

JANUARY 7, 2015

**BOROUGH OF WOODLAND PARK  
REORGANIZATION MEETING OF THE MUNICIPAL COUNCIL  
HELD ON JANUARY 7, 2015**

The Reorganization Meeting of the Municipal Council of the Borough of Woodland Park was held in the Council Chambers in the Municipal Building, 5 Brophy Lane, on January 7, 2015 and was called to order by Mayor Keith Kazmark at 7:00 p.m.

Present: Council President Spinelli, Councilman DeCesare, Councilwoman Gatti, Councilman Holloway, Councilwoman Kallert, Councilwoman Pascrell and Mayor Kazmark

Absent: None

Kevin Galland, Administrator, and Albert Buglione, Municipal Attorney, were present.

The Mayor stated in accordance with the Open Public Meetings Law P.L. 1975 c.231, notice requirements for this meeting were set forth by advertisement in The Herald News dated December 24, 2014 detailing the time, place with notice given to the public by posting a copy thereof on the bulletin board in the Municipal Building and transmitting copies to the Mayor, members of the Council and Officers.

The Mayor requested a moment of silence for the passing of Former Governor Mario Cuomo; also the two NYC Police Officers gunned down in their patrol car, Officer Wenjiam Liu and Officer Raphael Ramos; and the victims of the most recent terrorist attack.

**PUBLIC HEARINGS:**

Mayor Kazmark opened the meeting to the public and asked if anyone wished to be heard.

There being no one wishing to be heard, the Public Hearing was closed.

**SELECTION OF COUNCIL PRESIDENT:**

At this time, Mayor Kazmark nominated Councilwoman Kallert as Council President. Upon motion by Councilman DeCesare, seconded by Councilwoman Gatti, and unanimously passed on roll call vote, the Council approved the appointment of Councilwoman Tracy Kallert as Council President for the year 2015.

In his capacity as Mayor of the Borough of Woodland Park, Mayor Kazmark administered the oath of office to Council President Kallert.

Mayor Kazmark recognized officers from the West Paterson First Aid Squad. President, Pierre Haddad, Vice President, Jonathan Hagen. Trustees are, Ammar Ali, Steven Paradise, and Joseph Carioti III, Captain, Andy Dillon, 1<sup>st</sup> Lt., Pierre Haddad, 2<sup>nd</sup> Lt., Laura Vlietstra. Secretary, Silvy Victoria-Lina and Treasure, Steven Paradise.

Mayor Kazmark recognized officers from the West Paterson Fire Department. Chief Paul Salomone, Assistant Chiefs, Michael Muccio, Joseph Macones, Jr. Andy Roehrich, Jack Wittig, and Joseph Macones, Sr. Also acknowledged were Co. #2 Captian David Herrmann, Co. #3 Ernie Berthold, Co. #1 Anthony Ficarra, 1<sup>st</sup> Lt. Co. #2 David Leporini, 1<sup>st</sup> Lt. Co #3 Alex Fink, 1<sup>st</sup> Lt. Co # 1 John Irwin, 2<sup>nd</sup> Lt., 2<sup>nd</sup> Lt. Co. 2 James Roy and 2<sup>nd</sup> Lt. Johathan Depsee.

**APPOINTMENTS:**

Mayor Kazmark nominated Bernadette Lawler as Tax Search Officer for a period of one year. A motion was made by Councilwoman Pascrell, seconded by Councilman Holloway and unanimously passed on roll call vote.

Mayor Kazmark nominated Ernest P. Fronzuto, III as the Borough Prosecutor for a period of one year. A motion was made by Councilman DeCesare, seconded by Councilman Spinelli and unanimously passed on roll call vote.

Mayor Kazmark nominated Frank Sciro as the Borough Public Defender for a period of one year. A motion was made by Councilman Holloway, seconded by Councilwoman Pascrell and unanimously passed on roll call vote.

Mayor Kazmark nominated Albert Buglione as the Borough Attorney for a period of one year. A motion was made by Councilman DeCesare, seconded by Council President Kallert and unanimously passed on roll call vote.

Mayor Kazmark nominated Richard Alaimo as the Borough Engineer for a period of one year. A motion was made by Councilman Spinelli, seconded by Councilman Holloway and unanimously passed on roll call vote.

Mayor Kazmark nominated Steven Wielkocz as the Borough Municipal Auditor for a period of one year. A motion was made by Councilwoman Pascrell, seconded by Councilman DeCesare and unanimously passed on roll call vote.

Mayor Kazmark nominated Kevin Galland as the Borough Search Officer/Relocation Officer and member to the OEM for a period of one year. A motion was made by Councilman Holloway and seconded by Council President Kallert, unanimously passed on roll call vote.

Mayor Kazmark nominated Frank Covelli as the Borough Risk Manager for a period of one year. A motion was made by Councilman DeCesare, seconded by Councilwoman Gatti and unanimously passed on roll call vote.

Mayor Kazmark nominated Millenium Strategies as the Borough Grant Writer for a period of one year. A motion was made by Councilman Holloway, seconded by Councilman Spinelli and unanimously passed on roll call vote.

Mayor Kazmark nominated Steve Rogut as the Borough Bond Council for a period of one year. A motion was made by Councilman Spinelli, seconded by Councilwoman Pascrell and unanimously passed on roll call vote.

Mayor Kazmark nominated the firm of Donohue, Giroda & Doria as the Borough's Accounting Firm for a period of one year. A motion was made by Councilman DeCesare, seconded by Councilwoman Pascrell and unanimously passed on roll call vote.

Mayor Kazmark nominated Rich Brigliadoro as the Borough Special Tax Council for a period of one year. A motion was made by Councilman Holloway, seconded by Councilwoman Gatti and unanimously passed on roll call vote.

Mayor Kazmark nominated Kathryn Gregory as the Borough Municipal Planner for a period of one year. A motion was made by Councilman DeCesare, seconded by Council President Kallert and unanimously passed on roll call vote.

Mayor Kazmark nominated Richard Brigliadoro as the Borough Special Zoning Attorney for a period of one year. A motion was made by Councilman Holloway, seconded by Council DeCesare and unanimously passed on roll call vote.

Mayor Kazmark made a direct appointment to the Planning Board as the Mayor's Delegate to Joel LaTorre. Also, at this time the Mayor made a motion to nominate a Council Representative to the Planning Board. The Mayor also appointed as follows:

Pat Lepore	Member Class 2
Steve Fazio	Member Class 4
Jacqueline Hernandez	Alternate Member #2

Councilman Spinelli made a Motion to nominate Councilman Holloway as Council representative to the Planning Board. The Motion was seconded by Councilwoman Kallert and passed on roll call vote, with an abstention by Councilman Holloway.

At this time, Mayor Kazmark called for a nomination for the position to the Board of Adjustment Full Member.

Council President Kallert made a Motion to nominated Ruth Paterson as a Member of the Bd. of Adjustments for a four year term. The Motion was seconded by Councilwoman Gatti and passed unanimously on roll call vote.

Councilman Holloway made a Motion to nominate Pat Lepore as Municipal Official to the Planning Board. The Motion was seconded by Councilwoman Pascrell and unanimously passed on roll call vote.

Councilwoman Gatti made a Motion to nominate Steve Fazio as Member Class 4 to the Planning Board. The Motion was seconded by Councilman Holloway and unanimously passed on roll call vote.

Councilman DeCesare made a Motion to nominate Jacqueline Hernandez as Alternate Member #2 Delegate to the Planning Board. The Motion was seconded by Councilwoman Pascrell and unanimously passed on roll call vote.

Mayor Kazmark made a motion to nominate for the second Full Member the following appointments to the Board of Adjustments:

Sean Lijoi	Member
Robert Githens	Alternate #1
Steve Fazio	Alternate #2

Councilwoman Pascrell made a Motion to nominated Sean Lijoi as a Member of the Bd. of Adjustments for a four year term. The Motion was seconded by Councilwoman Gatti and unanimously passed on roll call vote.

Council President Kallert made a Motion to nominated Robert Githens as Alternate Member #1 of the Bd. of Adjustments for a four year term. The Motion was seconded by Councilman Holloway and unanimously passed on roll call vote.

Councilwoman Gatti made a Motion to nominated Steve Fazio as Alternate Member #2 of the Bd. of Adjustments for a four year term. The Motion was seconded by Councilman DeCesare and unanimously passed on roll call vote.

