

**BOROUGH OF WOODLAND PARK
REGULAR MEETING OF THE MUNICIPAL COUNCIL
HELD ON SEPTEMBER 21, 2016**

A Regular Meeting of the Municipal Council of the Borough of Woodland Park was held in the Council Chambers in the Municipal Building, 5 Brophy Lane, on September 21, 2016 and was called to order by Mayor Keith Kazmark at 7:00 p.m.

Present: Council President Kallert, Councilman DeCesare, Councilwoman Gatti, Councilman Holloway, Councilwoman Pascrell, Councilwoman Spinelli and Mayor Kazmark

Absent: None

Kevin Galland, Administrator/Municipal Clerk, Sandra Olivola, Deputy Municipal Clerk and Albert Buglione, Municipal Attorney, were present.

The Mayor stated in accordance with the Open Public Meetings Law P.L. 1975 c.231, notice requirements for this meeting were set forth in the resolution adopted by the Municipal Council at the Reorganization Meeting of January 7, 2015 detailing the time and place, with notice given to the public by posting a copy thereof on the bulletin board in the Municipal Building and transmitting copies to the Mayor, members of the Council, Officers and to The Herald News.

PUBLIC HEARINGS:

Mayor Kazmark opened the meeting to the public and asked if anyone wished to be heard.

There being no one wishing to be heard, the Public Hearing was closed.

MINUTES:

Upon Motion by Councilman DeCesare, seconded by Council President Spinelli, with an abstention from Councilwoman Gatti for the Minutes of the Regular and Executive Meeting of September 7, 2016 and passed on roll call vote, the Minutes of the Executive Session of March 16, 2016, Minutes of the Executive Session of April 6, 2016, Minutes of the Regular Meeting of September 7, 2016, Minutes of the Executive Session of September 7, 2016 and the Minutes of the Executive Session of September 13, 2016, were approved as submitted.

COMMITTEE REPORTS:

Administration & Finance – Councilman Holloway reported Allvision will be delivering the steel for the bill board the last week of September into the first week of October. Thereafter they will be erecting the bill board. He briefly discussed a meeting the Council members had with the town planner and attorney regarding COAH.

Public Works – Councilman DeCesare reported, two antennae’s have been re-installed at the water tower. He advised they are working on plans to refurbish the snack stand. He thanked everyone for donating water for Louisiana.

Public Safety – Council President Spinelli reported, he is happy the bill board will soon be erected as it will help pay for what our first responders needs.

Health & Senior Services – Councilwoman Gatti reported the flu clinic will be held on Wednesday at 12:30 on September 28, 2016 at the Senior Center.

Recreation & Community Relations – Councilwoman Kallert first thanked everyone for coming out to Woodland Park Day. She further thanked the Mayor and Council for all their hard work as well as Kelly and Lou, who did a fantastic job. She announced the following events: October 1st and 2nd is the town wide garage sale, October 22nd is the Halloween Parade and October 31st is the Trunk or Treat. She briefly discussed a recent

flood board meeting and advised the gauges will finally be installed on the Peckman River.

Laws & Ordinances – Councilwoman Pascrell reported her committee is currently working on tweaking the handicap parking ordinance.

MAYOR’S REPORT:

Mayor Kazmark first thanked the Recreation committee for the success of Woodland Park day.

Announced that there are more “We Support Our Police” Signs for anyone who wants one please go the Municipal building and pick one up.

He was pleased to report that the opening of the Cedar Grove North School at School 1 in Woodland Park went extremely well. He briefly discussed the referendum question that the School Board will ask in November with regard to opening school 1 up again as a pre-k through 1st grade.

He stated with regard to Zaccaria Park and Rose Place Park, the milling of the asphalt on the existing pathways and the tennis court are set to commence this week. He advised the project is still on schedule.

Lastly, he briefly discussed the situation with the Governor holding up the Borough’s streetscape project.

MUNICIPAL ATTORNEY’S REPORT:

Mr. Buglione reported that his office continues to handle the ongoing matters they have been working on including but not limited to an employment matter. He advised they continue to secure the easements for the sewer project.

CONSENT AGENDA:

All matters listed under the Consent Agenda are considered to be routine by the Council and will be enacted by one resolution. The items listed herein will be acted upon after having been read. Any item may be removed from the Consent Agenda by the request of any member of the Mayor and Council, and if so removed, will be acted upon as a separate matter.

- A. **Resolution R16-254, a resolution to award a contract to Millennium Communications Group, East Hanover, NJ in the amount of \$26,288.02 to relocate the Water Utility’s fiber optic cable in the area of the Routes 3 and 46 interchange, which is under reconstruction by the NJ State Department of Transportation. All expenses will be reimbursed to the Borough by the DOT.**

**FIBER OPTIC CABLE RELOCATION
ROUTES 3 & 46**

WHEREAS, the New Jersey State Department of Transportation (DOT) is currently reconstructing the Routes 3 and 46 interchange; and

WHEREAS, the Borough of Woodland Park (Borough) maintains fire optic cable in that area which is part of the Woodland Park’s Water Utility communication network; and

WHEREAS, the Borough has been advised by the DOT that the Borough’s fiber optic cable will need to be relocated in this area due to the reconstruction; that the Borough will need to hire a contractor and pay for this cable relocation; and that the DOT will reimburse the Borough for all expenses associated with the relocation at the conclusion of the work effort; and

WHEREAS, the Borough has received a quote from Millennium Communications

Group, 11 Melanine Lane, East Hanover, NJ 07936 in the amount of \$26,288.02 to provide labor, vehicles and equipment to complete the relocation of the fiber optic cable;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Woodland Park, County of Passaic and State of New Jersey hereby award a contract to Millennium Communications Group, 11 Melanine Lane, East Hanover, NJ 07936 in the amount of \$26,288.02 to provide labor, vehicles and equipment to complete the relocation of the fiber optic cable in this area of reconstruction; and

BE IT FURTHER RESOLVED, that this cost shall be initially charged to the Woodland Park Water Utility with anticipated full reimbursement of all costs from the New Jersey State Department of Transportation upon completion of the project.

B. Resolution R16-255, a resolution authorizing, St. Ann Melkite Catholic Church, 802 Rifle Camp Road, Woodland Park, to conduct a Calendar Raffle to be drawn at 10:30 A.M on Jan. 8th, Feb. 5th and March 5, 2017 at St. Ann Melkite Catholic Church.

RAFFLE APPLICATION

WHEREAS, St. Ann Melkite Catholic Church is seeking approval to conduct a Calendar Raffle on Jan. 8th, Feb. 5th and March 5, 2017 at the St. Ann Melkite Catholic Church, 802 Rifle Camp Road, Woodland Park, New Jersey to be drawn at 10:30 P.M.; and

WHEREAS, the applicant has filed application with Legalized Games of Chance under the state of New Jersey; Regulations (N.J.A.C.13:47-6.4) as well as the Municipal Clerk's office of the Borough of Woodland Park; and

NOW BE IT RESOLVED, that the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey does hereby give authorization to, St. Ann Melkite Catholic Church is seeking approval to conduct Calendar Raffle on Jan. 8th, Feb. 5th and March 5, 2017 at the St. Ann Melkite Catholic Church, 802 Rifle Camp Road, Woodland Park, New Jersey to be drawn at 10:30 P.M.

C. Resolution R16-256, a resolution requesting the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the 2016 Budget in the sum of \$2,500.00 to fund the Drunk Driving Enforcement Fund.

INSERTION OF AN ITEM OF REVENUE

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

WHEREAS, the Borough of Woodland Park has received notice of an award of \$2,500.00 from the State of New Jersey, Division of Motor Vehicles, Drunk Driving Enforcement Fund, and wishes to amend its Calendar Year 2016 Budget to include this amount as a revenue.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the Calendar Year 2016 in the sum of\$2,500.00.

Which is now available as an item of revenue from:

Miscellaneous Revenues:

Section F: Special Items of General Revenue Anticipated

With Prior Written Consent of Director of Local
Government Services – Public and Private Revenues
Offset with Appropriations:
New Jersey Division of Motor Vehicles –
Drunk Driving Enforcement Fund

BE IT FURTHER RESOLVED that the like sum of\$2,500.00.
Be and the same is hereby appropriated under the caption of:

General Appropriations:
(A) Operations Excluded from CAPS
Public and Private Programs offset by Revenues:
New Jersey Division of Motor Vehicles –
Drunk Driving Enforcement Fund

BE IT FURTHER RESOLVED, that the Borough Clerk forward two certified copies of this resolution to the Director of Local Government Services for approval.

D. Resolution R16-257, a resolution to approve the application for a Soil Permit from Kerry Cuprys, regarding the excavation of soil from Block 56.04, Lot 18, commonly referred to as 83 Ridgeview Drive, Woodland Park, subject to the conditions set forth by the Woodland Park Planning Board.

SOIL REMOVAL PERMIT APPROVAL – 83 RIDGEVIEW DRIVE

WHEREAS, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey are in receipt of an application for Soil Removal Permit from Kerry Cuprys relative to the excavation of soil from Block 56.04, Lot 18, commonly referred to as 83 Ridgeview Drive, located in the Borough of Woodland Park; and

WHEREAS, said application has been reviewed by the Superintendent of Public Works, the Borough Engineer; and the Borough Administrator, and they have determined that the application is complete and in compliance with all applicable Borough Ordinances; and

WHEREAS, the Application was forwarded to the Woodland Park Planning Board and that Board has recommended that the application be approved by the Mayor and Council with the condition that the applicant proceed with the proposed plan under the supervision of the Borough Engineer;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, do hereby approve the application for Soil Removal Permit from Kerry Cuprys relative to the excavation of soil from Block 56.04, Lot 18, commonly referred to as 83 Ridgeview Drive, located in the Borough of Woodland Park subject to the conditions set forth by the Woodland Park Planning Board.

E. Resolution R16-258, a resolution approving the application of SHOSHO Enterprise, LLC, 1244 McBride Ave, Woodland Park to renew his limousine license.

LIMOUSINE APPLICATION

WHEREAS, SHOSHO Enterprises business address location of 1244 McBride Ave, Woodland Park New Jersey 07424, is seeking approval to continue to conduct a limousine business at the above location, and

WHEREAS, the applicant has complied with providing the necessary certificate required through Motor Vehicle Commission, N.J.S.A. 48:16-22a,c, Certificate of Liability of Insurance, Power of Attorney, and a copy of the lease agreement to conduct business in the required zone as reviewed by Construction Code Official, Felix Esposito within the

Borough of Woodland Park, and

NOW BE IT RESOLVED, that the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey does hereby give authorization to SHOSHO Enterprises to operate a limousine business in the Borough of Woodland Park.

F. Resolution R16-259, a resolution directing the appropriate administration staff to refund the escrow account to the Estate of E. Barrera, 56 Rockland Ave, in the amount of \$1,623.92.

RETURN OF ESCROW

WHEREAS, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey are in receipt of a request from the Estate of E. Barrera, 56 Rockland Ave, Woodland Park, New Jersey 07424 for a refund of their escrow account associated with the Planning Board Docket 15-06; and

WHEREAS, the Mayor and Council are in receipt of a recommendation from Felix Esposito, Code Enforcement Officer to refund said escrow to the Estate of E. Barrera; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council hereby direct the appropriate administration staff to refund the amount of \$1,623.92 to the Estate of E. Barrera, 56 Rockland Ave, Woodland Park, New Jersey, 07424.

G. Resolution R16-260, a resolution waiving the Certificate of Occupancy fees for the Woodland Park Board of Education (Board), which was required to issue a Certificate of Occupancy to assure that School 1 is in compliance with all state and local codes.

WAIVING OF CERTIFICATE OF OCCUPANCY FEES

WHEREAS, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey have been advised by the Woodland Park Board of Education (Board) that the Board intends to lease the facilities known as School 1, located on McBride Avenue, to the Cedar Grove Board of Education for the time period starting September 12, 2016 and ending when the Cedar Grove Board of Education completes its renovations at its school; and

WHEREAS, before the Cedar Grove Board of Education takes occupancy of this building, the Borough of Woodland Park was required to issue a Certificate of Occupancy to assure that the building is in compliance with all state and local codes; and

WHEREAS, the Mayor and Council are in receipt of a request from the Woodland Park Board of Education (Board) asking that the Certificate of Occupancy fees be waived;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey hereby approves waiving the Certificate of Occupancy fees for the Woodland Park Board of Education, 853 McBride Avenue, Woodland Park, New Jersey.

H. Resolution R16-261, a resolution authorizing the municipality to cut the grass and weeds at 58 Ridgeview Drive, Woodland Park, NJ and shall continue cutting the grass and weeds at the mentioned premises as per the instructions of the Code Enforcement Officer.

AUTHORIZATION TO CUT THE GRASS AND WEEDS AT 58 RIDGEVIEW DRIVE

WHEREAS, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey received a request from Felix Esposito, Construction Code

Officer to have the Municipality cut the grass and weeds at 58 Ridgeview Drive, Woodland Park, New Jersey 07424, on an as needed basis; and

WHEREAS, the premises has become overgrown and unsightly posing a health hazard to surrounding property due to a condition that can harbor rodents and other animals; and

WHEREAS, numerous requests to maintain the property have been made to the responsible party, and notices left at the house have remained unanswered; and

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, do hereby authorize the Municipality to cut the grass and weeds at 58 Ridgeview Drive, Woodland Park, New Jersey 07424 and should continue cutting the grass and weeds at the mentioned premises as per the instructions of the Code Enforcement Officer.

1. **Resolution R16-262, a resolution to approve the actions noted in the Consent Agenda, items A. through H., be and are hereby approved and the proper officers are directed to take necessary action on same.**

BE IT RESOLVED, by the Mayor and Council of the Borough of Woodland Park, that the actions noted in the Consent Agenda, items A. through H., be and are hereby approved and the proper officers are directed to take the necessary actions on same.

Upon Motion made by Councilwoman Pascrell, and seconded by Council President Spinelli, the foregoing resolution was unanimously adopted on roll call vote.

COLLECTOR/TREASURER REPORT:

CFO, Frederick J. Tompkins recommends authorization for payment:

Upon Motion made by Councilman Holloway, seconded by Councilwoman Gatti and unanimously passed on roll call vote, the Council confirmed the payment of the 09/30/2016 regular and miscellaneous payroll estimated at \$305,000.00.

Upon Motion made by Councilman DeCesare, seconded by Councilman Holloway and unanimously passed on roll call vote, the Council confirmed the payment of bills from voucher list of 09/06/2016 totaling \$216,055.73.

DEPARTMENT REPORTS:

1. Planning Board Minutes for June 13, 2016.
2. Planning Board Docket No. 16-06.
3. Bus Usage Report for July and August 2016.
4. Summary Budget Status Report for 09/16/2016.

Upon Motion by Council President Spinelli, seconded by Councilman Holloway, and passed on roll call vote, the Department Reports were approved as submitted.

There being no further business to come before the Councilwoman Gatti, upon Motion by Council President Spinelli, seconded by Councilman and unanimously passed on roll call vote, the meeting was adjourned at 8:00 p.m.

Respectfully submitted,

Kevin V. Galland
Municipal Clerk

Keith Kazmark
Mayor