMPENSATION CLASSIFICATIONS FOR
THE EMPLOYEES OF THE BOROUGH OF WOODLAND PARK FOR THE YEAR 2026**

SECTION 1: PURPOSE

This ordinance sets forth the compensation classifications and salary ranges for officials and employees of the Borough of Woodland Park for calendar year 2026, superseding Ordinance No. 25-18 and all previous related ordinances.

SECTION 2: COMPENSATION CLASSIFICATIONS

Employees are categorized and compensated under the following classifications:

1. Full-Time Salaried Employees – Annual salary, semi-monthly installments.
2. Part-Time Salaried Employees – Fixed annual salary, prorated.
3. Hourly Employees – Hourly pay for actual hours worked.
4. Stipend-Based Positions – Flat-rate compensation not tied to hours.

SECTION 3: SALARY TABLE – 2026

The following table reflects the minimum and maximum salary ranges for each approved position title:

Position Title	Minimum Salary	Maximum Salary	CLASSIFICATIONS
Mayor	\$11,787	\$11,787	Part-Time Salaried
Councilmember	\$8,250	\$8,250	Part-Time Salaried
Before & After School Care Administrator	\$3,500	\$3,500	Stipend-Based
Before & After School Care Coordinator	\$3,000	\$3,000	Stipend-Based
Before & After School Care Counselors	\$15.25	\$25.25	Hourly Employees
Before & After School Care Director (2 positions)	\$25.50	\$30.00	Hourly Employees
Business Administrator	\$155,000	\$170,000	Full-Time Salaried
CRS – Community Rating System Coordinator	\$1,500.00	\$1,500.00	Stipend-Based
CRS Assistant Coordinator (2 positions)	\$650.00	\$650.00	Stipend-Based
Chief Municipal Finance Officer (CMFO)/ Treasurer	\$135,000	\$150,000	Full-Time Salaried
CJIS (Criminal Justice Information Services)	\$3,500	\$3,500	Stipend-Based
Clerical/Admin Help	\$15.25	\$19	Hourly Employees
Code Enforcement Officer	\$40,000	\$55,000	Full-Time Salaried
Court Clerk	\$20	\$23	Hourly Employees
Court Officer	\$19	\$22	Hourly Employees
Custodial Services (Municipal)	\$18	\$20	Hourly Employees
Custodial Services (Schools)	\$33	\$37	Hourly Employees
Custodial Services - (Schools – Supervisor)	\$110	\$125	Per-Weekend
Deputy Municipal Clerk: Board Health Secretary / Registrar	\$40,000	\$55,000	Full-Time Salaried
Director of Information Technology (IT): Municipal MIS (Management Information Systems) and Broadcasting	\$105,000	\$120,000	Full-Time Salaried
Director of Recreation / Open Space	\$85,000	\$100,000	Full-Time Salaried
Electrical Inspector	\$36	\$41	Hourly Employees
Electrical Subcode Official	\$14,000	\$16,000	Full-Time Salaried
Emergency Truck Driver	\$21	\$24	Hourly Employees
Facilities Scheduler	\$1,200	\$1,200	Stipend-Based
Filing Help	\$15.25	\$19	Hourly Employees
Fire Official	\$55,000	\$70,000	Full-Time Salaried

Fire Prevention Specialist 1	\$28	\$32	Hourly Employees
Fire Prevention Specialist 2	\$20	\$22	Hourly Employees
Fire Protection Subcode Official	\$6,500	\$7,500	Part-Time Salaried
Laborers Grade A	\$17	\$19	Hourly Employees
Laborers Grade B	\$15	\$17	Hourly Employees
Media Technician/Broadcasting	\$75	\$75	Hourly Employees
Municipal Alliance Coordinator	\$3,575	\$3,575	Stipend-Based
Municipal Clerk (RMC) / QPA: Municipal Search Officer/Search Officer of Issuance of Certifications & Subdivisions/Relocation Officer OEM; Deputy Registrar; Public Agency Compliance Officer	\$120,000	\$135,000	Full-Time Salaried
Municipal Court Administrator	\$65,000	\$85,000	Full-Time Salaried
Municipal Court Judge	\$20,000	\$35,000	Part-Time Salaried
Municipal Housing Liaison	\$6,000	\$6,000	Stipend-Based
OEM Coordinator	\$10,400	\$10,400	Stipend-Based
Park Ranger	\$15.25	\$21	Hourly Employees
Planning & Zoning Secretary (Stipend per Board)	\$2,815.40	\$2,815.40	Stipend-Based
Planning Bd Secretary / Bd of Adj Sect-Special Mtgs	\$28	\$34	Hourly Employees
Plumbing Subcode Official	\$17,000	\$20,000	Part-Time Salaried
Police Chaplain	\$2,800	\$2,800	Stipend-Based
Police Chief	\$195,000	\$220,000	Full-Time Salaried
Police Deputy Chief	\$175,000	\$195,000	Full-Time Salaried
Police Radio Dispatcher	\$19	\$21	Hourly Employees
Public Works Superintendent: Water Distribution Operator; Licensed Wastewater Collection System Operator; Fire Signal System Superintendent; Storm Water Coordinator	\$150,000	\$165,000	Full-Time Salaried
Public Works Assistant Superintendent	\$125,000	\$140,000	Full-Time Salaried
Recreation Clerk	\$23	\$26	Hourly Employees
Recycling Coordinator	\$3,250	\$3,250	Stipend-Based
Recycling Program Aide	\$40,000	\$55,000	Full-Time Salaried
Recycling Staff	\$17	\$19	Hourly Employees
School Traffic Guards	\$20	\$23	Hourly Employees
Secretary to Mayor & BA	\$50,000	\$65,000	Full-Time Salaried
Senior Coordinator	\$5,875	\$5,875	Stipend-Based
Special Police/Constables	\$24	\$27	Hourly Employees
Spray Park Attendant	\$12	\$16	Hourly Employees
Summer Camp Counselor	\$12	\$16	Hourly Employees
Summer Camp Counselor – Head	\$13	\$17	Hourly Employees
Summer Camp Counselor – Teacher	\$15	\$18	Hourly Employees
Summer Camp - Administrator	\$1,500	\$1,500	Stipend-Based
Summer Camp - Director	\$7,500	\$7,500	Stipend-Based
Summer Camp - Assistant Director (2 positions)	\$4,650	\$4,650	Stipend-Based
Tax Assessor	\$25,000	\$35,000	Part-Time Salaried
Tax Assessor - Assistant	\$37	\$42	Hourly Employees
Tax Collector / Collector of Water Consumer Accounts	\$60,000	\$75,000	Full-Time Salaried
UCC Plan Review	\$28	\$32	Hourly Employees

