

**BOROUGH OF WOODLAND PARK
REGULAR MEETING OF THE MUNICIPAL COUNCIL
HELD ON DECEMBER 2, 2015**

A Regular Meeting of the Municipal Council of the Borough of Woodland Park was held in the Council Chambers in the Municipal Building, 5 Brophy Lane, on December 2, 2015 and was called to order by Mayor Keith Kazmark at 7:00 p.m.

Present: Council President Kallert, Councilman DeCesare, Councilwoman Gatti, Councilman Holloway, Councilwoman Spinelli and Mayor Kazmark

Absent: Councilwoman Pascrell

Kevin Galland, Administrator, Sandra Olivola, Deputy Municipal Clerk and Albert Buglione, Municipal Attorney, were present.

The Mayor stated in accordance with the Open Public Meetings Law P.L. 1975 c.231, notice requirements for this meeting were set forth in the resolution adopted by the Municipal Council at the Reorganization Meeting of January 7, 2015 detailing the time and place, with notice given to the public by posting a copy thereof on the bulletin board in the Municipal Building and transmitting copies to the Mayor, members of the Council, Officers and to The Herald News.

PRESENTATIONS:

The Mayor and Council presented Certificates in Recognition of the Woodland Park A Squad and D Squad Football Team Winners.

Mayor and Council authorized a donation in the amount of \$3972.200 from the Borough of Woodland Park to the West Paterson Boys and Girls Club.

Upon Motion by Councilman Pascrell, seconded by Councilman DeCesare, and passed on roll call vote, the donation was approved.

Mayor and Council presented the donation to the West Paterson Boys and Girls Club in the amount of \$3,972.00.

PUBLIC HEARINGS:

Mayor Kazmark opened the meeting to the public and asked if anyone wished to be heard.

There being no one wishing to be heard, the Public Hearing was closed.

COMMITTEE REPORTS:

Administration & Finance – Councilwoman Gatti had nothing to report regarding her committee as they had not had their meeting yet however, she mentioned that she received a phone call from a resident who had an accident in town who complimented the police officer who arrived at the scene of the accident. She also complimented Nancy Obrien was in helping her.

Public Works – Councilman Spinelli reported that the punch list for the street renovation is ongoing. He also reminded the residents, please do not throw plastic bags in with the cardboard at the recycling center.

Public Safety – Councilman DeCesare reported that his committee is working with the DPW and the Fire Department to upgrade the boat ramps in town. He announced that Santa Clause will be coming around on the fire truck on December 13th and the selection of fire chief's will be held on Monday, December 14th.

Health & Senior Services – Council President Kallert reported that the senior bus is up and running and reminded seniors to please take advantage of it. She reminded residents that if you are having issues with your heating bill that they can go on the borough website for agencies that can help them. She announced that there will be a flood meeting hopefully around January or February for residents or anyone with questions with regard to flood matters.

Recreation & Community Relations – Councilwoman Pascrell is absent tonight however, Councilman Spinelli reported in her absence. He announced that the Alfred Bauman Library will have a flash book sale on Saturday, December 5th and also on this day they will hold their annual holiday movie at Loews Theater please bring an unwrapped toy for donation. Finally, on Sunday, December 6th Jersey Jubilation will hold a concert.

Laws & Ordinances – Councilman Holloway reported that the committee continues to meet with our professionals with regard to the zoning ordinances and should be completed around March.

MAYOR'S REPORT:

The Mayor first wanted to commend the Alliance, PBA, Woodland Park range, Sam Gencarelli from Pizza City, Kelly Spinalli and Lou Taylor from the Recreation Department, West Paterson Fire Department, Woodland Park Business Association and everyone who helped make the tree lighting at Dowling Park a success.

He mentioned we had a special council meeting this past Monday night with regard to our Cablevision contract and the ongoing negotiation process.

The Mayor advised that he issued a letter in early November to the New Jersey Municipal Employment Benefits Fund, requesting our five (5) years of claims data from the North Jersey HIF. To date we have been able to offer less costly insurance plans to borough employees which will ultimately help reduce costs to the borough. The next step is to determine if there is a less expensive fund we may join in order to continue to cut our costs. Once we receive the claims data, the borough's Risk Manager, Frank Covelli will be looking into other funds and coming back with recommendations.

With regard to the flood board meeting, there were two main topics discussed at the flood board including the board's renewed request for additional flood gauges to be placed along the Peckman River. This is something we tried to pursue with the County however, there was some concerns over the prospective data that would be generated by installing the gauges, who would control that information. We now have a revised proposal for the gauges which allows the OEM coordinator in each of the Municipalities to control that data and they would make the determination as to when that information should be disbursed to the public. We have asked Passaic County to contribute to this effort and we wait on their response.

The second topic discussed was the multiple proposed developments in Cedar Grove. Cedar Grove. There is concern with flood board members that there could be some run off funneling into the Peckman River and how that will affect us downstream. A meeting will be scheduled with myself, Mayor Conte of Little Falls, Mayor Chiusolo of Cedar Grove and Congressman Frelinghuysen in an effort to try and inspire the congressman to go back to the Army Core of Engineers and implore them to reinstitute the Peckman River flood mitigation project.

Finally, he announced that on this Monday night there will be a meeting regarding the route 46 and route 3 construction project to take place at Montclair State University.

MUNICIPAL ATTORNEY’S REPORT:

We are continuing on all of our obligations. We are having an issue with one of the flood properties. The property is a foreclosure which was foreclosed in October. The appellant period for the homeowner to challenge the appeal does not lapse until next week. We have to wait for that paperwork to be complete because we cannot procure title policy until that occurs. There is a way that we may purchase in trust until the appeal period and we are currently working with the title company on that and we will keep Mr. Galland’s office apprised of that.

CONSENT AGENDA:

All matters listed under the Consent Agenda are considered to be routine by the Council and will be enacted by one resolution. The items listed herein will be acted upon after having been read. Any item may be removed from the Consent Agenda by the request of any member of the Mayor and Council, and if so removed, will be acted upon as a separate matter.

- A. Resolution R15-286, a resolution rejecting the bids submitted for the installation of security cameras in various municipal owned locations as the bidded amounts far exceed the estimated cost for the project; and further directs the Borough’s Purchasing Agent to reissue the bid with revised specifications.**

**RESOLUTION R15-286
REJECTION OF BIDS (15-04)
INSTALLATION OF SECURITY CAMERAS**

WHEREAS, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey desire to have security cameras installed at various municipal owned properties; and

WHEREAS, a bid to have the security cameras installed was advertised on November 12, 2015 with a return date of November 25, 2015; and

WHEREAS, two bids were received on November 25, 2015 with the results as follows:

VENDOR	COST
T&R ALARM SYSTEMS, INC.	\$87,688.00
INTEGRATED MICRO SYSTEMS, INC.	\$35,000.00

; and

WHEREAS, the cost provided by both vendors far exceeds the estimated cost for the project and the Borough’s Purchasing Agent recommends to the governing body that both bids be rejected, and that the bid be reissued with revised specifications to more clearly articulate the work effort;

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, does hereby reject the bids submitted for the installation of the security cameras and hereby directs the Borough’s Purchasing Agent to reissue the bid document with revised specifications to more clearly articulate the work effort.

- B. Resolution R15-287, a resolution authorizing Girl Scouts of Northern Jersey, 95 Newark Pompton Turnpike, Riverdale, NJ 07457 to conduct an Off Premise Raffle on April 14, 2016 at the Westmount Country Club, 728 Rifle Camp Road, Woodland Park, New Jersey to be drawn at 9:00 P.M.**

**RESOLUTION R15-287
RAFFLE APPLICATION**

WHEREAS, Girl Scouts of Northern New Jersey is seeking approval to conduct an Off Premise Raffle on April 14, 2016 at the Westmount Country Club, 728 Rifle Camp Road, Woodland Park, New Jersey to be drawn between the hours of 5:00 P.M.- 9:00 P.M.; and

WHEREAS, the applicant has filed application with Legalized Games of Chance under the state of New Jersey; Regulations (N.J.A.C.13:47-6.4) as well as the Municipal Clerk's office of the Borough of Woodland Park; and

NOW BE IT RESOLVED, that the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey does hereby give authorization to, Girl Scouts of Northern New Jersey is seeking approval to conduct an Off Premise Raffle on April 14, 2016 at the Westmount Country Club, 728 Rifle Camp Road, Woodland Park, New Jersey to be drawn between the hours of 5:00 P.- 9:00 P.M.; and

- C. Resolution R15-288, a resolution based on the recommendation of Chief Salomone, approving the application for Patrick Doremus Jr., 2 Van Wagoner Avenue, Woodland Park, New Jersey 07424 to become a West Paterson Junior Firefighter.**

**RESOLUTION R15-288
ACCEPTANCE OF JUNIOR FIREFIGHTER APPLICATION**

WHEREAS, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, are in receipt of an application from Patrick Doremus Jr., 2 Van Wagoner Avenue, Clifton, New Jersey and is seeking approval to become a West Paterson Junior Volunteer Firefighter; and

WHEREAS, the above named applicant agrees to comply with all of the rules and regulations of the West Paterson Fire Department and the Borough Ordinances pertaining to the West Paterson Fire Department;

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, based on the recommendation of Chief Paul Salomone, approves the application of Patrick Doremus Jr. to become a West Paterson Junior Volunteer Firefighter.

- D. Resolution R15-289, a resolution authorizing the disbursement of \$55,543.00 to the members of the West Paterson Fire Department representing their yearly clothing allowance.**

**RESOLUTION R15-289
FIRE DEPARTMENT
CLOTHING ALLOWANCE**

WHEREAS, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey acknowledge a line item in the 2015 Budget, namely, Fire Department Clothing Allowance which is to be disbursed to the members of the West Paterson Fire Department on a yearly basis; and

WHEREAS, each member of the West Paterson Fire Department is to receive a specific amount of money to be used toward their clothing allowance each year as outlined on the attached list; and

WHEREAS, the amount available for the department’s clothing allowance for 2015, as stated in the 2015 Budget, is \$55,543.00; and

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey hereby authorize the disbursement of \$55,543.00 to the members of the West Paterson Fire Department, representing their clothing allowance, as broken down on the attached list.

E. Resolution R15-290, a resolution requesting the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the 2015 Budget in the sum of \$5,000.00 from the Department of Justice.

**RESOLUTION R15-290
INSERTION OF AN ITEM OF REVENUE**

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

WHEREAS, the Borough of Woodland Park has received notice of an award of \$5,000.00 from the State of New Jersey, division of Highway Traffic Safety, Drive sober or Get Pulled Over 2015 Year End Holiday Crackdown Grant and wishes to amend its Calendar Year 2015 Budget to include this amount as revenue.

NOW, THEREFORE, BE IT RESOLVED that the Council of the Borough of Woodland Park, in the County of Passaic, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the Calendar Year 2015 in the sum of\$5,000.00.

Which is now available as an item of revenue from:

- Miscellaneous Revenues:
 - Section F: Special Items of General Revenue Anticipated
 - With Prior Written Consent of Director of Local Government Services – Public and Private Revenues
 - Offset with Appropriations:
 - New Jersey Division of Highway Traffic Safety – Drive Sober or Get Pulled Over 2015 Year End Holiday Crackdown

BE IT FURTHER RESOLVED that the like sum of\$5,000.00

Be and the same is hereby appropriated under the caption of:

- General Appropriations:
 - (A) Operations Excluded from CAPS
 - Public and Private Programs offset by Revenues:
 - New Jersey Division of Highway Traffic Safety – Drive Sober or Get Pulled Over 2015 Year End Holiday Crackdown

BE IT FURTHER RESOLVED, that the CFO has forwarded an electronic copy of this resolution to the Director of Local Government Services for approval.**Resolution R15-291, a resolution appointing Steven Di Paola to the Passaic Valley Regional Flood Control Board for a term of three years ending June 30, 2018.**

**RESOLUTION R15-291
PASSAIC VALLEY FLOOD CONTROL BOARD
APPOINTMENT**

WHEREAS, the Mayor and Council of the Borough of Woodland Park approved Ordinance 05-10 on December 21, 2005, AN ORDINANCE FORMING AND ESTABLISHING THE CEDAR GROVE – LITTLE FALLS – WOODLAND PARK, PASSAIC VALLEY FLOOD CONTROL BOARD AND FACILITY; and

WHEREAS, the Mayor and Council approved this ordinance concluding that the public health, safety and welfare can best be assured by the establishment of the Board, and its review of the potential acquisition, construction, financing, improvement, maintenance and operation of flood control facilities in cooperation with other local units, as set forth in N.J.S.A. 40A:27-4; and

WHEREAS, Ordinance 05-10 provides that the Cedar Grove – Little Falls – Woodland Park Passaic Valley Regional Flood Control Board shall consist of three (3) members from each of the three government units, and that each of the members shall be appointed by their respective governing body for a three (3) year term, except that upon the creation of the Board, the first, second and third appointed member of each of the local member units will be appointed for three (3), two (2) and one (1) year terms, respectively, to effectuate a system of staggered terms;

WHEREAS, Mayor Kazmark wishes to appoint Steven Di Paola to the Passaic Valley Flood Control Board retroactive on July 1, 2015 for a term to expire on June 30, 2018;

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Woodland Park hereby appoint Angela Jones to the Passaic Valley Regional Flood Control Board for a term of three years ending June 30, 2018.

