

**WOODLAND PARK MUNICIPAL COUNCIL
AGENDA FOR REGULAR MEETING OF
JULY 16, 2025**

I. INTRODUCTION:

A. POSTING OF NOTICE:

In accordance with the Open Public Meeting Law, P.L.1975, chapter 231, notice requirements for this meeting have been set forth in the resolution adopted by the Municipal Council at its Reorganization Meeting of January 8, 2025 detailing the time and place, with notice given to the public by posting a copy thereof on the bulletin board in the Municipal Building, transmitting copies to the Herald News and The Record of Woodland Park.

B. Flag salute and Prayer

C. Roll Call

II. PRESENTATION(S)/REPORTS:

A. PRESENTATIONS

B. PUBLIC SESSION:

OPEN: I'd like to entertain a motion to open the public session. Motion to open the public session by _____ Seconded by _____

- ROLL CALL:

CLOSE: I'd like to entertain a motion to close the public session. Motion to close the public session by _____ Seconded by _____

- ROLL CALL:

C. COUNCIL COMMENTS

Administration & Finance – Council President Sica

Public Works – Councilman Chaabane

Public Safety – Councilman DeCesare

Health & Senior Services – Councilwoman Gatti

Recreation, Community Relations & Veterans Affairs – Councilwoman Tiseo

Laws & Ordinances – Councilman Torres

D. MAYORS REPORT

E. BOROUGH ADMINISTRATORS REPORT

F. MUNICIPAL ATTORNEY REPORT

G. DEPARTMENT REPORTS

1. Municipal Court Summary of Court Matters for June 2025
2. Fire Prevention June Monthly Report dated July 2, 2025
3. Millennium Strategies Monthly Activity Report dated July 1, 2025
4. Board of Adjustment Meeting Minutes of April 28, 2025
5. Planning Board Minutes of May 6, 2024 and June 3, 2024
6. Summary Budget Status Report as of July 16, 2025

MOTION: Motion to receive and file Departmental Reports by _____, seconded by _____.

- ALL IN FAVOR:

III. CONSENT AGENDA:

All matters listed under the Consent Agenda are considered to be routine by the Council and will be enacted by one resolution. Any item may be removed from the Consent Agenda by the request of any member of this Governing Body, and if so removed, will be acted upon as a separate matter.

A. RESOLUTIONS

- 1. Resolution R25-182, a resolution to approve the increase of the bid threshold to \$53,000.00 according to N.J.S.A. 40A:11-3a and authorizes Sandra Olivola as the Qualified Purchasing Agent to exercise all the duties of a purchasing agent pursuant to N.J.S.A. 40A:11-2(30).**
- 2. Resolution R25-183, a resolution to confirm members of the governing body have personally reviewed at a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations and to approve the corrective action plan.**
- 3. Resolution R25-184, a resolution to approve the transfer of Plenary Retail Consumption License of Mountainview Caterers to WM Riflecamp LLC and directs the Municipal Clerk to endorse the license certificate to the new ownership effective July 17, 2025.**
- 4. Resolution R25-185, a resolution to authorize the Borough Tax Collector to issue a disabled veteran tax refund to Cynthia Binkiewicz the owner of the property located at 18 Bolds Lane, Block 124 Lot 4 Qualifier C0947, in the amount of \$593.22 and she is also authorized to cancel the 2025 3rd and 4th quarter tax payments.**
- 5. Resolution R25-186, a resolution to approve based on the recommendation of Chief Paul Salomone, Jr., approves the application of Michael R. Plata of Woodland Park, New Jersey to become a West Paterson Volunteer Firefighter.**
- 6. Resolution R25-187, a resolution to approve based on the recommendation of Chief Paul Salomone, Jr., approves the application of Ryan P. Sage of Woodland Park, New Jersey to become a West Paterson Volunteer Firefighter.**
- 7. Resolution R25-188, a resolution to authorize the Recreation Department to hire the individual listed in the resolution as camp counselor/staff for the 2025 summer camp season.**
- 8. Resolution R25-189, a resolution to authorize the 2025 Holiday Lights Parade Committee to conduct a "Shake-a-Boot" fundraiser on Friday, August 15, 2025 at 3:00 pm to dusk and Saturday, August 16, 8:00 am to dusk, at the intersections of 1) McBride and Glover Avenues, (2) McBride and Lackawanna Avenues, (3) Browertown Road & Briarwood Court.**
- 9. Resolution R25-190, a resolution to amend resolution R25-022 appointing Darlene Green, PP, AICP, Senior Project Specialist, of the firm of Colliers Engineering and Design, 53 Frontage Road, Suite 110, Hampton, NJ 08827 as the Woodland Park Municipal Planner for the period January 1, 2025 through December 31, 2025 in an amount not to exceed of \$38,000 for COAH related services.**
- 10. Resolution R25-191, a resolution to approve the appropriate administration staff to refund the amount of \$4,200 to ARI West Falls Plaza LLC, Aharon Friedman, 5 Remsen Avenue, Ste 1, Monsey, NY 10932 their escrow account associated with the Board of Adjustment with regard to the property at Lot 121, Block 6.01, Woodland Park.**
- 11. Resolution R25-192, a resolution to approve the award of a contract to Boswell Engineering located at 330 Phillips Avenue, P.O. Box 3152, South Hackensack, New Jersey for support services for the preparation of a grant application and perform a field evaluation for a project to be determined by the borough to the New Jersey Department of Transportation (NJDOT) in response to their FY2026 annual grant application solicitation in an amount not to exceed of \$2,300.00.**

