

**WOODLAND PARK DEPARTMENT OF RECREATION**

5 Brophy Lane

Woodland Park, NJ 07424

Office: 973-345-8100 x213 ~ Fax: 973-345-8194 ~ Email: tdesiervo@wpnj.us

*I am applying for (please circle one):* **Before Care/After Care Assistant**  
**Before Care/After Care Teacher**  
**Before Care/After Care Site Coordinator**

**PLEASE PRINT CLEARLY**

**TODAY'S DATE:** \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**PERSONAL:**

NAME:		SS#:	DOB:
ADDRESS:			
CITY:		STATE:	ZIP:
HOME PHONE:	CELL PHONE:	EMAIL:	
<b>IN CASE OF EMERGENCY CONTACT:</b>			
NAME:		PHONE:	

**EDUCATION:**

	NAME OF SCHOOL	YEARS ATTENDED	DEGREE
HIGH SCHOOL			
COLLEGE			
OTHER			

**WORK EXPERIENCE:**

<u>EMPLOYER</u>	<u>POSITION</u>	<u>YEARS</u>	<u>PHONE</u>

**SKILLS AND QUALIFICATIONS:**

*Summarize any special training, skills, licenses and/or certifications that may qualify you as being able to perform job-related functions in the position for which you are applying.*

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**REFERENCES (Preferably 1 Work Related):**

<u>NAME</u>	<u>RELATIONSHIP</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>EMAIL</u>

**APPLICATION STATEMENT:**

I certify that all information I provided in order to apply for and secure work with the Borough of Woodland Park is true, complete and correct.

I understand that any information provided by me that is found to be false, incomplete or misrepresented in any respect, will be sufficient cause to (i) cancel further consideration of this application, or (ii) immediately discharge me from the Borough of Woodland Park service whenever it is discovered.

I expressly authorize, without reservation, the Borough of Woodland Park, its representatives, employees or agents to contact and obtain information for all references (personal and professional), employers, public agencies, licensing authorities and educational institutions and to otherwise verify the accuracy of all information provided by me in this application, resume or job interview. I hereby waive any and all claims I may have regarding the Borough of Woodland Park, its agents, employee or representatives, for seeking, gathering and using such information in the employee process and all other persons, corporations or organizations for furnishing such information about me.

I understand that the Borough of Woodland Park does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or excusing any applicant from consideration for employment on the basis prohibited by applicable local, state or federal law.

I understand that this application remains current for only one (1) year. At the conclusion of that time, if I have not heard from the Borough of Woodland Park and still wish to be considered for employment, it will be necessary to re-apply and fill out another application.

If I am hired, I understand that I am free to resign at any time, with or without cause and without prior notice, and the Borough of Woodland Park reserves that same right to terminate my employment at any time, with or without notice, except as may be required by law or contract. This application does not constitute an agreement or contract for employment for a specified period or definite duration. I understand that no supervisor or representative of the Borough of Woodland Park is authorized to make any assurances to the contrary.

I also understand that, if I am hired, I will be required to provide proof of identity and legal authority to work in the United States and that Federal Immigration Law requires me to complete an I-9 form for this regard.

**DO NOT SIGN UNTIL YOU HAVE READ THE ABOVE APPLICATION STATEMENT**

I certify that I have read, fully understand and accept all terms for the foregoing Application Statement.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_