SECTION 4: PAYMENT SCHEDULES

- Full-time salaried employees: semi-monthly
- Part-time salaried employees: monthly or semi-monthly
- Hourly employees: biweekly
- Stipends: based on timeline or function schedule

SECTION 5: LONGEVITY AND ADDITIONAL COMPENSATION

- Longevity per union contract or agreement
- Overtime: per Borough policy and FLSA

SECTION 6: EFFECTIVE DATE

This ordinance shall take effect January 1, 2026, upon final passage and publication as required by law.

SECTION 7: UNION-REPRESENTED EMPLOYEES

Employees not listed in this ordinance are covered under one or more collective bargaining agreements approved by the Borough of Woodland Park. For such union-represented employees, all terms and conditions of compensation, including but not limited to salary, longevity, overtime, benefits, and other related matters, shall be governed by the provisions of the applicable collective bargaining agreement.

Where any conflict exists between this ordinance and a duly executed collective bargaining agreement, the terms of the collective bargaining agreement shall prevail.

SECTION 8: SALARY EFFECTIVE DATE & PAYMENT METHOD

Said salaries shall be effective January 1, 2026 unless otherwise specified above and shall be paid in equal monthly installments, with the exception of all full-time employees whose salaries shall be paid in equal semi-monthly installments. Those positions designated as Retainers shall be paid on an hourly basis, with the exception of Library personnel.

SECTION 9: LONGEVITY PAY

In addition to the salaries hereinabove set forth, union-represented employees shall be entitled to longevity pay in accordance with the agreed upon terms and conditions documented in the respective union contracts. Longevity pay for full-time non-union permanent employees, who have documented agreements with the Borough, shall be paid in accordance with those agreements. For all other full-time permanent employees working in the listed titles in this ordinance that were hired prior to January 1, 1996, longevity pay shall be based upon years of consecutive and cumulative service to the municipality. Longevity pay is not reflected in the salaries stated above.

All periods of service shall be computed from January 1 of the year of full-time permanent appointment unless the date of said appointment took place on or after July 1, in which case said period of service shall be computed from January 1 of the following year. If an employee leaves Borough employment in the year the longevity is due, they shall be entitled to longevity pro-rated on the basis of 1/12 for each completed month of service. Leaves of absence, unless due to illness or a service-connected disability, will disqualify an employee from receiving longevity, as they shall not have had consecutive and cumulative service.

SECTION 10: OVERTIME COMPENSATION

Overtime pay shall be provided to such full-time officers and employees as authorized by the Mayor or Administrator at the respective officer or employee's straight-time rate per hour, unless otherwise provided by law. Police, Road, and Sewer personnel covered by an authorized labor contract shall be paid 150% of the hourly rate for hours worked in excess of the normal workday or workweek.

SECTION 11: MUNICIPAL CLERK ELECTION DUTIES

The Municipal Clerk and Deputy Municipal Clerk shall receive compensation as fixed annually by the Borough Council. In addition, when required to be present at an election or election-related function outside normal municipal hours (e.g., late-night registration, primary election day, general election day), they shall receive additional pay calculated at 1.5 times the then-current hourly rate.

SECTION 12: RETIREMENT – UNUSED SICK LEAVE

All present employees who have completed a minimum of ten (10) years of continued service with the Borough and are either covered by labor agreements or are permanent full-time employees shall, upon retirement as defined by the respective Retirement System, be compensated for unused and accumulated sick leave as follows:

- a. The employee shall receive a lump sum cash payment at their current rate of pay on a one-for-two basis, up to a maximum of \$10,000.
- b. Employees hired before May 21, 2010 are eligible for terminal leave for any remaining unused sick leave, on the basis of one day for every two days accrued.
- c. Employees must notify the employer of intent to retire by April 1 of the retirement year. Payment will be provided on the retirement date or in April, whichever is later. Late notices will result in payment during the first pay period of the following January. Employees may elect to defer payment to the next calendar year by submitting such request in writing.

SECTION 13: RETIREE HEALTH BENEFITS

All employees covered by labor agreements hired prior to January 1, 1995, and present permanent full-time employees not covered by labor agreements but hired prior to January 1, 1995, shall be entitled to health insurance benefits upon retirement, provided they have completed a minimum of 25 years of continued service or 15 years of service and reached age 62, in accordance with N.J.S.A. 40A:10-23.

SECTION 14: REPEALER

This ordinance shall take effect after final passage and publication as required by law. All ordinances and resolutions inconsistent with the provisions of this ordinance are hereby repealed.

Attest:

Approve:

Sandra Olivola, Municipal Clerk

Tracy Kallert, Mayor

Introduced:

Adopted: