

**BOROUGH OF WOODLAND PARK
COUNTY OF PASSAIC, STATE OF NEW JERSEY**

ORDINANCE NO. 11-10

**AN ORDINANCE TO AMEND CHAPTER II OF THE ORDINANCES OF THE
BOROUGH OF WOODLAND PARK, WHICH IS ALSO KNOWN AS
“ADMINISTRATION”, TO DESIGNATE THE POSITION OF PURCHASING AGENT**

BE IT ORDAINED by the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey as follows:

1. There is hereby created the position of Purchasing Agent for the Borough of Woodland Park.
2. The Purchasing Agent shall be appointed by the Mayor of the Borough of Woodland Park.
3. The Purchasing Agent is required to possess a valid Qualified Purchasing Agent certificate, as issued by the New Jersey Division of Local Government Services, Department of Community Affairs.
4. The Purchasing Agent shall have, on behalf of the Mayor and Council of the Borough of Woodland Park, the authority, responsibility and accountability for the purchasing activity pursuant to Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.); to prepare public advertising for and to receive bids and requests for proposals for the provision or performance of goods, services and construction contracts; to award contracts pursuant to New Jersey law in accordance with the regulations, forms and procedures promulgated by state regulatory agencies; and conduct any activities as may be necessary or appropriate to the purchasing function of the Borough of Woodland Park.
5. Since the Purchasing Agent of the Borough of Woodland Park is required to be qualified in compliance with N.J.S.A. 40A:11-9, the Mayor and Council of the Borough of Woodland Park hereby authorize the bid threshold to be set at the current bid amount (\$36,000.00) authorized by law for a Qualified Purchasing Agent. Said bid amount is hereby authorized to be adjusted without further action on the part of the Mayor and Council in compliance with N.J.S.A. 40A:11-3 c.
6. All ordinances or parts of ordinances inconsistent herewith are repealed to the extent of such inconsistency.
7. If any word, phrase, clause, section or provision of this ordinance shall be found by any Court of competent jurisdiction to be unenforceable, illegal or unconstitutional, such word, phrase, clause, section, or provision shall be severable from the balance of the ordinance and the remainder of the ordinance shall remain in full force and effect.
8. This ordinance shall take effect immediately upon final passage and publication as required by law.

Introduced: June 15, 2011

Adopted: July 20, 2011