

# HOW TO APPLY FOR A MARRIAGE

## CERTIFICATE BY MAIL

Borough of Woodland Park-Registrar  
5 Brophy Lane  
Woodland Park, New Jersey 07424

Please compose a letter and include the following:

1. Copy of a driver's license
2. Daytime phone number
3. Return mailing address for certificate(s)
4. Both the Bride's name (maiden) & Groom's name
5. Date of Wedding – ALL LICENSE ARE FILED BY DATE ONLY
6. Where the ceremony took place

The cost of Certificates are:

\$25.00 for the 1<sup>st</sup> issue and \$5.00 for each additional. (3 certificate will cost \$35.00)

All checks/money orders should be made payable to:

Borough of Woodland Park Bd. of Health

Marriage Certificates are not automatically sent after the ceremony. **YOU MUST APPLY FOR THIS.** It is a legal document needed for changing your last name; if you choose to do so.