Mayor Kazmark made a motion to appoint the following appointments to the Board of Health:

Joan Hermann	Member		
Dr. Mark Salemi	Member	Judy Cohen	Member

Councilwoman Pascrell nominated Joan Hermann as Member to the Board of Health for a three year term. The Motion was seconded by Councilwoman Gatti and unanimously passed on roll call vote.

Councilman DeCesare nominated Dr. Mark Salemi as Member to the Board of Health for a three year term. The Motion was seconded by Councilman Spinelli and unanimously passed on roll call vote.

Councilman Spinelli nominated Judy Cohen as Member to the Board of Health for a three year term. The Motion was seconded by Councilman Holloway and unanimously passed on roll call vote.

Mayor Kazmark made a motion to nominate the following appointments to the Library Board:

Rick Lijoi	Member
Rosemary Ficarra	Superintendent of Schools Delegate
Bernadette Lawler	Mayor's Delegate

Councilman Holloway nominated Rick Lijoi as Member to the Library Board for a five year term. The Motion was seconded by Councilman Spinelli and unanimously passed on roll call vote.

Councilman DeCesare nominated Rosemary Ficarra as the Superintendent of Schools Delegate to the Library Board for a five year term. The Motion was seconded by Councilman Spinelli and passed on roll call vote.

Councilman Holloway nominated Bernadette Lawler as the Mayor's Delegate to the Library Board. The Motion was seconded by Councilwoman Pascrell and unanimously passed on roll call vote.

Mayor Kazmark made a notion to nominate the following appointments to the Open Space, Recreation & Historic Preservation Committee for a one year term:

Thomas Minnella	Member
Sam Yodice, Jr.	Member

Councilwoman Pascrell nominated Thomas Minnella appointed as a Member to the Open Space, Recreation & Historic Preservation Committee for a one year term. The Motion was seconded by Councilwoman Gatti and unanimously passed on roll call vote.

Councilman Spinelli nominated Sam Yodice, Jr. appointed as a Member to the Open Space, Recreation & Historic Preservation Committee for a one year term. The Motion was seconded by Councilwoman Gatti and unanimously passed on roll call vote.

At this time Mayor Kazmark made the following direct appointment to the Office of Emergency Management:

- Al Kahwaty – Deputy Director
- Irene Macones – Deputy Director/EOC Coordinator
- Fred Batelli – CERT Coordinator
- Anthony Galietti – Police Chief
- Kevin Galland – Borough Administrator
- Michael Muccio – Fire Official/Assistant Fire Chief
- Felix Esposito – Code Enforcement Official
- Andy Dillon – First Aid Squad Captain
- Dr. Michele Pillari – Superintendent of Schools
- Paul Salomone, Jr. – Fire Chief
- Joseph Macones, Jr. – Assistant Fire Chief
- Andrew Roehrich – Assistant Fire Chief
- Joseph Macones, Sr. – Assistant Fire Chief

Thomas DiFluri – Business Administrator/Board Secretary  
Jack Wittig – Supervisor of Buildings & Grounds  
Eileen Tiernan – Police Captain  
Pat Lepore  
Gaetano Pomante  
Cecilia Salomone  
Sam Yodice, Jr.  
Antoinette Muccio  
Heather Cherrey  
Frank Cappello  
Joseph Lambert  
Dave Hermann  
Ruth Patterson  
Thomas Minnella  
Caren DaSilva  
James Caratozzolo  
Jose Sol  
Steven DiPaola  
Dave Henninger  
Mary Ellen Ballantyne  
Angela Jones  
Pierino Renne  
John Agapito  
Robert Kassai – WP Board of Education Representative  
Mark Salemi – WP Board of Education Representative

Mayor Kazmark appointed, at the completion of certification, Nancy O'Brien and Joanne Greenway Faggiani as Police Guards for a period of one year. Also, Mayor Kazmark made a motion to appoint William Gilhooley as Special Police Officer also for a period of one year.

Councilman Spinelli motioned the appointments. The Motion was seconded by Councilman Holloway and unanimously passed on roll call vote.

Mayor Kazmark made a motion to nominate the following Constables for a three year term.

Paul Pizio	Constable
Martin Gauger	Constable
Pat Lepore	Constable
Daniel Schaefer	Constable
Timothy Bargiel	Constable

Councilman Spinelli nominated Paul Pizio as a Constable for a three year term. The Motion was seconded by Councilman DeCesare and unanimously passed on roll call vote.

Councilwoman Kallert nominated Martin Gauger as a Constable for a three year term. The Motion was seconded by Councilwoman Gatti and unanimously passed on roll call vote.

Councilman DeCesare nominated Pat Lepore as a Constable for a three year term. The Motion was seconded by Councilman Holloway and unanimously passed on roll call vote.

Councilwoman Pascrell nominated Daniel Schaefer as a Constable for a three year term. The Motion was seconded by Councilman Spinelli and unanimously passed on roll call vote.

Councilman Pascrell nominated Timothy Bargiel as a Constable for a three year term. The Motion was seconded by Councilman Spinelli and unanimously passed on roll call vote.

Mayor Kazmark appointed George Galbraith as a representative to the Passaic County Solid Waste Advisory Council.

Mayor Kazmark appointed Councilman DeCesare as Liaison to the Woodland Park School System.

Mayor Kazmark appointed himself as Liaison to the Passaic Valley High School.

Upon appointment by Mayor Kazmark, the following were named to the Municipal Alliance against Drug and Alcohol Abuse:

- |                    |                     |
|--------------------|---------------------|
| Michael Bolen      | Lori Brigati        |
| Dina Bargiel       | Robert Kassai       |
| Christine Murphy   | Thomas Minnella     |
| Thomas Bolen       | Anthony Galietti    |
| Timothy Bargiel    | Dr. Michele Pillari |
| Sam Gencarelli     | John Uzzalino       |
| Giovanna Salvemini | Darlene Monochello  |
| Irene Macones      | Father Jozef Cyman  |
| Charlene D’ Amico  | Joyce Koch          |
| Tracy Snyder       | Nicole Webb         |
| John Uzzalino      | Nadia Aponte        |
| Keith Kazmark      | Michele Berardi     |
| Louisa Tambone     | Barbara Jaeger      |
| Kelly Spinalli     |                     |

Upon appointment by Mayor Kazmark, the following were named to the Community Good & Welfare committee:

- |                     |                |
|---------------------|----------------|
| Marge Barilari      | Keith Kazmark  |
| Dr. Michele Pillari | Barbara DeNora |

Mayor Kazmark announced his selection of committees for 2015 as follows:

- |                                                                                                       |                                                                                                            |                                                                                               |
|-------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|
| <b><u>ADMIN. /FINANCE</u></b><br>Tina Gatti, Chair.<br>Rita Pascrell<br>Gary Holloway                 | <b><u>PUBLIC WORKS</u></b><br>Joseph Spinelli, Chair.<br>Vincent DeCesare<br>Rita Pascrell                 | <b><u>PUBLIC SAFETY</u></b><br>Vincent DeCesare, Chair.<br>Tracy Kallert<br>Gary Holloway     |
| <b><u>HEALTH &amp; SENIOR SERVICES</u></b><br>Tracy Kallert, Chair.<br>Tina Gatti<br>Vincent DeCesare | <b><u>RECREATION &amp; COMMUNITY REL.</u></b><br>Rita Pascrell, Chair.<br>Joseph Spinelli<br>Tracy Kallert | <b><u>LAWS &amp; ORDINANCES</u></b><br>Gary Holloway, Chair.<br>Joseph Spinelli<br>Tina Gatti |

Mayor Kazmark expressed his gratitude to all those volunteers who have been appointed this evening.

**CONSENT AGENDA:**

All matters listed under the Consent Agenda are considered to be routine by the Council and will be enacted by one resolution. The items listed herein will be acted upon after having been read. Any item may be removed from the Consent Agenda by the request of any member of the Mayor and Council, and if so removed, will be acted upon as a separate matter.

**A. Resolution R15-01, a resolution establishing the regular meeting**

**schedule of the Mayor and Council for calendar year 2015.**

**WHEREAS**, in accordance with the Open Public Meeting Law, P.L. 1975, C. 231, the Municipal Council of the Borough of Woodland Park must set forth in an Annual Notice a schedule of its meetings for the year 2015.

**NOW, THEREFORE BE IT RESOLVED**, by the Municipal Council of the Borough of Woodland Park that this Council shall meet during the year 2015 in the Council Chambers on the first floor for its Regular Meetings, in the Municipal Building, 5 Brophy Lane, Woodland Park, NJ at 7:00 p.m. in accordance with the following schedule:

2015 Regular Meetings

January	7 <sup>th</sup> & 21 <sup>st</sup>
February	4 <sup>th</sup> & 18 <sup>th</sup>
March	4 <sup>th</sup> & 18 <sup>th</sup>
April	1 <sup>st</sup> & 15 <sup>th</sup>
May	13 <sup>th</sup> & 27 <sup>th</sup>
June	3 <sup>rd</sup> & 17 <sup>th</sup>
July	15 <sup>th</sup>
August	19 <sup>th</sup>
September	2 <sup>nd</sup> & 16 <sup>th</sup>
October	7 <sup>th</sup> & 21 <sup>st</sup>
November	4 <sup>th</sup> & 25 <sup>th</sup> (Meeting on 25 <sup>th</sup> to be held at 6:00 p.m.)
December	2 <sup>nd</sup> & 16 <sup>th</sup>

**BE IT FURTHER RESOLVED**, that a copy of this Annual Notice be filed in the office of the Municipal Clerk, be posted on the bulletin board in the Municipal Building, be transmitted to The Herald News and The Record of Woodland Park and legally advertised as required by law

**B. Resolution R15-02, a resolution appointing Kevin Galland, Borough Administrator, as the Public Agency Compliance Officer for calendar year 2015.**

**DESIGNATION OF PUBLIC AGENCY COMPLIANCE OFFICER**

**WHEREAS**, in accordance with N.J.A.C. 17:27-3.2 each public agency shall designate an individual to serve as it Public Agency Compliance Officer (PACO), which serves as the liaison between the Department of the Treasury, Division of Public Contracts Equal Employment Opportunity and the Borough, and

**WHEREAS**, the PACO serves as the Public Agency’s point of contact for all matters concerning implementation and administration of the above referenced statute;

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, hereby appoints Kevin Galland, Borough Administrator as the Borough’s PACO for the calendar year 2015.

**C. Resolution R14-03, a resolution establishing the interest penalty for delinquent taxes and unpaid water charges for calendar year 2015.**

**UNPAID TAXES**

**BE IT RESOLVED**, that all unpaid taxes in the year 2015 shall be subject to interest at the rate of 8% per annum on taxes up to \$1,500.00 of the delinquency and 18% per annum on taxes over \$1,500.00 ten days after the same shall become due and owing and a

6% additional penalty for a delinquency over \$10,000.00 if not paid prior to the end of the calendar year, and

**BE IT FURTHER RESOLVED**, that all unpaid Water charges over \$100.00 in the year 2015 shall be subject to interest at the rate of 1% per month thirty days after the date that the same shall become due and owing.

**D. Resolution R15-04, a resolution establishing Capital One, Woodland Park Office, as the depository for the Current Accounts.**

**DEPOSITORIES FOR CURRENT ACCOUNTS**

**BE IT RESOLVED**, by the Municipal Council of the Borough of Woodland Park that Capital One, Woodland Park Office, shall be the depository for the following accounts of the Borough of Woodland Park and that the Custodian shall be Frederick J. Tomkins:

- The Current Account
- The Capital Improvement Account
- The Water Capital Fund
- The Utility Operation Water Account
- N.J.-UCC Trust and Savings Account
- The Board of Recreation Trust Account
- POAA Special Trust
- Affordable Housing Trust
- Municipal Alliance Against Drug & Alcohol Abuse Trust
- CDBC Trust
- 2014 Centennial Trust
- Snow Removal Reserve

**BE IT FURTHER RESOLVED**, that all disbursements shall be made by checks signed by Keith Kazmark, Mayor, Frederick J. Tomkins, Chief Financial Officer and Kevin V. Galland, Municipal Clerk.

**E. Resolution R15-05, a resolution establishing Capital One, Woodland Park Office, as the depository of the Payroll Account.**

**DEPOSITORY FOR PAYROLL ACCOUNT**

**BE IT RESOLVED**, by the Municipal Council of the Borough of Woodland Park that Capital One, Woodland Park Office, shall be the depository for the following account of the Borough of Woodland Park and that the Custodian shall be Frederick J. Tomkins:

- The Payroll Account

**BE IT FURTHER RESOLVED**, that all disbursements shall be made by checks signed by Keith Kazmark, Mayor, Frederick J. Tomkins, Chief Financial Officer and Kevin Galland, Municipal Clerk.

**F. Resolution R15-06, a resolution establishing the Borough's Temporary Budget for 2015, in an amount of \$5,508,994.00, and establishing the Water Utility's Temporary Budget for 2015, in an amount of \$798,011.00.**

**2015 TEMPORARY BUDGET**

**WHEREAS**, Section 40A:4-19 of Revised Statutes of the Local Budget Act provides that, where any contracts, commitments or payments are to be made prior to the adoption

of the 2015 Budget, temporary appropriations be made for the purposes and amounts required in the manner and time therein provided; and

**WHEREAS**, the date of this Resolution is within the first thirty days of January 2015; and

**WHEREAS**, the total appropriation in the 2014 Budget, exclusive of any appropriations made for interest and principal of Debt, Capital Improvement Fund, and for Public Assistance (Relief), is the sum of \$13,933,709.45; and

**WHEREAS**, 26.25% of the total appropriation of the 2014 Budget, exclusive of any appropriations made for Debt Service, Capital Improvement Fund, and for Public Assistance (Relief), in said 2013 Budget is the sum of \$3,657,598.73 and

**WHEREAS**, the total appropriations in the 2014 Water Utility Budget, exclusive of any appropriations made for interest and principal of Debt Service and the Capital Improvement Fund, is the sum of \$1,774,600.00; and

**WHEREAS**, 26.25% of the total appropriations of the 2014 Water Utility Budget, exclusive of any appropriations made for interest and principal of Debt and Capital Improvement Fund in said 2014 Budget is \$465,832.50; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Municipal Council of the Borough of Woodland Park, County of Passaic, that the following temporary

Appropriations be made and that a certified copy of this Resolution be transmitted to the Treasurer for his records.

General Government:

Administrative and Executive:

Salaries and Wages	\$67,000.00
Mayor and Council	
Salaries and Expenses	13,500.00
Elections:	
Other Expenses	2,000.00
Financial Administration:	
Salaries and Wages	21,000.00
Other Expenses:	
Annual Audit	10,000.00
Miscellaneous Other Expenses	25,000.00
Assessment of Taxes:	
Salaries and Wages	10,000.00
Other Expenses	20,000.00
Collection of Taxes:	
Salaries and Wages	12,000.00
Other Expenses	6,000.00
Liquidation of Tax Title Liens:	
Other Expenses	100.00
Legal Services and Costs:	
Other Expenses	30,000.00

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Planner	2,000.00
Municipal Prosecutor:	
Other Expenses	
Engineering Services and Costs:	5,000.00
Other Expenses	8,000.00
Public Buildings and Grounds:	
Salaries and Wages	7,500.00
Other Expenses	12,000.00
Planning Board Municipal Land Use Act:	
Salaries and Wages	2,300.00
Other Expenses	2,000.00
Board of Adjustment Municipal Land Use Act:	
Salaries and Wages	2,200.00
Other Expenses	2,000.00
Insurance:	
Group Insurance Plans for Employees	445,800.00
Surety Bond Premiums	2,500.00
Other Insurance Premiums	250,000.00
Health Wavier	7,000.00
Public Safety:	
Fire:	
Other Expenses:	
Clothing Allowance	3,000.00
Miscellaneous Expenses	23,000.00
Uniform Fire Safety Act (Ch. 383, P.L. 1983):	
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Fire:	
Salaries and Wages	5,400.00
Life Hazard Use Fee Payments:	
Salaries and Wages	9,000.00
Other Expenses	2,000.00
Maintenance of Fire Alarm System:	
Salaries and Wages	900.00
Other Expenses	1,700.00
Police:	
Salaries and Wages	800,000.00
Miscellaneous Other Expenses	50,000.00
First Aid Organization:	
Contribution	2,000.00
State Uniform Construction Code:	
Sub-Code Official:	
Construction Code Office:	
Salaries and Wages	\$65,000.00
Other Expenses	1,750.00
Building Inspector:	
Salaries and Wages	250.00
Other Expenses	550.00
Elevator Inspection Fees:	
Other Expenses	4,500.00
Plumbing Inspector:	
Salaries and Wages	3,200.00
Fire Protection Official:	

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Salaries and Wages	1,500.00
Inspector of Electrical Wiring:	
Salaries and Wages	3,000.00
Other Expenses	400.00
Emergency Management Services:	
Salaries and Wages	1,500.00
Other Expenses	1,400.00
Streets and Roads:	
Road Repairs and Maintenance:	
Salaries and Wages	225,000.00
Other Expenses	30,000.00
Sanitation:	
Sewer System:	
Salaries and Wages	55,000.00
Other Expenses	25,000.00
Garbage and Trash Removal	200,000.00
Recycling	1,500.00
Health and Welfare:	
Board of Health:	
Salaries and Wages	11,000.00
Other Expenses	1,000.00
Health Services Contractual	2,000.00
Animal Control:	
Other Expenses	4,500.00
Recreation and Education:	
Parks and Playgrounds:	
Salaries and Wages	12,000.00
Other Expenses	14,250.00
Woodland Park Youth and Senior Citizens Center:	
Salaries and Wages	5,500.00
Other Expenses	2,500.00
Other Expenses	1,000.00
Celebration of Public Event, Anniversary or Holiday:	
Other Expenses	2,000.00
Unclassified:	
Borough Automobile Mechanic:	
Salaries and Wages	23,000.00
Other Expenses	13,000.00
Chapter 56, P.L. 1981 (N.J.S.A. 40A:4-45.3m):	
Gasoline	30,000.00
Street Lighting	35,000.00
Fire Hydrant Service	9,000.00
Telephone	10,000.00
Electric and Gas	35,000.00
Deferred Charges and Statutory Expenditures - Municipal:	
Contribution to:	
Social Security System (O.A.S.I.)	60,000.00
Unemployment Compensation Ins. (N.J.S.A. 43:21-3 et. seq.)	9,000.00
Police and Firemen's Retirement System	219,056.00

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Public Employees Retirement System	288,358.00
Deferred Compensation Retirement Program (DCRP)	500.00
Municipal Court:	
Salaries and Wages	37,000.00
Other Expenses	5,000.00
Passaic Valley Sewerage Charge	220,000.00
LOSAP	5,000.00
Maintenance of Free Public Library (Ch. 541, P.L. 1985):	
Other Expenses	141,000.00
Board of Health (OSHA)	
Blood Borne Pathogens	200.00
Public Defender	
Other Expenses	3,000.00
Storm water Management	<u>3,000.00</u>
 Total Operating and Deferred Charges	 <u>3,710,314.00</u>
 Capital Improvement Fund	 <u>50,000.00</u>
 Municipal Debt Service:	
BCIA Principal	\$25,000.00
BCIA Interest	17,550.00
Payment of Bond Principal	835,000.00
Payment on Wastewater Treatment Trust Principal	96,435.00
Principal on Notes	250,000.00
 Interest on Bonds	 422,991.00
Interest on Notes	75,000.00
Payment on Wastewater Treatment Trust Interest	<u>26,704.00</u>
 Total Municipal Debt Service	 <u>1,748,680.00</u>
 Grant Total of Budget Appropriations	 <u>\$5,508,994.00</u>
 Water Utility:	
Operating:	
Salaries and Wages	100,000.00
Other Expenses	450,000.00
Deferred Charges and Statutory Expenditures:	
Contribution to Social Security System (O.A.S.I.)	12,500.00
Unemployment Compensation Insurance	<u>100.00</u>
 Total	 <u>562,600.00</u>
 Capital Outlay	 100.00
Bond Principal	145,000.00
Interest on Bonds	12,775.00
Infrastructure Trust Fund	
Principal	60,505.00
Interest	<u>17,031.00</u>
	<u>235,411.00</u>

Grand Total of Water Utility Appropriations

\$798,011.00

- G. Resolution R15-07, a resolution establishing Capital One, Woodland Park Office and TD North, Wayne Office, as the depositories of the Escrow Accounts.**

**ESCROW ACCOUNTS**

**BE IT RESOLVED**, by the Municipal Council of the Borough of Woodland Park that Capital One, Woodland Park Office and TD North, Wayne Office shall be the depositories for the following documents of the Borough of Woodland Park and that the Custodian shall be Frederick J. Tomkins, Chief Financial Officer:

Escrow Accounts  
Rolling Views Escrow Account

**BE IT FURTHER RESOLVED**, that all disbursements shall be made by checks signed by Keith Kazmark, Mayor; Frederick J. Tomkins, Chief Financial Officer; and Kevin V. Galland, Municipal Clerk.

- H. Resolution R15-08, a resolution establishing Capital One, Woodland Park Office, as the depository of the Dog License Fee and the Board of Health Accounts.**

**DOG LICENSE FEE/BOARD OF HEALTH**

**BE IT RESOLVED**, by the Municipal Council of the Borough of Woodland Park that Capital One, Woodland Park Office, shall be the depository for the following documents

of the Borough of Woodland Park and that the Custodian shall be Frederick J. Tomkins, Chief Financial Officer:

Dog License and Fee Account  
The Board of Health Secretary Account

**BE IT FURTHER RESOLVED**, that all disbursements shall be made by checks signed by Keith Kazmark, Mayor; Frederick J. Tomkins, Chief Financial Officer and Kevin V. Galland, Municipal Clerk.

- I. Resolution R15-09, a resolution establishing Capital One, Woodland Park Office, as the depository of the Bail Accounts/Magistrate's Court Account.**

**DEPOSITORY BAIL ACCOUNT/MAGISTRATE'S COURT ACCOUNT**

**BE IT RESOLVED**, by the Municipal Council of the Borough of Woodland Park that Capital One, Woodland Park Office, shall be the depository for the following account of the Borough of Woodland Park and that the Custodian shall be Frances Trawinski, Court Administrator:

The Municipal Court Bail Bond Accounts  
The Municipal Magistrate's Court Account

**BE IT FURTHER RESOLVED**, that all disbursements shall be made by checks signed by Frances Trawinski, Court Administrator.

- J. Resolution R15-10, a resolution establishing Capital One, Woodland Park Office, as the depository of the Firemen's Dedicated Penalty Account.**

**FIREMEN'S DEDICATED PENALTY ACCOUNT**

**BE IT RESOLVED**, by the Municipal Council of the Borough of Woodland Park that Capital One., Woodland Park Office, shall be the depository for the following documents of the Borough of Woodland Park and that the Custodian shall be Frederick J. Tomkins, Chief Financial Officer:

The Firemen's Dedicated Penalty Account

**BE IT FURTHER RESOLVED**, that all disbursements shall be made by checks signed by Frederick J. Tomkins, Chief Financial Officer; Kevin V. Galland, Municipal Clerk and Michael Muccio, Fire Official.

**K. Resolution R15-11, a resolution establishing Capital One, Woodland Park Office, as the depository of the Construction Code Account.**

**CONSTRUCTION CODE ACCOUNT**

**BE IT RESOLVED**, by the Municipal Council of the Borough of Woodland Park that Capital One, Woodland Park Office, shall be the depository for the following account of the Borough of Woodland Park and that the Custodian shall be Felix Esposito:

The Construction Code Account

**BE IT FURTHER RESOLVED**, that all disbursements shall be made by checks signed by Felix Esposito, Construction Official/Building Inspector.

**L. Resolution R15-12, a resolution establishing Capital One, Woodland Park Office, as the depository of the Tax Lien Redemption Account.**

**TAX LIEN REDEMPTION ACCOUNT**

**BE IT RESOLVED**, by the Municipal Council of the Borough of Woodland Park that Capital One, Woodland Park Office, shall be the depository for the following account of the Borough of Woodland Park and that the Custodian shall be Frederick J. Tomkins, Chief Financial Officer:

Tax Lien Redemption Account

**BE IT FURTHER RESOLVED**, that all disbursements shall be made by checks signed by Ann Purzycki, Treasurer and Frederick J. Tomkins, Chief Financial Officer.

**M. Resolution R15-13, a resolution establishing Capital One, Woodland Park Office and TD North, Wayne Office, as the depositories of the Open Space Trust Fund Account.**

**OPEN SPACE TRUST FUND**

**BE IT RESOLVED**, by the Municipal Council of the Borough of Woodland Park that TD North, Wayne Office, shall be the depository for the following accounts of the Borough of Woodland Park and that the Custodian shall be Frederick J. Tomkins, Chief Financial Officer:

Open Space Trust Fund

**BE IT FURTHER RESOLVED**, that all disbursements shall be made by checks signed by Keith Kazmark, Mayor; Frederick J. Tomkins, Chief Financial Officer and Kevin V. Galland, Municipal Clerk.

**N. Resolution R15-14, a resolution establishing that all purchase orders, which are to be presented for payment at a regular meeting of this Board during the year 2015, shall be presented within thirty days of the**

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**delivery of merchandise or service to the Municipal Clerk on or before 4:00 PM on Thursday preceding the regular meeting of the month at which they are to be passed upon.**

#### **PURCHASE ORDER PAYMENTS**

**BE IT RESOLVED**, by the Municipal Council of the Borough of Woodland Park that all purchase orders which are to be presented for payment at a regular meeting of this Board during the year 2015 shall be presented within thirty (30) days of the delivery of merchandise or service to the Municipal Clerk on or before 4:00 p.m. on Thursday preceding the regular meeting of the month at which they are to be passed upon.

**O. Resolution R15-15, a resolution appointing Albert C. Buglione, Esq., as the Municipal Attorney for calendar year 2015.**

#### **APPOINTMENT OF MUNICIPAL ATTORNEY**

**WHEREAS**, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey recognize the need to appoint a Municipal Attorney to act as the legal advisor of the Mayor and Council and all officers of the various municipal boards, which are not represented by their own counsel, in all matters involving their duties and business as officers of the municipality, and

**WHEREAS**, pursuant to the provisions of N.J.S.A. 19:45A-20.5 et seq., referred to as the New Jersey Pay to Play Law, the Mayor and Council solicited proposals on November 6, 2014 for this position; and

**WHEREAS**, the Borough of Woodland Park did receive one proposal in response to that request; and

**WHEREAS**, this proposal was opened on November 20, 2014 and evaluated by the Evaluation Committee to determine if the applicant is qualified for this position;

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, based upon the Evaluation Committee's recommendation, do hereby appoint Albert C. Buglione, Esq., 401 Hamburg Turnpike, Wayne, New Jersey, as the Woodland Park Municipal Attorney for the period January 1, 2015 through December 31, 2015, and

**BE IT FURTHER RESOLVED**, that Mr. Buglione shall receive compensation for his attendance and advice at meetings of the Council, and shall receive other compensation, in the amount not to exceed of \$67,275.00 for additional legal duties performed as authorized by the Mayor and Council.

**P. Resolution R15-16, a resolution appointing the firm of Rogut, McCarthy, Troy LLC, Cranford, NJ as Bond Counsel for calendar year 2015, and establishing a pool of qualified Bond Counsel whose services may be called upon to provide such services as the need may arise during calendar year 2015.**

#### **APPOINTMENT OF BOND COUNSEL**

**WHEREAS**, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey recognize the need to appoint Bond Counsel to, on an as needed basis: analyze all municipal short and long term indebtedness; determine most advantageous time to convert short term into long term indebtedness; preparation of bond ordinances; preparation of note issues; preparation of bond issues with accompanying documentation and approving legal opinion; and legal research on municipal law; and

**WHEREAS**, pursuant to the provisions of N.J.S.A. 19:45A-20.5 et. seq., referred to as the New Jersey Pay to Play Law, the Mayor and Council solicited proposals on November 6, 2014 for this position; and

**WHEREAS**, the Borough of Woodland Park did receive proposals in response to that request; and

**WHEREAS**, these proposals were opened on November 20, 2014 and evaluated by the Evaluation Committee to determine which firms met the requirements to provide such services:

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, based upon the recommendation of Evaluation Committee do hereby create a pool of qualified Bond Counsel who will be called upon to provide such services as the need should arise as follows:

1. Rogut, McCarthy, Troy LLC, 37 Alden Street, Cranford, New Jersey
2. Gibbons P.C., One Gateway Center, Newark, NJ 07102; and

**BE IT FURTHER RESOLVED**, that the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, based upon the recommendation of the Evaluation Committee, do hereby appoint the firm of Rogut, McCarthy, Troy LLC, 37 Alden Street, Cranford, New Jersey, as Bond Counsel to perform various bond counsel services, on an as needed basis, to the Borough for the period January 1, 2015 through December 31, 2015.

**Q. Resolution R15-17, a resolution appointing Richard Briigliodoro of the firm of Weiner, Lesniak LLP as Special Tax Counsel whose services may be called upon to provide such services as the need may arise during calendar year 2015.**

#### **APPOINTMENT OF SPECIAL TAX COUNSEL**

**WHEREAS**, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey recognize the need to appoint Special Tax Counsel to, on an as needed basis: defend County Board and State tax appeals filed against the Borough of Woodland Park; file tax appeal complaints on behalf of the Borough of Woodland Park; prepare reports and provide advice and counsel to the Borough Tax Assessor and the Mayor and Council regarding tax issues that may arise; and attend hearings before the Passaic County Board of Taxation, as well as case management conferences and trials before the New Jersey State Tax Court; and

**WHEREAS**, pursuant to the provisions of N.J.S.A. 19:45A-20.5 et. seq., referred to as the New Jersey Pay to Play Law, the Mayor and Council solicited proposals on November 6, 2014 for this position; and

**WHEREAS**, the Borough of Woodland Park did receive one proposal in response to that request; and

**WHEREAS**, this proposal was opened on November 20, 2014 and evaluated by the Evaluation Committee to determine if the firm met the requirements to provide such services:

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, based upon the recommendation of Evaluation Committee, do hereby appoint Richard Briigliodoro of the firm of Weiner, Lesniak LLP as Special Tax Counsel to be called upon to provide such services as the need should arise:

**R. Resolution R15-18, a resolution appointing the firm of Ferraioli,**

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**Wielkocz, Cerullo & Cuva, P.A. as the Municipal Auditor for calendar year 2015.**

**APPOINTMENT OF MUNICIPAL AUDITOR**

**WHEREAS**, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey recognize the need to appoint an auditing firm to conduct, on an as needed basis, accounting and auditing services; financial advisory services; general consulting services; and preparation of the Annual Audit; Annual Financial Statements; Annual Debt Statement; Temporary and Annual Budget; Supplemental Debt Statements; Capital Budget Amendments; Assistance with Debt Issues; and Secondary Market Disclosures; and

**WHEREAS**, pursuant to the provisions of N.J.S.A. 19:45A-20.5 et. seq., referred to as the New Jersey Pay to Play Law, the Mayor and Council solicited proposals on November 6, 2014 for this position; and

**WHEREAS**, the Borough of Woodland Park did receive one proposal in response to that request; and

**WHEREAS**, this proposal was opened on November 20, 2014 and evaluated by the Evaluation Committee to determine that the applicant is qualified to perform the functions described in the proposal;

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, based upon the recommendation of Evaluation Committee, do hereby appoint the auditing firm of Ferraioli, Wielkocz, Cerullo & Cuva, P.A., 401 Wanaque Avenue, Pompton Lakes, New Jersey, as the auditing firm to perform various financial services, on an as needed basis, to the Borough in an amount not to exceed of \$69,000.00 for the period January 1, 2015 through December 31, 2015.

