

Borough of Woodland Park

Bureau of Fire Prevention

MICHAEL J. MUCCIO
Fire Official



Passaic County, NJ
5 Brophy Lane
Woodland Park, NJ 07424
Office: (973) 345-3899
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APPLICATION FOR ONE-TWO FAMILY DWELLING for CERTIFICATE OF SMOKE ALARM CARBON MONOXIDE ALARM FIRE EXTINGUISHER COMPLIANCE

LOCATION: _____ FL. _____ BLOCK _____ LOT _____

ONE FAMILY DWELLING
 Sale Re-Rental

TWO FAMILY DWELLING
 Sale Re-Rental

PRESENT OWNER: _____

NEW OWNER/OCCUPANT: _____

PERSON REQUESTING INSPECTION:

NAME: _____

Homeowner

ADDRESS: _____

TOWN: _____ STATE _____

Realtor

DAYTIME PHONE #: _____

NIGHTTIME PHONE #: _____

Other

CELL PHONE #: _____

INSPECTION FEE SCHEDULE:

MORE THAN 10 BUSINESS DAYS AFTER APPLICATION/PAYMENT IS RECEIVED **\$50.00**

(Failure of this inspection will require filing a "NEW" application and paying an additional \$50.00)

WITHIN 4 TO 10 BUSINESS DAYS AFTER APPLICATION/PAYMENT IS RECEIVED **-\$100.00**

(Failure of this inspection will result in "ONE FREE" Re-Inspection, If Inspection fails a second time you must fill out a "New" application and pay the \$100.00 fee again)

WITHIN 4 BUSINESS DAYS AFTER APPLICATION/PAYMENT IS RECEIVED **-\$150.00**

(Failure of this inspection will result in "ONE FREE" Re-Inspection. If Inspection fails a second time you must fill out a "New" application and pay the \$150.00 fee again)

NOTE: CHECKS SHALL BE MADE PAYABLE TO THE "BOROUGH OF WOODLAND PARK".

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PRE-INSPECTION CHECKLIST

- Inspection application **must** be submitted with **full payment prior** to the application being accepted and an inspection being scheduled.
- The Fire Prevention Bureau **does not** sell Smoke Alarms, Carbon Monoxide Alarms, or Fire Extinguishers.
- Fire Inspectors **do not** install Smoke Alarms, Carbon Monoxide Alarms, or Fire Extinguishers.
- Someone, over 18 years of age, **must** be present for the inspection.
- Inspections **will not** be scheduled prior to the waiting period chosen on application.
- Inspection date and time will be scheduled with the person listed on the application under "Person Requesting Inspection".
- All Battery Smoke Alarms shall be **10-year sealed battery units** as of 01/01/2019, 110V Smoke Alarms **shall not be more than 10 years old**, Carbon Monoxide Alarms **shall not be more than 10 years old** for a Certificate to be issued.
- All (Battery Operated) Smoke & Carbon Monoxide Alarms shall be inspected and tested prior to the inspection date to ensure that they are operational. Should the inspector find an alarm to be inoperative, no certificate will be issued.
- All (Hard Wired 110V) Smoke Alarms shall be inspected and tested prior to the inspection date to ensure that they are operational. These alarms are inter-connected, which means that when one alarm is activated, **all alarms on all levels shall sound at the same time. (Battery Smoke Alarms cannot be substituted for Hard Wired Smoke Alarms.)**
- Smoke Alarms & Carbon Monoxide Alarms shall be installed **on all floors that have sleeping areas** (i.e. Basement, 1st Floor, 2nd Floor, Etc.) and be **placed within 10 feet of said sleeping areas.** (See diagram on back of this page).
- Smoke Alarms shall be at least 4 inches away from the wall or ceiling. (See diagram on back of this page.).
- If your Smoke Alarms are part of a **Fire Alarm System** with a keypad, you must have the code to silence and reset the system, as well as the phone number to contact your alarm monitoring company.
- Bedrooms that are located directly off the kitchen, shall have the alarm located inside the bedroom and **not in the kitchen area.**
- Any level of the dwelling having a **garage attached**, shall have a Carbon Monoxide Alarm on that level.
- Any level of the dwelling having a gas fired device shall have a Carbon Monoxide Alarm on that level. (i.e. stove, boiler, dryer, fireplace).

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DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF FIRE SAFETY
MEMORANDUM

TO: ALL LOCAL ENFORCING AGENCIES
FROM: LOUIS KILMER, CHIEF – BUREAU OF FIRE CODE ENFORCEMENT
SUBJECT: REQUIREMENTS FOR FIRE EXTINGUISHERS IN ONE- AND TWO-FAMILY DWELLINGS
DATE: NOVEMBER 15, 2005

The Legislature amended and enacted P.L.1991, c. 92 (C.52:27D-198.1), requiring that all one- and two-family dwellings at a change of occupancy be provided with a portable fire extinguisher, in addition to the requirements for smoke and carbon monoxide detectors. This provision does not apply to seasonal rental units. This act was signed into law on April 14, 2005 with an effective date of November 1, 2005.

The regulations were recently made available for public comment. The comment period has ended and the final adoption of the regulations will appear in the New Jersey Register in the near future. The Division of Fire Safety is advising all local enforcing agencies to enforce the regulations; using the guidelines below.

The requirements for the type and placement of the extinguishers are as follows:

- 1) At least one portable fire extinguisher shall be installed in all one- and two-family dwellings (except seasonal rental units) upon change of occupancy;
- 2) The extinguisher shall be listed, labeled, charged, and operable;
- 3) The size shall be no smaller than 2A:10B:C, rated for residential use and weigh no more than 10lbs;
- 4) The hangers or brackets supplied by the manufacturer must be used;
- 5) The extinguisher must be located within 10 feet of the kitchen;
- 6) The top of the extinguisher must not be more than 5 feet above the floor;
- 7) The extinguisher must be visible and in a readily accessible location, free from being blocked by furniture, storage, or other items;
- 8) The extinguisher must be near a room exit or travel path that provides an escape route to the exterior;
- 9) The extinguisher must be accompanied by an owner's manual or written information regarding the operation, inspection, and maintenance of the extinguisher; and
- 10) Lastly, the extinguisher must be installed with the operating instructions clearly visible.