

**WOODLAND PARK MUNICIPAL COUNCIL
AGENDA FOR REGULAR MEETING OF
JUNE 18, 2025**

I. INTRODUCTION:

A. POSTING OF NOTICE:

In accordance with the Open Public Meeting Law, P.L.1975, chapter 231, notice requirements for this meeting have been set forth in the resolution adopted by the Municipal Council at its Reorganization Meeting of January 8, 2025 detailing the time and place, with notice given to the public by posting a copy thereof on the bulletin board in the Municipal Building, transmitting copies to the Herald News and The Record of Woodland Park.

B. Flag salute and Prayer

C. Roll Call

II. PRESENTATION(S)/REPORTS:

A. COUNCIL PRESIDENT TO PRESENT ON JUNETEENTH

B. COUNCIL COMMENTS

Administration & Finance – Council President Sica

Public Works – Councilman Chaabane

Public Safety – Councilman DeCesare

Health & Senior Services – Councilwoman Gatti

Recreation, Community Relations & Veterans Affairs – Councilwoman Tiseo

Laws & Ordinances – Councilman Torres

C. MAYORS REPORT

D. BOROUGH ADMINISTRATORS REPORT

E. MUNICIPAL ATTORNEY REPORT

F. DEPARTMENT REPORTS

1. Municipal Court Summary of Court Matters for May 2025
2. Fire Prevention Monthly Report for May dated June 16, 2025
3. Summary Budget Status Report as of June 11, 2025

MOTION: Motion to approve Departmental Reports by _____,
seconded by _____.

- ALL IN FAVOR:

III. PUBLIC SESSION:

OPEN: I'd like to entertain a motion to open the public session. Motion to open the public session by _____ Seconded by _____

ROLL CALL:

CLOSE: I'd like to entertain a motion to close the public session. Motion to close the public session by _____ Seconded by _____

ROLL CALL:

IV. CONSENT AGENDA:

All matters listed under the Consent Agenda are considered to be routine by the Council and will be enacted by one resolution. Any item may be removed from the Consent Agenda by the request of any member of this Governing Body, and if so removed, will be acted upon as a separate matter.

A. RESOLUTIONS

- 1. Resolution R25-165, a resolution to authorize the Certified Municipal Finance Officer to issue a check to Clemente Enterprises, LLC, P.O. Box 141, Wyckoff, New Jersey 07481 for the refund in the amount of \$3,473.13 for the redemption payment of the lien and premium.**
- 2. Resolution R25-166, a resolution to approve Plenary Retail Consumption and Plenary Retail Distribution licenses for the Borough of Woodland Park for the 2025-2026 licensing season.**
- 3. Resolution R25-167, a resolution requesting the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the 2025 Budget in the sum of \$4,100.00 from the New Jersey State Library.**
- 4. Resolution R25-168, a resolution to authorize the Borough Treasurer to refund to Erika De Brossard for Summer Camp registration.**
- 5. Resolution R25-169, a resolution to direct the appropriate administration staff to refund the amount of \$880.00 to Marium Quadah dba Wonderland Play, 1670 Rt. 46 Woodland Park, NJ 07470 their escrow account associated with the Board of Adjustment with regard to the property at Lot 11, Block 122, Woodland Park.**
- 6. Resolution R25-170, a resolution to authorize the borough upon the Engineers recommendation to submit an electronic grant application identified as "MA-2026-Taft Avenue Improvements – 00139" to the New Jersey Department of Transportation on behalf of the Borough of Woodland Park for funds that are available under the New Jersey Transportation Trust Fund Authority Act, Fiscal Year 2026 Municipal Aid Grant Program to complete the Jackson Avenue Improvements Project.**
- 7. Resolution R25-171, a resolution to authorize the sale of surplus property as indicated in the resolution on the online auction website entitled Municibid.com.**
- 8. Resolution R25-172, a resolution to confirm the declaration of emergency made by the Department of Public Works Supervisor and approves payment in an amount not to exceed \$23,333.33 to Montana Construction, 80 Contant Avenue, Lodi, NJ 07644 for the repair and rehab of the McBride Avenue sewer force main.**
- 9. Resolution R25-173, a resolution to approve a Memorandum of Understanding between the Borough of Woodland Park and Housing Developer, Nouvelle, LLC, 610 Anderson Avenue, Cliffside Park, NJ 07010.**
- 10. Resolution R25-174, a resolution to approve to endorse the Shared Services Agreement with regard to sharing a Class 2 Special Police Officer with the Woodland Park Board of Education beginning July 1, 2025 and ending on August 7, 2025 for an amount not to exceed \$5,000.00 and reimbursed by the Woodland Park Board of Education no later than December 31, 2025.**
- 11. Resolution R25-175, a resolution to approve the actions noted in the Consent Agenda, items 1. through 11., be and are hereby approved and the proper officers are directed to take necessary action on same.**

MOTION: Motion to approve the Consent Agenda by _____,
seconded by _____.

- ROLL CALL:

V. **COLLECTOR/TREASURER REPORT:**

A. CFO, Heather Barkenbush recommends authorization for payment:

Authorize payment of the June 30, 2025 regular and miscellaneous payroll estimated at \$395,000.00.

MOTION: Motion to approve payroll by _____, seconded by _____.

- **ROLL CALL:**

Payment of bills from voucher list of June 18, 2025 totaling \$2,647,947.61.

MOTION: Motion to approve payment of bills by _____, seconded by _____.

- **ROLL CALL:**

VI. **NEW BUSINESS:**

VII. **OLD BUSINESS:**

A. **SECOND READING & PUBLIC HEARING**

1. **PUBLIC HEARING** on the adoption of ordinance 25-08.

Motion to open the public hearing for Ordinance 25-08 by _____, seconded by _____.

- **ROLL CALL:**

Motion to close the public hearing for Ordinance 25-08 by _____, seconded by _____.

- **ROLL CALL:**

2. **Resolution R25-176 a resolution to adopt ordinance 25-08 a CAPITAL ORDINANCE OF THE BOROUGH OF WOODLAND PARK, IN THE COUNTY OF PASSAIC, NEW JERSEY, AUTHORIZING THE UNDERTAKING OF MAJOR REPAIRS TO FIRE ENGINES IN, BY AND FOR THE BOROUGH, APPROPRIATING THEREFOR THE SUM OF \$45,000 AND PROVIDING THAT SUCH SUM SO APPROPRIATED SHALL BE RAISED FROM THE CAPITAL IMPROVEMENT FUND OF THE BOROUGH.**

BE IT RESOLVED, by the Governing Body of the Borough of Woodland Park that Ordinance 25-08, be and is hereby adopted as having been approved on second and final reading, and the Municipal Clerk is hereby authorized and directed to publish said ordinance according to law.

MOTION: Motion to adopt Ordinance 25-08 by _____, seconded by _____.

- **ROLL CALL:**

3. **PUBLIC HEARING** on the adoption of ordinance 25-09.

Motion to open the public hearing for Ordinance 25-09 by _____, seconded by _____.

- **ROLL CALL:**

Motion to close the public hearing for Ordinance 25-09 by _____, seconded by _____.

- **ROLL CALL:**

4. Resolution R25-177 a resolution to adopt ordinance 25-09 a AN ORDINANCE WHICH SUPERSEDES ORDINANCE NO. 22-21 AND LISTS IN ITS ENTIRETY FIXING THE ANNUAL SALARIES OF POLICE DEPARTMENT EMPLOYEES AFFILIATED WITH POLICE BENEVOLENT ASSOCIATION 173 COLLECTIVE BARGAINING AGREEMENT FOR THE BOROUGH OF WOODLAND PARK, PASSAIC COUNTY, STATE OF NEW JERSEY FOR THE YEARS 2025, 2026, 2027, 2028 AND 2029.

BE IT RESOLVED, by the Governing Body of the Borough of Woodland Park that Ordinance 25-09, be and is hereby adopted as having been approved on second and final reading, and the Municipal Clerk is hereby authorized and directed to publish said ordinance according to law.

MOTION: Motion to adopt Ordinance 25-09 by _____, seconded by _____.

- **ROLL CALL:**

5. **PUBLIC HEARING** on the adoption of ordinance 25-10.

Motion to open the public hearing for Ordinance 25-10 by _____, seconded by _____.

- **ROLL CALL:**

Motion to close the public hearing for Ordinance 25-10 by _____, seconded by _____.

- **ROLL CALL:**

6. Resolution R25-178 a resolution to adopt ordinance 25-10 a AN ORDINANCE WHICH SUPERSEDES ORDINANCE NO. 21-31 AND LISTS IN ITS ENTIRETY FIXING THE ANNUAL SALARIES OF CERTAIN OFFICIALS AND EMPLOYEES AFFILIATED WITH THE WOODLAND PARK DEPARTMENT OF PUBLIC WORKS ASSOCIATION COLLECTIVE BARGAINING AGREEMENT FOR THE BOROUGH OF WOODLAND PARK, PASSAIC COUNTY, NEW JERSEY FOR THE YEARS 2025, 2026, 2027 AND 2028.

BE IT RESOLVED, by the Governing Body of the Borough of Woodland Park that Ordinance 25-10, be and is hereby adopted as having been approved on second and final reading, and the Municipal Clerk is hereby authorized and directed to publish said ordinance according to law.

MOTION: Motion to adopt Ordinance 25-10 by _____, seconded by _____.

- **ROLL CALL:**

VIII. EXECUTIVE SESSION:

IX. ADJOURNMENT:

Motion to Adjourn the Meeting by _____ Seconded by _____

- **ALL IN FAVOR:**

Sandra Olivola, RMC
Municipal Clerk

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R25-165**

MOTIONED BY:
SECONDED BY:

LIEN REDEMPTION AND PREMIUM

WHEREAS, the Mayor and Council of the Borough of Woodland Park, County of Passaic and State of New Jersey have been informed by the Tax Collector of the Borough of Woodland Park that a lien redemption for taxes, in the amount of \$1,973.13 was made on May 21, 2025; and

WHEREAS, pending the return of the redemption certificate from the lien holder in the Tax Office on June 2, 2025, the amount of \$1,973.13 is to be returned to the lien holder; and

WHEREAS, the Tax Collector of the Borough of Woodland Park has requested a lien redemption of said payment to be made to Clemente Enterprises, LLC, P.O. Box 141, Wyckoff, New Jersey 07481; and

WHEREAS, a premium of \$1,500.00 had also been made by Clemente Enterprises, LLC, which is to be returned; and

NOW, THEREFORE, BE IT RESOLVED that the Certified Municipal Finance Officer is hereby authorized to issue a check for the refund in the amount of \$3,473.13 for the redemption payment of the lien and premium; and

BE IT FURTHER RESOLVED that the books and records of the Tax Collector will be adjusted accordingly.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Torres				
DeCesare					Tiseo				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 18th day of June 2025. Signed and sealed before me.

June 18, 2025

Sandra Olivola, Municipal Clerk

Dated

I, Bernadette Lawler, Woodland Park’s Tax & Water Collector, do hereby confirm that the information contained in this resolution is accurate and that I have requested authorization from the Woodland Park Mayor and Council to refund the stated lien redemption.

June 18, 2025

Bernadette Lawler, Tax & Water Collector

Dated

I, Heather Barkenbush, Chief Municipal Financial Officer for the Borough of Woodland Park do hereby confirm that there are sufficient funds available for this refund under line item R-01-55-005-000-001.

June 18, 2025

Heather Barkenbush, CMFO

Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R25-166**

MOTIONED BY:
SECONDED BY:

RENEWAL OF LIQUOR LICENSES

WHEREAS, renewals for Plenary Retail Consumption and Plenary Retail Distribution licenses for the Borough of Woodland Park for the 2025-2026 licensing season have been filed; and

WHEREAS, all requirements applicable thereto have been properly made and are in order; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Woodland Park, County of Passaic and State of New Jersey that the Plenary Retail Consumption and Plenary Retail Distribution licenses set forth as follows be hereby renewed for the 2025-2026 licensing season effective July 1, 2025:

1145 McBride LLC	1616-33-001-006
Union Taverne LLC	1616-33-007-013
Luigi Piedra Single Member LLC	1616-33-014-014
821 McBride Avenue INC	1616-33-019-002

NOW THEREFORE BE IT RESOLVED, that the Municipal Clerk be and is hereby authorized to issue the appropriate license certificates to the respective licensees as approved by this resolution.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Tiseo				
DeCesare					Torres				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 18th day of June 2025. Signed and sealed before me.

June 18, 2025

Sandra Olivola, Municipal Clerk

Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R25-167**

INSERTION OF AN ITEM OF REVENUE

MOTIONED BY:

SECONDED BY:

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

WHEREAS, the Borough of Woodland Park has received notice of an award of \$4,100.00 from the New Jersey State Library and wishes to amend its Calendar Year 2025 Budget to include this amount as a revenue.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the Calendar Year 2025 in the sum of\$4,100.00

Which is now available as an item of revenue from:

Miscellaneous Revenues:

Section F: Special Items of General Revenue Anticipated
With Prior Written Consent of Director of Local
Government Services – Public and Private Revenues

Offset with Appropriations:

New Jersey State Library
Historic Woodland Park Trolley Grant

BE IT FURTHER RESOLVED that the like sum of\$4,100.00

Be and the same is hereby appropriated under the caption of:

General Appropriations:

(A) Operations Excluded from CAPS
Public and Private Programs offset by Revenues:

New Jersey State Library
Historic Woodland Park Trolley Grant

BE IT FURTHER RESOLVED, that the CMFO has forwarded an electronic copy of this resolution to the Director of Local Government Services for approval.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Torres				
DeCesare					Tiseo				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 18th day of June 2025. Signed and sealed before me.