12. Resolution R25-193 a resolution to approve Eric Luker's retirement payout of his compensation and sick time in the amount of \$24,765.02.
13. Resolution R25-194, a resolution to approve authorize the purchase of two water meters from Badger Meter located at 4545 Brown Deer Road, P.O, Box 245036, Milwaukee, WI 53224-9536 in the amount not to exceed \$27,464.80.
14. Resolution R25-195, a resolution to approve the Department of Public Works to cut the grass at 171 Jackson Avenue as per the instructions of the Code Enforcement Officer and the Tax Collector is authorized to place a lien on the property in the amount of \$334.00.
15. Resolution R25-196, a resolution to approve based on the recommendation of Chief Paul Salomone, Jr., approves the application of Rique L. Pires of Woodland Park, New Jersey to become a West Paterson Volunteer Firefighter.
16. Resolution R25-197, a resolution to approve based on the recommendation of Chief Paul Salomone, Jr., approves the application of Anthony R. Ruiz of Woodland Park, New Jersey to become a West Paterson Volunteer Firefighter.
17. Resolution R25-198, a resolution to ratify and confirm the issuance of Check No. 1807 in the amount of \$776,180.05, issued to Residential Commercial Title Agency, 390 Union Boulevard, Totowa, NJ 07512, for the purchase of property located at 12 Browertown Road (Block 507, Lot 19), as previously authorized under Resolution 25-156.
18. Resolution R25-199, a resolution to authorize the Borough Treasurer to refund Summer Camp registration to resident Erika De Brossard in the amount of \$483.00.
19. Resolution R25-200, a resolution to authorize the Borough Treasurer to refund Summer Soccer registration to resident Deena Khalil in the amount of \$99.00.
20. Resolution R25-201, a resolution to authorize the Borough Treasurer to refund Before Care registration to resident Deena Khalil in the amount of \$60.00.
21. Resolution R25-202, a resolution to authorize the Alfred H. Baumann Free Library to enter into a Shared Services Agreement with Berkley College for the use of their facility to house the library so that they can continue their services to Borough residents during the library construction project.
22. Resolution R25-203, a resolution to authorize the use of funds from the Woodland Park Open Space Trust Fund confirms the declaration of emergency made by the Administrator and approves payment to purchase three Perry Weather Outdoor Warning Systems, in an amount not to exceed an annual fee of \$7,500.00, for three years.
23. Resolution R25-204, a resolution to approve and authorize the execution of the Settlement Agreement and General Release by and between the Borough of Woodland Park and PBA Local #173.
24. Resolution R25-205, a resolution to approve the actions noted in the Consent Agenda, items 1. through 24., be and are hereby approved and the proper officers are directed to take necessary action on same.

MOTION: Motion to approve the Consent Agenda by _____,
seconded by_____.

- **ROLL CALL:**

IV. COLLECTOR/TREASURER REPORT:

A. CMFO, Heather Barkenbush recommends authorization for payment:

Authorize payment of the July 30, 2025 regular and miscellaneous payroll estimated at \$500,000.00.

MOTION: Motion to approve payroll by _____, seconded by_____.

- **ROLL CALL:**

Payment of bills from voucher list of July 14, 2025 totaling \$5,552,486.42.

MOTION: Motion to approve payment of bills by _____, seconded by_____.

- **ROLL CALL:**

V. NEW BUSINESS:

A. Introduction of Ordinance 25-11

B. Resolution R25-206 a resolution to introduce ordinance 25-11 AN ORDINANCE TO AMEND THE BOROUGH OF WOODLAND PARK ORDINANCES: 1972 Code § 11-5; ORDINANCE NO. 91-5 § 1; and ORDINANCE NO. 03-2, REGARDING STOPPING OR STANDING PROHIBITED DURING CERTAIN HOURS ON CERTAIN STREETS, NAMELY AT THE INTERSECTION OF MAPLE AVENUE AND CHESTNUT GROVE AVENUE.

BE IT RESOLVED, by the Governing Body of the Borough of Woodland Park that Ordinance 25-11, heretofore introduced, does now pass on first reading and that the Municipal Clerk is hereby authorized and directed to publish said ordinance according to law.

MOTION: Motion to Introduce Ordinance 25-11 by _____, seconded by_____.

- **ROLL CALL:**

C. Introduction of Ordinance 25-12

D. Resolution R25-207 a resolution to introduce ordinance 25-12 AN ORDINANCE TO REVOKE/RESCIND THE BOROUGH OF WOODLAND PARK ORDINANCE NO. 12-02, REGARDING THE REQUEST FOR GOOD CONDUCT LETTERS FROM THE BOROUGH OF WOODLAND PARK POLICE DEPARTMENT.

BE IT RESOLVED, by the Governing Body of the Borough of Woodland Park that Ordinance 25-12, heretofore introduced, does now pass on first reading and that the Municipal Clerk is hereby authorized and directed to publish said ordinance according to law.

MOTION: Motion to Introduce Ordinance 25-12 by _____, seconded by_____.

- **ROLL CALL:**

VI. OLD BUSINESS:

VII. EXECUTIVE SESSION:

VIII. ADJOURMENT:

Motion to Adjourn the Meeting by _____ Seconded by_____

- **ALL IN FAVOR:**

**Sandra Olivola, RMC
Municipal Clerk**

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R25-182**

MOTIONED BY:
SECONDED BY:

BID THRESHOLD ADJUSTMENT

WHEREAS, effective July 1, 2025, the Local Public Contracts Law provides a local contracting unit with the ability to increase its bid threshold up to \$53,000.00; and

WHEREAS, N.J.S.A. 40A:11-3a, permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed as well as granted the authorization to negotiate and award such contracts below the bid threshold; and

WHEREAS, N.J.A.C. 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, Sandra Olivola, the Borough’s Administrator, possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.S.A. 5:34-5 et seq.; and

WHEREAS, Woodland Park’s Mayor and Council desire to take advantage of the increased bid threshold;

NOW THEREFORE BE IT RESOLVED, that the governing body of the Borough of Woodland Park, in the County of Passaic, in the State of New Jersey hereby increases its bid threshold to \$53,000.00; and

BE IT FURTHER RESOLVED that the governing body hereby authorizes Sandra Olivola as the Qualified Purchasing Agent to exercise all the duties of a purchasing agent pursuant to N.J.S.A. 40A:11-2(30), with specific relevance to the authority, responsibility, and accountability of all the purchasing activity of the contracting unit.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Torres				
DeCesare					Tiseo				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 16th day of July 2025. Signed and sealed before me.

July 16, 2025

Sandra Olivola, Municipal Clerk

Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R25-183**

MOTIONED BY:
SECONDED BY:

GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2024 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, at a minimum, the sections of the annual audit entitled "Comments and Recommendations", and,

WHEREAS, the members of the governing body have personally reviewed at a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations", as evidenced by the Group Affidavit Form of the Governing Body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the Governing Body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local Governing Body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, That the Mayor and Council of the Borough of Woodland Park hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Torres				
DeCesare					Tiseo				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 16th day of July 2025. Signed and sealed before me.

July 16, 2025

Sandra Olivola, Municipal Clerk

Dated

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON July 16, 2025.

Sandra Olivola, Municipal Clerk

2024 AUDIT CORRECTIVE ACTION PLAN

Finding/Condition #1: In a few instance employees eligible for enrollment in the DCRP were not enrolled.

Recommendation: That all eligible employees be enrolled in the DCRP.

Corrective Action: We have identified that several seasonal employees in the Recreation Department have not submitted the required DCRP enrollment paperwork despite being eligible. To address this, we have implemented a policy whereby direct deposit will be suspended for these employees. Instead, paper checks will be issued and held by the Finance Department until the required enrollment documentation is completed and submitted. This measure is intended to ensure compliance with enrollment requirements and to prevent future occurrences.

Implementation date: July 1, 2025

Finding/Condition #2: There are unfunded improvement authorizations in the General Capital Fund greater than five years old resulting in a cash deficit.

Recommendation: That General Capital Fund improvement authorizations greater than five years old be funded through budget appropriations or the issuance of debt in order to fund cash deficits.

Corrective Action: The Finance Department has reviewed all outstanding improvement authorizations in the General Capital Fund and identified those exceeding five years without funding. We are currently preparing a plan to address these unfunded authorizations through a combination of budget appropriations and the potential issuance of debt, as appropriate. This plan will be incorporated into the upcoming 2026 budget cycle to ensure all legacy projects are either properly funded or formally canceled if no longer needed. This process will help eliminate the existing cash deficit and improve overall fiscal management of the Capital Fund.

Implementation date: January 1, 2026

**BOROUGH OF WOODLAND PARK
COUNTY OF PASSAIC, STATE OF NEW JERSEY
RESOLUTION R25-184**

MOTIONED BY:
SECONDED BY:

**PERSON-TO-PERSON LIQUOR LICENSE TRANSFER FROM
MOUNTAINVIEW CATERERS INC TO WM RIFLE CAMP LLC**

WHEREAS, Mountainview Caterers Inc is the current owner of the Plenary Retail License (1616-33-010-004); and

WHEREAS, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, are in receipt of a person-to-person, license transfer application submitted by WM Riflecamp LLC located at 729 Rifle Camp Road, Woodland Park, NJ 07424; and

WHEREAS, the submitted application form is complete in all respects, the transfer fees have been paid, and the license has been properly renewed for the current license term; and

WHEREAS, the applicant is qualified to be licensed according to all standards established by Title 33 of the New Jersey Statutes, regulations promulgated thereunder, as well as pertinent local ordinances and conditions consistent with Title 33; and

WHEREAS, the applicant has disclosed, and the issuing authority reviewed the source of all funds used in the purchase of the license and the licensed business and all additional financing obtained in connection with the licensed business.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Woodland Park, County of Passaic and State of New Jersey does hereby approve, effective July 29, 2025 the transfer of the aforesaid Plenary Retail Consumption License to WM Rifecamp LLC and does hereby direct the Municipal Clerk to endorse the license certificate to the new ownership as follows: "This license, subject to all its terms and conditions, is hereby transferred to by WM Rifecamp LLC, with an address of 729 Rifle Camp Road, Woodland Park, NJ 07424, effective July 29, 2025.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Torres				
DeCesare					Tiseo				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 16th day of July 2025. Signed and sealed before me.

July 16, 2025

Sandra Olivola, Municipal Clerk Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R25-185**

MOTIONED BY:
SECONDED BY:

RESOLUTION AUTHORIZING THE APPROVAL OF A SURVIVING SPOUSE OF A DISABLED VETERAN TAX EXEMPTION AND TAX REFUND TO CYNTHIA BINKIEWICZ FOR THE PROPERTY LOCATED AT 18 BOLDS LANE, BLOCK 124 ON LOT 4 QUALIFIER C0947

WHEREAS, Cynthia Binkiewicz is the owner of the property located at 18 Bolds Lane, Block 124 Lot 4 Qualifier C0947, as set forth on the official tax map of the Borough of Woodland Park, and who had filed an application for a Surviving Spouse of a Disabled Veteran Tax Exemption dated June 10, 2025 that was approved by the Tax Assessor on July 2, 2025; and

WHEREAS, Mrs. Binkiewicz deceased spouse, John J. Bienkiewicz, was deemed to be 100% permanently and totally disabled as the result of his wartime injuries by letter from the VA on June 9, 2025, effective as of April 4, 2022, and so by statute she is entitled to the tax exemption as of June 9, 2025; and

WHEREAS, since the Tax Assessor has approved the tax exemption as of July 2, 2025, and the owner has paid the 2nd quarter taxes as of this date, she will be due a refund of \$593.22 for the 2nd quarter of 2025; and

WHEREAS, the governing body will also have to authorize the Tax Collector to cancel the 2025 3rd and 4th quarter tax payments due to the fact the property is now tax exempt.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Woodland Park in the County of Passaic and State of New Jersey, as follows:

1. The owner shall be given refund of \$593.22 as the property was made tax exempt as of June 9, 2025.
2. The Borough Tax Collector is hereby authorized to issue the refund in the amount of \$593.22 and is also authorized to cancel the 2025 3rd and 4th quarter tax payments.
3. This Resolution shall take effect immediately or as otherwise provided by law.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Torres				
DeCesare					Tiseo				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 16th day of July 2025. Signed and sealed before me.

July 16, 2025

Sandra Olivola, Municipal Clerk

Dated

I, Heather Barkenbush, Chief Municipal Financial Officer for the Borough of Woodland Park do hereby confirm that there are sufficient funds available for this purchase.

July 16, 2025

Heather Barkenbush, CMFO

Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R25-186**

MOTIONED BY:
SECONDED BY:

ACCEPTANCE OF VOLUNTEER FIREFIGHTER APPLICATION

WHEREAS, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, are in receipt of an application from Michael R. Plata, Woodland Park, New Jersey is seeking approval to become a West Paterson Volunteer Firefighter; and

WHEREAS, the above-named applicant agrees to comply with all the rules and regulations of the West Paterson Fire Department and the Borough Ordinances pertaining to the West Paterson Fire Department.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, based on the recommendation of Chief Paul Salomone, Jr., approves the application of Michael R. Plata, Woodland Park, New Jersey to become a West Paterson Volunteer Firefighter.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Tiseo				
DeCesare					Torres				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 16th day of July 2025. Signed and sealed before me.

July 16, 2025

Sandra Olivola, Municipal Clerk

Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R25-187**

MOTIONED BY:
SECONDED BY:

ACCEPTANCE OF VOLUNTEER FIREFIGHTER APPLICATION

WHEREAS, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, are in receipt of an application from Ryan P. Sage, Woodland Park, New Jersey is seeking approval to become a West Paterson Volunteer Firefighter; and

WHEREAS, the above-named applicant agrees to comply with all of the rules and regulations of the West Paterson Fire Department and the Borough Ordinances pertaining to the West Paterson Fire Department;

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, based on the recommendation of Chief Paul Salomone, Jr., approves the application of Ryan P. Sage, Woodland Park, New Jersey to become a West Paterson Volunteer Firefighter.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Tiseo				
DeCesare					Torres				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 16th day of July 2025. Signed and sealed before me.

July 16, 2025

Sandra Olivola, Municipal Clerk

Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R25-188**

MOTIONED BY:
SECONDED BY:

**HIRE/REHIRE OF SUMMER CAMP
COUNSELORS/STAFF/WATER PARK ATTENDANT**

WHEREAS, the Recreation Department of the Borough of Woodland Park, County of Passaic, State of New Jersey will be opening the Summer Camp session at Zaccaria Park on June 30, 2025 through August 15, 2025; and

WHEREAS, the Recreation Department wishes to hire/rehire the following counselor at the following rates per hour unless otherwise noted:

Name	Year/Title	Rate
Vincenti Jr., Francesco	Counselor	\$12.00

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, hereby authorizes the Recreation Department to hire the above individuals as camp counselors/staff for the 2025 summer camp season.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Tiseo				
DeCesare					Torres				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 16th day of July 2025. Signed and sealed before me.

July 16, 2025

Sandra Olivola, Municipal Clerk

Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R25-189**

MOTIONED BY:
SECONDED BY:

**2025 HOLIDAY LIGHTS PARADE COMMITTEE
“SHAKE-A-BOOT” FUNDRAISER**

WHEREAS, the 2025 Holiday Lights Parade Committee have requested permission to conduct a “Shake-a-Boot” fund raiser on Friday, August 15, 2025 at 3:00 pm to dusk and Saturday, August 16, 8:00 am to dusk in order to collect voluntary contributions for the Totowa, West Paterson and Little Falls Fire Department Holiday Lights Parade; and

WHEREAS, the Committee has recommended that this activity be limited to the intersections of (1) McBride and Glover Avenues, (2) McBride and Lackawanna Avenues, (3) Browertown Road & Briarwood Court, on the dates stated above; and

WHEREAS, the Woodland Park Police Department has been notified of this request; and

WHEREAS, the Mayor and Council of the Borough of Woodland Park fully support the dedicated efforts of the volunteers of the 2025 Holiday Lights Parade Committee in all of their activities and recognize the need to periodically solicit contributions from the public; and

WHEREAS, the solicitors must provide a ‘donation acknowledgement’ to each donor for each day of donation; and

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Woodland Park authorizes the 2025 Holiday Lights Parade Committee to conduct a “Shake-a-Boot” fundraiser on Friday, August 15, 2025 at 3:00 pm to dusk and Saturday, August 16, 8:00 am to dusk, at the intersections of 1) McBride and Glover Avenues, (2) McBride and Lackawanna Avenues, (3) Browertown Road & Briarwood Court.

BE IT FURTHER RESOLVED, that this acknowledgement is conditioned on the following:

1. That no one under the age of eighteen (18) be permitted to solicit funds on any public street or from any person in/on a vehicle on a public street; and
2. That safety measures (clothing/jackets with reflective material/tape, traffic cones, barriers, etc.) be utilized to warn drivers of pedestrian activity in the road to protect the solicitors.
3. With regard to solicitations at the intersection of McBride and Glover Avenues, solicitations are prohibited on McBride Avenue north of Glover Avenue (Paterson side).

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Tiseo				
DeCesare					Torres				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 16th day of July 2025. Signed and sealed before me.

July 16, 2025

Sandra Olivola, Municipal Clerk

Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R25-190**

MOTIONED BY:
SECONDED BY:

**A RESOLUTION TO AMEND RESOLUTION R25-022
APPOINTMENT OF MUNICIPAL PLANNER**

WHEREAS, the Borough of Woodland Park did receive multiple proposals in response to that request; and

WHEREAS, this proposal was opened on December 3, 2024 and evaluated by the Evaluation Committee to determine if the applicant is qualified for this position;

WHEREAS, pursuant to the provisions of N.J.S.A. 19:45A-20.5 et. seq., referred to as the New Jersey Pay to Play Law, the Mayor and Council solicited proposals on November 8, 2024 for this position; and

WHEREAS, on January 8, 2025 the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey appointed by resolution R25-022 a Municipal Planner for the Borough of Woodland Park for the period January 1, 2025 through December 31, 2025 in an amount not to exceed of \$25,000.00 for Municipal Planning and that sufficient funds for this are available under line item 5-01-20-155-158-020 and in an amount not to exceed of \$30,000 for COAH related services; and

WHEREAS, due to increased litigation there is a need to increase the COAH related services by \$8,000 for a total amount of \$38,000;

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, hereby amend resolution R25-022 appointing Darlene Green, PP, AICP, Senior Project Specialist, of the firm of Colliers Engineering and Design, 53 Frontage Road, Suite 110, Hampton, NJ 08827 as the Woodland Park Municipal Planner for the period January 1, 2025 through December 31, 2025 in an amount not to exceed of \$25,000.00 for Municipal Planning and that sufficient funds for this are available under line item 5-01-20-155-158-020 and in an amount not to exceed of \$38,000 for COAH related services and that sufficient funds are available for this under line item T-24-56-850-000-801.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Tiseo				
DeCesare					Torres				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 16th day of July 2025. Signed and sealed before me.

July 16, 2025

Sandra Olivola, Municipal Clerk Dated

I, Heather Barkenbush, Chief Municipal Financial Officer for the Borough of Woodland Park, do hereby confirm that there are sufficient funds available for this award of contract.

July 16, 2025

Heather Barkenbush, CMFO Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R25-191**

MOTIONED BY:
SECONDED BY:

RETURN OF ESCROW

WHEREAS, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey are in receipt of a request from ARI West Falls Plaza LLC, Aharon Friedman, 5 Remsen Avenue, Ste 1, Monsey, NY 10932 for a refund of their escrow account associated with the Board of Adjustment with regard to the property at Lot 121, Block 6.01, Woodland Park; and

WHEREAS, the Mayor and Council are in receipt of a recommendation from Allan Burghardt, Code Enforcement Officer, to refund said escrow to ARI West Falls Plaza LLC;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council hereby direct the appropriate administration staff to refund the amount of \$4,200 to ARI West Falls Plaza LLC, Aharon Friedman, 5 Remsen Avenue, Ste 1, Monsey, NY 10932 their escrow account associated with the Board of Adjustment with regard to the property at Lot 121, Block 6.01, Woodland Park.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Tiseo				
DeCesare					Torres				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 16th day of July 2025. Signed and sealed before me.

July 16, 2025

Sandra Olivola, Municipal Clerk

Dated

I, Heather Barkenbush, Chief Municipal Financial Officer for the Borough of Woodland Park do hereby confirm that there are sufficient funds available for this refund under account number T-13-56-855-000-800.

July 16, 2025

Heather Barkenbush, CMFO

Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R25-192**

MOTIONED BY:
SECONDED BY:

**A RESOLUTION TO APPROVE A CONTRACT WITH
BOSWELL FOR SUPPORT SERVICES**

WHEREAS, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, desire to award a contract for support services for the preparation of a grant application and perform a field evaluation for a project to be determined by the borough to the New Jersey Department of Transportation (NJDOT) in response to their FY2026 annual grant application solicitation; and

WHEREAS, Boswell is located at 330 Phillips Avenue, P.O. Box 3152, South Hackensack, New Jersey has supplied a quotation in the amount of \$2,300.00 to provide such services; and

WHEREAS, sufficient funds are available from Capital Bond Ordinance 24-15 under account number C-04-24-015-000-920;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey hereby award a contract to Boswell Engineering located at 330 Phillips Avenue, P.O. Box 3152, South Hackensack, New Jersey for support services for the preparation of a grant application and perform a field evaluation for a project to be determined by the borough to the New Jersey Department of Transportation (NJDOT) in response to their FY2026 annual grant application solicitation in an amount not to exceed of \$2,300.00.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Torres				
DeCesare					Tiseo				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 16th day of July 2025. Signed and sealed before me.

July 16, 2025

Sandra Olivola, Municipal Clerk

Dated

I, Heather Barkenbush, Chief Municipal Finance Officer for the Borough of Woodland Park do hereby confirm that there are sufficient funds available for this award of contract.

July 16, 2025

Heather Barkenbush, CMFO

Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R25-193**

MOTIONED BY:
SECONDED BY:

**ERIC LUKER
RETIREMENT PAYOUT**

WHEREAS, Lt. Eric Luker had informed the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey of his desire to retire from the Borough of Woodland Park effective May 29, 2025; and

WHEREAS, the Mayor and Council of the Borough of Woodland Park, County of Passaic and State of New Jersey are aware that Lt. Eric Luker had accumulated Compensation Hours in the amount of \$14,765.02 and sick time in the amount of \$10,000.00; and

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, hereby authorizes payment to Mr. Eric Luker in the amount of \$24,765.02 representing his accumulated Compensation hours and sick time pursuant to the Woodland Park Police Department PBA Contract, and that all appropriate taxes and deductions be taken against said gross amount.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Torres				
DeCesare					Tiseo				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 16th day of July 2025. Signed and sealed before me.

July 16, 2025

Sandra Olivola, Municipal Clerk Dated

I, Heather Barkenbush, Chief Municipal Financial Officer for the Borough of Woodland Park do hereby confirm that there are sufficient funds available for this retirement payout under line item 5-01-288-55-001-01.

July 16, 2025

Heather Barkenbush, CMFO Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R25-194**

MOTIONED BY:
SECONDED BY:

PURCHASE OF WATER METERS

WHEREAS, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey have a need to purchase two water meters for the Woodland Park Water Department; and

WHEREAS, this purchase is exempt from public bidding since the equipment is only available for purchase in the amount of \$27,464.80 from Badger Meter located at 4545 Brown Deer Road, P.O, Box 245036, Milwaukee, WI 53224-9536, which is a sole source that produces a proprietary meter compatible with the ORION Mobile Read software and ORIONE Endpoints that the Water Department uses to administer the water system accounts and billing program; and

WHEREAS, the Woodland Park Chief Municipal Financial Officer has certified that funds are available for this expenditure under line item 5-05-55-502-502-530;

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, do hereby authorize the purchase of two water meters from Badger Meter located at 4545 Brown Deer Road, P.O, Box 245036, Milwaukee, WI 53224-9536 in the amount not to exceed \$27,464.80.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Torres				
DeCesare					Tiseo				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 16th day of July 2025. Signed and sealed before me.

July 16, 2025

Sandra Olivola, Municipal Clerk

Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R25-195**

MOTIONED BY:
SECONDED BY:

**AUTHORIZATION TO CUT THE GRASS AND
WEEDS AT 171 JACKSON AVENUE**

WHEREAS, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey received a request from Allan Burghardt, Construction Code Officer to have the Municipality cut the grass and weeds at 171 Jackson Avenue, Woodland Park, New Jersey 07424, on an as needed basis; and

WHEREAS, the premises has become overgrown and unsightly posing a health hazard to surrounding property due to a condition that can harbor rodents and other animals; and

WHEREAS, numerous requests to maintain the property have been made to the party responsible, and notices left at the house have remained unanswered; and

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, do hereby authorize the Municipality to cut the grass and weeds at 171 Jackson Avenue, Woodland Park, New Jersey 07424 and should continue cutting the grass and weeds at the mentioned premises as per the instructions of the Code Enforcement Officer and the Tax Collector is authorized to place a lean on the property in the amount of \$334.00. This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 16th day of July, 2025. Signed and sealed before me.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Tiseo				
DeCesare					Torres				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 16th day of July 2025. Signed and sealed before me.

July 16, 2025

Sandra Olivola, Municipal Clerk

Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R25-196**

MOTIONED BY:
SECONDED BY:

ACCEPTANCE OF VOLUNTEER FIREFIGHTER APPLICATION

WHEREAS, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, are in receipt of an application from Rique L. Pires, Woodland Park, New Jersey is seeking approval to become a West Paterson Volunteer Firefighter; and

WHEREAS, the above-named applicant agrees to comply with all of the rules and regulations of the West Paterson Fire Department and the Borough Ordinances pertaining to the West Paterson Fire Department;

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, based on the recommendation of Chief Paul Salomone, Jr., approves the application of Rique L. Pires, Woodland Park, New Jersey to become a West Paterson Volunteer Firefighter.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Tiseo				
DeCesare					Torres				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 16th day of July 2025. Signed and sealed before me.

July 16, 2025

Sandra Olivola, Municipal Clerk

Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R25-197**

MOTIONED BY:
SECONDED BY:

ACCEPTANCE OF VOLUNTEER FIREFIGHTER APPLICATION

WHEREAS, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, are in receipt of an application from Anthony R. Ruiz, Woodland Park, New Jersey is seeking approval to become a West Paterson Volunteer Firefighter; and

WHEREAS, the above-named applicant agrees to comply with all of the rules and regulations of the West Paterson Fire Department and the Borough Ordinances pertaining to the West Paterson Fire Department;

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, based on the recommendation of Chief Paul Salomone, Jr., approves the application of from Anthony R. Ruiz, Woodland Park, New Jersey to become a West Paterson Volunteer Firefighter.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Tiseo				
DeCesare					Torres				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 16th day of July 2025. Signed and sealed before me.

July 16, 2025

Sandra Olivola, Municipal Clerk

Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R25-198**

MOTIONED BY:
SECONDED BY:

RATIFYING THE ISSUANCE OF A CHECK FOR THE PURCHASE OF 12 BROWERTOWN ROAD (BLOCK 507, LOT 19) AS AUTHORIZED BY RESOLUTION R25-156

WHEREAS, the Borough Council of the Borough of Woodland Park previously adopted Resolution R25-156 authorizing the purchase of real property located at 12 Browertown Road, also known as Block 507, Lot 19, on the official Tax Map of the Borough of Woodland Park; and

WHEREAS, pursuant to the terms and conditions of said resolution and the executed contract of sale, the Borough was required to remit payment in order to complete the property acquisition; and

WHEREAS, a check was issued in connection with the closing in the amount of \$776,180.05 for the purchase of said property; and

WHEREAS, said check, Check No. 1807, was issued to Residential Commercial Title Agency, located at 390 Union Boulevard, Totowa, New Jersey 07512, and was paid from the Affordable Housing Trust Account, specifically from line-item T-24-56-850-000-801; and

WHEREAS, it is necessary and appropriate for the Borough Council to ratify the issuance of this check to comply with municipal finance procedures and to formally document the transaction.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, as follows:

The Borough Council hereby ratifies and confirms the issuance of Check No. 1807 in the amount of \$776,180.05, issued to Residential Commercial Title Agency, 390 Union Boulevard, Totowa, NJ 07512, for the purchase of property located at 12 Browertown Road (Block 507, Lot 19), as previously authorized under Resolution R25-156. The payment was made from the Affordable Housing Trust Account, line-item T-24-56-850-000-801.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Tiseo				
DeCesare					Torres				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 16th day of July 2025. Signed and sealed before me.

July 16, 2025

Sandra Olivola, Municipal Clerk Dated

I, Heather Barkenbush, Chief Municipal Financial Officer for the Borough of Woodland Park do hereby confirm that there are sufficient funds available for this purchase.

July 16, 2025

Heather Barkenbush, CMFO Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R25-199**

MOTIONED BY:
SECONDED BY:

**AUTHORIZE REFUND OF
SUMMER CAMP REGISTRATION**

WHEREAS, the Borough of Woodland Park Recreation Department processes registrations for the Summer Camp through Community Pass; and

WHEREAS, payments for registration are typically made using credit cards and e-check through the Community Pass website; and

WHEREAS, it is the policy of the Borough to issue refunds by check; and

WHEREAS, the Certified Municipal Financial Officer has certified the funds available in Account No. T-18-56-850-000-801.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodland Park that E the following residents for Summer Camp registration:

Erika De Brossard	\$483.00
-------------------	----------

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Tiseo				
DeCesare					Torres				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 16th day of July 2025. Signed and sealed before me.

July 16, 2025

Sandra Olivola, Municipal Clerk
Dated

I, Heather Barkenbush, Certified Municipal Finance Officer for the Borough of Woodland Park do hereby confirm that there are sufficient funds available for this refund.

July 16, 2025

Heather Barkenbush, CMFO
Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R25-200**

MOTIONED BY:
SECONDED BY:

**AUTHORIZE REFUND OF
SUMMER SOCCER REGISTRATION**

WHEREAS, the Borough of Woodland Park Recreation Department processes registrations for the Soccer program through Community Pass; and

WHEREAS, payments for registration are typically made using credit cards and e-check through the Community Pass website; and

WHEREAS, it is the policy of the Borough to issue refunds by check; and

WHEREAS, the Certified Municipal Financial Officer has certified the funds available in Account No. T-18-56-850-000-810.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodland Park that the Borough Treasurer is hereby authorized to provide the following refunds for the Soccer Program Registration:

NAME	REFUND
Deena Khalil	\$99.00

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Tiseo				
DeCesare					Torres				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 16th day of July 2025. Signed and sealed before me.

July 16, 2025

Sandra Olivola, Municipal Clerk

Dated

I, Heather Barkenbush, Certified Municipal Finance Officer for the Borough of Woodland Park do hereby confirm that there are sufficient funds available for this refund.

July 16, 2025

Heather Barkenbush, CMFO

Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R25-201**

MOTIONED BY:
SECONDED BY:

**AUTHORIZE REFUND OF
BEFORE AND AFTER CARE REGISTRATION**

WHEREAS, the Borough of Woodland Park Recreation Department processes registrations for the 2024-2025 Before and After Care Program through Community Pass; and

WHEREAS, payments for registration are typically made using credit cards and e-check through the Community Pass website; and

WHEREAS, it is the policy of the Borough to issue refunds by check; and

WHEREAS, the Certified Municipal Financial Officer has certified the funds available in Account No. T-18-56-850-000-811.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodland Park that the Borough Treasurer is hereby authorized to refund Deena Khalil of Woodland Park, NJ the amount of \$60.00 for Before care registration.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Tiseo				
DeCesare					Torres				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 16th day of July 2025. Signed and sealed before me.

July 16, 2025

Sandra Olivola, Municipal Clerk

Dated

I, Heather Barkenbush, Certified Municipal Finance Officer for the Borough of Woodland Park do hereby confirm that there are sufficient funds available for this refund.

July 16, 2025

Heather Barkenbush, CMFO

Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R25-202**

**MOTIONED BY:
SECONDED BY:**

**RESOLUTION TO AUTHORIZE ENTERING INTO A
SHARED SERVICES AGREEMENT WITH THE WOODLAND PARK ALFRED H. BAUMMAN
FREE LIBRARY AND BERKLEY COLLEGE**

WHEREAS, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey understand the need for the Alfred H. Baumann Free Library ("Baumann Library") enter into a Shared Services Agreement with Berkley College for the use of their facility to house the library so that they can continue their services to Borough residents during the library construction project; and

WHEREAS, Baumann Library is renovating its building with completion expected on or before May 31, 2025; and

WHEREAS, Baumann Library would like to share resources with Berkeley, including portions of the Berkeley library ("Berkeley Library") situated in the building known as Renaissance Hall ("Renaissance Hall") on Berkeley's campus located at 44 Rifle Camp Road, Woodland Park, NJ ("Berkeley Campus"), during the period of renovation; and

WHEREAS, in recognition of the benefits to be gained by Borough's citizens from this sharing of resources, Borough has agreed to guarantee Baumann Library's obligations under this Agreement; and

WHEREAS, the attached Agreement with attached Exhibits constitutes the entire agreement and understanding of the parties relating to the use of the Berkeley Library and supersedes any previous agreement between the parties relating thereto; and

WHEREAS, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey hereby unconditionally and irrevocably guarantees to Berkeley the full and prompt payment and performance of all obligations of Baumann Library to Berkeley arising under this Agreement. This guarantee shall remain in full force and effect until all obligations of Baumann Library under this Agreement have been fully and completely paid and performed.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date and year first above written.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Torres				
DeCesare					Tiseo				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 16th day of July 2025. Signed and sealed before me.

July 16, 2025

Sandra Olivola, Municipal Clerk

Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R25-203**

MOTIONED BY:
SECONDED BY:

**DECLARATION OF EMERGENCY
EMERGENCY PURCHASE OF
THREE PERRY WEATHER OUTDOOR WARNING SYSTEMS**

WHEREAS, it has been determined there is a need to address an emergency which may result in harm to public health, safety, or welfare due to the impaired lightening detection system and it is necessary to upgrade and replace the impaired system; and

WHEREAS, the Borough has secured a quote from Perry Weather, Inc., 3102 Oak Lawn Avenue, Suite 202, Dallas, Texas 75219 to purchase three Perry Weather Outdoor Warning Systems for an annual fee in the amount of \$7,500.00, for three years; and

WHEREAS, funds for this emergency purchase are available from the Woodland Park Open Space Trust Fund for the purchase of the aforesaid system under line item T-30-56-850-000-801; and

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, do hereby confirms the declaration of emergency made by the Administrator, authorizes the use of funds from the Woodland Park Open Space Trust Fund and approves payment to purchase three Perry Weather Outdoor Warning Systems, in an amount not to exceed an annual fee of \$7,500.00, for three years.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Torres				
DeCesare					Tiseo				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 16th day of July 2025. Signed and sealed before me.

July 16, 2025

Sandra Olivola, Municipal Clerk

Dated

I, Heather Barkenbush, Certified Municipal Financial Officer for the Borough of Woodland Park do hereby confirm that there are sufficient funds available for this emergency purchase.

July 16, 2025

Heather Barkenbush, CMFO

Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R25-204**

MOTIONED BY:
SECONDED BY:

**RESOLUTION AUTHORIZING EXECUTION OF A SETTLEMENT AGREEMENT AND
GENERAL RELEASE BETWEEN THE BOROUGH OF WOODLAND PARK AND PBA LOCAL
#173 REGARDING PERC DOCKET NO. AR-2025-188**

WHEREAS, the Woodland Park Policemen’s Benevolent Association Local #173 (“PBA”) filed a grievance on behalf of Officer Derrick Morrison and Sergeant Sean Morrison, alleging a violation of Article XVI, Section 9 of the parties’ collective bargaining agreement concerning the payment of the college incentive stipend; and

WHEREAS, the grievance was denied by the Borough of Woodland Park and the Woodland Park Police Department (collectively, “the Borough”), and the matter was subsequently submitted to arbitration before the Public Employment Relations Commission (“PERC”) and assigned Docket No. AR-2025-188; and

WHEREAS, following good faith settlement discussions, the Parties reached an amicable resolution of all disputes related to this grievance without admission of wrongdoing, in order to avoid the cost, uncertainty, and time involved in formal arbitration; and

WHEREAS, the Parties have memorialized the terms of their resolution in a written Settlement Agreement and General Release; and

WHEREAS, the Borough Administrator, with the express authority of the Mayor and Council, has reviewed and recommends execution of said Settlement Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, as follows:

1. The Mayor and Council hereby approve and authorize the execution of the Settlement Agreement and General Release by and between the Borough of Woodland Park and PBA Local #173, a copy of which is on file with the Office of the Borough Clerk.
2. The Business Administrator is authorized to execute the Agreement on behalf of the Borough with express authority from the Governing Body.
3. The Borough Attorney is authorized to take any and all actions necessary to effectuate the terms of the Agreement, including notifying PERC and the designated arbitrator of the settlement and withdrawal of PERC Docket No. AR-2025-188.
4. This resolution shall take effect immediately.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Torres				
DeCesare					Tiseo				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 16th day of July 2025. Signed and sealed before me.