F. Resolution R15-292, a resolution to approve the actions noted in the Consent Agenda, items A. through F., be and are hereby approved and the proper officers are directed to take necessary action on same.

**RESOLUTION R15-292
APPROVAL OF CONSENT AGENDA**

BE IT RESOLVED, by the Mayor and Council of the Borough of Woodland Park that the actions noted in the Consent Agenda, items A. through E., be and are hereby approved and the proper officers are directed to take necessary action on same.

Upon Motion made by Councilman Spinelli, and seconded by Councilwoman Gatti, the foregoing resolution was unanimously adopted on roll call vote.

COLLECTOR/TREASURER REPORT:

CFO, Frederick J. Tompkins recommends authorization for payment:

Upon Motion made by Councilman Holloway, seconded by Councilwoman Gatti and unanimously passed on roll call vote, the Council confirmed the payment of the 12/15/15 regular and miscellaneous payroll estimated at \$280,000.00.

Upon Motion made by Councilman DeCesare, seconded by Councilman Holloway and unanimously passed on roll call vote, the Council confirmed the payment of bills from voucher list of 12/1/15 totaling \$126,493.01.

DEPARTMENT REPORTS:

1. Police Summons Report for 2015.
2. Fire Prevention Report for December 1, 2015.
3. Summary Budget Status Report for December 2, 2015

Upon Motion made by Councilman Spinelli, and seconded by Council President Kallert, the foregoing Department Reports were unanimously approved on roll call vote as submitted.

EXECUTIVE SESSION:

BE IT RESOLVED, by the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey, that pursuant to the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., it is necessary to convene an executive session to discuss items authorized by N.J.S.A. 10:4-12 (b), specifically:

- **Personnel Matters – Administration, Police Dept., DPW and Code Enforcement**

BE IT FURTHER RESOLVED, that it is anticipated that the deliberation conducted in closed session may be disclosed to the public upon the determination by the Mayor and Council that the public interest will no longer be served by such confidentially and if not then legally privileged.

Upon Motion made by Council President Kallert, seconded by Councilman Spinelli and unanimously passed on roll call vote, the Mayor and Council moved into executive session at 8:50 p.m.

Mayor and Council returned from the executive session to the regular portion of the meeting at 9:29 P.M.

**RESOLUTION R15-277
BENEFIT DAY
BUY BACK PROGRAM**

WHEREAS, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey have identified a concern whereby a number of managerial employees have accrued benefit days over the course of their employment with the Borough of Woodland Park; and

WHEREAS, it has been determined that the referenced days were not taken in the year in which they were earned by these employees due to the needs of the municipality; and

WHEREAS, each of the managerial employees have earned this time and are entitled to take the time off, which is not possible due to the needs of the municipality, or to be paid at some time over their careers, no later than at the time of retirement, which if paid in a lump sum at retirement, at the then current daily rate of pay, would result in a significant cost for the municipality in one budget year; and

WHEREAS, the Mayor and Council have decided to institute a four year voluntary buy-back program, whereby each eligible managerial employee will be offered annually the opportunity to have the appropriate percentage of the value of then accrued benefit days, based on the then current salary in place, paid to the employee;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey do hereby approve this Benefit Day Buy-Back Program as described in this resolution.

Upon Motion made by Councilman Spinelli, and seconded by Councilwoman Gatti, the foregoing resolution was unanimously adopted on roll call vote.

ADJOURNMENT:

There being no further business to come before the Council, upon Motion by Councilman Holloway, seconded by Councilwoman Gatti and unanimously passed on roll call vote, the meeting was adjourned at 9:35 p.m.

Respectfully submitted,

Kevin V. Galland
Municipal Clerk

Keith Kazmark
Mayor