June 18, 2025

Sandra Olivola, Municipal Clerk

Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R25-168**

MOTIONED BY:
SECONDED BY:

**AUTHORIZE REFUND OF
SUMMER CAMP REGISTRATION**

WHEREAS, the Borough of Woodland Park Recreation Department processes registrations for the Summer Camp through Community Pass; and

WHEREAS, payments for registration are typically made using credit cards and e-check through the Community Pass website; and

WHEREAS, it is the policy of the Borough to issue refunds by check; and

WHEREAS, the Chief Municipal Financial Officer has certified the funds available in Account No. T-18-56-850-000-801.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodland Park that the Borough Treasurer is hereby authorized to refund the following resident for Summer Camp registration:

Erika De Brossard	\$483
-------------------	-------

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Tiseo				
DeCesare					Torres				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 18th day of June 2025. Signed and sealed before me.

Sandra Olivola, Municipal Clerk	June 18, 2025 Dated
---------------------------------	------------------------

I, Heather Barkenbush, Chief Municipal Financial Officer for the Borough of Woodland Park do hereby confirm that there are sufficient funds available for this refund.

Heather Barkenbush, CMFO	June 18, 2025 Dated
--------------------------	------------------------

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R25-169**

MOTIONED BY:

SECONDED BY:

RETURN OF ESCROW

WHEREAS, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey are in receipt of a request from Marium Quadah dba Wonderland Play, 1670 Rt. 46 Woodland Park, NJ 07470 for a refund of their escrow account associated with the Board of Adjustment with regard to the property at Lot 11, Block 122, Woodland Park; and

WHEREAS, the Mayor and Council are in receipt of a recommendation from Allan Burghardt, Code Enforcement Officer, to refund said escrow to Marium Quadah dba Wonderland Play;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council hereby direct the appropriate administration staff to refund the amount of \$880.00 to Marium Quadah dba Wonderland Play, 1670 Rt. 46 Woodland Park, NJ 07470 their escrow account associated with the Board of Adjustment with regard to the property at Lot 11, Block 122, Woodland Park.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Tiseo				
DeCesare					Torres				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 18th day of June 2025. Signed and sealed before me.

June 18, 2025

Sandra Olivola, Municipal Clerk

Dated

I, Heather Barkenbush, Chief Municipal Financial Officer for the Borough of Woodland Park do hereby confirm that there are sufficient funds available for this refund under account number T-13-56-855-000-800.

June 18, 2025

Heather Barkenbush, CMFO

Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R25-170**

MOTIONED BY:

SECONDED BY:

**APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A
GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION
FOR THE TAFT AVENUE IMPROVEMENTS PROJECT**

NOW, THEREFORE, BE IT RESOLVED that Council of the Borough of Woodland Park formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2026-Taft Avenue Improvements – 00139 to the New Jersey Department of Transportation on behalf of the Borough of Woodland Park.

BE IT FURTHER RESOLVED that Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Woodland Park and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Torres				
DeCesare					Tiseo				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 18th day of June 2025. Signed and sealed before me.

June 18, 2025

Sandra Olivola, Municipal Clerk

Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R25-171**

MOTIONED BY:
SECONDED BY:

**RESOLUTION OF THE BOROUGH OF WOODLAND PARK AUTHORIZING THE SALE OF
PROPERTY NO LONGER NEEDED FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE**

WHEREAS, Borough of Woodland Park has determined that the property described and incorporated herein is no longer needed for public use; and

WHEREAS, the Borough of Woodland Park intends to utilize the online auction services of Municibid located at municibid.com/nj/njinfo; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey hereby authorize the sale of the surplus property as indicated below on the online auction website entitled Municibid.com.

100' of 2" hose with quick couplings	
50' of 5" hose with thread connections	
100' of 4" hose with thread on connections	
1997 6 Cubic Yard Highway Salter/Model #E-202-10	Serial #102097
16Hp Billy Goat Leaf Vac/Model #HTR1601V	Serial #072500020
Wach – TM-7 Valve turner 15 Hp Kohler/Model #17-000-23	Serial #11-150

NOW THEREFORE BE IT RESOLVED, the terms and conditions of the agreement entered into between Municibid and the Borough of Woodland Park are available at Municibid.com and in the Borough of Woodland Park Municipal Clerk's office.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Tiseo				
DeCesare					Torres				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 18th day of June 2025. Signed and sealed before me.

June 18, 2025

Sandra Olivola, Municipal Clerk

Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R25-172**

MOTIONED BY:
SECONDED BY:

**DECLARATION OF EMERGENCY
EMERGENCY PURCHASE – AWARD OF CONTRACT FOR
MCBRIDE AVENUE SEWER FORCE MAIN REPAIR**

WHEREAS, a memo was received from Matthew Mulroony Department of Public Works Supervisor advising the Borough of damage to the sewer force main at 686 McBride Avenue that runs into Paterson to Passaic Valley Sewerage Commission and in need for an emergency repair of the sewer force main; and

WHEREAS, as a result of deterioration of the sewer force main at McBride Avenue the main was damaged and an emergency repair and rehab of the sewer main is necessary; and

WHEREAS, a quote was received by Montana Construction, 80 Contant Avenue, Lodi, NJ 07644 in an amount of \$23,333.33 to make the repair to the 686 McBride Avenue sewer force main.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, hereby confirms the declaration of emergency made by the Department of Public Works Supervisor and approves payment in an amount not to exceed of \$23,333.33 to Montana Construction, 80 Contant Avenue, Lodi, NJ 07644 for the repair and rehab of the 686 McBride Avenue sewer force main.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Tiseo				
DeCesare					Torres				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 18th day of June 2025. Signed and sealed before me.

June 18, 2025

Sandra Olivola, Municipal Clerk

Dated

I, Heather Barkenbush, Chief Financial Officer for the Borough of Woodland Park do hereby confirm that there are sufficient funds available for this purchase under line item C-04-23-010-000-906.

June 18, 2025

Heather Barkenbush, CMFO

Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R25-173**

MOTIONED BY:

SECONDED BY:

**MEMORANDUM OF UNDERSTANDING
BETWEEN HOUSING DEVELOPER, NOUVELLE, LLC AND
THE BOROUGH OF WOODLAND PARK**

WHEREAS, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey recognize the need to enter into a Memorandum of Agreement (MOU) with Nouvelle, LLC, and or its assigns with offices located at 610 Anderson Avenue, Cliffside Park, NJ 07010 to define the working relationship between the Nouvelle, LLC and the Borough of Woodland Park to develop (2) 4 bedroom group home very-low-income housing units for special needs residents (the "Project") on property located at Browertown Road, also known as Block 507, Lot 19 and 20 (the "Property"), to assist the Borough of Woodland Park to further prepare for its affordable housing for the Borough; and

WHEREAS, the sole purpose of this Memorandum of Understanding ("MOU") is to outline the terms under which the Borough of Woodland Park and the Housing Developer Nouvelle, LLC will work to develop the affordable housing units to construct a group home with a minimum of two (2) four (4) bedrooms for special need residents. The HD will provide a concept plan which may change based on input from the Housing Developer, the Borough, and the Borough's Planner in order to make the project more cost effective and time efficient.

WHEREAS, the Borough if required, shall provide all required zoning information applicable to the concept plan, including but not limited to zoning, bulk requirements, etc., in order for the Housing Developer to construct the affordable units based on the concept plan; and

WHEREAS, the parties have agreed to work cooperatively as a team to facilitate obtaining approvals, and the parties understand the critical level of communication that is needed to make this project successful.

NOW, THEREFORE BE IT RESOLVED, the following represents the understanding of both parties regarding their respective roles and responsibilities, and both parties agree, therefore, that it is in the best interests of all concerned to enter into this MOU.

SECTION II – DESCRIPTION OF NOUVELLE, LLC ROLES AND RESPONSIBILITIES

Scope of Services: The Housing Developer agrees to the following:

- A. Once Housing Developer has attended the initial meeting, it will provide a development narrative of what funding could be applied for and where the funding will need to come from in order to develop the Property consistent with the concept plan and architectural design.
- B. Housing Developer agrees to purchase the Property located at Browertown Road, Block 507, Lot 19 and 20, Woodland Park, New Jersey, which will be contingent on the Housing Developer obtaining all necessary governmental approvals at a sale price of \$300,000.00 (\$150,000.00 per lot).
- C. Once the Housing Developer has received a fully executed Affordable Housing Developers Agreement, the Housing Developer shall be solely responsible for obtaining all governmental approvals, including all fees and costs required to obtain same, including permits from governmental entities having jurisdiction for the Project.
- D. Once the Housing Developer has received a fully executed Affordable Housing Developer Agreement, the Housing Developer will proceed with obtaining all governmental approvals for the Project.

SECTION III – DESCRIPTION OF THE BOROUGH OF WOODLAND PARK ROLES AND RESPONSIBILITIES

Scope of Services: The Borough of Woodland Park agrees to the following:

- A. If required, consider zoning and bulk requirements to permit a group home of at least four bedrooms. The Property is located within the Zoning District.
- B. Arrange initial meeting to discuss the Project and coordinate the distribution of materials based on the concept plan and past communications.
- C. Obtain and negotiate affordable housing obligations with the governing body and other Borough agencies with the coordination and approval of the Housing Developer.
- D. Provide a contract of sale consistent with the Local Land and Buildings Law, N.J.S.A. 40A:12-1, et seq., and other applicable law, in the amount of \$300,000.00 for the acquisition of the Property from the Borough of Woodland Park, the terms of which shall be subject to further discussion. The sale is expressly conditioned upon the Borough Council adopting a resolution or ordinance authorizing the sale of public property.
- E. Enter into negotiations so long as the project qualifies for an acceptable program for a payment in lieu of taxes or if a non for profit the property taxes shall be exempt with the Housing Developer, the terms of which shall be subject to further discussion.

SECTION IV – GENERAL TERMS

- 1) **Funding** – This MOU is contingent upon the Housing Developer obtaining approvals for the Project from governmental entities having jurisdiction over the Project. The funding will be based on said approvals and concept plan that the Housing Developer finds suitable to the Project. The funding could change based on funding sources becoming available and the Borough approving the Project based on the concept plans or a plan that the Housing Developer finds acceptable in coordination with the Borough.
- 2) **Term** – This MOU is effective as of the last date recorded on the signature page of this MOU between the parties. If the parties are unable to negotiate a binding agreement setting forth their respective rights and responsibilities within six (6) months from the effective date of this MOU, either party shall have the right to terminate this MOU. In the event of termination, neither party shall have any further obligations towards the other.
- 3) **Agreement** - This MOU shall not be considered to be a binding contract of sale or a formal development agreement. Pursuant to the terms of this MOU, the parties agree to negotiate in good faith on the terms of a formal binding development and disposition agreement concerning the Property and the Project during the term of this MOU.
- 4) **Fees / Costs** – It is also understood that all terms in this MOU, except where noted, are agreed to without expectation of payment from the agreeing parties until a binding contract is in place and the funding is in place for development and construction as required by the affordable housing agreement between the government agencies having jurisdiction and the Borough with the approval of the Housing Developer.
- 5) **Confidentiality** – The Borough and Housing Developer agree that by virtue of entering into this MOU they will have access to certain confidential information regarding the other party's operations related to this project. The Borough and the Housing Developer agree that they will not at any time disclose confidential information and/or material without the consent of that party unless such disclosure is authorized by this MOU or required by law, which includes the New Jersey Open Public Records Act.
- 6) **Amendments**: This MOU may be amended only in writing and authorized by the designated representatives of the parties.

7) The affordable units referenced herein shall be developed, and at all times maintained and operated in accordance with the New Jersey Fair Housing Act, N.J.S.A. 52:27D-301 et seq., the Uniform Housing Affordability Controls set forth at N.J.A.C. 5:80-26.1 et seq., and the Borough of woodland Park’s Affordable Housing Ordinances, including any amendments and/or successor regulations; all other applicable Federal, State, County and local statutes, laws, regulations and ordinances; and any conditions of approval/compliance required in any approvals from any State, County, and/or local administrative agencies. Prior to issuance of any final certificate of occupancy, and as an express condition thereof, the Housing Developer shall be required to execute an affordable housing deed restriction on forms provided by the Borough and subject to the approval of the Borough Municipal Attorney.

BE IT FURTHER RESOLVED, that the Mayor and Borough Administrator are hereby authorized to execute the Memorandum of Understanding on behalf of the Borough of Woodland Park.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Torres				
DeCesare					Tiseo				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 18th day of June 2025. Signed and sealed before me.

June 18, 2025

Sandra Olivola, Municipal Clerk

Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R25-174**

**MOTIONED BY:
SECONDED BY:**

**SHARED SERVICES AGREEMENT BETWEEN THE
BOROUGH OF WOODLAND PARK AND THE
WOODLAND PARK BOARD OF EDUCATION – SPECIAL CLASS 2
(SUMMER SESSION)**

WHEREAS, the Borough of Woodland Park and the Woodland Park Board of Education hereby agree to enter into and Shared Services Agreement with regard to a Class 2 Special Police Officer; and

WHEREAS, the said Agreement is to promote the safety and well-being of students in the Woodland Park school system during the six-week period of the Extended School Year Program; and

WHEREAS, the Mayor and Council of the Borough of Woodland Park do hereby approve the Shared Services Agreement that has been developed.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodland Park, that they hereby endorse the Shared Services Agreement with regard to sharing a Class 2 Special Police Officer with the Woodland Park Board of Education beginning July 1, 2025 and ending on August 7, 2025 for an amount not to exceed of Five thousand dollars (\$5,000.00) to be paid by the Borough of Woodland Park and reimbursed by the Woodland Park Board of Education in the amount not to exceed of Five thousand dollars (\$5,000.00) no later than December 31, 2025.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Torres				
DeCesare					Tiseo				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 18th day of June 2025. Signed and sealed before me.

June 18, 2025

Sandra Olivola, Municipal Clerk

Dated

I, Heather Barkenbush, Certified Municipal Finance Officer for the Borough of Woodland Park do hereby confirm that there are sufficient funds available in line item 5-01-25-240-240-018 to fund this agreement.

June 18, 2025

Heather Barkenbush, CMFO

Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R25-175**

MOTIONED BY:
SECONDED BY:

APPROVAL OF CONSENT AGENDA

BE IT RESOLVED, by the Mayor and Council of the Borough of Woodland Park that the actions noted in the Consent Agenda, items 1. through 12., be and are hereby approved and the proper officers are directed to take necessary action on same.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Tiseo				
DeCesare					Torres				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 18th day of June 2025. Signed and sealed before me.

June 18, 2025

Sandra Olivola, Municipal Clerk

Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R25-176**

**MOTIONED BY:
SECONDED BY:**

ADOPTION OF ORDINANCE 25-08

CAPITAL ORDINANCE OF THE BOROUGH OF WOODLAND PARK, IN THE COUNTY OF PASSAIC, NEW JERSEY, AUTHORIZING THE UNDERTAKING OF MAJOR REPAIRS TO FIRE ENGINES IN, BY AND FOR THE BOROUGH, APPROPRIATING THEREFOR THE SUM OF \$45,000 AND PROVIDING THAT SUCH SUM SO APPROPRIATED SHALL BE RAISED FROM THE CAPITAL IMPROVEMENT FUND OF THE BOROUGH

WHEREAS, the Borough of Woodland Park, County of Passaic, State of New Jersey, desires to adopt an ordinance entitled **CAPITAL ORDINANCE OF THE BOROUGH OF WOODLAND PARK, IN THE COUNTY OF PASSAIC, NEW JERSEY, AUTHORIZING THE UNDERTAKING OF MAJOR REPAIRS TO FIRE ENGINES IN, BY AND FOR THE BOROUGH, APPROPRIATING THEREFOR THE SUM OF \$45,000 AND PROVIDING THAT SUCH SUM SO APPROPRIATED SHALL BE RAISED FROM THE CAPITAL IMPROVEMENT FUND OF THE BOROUGH**; and

WHEREAS, notice of introduction and passage on first reading was published in the Herald News dated June 8, 2025, setting the date of June 18, 2025, or soon thereafter for the public hearing and consideration for final passage; and

WHEREAS, copies of the ordinance were posted on the Borough’s official bulletin board and copies made available to all those desiring same; and

WHEREAS, in compliance with State Statute, a public hearing on the above referenced ordinance was conducted on June 18, 2025, at the regularly scheduled meeting of the Mayor and Council.

NOW, THEREFORE BE IT RESOLVED, that ordinance **CAPITAL ORDINANCE OF THE BOROUGH OF WOODLAND PARK, IN THE COUNTY OF PASSAIC, NEW JERSEY, AUTHORIZING THE UNDERTAKING OF MAJOR REPAIRS TO FIRE ENGINES IN, BY AND FOR THE BOROUGH, APPROPRIATING THEREFOR THE SUM OF \$45,000 AND PROVIDING THAT SUCH SUM SO APPROPRIATED SHALL BE RAISED FROM THE CAPITAL IMPROVEMENT FUND OF THE BOROUGH** be and is hereby adopted as having been approved on second and final reading, and the Municipal Clerk is hereby authorized and directed to publish said Ordinances according to law.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Tiseo				
DeCesare					Torres				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 18th day of June 2025. Signed and sealed before me.

June 18, 2025

Sandra Olivola, Municipal Clerk

Dated

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY**

ORDINANCE 25-08

**CAPITAL ORDINANCE OF THE BOROUGH OF WOODLAND PARK, IN THE COUNTY OF
PASSAIC, NEW JERSEY, AUTHORIZING THE UNDERTAKING OF MAJOR REPAIRS TO FIRE
ENGINES IN, BY AND FOR THE BOROUGH, APPROPRIATING THEREFOR THE SUM OF
\$45,000 AND PROVIDING THAT SUCH SUM SO APPROPRIATED SHALL BE RAISED
FROM THE CAPITAL IMPROVEMENT FUND OF THE BOROUGH**

BE IT ORDAINED by the Municipal Council of the Borough of Woodland Park, in the County of Passaic, New Jersey, as follows:

Section 1. The Borough of Woodland Park, in the County of Passaic, New Jersey (the "Borough") is hereby authorized to undertake major repairs to fire engines (reasonably expected to extend the life thereof at least five years) in, by and for the Borough. Said improvement shall include all work, materials and appurtenances necessary and suitable therefor.

Section 2. The sum of \$45,000 is hereby appropriated to the payment of the cost of the improvement authorized and described in Section 1 hereof (hereinafter referred to as "purpose"). Said appropriation shall be raised from the Capital Improvement Fund of the Borough. The sum of \$45,000 is hereby appropriated from the Capital Improvement Fund of the Borough to the payment of the cost of said purpose.

Section 3. Said improvement is a lawful capital improvement of the Borough having a period of usefulness of at least five (5) years. Said improvement shall be made as a general improvement, no part of the cost of which shall be assessed against property specially benefited.

Section 4. The capital budget is hereby amended to conform with the provisions of this capital ordinance to the extent of any inconsistency therewith and the resolutions promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, is on file with the Municipal Clerk and is available for public inspection.

Section 5. This ordinance shall take effect at the time and in the manner provided by law.

Attest:

Approved:

Sandra Olivola, Municipal Clerk

Tracy Kallert, Mayor

Introduced: June 4, 2025

Adopted:

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R25-177**

**MOTIONED BY:
SECONDED BY:**

ADOPTION OF BOROUGH ORDINANCE 25-09

AN ORDINANCE WHICH SUPERSEDES ORDINANCE NO. 22-21 AND LISTSIN ITS ENTIRETY FIXING THE ANNUAL SALARIES OF POLICE DEPARTMENT EMPLOYEES AFFILIATED WITH POLICE BENEVOLENT ASSOCIATION 173 COLLECTIVE BARGAINING AGREEMENT FOR THE BOROUGH OF WOODLAND PARK, PASSAIC COUNTY, STATE OF NEW JERSEY FOR THE YEARS 2025, 2026, 2027, 2028 AND 2029

WHEREAS, the Borough of Woodland Park, County of Passaic, State of New Jersey, desires to adopt an ordinance entitled **AN ORDINANCE WHICH SUPERSEDES ORDINANCE NO. 22-21 AND LISTSIN ITS ENTIRETY FIXING THE ANNUAL SALARIES OF POLICE DEPARTMENT EMPLOYEES AFFILIATED WITH POLICE BENEVOLENT ASSOCIATION 173 COLLECTIVE BARGAINING AGREEMENT FOR THE BOROUGH OF WOODLAND PARK, PASSAIC COUNTY, STATE OF NEW JERSEY FOR THE YEARS 2025, 2026, 2027, 2028 AND 2029**; and

WHEREAS, notice of introduction and passage on first reading was published in the Herald News dated June 8, 2025, setting the date of June 18, 2025, or soon thereafter for the public hearing and consideration for final passage; and

WHEREAS, copies of the ordinance were posted on the Borough’s official bulletin board and copies made available to all those desiring same; and

WHEREAS, in compliance with State Statute, a public hearing on the above referenced ordinance was conducted on June 18, 2025, at the regularly scheduled meeting of the Mayor and Council.

NOW, THEREFORE BE IT RESOLVED, that ordinance **AN ORDINANCE WHICH SUPERSEDES ORDINANCE NO. 22-21 AND LISTSIN ITS ENTIRETY FIXING THE ANNUAL SALARIES OF POLICE DEPARTMENT EMPLOYEES AFFILIATED WITH POLICE BENEVOLENT ASSOCIATION 173 COLLECTIVE BARGAINING AGREEMENT FOR THE BOROUGH OF WOODLAND PARK, PASSAIC COUNTY, STATE OF NEW JERSEY FOR THE YEARS 2025, 2026, 2027, 2028 AND 2029** be and is hereby adopted as having been approved on second and final reading, and the Municipal Clerk is hereby authorized and directed to publish said Ordinances according to law.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Tiseo				
DeCesare					Torres				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 18th day of June 2025. Signed and sealed before me.

June 18, 2025

Sandra Olivola, Municipal Clerk Dated

**BOROUGH OF WOODLAND PARK
COUNTY OF PASSAIC, STATE OF NEW JERSEY**

ORDINANCE NO. 25-09

**AN ORDINANCE WHICH SUPERSEDES ORDINANCE NO. 22-21 AND LISTS
IN ITS ENTIRETY FIXING THE ANNUAL SALARIES OF POLICE DEPARTMENT EMPLOYEES
AFFILIATED WITH POLICE BENEVOLENT ASSOCIATION 173 COLLECTIVE BARGAINING
AGREEMENT FOR THE BOROUGH OF WOODLAND PARK, PASSAIC COUNTY, STATE OF
NEW JERSEY FOR THE YEARS 2025, 2026, 2027, 2028 AND 2029**

BE IT ORDAINED, by the Municipal Council of the Borough of Woodland Park as follows:

- That the annual salaries of the Police Department of the Borough of Woodland Park for the years 2025, 2026, 2027 2028 and 2029 shall be as follows:

SCHEDULE A-1

EFFECTIVE FOR EMPLOYEES HIRED BEFORE JANUARY 1, 2002

		2%	2%	3%	3%	3%
		Effective	Effective	Effective	Effective	Effective
2024		1/1/2025	1/1/2026	1/1/2027	1/1/2028	1/1/2029
\$ 136,955	Patrol Officer Sixth Year	\$139,694	\$142,488	\$146,763	\$151,166	\$155,700
	Sergeant					
\$ 150,400	First Year	\$153,408	\$156,476	\$161,170	\$166,006	\$170,986
\$ 152,725	Second Year	\$155,780	\$158,895	\$163,662	\$168,572	\$173,629
	Lieutenant					
\$ 162,502	First Year	\$165,752	\$169,067	\$174,139	\$179,363	\$184,744
\$ 164,786	Second Year	\$168,082	\$171,443	\$176,587	\$181,884	\$187,341
	Captain					
\$ 166,774	First Year	\$170,109	\$173,512	\$178,717	\$184,079	\$189,601
\$ 168,718	Second Year	\$172,092	\$175,534	\$180,800	\$186,224	\$191,811

Detectives - Additional \$1,750 .00.

* Officers promoted to Sgt., Lt., or Captain, will not receive the pay increase for the respective rank for one year from the effective date of promotion, at which time the officers shall receive a pay increase at the first step of the guide for the respective rank.

SCHEDULE A-2

EFFECTIVE FOR EMPLOYEES HIRED BEFORE JANUARY 1, 2002

		2%	2%	3%	3%	3%
		Effective	Effective	Effective	Effective	Effective
2024		1/1/2025	1/1/2026	1/1/2027	1/1/2028	1/1/2029
\$ 104,186	Patrol Officer Fifth Yr (July 1st)	\$106,270	\$108,395	\$111,647	\$114,996	\$118,446
\$ 120,571	Sixth Year	\$122,982	\$125,442	\$129,205	\$133,081	\$137,074
\$ 128,763	Seventh Year (Jan 1st)	\$131,338	\$133,965	\$137,984	\$142,123	\$146,387
\$ 136,955	Seventh Year (July 1st)	\$139,694	\$142,488	\$146,763	\$151,166	\$155,700
	Sergeant					
\$ 150,400	First Year	\$153,408	\$156,476	\$161,170	\$166,006	\$170,986
\$ 152,725	Second Year	\$155,780	\$158,895	\$163,662	\$168,572	\$173,629
	Lieutenant					
\$ 162,502	First Year	\$165,752	\$169,067	\$174,139	\$179,363	\$184,744
\$ 164,786	Second Year	\$168,082	\$171,443	\$176,587	\$181,884	\$187,341
	Captain					
\$ 166,774	First Year	\$170,109	\$173,512	\$178,717	\$184,079	\$189,601
\$ 168,718	Second Year	\$172,092	\$175,534	\$180,800	\$186,224	\$191,811

Detectives - Additional \$1,750.00.

* Officers who reach the fifth and seventh steps will receive one-half of the increase effective January 1st and the remaining increase effective July 1st of that year. For example, an officer reaching the fifth step will receive a salary of \$83,538.00 effective January 1st of that year; effective July 1st of the same year, his/her salary will increase to \$88,125.00. The same formula will be applied in each year in which an officer reaches the fifth or seventh step in the salary guide.

** Officers promoted to Sgt., Lt., or Captain, will not receive the pay increase for the respective rank for one year from the effective date of promotion at which time the officers shall receive a pay increase at the first step of the guide for the respective rank.

SCHEDULE A-3
EFFECTIVE FOR EMPLOYEES HIRED ON OR AFTER JANUARY 1, 2015

		2%	2%	3%	3%	3%
		Effective	Effective	Effective	Effective	Effective
	2024	1/1/2025	1/1/2026	1/1/2027	1/1/2028	1/1/2029
\$ 56,766	Patrol Officer First Year	\$57,901	\$59,059	\$60,831	\$62,656	\$64,536
\$ 64,786	Second Year	\$66,082	\$67,403	\$69,425	\$71,508	\$73,653
\$ 80,823	Third Year	\$82,439	\$84,088	\$86,611	\$89,209	\$91,886
\$ 88,840	Fourth Year	\$90,617	\$92,429	\$95,202	\$98,058	\$101,000
\$ 92,849	Fifth Yr (Jan 1st)	\$94,706	\$96,600	\$99,498	\$102,483	\$105,558
\$ 96,859	Fifth Yr (July 1st)	\$98,796	\$100,772	\$103,795	\$106,909	\$110,116
\$ 104,878	Sixth Year	\$106,976	\$109,115	\$112,389	\$115,760	\$119,233
\$ 108,887	Seventh Year (Jan 1st)	\$111,065	\$113,286	\$116,685	\$120,185	\$123,791
\$ 112,896	Seventh Year (July 1st)	\$115,154	\$117,457	\$120,981	\$124,610	\$128,348
\$ 120,914	Eighth Year	\$123,332	\$125,799	\$129,573	\$133,460	\$137,464
\$ 128,933	Ninth Year	\$131,512	\$134,142	\$138,166	\$142,311	\$146,580
\$ 136,955	Tenth Year	\$139,694	\$142,488	\$146,763	\$151,166	\$155,700
	Sergeant					
\$ 150,400	First Year	\$153,408	\$156,476	\$161,170	\$166,006	\$170,986
\$ 152,725	Second Year	\$155,780	\$158,895	\$163,662	\$168,572	\$173,629
	Lieutenant					
\$ 162,502	First Year	\$165,752	\$169,067	\$174,139	\$179,363	\$184,744
\$ 164,786	Second Year	\$168,082	\$171,443	\$176,587	\$181,884	\$187,341
	Captain					
\$ 166,774	First Year	\$170,109	\$173,512	\$178,717	\$184,079	\$189,601
\$ 168,718	Second Year	\$172,092	\$175,534	\$180,800	\$186,224	\$191,811

Detectives - Additional \$1,750 .00.

* Officers who reach the fifth and seventh steps will receive one-half of the increase effective January 1st and the remaining increase effective July 1st of that year. For example, an officer reaching the fifth step will receive a salary of \$78,256.00 effective January 1st of that year; effective July 1st of the same year, his/her salary will increase to \$81,746.00. The same formula will be applied in each year in which an officer reaches the fifth or seventh step in the salary guide.

Officers promoted to Sgt., Lt., or Captain, will not receive the pay increase for the respective rank for one year from the effective date of promotion at which time the officers shall receive a pay increase at the first step of the guide for the respective rank.

- Said salaries shall be effective January 1, 2020, unless otherwise specified above and shall be paid in equal monthly installments with the exception of all full-time employees whose salaries shall be paid in equal semi-monthly installments and those positions designated as Retainers shall be paid on an hourly basis with the exception of Library personnel.

3. In addition to the salaries hereinabove set forth, union represented employees shall be entitled to longevity pay in accordance with the agreed upon terms and conditions documented in the respective union contracts. Longevity pay for full-time non-union permanent employees, who have documented agreements with the Borough, shall be paid in accordance with those agreements. For all other full-time permanent employees working in the listed titles in this ordinance that were hired prior to January 1, 1996, shall be entitled to longevity pay based upon years of consecutive and cumulative service to the municipality. Longevity is not reflected in the salaries stated above.

All periods of service shall be computed from January 1st of the year of full-time permanent appointment unless the date of said appointment took place on or after July 1st, in which case said period of service shall be computed from January 1st of the year following said appointment. If an employee leaves the employment of the Borough of Woodland Park in the year the longevity is due, he/she is entitled to longevity pro-rated on the basis of 1/12 for each month of service completed. Leaves of absence, unless caused by illness or service connected disability, will disqualify an employee from receiving any longevity as he shall not have had consecutive and cumulative service.

4. Overtime pay will be paid to such full-time officers and employees as authorized by the Mayor, or Administrator at the respective officer or employee's straight time rate of pay per hour, unless otherwise provided by law with the exception of Police, Road and Sewer personnel covered by a duly authorized labor contract, who shall be paid 150% of the hourly rate per hour in excess of the work day or week.

5. All present employees who have completed a minimum of ten (10) years of continued service, covered by labor agreements and present permanent full-time employees, upon retirement, as defined pursuant to the respective Retirement System, shall be compensated for all unused and accumulated sick leave as follows:

- a. The employee shall receive a lump sum cash payment at his/her then current rate of pay on a one-for-two basis up to a maximum amount of Ten Thousand (\$10,000) for unused and accumulated sick leave.
- b. Employees hired prior to May 21, 2010, are eligible to receive terminal leave for the balance thereafter of unused, accumulated sick leave, if any, on the basis of one day for every two days of sick time.
- c. An employee must advise the employer of his/her retirement prior to April 1 of the year in which he/she will retire. Payment will then be provided upon his retirement date or in April, whichever is later. In the event notice is rendered after April 1, the employee shall be compensated in the first pay period following January. An employee may elect to receive his/her payment in the following calendar year even if notice of retirement is rendered to the Employer prior to April 1, of the year in which the employee retires, provided that such option is exercised in writing at the same time the employee provided his/her notice.

6. All present employees covered by labor agreements hired prior to January 1, 1995 and present permanent full-time employees not covered by labor agreements hired prior to January 1, 1995 who have completed a minimum of twenty-five (25) years of continued service or have worked for the municipality fifteen (15) years and have reached the age of 62, shall be entitled to health insurance benefits upon retirement in accordance with N.J.S.A. 40A:10-23.

7. This ordinance shall take effect after final passage and publication as required by law and all ordinances and resolutions inconsistent with the provisions of this ordinance are hereby repealed.

Attest:

Approved:

Sandra Olivola, Municipal Clerk

Tracy Kallert, Mayor

Introduced: June 4, 2025

Adopted:

**BOROUGH OF WOODLAND PARK
PASSAIC COUNTY, NEW JERSEY
RESOLUTION R25-178**

MOTIONED BY:
SECONDED BY:

ADOPTION OF BOROUGH ORDINANCE 20-10

AN ORDINANCE WHICH SUPERSEDES ORDINANCE NO. 21-31 AND LISTS IN ITS ENTIRETY FIXING THE ANNUAL SALARIES OF CERTAIN OFFICIALS AND EMPLOYEES AFFILIATED WITH THE WOODLAND PARK DEPARTMENT OF PUBLIC WORKS ASSOCIATION COLLECTIVE BARGINING AGREEMENT FOR THE BOROUGH OF WOODLAND PARK, PASSAIC COUNTY, NEW JERSEY FOR THE YEARS 2025, 2026, 2027 AND 2028

WHEREAS, the Borough of Woodland Park, County of Passaic, State of New Jersey, desires to adopt an ordinance entitled **AN ORDINANCE WHICH SUPERSEDES ORDINANCE NO. 21-31 AND LISTS IN ITS ENTIRETY FIXING THE ANNUAL SALARIES OF CERTAIN OFFICIALS AND EMPLOYEES AFFILIATED WITH THE WOODLAND PARK DEPARTMENT OF PUBLIC WORKS ASSOCIATION COLLECTIVE BARGINING AGREEMENT FOR THE BOROUGH OF WOODLAND PARK, PASSAIC COUNTY, NEW JERSEY FOR THE YEARS 2025, 2026, 2027 AND 2028**; and

WHEREAS, notice of introduction and passage on first reading was published in the Herald News dated June 8, 2025, setting the date of June 18, 2025, or soon thereafter for the public hearing and consideration for final passage; and

WHEREAS, copies of the ordinance were posted on the Borough’s official bulletin board and copies made available to all those desiring same; and

WHEREAS, in compliance with State Statute, a public hearing on the above referenced ordinance was conducted on June 18, 2025, at the regularly scheduled meeting of the Mayor and Council.

NOW, THEREFORE BE IT RESOLVED, that ordinance **AN ORDINANCE WHICH SUPERSEDES ORDINANCE NO. 21-31 AND LISTS IN ITS ENTIRETY FIXING THE ANNUAL SALARIES OF CERTAIN OFFICIALS AND EMPLOYEES AFFILIATED WITH THE WOODLAND PARK DEPARTMENT OF PUBLIC WORKS ASSOCIATION COLLECTIVE BARGINING AGREEMENT FOR THE BOROUGH OF WOODLAND PARK, PASSAIC COUNTY, NEW JERSEY FOR THE YEARS 2025, 2026, 2027 AND 2028** be and is hereby adopted as having been approved on second and final reading, and the Municipal Clerk is hereby authorized and directed to publish said Ordinances according to law.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Chaabane					Tiseo				
DeCesare					Torres				
Gatti					Mayor Kallert				
Sica									

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 18th day of June 2025. Signed and sealed before me.

June 18, 2025

Sandra Olivola, Municipal Clerk

Dated

**BOROUGH OF WOODLAND PARK
COUNTY OF PASSAIC, STATE OF NEW JERSEY**

ORDINANCE NO. 25-10

**AN ORDINANCE WHICH SUPERSEDES ORDINANCE NO. 21-31 AND LISTS IN ITS ENTIRETY
FIXING THE ANNUAL SALARIES OF CERTAIN OFFICIALS AND EMPLOYEES AFFILIATED
WITH THE WOODLAND PARK DEPARTMENT OF PUBLIC WORKS ASSOCIATION
COLLECTIVE BARGINING AGREEMENT FOR THE BOROUGH OF WOODLAND PARK,
PASSAIC COUNTY, NEW JERSEY FOR THE YEARS 2025, 2026, 2027 AND 2028**

BE IT ORDAINED, by the Municipal Council of the Borough of Woodland Park as follows:

- That the annual salaries of The Department of Public Works of the Borough of Woodland Park for the years of January 1, 2025 to December 31, 2028 to shall be as follows:

DEPARTMENT OF PUBLIC WORKS				
CONTRACT YEARS 2025 - 2028				
DPW Employees Hired Prior to January 1, 2008	2%	2.50%	3%	3%
Salary Effective	2025	2026	2027	2028
Sixth Year of Service	102,473	105,035	108,186	111,432
DPW Employees Hired After January 1, 2008				
Salary Effective	2025	2026	2027	2028
First Year of Service	\$49,229	\$50,460	\$51,974	\$53,533
Second Year of Service	\$54,875	\$56,247	\$57,934	\$59,672
Third Year of Service	\$69,498	\$71,235	\$73,372	\$75,573
Fourth Year of Service	\$75,318	\$77,201	\$79,517	\$81,902
Fifth Year of Service	\$81,141	\$83,170	\$85,665	\$88,235
Sixth Year of Service	\$86,580	\$88,744	\$91,406	\$94,149
Seventh Year of Service	\$97,046	\$99,472	\$102,456	\$105,530
Eight Year of Service	\$102,473	\$105,035	\$108,186	\$111,432
2021*** \$600.00 was added to base salary for clothing allowance				

*Upon promotion to the title of Repairman the promoted employee shall receive a \$3,000 salary adjustment.

- Said salaries shall be effective January 1, 2025, unless otherwise specified above and shall be paid in equal monthly installments with the exception of all full-time employees whose salaries shall be paid in equal semi-monthly installments and those positions designated as Retainers shall be paid on an hourly basis with the exception of Library personnel.
- In addition to the salaries hereinabove set forth, union represented employees shall be entitled to longevity pay in accordance with the agreed upon terms and conditions documented in the respective union contracts. Longevity pay for full time non-union permanent employees, who have documented agreements with the Borough, shall be paid in accordance with those agreements. For all other full-time permanent employees working in the listed titles in this ordinance that were hired prior to January 1, 1996 shall be entitled to longevity pay based upon years of consecutive and cumulative service to the municipality. Longevity pay is not reflected in the salaries stated above.

All periods of service shall be computed from January 1st of the year of full-time permanent appointment unless the date of said appointment took place on or after July 1st, in which case said period of service shall be computed from January 1st of the year following said appointment. If an employee leaves the employment of the Borough of Woodland Park in the year the longevity is due, he/she is entitled to longevity pro-rated on the basis of 1/12 for each month of service completed. Leaves of absence, unless caused by illness or service connected disability, will disqualify an employee from receiving any longevity as he shall not have had consecutive and cumulative service.

- Overtime pay will be paid to such full-time employees as authorized by the Mayor, or DPW Superintendent at the respective or employee's straight time rate of pay per hour, unless otherwise provided by law with the exception of Police, Road and Sewer personnel covered by a duly authorized labor contract, who shall be paid 150% of the hourly rate per hour in excess of the work day or week.

7. Overtime pay will be paid to such full-time employees as authorized by the Mayor, or DPW Superintendent at the respective or employee's straight time rate of pay per hour, unless otherwise provided by law with the exception of Police, Road and Sewer personnel covered by a duly authorized labor contract, who shall be paid 150% of the hourly rate per hour in excess of the work day or week.
8. All present employees who have completed a minimum of ten (10) years of continued service, covered by labor agreements and present permanent full-time employees, upon retirement, as defined pursuant to the respective Retirement System, shall be compensated for all unused and accumulated sick leave as follows:
 - b. The employee shall receive a lump sum cash payment of his then current rate of pay on a one-for-two basis until a maximum amount of Ten Thousand (\$10,000) is due and owing said employee for unused and accumulated sick leave.
 - c. The employee shall receive terminal leave for the balance thereafter of his sick leave, if any, on the basis of one for every two days of sick time.
 - d. An employee must advise the employer of his retirement prior to April 1 of the year in which he will retire. Payment will then be provided upon his retirement date or in April, whichever is later. In the event notice is rendered after April 1, the employee shall be compensated in the first pay period following January. An employee may elect to receive his payment in the following calendar year even if notice of retirement is rendered to the Employer prior to April 1, of the year in which the employee retires, provided that such option is exercised in writing at the same time the employee provided his notice.
6. All present employees covered by labor agreements hired prior to January 1, 1995 and present permanent full-time employees not covered by labor agreements hired prior to January 1, 1995 who have completed a minimum of twenty-five (25) years of continued service or have worked for the municipality fifteen (15) years and have reached the age of 62, shall be entitled to health insurance benefits upon retirement in accordance with N.J.S.A. 40A:10-23.
7. This ordinance shall take effect after final passage and publication as required by law and all ordinances and resolutions inconsistent with the provisions of this ordinance are hereby repealed.

Attest:

Approved:

Sandra Olivola
Municipal Clerk

Tracy Kallert
Mayor

Introduced: June 4, 2025

Adopted: