

**BOROUGH OF WOODLAND PARK
COUNTY OF PASSAIC, STATE OF NEW JERSEY**

ORDINANCE NO. 12-17

AN ORDINANCE WHICH SUPERSEDES ORDINANCE NO. 11-11 AND LISTS IN ITS ENTIRETY FIXING THE ANNUAL SALARIES OF CERTAIN OFFICIALS AND EMPLOYEES FOR THE BOROUGH OF WOODLAND PARK, PASSAIC COUNTY, NEW JERSEY FOR THE YEAR 2012

BE IT ORDAINED, by the Municipal Council of the Borough of Woodland Park as follows:

1. That the annual salaries of certain officials and employees of the Borough of Woodland Park for the year 2012 shall be as follows:

Mayor	\$ 10,111.20
Councilmembers – Six (6) @ \$6,648.51	39,891.06
Confidential Assistant (Assigned to the DPW)	58,862.00
Administrator/Municipal Clerk/Deputy Registrar/Qualified Purchasing Agent	147,877.57
Deputy Municipal Clerk/Bd. of Health Sect./Registrar	38,927.76
Clerk (Municipal Clerk’s Office)	26,965.36
Administrative Clerk (Mayor’s Office)/Sect./Webmaster	36,060.53
IT Coordinator	7,900.00
Audio/ Visual Broadcasting of Meetings	53.30/mtg.
Finance Office Manager/Treasurer	64,484.29
Certified Tax Collector/Collector of Water Consumer Accounts	12,000.00
Chief Finance Officer	1.00
Clerk Tax Office	25,945.43
Clerk Water Office	35,811.38
Administrative Clerk (Finance)	35,490.00
Tax Assessor	21,819.38
Assistant Tax Assessor	29.89/hour
Construction Code Official/Building Sub-Code Official	114,011.92
Construction Code Inspector	30.75/hr.
Technical Assistant to Construction Official/Assistant Zoning Officer/Sect.-Clerk Typist-Planning Board/ Sect. Clerk Typist-Bd. Adjustment	54,665.61
UCC Plan Review Stipend (outside WP)	25./hr.
Plumbing Subcode Official P.T.	11,565.56
Electrical Subcode Official	10,253.08
Fire Official	32,792.11
Fire Protection Subcode Official	5,366.31
Uniform & Safety: Fire Prevention Specialist	19.00 - 22.55/hr.
Administrative Clerk (D.P.W.)	25,945.43
Records Clerk (Police)	27,774.32
Municipal Magistrate	25,160.19
Municipal Court Administrator	47,512.30
Administrative Clerk (Court)	25,945.43
Court Officer	14.00-17.00/hr.
Recycling Staff	10.20-14.00/hr.
Public Works Foreperson/Water Distribution System/Office of Emergency Management Coordinator/Recycling Coordinator/Mechanic Supervisor/Fire Signal System Superintendent	148,044.79
Senior Police Radio Dispatcher	40,145.10

Police Radio Dispatcher 1	32,295.72
Police Radio Dispatcher 2	31,220.80
Police Radio Dispatcher 3	31,220.80
Police Radio Dispatcher (per diem as needed)	12.-17./hr.
Attorney Planning Board	4,878.06
Planning Bd/ Bd of Adj Sect-Special Mtgs funded through escrow	26.91/hr.
Housing Inspector	14.00-17.00/hr.
School Traffic Guards	16.43/hr.
Special Police/Police Matron/Constables	15.64/hr.
Laborers Grade B	12.42/hr.
Laborers Grade A	14.39/hr.
Emergency Truck Driver	14.39/hr.
Secretarial/Clerical/Administrative Help	9.00-13.43/hr.
Filing Help	7.56/hr.
Municipal Alliance Coordinator	2,663.00
<u>BOARD OF HEALTH</u>	
Public Health Nurse	14,506.97
Sanitary Inspector	10,428.35
<u>RECREATION</u>	
Recreation Coordinator	4,726.92
Special Needs Recreation Coordinator	10.71/hr.
Recreation Clerk – Part Time	15.38/hr.
Motor Vehicle Operator Elderly & Handicapped Persons	15.00 - 17.37/hr.
<u>CUSTODIAL SERVICES</u>	
Supervisor Custodial Services (Schools – Weekends)	60.00 - 90.25/wkend
Custodial Services (Schools- Weekends)	21.00 – 26.35/hr.
Custodial Services (Municipal Building & B & G Club)	11.00 - 14.19/hr
<u>POLICE DEPARTMENT</u>	
Police Chief	147,882.29

2. Said salaries shall be retroactive to January 1, 2012 unless otherwise specified above and shall be paid in equal monthly installments with the exception of all full time employees whose salaries shall be paid in equal semi-monthly installments and those positions designated as Retainers shall be paid on an hourly basis with the exception of Library personnel.

3. In addition to the salaries hereinabove set forth, full time permanent employees working in the listed titles in this ordinance who were hired prior to January 1, 1996 shall be entitled to longevity pay based upon years of consecutive and cumulative service to the municipality. Longevity pay is not reflected in the salaries stated above.

All periods of service shall be computed from January 1st of the year of full time permanent appointment unless the date of said appointment took place on or after July 1st, in which case said period of service shall be computed from January 1st of the year following said appointment. If an employee leaves the employment of the Borough of Woodland Park in the year the longevity is due, he/she is entitled to longevity pro-rated on the basis of 1/12 for each month of service completed. Leaves of absence, unless caused by illness or service connected disability, will disqualify an employee from receiving any longevity as he shall not have had consecutive and cumulative service.

4. Overtime pay will be paid to such full time officers and employees as authorized by the

Mayor, or Administrator at the respective officer or employee's straight time rate of pay per hour, unless otherwise provided by law with the exception of Police, Road and Sewer personnel covered by a duly authorized labor contract, who shall be paid 150% of the hourly rate per hour in excess of the work day or week.

5. All present employees who have completed a minimum of ten (10) years of continued service, covered by labor agreements and present permanent full time employees, upon retirement, as defined pursuant to the respective Retirement System, shall be compensated for all unused and accumulated sick leave as follows:
 - a. The employee shall receive a lump sum cash payment of his then current rate of pay on a one-for-two basis until a maximum amount of Ten Thousand (\$10,000) is due and owing said employee for unused and accumulated sick leave.
 - b. The employee shall receive terminal leave for the balance thereafter of his sick leave, if any, on the basis of one for every two days of sick time.
 - c. An employee must advise the employer of his retirement prior to April 1 of the year in which he will retire. Payment will then be provided upon his retirement date or in April, whichever is later. In the event notice is rendered after April 1, the employee shall be compensated in the first pay period following January. An employee may elect to receive his payment in the following calendar year even if notice of retirement is rendered to the Employer prior to April 1, of the year in which the employee retires, provided that such option is exercised in writing at the same time the employee provided his notice.
6. All present employees covered by labor agreements hired prior to January 1, 1995 and present permanent full time employees not covered by labor agreements hired prior to January 1, 1995 who have completed a minimum of twenty five (25) years of continued service or have worked for the municipality fifteen (15) years and have reached the age of 62, shall be entitled to health insurance benefits upon retirement in accordance with N.J.S. 40A:10-23.
7. Be it further acknowledged that all employees covered by labor union contracts not specifically listed in this ordinance shall receive their negotiated 2012 percentage increases effective January 1, 2012.
8. This ordinance shall take effect after final passage and publication as required by law and all ordinances and resolutions inconsistent with the provisions of this ordinance are hereby repealed.

Introduced: November 21, 2012

Adopted: December 5, 2012