**S. Resolution R15-19, a resolution appointing Richard A. Alaimo of the Alaimo Group, Paterson, New Jersey as the Municipal Engineer for calendar year 2015.**

**APPOINTMENT OF MUNICIPAL ENGINEER**

**WHEREAS**, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey recognize the need to appoint a Municipal Engineer to, on an as needed basis:

- A. Provide engineering services as requested by the Mayor and Council;
- B. Perform such duties as are prescribed by general law and ordinance;
- C. Prepare, or cause to be prepared, plans, designs, and specifications for public works projects and other improvements undertaken by the Borough of Woodland Park;
- D. Provide and maintain surveys, maps, plans, specifications and control records with respect to public works and facilities owned or operated by the Borough;
- E. Prepare reports and provide advice to the Mayor and Council regarding issues that arise that include but are not limited to: regulations, legislation and ordinances;
- F. Provide technical and engineering advice and assistance to other Borough departments as needed;
- G. When requested by the Mayor and Council, reply to inquiries from residents and/or commercial enterprises;
- H. Attend regular, special, and Executive Session meetings as requested by the Mayor and Council; and

**WHEREAS**, pursuant to the provisions of N.J.S.A. 19:45A-20.5 et. seq., referred to as the New Jersey Pay to Play Law, the Mayor and Council solicited proposals on November 6, 2014 for this position; and

**WHEREAS**, the Borough of Woodland Park did receive proposals in response to that request; and

**WHEREAS**, these proposals were opened on November 20, 2014 and evaluated by the Evaluation Committee to determine which applicant is most qualified to perform the duties and responsibilities of this position;

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, based upon the recommendation of the Evaluation Committee, do hereby appoint Richard A. Alaimo of the firm of Alaimo Group, 2 Market St., Paterson, New Jersey to the position of Municipal Engineer and his firm to support him in this capacity, for the time period January 1, 2015 through December 31, 2015, in an amount not to exceed of \$100,000.00, which would include payment for engineering services related to Borough projects and projects where escrow accounts have been established.

- T. Resolution R15-20, a resolution establishing the annual petty cash funds for the following: Alfred H. Baumann Free Public Library in the amount of \$150.00, Linda Hoffman, Custodian; Administration Office in the amount of \$200.00, Sandra Olivola, Custodian; and the Woodland Park Police Department in the amount of \$100.00, Chief Anthony Galietti, Custodian.**

#### **ESTABLISH ANNUAL PETTY CASH**

**WHEREAS**, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund in any county or municipality by application and resolution; and

**WHEREAS**, it is the desire of the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, to establish such funds for the following:

Alfred H. Baumann Free Public Library in the amount of \$150.00  
Administration Office in the amount of \$200.00  
Woodland Park Police Department in the amount of \$100.00; and

**WHEREAS**, the custodian for the Alfred H. Baumann Library is Linda Hoffman; the custodian for the Administration Office is Sandra Olivola and the custodian for the Woodland Park Police Department is Chief Anthony Galietti and said custodians are bonded for the amount of \$100,000.00 and such custodians shall maintain records for these funds in a manner conducive to proper accounting and auditing procedures;

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, hereby authorizes such action and two copies of this resolution be filed with the Division of Local Government Services, New Jersey Department of Community Affairs for approval.

- U. Resolution R15-21, a resolution appointing the accounting firm of Donohue, Gironda and Doria, Certified Public Accountants, 310 Broadway, Bayonne, New Jersey to audit and correct, as necessary, the Borough's financial operations in amount not to exceed \$30,000.00 for the calendar year of 2015.**

#### **APPOINTMENT OF ACCOUNTING FIRM**

**WHEREAS**, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey recognize the need to appoint an accounting firm to audit and correct as necessary the Borough's financial operations; and

**WHEREAS**, pursuant to the provisions of N.J.S.A. 19:45A-20.5 et. seq., referred to as the New Jersey Pay to Play Law, the Mayor and Council solicited proposals on November 6, 2014 for this service; and

**WHEREAS**, the Borough of Woodland Park did receive one proposal in response to that request; and

**WHEREAS**, the proposal was opened on November 20, 2014 and evaluated by the Evaluation Committee to determine if the response met the needs of the Borough;

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, based upon the recommendation of Evaluation Committee, do hereby appoint the accounting firm of Donohue, Gironda and Doria, Certified Public Accountants, 310 Broadway, Bayonne, New Jersey to audit and correct, as necessary, the Borough's financial operations in an amount not to exceed \$30,000.00 for the calendar year of 2015.

**V. Resolution R15-22, a resolution appointing the firm of Professional Insurance Associates 429 Hackensack Street, Carlstadt, New Jersey to represent the Borough in matters relating to the Borough's participation in the North Jersey Municipal Employer Benefits Fund for the calendar year of 2015.**

#### **APPOINTMENT OF RISK MANAGER**

**WHEREAS**, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey recognize the need to appoint a risk manager; and

**WHEREAS**, pursuant to the provisions of N.J.S.A. 19:45A-20.5 et. seq., referred to as the New Jersey Pay to Play Law, the Mayor and Council solicited proposals on November 6, 2014 for this service; and

**WHEREAS**, the Borough of Woodland Park did receive one proposal in response to that request; and

**WHEREAS**, the proposal was opened on November 20, 2014 and evaluated by the Evaluation Committee to determine if the response met the needs of the Borough;

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, based upon the recommendation of Evaluation Committee, do hereby appoint the firm of Professional Insurance Associates, 429 Hackensack Street, Carlstadt, New Jersey to represent the Borough in matters relating to the Borough's participation in the North Jersey Municipal Employer Benefits Fund for the calendar year of 2015.

**W. Resolution R15-23, a resolution appointing the firm of Millennium Strategies, 60 Roseland Avenue, Caldwell, New Jersey to write grants, as necessary, for the Borough of Woodland Park in an amount not to exceed \$50,000.00 for the calendar year of 2015.**

#### **APPOINTMENT OF GRANT WRITER**

**WHEREAS**, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey recognize the need to appoint a grant writer to write grants, as necessary, for the Borough of Woodland Park; and

**WHEREAS**, pursuant to the provisions of N.J.S.A. 19:45A-20.5 et. seq., referred to as the New Jersey Pay to Play Law, the Mayor and Council solicited proposals on November 6, 2014 for this service; and

**WHEREAS**, the Borough of Woodland Park did receive one proposal in response to that request; and

**WHEREAS**, the proposal was opened on December 20, 2014 and evaluated by the Evaluation Committee to determine if the response met the needs of the Borough;

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, based upon the recommendation of Evaluation Committee, do hereby appoint the firm of Millenium Strategies, 60 Roseland Avenue, Caldwell, New Jersey to write grants, as necessary, for the Borough of Woodland Park in an amount not to exceed \$50,000.00 for the calendar year of 2015.

- X. Resolution R15-24, a resolution appointing the firm of Gregory & Associates, 96 Linwood Plaza, Fort Lee, New Jersey as the Woodland Park Municipal Planner for the period January 1, 2015 through December 31, 2015.**

#### **APPOINTMENT OF MUNICIPAL PLANNER**

**WHEREAS**, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey recognize the need to appoint a Municipal Planner for the Borough of Woodland Park, and

**WHEREAS**, pursuant to the provisions of N.J.S.A. 19:45A-20.5 et. seq., referred to as the New Jersey Pay to Play Law, the Mayor and Council solicited proposals on November 6, 2014 for this position; and

**WHEREAS**, the Borough of Woodland Park did receive proposals in response to that request; and

**WHEREAS**, this proposals were opened on November 20, 2014 and evaluated by the Evaluation Committee to determine if the applicant is qualified for this position;

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, based upon the recommendation of the Evaluation Committee, do hereby appoint Gregory & Associates, 96 Linwood Plaza, Fort Lee, New Jersey, as the Woodland Park Municipal Planner for the period January 1, 2015 through December 31, 2015.

- Y. Resolution R15-25, a resolution establishing a pool of qualified Special Projects Engineers whose services may be called upon to provide such services as the need may arise during the calendar year 2015.**

#### **APPOINTMENT OF SPECIAL PROJECTS ENGINEERS**

**WHEREAS**, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey recognize the need to appoint Special Projects Engineers to, on an as needed basis:

- I. Provide engineering services as requested by the Mayor and Council;
- J. Perform such duties as are prescribed by general law and ordinance;
- K. Prepare, or cause to be prepared, plans, designs, and specifications for public works projects and other improvements undertaken by the Borough of Woodland Park;
- L. Provide and maintain surveys, maps, plans, specifications and control records with respect to public works and facilities owned or operated by the Borough;
- M. Prepare reports and provide advice to the Mayor and Council regarding issues that arise that include but are not limited to: regulations, legislation and ordinances;
- N. Provide technical and engineering advice and assistance to other Borough departments as needed;

- O. When requested by the Mayor and Council, reply to inquiries from residents and/or commercial enterprises;
- P. Attend regular, special, and Executive Session meetings as requested by the Mayor and Council; and

**WHEREAS**, pursuant to the provisions of N.J.S.A. 19:45A-20.5 et seq., referred to as the New Jersey Pay to Play Law, the Mayor and Council solicited proposals on November 6, 2014 for this position; and

**WHEREAS**, the Borough of Woodland Park did receive proposals in response to that request; and

**WHEREAS**, these proposals were opened on November 20, 2014 and evaluated by the Evaluation Committee to determine which firms met the required qualifications to perform these services;

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, based upon the recommendation of Evaluation Committee, do hereby create a pool of qualified Special Projects Engineering Firms, for the time period January 1, 2015 through December 31, 2015, who will be called upon to provide such services as the need should arise as follows:

1. Boswell Engineering, 330 Phillips Avenue, South Hackensack, New Jersey
2. Neglia Engineering, 34 Park Avenue, Lyndhurst, New Jersey
3. Remington & Vernick Engineers, 232 Kings Hwy., Haddonfield, New Jersey

**Z. Resolution R15-26, a resolution establishing a pool of qualified Special Legal Counsel and Special Litigation Attorneys whose services may be called upon to provide such services, as the need may arise, during calendar year 2015.**

**APPOINTMENT OF SPECIAL LEGAL COUNSEL  
AND SPECIAL LITIGATION ATTORNEY**

**WHEREAS**, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey recognize the need to appoint Special Legal Counsel and Special Litigation Attorneys to, on an as needed basis, defend claims relative to the Borough, file lawsuits and defend same on behalf of the Borough, prepare reports and provide advice and counsel to the Mayor and Council regarding issues that arise, that include but are not limited to litigation, regulations and ordinances, interaction with the Borough's Administration on related legal issues and interaction with the Borough's insurance carrier regarding liability issues; and

**WHEREAS**, pursuant to the provisions of N.J.S.A. 19:45A-20.5 et seq., referred to as the New Jersey Pay to Play Law, the Mayor and Council solicited proposals on November 6, 2014 for this position; and

**WHEREAS**, the Borough of Woodland Park did receive proposals in response to that request; and

**WHEREAS**, these proposals were opened on November 20, 2014 and evaluated by the Evaluation Committee to determine which firms met the required qualifications to perform these services;

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, based upon the recommendation of Evaluation Committee, do hereby create a pool of qualified Special Legal Counsel and Special Litigation Attorneys who will be called upon to provide such services as the need should arise as follows:

4. Buglione, Hutton and De Yoe, L.L.C., 401 Hamburg Tpke., Wayne, NJ 07474
5. Law Office – Andrew P. Oddo, 425 Grant Ave., Oradell, NJ 07649
6. McElroy, Deutsch, Mulvaney & Carpenter, 100 Mulberry Street, Newark, New Jersey
7. Weiner Lesniak LLP, 629 Parsippany Road, Parsippany, NJ 07054
8. Gluck Walrath LLP, 428 River View Plaza, Trenton, NJ 08611
9. Mizzone & Testa, 245 Paterson Avenue, Little Falls, NJ 07424

**AA. Resolution R15-27, a resolution to amend the contract with Starmark Appraisals, Lakewood, NJ to conduct the appraisal and the review appraisal on the property located at 106 Bergen Blvd., and four (4) additional properties on Bergen Blvd., in a total amount not to exceed of \$6,500.00.**

**COMMUNITY DEVELOPMENT BLOCK  
GRANT-DISASTER RECOVERY RFP – APPRAISERS  
AMEND RESOLUTION R14-127**

**WHEREAS**, the Mayor and Council, of the Borough of Woodland Park, County of Passaic, State of New Jersey, had applied for a Community Development Block Grant - Disaster Recovery (CDBG-DR) grant to fund the acquisition and demolition of residential properties on Bergen Blvd. and create open-space in perpetuity; and

**WHEREAS**, the Borough is in receipt of a grant in the amount of \$848,263.00 to fund this project; and

**WHEREAS**, the governing body has identified the property at 106 Bergen Blvd. and other properties on Bergen Blvd., to be addressed with these funds; and

**WHEREAS**, these properties need to be appraised by a licensed appraiser and to have said appraisal reviewed by an independent second appraiser; and

**WHEREAS**, the Borough has been advised by Passaic County and The State that it is permissible to employ the same appraisal firm to do the initial appraisal and the review as long as each is accomplished by a different licensed appraiser within the firm; and

**WHEREAS**, the Borough Administrator released a Request For Proposal on January 22, 2014 with a return date of February 14, 2014, and two responses were received; and

	COST FOR APPRAISAL	COST FOR REVIEW OF APPRAISAL
Starmark Appraisals	\$650.00	\$375.00
Hendricks Appraisal Co., Inc.	\$1,750.00	\$1,000.00

**WHEREAS**, these costs will be paid directly from the CDBG-DR funds by the County of Passaic at no cost to the Borough; and

**WHEREAS**, a contract, in an amount not to exceed \$1,025.00, was awarded (R14-127) to Starmark Appraisals to provide the services at 106 Bergen Blvd., and now that contract needs to be amended to include four (4) additional properties on Bergen Blvd.,

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, does hereby amend the contract with Starmark Appraisals, 603 W. Country Line Road, Lakewood, NJ 08701 to conduct the appraisal and the review appraisal on the property located at 106 Bergen Blvd., and four (4) additional properties on Bergen Blvd., in a total amount not to exceed of \$6,500.00.

**BB. Resolution R15-28, a resolution accepting and approving the recommendation of the Municipal Engineer to reduce the Performance**

**Bond of 1225 Realty LLC, 1225 McBride Avenue, to the amounts reflected in said resolution.**

**1225 REALTY LLC  
PERFORMANCE BOND REDUCTION**

**WHEREAS**, the Borough of Woodland Park, County of Passaic, State of New Jersey, is in possession of a Performance Bond from 1225 Realty LLC, 1225 McBride Avenue; and

**WHEREAS**, the Mayor and Council are in receipt of correspondence from 1225 Realty LLC, requesting a Performance Bond release dated December 12, 2014; and

**WHEREAS**, the Borough Engineer has reviewed the request for release, completed site inspections and has reviewed available records to determine the appropriate percentage of the project that remains to be completed, and has noted the following:

1. Landscaping has not been completed in accordance with the approved plans.
2. The as-built survey must be revised to reflect all completed work.
3. The Applicant must address the requirements to provide off-site parking, with respect to signage and usability.

The applicant must satisfy the condition of the resolution of approval with respect to language contained in the shared parking deed of easement; and

**WHEREAS**, the Mayor and Council are in receipt of correspondence from the Borough Engineer, dated December 16, 2014, advising the Borough that the Engineer is recommending that the Performance Bond and Inspection Fees be reduced in accordance with the following table:

Construction Cost Estimate:	\$46,212.50
Total Performance Bond (120% Per MLUL):	\$55,455.00
90% Surety:	\$49,909.50
10% Cash:	\$5,545.50
Inspection Fees (5% of Construction Cost):	\$2,310.63

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, does hereby accept the Borough Engineer’s recommendation to reduce this Performance Bond to the amounts shown in the table above.

**CC. Resolution R15-29, a resolution accepting and approving the recommendation of the Municipal Engineer to release the Performance Bond of Berkeley College – Building Additions, subject to the conditions stated in said resolution.**

**BERKELEY COLLEGE  
PERFORMANCE BOND RELEASE**

**WHEREAS**, the Borough of Woodland Park, County of Passaic, State of New Jersey, is in possession of a Performance Bond from Berkeley College; and

**WHEREAS**, the Mayor and Council are in receipt of correspondence from Maser Consulting P.A., Berkeley College’s Engineer, requesting the release of said Performance Bond; and

**WHEREAS**, the Borough Engineer has reviewed the request for release, inspected the installed improvements, reviewed the as-built survey and reviewed the Construction Code Official’s file for the project; and

**WHEREAS**, the Mayor and Council are in receipt of correspondence from the Borough Engineer, dated December 18, 2014, recommending that the Performance Bond be released subject to the following:

1. Payment of any outstanding escrow fees for professional services.
2. The developer posting a maintenance guarantee for a period of two years in the amount of \$63,154.40 (15% of the original estimated construction cost).
3. Prior to the release of the maintenance bond, the Borough conduct a final inspection and that \$500.00 be retained in escrow for said final inspection.

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, does hereby accept the Borough Engineer's recommendation to release said Performance Bond subject to the conditions stated in the Engineer's letter of recommendation.

**DD. Resolution R15-30, a resolution accepting the Municipal Engineer's recommendation not to reduce or release K Hovnanian's Phase 3 On-Site Performance Bond until the deficiencies identified by the Municipal Engineer are addressed.**

**FOUR SEASONS AT GREAT NOTCH  
PHASE 3 PERFORMANCE BOND RELEASE**

**WHEREAS**, the Borough of Woodland Park, County of Passaic, State of New Jersey, is in possession of a Performance Bond from K Hovnanian Homes, Phase 3 On Site Performance Guarantee 1060668; and

**WHEREAS**, the Mayor and Council are in receipt of correspondence from K Hovnanian requesting the release of said Performance Bond as the developer believes that one hundred percent of all the bonded improvements have been satisfactorily completed including the list of deficiencies listed in correspondence dated May 7, 2014 and July 22, 2014 from the Municipal Engineer; and

**WHEREAS**, the Municipal Engineer has reviewed the request for release and has inspected the installed improvements; and

**WHEREAS**, the Mayor and Council are in receipt of correspondence from the Municipal Engineer, dated December 5, 2014, stating the following:

“In response to the applicant's request for the release of the performance bond posted for the above referenced project, we forwarded to the developer on October 8, 2014 (via email) a list of corrective work identified by the Home Owners Association. At that time, we requested a meeting to review and discuss the items of corrective work identified. We have not been contacted by K Hovnanian to schedule a meeting, and;

**WHEREAS**, based on the above statement, the Municipal Engineer cannot recommend any further release or reduction of the Performance Bond for this project, since there remains outstanding corrective work and 30% minimum of the original bond must be retained in accordance with the terms of the existing bond for the project;

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, does hereby accept the Municipal Engineer's recommendation not to reduce or release the K Hovnanian Phase 3

On Site Performance Bond until the deficiencies identified by the Municipal Engineer are addressed.

**EE. Resolution R15-31, a resolution to approve the actions noted in the Consent Agenda, items A. through DD., be and are hereby approved and the proper officers are directed to take necessary action on same.**

**APPROVAL OF CONSENT AGENDA**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Woodland Park that the actions noted in the Consent Agenda, items A and DD. be and are hereby approved and the proper officers are directed to take necessary action on same.

Upon Motion made by Councilman Spinelli, and seconded by Councilman Holloway, a foregoing resolution was unanimously adopted on roll call vote.

**COLLECTOR/TREASURER REPORT:**

CFO, Frederick J. Tompkins recommends authorization for payment:

Upon Motion made by Councilwoman Gatti, seconded by Councilman Spinelli and unanimously passed on roll call vote, the Council confirmed the payment of the 01/15/2015 regular and miscellaneous payroll estimated at \$290,000.00.

**DEPARTMENT REPORTS:**

1. Summary Budget Status Report for December 30, 2014

Upon Motion made by Councilman Spinelli, seconded by Councilwoman Pascrell, the foregoing department report was unanimously adopted on roll call vote.

**COUNCIL COMMENTS:**

Councilman Holloway is looking towards a very busy 2015 working on the Master Plan and various new and amended ordinances. Also, the Centennial Books are on sale in the tax office for \$10.00. Laws and Ordinance's first meeting is Tuesday, February 2, 2015.

Councilman DeCesare congratulated Councilwoman Kallert in her new position as Council President. He also thanked all staff members for all their fine work.

Councilwoman Gatti congratulated Councilwoman Kallert in her new position as Council President and knows she will do an outstanding job. The Councilwoman thanked all staff members for all their work. She also congratulated Mayor Kazmark on his recent election.

Councilwoman Pascrell congratulated Councilwoman Kallert on her appointment as Council President. Councilwoman Pascrell also thanked Councilman Spinelli for his past term as Council President. She thanked all staff members for their fine work as well as all volunteers in the Borough. Camp will be starting soon, and Kelly Spinelli has been doing a great job in the recreation department.

Councilman Spinelli congratulated Councilwoman Kallert on her position as Council President. He also thanked all staff members for all their fine work.

Councilwoman Kallert congratulated the Mayor on his election. She also thanked Councilman Spinelli for his past efforts as Council President. She expressed her sincere appreciation to all the members of the Council for their support and camaraderie.

**MAYOR'S REPORT:**

Mayor Kazmark thanked all those people who were appointed this evening, and for committing themselves to various committees or boards. The Mayor reported, the Borough of Woodland Park is strong and growing with high spirits and a bright future. The Mayor thanked Senator Cory Booker for swearing him in as Mayor this past Sunday.

He praised Council President Kallert on her appointment as Council President this year, and is confident she will do an outstanding job.

JANUARY 7, 2015

The Mayor thanked all those who played a part in helping to make the 100<sup>th</sup> Anniversary Celebration a grand success.

The itinerary for the upcoming year include, reviewing the budget while keeping the taxes down. The re-assessment of the homes in Woodland Park will be completed shortly.

A new committee is being formed to review the health care plans for the Borough employees. This committee will consist of members from the local bargaining units and Council President Kallert, along with our risk management Frank Covelli. We will be reviewing avenues to keep cost down for the Borough, as well as the employees who will be paying into their health care premium.

Administration and Finance Committees, will be working together to create a policy to pay down large accrued benefit time prior to an employee retirement. This will ease the burden of large bulk payment at such time.

The walkways have been completed at Memorial Field. The dug outs will be installed as soon as the weather breaks. On January 19, 2015 a Special Council Workshop will be held to discuss all the improvements needed to Rose Place Park and Zaccaria Park. These projects will be funded by the Local Open Trust Fund and Open Space Funds.

In the arena of the Department of Public Works the following projects are slated for 2015 work schedule. The refurbishing of the water tower, sewage projects, the finishing of the 2014 road resurfacing projects, as well as the start of the 2015 road resurfacing projects.

The Borough has received for the McBride Avenue Street scape project \$250,000 from the Department of Transportation. An additional \$250,000 in grant money will help fund this project, and an application for over a million dollars in federal money has been filed.

In 2014 work to refurbish the recycling center is underway and will continue throughout 2015. Our goal is to make the center as user friendly and alluring as possible to encourage its use.

The Flood Board along with Council President Kallert will finalize our CRS Program as well as implementing the cleanup of the Peckmen and the Passaic Rivers along with Little Falls and Totowa.

I am pleased to report we are close to the removal of the three abandon home that were destroyed by floods. There are two homes located on Bergen Blvd and the other on West 35<sup>th</sup> Street.

The Laws & Ordinance committee, headed by Councilman Holloway and our Municipal Planner will be reviewing the Master Plan as well as the Zoning Map. This committee will also be diligently working to amend and revise numerous ordinances.

Councilman DeCesare, Chief Anthony Gallietti along with the Public Safety Committee will continue to monitor our First Aid ambulance response time, relative to the inter local government service agreement with Paterson. Along with Chief Gallietti and the outstanding job of our Police Officers our crime rate is down.

On the technical end, the Borough's web page will be receiving a face lift this year. Also, this Mayor and Council will continue to work hand in hand developing a strong partnership with Dr. Michele Pillair and the Board of Education.

The 2015 calendars will be out shortly, and the next calendar will consist of 13 months.

I encourage each resident to participate in all areas of our fine town. I'd like to thank all our employees for their daily dedication and service to the Borough of Woodland Park. I'd like to wish everyone a happy and healthy New Year.

JANUARY 7, 2015

**EXECUTIVE SESSION:**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, that pursuant to the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., it is necessary to convene an executive session to discuss items authorized by N.J.S.A. 10:4-12 (b), specifically:

- Personnel Matters – Police Personnel
- Contract Negotiations– Solid Waste & Recycling

**BE IT FURTHER RESOLVED**, that it is anticipated that the deliberation conducted in closed session may be disclosed to the public upon the determination by the Mayor and Council that the public interest will no longer be served by such confidentially and if not then legally privileged.

Upon Motion made by Council President Kallart, seconded by Councilman Spinelli and unanimously passed on roll call vote, the Mayor and Council moved into executive session at 8:09 p.m.

The Executive Session was adjourned at 8:45 PM., and all present promptly returned to the meeting without delay.

There being no further business to come before the Council, upon Motion by Councilman Holloway, seconded by Councilwoman Pascrell and unanimously passed on roll call vote, the meeting was adjourned at 8:50p.m.

Respectfully submitted,

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Kevin V. Galland  
Municipal Clerk

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Keith Kazmark  
Mayor