

January 6, 2016

**BOROUGH OF WOODLAND PARK  
REORGANIZATION MEETING OF THE MUNICIPAL COUNCIL  
HELD ON JANUARY 6, 2016**

The Reorganization Meeting of the Municipal Council of the Borough of Woodland Park was held in the Council Chambers, in the Municipal Building, 5 Brophy Lane, on Wednesday, January 6, 2016 and was called to order by Mayor Kazmark at 7:00 P.M.

The Mayor stated in accordance with the Open Public meeting Law, P.L.1975 c.231, notice requirements for this meeting were set forth by advertisement in The Herald News dated January 2, 2016 detailing the time, place with notice given to the public by posting a copy thereof on the bulletin board in the Municipal Building and transmitting copies to the Mayor, members of the Council and Officers.

Mayor Kazmark then called the Reorganization Meeting to order and directed the Deputy Clerk to call the roll:

Present: Councilman DeCesare, Councilwoman Gatti, Councilman Holloway, Councilwoman Kallert, Councilman Spinelli, Councilwoman Pascrell and Mayor Kazmark.

Absent: None.

Kevin Galland, Municipal Clerk/Administrator, Sandra Olivola, Deputy Municipal Clerk, Richard Turano, Esq. and Albert Buglione, Municipal Attorney, were present.

**PUBLIC HEARINGS:**

Mayor Kazmark opened the meeting to the public and asked if anyone wished to be heard.

There being no one wishing to be heard, the Public Hearing was closed.

**SELECTION OF COUNCIL PRESIDENT:**

Mayor Kazmark asked for a nomination for the position of Council President for the Calendar year of 2016.

Councilwoman Pascrell nominated Councilman Joseph Spinelli.

Upon motion by Councilwoman Pacrell, seconded by Councilman Holloway, and unanimously passed on roll call vote, the Council appointed Councilman Spinelli as Council President for the Calendar year 2016.

Mayor Kazmark recognized the President and officers of the West Paterson First Aid Squad.

Mayor Kazmark recognized Chief Paul Salomone Jr. and the officers of the West Paterson Fire Department.

**APPOINTMENTS:**

Mayor Kazmark nominated Bernadette Lawler for the position of Tax Collector and Water Collector of Consumer Accounts for a period of four (4) years. A Motion was made by Council DeCesare, seconded by Councilman Holloway and unanimously passed on roll call vote.

Mayor Kazmark nominated Bernadette Lawler as the Official Tax Search Officer for a period of one (1) year. A Motion was made by Councilman DeCesare, seconded by Councilwoman Gatti and unanimously passed on roll call vote.

Mayor Kazmark nominated Ernest P. Fronzuto, III as the Borough Prosecutor for a period of one (1) year. A Motion was made by Councilman Spinelli, seconded by Councilwoman Pascrell and unanimously passed on roll call vote.

Mayor Kazmark nominated Frank Sciro as the Borough Public Defender for a period of one (1) year. A Motion was made by Councilwoman Gatti, seconded by Councilwoman Pascrell and unanimously passed on roll call vote.

Mayor Kazmark nominated Albert C. Buglione as the Municipal Attorney for a period of one (1) year. A Motion was made by Councilwoman Pascrell, seconded by Councilman Holloway and unanimously passed on roll call vote.

Mayor Kazmark nominated Richard A. Alaimo as Municipal Engineer for a period of one (1) year. A Motion was made by Councilman DeCesare, seconded by Councilman Spinelli and unanimously passed on roll call vote.

Mayor Kazmark nominated Steven Wielkocz as Municipal Auditor for a period of one (1) year. A Motion was made by Councilman Spinelli, seconded by Councilwoman Kallert and unanimously passed on roll call vote.

Mayor Kazmark nominated Steve Rogut as Municipal Bond Counsel for a period of one (1) year. A Motion was made by Councilwoman Gatti, seconded by Councilman Spinelli and unanimously passed on roll call vote.

Mayor Kazmark nominated Kevin V. Galland as Official Municipal Search Officer, Search Officer for the Issuance of Certifications and Subdivisions, Relocation Officer and Office of Emergency Management for a period of one (1) year. A Motion was made by Councilman Holloway, seconded by Councilwomen Pascrell and unanimously passed on roll call vote.

Mayor Kazmark nominated Frank Covelli as Risk Manager for a period of one (1) year. A Motion was made by Councilwoman Kallert, seconded by Councilman DeCesare and unanimously passed on roll call vote.

Mayor Kazmark nominated Millennium Strategies as Grant Writer for a period of one (1) year. A Motion was made by Councilwoman Pascrell, seconded by Councilman Spinelli and unanimously passed on roll call vote.

Mayor Kazmark nominated Donohue, Gironda & Doria as Accounting Firm to provide CFO services for a period of one (1) year. A Motion was made by Councilwoman Gatti, seconded by Councilwomen Kallert and unanimously passed on roll call vote.

Mayor Kazmark nominated Richard Briadoro as Special Tax Counsel for a period of one (1) year. A Motion was made by Councilman Holloway, seconded by Councilman DeCesare and unanimously passed on roll call vote.

Mayor Kazmark nominated Kathryn Gregory as Municipal Planner for a period of one (1) year. A Motion was made by Councilwoman Pascrell, seconded by Councilwoman Gatti and unanimously passed on roll call vote.

At this time, the Professionals, were sworn in.

In his capacity as Mayor of the Borough of Woodland Park, Mayor Kazmark administered the oath of office to Councilman Spinelli.

Mayor Kazmark announced the following appointments to the Planning Board:

Pat Lepore

Class 2 Municipal Official

Councilman Spinelli made a Motion to nominate Councilman Gary Holloway as council representative to the Planning Board. The Motion was seconded by Councilwoman Kallert and passed on roll call vote.

Mayor Kazmark appointed Bill Karp as a Member Class 4 of the Planning Board for a four (4) year term and Robert Bigati as Alternate Member #1 for a two (2) year term.

Councilwoman Kallert made a Motion to nominate Sean Lijoi as a Member of the Board of Adjustment for a period of four (4) years. The Motion was seconded by Councilman Holloway and unanimously passed on roll call vote.

Council President Spinelli made a Motion to nominate Robert Githens as a Member of the Board of Adjustment for a period of four (4) years. The Motion was seconded by Councilwomen Gatti and passed on roll call vote.

Councilman DeCesare made a Motion to nominate Steve Fazio as Alternate #1 Member of the Board of Adjustment for a period of two (2) years. The Motion was seconded by Councilman Holloway and passed on roll call vote.

Councilwoman Pascrell made a Motion to nominate Francie Joseph-Keating as a Member Alternate #2 of the Board of Adjustment for a period of two (2) years. The Motion was seconded by Councilman Spinelli and unanimously passed on roll call vote.

Mayor Kazmark nominated Tracy Amato as a Member of the Board of Health for a three (3) year term. A Motion was made by Council President Spinelli, seconded by Councilwoman Gatti and unanimously passed on roll call vote.

Mayor Kazmark nominated Jacklyn Luker as a Member of the Board of Health for a three (3) year term. A Motion was made by Councilwoman Pascrell, seconded by Councilman Holloway and unanimously passed on roll call vote.

Mayor Kazmark nominated Mary Holloway as a Member of the Library Board for a period of five (5) years. A Motion was made by Councilwoman Pascrell, seconded by Councilman DeCesare and unanimously passed on roll call vote, with an abstention from Councilman Holloway.

Mayor Kazmark stated that at this time there are no open positions on the Passaic Valley Flood Control Board and Facility. Steven Di Paola was previously appointed to fulfill a term that expired in June and he welcomed Mr. Di Paola to the Board.

The Mayor nominated Thomas Minnella as a Member of the Open Space, Recreation & Historic Preservation Committee for a one (1) year term. A Motion was made by Councilwoman Pascrell, seconded by Councilman Holloway and unanimously passed on roll call vote.

The Mayor nominated Sam Yodice Jr. as a Member of the Open Space, Recreation & Historic Preservation Committee for a one (1) year term. A Motion was made by Councilwoman Kallert, seconded by Councilman Spinelli and unanimously passed on roll call vote.

At this time, the Planning Board, Board of Adjustment, Board of Health, Library Board, and Open Space, Recreation & Historic Preservation Committee members were sworn in.

