

**BOROUGH OF WOODLAND PARK  
REGULAR MEETING OF THE MUNICIPAL COUNCIL  
HELD ON SEPTEMBER 7, 2016**

A Regular Meeting of the Municipal Council of the Borough of Woodland Park was held in the Council Chambers in the Municipal Building, 5 Brophy Lane, on September 7, 2016 and was called to order by Mayor Keith Kazmark at 7:00 p.m.

Present: Council President Kallert, Councilman DeCesare, Councilman Holloway, Councilwoman Pascrell, Councilwoman Spinelli and Mayor Kazmark

Absent: Councilwoman Gatti

Kevin Galland, Administrator, Sandra Olivola, Deputy Municipal Clerk and Albert Buglione, Municipal Attorney, were present.

The Mayor stated in accordance with the Open Public Meetings Law P.L. 1975 c.231, notice requirements for this meeting were set forth in the resolution adopted by the Municipal Council at the Reorganization Meeting of January 7, 2015 detailing the time and place, with notice given to the public by posting a copy thereof on the bulletin board in the Municipal Building and transmitting copies to the Mayor, members of the Council, Officers and to The Herald News.

**PUBLIC HEARINGS:**

Mayor Kazmark opened the meeting to the public and asked if anyone wished to be heard.

Tony Randazzo – Rifle Camp Road complained to the Mayor and Council about the time the Roselle, the garbage company picks up the garbage in the dumpster by his house. They drop the dumpster, which makes a loud bang at 5:00 A.M or 6:00 A.M.

Michael Sica – 2 Pebble Road, Woodland Park asked the Mayor and Council to provide a decision regarding the Great Notch standing water fee issue, as soon as possible. He advised they are on a time crunch, as their budget needs to be adopted by the end of September.

There being no one else wishing to be heard, the Public Hearing was closed.

Mayor Kazmark advised Mr. Randazzo that there have been discussion with Roselle on this issue. Mr. Galland, Borough Administrator will contact DPW Superintendent George Galbraith and ensure he have another discussion with Roselle and request they modify their schedule to pick up the garbage in your area later in the morning.

Mayor Kazmark advised Mr. Sica, the borough continues to look into the matter. A committee has been created and they will go over all of the material regarding this issue and advised they will do their best to be as accommodating as they can to provide a decision for him by the end of September.

**MINUTES:**

Upon Motion by Council President Spinelli, seconded by Councilman DeCesare, and passed on roll call vote, the Minutes of the Regular Meeting of August 17, 2016 and the Special Meeting of August 30, 2016, with an abstention from Councilwoman Pascrell as to the Minutes of the Special Meeting of August 30, 2016, were approved as submitted.

Councilwoman Kallert found an error and requested a revisit of the motion for the Minutes of the Special Meeting of August 30, 2016.

Upon Motion by Council President Spinelli, seconded by Councilman DeCesare, a motion to revisit the motion approving the minutes of the Special Meeting of August 30, 2016, was unanimously passed on roll call vote.

Upon motion by Council President Spinelli and seconded Councilman Holloway with an abstention from Councilwoman Pascrell and Councilwoman Kallert as to the Minutes of the Special Meeting of August 30, 2016, , the Minutes of the Special Meeting of August 30, 2016, were passed on roll call vote and approved as submitted.

### **COMMITTEE REPORTS:**

Administration & Finance – Councilman Holloway reported they had a meeting Tuesday morning and they continue to work on their ongoing projects.

Public Works – Councilman DeCesare reported, the Zaccaria Park project is on schedule to be completed by December. He advised, DPW has been putting up parking signs in various parts of the town. He also advised the water department will be flushing the system late September and into October. He announced, the Council is currently having a water drive for Louisiana. He asked residents to please come down to the Boys and Girls Club to donate a case of water and to Memorial Drive.

Public Safety – Councilman Spinelli reported that schools are open and to please be mindful and be careful driving. He advised we anticipated getting the antennae's up on the water tower but due to an issue the contractor installing them is having, it has not been completed yet. He stated, the new parking schedule on Irving Place is working very well.

Health & Senior Services – Councilwoman Gatti was absent and there is no report.

Recreation & Community Relations – Councilwoman Kallert announced the following events: Woodland Park Day is scheduled to be held on September 17<sup>th</sup>, with a rain date of September 18<sup>th</sup>; the town wide garage sale is on October 1<sup>st</sup> and 2<sup>nd</sup>.

Laws & Ordinances – Councilwoman Pascrell had nothing new to report at this time.

### **MAYOR'S REPORT:**

Mayor Kazmark advised that school is open. The Borough had a very successful first day of school. He thanked all the parents, students, police department and all of the faculty and staff at all three of the elementary schools for their cooperation and making the first day of school go so smoothly.

He advised, Cedar Grove is in need of a school for their 1<sup>st</sup> through 4<sup>th</sup> grade students, as their school is under construction and is not completed as of yet. They have entered into a lease agreement with the Board of Education to utilize School 1, where they will hold classes for their 1<sup>st</sup> through 4<sup>th</sup> grade students. There is a resolution on tonight's agenda that will establish an emergency no parking zone around the school, to accommodate bus drop off. There will be a uniformed police officer assigned to School 1, at the expense of Cedar Grove.

Simultaneously, with all of this going on with School 1, the Board of Education will be entering a ballot question in November, which will appropriate an additional amount in their budget to re-open School 1 as a pre-K Kindergarten early learning center, slated to open, if passed, in September 2017.

He thanked Linda Hoffman, Library Director for spearheading the Borough's first Stigma Free Task Force meeting with representatives from both school districts, the Board of Health, the Police Department, the First Aid Squad and the Volunteer Fire Department. We also had three representatives join us, One representative from Clifton, one from Wayne and one from Paramus, who are part of stigma free task force in other municipalities.

He briefly discussed the new parking rules on Jackson Avenue.

He announced the Borough will hold a 9/11 Ceremony on Sunday, September 11, 2016 in front of the Municipal Building.

**MUNICIPAL ATTORNEY’S REPORT:**

Mr. Buglione reported they are continuing on their ongoing projects such as an ongoing labor and employment issue, as well as a number of Open Public Records requests.

**CONSENT AGENDA:**

All matters listed under the Consent Agenda are considered to be routine by the Council and will be enacted by one resolution. The items listed herein will be acted upon after having been read. Any item may be removed from the Consent Agenda by the request of any member of the Mayor and Council, and if so removed, will be acted upon as a separate matter.

- A. Resolution R16-248, a resolution to approve the Committee on Recreation and Community Relations to hold a fireworks display, on September 17, 2016, under the supervision of the West Paterson Fire Department and West Paterson First Aid Squad.**

**FIREWORKS APPROVAL**

**WHEREAS**, the Committee on Recreation and Community Relations of the Borough of Woodland Park, County of Passaic, State of New Jersey is seeking approval and authorization to hold a fire works display at the annual “Woodland Park Day” which is to be held on Saturday, September 17, 2016; and

**WHEREAS**, this display will be held at dusk in coordination with the West Paterson Fire Department, the West Paterson First Aid Squad, and the Woodland Park Board of Education for the use of Memorial Field;

**WHEREAS**, this display will be funded by the Current Fund as well as donations from various businesses throughout the Borough;

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, does hereby grant their consent to hold a fireworks display, on September 17, 2016, under the supervision of the West Paterson Fire Department and West Paterson First Aid Squad.

- B. Resolution R16-249, a resolution authorizing the Tax Collector to refund the total of \$3,639.35 for the overpayment of taxes to Metro Title Agency Inc., 165 Passaic Avenue, Suite 301B, Fairfield, New Jersey with reference to Block 113, Lot 12.01, Qualifier C1304.**

**OVERPAYMENT OF TAXES**

**WHEREAS**, the Mayor and Council of the Borough of Woodland Park, County of Passaic and State of New Jersey have been informed by the Tax Collector of the Borough of Woodland Park that an overpayment of taxes, in the amount of \$3,639.35 was made by Metro Title Agency Inc, 165 Passaic Avenue., Suite 301B, Fairfield, New Jersey 07004 with reference to, Block 113, Lot 12.01, Qualifier C1304; and

**WHEREAS**, Metro Title Agency Inc. has requested, in writing, that this overpayment be returned to them; and

**WHEREAS**, the Tax Collector of the Borough of Woodland Park hereby requests a refund of said overpayment be made to Metro Title Agency Inc.; and

**NOW, THEREFORE, BE IT RESOLVED** that the Tax Collector be and is hereby authorized to refund the total of \$3,639.35 for the overpayment of taxes to Metro Title Agency Inc, 165 Passaic Avenue., Suite 301B, Fairfield, New Jersey 07004 with reference to, Block 113, Lot 12.01,

Qualifier C1304;

**BE IT FURTHER RESOLVED** that the books and records of the Tax Collector will be adjusted accordingly.

- C. Resolution R16-250, a resolution approving the West Paterson Boys Club Inc, of 8 Memorial Drive, Woodland Park, to hold an Off Premise 50/50 Raffle to be drawn on December 9, at Francesco's Restaurant, at 9:00 P.M.**

### **RAFFLE APPLICATION**

**WHEREAS**, West Paterson Boys Club, Inc., 8 Memorial Drive, Woodland Park, New Jersey is seeking approval to conduct an Off Premise 50/50 Raffle to be held on December 9, 2016 at Francesco's Restaurant, 568 McBride Avenue, Woodland Park, New Jersey at 9:00 P.M.; and

**WHEREAS**, the applicant has filed application with Legalized Games of Chance under the state of New Jersey; Regulations (N.J.A.C.13:47-6.4) as well as the Municipal Clerk's office of the Borough of Woodland Park; and

**NOW BE IT RESOLVED**, that the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey does hereby give authorization to the West Paterson Boys Club Inc, 8 Memorial Drive, Woodland Park, New Jersey 07424 to hold an Off Premise 50/50 Raffle to be held on December 9, 2016 at Francesco's Restaurant, 568 McBride Avenue, Woodland Park, New Jersey at 9:00 P.M.

- D. Resolution R16-252, a resolution establishing a no parking zone on Newby Avenue, from the south-west corner of the intersection of Newby Avenue and West 36<sup>th</sup> Street for a distance of 230' on the West side of Newby Avenue, Monday through Friday, 7 AM through 4 PM starting September 12, 2016 and continuing for the duration that School 1 is being leased to the Cedar Grove Board of Education.**

### **PARKING PROHIBITION NEWBY AVENUE**

**WHEREAS**, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey have been advised by the Woodland Park Board of Education (Board) that the Board intends to lease the facilities known as School 1, located on McBride Avenue, to the Cedar Grove Board of Education for the time period starting September 12, 2016 and ending when the Cedar Grove Board of Education completes its renovations at its school; and

**WHEREAS**, during this time period it will be necessary to bus the Cedar Grove children to the location on McBride Avenue; and

**WHEREAS**, it has become necessary to restrict parking on Newby Avenue in order to facilitate the safe loading and unloading of the children from the buses;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Woodland Park, County of Passaic and State of New Jersey that there will be no parking on Newby Avenue, from the south-west corner of the intersection of Newby Avenue and West 36<sup>th</sup> Street for a distance of 230' on the West side of Newby Avenue, Monday through Friday, 7 AM through 4 PM starting September 12, 2016 and continuing for the duration that the Cedar Grove Board of Education is utilizing this facility.

- E. Resolution R16-253 a resolution to approve the actions noted in the Consent Agenda, items A. through D., be and are hereby approved and the proper officers are directed to take necessary action on same.**

### **APPROVAL OF CONSENT AGENDA**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Woodland Park, that the actions noted in the Consent Agenda, items A. through D., be and are hereby approved and the proper officers are directed to take the necessary actions on same.

Upon Motion made by Councilman Pascrell, and seconded by Councilman Holloway, the foregoing resolution was unanimously adopted on roll call vote.

**COLLECTOR/TREASURER REPORT:**

CFO, Frederick J. Tompkins recommends authorization for payment:

Upon Motion made by Councilman Holloway, seconded by Councilman DeCesare and unanimously passed on roll call vote, the Council confirmed the payment of the 09/15/16 regular and miscellaneous payroll estimated at \$275,000.00.

Upon Motion made by Councilman Pascrell, seconded by Councilman Holloway and unanimously passed on roll call vote, the Council confirmed the payment of bills from voucher list of 09/02/2016 totaling \$2,636,994.29.

**DEPARTMENT REPORTS:**

1. 2016 Fire Prevention Report of August 2016.
2. Senior Bus Usage Report for September 2016.
3. Board of Adjustment Minutes for July 25, 2016.
4. Summary Budget Status Report for September 2016.

Upon Motion made by Council President Spinelli, and seconded by Councilman Kallert, the foregoing resolution was unanimously adopted on roll call vote.

**EXECUTIVE SESSION:**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, that pursuant to the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., it is necessary to convene an executive session to discuss items authorized by N.J.S.A. 10:4-12 (b), specifically:

**Pending Litigation –Mella**

**BE IT FURTHER RESOLVED**, that it is anticipated that the deliberation conducted in closed session may be disclosed to the public upon the determination by the Mayor and Council that the public interest will no longer be served by such confidentially and if not then legally privileged.

Upon Motion made by Council President Spinelli, seconded by Councilman Holloway and unanimously passed on roll call vote, the Mayor and Council moved into executive session at 7:37 p.m.

There being no further business to come before the Council, upon Motion by Councilman DeCesare, seconded by Councilman Holloway and unanimously passed on roll call vote, the meeting was adjourned at 8:03 p.m.

Respectfully submitted,

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Kevin V. Galland  
Municipal Clerk

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Keith Kazmark  
Mayor