July 16, 2025

Sandra Olivola, Municipal Clerk Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R25-205**

MOTIONED BY:
SECONDED BY:

APPROVAL OF CONSENT AGENDA

BE IT RESOLVED, by the Mayor and Council of the Borough of Woodland Park that the actions noted in the Consent Agenda, items 1. through 24., be and are hereby approved and the proper officers are directed to take necessary action on same.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Tiseo				
DeCesare					Torres				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 16th day of July 2025. Signed and sealed before me.

Sandra Olivola, Municipal Clerk

July 16, 2025

Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R25-206**

**MOTIONED BY:
SECONDED BY:**

INTRODUCTION TO ORDINANCE 25-11

AN ORDINANCE TO AMEND THE BOROUGH OF WOODLAND PARK ORDINANCES: 1972 Code § 11-5; ORDINANCE NO. 91-5 § 1; and ORDINANCE NO. 03-2, REGARDING STOPPING OR STANDING PROHIBITED DURING CERTAIN HOURS ON CERTAIN STREETS, NAMELY AT THE INTERSECTION OF MAPLE AVENUE AND CHESTNUT GROVE AVENUE

heretofore introduced, does now pass on first reading, and that said ordinance be further considered for final passage at a meeting to be held on the 13th day of August 2025, at 7:00 P.M., or as soon thereafter as the matter can be reached, at the regular meeting place of the Municipal Council and that at such time and place all persons interested be given an opportunity to be heard concerning said ordinance, and that the Municipal Clerk is hereby authorized and directed to publish said ordinance according to law with a notice of its introduction and passage on first reading and of the time and place when and where said ordinance will be further considered for final passage.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Tiseo				
DeCesare					Torres				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 16th day of July 2025. Signed and sealed before me.

July 16, 2025

Sandra Olivola, Municipal Clerk

Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY**

ORDINANCE NO. 25-11

AN ORDINANCE TO AMEND THE BOROUGH OF WOODLAND PARK ORDINANCES: 1972 Code § 11-5; ORDINANCE NO. 91-5 § 1; and ORDINANCE NO. 03-2, REGARDING STOPPING OR STANDING PROHIBITED DURING CERTAIN HOURS ON CERTAIN STREETS, NAMELY AT THE INTERSECTION OF MAPLE AVENUE AND CHESTNUT GROVE AVENUE

WHEREAS, the Borough of Woodland Park previously adopted Ordinances regarding Stopping or Standing on certain streets/roadways within the Borough. This Ordinance will specifically address amendments regarding the intersection of Maple Avenue and Chestnut Grove Avenue; and

WHEREAS, the Woodland Park Police Department has determined that these Ordinances should be updated and amended to help promote the health, welfare and safety of the Borough at the intersection of Maple Avenue and Chestnut Grove Avenue; and

WHEREAS, these Ordinances shall now be updated and amended to include the placement of a stop sign on Maple Avenue, at the intersection of Chestnut Grove Avenue; and the Borough's code shall be amended at Chapter 7 Titled: Traffic at section § 7-7.4 to include this update and amendment. In addition, all other provisions regarding the Chapter 7 Titled: Traffic are hereby readopted and apply to this update and amendment, including but not limited to: the penalty provisions.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, hereby advances the updates and amendments stated herein.

Attest:

Approved:

Sandra Olivola, Municipal Clerk

Tracy Kallert, Mayor

Introduced:

Adopted:

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R25-207**

MOTIONED BY:
SECONDED BY:

INTRODUCTION TO ORDINANCE 25-12

**AN ORDINANCE TO REVOKE/RESCIND THE BOROUGH OF WOODLAND PARK ORDINANCE
NO. 12-02, REGARDING THE REQUEST FOR GOOD CONDUCT LETTERS FROM THE BOROUGH
OF WOODLAND PARK POLICE DEPARTMENT**

heretofore introduced, does now pass on first reading, and that said ordinance be further considered for final passage at a meeting to be held on the 13th day of August 2025, at 7:00 P.M., or as soon thereafter as the matter can be reached, at the regular meeting place of the Municipal Council and that at such time and place all persons interested be given an opportunity to be heard concerning said ordinance, and that the Municipal Clerk is hereby authorized and directed to publish said ordinance according to law with a notice of its introduction and passage on first reading and of the time and place when and where said ordinance will be further considered for final passage.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Tiseo				
DeCesare					Torres				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 16th day of July 2025. Signed and sealed before me.

July 16, 2025

Sandra Olivola, Municipal Clerk

Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
ORDINANCE NO. 25-12**

**AN ORDINANCE TO REVOKE/RESCIND THE BOROUGH OF WOODLAND PARK ORDINANCE
NO. 12-02, REGARDING THE REQUEST FOR GOOD CONDUCT LETTERS FROM THE
BOROUGH OF WOODLAND PARK POLICE DEPARTMENT**

WHEREAS, the Borough of Woodland Park previously adopted Ordinance No.: 12-02, to allow residents to obtain a “Good Conduct Letter, for: employment, educational, and/or personal use.

Specifically, through this Ordinance, a Borough Resident would be allowed to apply to the Borough Police Department to obtain a “Good Conduct Letter,” if required by an employer, educational institution; or desired for personal use.

WHEREAS, the purpose of this letter would be to state whether or not the requestor is a citizen in good standing.

WHEREAS, this process has become cumbersome and cost prohibitive for the Borough, and its Police Department, now this Ordinance is hereby advanced to rescind the prior Ordinance known as No.: 2012-02, which has been published in the Borough’s Code Book at Chapter 2 – Administration, Article X. Administrative Policies and Procedures; §2-67; Titled: Good Conduct Letters. In addition, it must be noted that this service is also a duplicative service – since it is also provided by the New Jersey State Police.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, hereby revokes and rescinds Ordinance No.: 12-02.

Attest:

Approved:

Sandra Olivola, Municipal Clerk

Tracy Kallert, Mayor

Introduced:

Adopted: