

# Borough of Woodland Park

Department of Inspection  
Construction Code Enforcing Agency

Allan Burghardt  
Construction Official  
Zoning Officer



Passaic County, NJ  
5 Brophy Lane  
Woodland Park, NJ 07424  
Office: (973) 345-8100 x103  
Fax: (973) 345-3729  
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## Abandoned/Vacant Property Registration Form

Initial Registration - \$500     1<sup>st</sup> Renewal - \$1,500     Subsequent Renewal - \$5,000

### 1. PROPERTY INFORMATION (A SEPARATE FORM IS REQUIRED FOR EACH PROPERTY)

Property Address: _____ Block: _____ Lot: _____
Is the property currently enclosed and secured from unauthorized entry (Boarded up) Yes: ___ No: ___
Is there a sign affixed to the property indicating the name, address and telephone number of the owner and/or the owner's authorized agent (Sign should be no smaller than 15" x 17") Yes: ___ No: ___

### 2. PROPERTY OWNER INFORMATION

Name: _____
Mailing Address (no P.O. Box): _____
City: _____ State: _____ Zip: _____
Phone Number: _____ Email: _____

### 3. FINANCIAL INSTITUTION/BANK INFORMATION

Name of Financial Institution/Bank: _____
Name of Contact Agent: _____
Mailing Address (no P.O. Box): _____
City: _____ State: _____ Zip: _____
Phone Number: _____ Email: _____

### 4. PROPERTY MAINTENANCE INFORMATION (NEW JERSEY ADDRESSES ONLY)

Name of Maintenance Company: _____
Name of Contact Agent: _____
Mailing Address (no P.O. Box): _____
City: _____ State: _____ Zip: _____
Phone Number: _____ Email: _____

By submitting this application the applicant certifies that the information provided above is accurate, and agrees to comply with the rules and regulations set forth in Borough Ordinance 17-33, Section 18-16.

I, the undersigned, hereby affirm that I am duly authorized to act on behalf of all ownership interest in the above described property; that all the information is true and correct; that all information herein will be updated and submitted to the Borough of Woodland Park that any and all notices, including but not limited to legal service of process or citation, shall be sufficient if actually received and that failure to comply with local codes and ordinances, state sanitary codes and all other laws applicable to this property, is subject to a summons.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_