Upon appointment by Mayor Kazmark, the following were named to the Office of Emergency Management:

Al Kahwaty – Deputy Director  
Irene Macones – Deputy Director/EOC Coordinator  
Fred Batelli – CERT Coordinator  
Anthony Galietti – Police Chief  
Kevin Galland – Borough Administrator  
Michael Muccio – Fire Official/Assistant Fire Chief  
Felix Esposito – Code Enforcement Official  
Cpt. Andy Dillon – First Aid Squad Captain  
Dr. Michele Pollari – Superintendent of Schools  
Paul Salomone, Jr. – Fire Chief  
Joseph Macones, Jr. – Assistant Fire Chief  
Andrew Roehrich – Assistant Fire Chief

Joseph Macones, Sr. – Assistant Fire Chief  
Thomas DiFluri – Business Administrator/Board Secretary  
Jack Wittig – BOE Supervisor of Buildings & Grounds/Asst. Fire Chief  
Eileen Tiernan – Police Captain  
Pat Lepore – Chairman of the Planning Board  
Gaetano Pomante  
Cecilia Salomone  
Antoinette Muccio  
Sam Yodice, Jr.  
Dave Herrmann  
Ruth Patterson  
Thomas Minnella  
Caren DaSilva  
James Caratozzolo  
Jose Sol  
Steven DiPaola  
Dave Henninger  
Mary Ellen Ballantyne  
Angela Jones  
Pierino Renne  
John Agapito  
Robert Kassai – WP Board of Education Representative  
Mark Salemi – WP Board of Education Representative

Mayor Kazmark nominated Nancy O’Brien as a Police Guard for a period of one (1) year. A Motion was made by Councilwoman Pascrell, seconded by Councilwoman Gatti and unanimously passed on roll call vote.

Mayor Kazmark nominated Joan Greenway-Faggiani as a Police Guard for a period of one (1) year. A Motion was made by Councilman DeCesare, seconded by Council President Spinelli and unanimously passed on roll call vote.

Mayor Kazmark nominated Kimberly Frank as a Police Guard for a period of one (1) year. A Motion was made by Councilwoman Kallert, seconded by Councilwomen Pascrell and unanimously passed on roll call vote.

Mayor Kazmark nominated Tracy Amato as a Police Guard for a period of one (1) year. A Motion was made by Council President Spinelli, seconded by Councilman Holloway and unanimously passed on roll call vote.

Mayor Kazmark nominated William Gilhooley as a Special Police Officer for a period of one (1) year. A Motion was made by Councilwoman Gatti, seconded by Councilman Holloway and unanimously passed on roll call vote.

Mayor Kazmark nominated Gaetano Pomante as a Constable for a period of three (3) years. A Motion was made by Councilman DeCesare, seconded by Councilwoman Gatti and unanimously passed on roll call vote.

At this time, members of the Office of Emergency Management, Police Guards, Special Police Officer and Constable were sworn in.

Mayor Kazmark appointed George Galbraith as a representative to the Passaic County Solid Waste Advisory Council.

Mayor Kazmark appointed Councilman DeCesare as Liaison to the Woodland Park School System.

Mayor Kazmark appointed himself as Liaison to the Passaic Valley High School.

Mayor Kazmark appointed Councilman Holloway as Liaison to the Business Association.

Mayor Kazmark appointed Councilman DeCesare as Liaison to the Municipal Alliance.

Upon appointment by Mayor Kazmark, the following were named to the Municipal Alliance Against Drug and Alcohol Abuse:

Dina Bargiel	Darlene Monochello
Thomas Bolen	Giovanna Salvemini
Keith Kazmark	Father Jozef Cyman
Timothy Bargiel	Joyce Koch
Christine Murphy	Nichole Webb
Charlene D'Amico	Barbara Jaeger
John Uzzalino	Michele Berardi
Lori Brigati	Louisa Tambone
Thomas Minnella	Tracy Snyder
Anthony Galietti	Kelly Spinalli
Dr. Michele Pillari	Robert Kassai
Sam Gencarelli	Lynn Roehrich

Upon appointment by Mayor Kazmark, the following were named to the Community Good & Welfare Committee:

Marge Barilari  
Keith Kazmark  
Dr. Michele Pillari  
Pat Laporini  
Laura Spagnola-Vargas  
Pastor Rob Smith

At this time, members of the Municipal Alliance Against Drug and Alcohol Abuse, the representative to the Passaic County Solid Waste Advisory Council, members of the Community Good & Welfare Committee and members of the various committees for 2016 were sworn in.

Mayor Kazmark announced his selection of committees for 2016 as follows:

<b><u>ADMIN./FINANCE</u></b>	<b><u>PUBLIC WORKS</u></b>	<b><u>PUBLIC SAFETY</u></b>
Gary Holloway, Chair. Tracy Kallert Tina Gatti	Vincent DeCesare, Chair. Joseph Spinelli Rita Pascrell	Joseph Spinelli, Chair. Tina Gatti Vincent DeCesare
<b><u>HEALTH &amp; SENIOR SERVICES</u></b>	<b><u>RECREATION &amp; COMMUNITY REL.</u></b>	<b><u>LAWS/ORDINANCES</u></b>
Tina Gatti, Chair. Tracy Kallert Vincent DeCesare	Tracy Kallert, Chair. Rita Pascrell Gary Holloway	Rita Pascrell, Chair. Gary Holloway Joseph Spinelli

Mayor Kazmark expressed his gratitude to all those volunteers who have been appointed this evening.

**CONSENT AGENDA:**

All matters listed under the Consent Agenda are considered to be routine by the Council and will be enacted by one resolution. The items listed herein will be acted upon after having been read. Any item may be removed from the Consent Agenda by the request of any member of the Mayor and Council, and if so removed, will be acted upon as a separate matter.

- A. Resolution R16-001, a resolution establishing the regular meeting schedule of the Mayor and Council for calendar year 2016.**

**WHEREAS**, in accordance with the Open Public Meeting Law, P.L. 1975, C. 231, the Municipal Council of the Borough of Woodland Park must set forth in an Annual Notice a schedule of its meetings for the year 2016.

**NOW, THEREFORE BE IT RESOLVED**, by the Municipal Council of the Borough of Woodland Park that this Council shall meet during the year 2016 in the Council Chambers on the first floor for its Regular Meetings, in the Municipal Building, 5 Brophy Lane, Woodland Park, NJ at 7:00 p.m. in accordance with the following schedule:

2016 Regular Meetings

January	6 <sup>th</sup> & 20 <sup>th</sup>
February	3 <sup>rd</sup> & 17 <sup>th</sup>
March	2 <sup>nd</sup> & 16 <sup>th</sup>
April	6 <sup>th</sup> & 20 <sup>th</sup> – location on the 20 <sup>th</sup> will be at FSGN Clubhouse
May	4 <sup>th</sup> & 18 <sup>th</sup>
June	1 <sup>st</sup> & 15 <sup>th</sup>
July	20 <sup>th</sup>
August	17 <sup>th</sup>
September	7 <sup>th</sup> & 21 <sup>st</sup>
October	5 <sup>th</sup> & 19 <sup>th</sup> – location on the 5 <sup>th</sup> will be at Fire Co. #1
November	2 <sup>nd</sup> & 23 <sup>rd</sup> - Meeting on 23 <sup>rd</sup> to be held at 5:00 p.m.
December	7 <sup>th</sup> & 21 <sup>st</sup>

2017 Reorganization Meeting

January	4 <sup>th</sup>
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**BE IT FURTHER RESOLVED**, that a copy of this Annual Notice be filed in the office of the Municipal Clerk, be posted on the bulletin board in the Municipal Building, be transmitted to The Herald News and The Record of Woodland Park and legally advertised as required by law.

**B. Resolution R16-002, a resolution appointing Kevin Galland, Borough Administrator, as the Public Agency Compliance Officer for calendar year 2016.**

**DESIGNATION OF PUBLIC AGENCY  
COMPLIANCE OFFICER**

**WHEREAS**, in accordance with N.J.A.C. 17:27-3.2 each public agency shall designate an individual to serve as its Public Agency Compliance Officer (PACO), which serves as the liaison between the Department of the Treasury, Division of Public Contracts Equal Employment Opportunity and the Borough, and

**WHEREAS**, the PACO serves as the Public Agency’s point of contact for all matters concerning implementation and administration of the above referenced statute;

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, hereby appoints Kevin Galland, Borough Administrator as the Borough’s PACO for the calendar year 2016.

**C. Resolution R16-003, a resolution establishing the interest penalty for delinquent taxes and unpaid water charges for calendar year 2016.**

**UNPAID TAXES**

**BE IT RESOLVED**, that all unpaid taxes in the year 2016 shall be subject to interest at the rate of 8% per annum on taxes up to \$1,500.00 of the delinquency and 18% per annum on taxes over \$1,500.00 ten days after the same shall become due and owing and a 6% additional penalty for a delinquency over \$10,000.00 if not paid prior to the end of the calendar year, and

**BE IT FURTHER RESOLVED**, that all unpaid Water charges over \$100.00 in the year 2016 shall be subject to interest at the rate of 1% per month thirty days after the date that the same shall become due and owing.

**D. Resolution R16-004, a resolution establishing Capital One, Woodland Park Office, as the depository for the Current Accounts.**

**DEPOSITORIES FOR CURRENT ACCOUNTS**

**BE IT RESOLVED**, by the Municipal Council of the Borough of Woodland Park that Capital One, Woodland Park Office, shall be the depository for the following accounts of the Borough of Woodland Park and that the Custodian shall be Frederick J. Tomkins:

- The Current Account
- The Capital Improvement Account
- The Water Capital Fund
- The Utility Operation Water Account
- N.J.-UCC Trust and Savings Account
- The Board of Recreation Trust Account
- POAA Special Trust
- Affordable Housing Trust
- Municipal Alliance Against Drug & Alcohol Abuse Trust
- CDBC Trust
- Snow Removal Reserve

**BE IT FURTHER RESOLVED**, that all disbursements shall be made by checks signed by Keith Kazmark, Mayor, Frederick J. Tomkins, Chief Financial Officer and Kevin V. Galland, Municipal Clerk.

**E. Resolution R16-005, a resolution establishing Capital One, Woodland Park Office, as the depository of the Payroll Account.**

**DEPOSITORY FOR PAYROLL ACCOUNT**

**BE IT RESOLVED**, by the Municipal Council of the Borough of Woodland Park that Capital One, Woodland Park Office, shall be the depository for the following account of the Borough of Woodland Park and that the Custodian shall be Frederick J. Tomkins:

- The Payroll Account

**BE IT FURTHER RESOLVED**, that all disbursements shall be made by checks signed by Keith Kazmark, Mayor, Frederick J. Tomkins, Chief Financial Officer and Kevin Galland, Municipal Clerk.

**F. Resolution R16-006, a resolution establishing the Borough's Temporary Budget for 2016, in an amount of \$5,762,368.00, and establishing the Water Utility's Temporary Budget for 2015, in an amount of \$769,689.00.**

**2016 TEMPORARY BUDGET**

**WHEREAS**, Section 40A:4-19 of Revised Statutes of the Local Budget Act provides that, where any contracts, commitments or payments are to be made prior to the adoption of the 2016 Budget, temporary appropriations be made for the purposes and amounts required in the manner and time therein provided; and

**WHEREAS**, the date of this Resolution is within the first thirty days of January 2016; and

**WHEREAS**, the total appropriation in the 2015 Budget, exclusive of any appropriations made for interest and principal of Debt, Capital Improvement Fund, and for Public Assistance (Relief), is the sum of \$14,840,512.00; and

**WHEREAS**, 26.25% of the total appropriation of the 2015 Budget, exclusive of any appropriations made for Debt Service, Capital Improvement Fund, and for Public Assistance (Relief), in said 2015 Budget is the sum of \$3,895,634.00 and

**WHEREAS**, the total appropriations in the 2015 Water Utility Budget, exclusive of any appropriations made for interest and principal of Debt Service and the Capital Improvement Fund, is the sum of \$2,088,710.00; and

**WHEREAS**, 26.25% of the total appropriations of the 2015 Water Utility Budget, exclusive of any appropriations made for interest and principal of Debt and Capital Improvement Fund in said 2015 Budget is \$548,266.00; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Municipal Council of the Borough of Woodland Park, County of Passaic, that the following temporary appropriations be made and that a certified copy of this Resolution be transmitted to the Treasurer for his records.

General Government:	
Administrative and Executive:	
Salaries and Wages	\$68,000.00
Other Expenses	27,000.00
Mayor and Council	
Salaries and Expenses	13,500.00
Elections:	
Other Expenses	2,000.00
Financial Administration:	
Salaries and Wages	25,000.00
Other Expenses:	
Annual Audit	10,000.00
Miscellaneous Other Expenses	25,000.00
Assessment of Taxes:	
Salaries and Wages	10,000.00
Other Expenses	20,000.00
Collection of Taxes:	
Salaries and Wages	12,000.00
Other Expenses	6,000.00
Liquidation of Tax Title Liens:	
Other Expenses	100.00
Legal Services and Costs:	
Other Expenses	30,000.00
Planner	10,000.00
Municipal Prosecutor:	
Other Expenses	5,000.00
Engineering Services and Costs:	
Other Expenses	8,000.00
Public Buildings and Grounds:	
Salaries and Wages	7,500.00
Other Expenses	12,000.00
Planning Board Municipal Land Use Act:	
Salaries and Wages	2,400.00
Other Expenses	2,000.00
Board of Adjustment Municipal Land Use Act:	
Salaries and Wages	2,300.00
Other Expenses	2,000.00
Insurance:	
Group Insurance Plans for Employees	510,000.00
Surety Bond Premiums	2,500.00
Other Insurance Premiums	300,000.00
Health Wavier	7,000.00
Public Safety:	
Fire:	
Other Expenses:	
Clothing Allowance	3,000.00
Miscellaneous Expenses	23,000.00
Uniform Fire Safety Act (Ch. 383, P.L. 1983):	
Fire:	
Salaries and Wages	7,500.00

Life Hazard Use Fee Payments:	
Salaries and Wages	12,000.00
Other Expenses	2,000.00
Maintenance of Fire Alarm System:	
Salaries and Wages	900.00
Other Expenses	1,700.00
Police:	
Salaries and Wages	800,000.00
Miscellaneous Other Expenses	75,000.00
First Aid Organization:	
Contribution	2,000.00
State Uniform Construction Code:	
Sub-Code Official:	
Construction Code Office:	
Salaries and Wages	\$70,000.00
Other Expenses	1,750.00
Building Inspector:	
Salaries and Wages	250.00
Other Expenses	550.00
Elevator Inspection Fees:	
Other Expenses	4,500.00
Plumbing Inspector:	
Salaries and Wages	3,200.00
Fire Protection Official:	
Salaries and Wages	1,500.00
Inspector of Electrical Wiring:	
Salaries and Wages	4,500.00
Other Expenses	400.00
Emergency Management Services:	
Salaries and Wages	1,500.00
Other Expenses	1,400.00
Streets and Roads:	
Road Repairs and Maintenance:	
Salaries and Wages	235,000.00
Snow Reserve	10,000.00
Other Expenses	20,000.00
Sanitation:	
Sewer System:	
Salaries and Wages	55,000.00
Other Expenses	25,000.00
Garbage and Trash Removal	250,000.00
Recycling	1,500.00
Health and Welfare:	
Board of Health:	
Salaries and Wages	9,000.00
Other Expenses	1,000.00
Health Services Contractual	2,000.00
Animal Control:	
Other Expenses	4,500.00
Recreation and Education:	
Parks and Playgrounds:	
Salaries and Wages	12,000.00
Other Expenses	14,250.00
Woodland Park Youth and Senior Citizens Center:	
Salaries and Wages	5,500.00
Other Expenses	2,500.00

Woodland Park Boys & Girls Club:	
Other Expenses	1,000.00
Celebration of Public Event, Anniversary or Holiday:	
Other Expenses	2000.00
Unclassified:	
Borough Automobile Mechanic:	
Salaries and Wages	23,000.00
Other Expenses	13,000.00
Chapter 56, P.L. 1981 (N.J.S.A. 40A:4-45.3m):	
Gasoline	30,000.00
Street Lighting	30,000.00
Fire Hydrant Service	9,000.00
Telephone	10,000.00
Electric and Gas	30,000.00
Deferred Charges and Statutory Expenditures - Municipal:	
Contribution to:	
Social Security System (O.A.S.I.)	70,000.00
Unemployment Compensation Ins. (N.J.S.A. 43:21-3 et. seq.)	5,000.00
Police and Firemen's Retirement System	225,000.00
Public Employees Retirement System	228,734.00
Deferred Compensation Retirement Program (DCRP)	500.00
Municipal Court:	
Salaries and Wages	30,000.00
Other Expenses	5,000.00
Passaic Valley Sewerage Charge	250,000.00
LOSAP	2,000.00
Maintenance of Free Public Library (Ch. 541, P.L. 1985):	
Other Expenses	142,000.00
Board of Health (OSHA)	
Blood Borne Pathogens	200.00
Public Defender	
Other Expenses	3,000.00
Stormwater Management	<u>3,000.00</u>
Total Operating and Deferred Charges	<u>3,895,634.00</u>
Capital Improvement Fund	<u>50,000.00</u>
Municipal Debt Service:	
BCIA Principal	\$30,000.00
BCIA Interest	15,900.00
Payment of Bond Principal	862,000.00
Payment on Wastewater Treatment Trust Principal	95,226.00
Principal on Notes	300,000.00
Interest on Bonds	388,904.00
Interest on Notes	100,000.00
Payment on Wastewater Treatment Trust Interest	<u>24,704.00</u>
Total Municipal Debt Service	<u>1,816,734.00</u>
Grant Total of Budget Appropriations	<u>\$5,762,368.00</u>
Water Utility:	
Operating:	
Salaries and Wages	110,000.00
Other Expenses	415,000.00

Deferred Charges and Statutory Expenditures:	
Contribution to Social Security System (O.A.S.I.)	12,500.00
Unemployment Compensation Insurance	<u>100.00</u>
Total	<u>537,600.00</u>
Capital Outlay	100.00
Bond Principal	147,000.00
Interest on Bonds	6,431.00
Infrastructure Trust Fund	
Principal	59,727.00
Interest	<u>18,831.00</u>
	<u>232,089.00</u>
Grand Total of Water Utility Appropriations	<u>\$769,689.00</u>

**G. Resolution R16-007, a resolution establishing Capital One, Woodland Park Office and TD North, Wayne Office, as the depositories of the Escrow Accounts.**

#### ESCROW ACCOUNTS

**BE IT RESOLVED**, by the Municipal Council of the Borough of Woodland Park that Capital One, Woodland Park Office and TD North, Wayne Office shall be the depositories for the following documents of the Borough of Woodland Park and that the Custodian shall be Frederick J. Tomkins, Chief Financial Officer:

Escrow Accounts  
Rolling Views Escrow Account

**BE IT FURTHER RESOLVED**, that all disbursements shall be made by checks signed by Keith Kazmark, Mayor; Frederick J. Tomkins, Chief Financial Officer; and Kevin V. Galland, Municipal

**H. Resolution R16-008, a resolution establishing Capital One, Woodland Park Office, as the depository of the Dog License Fee and the Board of Health Accounts.**

#### DOG LICENSE FEE/BOARD OF HEALTH

**BE IT RESOLVED**, by the Municipal Council of the Borough of Woodland Park that Capital One, Woodland Park Office, shall be the depository for the following documents of the Borough of Woodland Park and that the Custodian shall be Frederick J. Tomkins, Chief Financial Officer:

Dog License and Fee Account  
The Board of Health Secretary Account

**BE IT FURTHER RESOLVED**, that all disbursements shall be made by checks signed by Keith Kazmark, Mayor; Frederick J. Tomkins, Chief Financial Officer and Kevin V. Galland, Municipal Clerk.

**I. Resolution R16-009, a resolution establishing Capital One, Woodland Park Office, as the depository of the Bail Accounts/Magistrate's Court Account.**

#### DEPOSITORY BAIL ACCOUNT/MAGISTRATE'S COURT ACCOUNT

**BE IT RESOLVED**, by the Municipal Council of the Borough of Woodland Park that Capital One, Woodland Park Office, shall be the depository for the following account of the Borough of Woodland Park and that the Custodian shall be Marybeth Swanson, Court Administrator:

The Municipal Court Bail Bond Accounts  
The Municipal Magistrate's Court Account

**BE IT FURTHER RESOLVED**, that all disbursements shall be made by checks signed by Marybeth Swanson, Court Administrator.

**J. Resolution R16-010, a resolution establishing Capital One, Woodland Park Office, as the depository of the Firemen's Dedicated Penalty Account.**

**FIREMEN'S DEDICATED PENALTY ACCOUNT**

**BE IT RESOLVED**, by the Municipal Council of the Borough of Woodland Park that Capital One., Woodland Park Office, shall be the depository for the following documents of the Borough of Woodland Park and that the Custodian shall be Frederick J. Tomkins, Chief Financial Officer:

The Firemen's Dedicated Penalty Account

**BE IT FURTHER RESOLVED**, that all disbursements shall be made by checks signed by Frederick J. Tomkins, Chief Financial Officer; Kevin V. Galland, Municipal Clerk and Michael Muccio, Fire Official.

**K. Resolution R16-011, a resolution establishing Capital One, Woodland Park Office, as the depository of the Construction Code Account.**

**BE IT RESOLVED**, by the Municipal Council of the Borough of Woodland Park that Capital One, Woodland Park Office, shall be the depository for the following account of the Borough of Woodland Park and that the Custodian shall be Felix Esposito:

The Construction Code Account

**BE IT FURTHER RESOLVED**, that all disbursements shall be made by checks signed by Felix Esposito, Construction Official/Building Inspector.

**L. Resolution R16-012, a resolution establishing Capital One, Woodland Park Office, as the depository of the Tax Lien Redemption Account.**

**TAX LIEN REDEMPTION ACCOUNT**

**BE IT RESOLVED**, by the Municipal Council of the Borough of Woodland Park that Capital One, Woodland Park Office, shall be the depository for the following account of the Borough of Woodland Park and that the Custodian shall be Frederick J. Tomkins, Chief Financial Officer:

Tax Lien Redemption Account

**BE IT FURTHER RESOLVED**, that all disbursements shall be made by checks signed by Ann Purzycki, Treasurer and Frederick J. Tomkins, Chief Financial Officer.

**M. Resolution R16-013, a resolution establishing Capital One, Woodland Park Office and TD North, Wayne Office, as the depositories of the Open Space Trust Fund Account.**

**OPEN SPACE TRUST FUND**

**BE IT RESOLVED**, by the Municipal Council of the Borough of Woodland Park that TD North, Wayne Office, shall be the depository for the following accounts of the Borough of Woodland Park and that the Custodian shall be Frederick J. Tomkins, Chief Financial Officer:

Open Space Trust Fund

**BE IT FURTHER RESOLVED**, that all disbursements shall be made by checks signed by Keith Kazmark, Mayor; Frederick J. Tomkins, Chief Financial Officer and Kevin V. Galland, Municipal Clerk.

- N. Resolution R16-014, a resolution establishing that all purchase orders, which are to be presented for payment at a regular meeting of this Board during the year 2016, shall be presented within thirty days of the delivery of merchandise or service to the Municipal Clerk on or before 4:00 PM on Thursday preceding the regular meeting of the month at which they are to be passed upon.**

#### **PURCHASE ORDER PAYMENTS**

**BE IT RESOLVED**, by the Municipal Council of the Borough of Woodland Park that all purchase orders which are to be presented for payment at a regular meeting of this Board during the year 2016 shall be presented within thirty (30) days of the delivery of merchandise or service to the Municipal Clerk on or before 4:00 p.m. on Thursday preceding the regular meeting of the month at which they are to be passed upon.

- O. Resolution R16-015, a resolution establishing the annual petty cash funds for the following: Alfred H. Baumann Free Public Library in the amount of \$150.00, Linda Hoffman, Custodian; Administration Office in the amount of \$200.00, Sandra Olivola, Custodian; and the Woodland Park Police Department in the amount of \$100.00, Chief Anthony Galietti, Custodian.**

#### **ESTABLISH ANNUAL PETTY CASH**

**WHEREAS**, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund in any county or municipality by application and resolution; and

**WHEREAS**, it is the desire of the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, to establish such funds for the following:

Alfred H. Baumann Free Public Library in the amount of \$150.00  
Administration Office in the amount of \$200.00  
Woodland Park Police Department in the amount of \$100.00; and

**WHEREAS**, the custodian for the Alfred H. Baumann Library is Linda Hoffman; the custodian for the Administration Office is Sandra Olivola and the custodian for the Woodland Park Police Department is Chief Anthony Galietti and said custodians are bonded for the amount of \$100,000.00 and such custodians shall maintain records for these funds in a manner conducive to proper accounting and auditing procedures;

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, hereby authorizes such action and two copies of this resolution be filed with the Division of Local Government Services, New Jersey Department of Community Affairs for approval.

- P. Resolution R16-016, a resolution appointing Albert C. Buglione, Esq., as the Municipal Attorney for calendar year 2016.**

#### **APPOINTMENT OF MUNICIPAL ATTORNEY**

**WHEREAS**, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey recognize the need to appoint a Municipal Attorney to act as the legal advisor of the Mayor and Council and all officers of the various municipal boards, which are not represented by their own counsel, in all matters involving their duties and business as officers of the municipality, and

**WHEREAS**, pursuant to the provisions of N.J.S.A. 19:45A-20.5 et. seq., referred to as the New Jersey Pay to Play Law, the Mayor and Council solicited proposals on November 13, 2015 for this position; and

**WHEREAS**, the Borough of Woodland Park did receive one proposal in response to that request; and

**WHEREAS**, this proposal was opened on December 4, 2015 and evaluated by the Evaluation Committee to determine if the applicant is qualified for this position;

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, based upon the Evaluation Committee's recommendation, do hereby appoint Albert C. Buglione, Esq., 401 Hamburg Turnpike, Wayne, New Jersey, as the Woodland Park Municipal Attorney for the period January 1, 2016 through December 31, 2016, and

**BE IT FURTHER RESOLVED**, that Mr. Buglione shall receive compensation for his attendance and advice at meetings of the Council, and shall receive other compensation, in the amount not to exceed of \$67,275.00 for additional legal duties performed as authorized by the Mayor and Council.

**Q. Resolution R16-017, a resolution appointing the firm of Rogut, McCarthy, Troy LLC, Cranford, NJ as Bond Counsel for calendar year 2016, and establishing a pool of qualified Bond Counsel whose services may be called upon to provide such services as the need may arise during calendar year 2016.**

#### **APPOINTMENT OF BOND COUNSEL**

**WHEREAS**, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey recognize the need to appoint Bond Counsel to, on an as needed basis: analyze all municipal short and long term indebtedness; determine most advantageous time to convert short term into long term indebtedness; preparation of bond ordinances; preparation of note issues; preparation of bond issues with accompanying documentation and approving legal opinion; and legal research on municipal law; and

**WHEREAS**, pursuant to the provisions of N.J.S.A. 19:45A-20.5 et. seq., referred to as the New Jersey Pay to Play Law, the Mayor and Council solicited proposals on November 13, 2015 for this position; and

**WHEREAS**, the Borough of Woodland Park did receive proposals in response to that request; and

**WHEREAS**, these proposals were opened on December 4, 2015 and evaluated by the Evaluation Committee to determine which firms met the requirements to provide such services:

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, based upon the recommendation of Evaluation Committee do hereby create a pool of qualified Bond Counsel who will be called upon to provide such services as the need should arise as follows:

1. Parker McCay, 9000 Midlantic Drive, Suite 300, Mount Laurel, New Jersey.
2. Rogut, McCarthy, Troy LLC, 37 Alden Street, Cranford, New Jersey.
3. Waters McPherson McNeill, P.C., 300 Lighting Way, 7<sup>th</sup> Floor, Secaucus, New Jersey.

**BE IT FURTHER RESOLVED**, that the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, based upon the recommendation of the Evaluation Committee, do hereby appoint the firm of Rogut, McCarthy, Troy LLC, 37 Alden Street, Cranford, New Jersey, as Bond Counsel to perform various bond counsel services, on an as needed basis, to the Borough for the period January 1, 2016 through December 31, 2016.

**R. Resolution R16-018, a resolution appointing Richard Briigliodoro of the firm of Weiner, Lesniak LLP as Special Tax Counsel whose services may be called upon to provide such services as the need may arise during calendar year 2016.**

## APPOINTMENT OF SPECIAL TAX COUNSEL

**WHEREAS**, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey recognize the need to appoint Special Tax Counsel to, on an as needed basis: defend County Board and State tax appeals filed against the Borough of Woodland Park; file tax appeal complaints on behalf of the Borough of Woodland Park; prepare reports and provide advice and counsel to the Borough Tax Assessor and the Mayor and Council regarding tax issues that may arise; and attend hearings before the Passaic County Board of Taxation, as well as case management conferences and trials before the New Jersey State Tax Court; and

**WHEREAS**, pursuant to the provisions of N.J.S.A. 19:45A-20.5 et. seq., referred to as the New Jersey Pay to Play Law, the Mayor and Council solicited proposals on November 13, 2015 for this position; and

**WHEREAS**, the Borough of Woodland Park did receive one proposal in response to that request; and

**WHEREAS**, this proposal was opened on December 4, 2015 and evaluated by the Evaluation Committee to determine if the firm met the requirements to provide such services:

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, based upon the recommendation of Evaluation Committee, do hereby appoint Richard Briigliodoro of the firm of Weiner, Lesniak LLP as Special Tax Counsel to be called upon to provide such services as the need should arise:

- S. Resolution R16-019, a resolution appointing the firm of Ferraioli, Wielkotz, Cerullo & Cuva, P.A. as the Municipal Auditor for calendar year 2016.**

## APPOINTMENT OF MUNICIPAL AUDITOR

**WHEREAS**, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey recognize the need to appoint an auditing firm to conduct, on an as needed basis, accounting and auditing services; financial advisory services; general consulting services; and preparation of the Annual Audit; Annual Financial Statements; Annual Debt Statement; Temporary and Annual Budget; Supplemental Debt Statements; Capital Budget Amendments; Assistance with Debt Issues; and Secondary Market Disclosures; and

**WHEREAS**, pursuant to the provisions of N.J.S.A. 19:45A-20.5 et. seq., referred to as the New Jersey Pay to Play Law, the Mayor and Council solicited proposals on November 13, 2015 for this position; and

**WHEREAS**, the Borough of Woodland Park did receive one proposal in response to that request; and

**WHEREAS**, this proposal was opened on December 4, 2015 and evaluated by the Evaluation Committee to determine that the applicant is qualified to perform the functions described in the proposal;

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, based upon the recommendation of Evaluation Committee, do hereby appoint the auditing firm of Ferraioli, Wielkotz, Cerullo & Cuva, P.A., 401 Wanaque Avenue, Pompton Lakes, New Jersey, as the auditing firm to perform various financial services, on an as needed basis, to the Borough in an amount not to exceed of \$69,000.00 for the period January 1, 2016 through December 31, 2016.

- T. Resolution R16-020, a resolution appointing Richard A. Alaimo of the Alaimo**

**Group, Paterson, New Jersey as the Municipal Engineer for calendar year 2016.**

**APPOINTMENT OF MUNICIPAL ENGINEER**

**WHEREAS**, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey recognize the need to appoint a Municipal Engineer to, on an as needed basis:

- A. Provide engineering services as requested by the Mayor and Council;
- B. Perform such duties as are prescribed by general law and ordinance;
- C. Prepare, or cause to be prepared, plans, designs, and specifications for public works projects and other improvements undertaken by the Borough of Woodland Park;
- D. Provide and maintain surveys, maps, plans, specifications and control records with respect to public works and facilities owned or operated by the Borough;
- E. Prepare reports and provide advice to the Mayor and Council regarding issues that arise that include but are not limited to: regulations, legislation and ordinances;
- F. Provide technical and engineering advice and assistance to other Borough departments as needed;
- G. When requested by the Mayor and Council, reply to inquires from residents and/or commercial enterprises;
- H. Attend regular, special, and Executive Session meetings as requested by the Mayor and Council; and

**WHEREAS**, pursuant to the provisions of N.J.S.A. 19:45A-20.5 et. seq., referred to as the New Jersey Pay to Play Law, the Mayor and Council solicited proposals on November 13, 2015 for this position; and

**WHEREAS**, the Borough of Woodland Park did receive proposals in response to that request; and

**WHEREAS**, these proposals were opened on December 4, 2015 and evaluated by the Evaluation Committee to determine which applicant is most qualified to perform the duties and responsibilities of this position;

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, based upon the recommendation of the Evaluation Committee, do hereby appoint Richard A. Alaimo of the firm of Alaimo Group, 2 Market St., Paterson, New Jersey to the position of Municipal Engineer and his firm to support him in this capacity, for the time period January 1, 2016 through December 31, 2016, in an amount not to exceed of \$100,000.00, which would include payment for engineering services related to Borough projects and projects where escrow accounts have been established.

- U. Resolution R16-021, a resolution appointing the accounting firm of Donohue, Gironda and Doria, Certified Public Accountants, 310 Broadway, Bayonne, New Jersey to audit and correct, as necessary, the Borough's financial operations in amount not to exceed \$30,000.00 for the calendar year of 2016.**

**APPOINTMENT OF ACCOUNTING FIRM**

**WHEREAS**, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey recognize the need to appoint an accounting firm to audit and correct as necessary the Borough's financial operations; and

**WHEREAS**, pursuant to the provisions of N.J.S.A. 19:45A-20.5 et. seq., referred to as the New Jersey Pay to Play Law, the Mayor and Council solicited proposals on November 13, 2015 for this service; and

**WHEREAS**, the Borough of Woodland Park did receive one proposal in response to that request; and

**WHEREAS**, the proposal was opened on December 4, 2015 and evaluated by the Evaluation Committee to determine if the response met the needs of the Borough;

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, based upon the recommendation of Evaluation Committee, do hereby appoint the accounting firm of Donohue, Girona and Doria, Certified Public Accountants, 310 Broadway, Bayonne, New Jersey to audit and correct, as necessary, the Borough's financial operations in an amount not to exceed \$30,000.00 for the calendar year of 2016.

- V. Resolution R16-022, a resolution appointing the firm of Professional Insurance Associates 429 Hackensack Street, Carlstadt, New Jersey to represent the Borough in matters relating to the Borough's participation in the North Jersey Municipal Employer Benefits Fund for the calendar year of 2016.**

#### **APPOINTMENT OF RISK MANAGER**

**WHEREAS**, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey recognize the need to appoint a risk manager; and

**WHEREAS**, pursuant to the provisions of N.J.S.A. 19:45A-20.5 et. seq., referred to as the New Jersey Pay to Play Law, the Mayor and Council solicited proposals on November 13, 2015 for this service; and

**WHEREAS**, the Borough of Woodland Park did receive one proposal in response to that request; and

**WHEREAS**, the proposal was opened on December 4, 2015 and evaluated by the Evaluation Committee to determine if the response met the needs of the Borough;

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, based upon the recommendation of Evaluation Committee, do hereby appoint the firm of Professional Insurance Associates, 429 Hackensack Street, Carlstadt, New Jersey to represent the Borough in matters relating to the Borough's participation in the North Jersey Municipal Employer Benefits Fund for the calendar year of 2016.

- W. Resolution R16-023, a resolution appointing the firm of Millennium Strategies, 60 Roseland Avenue, Caldwell, New Jersey to write grants, as necessary, for the Borough of Woodland Park in an amount not to exceed \$30,000.00 for the calendar year of 2016.**

#### **APPOINTMENT OF GRANT WRITER**

**WHEREAS**, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey recognize the need to appoint a grant writer to write grants, as necessary, for the Borough of Woodland Park; and

**WHEREAS**, pursuant to the provisions of N.J.S.A. 19:45A-20.5 et. seq., referred to as the New Jersey Pay to Play Law, the Mayor and Council solicited proposals on November 13, 2015 for this service; and

**WHEREAS**, the Borough of Woodland Park did receive one proposal in response to that request; and

**WHEREAS**, the proposal was opened on December 4, 2015 and evaluated by the Evaluation Committee to determine if the response met the needs of the Borough;

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, based upon the recommendation of Evaluation Committee, do hereby appoint the firm of Millenium Strategies, 60 Roseland Avenue, Caldwell, New Jersey to write grants, as necessary, for the Borough of Woodland Park in an amount not to exceed \$30,000.00 for the calendar year of 2016.

- X. Resolution R16-024, a resolution appointing the firm of Gregory & Associates,**

**96 Linwood Plaza, Fort Lee, New Jersey as the Woodland Park Municipal Planner for the period January 1, 2016 through December 31, 2016.**

### **APPOINTMENT OF MUNICIPAL PLANNER**

**WHEREAS**, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey recognize the need to appoint a Municipal Planner for the Borough of Woodland Park, and

**WHEREAS**, pursuant to the provisions of N.J.S.A. 19:45A-20.5 et. seq., referred to as the New Jersey Pay to Play Law, the Mayor and Council solicited proposals on November 13, 2015 for this position; and

**WHEREAS**, the Borough of Woodland Park did receive two proposals in response to that request; and

**WHEREAS**, this proposals were opened on December 4, 2015 and evaluated by the Evaluation Committee to determine if the applicant is qualified for this position;

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, based upon the recommendation of the Evaluation Committee, do hereby appoint Gregory & Associates, 96 Linwood Plaza, Fort Lee, New Jersey, as the Woodland Park Municipal Planner for the period January 1, 2016 through December 31, 2016.

- Y. Resolution R16-025, a resolution establishing a pool of qualified Special Projects Engineers whose services may be called upon to provide such services as the need may arise during the calendar year 2016.**

### **APPOINTMENT OF SPECIAL PROJECTS ENGINEERS**

**WHEREAS**, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey recognize the need to appoint Special Projects Engineers to, on an as needed basis:

- I. Provide engineering services as requested by the Mayor and Council;
- J. Perform such duties as are prescribed by general law and ordinance;
- K. Prepare, or cause to be prepared, plans, designs, and specifications for public works projects and other improvements undertaken by the Borough of Woodland Park;
- L. Provide and maintain surveys, maps, plans, specifications and control records with respect to public works and facilities owned or operated by the Borough;
- M. Prepare reports and provide advice to the Mayor and Council regarding issues that arise that include but are not limited to: regulations, legislation and ordinances;
- N. Provide technical and engineering advice and assistance to other Borough departments as needed;
- O. When requested by the Mayor and Council, reply to inquires from residents and/or commercial enterprises;
- P. Attend regular, special, and Executive Session meetings as requested by the Mayor and Council; and

**WHEREAS**, pursuant to the provisions of N.J.S.A. 19:45A-20.5 et. seq., referred to as the New Jersey Pay to Play Law, the Mayor and Council solicited proposals on November 13, 2015 for this position; and

**WHEREAS**, the Borough of Woodland Park did receive proposals in response to that request; and

**WHEREAS**, these proposals were opened on December 4, 2015 and evaluated by the Evaluation Committee to determine which firms met the required qualifications to perform these services;

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, based upon the recommendation of Evaluation Committee, do hereby create a pool of qualified Special Projects Engineering Firms, for the time period January 1, 2016 through December 31, 2016, who will be called upon to provide such services as the need should arise as follows:

1. Boswell Engineering, 330 Phillips Avenue, South Hackensack, New Jersey
2. Neglia Engineering, 34 Park Avenue, Lyndhurst, New Jersey
3. Remington & Vernick Engineers, 232 Kings Hwy., Haddonfield, New Jersey

**Z. Resolution R16-026, a resolution establishing a pool of qualified Special Legal Counsel and Special Litigation Attorneys whose services may be called upon to provide such services, as the need may arise, during calendar year 2016.**

#### **APPOINTMENT OF SPECIAL LEGAL COUNSEL AND SPECIAL LITIGATION ATTORNEY**

**WHEREAS**, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey recognize the need to appoint Special Legal Counsel and Special Litigation Attorneys to, on an as needed basis, defend claims relative to the Borough, file lawsuits and defend same on behalf of the Borough, prepare reports and provide advice and counsel to the Mayor and Council regarding issues that arise, that include but are not limited to litigation, regulations and ordinances, interaction with the Borough's Administration on related legal issues and interaction with the Borough's insurance carrier regarding liability issues; and

**WHEREAS**, pursuant to the provisions of N.J.S.A. 19:45A-20.5 et. seq., referred to as the New Jersey Pay to Play Law, the Mayor and Council solicited proposals on November 13, 2015 for this position; and

**WHEREAS**, the Borough of Woodland Park did receive proposals in response to that request; and

**WHEREAS**, these proposals were opened on December 4, 2015 and evaluated by the Evaluation Committee to determine which firms met the required qualifications to perform these services;

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, based upon the recommendation of Evaluation Committee, do hereby create a pool of qualified Special Legal Counsel and Special Litigation Attorneys who will be called upon to provide such services as the need should arise as follows:

1. Law Office – Andrew P. Oddo, 425 Grant Ave., Oradell, New Jersey.
2. Armando V. Riccio, Esq, 20 Hadley Avenue, Toms River , New Jersey.
3. Eric M. Bernstein & Associates, LLC, 34 Mountain Blvd., Bldg A, Warren, New Jersey.
4. Weiner Lesniak LLP, 629 Parsippany Road, Parsippany, New Jersey.

**AA. Resolution R16-027, a resolution authorizing the Borough to enter into an agreement with Constellation Energy Services, Inc., for the provision of electric energy generation services for Woodland Park's residential customers for the time period starting April 2016 for a term of eight (8) months.**

#### **AGREEMENT FOR PROVISION OF ENERGY SUPPLY SERVICES FOR RESIDENTIAL ENERGY AGGREGATION**

**WHEREAS**, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, approved Resolution R13-287, adopting Borough Ordinance No. 13-11, authorizing the Borough to establish itself as a Government Energy Aggregator and to further establish an Energy Aggregation Program to purchase electric generation service and natural gas pursuant to N.J.S.A. 48:3-93.1 et seq. and N.J.A.C. 14:46-6.1 et seq., to enhance the likelihood of lower electric rates and natural gas rates for residential ratepayers without causing interruption in service; and

**WHEREAS**, the County of Passaic as lead agency for The County of Passaic Energy Pricing Cooperative System, of which the Borough of Woodland Park is a member, has designated Concord Energy Services, Inc., as the agent to be utilized by Cooperative Members in connection with the development and administration of energy procurement processes for a Government Energy Aggregation Program; and

**WHEREAS**, on December 30, 2015, Concord Energy Services, Inc., held an auction to obtain energy generation rates for municipalities registered under the aforementioned program for residential customers; and

**WHEREAS**, as a result of that auction, it has been determined that based on each municipality's minimum savings threshold (Woodland Park = 5% savings), the winning supplier for the Borough of Woodland Park is Constellation Energy Services, Inc. at a rate of \$0.1184/kWh, a 12.44% savings over the current PSEG rate of \$0.1238/kWh, which will start in April 2016 for a term of eight (8) months;

**NOW THEREFORE BE IT RESOLVED**, that the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, hereby agrees to enter into an Agreement with Constellation Energy Services, Inc., for the provision of electric energy generation services for Woodland Park's residential customers for the time period starting April 2016 for a term of eight (8) months; and

**BE IT FURTHER RESOLVED**, that the Mayor and Council authorize Mayor Kazmark to execute, and the Borough Clerk to attest, to any and all documents necessary to execute the Supplier Services Agreement.

**BB. Resolution R16-028, a resolution authorizing the submission of an application for the Woodland Park Municipal Alliance Grant for the fiscal year July 1, 2016 to June 30, 2017, in the amount of \$22,440.00.**

### **MUNICIPAL ALLIANCE ALCOHOLISM AND DRUG ABUSE**

**WHEREAS**, the Governor's Council on alcoholism and drug Abuse established the Municipal Alliances for the Prevention of alcoholism and drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

**WHEREAS**, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, recognize that the abuse of alcohol and drugs are a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

**WHEREAS**, the Mayor and Council further recognize that it is incumbent upon not only public officials, but also upon the entire community to take action to prevent such abuses in our community; and

**WHEREAS**, the Mayor and Council has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Passaic;

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey hereby recognizes the following:

1. The Mayor and Council of the Borough of Woodland Park, County of Passaic does hereby authorize submission of a strategic plan for the Woodland Park Municipal alliance grant for fiscal year FY2017 in the amount:

DEDR	<u>\$22,440.00</u>
Cash Match	<u>\$5,610.00</u>

In-Kind            \$16,830.00

2. The Mayor and Council of the Borough of Woodland Park, County of Passaic acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

**CC. Resolution R16-029, a resolution authorizing the Chief Financial Officer of the Borough of Woodland Park to make budget transfers as outlined in this resolution.**

**BUDGET TRANSFER**

**WHEREAS**, the Borough Council of the Borough of Woodland Park did adopt a budget for the year 2015 in accordance with Municipal Budget Law N.J.S.A. 40A:4 et seq.; and

**WHEREAS**, it has become necessary to transfer certain funds among the various line items as contained within the aforementioned adopted municipal budget; and

**WHEREAS**, N.J.S.A. 40A:4-58 allows for the transfer of funds among line items of and adopted municipal budget during the last two months of the fiscal year;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, that the Chief Financial Officer of the Borough of Woodland Park is hereby authorized to make the transfers as listed on the following schedule among various line items:

<b>January 6, 2016</b>	<b>2015 BUDGET TRANSFERS</b>	<b>OUT</b>	<b>IN</b>
5-01-20-100-101-020	General Administration - O/E		\$4,000.00
5-01-20-130-130-010	Financial Administration - S/W	\$4,000.00	
5-01-25-265-265-020	Fire Department - O/E		\$2,000.00
5-01-26-305-306-020	Recycling Program - O/E		\$500.00
5-01-31-435-435-020	Street Lighting - O/E		\$2,000.00
5-01-26-305-305-120	Recreation Services - O/E	\$4,500.00	
	<b>TOTAL CURRENT BUDGET</b>	<b>\$8,500.00</b>	<b>\$8,500.00</b>

**DD. Resolution R16-030, a resolution amending Resolutions R15-183 and R15-281, adding the location known as 116 Bergen Blvd. to the list of properties be acquired and demolished using CDBG-DR grant funds; authorizing the Borough Attorney to execute all associated documents on behalf of the Borough and authorizing the Borough's Treasurer to issue the necessary checks for the acquisition.**

**AMEND  
RESOLUTIONS R15-183 and 281**

**COMMUNITY DEVELOPMENT BLOCK  
GRANT-DISASTER RECOVERY  
PURCHASE OF 14, 18, 106 and 116 BERGEN BLVD.**

**WHEREAS**, the Mayor and Council, of the Borough of Woodland Park, County of Passaic, State of New Jersey, had applied for a Community Development Block Grant - Disaster Recovery (CDBG-DR) grant to fund the acquisition and demolition of residential properties on Bergen Blvd. and create open-space in perpetuity; and

**WHEREAS**, the Borough is in receipt of a grant in the amount of \$848,263.00 to fund this project; and

**WHEREAS**, the governing body had initially identified the properties of 14 and 106 Bergen Blvd. for acquisition and demolition of the structures on the property and the creation of open-space in perpetuity; and

**WHEREAS**, the governing body approved Resolution R15-183 on July 15, 2015, authorizing the Borough Attorney to: proceed with the acquisition of the properties known as 14 and 106 Bergen Blvd.; authorizing the Borough Attorney to execute all documents on behalf of the Borough of Woodland Park in this matter; and further authorizing the Borough Treasurer to issue the required checks for the acquisition of the properties; and

**WHEREAS**, the governing body approved Resolution R15-281 on November 25, 2015, authorizing the Borough Attorney to: proceed with the acquisition of the property known as 18 Bergen Blvd.; authorizing the Borough Attorney to execute all documents on behalf of the Borough of Woodland Park in this matter; and further authorizing the Borough Treasurer to issue the required checks for the acquisition of the properties; and

**WHEREAS**, now the Mayor and Council desire to acquire and demolish the residential property know as 116 Bergen Blvd.; and

**WHEREAS**, it has been determined that the current owner of 116 Bergen Blvd., is Freddie Mac and is selling the property for the amount of \$99,000.00, which is less than the pre-storm appraisal of \$250,000.00;

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, hereby amends Resolutions R15-183 and R15-281 to include the location known as 116 Bergen Blvd. as a property to be acquired and demolished using the referenced CDBG-DR funds, and further authorizes the Borough Attorney to execute all documents on behalf of the Borough of Woodland Park; and

**BE IT FURTHER RESOVED**, that the Borough's Treasurer is hereby authorized to issue the check in an amount not to exceed \$99,000.00 for the acquisition of 116 Bergen Blvd.; and

**BE IT FURTHER RESOVED**, that the Mayor and Council hereby authorize the Borough Administrator to have the Treasurer issue additional checks to cover incidental closing costs that may become known at time of settlement.

**EE. Resolution R16-031, a resolution to approve the actions noted in the Consent Agenda, items A. through DD., be and are hereby approved and the proper officers are directed to take necessary actions on same.**

### **APPROVAL OF CONSENT AGENDA**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Woodland Park that the actions noted in the Consent Agenda, items A. and DD., be and are hereby approved and the proper officers are directed to take necessary action on same.

### **COLLECTOR/TREASURER REPORT:**

CFO, Frederick J. Tompkins recommends authorization for payment:

Upon Motion made by Councilwoman Gatti, seconded by Councilman Holloway and unanimously passed on roll call vote, the Council confirmed the payment of the 01/15/16 regular and miscellaneous payroll estimated at \$290,000.00.

Upon Motion made by Councilwoman Pascrell, seconded by Councilman Holloway and unanimously passed on roll call vote, the Council confirmed the payment of bills from voucher list of 1/04/16 totaling \$233,621.08.

### **DEPARTMENT REPORTS:**

Fire Prevention Report January 5, 2016.  
Budget Status Report of January 5, 2016.

Upon Motion made by Councilman Spinelli, and seconded by Councilman DeCesare, and unanimously passed on roll call vote, the Council confirmed the Departmental reports as submitted.

**COUNCIL COMMENTS:**

Council President Holloway congratulated everyone who was sworn in tonight and thanked them for volunteering their time. He praised Mayor Kazmark for his moving the committees around and believes that it will work out well. He wished everyone a blessed 2016.

Councilman DeCesare thanked the residents for re-electing him. He stated he will work hard to keep Woodland Park moving forward. He thanked the Mayor as well as Kevin Galland, Borough Administrator for always being there with an answer to all our questions and we appreciate it.

Councilwoman Gatti wished everyone a Happy New Year and thanked everyone for re-electing her for another term. She congratulated Councilwoman Kallert for doing a wonderful job as Council President and she thanked Councilman Spinelli for stepping up this year to be the Council President. Lastly, she thanked all the Borough employees for always doing a great job.

Councilwoman Kallert thanked everyone for re-electing her for another term. She expressed that she does need to learn by being on different committees and values the Mayor's decision on moving the Committee Chairs around and is looking forward to the year ahead. She also thanked the Mayor and Council, she enjoys every minute of serving with them. She further stated that they all do a fine job and she will always work hard to deserve to be here.

Councilwoman Pascrell thanked all the volunteers who were appointed tonight for their past and future service to the Borough of Woodland Park. She thanked all the Borough employees, Department Heads and Borough Administrator, Kevin Galland for all their hard work throughout the year. She thanked the Mayor for his service, Councilwomen Kallert for doing an excellent job as Council President and congratulated Council President Spinelli for his stepping up as this year's Council President. She stated this Council does a great job and she is proud to have been elected by the residents to serve on this Council and is equally as proud to be serving with the current members. She looks forward to another successful and productive year in Woodland Park.

Councilman Spinelli echoed the sentiments of the Mayor and Council. He thanked Councilwoman Kallert for the great job she did as Council President. He expressed as Councilwoman Kallert stated that moving on to different committees is a learning experience and believes it will benefit the entire community. He also thanked all of the residents for their service to our Borough. He stated that this Mayor is special and he appreciates the job that he does. He thanked Kevin Galland, Borough Administrator for his guidance and that he truly appreciates it. He thanked the members of the Council for their faith and confidence in him serving as the Council President.

Councilwoman Kallert announced that the Library has a special winter reading program for children of all ages. It's called "Cook up a Good Story Program" which begins on January 11, 2016 and ends on March 20, 2016. They also have a new cooking and recipe club called "Bon Appetite" for adults 18 and older. This will be held the 3<sup>rd</sup> Wednesday of every month starting January 20, 2016.

**MAYOR'S COMMENTS:**

The Mayor's State of the Borough speech was as follows:

Mayor Kazmark wished all the residents of Woodland Park a happy, healthy and prosperous New Year. He thanked Jersey City Mayor, Steven Fulop for taking the time

out of his very busy schedule to come to our swearing in ceremony to install Councilwoman Gatti, Councilwoman Kallert and Councilman DeCesare for their new term. He congratulated Councilman DeCesare and Councilwoman Kallert on their second term of office. He congratulated and thanked Councilwomen Gatti, who begins her 6<sup>th</sup> term as a member of this governing body. Lastly, he congratulated Councilman Spinelli for serving as Council President.

Mayor Kazmark first apologized for the lack of introductions he failed to make at the swearing in ceremony. He went on to apologize to Kevin Galland, Borough Administrator. He stated that Mr. Galland is his right hand here at the Municipal Building and thanked him for everything he does for the residents here every day in the Borough. He further thank Mr. Galland's staff Sandra Olivola, Deputy Clerk, Anna Mae Kiss and Thomas Minnella of the Mayor's office as well as all the Municipal Building employees who make the progress happen on a day to day basis. He further thanked the members of the Police Honor Guard and the Fire Honor Guard who partook in the Swearing in ceremony.

He also failed to acknowledge the Woodland Park Police Department and wants them to be acknowledged, because the safety of a Community is the backbone of what a Community is all about. It is a testament to Chief Gallietti and his staff in the Police Department and what they do on a day to day basis to maintain law and order in this Community.

He apologized to Albert Buglione, Borough Attorney for not mentioning him at the swearing in ceremony and appreciates everything Mr. Buglione does for him, the Council and the town.

He mentioned each Department Head in the Municipal Building and stated that he and the Council appreciates the work that they do every day and we look forward to continuing to work as a team as we move forward into 2016.

He saluted and thanked all the volunteers who continue to serve on the various Boards, Commissions and Committee's. They truly are the unsung heroes of the community in making sure that government moves forward.

He mentioned the Fire Department and First Aid Squad and said that he appreciates their service to the Community.

He spoke to the residents of Woodland Park and encouraged them to get involved and volunteer because it simply makes the Borough a better place.

Mayor Kazmark spoke about the Library and their #WPREADS Campaign. He stressed the importance of literacy in a community. He thanked Linda Hoffman, Library Director for promoting the Library and bringing the library into the Community and giving the children in Woodland Park the tools and the opportunity to learn to read.

### **Open Space and Recreation:**

The Mayor advised that in the spring the Borough will begin the McBride Avenue Streetscape project. We will break ground on significant improvements to Rose Place Park and Zaccaria Park as well as begin the much needed improvements to the water tower. He also advised that a committee will be formed and will be made up from the Council and the Board of Education to review the best way to install rest room facilities down at Memorial Field.

### **Laws and Ordinances:**

He advised our master plan ordinances are nearly ready to be introduce. We are hopeful that they will get on the books in March. We will then be able to generate our new zoning map and be able to move forward when applications come before the Planning

and Zoning Boards. He welcomed Councilwoman Pascrell as Chair of the Laws and Ordinances Committee. He advised that one of the endeavors we will be undertaking this year is to review the balance of the Code book.

Mayor Kazmark announced that the demolition of the five (5) homes on Bergen Boulevard will take place hopefully by months end. The Council appropriated additional funding through a grant which is on the consent agenda tonight and the eyesores on Bergen Boulevard will be knocked down.

**Public Works:**

Mayor Kazmark announced that under the leadership of Councilman Spinelli and George Galbriath, Superintendent of DPW the recycling center was completely renovated. He saluted Mr. Galbriath, his crew and the Public Works Committee of 2015 for all of their efforts.

**Health and Senior Services:**

Mayor Kazmark spoke about how in the 2015 budget medical coverage was the single largest line item. Thereafter, a committee was formed which was chaired by Councilwoman Kallert and we now offer municipal employees multiple plans which are less expensive and we should see the results of that in our Budget in years to come.

**Public Safety:**

Mayor Kazmark advised that Chief Galietti has done a fantastic job in the conversion of the Police desk and hope that by months end it will be up, running and complete. He stated that he appreciates the dispatchers and the Police Officers understanding as that work is completed.

He advised that in 2016 the Council is interested in beginning the accreditation process in the Police Department, which is a complete review from top to bottom of all the policies procedures and all the paperwork of the department which guides the Police Department in all of their day to day operations and we will ask the Joint Insurance Fund to assist us in funding this process.

He spoke about the Route 46 and Route 3 project which will commence under the New Jersey Department of Transportation. He advised that this will create some traffic challenges however, after the project is completed there will be a new roundabout at Lackawanna Avenue and Rifle Camp Road. This Roundabout should make it safer to travel over Route 46 and should reduce congestion.

He advised he will be meeting with the New Jersey Department of Transportation to discuss the Route 80 Westbound plan. He stated this will probably be the last opportunity as a community we may have to get the sound barriers installed where they are lacking. They will be able to fund these barriers through the project.

He advised that we will continue to fight the Passaic Valley Water Commissions plan to drain the reservoirs. He thanked our partners, the New Jersey Community Development Corporation and the Passaic County Board of Realtors and looks forward to continue working with them on this endeavor.

He mentioned the roadwork being done this past year. PSE&G has dug up both District 1 section and the Dowling section of town. District 1 has been restored and Dowling is scheduled to be resurfaced in the spring.

**Community Development:**

In 2016 we will be looking at a Community Development Block Grant which has been awarded to our community to resurface Ray and Radcliff Avenues. Locally, he advised we will be resurfacing Memorial Drive, Hughs Place and Salamone Avenue.

In 2015 the County Board of Chosen Freeholders awarded a \$250,000.00 grant that will allow us to begin and produce funding for a turf field at Zaccaria Park. We will apply for additional funding in 2016 to fully pay for this project.

**Flooding:**

In the spring 2016 we should be up and running with our CRS program. In 2015 we successfully completed clean-up of the Passaic River. In 2016 we will be doing work in conjunction with Little Falls and the Passaic Valley Regional Flood Board to further clean out the Peckman River. He stated that he will continue to pressure the Army Core of Engineers to reinstitute the study when it comes to the Peckman River. He further explained there is concern over the six (6) new projects currently in Cedar Grove that will cause additional run off into the Peckman River banks which will effect Little Falls and Woodland Park.

This council prides itself on being transparent. A Request for Proposal has recently been put out for the redesign of our website, which will help streamline the information on our website and make it user friendly.

He announced that this year we will have two of the Mayor and Council meetings out in the community instead of in the Council Chambers as usual. On April 4, 2016 our meeting will be held at the Four Seasons at Great Notch in the club house and on October 5, 2016 our meeting will be held at Fire Company No. 1.

The Mayor stated that his door is always open. He encouraged residents to come out and share their ideas, opinions, and concerns with him, the Council and Mr. Galland on how we should move Woodland Park forward.

He thanked everyone for coming out and he again wished everyone a blessed Happy New Year.

**ADJOURNMENT:**

There being no further business to come before the Council, upon Motion by Councilwoman Pascrell, seconded by Council President Spinelli and unanimously passed on roll call vote, the meeting was adjourned at 8:19 p.m.

Respectfully submitted,

\_\_\_\_\_  
Kevin V. Galland  
Municipal Clerk

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Keith Kazmark  
Mayor