

BOROUGH OF WOODLAND PARK

**Financial Statements with
Supplementary Information
December 31, 2013**

(With Independent Auditor's Reports Thereon)

BOROUGH OF WOODLAND PARK

PART I

REPORT ON EXAMINATION OF FINANCIAL STATEMENTS

AND SUPPLEMENTARY DATA

YEAR ENDED DECEMBER 31, 2013

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INDEPENDENT AUDITOR'S REPORT

Honorable Mayor and
Members of the Borough Council
Borough of Woodland Park
County of Passaic, New Jersey

Report on the Financial Statements

We have audited the accompanying balance sheets - regulatory basis of the various funds and account group of the Borough of Woodland Park in the County of Passaic, as of December 31, 2013 and 2012, the related statement of operations and changes in fund balance - regulatory basis for the years then ended, and the related statement of revenues - regulatory basis and statement of expenditures - regulatory basis of the various funds for the year ended December 31, 2013, and the related notes to the financial statements, which collectively comprise the Borough's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatements, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey (the "Division"), and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.



The Honorable Mayor and
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An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion

Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As described in Note 1 of the financial statements, the financial statements are prepared by the Borough of Woodland Park on the basis of the financial reporting provisions prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to meet the requirements of New Jersey.

The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles" paragraph, the financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of each fund of the Borough of Woodland Park as of December 31, 2013 and 2012, or changes in financial position for the years then ended.

Basis for Qualified Opinion on Regulatory Basis of Accounting

As described in Note 15 of the financial statements, the Borough participates in a Length of Service Award Program (LOSAP) for its volunteer fire and rescue personnel. The amount reflected in the trust fund statements of \$973,121 and \$853,684 for 2013 and 2012, respectively, were not audited and, therefore, we express no opinion on the LOSAP program.



Qualified Opinion on Regulatory Basis of Accounting

In our opinion, except for the effects of the matter described in the “*Basis for Qualified Opinion on Regulatory Basis of Accounting*” paragraph, the financial statements referred to above present fairly, in all material respects, the regulatory basis balances sheets and account group as of December 31, 2013 and 2012, the regulatory basis statements of operations for the years then ended and the regulatory basis statements of revenues and expenditures for the year ended December 31, 2013 in accordance with the basis of financial reporting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey as described in Note 1.

Other Matters

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Borough of Woodland Park’s basic financial statements. The supplementary information listed in the table of contents and the letter of comments and recommendations sections are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The supplemental information listed in the table of contents is the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplemental information listed in the table of contents is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The letter of comments and recommendations section has not been subject to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated August 28, 2014 on our consideration of the Borough of Woodland Park’s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other



The Honorable Mayor and
Members of the Borough Council
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matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Borough of Woodland Park's internal control over financial reporting and compliance.



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Registered Municipal Accountant
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Certified Public Accountants
Pompton Lakes, New Jersey

August 28, 2014



BOROUGH OF WOODLAND PARK, N.J.

Comparative Balance Sheet-Regulatory Basis

Current Fund

December 31, 2013 and 2012

<u>Assets</u>	<u>Ref.</u>	<u>2013</u>	<u>2012</u>
Current Fund:			
Cash:			
Treasurer	A-4	\$ 5,423,851	5,592,589
Petty Cash		200	200
Change Fund	A-5	<u>310</u>	<u>310</u>
		<u>5,424,361</u>	<u>5,593,099</u>
Receivables and other assets with full reserves:			
Delinquent property taxes receivable	A-7	458,962	392,445
Property acquired for taxes - assessed valuations	A-8	4,072,200	4,072,200
Revenue Accounts Receivable	A-9	23,348	24,084
Interfund Receivables	A-11	609,473	45,217
Prepaid Regional high School Tax	A-21	<u>799</u>	<u>799</u>
		<u>5,164,782</u>	<u>4,534,745</u>
Deferred charges:			
Special Emergency Appropriations	A-10	<u>45,000</u>	<u>110,000</u>
		<u>45,000</u>	<u>110,000</u>
		<u>10,634,143</u>	<u>10,237,844</u>
Federal and State Grant Funds:			
Grant Receivable	A-25	<u>2,020,098</u>	<u>683,718</u>
		<u>2,020,098</u>	<u>683,718</u>
		<u>\$ 12,654,241</u>	<u>10,921,562</u>

BOROUGH OF WOODLAND PARK, N.J.

Comparative Balance Sheet-Regulatory Basis

Current Fund

December 31, 2013 and 2012

	<u>Ref.</u>	<u>2013</u>	<u>2012</u>
<u>Liabilities, Reserves and Fund Balance</u>			
Current Fund:			
Appropriation reserves	A-3,A-12	956,492	850,269
Encumbrances	A-3,A-12	337,524	141,787
Due to State of New Jersey-Senior Citizens	A-6	36,887	38,092
Interfunds Payable	A-11	170,220	169,809
Accounts Payable	A-13	2,595	
Reserve for Library State Aid	A-14	11,122	11,354
Prepaid taxes	A-15	187,117	180,049
Road opening Deposits	A-17	8,800	9,800
Various Reserves	A-22	1,286,562	1,298,833
Emergency Note Payable	A-23	45,000	90,000
		<u>3,042,319</u>	<u>2,789,993</u>
Reserve for receivables		5,164,782	4,534,745
Fund balance	A-1	<u>2,427,042</u>	<u>2,913,106</u>
		<u>7,591,824</u>	<u>7,447,851</u>
		<u>10,634,143</u>	<u>10,237,844</u>
Federal and State Grant Funds:			
Reserve for Encumbrances	A-26	3,882	4,923
Appropriated Reserves	A-26	1,508,090	636,218
Due to Current Fund	A-24	508,126	42,577
		<u>2,020,098</u>	<u>683,718</u>
		<u>\$ 12,654,241</u>	<u>10,921,562</u>

See accompanying notes to financial statements.

BOROUGH OF WOODLAND PARK, N.J.

Comparative Statement of Operations and Changes in Fund Balance-Regulatory Basis

Current Fund

For the Years Ended December 31, 2013 and 2012

	<u>2013</u>	<u>2012</u>
Revenues and other income:		
Fund balance utilized	\$ 1,627,623	1,345,000
Miscellaneous revenue anticipated	3,652,203	2,721,457
Receipts from delinquent taxes	392,445	847,690
Receipts from current taxes	44,391,972	43,002,315
Non-budget revenue	162,690	428,601
Other credits to income:		
Interfunds returned	68,301	22,764
Grants Cancelled	2,470	343
Tax title lien premiums cancelled due to foreclosure		20,100
Unexpended balance of appropriation reserves	340,004	424,963
	<hr/>	<hr/>
Total revenues and other income	50,637,708	48,813,233
Expenditures:		
Budget and emergency appropriations:		
Operations:		
Salaries and wages	5,096,548	5,071,978
Other expenses	7,946,527	6,693,313
Municipal debt service	1,576,623	1,504,486
Capital Improvement Fund	200,000	100,000
Deferred charges and statutory expenditures - municipal	1,224,429	1,457,607
Judgements	100,000	
County taxes	11,455,775	11,156,933
Due county for added taxes	153,981	81,373
Local district school tax	14,401,468	13,957,972
Regional high school tax	6,554,752	5,986,324
Municipal Open Space Tax	169,971	169,268
Interfund Advanced	608,126	42,893
Current year tax overpayments		23,961
Prior year accounts payable	1,114	
Refund of prior year's revenue	6,835	5,055
	<hr/>	<hr/>
Total expenditures	49,496,149	46,251,163

BOROUGH OF WOODLAND PARK, N.J.

Comparative Statement of Operations and Changes in Fund Balance-Regulatory Basis

Current Fund

For the Years Ended December 31, 2013 and 2012

	<u>2013</u>	<u>2012</u>
Excess (Deficit) in revenues	1,141,559	2,562,070
Fund balance, January 1	<u>2,913,106</u>	<u>1,696,036</u>
	4,054,665	4,258,106
Decreased by utilization as anticipated revenue	<u>1,627,623</u>	<u>1,345,000</u>
Fund balance, December 31	<u><u>\$ 2,427,042</u></u>	<u><u>2,913,106</u></u>

See accompanying notes to financial statements.

BOROUGH OF WOODLAND PARK, N.J.

Statement of Revenues-Regulatory Basis

Current Fund

Year ended December 31, 2013

	<u>Budget</u>	<u>Realized</u>	<u>Excess (deficit)</u>
Fund balance anticipated	\$ 1,627,623	1,627,623	
Miscellaneous revenues:			
Licenses:			
Alcoholic beverages	15,000	27,841	12,841
Other	8,500	37,510	29,010
Fees and permits	40,000	61,259	21,259
Fines and costs - Municipal Court	325,000	387,348	62,348
Interest and costs on taxes	125,000	101,901	(23,099)
Interest on investments and deposits	300	361	61
Cable Television Franchise Fee	44,217	44,217	
Cable Television Franchise Fee - Verizon	23,197	23,197	
Consolidated Municipal Property Tax Relief Aid	96,535	96,535	
Energy Receipts Tax	723,942	723,942	
Watershed Moratorium Offset Aid	6,674	6,674	
Uniform construction code fees	300,000	353,728	53,728
Special items of general revenue anticipated with prior written consent of Director of Local Government Services - Public and Private revenues offset with appropriations:			
Recycling Tonnage Grant	13,567	13,567	
Drunk Driving Enforcement Fund	2,284	2,284	
Clean Communities	18,811	18,811	
Safe and Secure Communities Program	60,000	60,000	
Body Armor	3,354	3,354	
Drive Sober or Get Pulled Over	4,137	4,137	
Alcohol Education Rehabilitation Fund	897	897	
Passaic County Open Space-Rose Park Place Impr.	99,000	99,000	
NJ DOT - Overmount Ave	275,000	275,000	
Bulletproof Vest Partnership Program	1,020	1,020	
CDBG Disaster Recovery	823,263	823,263	
Emergency Management Grant	5,000	5,000	
Passaic County Open Space-Zaccaria Park Splash Pad	150,000	150,000	
Other special items:			
Uniform Fire Safety Act	17,200	28,913	11,713
Life Hazard Use Fees	18,000	24,582	6,582
Reserve for Payment of Debt	100,000	100,000	
Borough of Little Falls - Sewer Improvements	48,450	48,450	
Borough of Totowa - Sewer Improvements	55,350	55,350	
FEMA Hurricane Irene	33,162	33,162	
Sewer Connection Fees	54,000	40,900	(13,100)
Total miscellaneous revenues	3,490,860	3,652,203	161,343

BOROUGH OF WOODLAND PARK, N.J.

Statement of Revenues-Regulatory Basis

Current Fund

Year ended December 31, 2013

	<u>Budget</u>	<u>Realized</u>	<u>Excess (deficit)</u>
Receipts from delinquent taxes	380,000	392,445	12,445
Subtotal general revenues	5,498,483	5,672,271	173,788
Amount to be raised by taxes for support of municipal budget - local tax for municipal purposes including reserve for uncollected taxes	10,911,362		
Minimum Library Tax	563,690	11,906,533	431,481
Budget totals	16,973,535	17,578,804	605,269
Non-budget revenue		162,690	
	\$ 16,973,535	17,741,494	605,269
Adopted Budget	15,667,202		
Appropriated by N.J.S.A. 40A:4-87	1,306,333		
	\$ 16,973,535		

Analysis of Realized Revenues

Allocation of current tax collections:	
Revenue from collections	44,391,972
Allocated to local school, regional high school and county taxes	33,195,438
Balance for support of municipal budget appropriations	11,196,534
Add appropriation reserve for uncollected taxes	710,000
Budget appropriations	\$ 11,906,534
Receipts from delinquent taxes	
Delinquent tax collections	\$ 392,445

BOROUGH OF WOODLAND PARK, N.J.

Statement of Revenues-Regulatory Basis

Current Fund

Year ended December 31, 2013

	<u>Budget</u>	<u>Realized</u>	<u>Excess (deficit)</u>
<u>Analysis of Non-budget Revenues</u>			
Miscellaneous revenues not anticipated:			
Stickers		367	
Tax Searches		330	
Miscellaneous		2,989	
Duplicate Bills		554	
Street Lighting - County		5,774	
FEMA Reimbursement		39,813	
Police Outside Duty Administrative Fee		14,001	
US Treasury - FICA Refunds		48,630	
Property Lease		9,269	
Insurance Reimbursement		4,968	
T-Mobile Tower Rental		23,087	
Passaic Valley Sewage Commission		1,433	
Bail Void Checks		5,020	
Scrap Metal		5,736	
Recycling Bags		719	
		<u>162,690</u>	
		<u>\$ 162,690</u>	

See accompanying notes to financial statements.

BOROUGH OF WOODLAND PARK, N.J.
Statement of Expenditures - Regulatory Basis
Current Fund
Year Ended December 31, 2013

	<u>Budget</u>	<u>Budget after Modification and Transfer</u>	<u>Paid or Charged</u>	<u>Reserved</u>	<u>Unexpended Balance Canceled</u>
General Government:					
Administration:					
Salaries and Wages	\$ 240,000	250,000	249,732	268	
Other Expenses	110,200	100,200	74,214	25,986	
Mayor and Council:					
Salaries and Wages	51,251	51,253	51,252	1	
Elections:					
Other Expenses	8,000	8,000	7,297	703	
Financial Administration:					
Salaries and Wages	72,500	77,500	77,390	110	
Other Expenses					
Annual Audit	70,150	70,150	10,550	59,600	
Miscellaneous Other Expenses	85,000	65,000	38,931	26,069	
Cost of Registration of Bonds	1,000				
Collection of Taxes:					
Salaries and Wages	41,300	42,500	42,491	9	
Other Expenses	15,000	15,000	14,671	329	
Liquidation of Tax Title Liens and Foreclosed Property:					
Other Expense	500				
Assessment of Taxes:					
Salaries and Wages	35,115	32,115	31,710	405	
Other Expenses	80,000	95,000	78,834	16,166	
Legal Services and Cost:					
Salaries and Wages					
Other Expenses	95,000	120,000	107,473	12,527	
Legal - Mt Laurel Litigation					
Planner- Mt. Laurel Litigation	14,700	14,700	5,630	9,070	
Engineering Services and Costs:					
Other Expenses	30,000	30,000	23,754	6,246	
Municipal Land Use Law (N.J.S.A. 40:55D-1 et seq.)					

BOROUGH OF WOODLAND PARK, N.J.

Statement of Expenditures - Regulatory Basis

Current Fund

Year Ended December 31, 2013

	<u>Budget</u>	<u>Budget after Modification and Transfer</u>	<u>Paid or Charged</u>	<u>Reserved</u>	<u>Unexpended Balance Canceled</u>
Planning Board:					
Salaries and Wages	8,600	8,855	8,855		
Other Expenses	7,100	7,100	2,592	4,508	
Zoning Board of Adjustment:					
Salaries and Wages	7,400	7,455	6,861	594	
Other Expenses	3,450	3,450	1,337	2,113	
Insurance:					
Other Insurance Premiums	713,205	713,205	709,230	3,975	
Surety Bond Premiums	4,500	3,030	3,029	1	
Group Insurance Plan for Employees	1,744,881	1,694,881	1,657,371	37,510	
Public Safety:					
Police:					
Salaries and Wages	2,938,600	2,871,495	2,708,566	162,929	
Other Expenses	108,000	108,000	107,356	644	
Maintenance of Fire Alarm System:					
Salaries and Wages	3,400	3,400	3,399	1	
Other Expenses	5,000	5,000	4,535	465	
Emergency Management:					
Salaries and Wages	5,524	5,524	5,523	1	
Other Expenses	5,360	5,360	3,194	2,166	
First Aid Organization-Contribution	20,027	20,027	20,027		
Fire:					
Clothing Allowance	53,386	53,386	53,386		
Miscellaneous Other Expenses	96,585	109,086	102,473	6,613	
Uniform Fire Safety Act: (P.L. 1983 Chap. 383)					
Salaries and Wages	20,700	20,700	17,550	3,150	
Life Hazard Use Fee Payments:					
Salaries and Wages	36,091	36,091	36,091		
Other Expenses	7,000	7,200	7,168	32	

BOROUGH OF WOODLAND PARK, N.J.
Statement of Expenditures - Regulatory Basis
Current Fund
Year Ended December 31, 2013

	<u>Budget</u>	<u>Budget after Modification and Transfer</u>	<u>Paid or Charged</u>	<u>Reserved</u>	<u>Unexpended Balance Canceled</u>
Municipal Prosecutor:					
Salaries and Wages	16,523	16,523	16,523		
Public Works Function:					
Road Repairs and Maintenance:					
Salaries and Wages	800,735	785,735	648,938	136,797	
Other Expenses	150,000	150,000	127,000	23,000	
Sanitation:					
Garabage and Trash Removal					
Contract - Collections	794,250	794,250	715,750	78,500	
Recycling:					
Other Expenses	5,000	5,000		5,000	
Sewer System					
Salaries and Wages	198,127	188,127	177,322	10,805	
Other Expenses	75,000	100,000	96,250	3,750	
Public Buildings and Grounds:					
Salaries and Wages	24,720	27,720	25,049	2,671	
Other Expenses	47,000	44,000	29,449	14,551	
Vehicle Mechanic:					
Salaries and Wages	87,035	87,035	84,300	2,735	
Other Expenses	51,000	54,000	50,910	3,090	
Health and Welfare:					
Board of Health:					
Salaries and Wages	41,150	41,150	41,124	26	
Other Expenses	1,513	2,013	1,833	180	
Health Services - Contractual	12,502	12,502	12,502		
Animal Welfare:					
Other Expenses	16,500	16,500	15,764	736	

BOROUGH OF WOODLAND PARK, N.J.

Statement of Expenditures - Regulatory Basis

Current Fund

Year Ended December 31, 2013

	<u>Budget</u>	<u>Budget after Modification and Transfer</u>	<u>Paid or Charged</u>	<u>Reserved</u>	<u>Unexpended Balance Canceled</u>
Parks and Recreation:					
West Paterson Youth and Senior Citizens Center:					
Salaries and Wages	20,915	20,915	19,438	1,477	
Other Expenses	8,500	8,500	5,020	3,480	
West Paterson Boys & Girls Club OE	3,818	3,818	3,818		
Parks and Playgrounds:					
Salaries and Wages	41,500	41,500	21,872	19,628	
Other Expenses	57,000	57,000	38,497	18,503	
Other Common Unclassified:					
Celebration of Public Events, Anniversary or Holiday					
Other Expenses	10,000	30,000	8,877	21,123	
Municipal Court:					
Salaries and Wages	139,000	139,000	129,474	9,526	
Other Expenses	19,750	22,750	21,767	983	
Public Defender:					
Salaries and Wages	11,266	11,266	11,265	1	
Board of Health - (OSHA):					
Blood Borne Pathogens	500				
Uniform Construction Code-					
Appropriations Offset by Dedicated Revenues (N.J.A.C. 5:23-4.17)					
Uniform Construction Code Officials:					
Salaries and Wages	228,500	233,300	227,930	5,370	
Other Expenses	6,000	6,000	5,899	101	
Plumbing Inspector:					
Salaries and Wages	11,855	11,855	11,855		
Fire Protection Official:					
Salaries and Wages	5,501	5,501	5,501		

BOROUGH OF WOODLAND PARK, N.J.

Statement of Expenditures - Regulatory Basis

Current Fund

Year Ended December 31, 2013

	<u>Budget</u>	<u>Budget after Modification and Transfer</u>	<u>Paid or Charged</u>	<u>Reserved</u>	<u>Unexpended Balance Canceled</u>
Building Inspector:					
Salaries and Wages	500	500	31	469	
Other Expenses	1,500	1,500	983	517	
Elevator Inspection Fees:					
Other Expenses	18,000	18,000	18,000		
Electrical Inspections:					
Salaries and Wages	10,900	10,900	10,503	397	
Other Expenses	1,000	1,000	200	800	
Housing Inspector:					
Salaries and Wages	8,633	8,633	1,009	7,624	
Unclassified:					
Electric & Gas	125,000	125,000	89,436	35,564	
Street Lighting	128,000	120,000	74,917	45,083	
Telephone	38,778	38,778	34,677	4,101	
Fire Hydrant Services	35,945	35,945	32,613	3,332	
Gasoline	185,000	185,000	138,900	46,100	
Total Operations Including Contingent-within "CAPS"	<u>10,176,941</u>	<u>10,115,879</u>	<u>9,227,668</u>	<u>888,211</u>	
Detail:					
Salaries & Wages	5,107,341	5,036,548	4,671,554	364,994	
Other Expenses (Including Contingent)	<u>5,069,600</u>	<u>5,079,331</u>	<u>4,556,114</u>	<u>523,217</u>	
	10,176,941	10,115,879	9,227,668	888,211	
Deferred Charges and Statutory Expenditures-					
Municipal within "CAPS"					
Statutory Expenditures:					
Contribution to:					
Public Employees' Retirement System	261,413	261,413	261,413		
Social Security System (O.A.S.I.)	220,000	220,000	205,026	14,974	
Police and Firemen's Retirement System of NJ	638,153	638,153	638,153		
Unemployment Compensation Insurance	18,000	29,063	29,063		
Defined Contribution Retirement Program	<u>10,800</u>	<u>10,800</u>	<u>2,443</u>	<u>8,357</u>	

BOROUGH OF WOODLAND PARK, N.J.
Statement of Expenditures - Regulatory Basis

Current Fund

Year Ended December 31, 2013

	<u>Budget</u>	<u>Budget after Modification and Transfer</u>	<u>Paid or Charged</u>	<u>Reserved</u>	<u>Unexpended Balance Canceled</u>
Total Deferred Charged and Statutory Expenditures-Municipal within "CAPS"	1,148,366	1,159,429	1,136,098	23,331	
Total General Appropriations for Municipal Purposes within "CAPS"	11,325,307	11,275,308	10,363,766	911,542	
Operations Excluded from "CAPS"					
Passaic Valley Sewerage Charge	818,543	818,543	817,271	1,272	
Stormwater Management - Other Expenses	25,000	25,000	3,000		22,000
LOSAP Program - Contribution	85,630	85,630	77,952	7,678	
Maintenance of Free Public Library					
Other Expenses	563,690	563,690	527,690	36,000	
Group Health Benefits	85,539	85,539			85,539
Total Other Operations - Excluded from "CAPS"	1,578,402	1,578,402	1,425,913	44,950	107,539
Public and Private Programs Offset by Revenues					
Clean Communities Program-Recycling:					
Other Expenses	18,811	18,811	18,811		
Drive Sober or Get Pulled Over	4,137	4,137	4,137		
Drunk Driving Enforcement Fund:					
Other Expenses	2,284	2,284	2,284		
Community Development Block Grant					
Disaster Recovery	823,263	823,263	823,263		
Body Armor Fund	3,354	3,354	3,354		
Bullet Proof Vest Partnership Grant	1,020	1,020	1,020		
Passaic County Open Space					
Rose Park	99,000	99,000	99,000		
Zaccaria Park Splash Pad	150,000	150,000	150,000		

BOROUGH OF WOODLAND PARK, N.J.
Statement of Expenditures - Regulatory Basis

Current Fund

Year Ended December 31, 2013

	<u>Budget</u>	<u>Budget after Modification and Transfer</u>	<u>Paid or Charged</u>	<u>Reserved</u>	<u>Unexpended Balance Canceled</u>
NJ DOT-Overmount Ave Improvements	275,000	275,000	275,000		
Other Expenses	13,567	13,567	13,567		
Emergency Management Performance	5,000	5,000	5,000		
Alcohol Education Rehabilitation & Enforcement Fund	897	897	897		
Safe and Secure Communities	60,000	60,000	60,000		
Total Public and Private Programs Offset by Revenues	<u>1,456,333</u>	<u>1,456,333</u>	<u>1,456,333</u>		
Total Operations-Excluded from "CAPS"	<u>3,034,735</u>	<u>3,034,735</u>	<u>2,882,246</u>	44,950	107,539
Detail:					
Salaries and Wages	60,000	60,000	60,000		
Other Expenses	2,974,735	2,974,735	2,822,246	44,950	107,539
	<u>3,034,735</u>	<u>3,034,735</u>	<u>2,882,246</u>	44,950	107,539
Capital Improvements - Excluded from "CAPS"					
Capital Improvement Fund	150,000	200,000	200,000		
Total Capital Improvements Excluded from "CAPS"	<u>150,000</u>	<u>200,000</u>	<u>200,000</u>		
Municipal Debt Service - Excluded from "CAPS"					
Payment of Bond Principal	730,000	730,000	730,000		
Payment of Bond Anticipation Notes and Capital Notes	175,000	175,000	175,000		
Interest on Bonds	481,404	481,404	481,403		1
Interest on Notes	25,990	25,990	25,731		259
Bergen County Improvement Authority					
Principal	20,000	20,000	20,000		
Interest	20,350	20,350	20,350		
Waste Water Treatment Trust Fund:					
Principal	99,294	99,294	99,294		
Interest	31,454	31,454	24,845		6,609
Total Municipal Debt Service-Excluded from "CAPS"	<u>1,583,492</u>	<u>1,583,492</u>	<u>1,576,623</u>		6,869

BOROUGH OF WOODLAND PARK, N.J.
Statement of Expenditures - Regulatory Basis
Current Fund
Year Ended December 31, 2013

	<u>Budget</u>	<u>Budget after Modification and Transfer</u>	<u>Paid or Charged</u>	<u>Reserved</u>	<u>Unexpended Balance Canceled</u>
Deferred Charges - Municipal - Excluded from "CAPS" Special Emergency Authorizations 5 years (N.J.S. 40A:4-55)	70,000	70,000	65,000		5,000
Total Deferred Charges - Municipal - Excluded from "CAP"	<u>70,000</u>	<u>70,000</u>	<u>65,000</u>		
Total General Appropriations for Municipal Purposes Excluded from "CAPS"	4,838,227	4,888,227	4,723,869	44,950	114,408
Judgements	100,000	100,000	100,000		
Subtotal General Appropriations	16,263,534	16,263,535	15,187,635	956,492	114,408
Reserve for Uncollected Taxes	710,000	710,000	710,000		
Total General Appropriations	<u>\$ 16,973,534</u>	<u>16,973,535</u>	<u>15,897,635</u>	<u>956,492</u>	<u>114,408</u>
		Adopted Budget \$ 15,667,202			
		Appropriated by N.J.S.A. 40A4-89 1,306,333			
		<u>\$ 16,973,535</u>			
		Reserve for Uncollected Taxes \$ 710,000			
		Deferred Charges 65,000			
		Transferred to Federal and State Grant Fund 1,456,333			
		Encumbrances 337,524			
		Cash 13,418,778			
		<u>\$ 15,987,635</u>			

See accompanying notes to the financial statements.

BOROUGH OF WOODLAND PARK, N.J.

Comparative Balance Sheet - Regulatory Basis

Trust Funds

December 31, 2013 and 2012

<u>Assets</u>	<u>Ref.</u>	<u>2013</u>	<u>2012</u>
Assessment Fund:			
Assessment receivable	B-2	\$ <u>6,119</u>	<u>6,119</u>
Dog License Fund			
Cash - Treasurer	B-1	<u>4,247</u>	<u>5,105</u>
		<u>4,247</u>	<u>5,105</u>
Other Trust Funds:			
Cash - Treasurer	B-1	722,745	651,818
Due from Current Fund	B-5	<u>170,220</u>	<u>169,268</u>
		<u>892,965</u>	<u>821,086</u>
New Jersey Unemployment Compensation Insurance Fund			
Cash	B-1	<u>11,429</u>	<u>3,273</u>
Community Development Trust Fund:			
Cash	B-1	641	100
Due From Current Fund	B-5	541	541
Grants Receivable	B-6	<u>50,059</u>	<u>50,059</u>
		<u>50,700</u>	<u>50,700</u>
Emergency Services Volunteer Length of Service Award Program (unaudited):			
Cash	B-1	899,630	775,732
Service Award Contributions Receivable	B-11	<u>73,491</u>	<u>77,952</u>
		<u>973,121</u>	<u>853,684</u>
		<u>\$ 1,938,581</u>	<u>1,739,967</u>

BOROUGH OF WOODLAND PARK, N.J.

Comparative Balance Sheet - Regulatory Basis

Trust Funds

December 31, 2013 and 2012

	<u>Ref.</u>	<u>2013</u>	<u>2012</u>
<u>Liabilities, Reserves and Fund Balance</u>			
Assessment Fund:			
Reserve for assessments	B-3	<u>6,119</u>	<u>6,119</u>
Dog License Fund:			
Due to State of New Jersey	B-4		3
Reserve for Dog Fund expenditures	B-7	2,900	2,777
Due to Current Fund	B-5	<u>1,347</u>	<u>2,325</u>
		<u>4,247</u>	<u>5,105</u>
Other Trust Funds:			
Due to Current Fund	B-5		315
Reserve for:			
Escrow Fund deposits	B-8	440,204	376,720
Performance Bonds	B-8	57,627	57,468
Centennial Trust	B-8	74,058	
Recreation	B-8	26,635	4,867
POAA	B-8	1,714	1,486
Drug and Alcohol Alliance	B-8	14,106	16,667
Affordable Housing	B-8	198	198
Dedicated Fire Penalties	B-8	5,401	15,937
Open Space	B-8	210,018	347,428
Snow Removal	B-8	<u>63,004</u>	
		<u>892,965</u>	<u>821,086</u>
Unemployment Compensation Insurance Fund:			
Reserve for New Jersey Unemployment Compensation Insurance Fund	B-9	<u>11,429</u>	<u>3,273</u>
Community Development Trust Fund:			
Reserve for Expenditures	B-10	<u>50,700</u>	<u>50,700</u>
		<u>50,700</u>	<u>50,700</u>
Emergency Services Volunteer Length of Service Award Program (unaudited):			
Net Assets Available for Benefits	B-12	<u>973,121</u>	<u>853,684</u>
		<u>\$ 1,938,581</u>	<u>1,739,967</u>

See accompanying notes to financial statements.

BOROUGH OF WOODLAND PARK, N.J.

Comparative Balance Sheet - Regulatory Basis

General Capital Fund

December 31, 2013 and 2012

<u>Assets</u>	<u>Ref.</u>	<u>2013</u>	<u>2012</u>
Cash	C-2,C-3	\$ 1,800,139	1,316,059
Deferred Charges to Future Taxation:			
Funded	C-4	12,714,794	13,564,089
Unfunded	C-5	6,925,079	3,593,079
Grants Receivable:			
Department of Transportation	C-6	261,189	261,189
Department of Agriculture	C-7	2,298	2,298
Community Development Block Grant	C-9	305,460	425,581
Due from NJ Wastewater Trust Fund Loans	C-8	4,326	4,326
		<u>\$ 22,013,285</u>	<u>19,166,621</u>
<u>Liabilities, Reserves and Fund Balance</u>			
Bond Anticipation Notes	C-15	4,225,000	2,200,000
General Serial Bonds Payable	C-16	11,307,000	12,037,000
Capital Leases Payable	C-17	330,000	350,000
New Jersey Wastewater Loan Payable	C-18	447,794	497,089
New Jersey Wastewater Trust Fund Loan Payable	C-19	630,000	680,000
Due to Current Fund	C-10	100,000	
Capital Improvement Fund	C-11	85,961	68,961
Improvement authorization - Funded	C-12	869,654	886,884
Improvement authorization - Unfunded	C-12	1,940,155	1,668,756
Reserve for Encumbrances	C-13	1,646,425	306,304
Reserve for Payment of Debt	C-14	409,413	467,682
Fund Balance	C-1	21,883	3,945
		<u>\$ 22,013,285</u>	<u>19,166,621</u>

There were bonds and notes authorized but not issued on December 31, 2013 and 2012 of \$2,700,079 and \$1,393,079 (Exhibit C-20).

See accompanying notes to financial statements.

BOROUGH OF WOODLAND PARK, N.J.

Comparataive Statement of Fund Balance - Regulatory Basis

General Capital Fund

For the Year Ended December 31,

	<u>2013</u>	<u>2012</u>
Balance, December 31,	\$ <u>3,945</u>	\$ <u> </u>
Increased by:		
Improvement Authorizations Cancelled	3	2,084
Premiums on Sale of Bond Anticipation Notes	<u>17,935</u>	<u>1,861</u>
	<u>17,938</u>	<u>3,945</u>
Balance, December 31,	\$ <u><u>21,883</u></u>	<u><u>3,945</u></u>

See accompanying notes to financial statements.

BOROUGH OF WOODLAND PARK, N.J.

Comparative Balance Sheet - Regulatory Basis

Water Utility Operating Fund

December 31, 2013 and 2012

<u>Assets</u>	<u>Ref.</u>	<u>2013</u>	<u>2012</u>
Water Utility Operating Fund:			
Cash - Treasurer	D-5	\$ <u>636,917</u>	<u>746,324</u>
Receivables with full reserves:			
Consumers' accounts receivable	D-8	<u>75,127</u>	<u>145,792</u>
Deferred charges:			
Overexpenditure of Appropriations	D-7	<u>22,796</u>	<u> </u>
Total Water Utility Operating Fund		<u>734,840</u>	<u>892,116</u>
Capital Fund:			
Cash - Treasurer	D-5,D-6	883,667	887,033
Due from Infrastructure Trust Fund - Unexpended			
Loan Proceeds - Project Credits Receivable	D-9	128,958	128,958
Fixed Capital	D-10	2,570,311	2,570,311
Fixed Capital Authorized and Uncompleted	D-11	<u>1,081,710</u>	<u>1,081,710</u>
Total Capital Fund		<u>4,664,646</u>	<u>4,668,012</u>
		\$ <u>5,399,486</u>	<u>5,560,128</u>

BOROUGH OF WOODLAND PARK, N.J.

Comparative Balance Sheet - Regulatory Basis

Water Utility Operating Fund

December 31, 2013 and 2012

<u>Liabilities, Reserves and Fund Balance</u>	<u>Ref.</u>	<u>2013</u>	<u>2012</u>
Water Utility Operating Fund:			
Appropriation Reserves	D-4,D-12	298,253	60,392
Reserve for Encumbrances	D-4	31,873	26,928
Reserve for Outside Liens	D-13	1,911	1,911
Overpayments	D-13	3,939	5,607
Accrued Interest on Bonds	D-15	11,534	13,285
		<u>347,510</u>	<u>108,123</u>
Reserve for receivables	Contra	75,127	145,792
Fund balance	D-1	312,203	638,201
		<u>734,840</u>	<u>892,116</u>
Total Water Utility Operating Fund			
		<u>734,840</u>	<u>892,116</u>
Capital Fund:			
Improvement authorization:			
Funded	D-16	671,847	675,213
Unfunded	D-16	178,649	178,649
Capital Improvement Fund	D-17	37,179	37,179
Infrastructure Trust Loans Payable	D-22	564,368	618,219
Down Payment on Capital Improvements	D-18	1,500	1,500
Serial Bonds Payable	D-21	432,000	567,000
Reserve for:			
Amortization	D-19	2,553,085	2,364,234
Debt Service	D-20	225,463	225,463
Fund Balance	D-2	555	555
		<u>4,664,646</u>	<u>4,668,012</u>
Total Capital Fund			
		<u>4,664,646</u>	<u>4,668,012</u>
		<u>\$ 5,399,486</u>	<u>5,560,128</u>

There were bonds and notes authorized but not issued at December 31, 2013 and December 31, 2012 of \$231,526 and \$231,526 (Exhibit D-23).

See accompanying notes to financial statements.

BOROUGH OF WOODLAND PARK, N.J.

Statement of Operations and Changes in Fund Balance - Regulatory Basis

Water Utility Operating Fund

For the Years Ended December 31, 2013 and 2012

	<u>2013</u>	<u>2012</u>
Revenue and other income:		
Fund balance utilized	\$ 335,100	236,185
Water rents	1,576,023	1,649,708
Unexpended balance appropriation reserve	290	7,211
Miscellaneous	46,353	70,146
Overpayments cancelled	26,436	
	<hr/>	<hr/>
Total revenue and other income	1,984,202	1,963,250
Expenditures:		
Operating	1,726,500	1,487,700
Debt service	223,296	188,450
Deferred charges and statutory expenditures	48,100	54,200
	<hr/>	<hr/>
Total expenditures	1,997,896	1,730,350
Excess (Deficit) in revenues	(13,694)	232,900
Adjustment to income before fund balance - expenditures included above which are by statute deferred charges to budget of succeeding year	22,796	
	<hr/>	<hr/>
Statutory excess to fund balance	9,102	232,900
Fund balance, January 1	638,201	641,486
	<hr/>	<hr/>
	647,303	874,386
Decreased by utilization by water operating budget	335,100	236,185
	<hr/>	<hr/>
Balance, December 31	\$ 312,203	638,201
	<hr/> <hr/>	<hr/> <hr/>

See accompanying notes to financial statements.

BOROUGH OF WOODLAND PARK, N.J.

Statement of Fund Balance - Regulatory Basis

Water Utility Capital Fund

For the Years Ended December 31,

	<u>2013</u>	<u>2012</u>
Balance - December 31,	\$ <u>555</u>	\$ <u>555</u>
Balance - December 31,	\$ <u><u>555</u></u>	\$ <u><u>555</u></u>

See accompanying notes to financial statements.

BOROUGH OF WOODLAND PARK, N.J.

Statement of Revenues - Regulatory Basis

Water Utility Operating Fund

Year ended December 31, 2013

	<u>Anticipated</u>	<u>Realized</u>	<u>Excess (deficit)</u>
Operating surplus anticipated	\$ 335,100	335,100	
Rents	1,600,000	1,576,023	(23,977)
Miscellaneous	<u>40,000</u>	<u>46,353</u>	<u>6,353</u>
	<u>\$ 1,975,100</u>	<u>1,957,476</u>	<u>(17,624)</u>

Analysis of Realized Revenue

Rents	\$ <u>1,576,023</u>
Interest on Delinquent Collections	6,053
Meter Installations	<u>40,300</u>
	<u>\$ 46,353</u>

See accompanying notes to financial statements.

BOROUGH OF WOODLAND PARK, N.J.

Statement of Expenditures - Regulatory Basis

Water Utility Operating Fund

Year ended December 31, 2013

	Appropriations		Expended		Overexpended
	Budget	Budget after modification	Paid or charged	Reserved	
Operating:					
Salaries and wages	\$ 351,000	351,000	336,969	14,031	
Other expenses	1,375,500	1,375,500	1,093,256	282,244	
Total operating	1,726,500	1,726,500	1,430,225	296,275	
Debt Service:					
Payment of Bond Principal	135,000	135,000	135,000		
Interest on Bonds	15,500	15,500	23,576		8,076
Infrastructure Trust Loans	50,000	50,000	64,720		14,720
	200,500	200,500	223,296		22,796
Deferred Charges and Statutory Expenditures:					
Statutory expenditures - contribution to:					
Social Security System (O.A.S.I.)	48,000	48,000	46,122	1,878	
Unemployment Compensation Insurance (N.J.S.A. 43:21-3 et seq.)	100	100		100	
Total deferred charges and statutory expenditures	48,100	48,100	46,122	1,978	
	\$ 1,975,100	1,975,100	1,699,643	298,253	22,796
			Cash disbursed \$ 1,579,474		
			Reserve for Encumbrances 31,873		
			Accrued Interest on Bonds 88,296		
			\$ 1,699,643		

See accompanying notes to financial statements.

BOROUGH OF WOODLAND PARK, N.J.
Comparative Balance Sheet-Regulatory Basis
Payroll Account
December 31, 2013 and 2012

	<u>2013</u>	<u>2012</u>
<u>Assets</u>		
Cash	\$ _____	<u>10,467</u>
	\$ _____	<u>10,467</u>
<u>Reserves</u>		
Payroll Deductions and Withholdings	\$ _____	<u>10,467</u>
	\$ _____	<u>10,467</u>

See accompanying notes to financial statements.

BOROUGH OF WOODLAND PARK, N.J.

**Comparative Statement of General Fixed
Assets-Regulatory Basis**

General Fixed Assets Account Group

December 31, 2013 and 2012

	<u>2013</u>	<u>2012</u>
General Fixed Assets:		
Land	\$ 10,761,829	10,533,516
Buildings	9,452,432	9,417,822
Automobiles and Vehicles	5,924,147	5,662,458
Machinery and equipment	<u>1,729,691</u>	<u>1,614,429</u>
Investment in General Fixed Assets	<u>\$ 27,868,099</u>	<u>27,228,225</u>

See accompanying notes to financial statements.

BOROUGH OF WOODLAND PARK
Notes to Financial Statements
Years Ended December 31, 2013 and 2012

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The GASB Codification establishes seven fund types and two account groups to be used by governmental units when reporting financial position and results of operations in accordance with accounting principles generally accepted in the United States of America (GAAP).

The financial statements of the Borough of Woodland Park have been prepared in conformity with accounting principles and practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey (the "Division") which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. Such principles and practices are designed primarily for determining compliance with legal provisions and budgetary restrictions and as a means of reporting on the stewardship of public officials with respect to public funds. Under this method of accounting, the Borough accounts for its financial transactions through the following separate funds which differ from the fund structure required by GAAP.

A. Reporting Entity

The Borough of Woodland Park (the "Woodland Park") operates under a Mayor/Council form of government. The Borough's major operations include public safety, road repair and maintenance, sanitation, fire protection, recreation and parks, health services, and general administrative services.

GASB has issued Statement No. 14 which requires the financial reporting entity to include both the primary government and those component units for which the primary government is financially accountable. Financial accountability is defined as appointment of a voting majority of the component unit's board, and either a) the ability to impose will by the primary government, or b) the possibility that the component unit will provide a financial benefit to or impose a financial burden on the primary government.

However, the municipalities in the State of New Jersey do not prepare financial statements in accordance with GAAP and thus do not comply with all of the GASB pronouncements. The financial statements contained herein include only those boards, bodies, officers or commissions as required by NJS 40A:5-5. Accordingly, the financial statements of the Borough do not include the volunteer fire department which is considered a component unit under GAAP. Complete financial statements of the above components can be obtained by contacting the Treasurer of the respective entity.

BOROUGH OF WOODLAND PARK
Notes to Financial Statements
Years Ended December 31, 2013 and 2012
(continued)

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (continued)

B. Measurement Focus, Basis of Accounting and Basis of Presentation

The Borough uses funds, as required by the Division, to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial administration by segregating transactions related to certain Borough functions or activities. An account group, on the other hand, is designed to provide accountability for certain assets and liabilities that are not recorded in those Funds.

The Borough has the following funds and account group:

Current Fund - This fund accounts for resources and expenditures for governmental operations of a general nature, including Federal and State grants.

Trust Funds - Trust Funds are used to account for assets held by the government in a trustee capacity. Funds held by the Borough as an agent for individual, private organizations, or other governments are recorded in the Trust Funds.

Other Trust Fund - This fund is established to account for the assets and resources which are also held by the Borough as a trustee or agent for individuals, private organizations, other governments and/or other funds.

Animal License Trust Fund - This fund is used to account for fees collected from dog licenses and expenditures which are regulated by NJS 4:19-15.11.

Library Trust Fund - This fund is used to account for the activities of the Library.

Assessment Trust Fund - This fund is used to account for assessments for improvements levied against the improved properties.

Community Development Block Grant Trust Fund - This fund is used to account for the award of and subsequent receipt and disbursements related to Community Development Block Grants.

General Capital Fund - This fund is used to account for the receipt and disbursement of funds used for acquisition or improvement of general capital facilities, other than those acquired in the Current Fund.

Water Utility Operating Fund - This fund is used to account for all revenues and expenditures applicable to the operations of the water department.

BOROUGH OF WOODLAND PARK
Notes to Financial Statements
Years Ended December 31, 2013 and 2012
(continued)

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (continued)

B. Measurement Focus, Basis of Accounting and Basis of Presentation, (continued)

Water Utility Capital Fund – This fund is used to account for financial resources to be used for the acquisition or improvement of water capital facilities. The major resources are derived from the issuance of debt.

Payroll Account – This account is used for all net payroll checks distributed to employees.

General Fixed Assets Account Group - To account for all fixed assets of the Borough. The Borough's infrastructure is not reported in the group.

Basis of Accounting

A modified accrual basis of accounting is followed by the Borough of Woodland Park. Under this method of accounting revenues, except State/Federal Aid, are recognized when received and expenditures are recorded, when incurred. The accounting principles and practices prescribed for municipalities by the Division differ in certain respects from accounting principles generally accepted in the United States of America (GAAP) applicable to local government units. The more significant differences are as follows:

Property Tax Revenues - Real property taxes are assessed locally, based upon the assessed value of the property. The tax bill includes a levy for Municipal, County, and School purposes. The bills are mailed annually in June for that calendar year's levy. Taxes are payable in four quarterly installments on February 1, May 1, August 1, and November 1. The amounts of the first and second installments are determined as one quarter of the total tax levied against the property for the preceding year. The installment due the third and fourth quarters is determined by taking the current year levy less the amount previously charged for the first and second installments, with the remainder being divided equally. If unpaid on these dates, the amount due becomes delinquent and subject to interest at 8% per annum, or 18% on any delinquency amount in excess of \$1,500. Additionally, a 6% penalty is assessed for balances over \$10,000 if not paid by the end of the calendar year. The school levy is turned over to the Board of Education as expenditures are incurred, and the balance, if any, must be transferred as of June 30, of each fiscal year. County taxes are paid quarterly on February 15, May 15, August 15 and November 15, to the County by the Borough. When unpaid taxes or any municipal lien, or part thereof, on real property, remains in arrears on the 11th day of the 11th month of the current calendar year levy when the same became in arrears, the collector in the municipality shall subject to the provisions of the New Jersey Statutes enforce the lien by placing the property on a tax sale. Annual in rem tax foreclosure proceedings are instituted to enforce the tax collection or acquisition of title to the property by the Borough. In accordance with the accounting principles prescribed by the State of New Jersey, current and delinquent taxes are realized as revenue when collected. Since delinquent taxes and liens are fully reserved, no provision has been made to estimate that portion of the taxes receivable and tax title liens that are uncollectible. GAAP requires property tax revenues to be recognized in the accounting period when they become susceptible to accrual, reduced by an allowance for doubtful accounts.

BOROUGH OF WOODLAND PARK
Notes to Financial Statements
Years Ended December 31, 2013 and 2012
(continued)

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (continued)

B. Measurement Focus, Basis of Accounting and Basis of Presentation, (continued)

Basis of Accounting, (continued)

Miscellaneous Revenues - Miscellaneous revenues are recognized on a cash basis. Receivables for the miscellaneous items that are susceptible to accrual are recorded with offsetting reserves on the balance sheet of the Borough's Current Fund and Water Utility Operating Fund. GAAP requires such revenues to be recognized in the accounting period when they become susceptible to accrual.

Grant Revenues - Federal and State grants, entitlements or shared revenues received for purposes normally financed through the Current Fund are recognized when anticipated in the Borough's budget. GAAP requires such revenues to be recognized in the accounting period when they become susceptible to accrual.

Budgets and Budgetary Accounting - An annual budget is required to be adopted and integrated into the accounting system to provide budgetary control over revenues and expenditures for the Current Fund and Water Utility Fund. Budget amounts presented in the accompanying financial statements represent amounts adopted by the Borough and approved by the State Division of Local Government Services per N.J.S.A. 40A:4 et seq.

The Borough is not required to adopt budgets for the following funds:

- General Capital Fund
- Trust Fund
- Public Assistance Fund
- Water Utility Capital Fund

The governing body shall introduce and approve the annual budget not later than February 10, of the fiscal year. The budget shall be adopted not later than March 20, and prior to adoption must be certified by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. The Director of the Division of Local Government Services, with the approval of the Local Finance Board may extend the introduction and approval and adoption dates of the municipal budget. The budget is prepared by fund, function, activity and line item (salary or other expense) and includes information on the previous year. The legal level of control for appropriations is exercised at the individual line item level for all operating budgets adopted. Emergency appropriations, those made after the adoption of the budget and determination of the tax rate, may be authorized by the governing body of the municipality.

BOROUGH OF WOODLAND PARK
Notes to Financial Statements
Years Ended December 31, 2013 and 2012
(continued)

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (continued)

B. Measurement Focus, Basis of Accounting and Basis of Presentation, (continued)

Basis of Accounting, (continued)

During the last two months of the fiscal year, the governing body may, by a 2/3 vote, amend the budget through line item transfers. Management has no authority to amend the budget without the approval of the Governing Body. Expenditures may not legally exceed budgeted appropriations at the line item level. During 2013, \$1,306,334 in additional revenues and appropriations were added to the budget in accordance with N.J.S.A. 40A:4-87 and there were also several budget transfers approved by the governing body.

Expenditures - Are recorded on the "budgetary" basis of accounting. Generally, expenditures are recorded when an amount is encumbered for goods or services through the issuance of a purchase order in conjunction with an encumbrance accounting system. Outstanding encumbrances at December 31, are reported as a cash liability in the financial statements. Unexpended or uncommitted appropriations, at December 31, are reported as expenditures through the establishment of appropriation reserves unless canceled by the governing body. GAAP requires expenditures to be recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt, which should be recognized when due.

Encumbrances - Contractual orders outstanding at December 31, are reported as expenditures through the establishment of an encumbrance payable. Encumbrances do not constitute expenditures under GAAP.

Appropriation Reserves - Are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding year. Lapsed appropriation reserves are recorded as additions to income. Appropriation reserves do not exist under GAAP.

Compensated Absences - Expenditures relating to obligations for unused vested accumulated vacation and sick pay are not recorded until paid. GAAP requires that the amount that would normally be liquidated with expendable available financial resources be recorded as an expenditure in the operating funds and the remaining obligations be recorded as a long-term obligation.

Property Acquired for Taxes - Is recorded in the Current Fund at the assessed valuation when such property was acquired and fully reserved. GAAP requires such property to be recorded in the General Fixed Assets Account Group at market value on the date of acquisition.

BOROUGH OF WOODLAND PARK
Notes to Financial Statements
Years Ended December 31, 2013 and 2012
(continued)

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (continued)

B. Measurement Focus, Basis of Accounting and Basis of Presentation, (continued)

Basis of Accounting, (continued)

Interfunds - Interfund receivables in the Current Fund are recorded with offsetting reserves which are created by charges to operations. Income is recognized in the year the receivables are liquidated. Interfund receivables in the other funds are not offset by reserves. GAAP does not require the establishment of an offsetting reserve.

Inventories - The costs of inventories of supplies for all funds are recorded as expenditures at the time individual items are purchased. The costs of inventories are not included on the various balance sheets.

Cash and Investments - Cash includes amounts in demand deposits as well as short-term investments with a maturity date within one year of the date acquired by the government. Investments are stated at fair value which approximates cost and are limited by N.J.S.A. 40A:5-15.1(a).

Deferred Charges to Future Taxation Funded and Unfunded - Upon the authorization of capital projects, the Borough establishes deferred charges for the costs of the capital projects to be raised by future taxation. Funded deferred charges relate to permanent debt issued, whereas unfunded deferred charges relate to temporary or nonfunding of the authorized cost of capital projects. According to N.J.S.A. 40A:2-4, the Borough may levy taxes on all taxable property within the local unit to repay the debt. Annually, the Borough raises the debt requirements for that particular year in the current budget. As the funds are raised by taxation, the deferred charges are reduced.

General Fixed Assets - The Borough of Woodland Park has developed a fixed assets accounting and reporting system, as promulgated by the Division of Local Government Services, which differs in certain respects from generally accepted accounting principles.

Fixed assets used in governmental operations (general fixed assets) are accounted for in the General Fixed Assets Account Group. Public domain ("infrastructure") general fixed assets consisting of certain improvements other than buildings, such as roads, bridges, curbs and gutters, streets and sidewalks and drainage systems are not capitalized.

Fixed assets acquired by the Water Utility Fund are capitalized as Fixed Capital and not depreciated.

BOROUGH OF WOODLAND PARK
Notes to Financial Statements
Years Ended December 31, 2013 and 2012
(continued)

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (continued)

B. Measurement Focus, Basis of Accounting and Basis of Presentation, (continued)

Basis of Accounting, (continued)

All fixed assets are valued at historical cost or estimated historical cost if actual historical cost is not available.

No depreciation has been provided for in the financial statements.

Expenditures for construction in progress are recorded in the Capital Funds until such time as the construction is completed and put into operation.

Fixed assets acquired through grants in aid or contributed capital have not been accounted for separately.

GAAP requires that fixed assets be capitalized at historical or estimated historical cost if actual historical cost is not available.

Use of Estimates - The preparation of financial statements requires management of the Borough to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

Comparative Data - Comparative data for the prior year has been presented in the accompanying balance sheets and statements of operations in order to provide an understanding of changes in the Borough's financial position and operations. However, comparative data have not been presented in all statements because their inclusion would make certain statements unduly complex and difficult to understand.

C. Basic Financial Statements

The GASB Codification also defines the financial statements of a governmental unit to be presented in the general purpose financial statements to be in accordance with GAAP. The Borough presents the financial statements listed in the table of contents which are required by the Division and which differ from the financial statements required by GAAP. In addition, the Division requires the financial statements listed in the table of contents to be referenced to the supplementary schedules. This practice differs from GAAP.

BOROUGH OF WOODLAND PARK
Notes to Financial Statements
Years Ended December 31, 2013 and 2012
(continued)

NOTE 2. CASH, CASH EQUIVALENTS AND INVESTMENTS

Cash

Custodial Credit Risk - Deposits

Custodial credit risk is the risk that in the event of a bank failure, the government's deposits may not be returned to it. The Borough's policy is based on New Jersey Statutes requiring cash be deposited only in New Jersey based banking institutions that participate in New Jersey Governmental Depository Protection Act (GUDPA) or in qualified investments established in New Jersey Statutes 40A:5-15.1(a) that are treated as cash equivalents. As of December 31, 2013, \$-0- of the Borough's bank balance of \$9,728,949 was exposed to custodial credit risk.

Investments

Investment Rate Risk

The Borough does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. However, New Jersey Statutes 40A:5-15.1(a) limits the length of time for most investments to 397 days.

Credit Risk

New Jersey Statutes 40A:5-15.1(a) limits municipal investments to those specified in the Statutes. The type of allowance investments are Bonds of the United States of America, bonds or other obligations of the towns or bonds or other obligations of the local unit or units within which the town is located; obligations of federal agencies not exceeding 397 days; government money market mutual funds; the State of New Jersey Cash Management Plan; local government investment pools; or repurchase of fully collateralized securities.

Concentration of Credit Risk

The Borough places no limit on the amount the Borough may invest in any one issuer.

Unaudited Investments

As more fully described in Note 13, the Borough has created a Length of Service Award Program (LOSAP) for emergency service volunteers. The LOSAP investments are similar to those allowed in a deferred compensation program as specified in NJSA 43:15B-1 et. seq. except that all investments are retained in the name of the Borough. All investments are valued at fair value. In accordance with NJAC 5:30-14.37, the investments are maintained by AIG, which is an authorized provider approved by the Division of Local Government Services. The balance in the account on December 31, 2013 and 2012 amounted to \$899,630 and \$775,732, respectively.

BOROUGH OF WOODLAND PARK
Notes to Financial Statements
Years Ended December 31, 2013 and 2012
(continued)

NOTE 2. CASH, CASH EQUIVALENTS AND INVESTMENTS, (continued)

The following investments represent 5% or more of the total invested with AIG on December 31, 2013 and 2012:

	<u>2013</u>	<u>2012</u>
Money Market Funds	\$96,203	\$75,263
Science and Technology	61,819	47,759
Fixed Account Plus	276,105	270,254
Stock Index Fund	226,586	193,773
All Others	<u>238,917</u>	<u>188,683</u>
Total	<u>\$899,630</u>	<u>\$775,732</u>

NOTE 3. MUNICIPAL DEBT

Long-term debt as of December 31, 2013 consisted of the following:

	<u>Balance</u> <u>Dec. 31, 2012</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending</u> <u>Balance</u>	<u>Amounts Due</u> <u>Within</u> <u>One Year</u>
Bonds Payable:					
General Capital	\$12,037,000	\$	\$730,000	\$11,307,000	\$765,000
Water Capital	<u>567,000</u>	<u> </u>	<u>135,000</u>	<u>432,000</u>	<u>140,000</u>
Total Bonds Payable	<u>12,604,000</u>	<u> </u>	<u>865,000</u>	<u>11,739,000</u>	<u>905,000</u>
Other Liabilities:					
PERS/PFRS Pension Deferral	283,022		47,428	235,594	48,727
Compensated Absences Payable	1,592,888	298,573	112,521	1,778,940	
Capital Lease Payable	350,000		20,000	330,000	25,000
New Jersey Infrastructure Trust:					
Wastewater Loans - General Capital	1,177,089		99,295	1,077,794	97,783
Wastewater Loans - Water Capital	<u>618,219</u>	<u> </u>	<u>53,851</u>	<u>564,368</u>	<u>61,283</u>
Total Other Liabilities	<u>4,021,218</u>	<u>298,573</u>	<u>333,095</u>	<u>3,986,696</u>	<u>232,793</u>
	<u>\$16,625,218</u>	<u>\$298,573</u>	<u>\$1,198,095</u>	<u>\$15,725,696</u>	<u>\$1,137,793</u>

The Local Bond Law governs the issuance of bonds and notes to finance capital expenditures. General obligation bonds have been issued for the general capital fund. All bonds are retired in serial installments within the statutory period of usefulness. Bonds issued by the Borough are general obligation bonds, backed by the full faith and credit of the Borough. Bond anticipation notes, which are issued to temporarily finance capital projects, must be paid off within ten years and five months or retired by the issuance of bonds.

BOROUGH OF WOODLAND PARK
Notes to Financial Statements
Years Ended December 31, 2013 and 2012
(continued)

NOTE 3. MUNICIPAL DEBT, (continued)

The Borough's debt is summarized as follows:

Summary of Municipal Debt (Excluding Current Operating Debt)

	<u>Year 2013</u>	<u>Year 2012</u>	<u>Year 2011</u>
<u>Issued:</u>			
General - Bonds, Notes and Loans	\$16,609,794	\$15,414,089	\$15,031,489
Water Utility - Bonds, Notes and Loans	<u>996,368</u>	<u>1,185,219</u>	<u>1,215,923</u>
	<u>17,606,162</u>	<u>16,599,308</u>	<u>16,247,412</u>
<u>Authorized But Not Issued</u>			
General - Bonds and Notes	2,700,079	1,393,079	1,897,079
Water Utility - Bonds and Notes	<u>231,526</u>	<u>231,526</u>	<u>231,526</u>
	<u>2,931,605</u>	<u>1,624,605</u>	<u>2,128,605</u>
Total Bonds, Notes and Loans Issued and Authorized But Not Issued	20,537,767	18,223,913	18,376,017
Less: Deductions	<u>1,510,286</u>	<u>1,884,427</u>	<u>1,211,529</u>
Net Debt	<u>\$19,027,481</u>	<u>\$16,339,486</u>	<u>\$17,164,488</u>

Summary of Statutory Debt Condition - Annual Debt Statement

The summarized statement of debt condition which follows is prepared in accordance with the required method of setting up the Annual Debt Statement and indicates a statutory net debt of 1.126% for 2013.

	<u>Gross Debt</u>	<u>Deductions</u>	<u>Net Debt</u>
Regional School District Debt	\$2,145,006	\$2,145,006	\$ -0-
Local School District Debt	6,602,758	6,602,758	-0-
Water Utility	1,227,894	1,100,873	127,021
General Debt	<u>19,309,873</u>	<u>409,413</u>	<u>18,900,460</u>
	<u>\$29,285,531</u>	<u>\$10,258,050</u>	<u>\$19,027,481</u>

Net debt of \$19,027,481 divided by equalized valuation basis per N.J.S.A. 40A:2-2 as amended of \$1,690,437,326 equals 1.126%.

Borrowing Power Available under N.J.S.A. 40A:2-6 as Amended

	<u>2013</u>	<u>2012</u>
3 ½% of Equalized Valuation Basis (Municipal)	\$59,165,306	\$61,859,177
Net Debt	<u>19,027,481</u>	<u>16,339,486</u>
Remaining Borrowing Power	<u>\$40,137,825</u>	<u>\$45,519,691</u>

BOROUGH OF WOODLAND PARK
Notes to Financial Statements
Years Ended December 31, 2013 and 2012
(continued)

NOTE 3. MUNICIPAL DEBT, (continued)

Calculation of "Self-Liquidating Purpose", Water Utility Per N.J.S.A. 40A:2-45

	<u>2013</u>	<u>2012</u>
Cash receipts from fees, rents or other charges for year	\$1,957,476	\$1,956,039
Deductions:		
Operating and Maintenance Cost	1,774,600	1,521,900
Debt Service per Water Account	<u>223,296</u>	<u>188,450</u>
Total Deductions	<u>1,997,896</u>	<u>1,710,350</u>
Excess (Deficit) in Revenue - Self-Liquidating	<u>(\$40,420)</u>	<u>\$245,689</u>

Footnote: If there is an "excess in revenue", all such utility debt is deductible.

The Borough's long-term debt consisted of the following at December 31, 2013:

Paid by Current Fund:

<u>General Serial Bonds:</u>	<u>2013</u>	<u>2012</u>
\$2,015,000 Variable Rate Refunding Bonds issued Aug. 1, 2005, due through Aug. 1, 2017	\$850,000	\$1,085,000
\$4,332,000 General Improvement Bonds issued Aug. 1, 2001, due through Oct. 15, 2016 at an interest rate of 4.30%	1,287,000	1,677,000
\$9,500,000 Variable Rate General Improvement Bonds issued Jul. 15 2009, due through Jul. 15, 2027	<u>9,170,000</u>	<u>9,275,000</u>
Total General Serial Bonds	<u>11,307,000</u>	<u>12,037,000</u>

Paid by Water Utility Fund:

<u>Water Utility Serial Bonds:</u>		
\$1,507,000 Serial bonds issued Oct. 15, 2001, due through Oct. 15, 2015 at an interest rate of 4.375%	432,000	567,000
Total Water Utility Bonds	<u>432,000</u>	<u>567,000</u>
Total Serial Bonds	<u>\$11,739,000</u>	<u>\$12,604,000</u>

BOROUGH OF WOODLAND PARK
Notes to Financial Statements
Years Ended December 31, 2013 and 2012
(continued)

NOTE 3. MUNICIPAL DEBT, (continued)

Aggregate debt service requirements during the next five years and thereafter are as follows:

<u>Year</u>	<u>General Capital</u>		
	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2014	\$765,000	\$452,671	\$1,217,671
2015	835,000	422,991	1,257,991
2016	862,000	388,904	1,250,904
2017	610,000	353,800	963,800
2018	590,000	329,400	919,400
2019-2023	3,580,000	1,266,600	4,846,600
2024-2027	<u>4,065,000</u>	<u>415,000</u>	<u>4,480,000</u>
	<u>\$11,307,000</u>	<u>\$3,629,366</u>	<u>\$14,936,366</u>

<u>Year</u>	<u>Water Utility</u>		
	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2014	\$140,000	\$18,900	\$158,900
2015	145,000	12,775	157,775
2016	<u>147,000</u>	<u>6,431</u>	<u>153,431</u>
	<u>\$432,000</u>	<u>\$38,106</u>	<u>\$470,106</u>

General capital, water capital and assessment serial bonds are direct obligations of the Borough for which its full faith and credit are pledged, and are payable from taxes levied on all taxable property located within the Borough and/or water utilities revenues and special assessments.

At December 31, 2013, the Borough had authorized but not issued debt as follows:

General Capital Fund	\$2,700,079
Water Utility Capital Fund	<u>231,526</u>
	<u>\$2,931,605</u>

BOROUGH OF WOODLAND PARK
Notes to Financial Statements
Years Ended December 31, 2013 and 2012
(continued)

NOTE 4. INTERGOVERNMENTAL LOANS PAYABLE

The Borough has entered into a loan agreement with the New Jersey Environmental Infrastructure Trust for the financing related to the Borough's combined storm water and sanitary sewer separation project.

<u>General Capital</u>	<u>2013</u>	<u>2012</u>
\$480,000 loan due in annual installments of \$15,000 to \$35,000 through August 1, 2023 interest at 3% to 5%.	\$300,000	\$325,000
\$420,000 loan due in annual installments of \$10,813 to \$18,674 through August 1, 2021.	169,344	191,719
\$485,000 loan due in annual installments of \$15,000 to \$35,000 through August 1, 2024.	330,000	355,000
\$493,977 loan due in semiannual installments of \$12,072 to \$23,189 through August 1, 2024.	<u>278,450</u>	<u>305,370</u>
	<u>\$1,077,794</u>	<u>\$1,177,089</u>

<u>Water Utility Capital</u>	<u>2013</u>	<u>2012</u>
\$580,000 loan due in annual installments of \$20,000 to \$45,000 through August 1, 2024 interest at 3.00% to 5.00%.	\$395,000	\$420,000
\$590,374 loan due in semiannual installments of \$638 to \$30,446 through August 1, 2029.	<u>169,368</u>	<u>198,219</u>
	<u>\$564,368</u>	<u>\$618,219</u>

<u>Year</u>	<u>General Capital Loans</u>			<u>Water Utility Loans</u>		
	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2014	\$97,783	\$28,954	\$126,737	\$61,283	\$18,231	\$79,514
2015	96,435	26,704	123,139	60,505	17,031	77,536
2016	95,226	24,704	119,930	59,727	15,831	75,558
2017	101,819	22,704	124,523	58,948	14,631	73,579
2018	108,544	20,194	128,738	66,219	13,131	79,350
2019-2023	519,301	56,030	575,331	212,686	38,657	251,343
2024	58,686	1,531	60,217	45,000	1,969	46,969
	<u>\$1,077,794</u>	<u>\$180,821</u>	<u>\$1,258,615</u>	<u>564,368</u>	<u>\$119,481</u>	<u>\$683,849</u>

BOROUGH OF WOODLAND PARK
Notes to Financial Statements
Years Ended December 31, 2013 and 2012
(continued)

NOTE 5. BOND ANTICIPATION NOTES

The Borough issues bond anticipation notes to temporarily fund various capital projects prior to the issuance of serial bonds. The term of the notes cannot exceed one year but the notes may be renewed from time to time for a period not exceeding one year. Generally, such notes must be paid no later than the first day of the fifth month following the close of the tenth anniversary of the date of the original note. The State of New Jersey also prescribes that on or before the third anniversary date of the original note a payment of an amount at least equal to the first legally payable installment of the bonds in anticipation of which such notes were issued be paid or retired. A second and third legal installment must be paid if the notes are to be renewed beyond the fourth and fifth anniversary date of the original issuance.

On December 31, 2013, the Borough had \$4,225,000 in outstanding general obligation bond anticipation notes; \$725,000 is due on June 6, 2014 at a rate of .85% and \$1,300,000 and \$2,200,00 are due on June 6, 2014 at a rate of 1.25%, respectively. The bond anticipation notes were renewed net of budgeted paydowns.

The following activity related to bond anticipation notes occurred during the calendar year ended December 31, 2013.

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balance</u>
General Capital Notes Payable:				
Oppenheimer & Co., Inc.	\$900,000	\$3,500,000	\$900,000	\$3,500,000
Capital One	<u>1,300,000</u>	<u>725,000</u>	<u>1,300,000</u>	<u>725,000</u>
	<u>\$2,200,000</u>	<u>\$4,225,000</u>	<u>\$2,200,000</u>	<u>\$4,225,000</u>

NOTE 6. DEFERRED CHARGES TO BE RAISED IN SUCCEEDING BUDGETS

Certain expenditures are required to be deferred to budgets of succeeding years. The following deferred charges are shown on the balance sheets of the Borough of Woodland Park at December 31, 2013:

	<u>Balance Dec. 31, 2013</u>	<u>Subsequent Year Budget Appropriation</u>	<u>Balance Succeeding Years Budgets</u>
Current Fund:			
Special Emergency Authorizations	<u>\$45,000</u>	<u>\$45,000</u>	<u>\$ -</u>

BOROUGH OF WOODLAND PARK
Notes to Financial Statements
Years Ended December 31, 2013 and 2012
(continued)

NOTE 7. LOCAL DISTRICT SCHOOL TAXES AND REGIONAL HIGH SCHOOL TAXES

Regulations provide for the deferral of not more than 50% of the annual levy when school taxes are raised for a school year and have not been requisitioned by the school district.

The Borough of Woodland Park has elected to defer school taxes as follows:

	Local School District Tax Balance		Regional School District Tax Balance	
	<u>Dec. 31, 2013</u>	<u>Dec. 31, 2012</u>	<u>Dec. 31, 2013</u>	<u>Dec. 31, 2012</u>
Balance of Tax	\$7,314,997	\$7,086,468	\$3,352,250	\$3,121,288
Deferred	<u>7,314,997</u>	<u>7,086,468</u>	<u>3,353,049</u>	<u>3,122,087</u>
Tax Payable/(Prepaid)	<u>\$0</u>	<u>\$0</u>	<u>(\$799)</u>	<u>(\$799)</u>

NOTE 8. PENSION PLANS

Description of Systems:

Substantially all of the Borough's employees participate in one of the following contributory defined benefit public employee retirement systems which have been established by State statute: the Police and Firemen's Retirement System (PFRS) or the Public Employees' Retirement System (PERS). These systems are sponsored and administered by the State of New Jersey. The Public Employees' Retirement System and the Police and Firemen's Retirement System (PFRS) are considered a cost sharing multiple-employer plans. According to the State of New Jersey Administrative Code, all obligations of the systems will be assumed by the State of New Jersey should the systems terminate.

Public Employees' Retirement System (PERS)

The Public Employees' Retirement System was established in January, 1955 under the provisions of N.J.S.A. 43:15A to provide coverage including post-retirement health care to certain qualified members. Membership is mandatory for substantially all full time employees of the State or any county, municipality, school district or public agency provided the employee is not required to be a member of another State-administered retirement system. Vesting occurs after 8-10 years of service and 25 years for health care coverage. Members are eligible for retirement at age 60 with an annual benefit generally determined to be 1/55th of the average annual compensation for the highest three fiscal years' compensation for each year of membership during years of creditable service. Early retirement is available to those under age 60 with 25 or more years of credited service. Members are always fully vested for their own contributions and, after three years of service credit, become vested for 2% of related interest earned on contributions. In case of death before retirement, members' beneficiaries are entitled to full interest credited to the members' accounts.

BOROUGH OF WOODLAND PARK
Notes to Financial Statements
Years Ended December 31, 2013 and 2012
(continued)

NOTE 8. PENSION PLANS, (continued)

Description of Systems, (continued)

Public Employees' Retirement System (PERS), (continued)

Chapter 103, P.L. 2007 amended the early retirement reduction formula for members hired on or after July 1, 2007 and retiring with 25 years of service to be reduced by 1% for every year between age 55 and 60, plus 3% for every year under age 55.

Chapter 89, P.L. 2008 increased the PERS eligibility age for unreduced benefits from age 60 to age 62 for members hired on or after November 1, 2008; increased the minimum annual compensation required for membership eligibility for new members. Also, it amended the early retirement reduction formula for members hired on or after November 1, 2008 and retiring with 25 years of service to be reduced by 1% for every year between age 55 and 62, plus 3% for every year under age 55.

Chapter 1, P.L. 2010, effective May 21, 2010, changed the membership eligibility criteria for new members of PERS from the amount of compensation to the number of hours worked weekly. Also, it returned the benefit multiplier for new members of PERS to 1/60 from 1/55, and it provided that new members of PERS have the retirement allowance calculated using the average annual compensation for the last five years of service instead of the last three years of service. New members of PERS will no longer receive pension service credit from more than one employer. Pension service credit will be earned for the highest paid position only. This law also closed the Prosecutors Part of the PERS to new members and repealed the law for new members that provided a non-forfeitable right to receive a pension based on the laws of the retirement system in place at the time 5 years of pension service credit is attained. The law also requires the State to make its full pension contribution, defined as 1/7th of the required amount, beginning in fiscal year 2012.

Chapter 3, P.L. 2010, effective May 21, 2010, replaced the accidental and ordinary disability retirement for new members of PERS with disability insurance coverage similar to that provided by the State to individuals enrolled in the State's Defined Contribution Retirement Program.

Chapter 78, P.L. 2011, provides that new members of PERS hired on or after June 28, 2011 (Tier 5 members) will need 30 years of creditable service and age 65 for receipt of the early retirement benefit without a reduction of ¼ of 1% for each month that the member is under age 65. Tier 5 members will be eligible for a service retirement benefit at age 65.

BOROUGH OF WOODLAND PARK
Notes to Financial Statements
Years Ended December 31, 2013 and 2012
(continued)

NOTE 8. PENSION PLANS, (continued)

Description of Systems, (continued)

Police and Firemens' Retirement System (PFRS)

The Police and Firemens' Retirement System was established in July 1944 under the provisions of N.J.S.A. 43:16A to provide retirement, death and disability benefits to its members. Membership is mandatory for all full time county and municipal police and firemen, and state firemen or officer employees with police powers appointed after June 30, 1944.

Enrolled members of the Police and Firemens' Retirement System may retire at age 55 with no minimum service requirement. The annual allowance is equal to 2% of the members' final compensation for each year of service up to 30 years, plus 1% of each year of creditable service over 30 years. Final compensation equals the compensation for the final year of service prior to retirement. Special retirement is permitted to members who have 25 or more years of creditable service in the system. Benefits fully vest on reaching 10 years of service. Members are always fully vested for their own contributions. In the case of death before retirement, members' beneficiaries are entitled to full payment of members' contributions.

Chapter 1, P.L. 2010, effective May 21, 2010, eliminated the provision in PFRS that would permit a member to retire, at any age after 25 years of service credit, on a special retirement allowance of 70% of final compensation after the retirement system reaches a funded level of 104%. Also, for new members of PFRS, the law capped the maximum compensation that can be used to calculate a pension from the plan at the annual wage contribution base for Social Security, and requires the pension to be calculated using a three year average annual compensation instead of the last year's salary.

The State of New Jersey, Department of the Treasury, Division of Pensions and Benefits, issues publicly available financial reports that include the financial statements and required supplementary information for PERS and PFRS. The financial reports may be obtained by writing to the State of New Jersey, Department of the Treasury, Divisions of Pensions and Benefits, P.O. Box 295, Trenton, NJ 08625-0295.

Significant Legislation

On March 17, 2009, the legislative of the State of New Jersey enacted Public Laws 2009, c.19(S-21) the "Pension Deferral Program". This law allows the Division of Pensions and Benefits to provide non-state government pension system employers the option of paying their full amount, or an amount that reflects a 50 percent reduction of the normal and accrued liability component of the Public Employees' Retirement System and/or the Police and Firemen's Retirement System obligation for payment due to the State Fiscal Year ending June 30, 2009. The amount deferred will be repaid starting in April 2012 over a 15-year period at 8¼ percent. The amount will fluctuate based on pension system investment earnings on the deferred amount. The local employer is allowed to payoff the obligation at any time prior to April 2012.

BOROUGH OF WOODLAND PARK
Notes to Financial Statements
Years Ended December 31, 2013 and 2012
(continued)

NOTE 8. PENSION PLANS, (continued)

Description of Systems, (continued)

Significant Legislation, (continued)

The Borough of Woodland Park opted for this deferral in the amount of \$330,043.

Contribution Requirements

The contribution policy is set by laws of the State of New Jersey and, in most retirement systems, contributions are required by active members and contributing employers. Plan member and employer contributions may be amended by State of New Jersey legislation. The pension funds provide for employee contributions based on 5.5% for PERS. This amount will increase to 6.5% plus an additional 1% phased in over 7 years beginning 2012 and 8.5% for PFRS, which increased to 10% in October 2011, of the employee's annual compensation, as defined by law. Employers are required to contribute at an actuarially determined rate in all Funds except the SACT. The actuarially determined employer contribution includes funding for cost-of-living adjustments and noncontributory death benefits in the PERS and PFRS. In the PERS and PFRS, the employer contribution includes funding for post-retirement medical premiums.

The Borough's contribution to the various plans, equal to the required contributions for each year, were as follows:

<u>Year</u>	<u>PERS</u>	<u>PFRS</u>
December 31, 2013	\$261,413	\$638,153
December 31, 2012	275,039	543,865
December 31, 2011	252,411	670,848

Defined Contribution Retirement Program

The Defined Contribution Retirement Program (DCRP) was established on July 1, 2007 for certain public employees under the provisions of Chapter 92, P.L. 2007 and Chapter 103, P.L. 2007. The program provides eligible members, with a minimum base salary of \$1,500.00 or more, with a tax-sheltered, defined contribution retirement benefit, in addition to life insurance and disability coverage. The DCRP is jointly administered by the Division of Pensions and Benefits and Prudential Financial.

If the eligible elected or appointed official will earn less than \$5,000.00 annually, the official may choose to waive participation in the DCRP for that office or position. The waiver is irrevocable.

BOROUGH OF WOODLAND PARK
Notes to Financial Statements
Years Ended December 31, 2013 and 2012
(continued)

NOTE 8. PENSION PLANS, (continued)

Defined Contribution Retirement Program, (continued)

This retirement program is a new pension system where the value of the pension is based on the amount of the contribution made by the employee, employer and through investment earnings. It is similar to a Deferred Compensation Program where the employee has a portion of tax deferred salary placed into an account that the employee manages through investment option provided by the employer.

The law requires that three classes of employees enroll in the DCRP detailed as follows:

All elected officials taking office on or after July 1, 2007, except that a person who is reelected to an elected office held prior to that date without a break in service may retain in the PERS.

A Governor appointee with advice and consent of the Legislature or who serves at the pleasure of the Governor only during that Governor's term of office.

Other employees commencing service after July 1, 2007, pursuant to an appointment by an elected official or elected governing body which include the statutory untenured Chief Administrative Officer such as the Business Administrator, County Administrator, or Municipal or County Manager, Department Heads, Legal Counsel, Municipal or County Engineer, Municipal Prosecutor and the Municipal Court Judge.

Notwithstanding the foregoing requirements, other employees who hold a professional license or certificate or meet other exceptions are permitted to remain to join or remain in PERS.

Contributions made by employees for DCRP are currently at 5.5% of the base wages. Member contributions are matched by a 3.0% employer contribution.

The Borough's contribution to the DCRP for each year were as follows:

<u>Year</u>	
December 31, 2013	\$2,443
December 31, 2012	253
December 31, 2011	-0-

BOROUGH OF WOODLAND PARK
Notes to Financial Statements
Years Ended December 31, 2013 and 2012
(continued)

NOTE 9. OTHER POST EMPLOYMENT BENEFITS

In addition to the pension benefits described in Note 8, the Borough provides post employment health care benefits in accordance with the provisions of Ch. 88, P.L. 1974 as amended by Chapter 436, P.L. 1981, at its cost, to all Borough retirees hired prior to January 1, 1995 who have retired after twenty-five (25) years or more of service credit in a state or local agency retirement system and who have worked a period of twenty (20) consecutive years with the Borough at the time of retirement.

Health insurance, including dental and prescription coverage, are provided for retirees and their spouses. Dependent coverage must be paid for by the retiree at the Borough cost imposed by the insurance carrier.

The Borough funds these benefits on a pay-as-you-go basis and, therefore, does not record accrued expenses related to these benefits. During 2013, the Borough contributed \$536,678 to the costs of retiree benefits.

Pursuant to GASB Statement No. 45 ("GASB 45"), *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions*, the Borough obtained an actuarially determined calculation for this obligation.

The Borough's annual other postemployment benefits ("OPEB") costs for the Plan, which is currently funded on a pay-as-you-go basis and is a non-contributory plan with all plan payments for plan benefits being funded by the Borough, is calculated based on the annual required contribution ("ARC"), an amount actuarially determined in accordance with the parameters of GASB 45. The ARC represents a level of funding that, if paid on an on-going basis, is projected to cover normal cost each year and interest on the net OPEB obligation and to amortize any unfunded actuarial liabilities (or funding excess) over a period not to exceed 30 years. The Borough's annual OPEB cost for the year ended December 31, 2013, and the related information for the plan, are as follows:

January 1, 2012 - Net OPEB Obligation (Initial) (NOO)	\$7,888,548
Annual OPEB Costs (AOC)	2,088,476
Contribution from employer and other contributing entities	<u>(536,678)</u>
December 31, 2013 - Net OPEB Obligation (NOO)	<u>\$9,440,346</u>

BOROUGH OF WOODLAND PARK
Notes to Financial Statements
Years Ended December 31, 2013 and 2012
(continued)

NOTE 9. OTHER POST EMPLOYMENT BENEFITS, (continued)

The Borough's annual OPEB cost, the percentage of annual OPEB cost contributed to the Plan and the net OPEB obligation for FY2013 were as follows:

<u>Fiscal Year Ended</u>	<u>Annual OPEB Cost</u>	<u>Percentage of Annual OPEB Cost Contributed</u>	<u>Net OPEB Obligation</u>
	(Dollars in Thousands)		
2011	\$2,088,476	6.27%	\$6,301,011
2012	2,088,476	6.35	7,888,548
2013	2,088,476	5.68	9,440,346

<u>Valuation Date</u>	<u>Actuarial Value of Assets OPEB Cost</u>	<u>Actuarial Liability - Projected Unit Credit</u>	<u>Unfunded Actuarial Accrued Liability</u>	<u>Funded Ratio</u>	<u>Covered Payroll*</u>	<u>Unfunded Actuarial Liability as a Percentage of Covered Payroll*</u>
	(Dollars in Thousands)					
12/31/11	\$-0-	\$19,898.7	\$19,898.7	0 %	N/A	N/A

*Required disclosure at adoption of standard payroll is not provided.

The **Present Value of all Projected Benefits** is the total present value of all expected future benefits, based on certain actuarial assumptions. The Present Value of all projected benefits is a measure of total liability or obligation. Essentially, the Present Value of all projected benefits is the value (on the valuation date) of the benefits promised to current and future retirees. The Plan's present value of all projected benefits (at January 1, 2008) is \$28,059,300 assuming no prefunding of obligations. The majority of this liability is for current active employees (future retirees).

The **Actuarial Accrued Liability** is the liability or obligation for benefits earned through the valuation date, based on certain actuarial methods and assumptions. The Plan's Actuarial Accrued Liability (at December 31, 2011) is \$19,898,661 assuming no prefunding of obligations. The majority of this obligation is for current active employees.

Normal Cost is the value of benefits expected to be earned during the current year, again based on certain actuarial methods and assumptions. The 2013 Fiscal Year Normal Cost is \$866,866 assuming no prefunding of obligations. In pension accounting, this is also known as "service cost."

BOROUGH OF WOODLAND PARK
Notes to Financial Statements
Years Ended December 31, 2013 and 2012
(continued)

NOTE 9. OTHER POST EMPLOYMENT BENEFITS, (continued)

Future Normal Costs represent the present value of the remaining balance of all projected benefits to be earned in future years.

Assumptions

The results were calculated based upon plan provisions, as provided by the Borough of Woodland Park and the State of New Jersey, along with certain demographic and economic assumptions as recommended by Aon, in conjunction with the Borough of Woodland Park with guidance from the GASB statement.

Demographic Assumptions

Data was provided by the Borough of Woodland Park as of December 31, 2011. Demographic assumptions used to project the data are the same as those used to value the SHBP PERS pension liabilities. There is no assumption for future new hires.

Economic Assumptions

The GASB statement requires that the discount rate used to determine the retiree healthcare liabilities should be estimated long-term yield on the "investments that are expected to be used to finance the payments of benefits". Since the Borough of Woodland Park does not currently pre-fund the retiree healthcare liabilities, the discount rate for the "no prefunding" scenario should be based on the portfolio of the Borough of Woodland Park's "general assets" used to pay these benefits. The discount rate assumption selected by the Borough is 4.50%.

Economic Assumptions, (continued)

The trend assumption is used to project the growth of the expected claims over the lifetime of the healthcare recipients. The GASB statement does not require a particular source for information to determine healthcare trends, but it does recommend selecting a source that is "publicly available, objective and unbiased".

UHY Advisors developed the trend assumptions on the SHBP plan along with information in published papers from other industry experts (actuaries, health economists, etc.). For the actuarial trend assumptions, this amount initially is at 9.0% and decreases to a 5.0% long-term trend rate for the benefits.

BOROUGH OF WOODLAND PARK
Notes to Financial Statements
Years Ended December 31, 2013 and 2012
(continued)

NOTE 10. COMMITMENTS PAYABLE

A. Operating Leases

The municipality has commitments to lease certain equipment under arrangements representing operating leases. Future minimum rental commitments for noncancelable operating leases as of December 31, 2013 were as follows:

<u>Budget Year</u>	<u>Police Vehicles</u>	<u>2011 Chevrolet Impala</u>	<u>Toughbook Computers for Police Cars</u>
2014	\$14,952	\$4,354	\$11,998
2015	15,502	4,237	11,998
2016	16,404		3,999
2017	17,359		

NOTE 11. FUND BALANCE APPROPRIATED

The fund balance at December 31, 2013 and 2012 which has been appropriated as revenue in the 2014 and 2013 budgets is as follows:

	<u>2014</u>	<u>2013</u>
Current Fund	\$1,600,000	\$1,627,623
Water Utility Operating Fund	289,000	335,100

NOTE 12. FIXED ASSETS

The following is a summary of General Fixed Assets Account Group as of December 31, 2013:

	<u>Restated Balance Dec. 31, 2012</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance Dec. 31, 2013</u>
General Fixed Assets:				
Land and Improvements	\$10,533,516	\$228,313	\$	\$10,761,829
Buildings and Improvements	9,417,822	34,610		9,452,432
Automobiles and Vehicles	5,662,458	261,689		5,924,147
Machinery and Equipment	<u>1,614,429</u>	<u>115,262</u>		<u>1,729,691</u>
	<u>\$27,228,225</u>	<u>\$639,874</u>	<u>\$ -0-</u>	<u>\$27,868,099</u>

BOROUGH OF WOODLAND PARK
Notes to Financial Statements
Years Ended December 31, 2013 and 2012
(continued)

NOTE 13. ACCRUED SICK AND VACATION BENEFITS

The Borough has permitted employees to accrue unused vacation and sick pay, which may be taken as time off or paid at a later date at an agreed-upon rate. It is estimated that the current cost of such unpaid compensation would approximate \$1,778,940 as of December 31, 2013. The amount is not reported either as an expenditure or liability.

NOTE 14. INTERFUND BALANCES AND ACTIVITY

Balances due to/from other funds at December 31, 2013 consist of the following:

\$100,000	Due from the General Capital Fund to the Current Fund for budgeted revenue not transferred.
1,347	Due to the Current Fund from the Animal License Trust Fund for the prior year statutory excess calculations.
249	Due from the Current Fund to the Other Trust Fund to correct posting of prior year bank service charges.
169,971	Due to Open Space Trust Fund from the Current Fund for current year tax levy collections not transferred.
<u>508,126</u>	Due to the Federal and State Grant Fund from the Current Fund for expenses paid less revenue received.
<u>\$779,693</u>	

It is anticipated that all interfunds will be liquidated during the fiscal year.

NOTE 15. EMERGENCY SERVICES VOLUNTEER LENGTH OF SERVICE AWARD PLAN (LOSAP)

On May 8, 2002, the Division of Local Government Services approved the Borough's LOSAP plan, provided by the Variable Annuity Life Insurance Company (VALIC). The purpose of this plan is to enhance the Borough's ability to retain and recruit volunteer firefighters and volunteer members of emergency service squads.

VALIC will provide for the benefit of participants, a multi-fund variable annuity contract as its funding vehicle. The plan shall provide for an annual contribution of \$1,150 per year of active emergency service, subject to periodic increases as permitted by N.J.A.C. 5:30-14.9. The Borough's contribution shall be included in the current years budget.

BOROUGH OF WOODLAND PARK
Notes to Financial Statements
Years Ended December 31, 2013 and 2012
(continued)

NOTE 15. EMERGENCY SERVICES VOLUNTEER LENGTH OF SERVICE AWARD PLAN (LOSAP), (continued)

All amounts awarded under a length of service award plan shall remain the asset of the sponsoring agency; the obligation of the sponsoring agency to participating volunteers shall be contractual only; and no preferred or special interest in the awards made shall accrue to such participants. Such money shall be subject to the claims of the sponsoring agency's general creditors until distributed to any or all participants.

We have reviewed the plan for the year ended December 31, 2013 in accordance with the American Institute of Certified Public Accountants (AICPA) Statement on Standards for Accounting and Review Services.

NOTE 16. CAPITAL LEASE PAYABLE

On March 31, 2003 the Borough entered into a \$405,000 capital lease through the Bergen County Improvement Authority for the retirement of its outstanding unfunded pension liability. Annual debt service requirements for this capital lease are as follows:

<u>General Capital Leases</u>			
<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2014	\$25,000	\$19,050	\$44,050
2015	25,000	17,550	42,550
2016	30,000	15,900	45,900
2017	35,000	13,950	48,950
2018	45,000	11,550	56,550
2019-2021	<u>170,000</u>	<u>16,200</u>	<u>186,200</u>
	<u>\$330,000</u>	<u>\$94,200</u>	<u>\$424,200</u>

NOTE 17. RISK MANAGEMENT

The Borough is exposed to various risks of loss related to general liability, automobile coverage, damage and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Borough has obtained insurance coverage to guard against these events which will provide minimum exposure to the Borough should they occur. During the 2013 calendar year, the Borough did not incur claims in excess of their coverage and the amount of coverage did not significantly decrease.

BOROUGH OF WOODLAND PARK
Notes to Financial Statements
Years Ended December 31, 2013 and 2012
(continued)

NOTE 17. RISK MANAGEMENT, (continued)

The Borough of Woodland Park is a member of the Bergen County Joint Insurance Fund (BCJIF) and Municipal Excess Liability Joint Insurance Fund (MEL). The joint insurance funds are both an insured and self-administered group of municipalities established for the purpose of insuring against property damage, general liability, motor vehicles and equipment liability and worker's compensation. The BCJIF and MEL coverage amounts are on file with the Borough.

The relationship between the Borough and respective insurance funds is governed by a contract and by-laws that have been adopted by resolution of each unit's governing body. The Borough is contractually obligated to make all annual and supplementary contributions to insurance funds, to report claims on a timely basis, cooperate with the management of the Fund, its claims administrator and attorneys in claims investigation and settlement, and to follow risk management procedures as outlined by the insurance funds. Members have a contractual obligation to fund any deficit of the insurance funds attributable to a membership year during which they were a member.

The funds provide its members with risk management services, including the defense of and settlement of claims, and established reasonable and necessary loss reduction and prevention procedures to be followed by the members.

There has been no significant reduction in insurance coverage from the previous year nor have there been any settlements in excess of insurance coverages in any of the prior three years.

NOTE 18. TAXES COLLECTED IN ADVANCE

Taxes collected in advance are recorded as cash liabilities in the financial statements. Following is a comparison of the liability for the previous two years:

	<u>Balance</u> <u>Dec 31, 2013</u>	<u>Balance</u> <u>Dec 31, 2012</u>
Prepaid Taxes	<u>\$187,117</u>	<u>\$180,049</u>
Cash Liability for Taxes Collected in Advance	<u>\$187,117</u>	<u>\$180,049</u>

BOROUGH OF WOODLAND PARK
Notes to Financial Statements
Years Ended December 31, 2013 and 2012
(continued)

NOTE 19. LITIGATION

The Borough is a defendant in various legal proceedings. These cases, if decided against the Borough, would be raised by future taxation. The Borough's legal counsel estimate such amounts to be immaterial, except for the following:

1. PASSAIC VALLEY SEWAGE COMMISSION V. BOROUGH OF WOODLAND PARK

This matter is a massive matter, which includes all municipalities that are sending members to the Passaic Valley Sewage Commission. There are currently over four hundred and fifty (450) parties to this litigation, and it appears that this litigation will continue for an additional four (4) years.

It is being litigated the State level, in the Superior Court of New Jersey, before the Honorable Sebastian Lombardi, J.S.C.

It is also being case managed by a retired Judge, the Honorable Maria Cordemus, J.S.C., (Retired).

The four hundred and fifty (450) parties that are in this matter, include: local municipal entities, county entities, state entities, states, corporations, the Federal EPA and the New Jersey DEP.

Recently, the Borough and all of the Municipal defendants were able to negotiate a settlement with the State of New Jersey in the amount of Ninety-Five Thousands (\$95,000.00) Dollars – each. This settlement has been paid by the Borough, through the Office of the Borough Administrator, Mr. Kevin Galland – to the State of New Jersey.

Unfortunately, this matter may proceed in the future, wherein there are still claims of a Federal nature, that can be advanced by the parties in the Federal District Court – which have not been extinguished by the settlement of this law suit – which is known as: “The State Action.”

As such, there is the potential for additional expenses in the amount of Three Hundred (\$300,000.00) to Five Hundred Thousand (\$500,000.00) Dollars for the Borough to incur in future calendar years (i.e.: 2014 to 2017), ie: legal, experts and settlement, etc.

BOROUGH OF WOODLAND PARK
Notes to Financial Statements
Years Ended December 31, 2013 and 2012
(continued)

NOTE 19. LITIGATION, (continued)

2. TAMI FREED V. THE BOROUGH OF WOODLAND PARK

This matter is pre-suit, and it involves the claims of former Police Chief Robert Reda's wife. She is claiming that the Borough owes her husband's estate compensation in the form of: sick time, vacation time, x-days, y-days, comp days, and all other types of benefits that the former Chief accrued during his employment with the Borough of Woodland Park.

Her demand for settlement at this point in time is One Hundred Fifteen Thousand (\$115,000.00) Dollars. As such, we would base this claim as having a full value of One Hundred Fifteen Thousand (\$115,000.00) Dollars at this time.

The Borough has advanced a settlement and check to the plaintiff in this matter. Specifically, the plaintiff was paid the amount of Seventy-Six Thousands (\$76,000.00) Dollars. Originally, she had sought One Hundred Thousand (\$100,000.00) Dollars (plus), for claims regarding her husband's outstanding comp time, sick time and vacation time. A deduction of Thirty-Two Thousand (\$32,000.00) Dollars was made to reimburse the Borough for costs associated with an air ambulance medical flight that the decedent (her husband) has requested.

Mrs. Freed has accepted the Borough's offer and cashed the said check. As such, this matter is closed.

3. ANGEL JET SERVICES V. BOROUGH OF WOODLAND PARK

In this matter, Angel Jet Services claims that they entered into an oral contract with the Borough of Woodland Park, to transport former Police Chief Robert Reda from Idaho to New Jersey, while he was seriously ill. This firm is a specialty medical jet transportation service.

They claim that the Borough of Woodland Park owes them Four Hundred and Fifty Five Thousand (\$455,000.00) Dollars. The Borough vehemently denies all of the claims that have been advanced by AJS, and this matter is currently being litigated in the Federal District Court of New Jersey. It is being case managed by Judge Dickinson, who is the United States Magistrate Judge - assigned to the matter.

BOROUGH OF WOODLAND PARK
Notes to Financial Statements
Years Ended December 31, 2013 and 2012
(continued)

NOTE 19. LITIGATION, (continued)

This matter has been settled in its entirety by the Borough's Insurance Carrier, the New Jersey Intergovernmental Insurance Fund, in the amount of Sixty-Five Thousand (\$65,000.00). It is completely concluded and there is no future liability to the Borough of Woodland Park. As such, the case was marked "dismissed – with Prejudice," with the Court. However, under the terms of the settlement – the NJIIF can seek reimbursement from the Borough in the amount of \$32,500.00.

4. MCDUFFIE V. THE BOROUGH OF WOODLAND PARK

In this matter, the Borough received a Tort Claim notice from the plaintiff, in early 2010. The plaintiff alleges that his Civil Rights were violated by a member of the Borough's DPW, who struck him and used racial epithets against him. Thereafter, complaints were signed against the plaintiff, and he was arrested by the Police Department. The criminal charges proceeded to Court and were dismissed by the trial judge.

This matter is covered by the Borough's insurance policy. We estimate possible liability in the amount of Three Hundred Thousand (\$300,000.00) Dollars which should be covered by the Borough's Insurance Policy.

5. MICHAEL STEWART V. WOODLAND PARK POLICE DEPARTMENT

In this matter, the plaintiff has filed a Notice of Claim, alleging that his Civil Rights were violated when he was arrested for harassing his girlfriend at their apartment.

At trial, Mr. Stewart's girlfriend and he came to an agreement, and the criminal charges were dismissed. However, he admitted that he was responsible for the events which occurred. As such, we do not anticipate him filing a claim against the police department; however, he has until September 2012 to make a decision as to whether or not he wishes to proceed.

The total value of any alleged claim that we would have is Fifty Thousand (\$50,000.00) Dollars.

6. JESSE WOLOSKY V. WOODLAND PARK

This is a claim that is currently before the New Jersey Government Records Council. There is the possibility of GRC imposing a fine up to Fifteen Thousand (\$15,000.00) Dollars.

The plaintiff has made a demand of Seven Hundred and Fifty Dollars to settle this claim. A recommendation to settle this claim in that amount will be advanced to the Borough Council –for their review and approval. This amount should be no greater than \$2,000.00.

BOROUGH OF WOODLAND PARK
Notes to Financial Statements
Years Ended December 31, 2013 and 2012
(continued)

NOTE 19. LITIGATION, (continued)

7. STATE OF NEW JERSEY VS. RALPH ARMINIO, ET AL.

This matter is a land use matter, wherein the State of New Jersey is attempting to use the eminent domain doctrine to confiscate property of the Borough and private owners along Route 46. In return, the Borough may obtain some payments from the State. If the State is successful in pursuing this action, the Borough may lose up to \$15,000.00 of tax revenues, in the following calendar year.

In addition, there are tax appeals pending that if refunds are awarded would be raised by future taxation.

NOTE 20. SUBSEQUENT EVENTS

The Borough has evaluated subsequent events through August 28, 2014, the date which the financial statements were available to be issued and no other items were noted for disclosure.

SUPPLEMENTARY DATA

BOROUGH OF WOODLAND PARK

Supplementary Data

Comparative Schedule of Tax Rate Information

		<u>2013</u>	<u>2012</u>	<u>2011*</u>
Tax rate - general	\$	2.651	2.570	2.433
Apportionment of tax rate:				
Municipal		0.6498	0.6576	0.6349
Library		0.0336	0.0348	0.0368
County		0.6923	0.6635	0.6049
Local school		0.8712	0.8428	0.8162
Regional high school		<u>0.4041</u>	<u>0.3714</u>	<u>0.3402</u>

Assessed valuation:

2013	\$	1,678,103,100
2012		1,681,609,376
2011*		1,683,881,298

* - Revaluation

Comparison of Tax Levies and Collections Currently

A study of this tabulation could indicate a possible trend in future tax levies. A decrease in the percentage of current collection could be an indication of a probable increase in future tax levies.

			<u>Currently</u>	
		<u>Tax levy</u>	<u>Cash collections</u>	<u>Percentage of collection</u>
2013	\$	45,127,616	44,391,972	98.37%
2012		43,532,870	43,002,315	98.78%
2011		41,201,312	40,353,621	97.94%

Delinquent Taxes and Tax Title Liens

This tabulation includes a comparison, expressed in percentage, of the total delinquent taxes and tax title, in relation to the tax levies of the last three years.

<u>Year</u>		<u>Amount of delinquent taxes</u>	<u>Amount of tax title liens</u>	<u>Total delinquent</u>	<u>Percentage of tax levy</u>
2013	\$	458,962		458,962	1.02%
2012		392,445		392,445	0.90%
2011		847,691		847,691	2.06%

BOROUGH OF WOODLAND PARK

Supplementary Data, Continued

Property Acquired by Tax Title Lien Liquidation

No properties have been acquired in 2013 by foreclosure or deed as a result of liquidation of tax title liens.

The value of property acquired by liquidation of tax title liens on December 31, on the basis of the last assessed valuation of such properties, was as follows:

<u>Year</u>		<u>Amount</u>
2013	\$	4,072,200
2012		4,072,200
2011		4,072,200

Comparison of Water Utility Levies and Collections

<u>Year</u>		<u>Levy</u>	<u>Collections</u>
2013	\$	1,531,794	1,602,459
2012		1,675,652	1,649,708
2011		1,526,483	1,518,243

Comparative Schedule of Fund Balances

	<u>Year</u>		<u>Balance, Dec. 31</u>	<u>Utilized in budget of succeeding year</u>
Current Fund:	2013	\$	2,427,042	1,600,000
	2012		2,913,106	1,627,623
	2011		1,696,036	1,345,000
	2010		1,674,088	1,154,500
	2009		1,877,816	1,325,000
Water Utility Operation Fund:	2013	\$	312,203	289,000
	2012		638,201	335,100
	2011		641,486	236,185
	2010		458,221	
	2009		217,973	21,070

BOROUGH OF WOODLAND PARK

Supplementary Data, Continued

Officials in Office and Surety Bonds

<u>Name</u>	<u>Title</u>	<u>Amount of bond</u>
Keith Kazmark	Mayor	
Gary Holloway	Council President	
Vincent DeCesare	Councilman	
Rita Pascrell	Councilwoman	
Tina Gatti	Councilwoman	
Joseph Spinelli	Councilman	
Tracy Kallert	Councilwoman	
Kevin Galland	Administrator, Municipal Clerk, Officer of Searches of Municipal Improvements	
Frederick Tomkins	Chief Financial Officer	
	Tax Search Official	
	Water Rent Collector	
	Treasurer of Library	(A)
Ann Purzycki	Treasurer	(A)
Vincent Buttiglieri	Tax Collector	200,000
George Galbraith	Department of Public Works - Superintendent	(A)
James DeBlock	Superintendent of Water Pollution Control	(A)
Anthony Galietti	Police Chief	(A)
Toni Belford Damiano	Magistrate	5,000
Frances Trawinski	Court Administrator	50,000
Tim Henderson	Tax Assessor	(A)
Alaimo Group	Engineer	
Albert Buglione	Municipal Attorney	

(A) - Public Employees Faithful Performance Bond of \$100,000 on each employee.

BOROUGH OF WOODLAND PARK, N.J.

Schedule of Expenditures of State Awards

Year ended December 31, 2013

State Funding Department	State program	Grant number	Grant period	Grant award	Balance Dec. 31, 2012	Grant Receipts	Grant expenditures	Adjustment	Balance Dec. 31, 2013	MEMO Cumulative Expenditures
<i>Federal and State Grant Fund:</i>										
Department of Law and Public Safety	Alcohol Education and Rehabilitation Program	9735-760-098-Y900-001-X100-6020	2003	906	\$ 245		245			906
	Alcohol Education and Rehabilitation Program	9735-760-098-Y900-001-X100-6020	2004	312	126		126			312
	Alcohol Education and Rehabilitation Program	9735-760-001 12	2012	324	324		323	(1)		323
	Alcohol Education and Rehabilitation Program	9735-760-001 12	2013	897		897	205		692	205
	Body Armor	1020-718-001-066	2008	2,528	(2,452)			(1)	(2,453)	2,528
	Body Armor	1020-718-066-1020	2011	2,630	119		119			2,630
	Body Armor	1020-718-001-13	2012	2,777	2,777		2,220		557	2,220
	Body Armor	1020-718-001-13	2013	3,354		3,354			3,354	
	Body Armor	1020-718-001-13	2013	1,020			1,020		(1,020)	1,020
	Safe and Secure	P-4678	2006	60,000	2,431		2,431			60,000
	Safe and Secure	P5278-11	2011	49,601	5,475		5,475			49,601
	Safe and Secure	P5578-12	2012	60,000	30,000	30,000	60,000			60,000
	Safe and Secure	P5578-12	2013	60,000			10,410		(10,410)	10,410
	Drunk Driving Enforcement Grant	4320-100-046-4750-241	2009	700	261		261			700
	Drunk Driving Enforcement Grant	4320-100-046-4750-241	2010	282	282		282			282
	Drunk Driving Enforcement Grant	6400-100-078-6400	2011	1,181	1,181		1,046		135	1,046
	Drunk Driving Enforcement Grant	6400-100-078-6400	2012	1,387	1,387				1,387	
	Drunk Driving Enforcement Grant	6400-100-078-6400	2013	2,284		2,284			2,284	
					42,156	36,535	84,163	(2)	(5,474)	192,183
New Jersey Department of Community Affairs	Special Purpose Grant - Roof Repairs		2005	50,000	50,000				50,000	
Department of Environmental	Stormwater Management		2008	2,552	2,552				2,552	
	Clean Communities Grant	4900-765-042-4900-004	2011	16,283	3,652		3,652			16,283
	Clean Communities Grant	4900-765-042-4900-004	2012	16,022	10,558		10,513		45	15,977
	Clean Communities Grant	4900-765-042-4900-004	2013	18,811		18,811	1,747		17,064	1,747
	Historic Trust-Morris Canal		2007	37,500	(1,600)				(1,600)	37,500
	Statewide Livable Communities		2004	5,000	126				126	4,874
	Recycling Tonnage Grant	4900-752-178810-60	2005	11,080	4,085		4,085			11,080
	Recycling Tonnage Grant	4900-752-178810-60	2006	8,253	8,253		8,253			8,253
	Recycling Tonnage Grant	4900-752-178810-60	2007	5,452	148		148			4,342
	Recycling Tonnage Grant	4900-752-178810-60	2008	9,188	7,456		7,456			9,188
	Recycling Tonnage Grant	4900-752-178810-60	2009	11,932	11,932		10,572		1,360	10,572
	Recycling Tonnage Grant	4900-752-042-4900-001	2008	13,918	13,918				13,918	
	Recycling Tonnage Grant	4900-752-042-4900-001	2009	13,975	13,975				13,975	
	Recycling Tonnage Grant	4900-752-042-4900-001	2012	18,336	18,336				18,336	
	Recycling Tonnage Grant	4900-752-042-4900-001	2013	13,567		13,567			13,567	
					93,391	32,378	46,426		79,343	119,816
<i>Total Federal and State Grant Fund</i>					185,547	68,913	130,589	(2)	123,869	311,999

BOROUGH OF WOODLAND PARK, N.J.

Schedule of Expenditures of State Awards

Year ended December 31, 2013

State Funding Department	State program	Grant number	Grant period	Grant award	Balance Dec. 31, 2012	Grant Receipts	Grant expenditures	Adjustment	Balance Dec. 31, 2013	MEMO Cumulative Expenditures	
<i>Federal and State Grant Fund:</i>											
<i>Trust Funds:</i>											
Passaic County Pass Through Grants	Municipal Alliance		2012	25,163	(3,931)	7,063	3,132			25,163	
			2013	23,200		11,312	23,200		(11,888)	23,200	
<i>Total Trust Funds</i>						<u>(3,931)</u>	<u>18,375</u>		<u>(11,888)</u>	<u>48,363</u>	
<i>General Capital Fund:</i>											
Department of Transportation	Williams Drive (Phase I and II)	Ordinance 04-5		6320-480-608383-60	2004	250,000	(7,175)		(7,175)	250,000	
	Lackawana Ave./Memorial Drive	Ordinance 04-5		6300-480-078-6300-CK3-TCAP	2004	120,000	(4,014)		(4,014)	120,000	
	Curbs and Sidewalks										
<i>Total General Capital Fund</i>						<u>(11,189)</u>			<u>(11,189)</u>	<u>370,000</u>	
<i>Total State Financial Assistance</i>						<u>\$ 170,427</u>	<u>87,288</u>	<u>156,921</u>	<u>(2)</u>	<u>100,792</u>	<u>730,362</u>
<i>Other Financial Assistance</i>											
Passaic County Open Space	Dowling Park Improvements - 2004		2004	325,000	(27)				(27)	325,000	
	Dowling Park Improvements - 2008		2008	250,000	2,310		45,095		(42,785)	250,000	
	Zaccaria Park Improvements-2010		2010	260,000	200		(250)	100	550	259,450	
	Morris Canal Improvements-2007		2007	100,000	43,696		37,222		6,474	93,526	
	Morris Canal Improvements-2008		2008	200,000	(107,159)				(107,159)	175,172	
	Zaccaria Park Improvements - 2011		2011	175,000	(951)		68,213	(301)	(69,465)	151,253	
	Dowling Park Fountain		2012	100,000			99,980		(99,980)	99,980	
	Rose Park Place Improvements		2013	99,000							
	Zaccaria Park - Splash Pad		2013	150,000			149,961		(149,961)	149,961	
<i>Total Other Financial Assistance</i>						<u>(61,931)</u>	<u>400,221</u>	<u>(201)</u>	<u>(462,353)</u>	<u>1,504,342</u>	
<i>Total State and Other Financial Assistance</i>						<u>\$ 108,496</u>	<u>87,288</u>	<u>557,142</u>	<u>(203)</u>	<u>(361,561)</u>	<u>2,234,704</u>

Note: This schedule was not subject to an audit in accordance with N.J. OMB 04-04.

BOROUGH OF WOODLAND PARK, N.J.

Schedule of Expenditures of Federal Awards

Year ended December 31, 2013

Federal Grantor	Federal program	CFDA #	Grant year	Grant award amount	Balance Dec. 31, 2012	Receipts	Expended	Adjustment	Balance Dec. 31, 2013	Memo Cumulative Expenditures
<i>Federal and State Grant Fund:</i>										
U.S. Department of Justice:										
	Bulletproof Vest Partnership Program	16.607	2010	3,891	\$ 141		141			3,891
	School Policing	16.710	2003-05	125,000	21,062			(21,062)		103,938
	School Policing	16.710	2006	32,000	19,628			(19,628)		12,372
	COPS MORE	16.710	2003	75,000	(21,470)			21,470		73,200
	Universal COPS	16.710	2001-04	60,000	(16,750)			16,750		43,250
					<u>2,611</u>		<u>141</u>	<u>(2,470)</u>		<u>236,651</u>
Department of Housing and Urban Development:	Morris Canal Bike Path	14.218	2009	147,000						147,000
U.S. Department of Transportation:										
National Highway Traffic Safety Administration (1)	Over the Limit Under Arrest	20.601	2009	5,133	(4,371)			4,371		4,371
	Over the Limit Under Arrest	20.601	2010	4,371	4,371			(4,371)		
	Drive Sober or Get Pulled Over	20.601	2013	4,137		4,137	4,137			4,137
Federal Highway Administration	Newby Street	20.205	2009	281,000	(7,656)			(1)	(7,657)	213,865
	Mt. Pleasant Ave Resurfacing - Phase II	20.205	2010	255,000	(165,865)				(165,865)	133,705
	Overmount Ave	20.205	2013	275,000						
					<u>(173,521)</u>	<u>4,137</u>	<u>4,137</u>	<u>(1)</u>	<u>(173,522)</u>	<u>356,078</u>
Community Development Block Grant	Disaster Relief	14.218	2013	823,263						
U.S. Department of Law and Public Safety	Emergency Management Grant	97.044	2013	5,000						
U.S. Department of Homeland Security:										
State Homeland Security Program	Assistance to Firefighters Grant	97.073	2010	58,707	(3)				(3)	58,707
<i>Total Federal and State Grant Fund</i>					<u>(170,913)</u>	<u>4,137</u>	<u>4,278</u>	<u>(2,471)</u>	<u>(173,525)</u>	<u>798,436</u>
<i>Current Fund:</i>										
Disaster Grants - Public Assistance - (Presidentially Declared Disasters) (1)										
	Hurricane Irene	97.036	2012			33,162	33,162			33,162
	Hurricane Sandy	97.036	7/6/1909			39,813	39,813			39,813
<i>Total Current Fund</i>						<u>72,975</u>	<u>72,975</u>			<u>72,975</u>
<i>General Capital Fund:</i>										
U.S. Department of Transportation:	Resurfacing of Overmount Ave., Ord. 9-2012	20.205	2012	250,000	(202,112)		47,888		(250,000)	250,000
U.S. Department of Housing and Urban Development										
Community Development Block Grant (Pass Through Funds)	County of Passaic									
	Imps. to Woodrow Avenue - Ord. 9-2012	14.218	2008	183,581	(183,581)	120,121			(63,460)	183,581
<i>Total General Capital Fund</i>					<u>(385,693)</u>	<u>120,121</u>	<u>47,888</u>		<u>(313,460)</u>	<u>433,581</u>

BOROUGH OF WOODLAND PARK, N.J.

Schedule of Expenditures of Federal Awards

Year ended December 31, 2013

<u>Federal Grantor</u>	<u>Federal program</u>	<u>CFDA #</u>	<u>Grant year</u>	<u>Grant award amount</u>	<u>Balance Dec. 31, 2012</u>	<u>Receipts</u>	<u>Expended</u>	<u>Adjustment</u>	<u>Balance Dec. 31, 2013</u>	<u>Memo Cumulative Expenditures</u>
<i>Community Development Trust Fund:</i>										
U.S. Department of Housing and Urban Development										
Community Development Block Grant (Pass Through Funds)										
County of Passaic	Rockland Avenue Street Improvements	14.218	2010	242,000	641				641	191,941
<i>Total Community Development Trust Fund</i>					641				641	191,941
<i>Total Federal Financial Assistance</i>					\$ (555,965)	197,233	125,141	(2,471)	(486,344)	1,496,933

(1) Passed through the State of New Jersey

Note: This schedule was not subject to an audit in accordance with OMB circular A-133

BOROUGH OF WOODLAND PARK, N.J.

Schedule of Cash - Collector-Treasurer

Current Fund

Year ended December 31, 2013

Balance, December 31, 2012		\$	5,592,589
Increased by receipts:			
Miscellaneous revenue not anticipated	\$	162,690	
Senior citizens' and veterans' reimbursements -			
State of New Jersey		109,450	
Taxes receivable		44,493,712	
Revenue accounts receivable		2,095,870	
Prepaid taxes		187,117	
Various Reserves		332,869	
Library State Aid		5,178	
Interfunds		115,974	
State and Federal Grants Receivable		73,050	
Special Emergency Note		45,000	
			<u>47,620,910</u>
			53,213,499
Decreased by disbursements:			
2013 Budget Appropriations		13,418,778	
2012 Appropriations Reserves		601,020	
Interfunds		169,809	
Accounts Payable		1,114	
Various Reserves		393,577	
Tax overpayments		6,835	
Road Opening Deposits		1,000	
County taxes payable		11,455,775	
Added County Taxes		153,981	
Local district school taxes		14,401,468	
Regional high school taxes		6,554,752	
Reserve for Library Aid		5,410	
Prior year grant encumbrances paid		4,923	
Special Emergency Note		90,000	
State and Federal Grants Appropriated Reserves		531,206	
			<u>47,789,648</u>
Balance, December 31, 2013		\$	<u>5,423,851</u>

BOROUGH OF WOODLAND PARK, N.J.

Schedule of Cash - Change Fund

Current Fund

Year ended December 31, 2013

<u>Office</u>	Balance Dec. 31, <u>2013</u>	Balance Dec. 31, <u>2012</u>
Collector-treasurer	\$ 200	200
Librarian	10	10
Municipal Court	<u>100</u>	<u>100</u>
	\$ <u><u>310</u></u>	<u><u>310</u></u>

BOROUGH OF WOODLAND PARK, N.J.

**Schedule of Amount Due From/(To) State of New Jersey
for Senior Citizens' and Veterans' Deductions**

Current Fund

Year ended December 31, 2013

Balance, December 31, 2012		\$ <u>(38,092)</u>
Increased by:		
Senior citizens' deductions per tax billing	\$ 24,000	
Veterans' deductions per tax billing	104,500	
Deductions allowed - prior year	250	
Deductions allowed	<u>2,692</u>	
		<u>131,442</u>
		93,350
Decreased by:		
Collection from State of New Jersey	109,450	
Senior Citizens deductions disallowed	<u>20,787</u>	
		<u>130,237</u>
Balance, December 31, 2013		\$ <u><u>(36,887)</u></u>

BOROUGH OF WOODLAND PARK, N.J.

Schedule of Taxes Receivable and Analysis of Property Tax Levy

Current Fund

Year ended December 31, 2013

Year	Balance, Dec. 31,	2013 Levy	Added	Collected		Senior Citizen and Veteran Deductions	Canceled	Balance, Dec. 31,
	2012			2012	2013			2013
2011	250				250			
2012	\$ 392,195				391,945	250		
	392,445				392,195	250		
2013		44,530,894	596,722	180,049	44,101,517	110,406	276,682	458,962
	\$ 392,445	44,530,894	596,722	180,049	44,493,712	110,656	276,682	458,962

Analysis of Tax Levy

Tax yield:	
General Purpose Tax	\$ 44,530,894
Added/Omitted Taxes	596,722
	<u>\$ 45,127,616</u>
Tax Levy:	
Local District School Tax	\$ 14,629,997
Regional High School Tax	6,785,714
Municipal Open Space Tax	169,971
County Tax	\$ 11,455,775
County Added and Omitted Taxes	153,981
	<u>11,609,756</u>
	33,195,438
Local Tax for Municipal Purposes	11,475,052
Additional Taxes	457,126
	<u>11,932,178</u>
	<u>\$ 45,127,616</u>

BOROUGH OF WOODLAND PARK, N.J.

**Schedule of Property Acquired for Taxes
(at Assessed Valuations) and
Analysis of Balance**

Current Fund

Year ended December 31, 2013

Balance, December 31, 2012	\$ <u>4,072,200</u>
Balance, December 31, 2013	\$ <u><u>4,072,200</u></u>

BOROUGH OF WOODLAND PARK, N.J.

Schedule of Revenue Accounts Receivable

Current Fund

Year ended December 31, 2013

	Balance Dec. 31, <u>2012</u>	<u>Accrued</u>	<u>Collected</u>	Balance Dec. 31, <u>2013</u>
Licenses:				
Alcoholic beverages	\$	27,841	27,841	
Other		37,510	37,510	
Fees and permits		61,259	61,259	
Municipal Court - fines and costs	24,084	386,612	387,348	23,348
Interest and cost on taxes		101,901	101,901	
Interest on Investments		361	361	
Cable Television Franchise Fees		44,217	44,217	
Cable Television Franchise Fees - Verizon		23,197	23,197	
Consolidated Municipal Property Tax Relief Aid		96,535	96,535	
Energy receipts taxes		723,942	723,942	
Watershed Moratorium Offset Aid		6,674	6,674	
Uniform Construction Code		353,728	353,728	
Uniform Fire Safety Act		28,913	28,913	
Reserve for Payment of Debt		100,000	100,000	
FEMA Reimbursements Hurricane Irene		33,162	33,162	
Borough of Little Falls - Sewer Improvements		48,450	48,450	
Borough of Totowa - Sewere Improvements		55,350	55,350	
Sewer Connection Fees		40,900	40,900	
Life Hazard Use Fees		24,582	24,582	
	<u>\$ 24,084</u>	<u>2,195,134</u>	<u>2,195,870</u>	<u>23,348</u>
		Cash Receipts	2,095,870	
		Interfunds	100,000	
		<u>\$ 2,195,870</u>		

BOROUGH OF WOODLAND PARK, N.J.

Schedule of Deferred Charges
N.J.S. 40A:4-55 Special Emergency

Current Fund

Year ended December 31, 2013

<u>Date Authorized</u>	<u>Purpose</u>	<u>Net Amount Authorized</u>	<u>1/5 of Net Amount Authorized</u>	<u>Balance, Dec. 31, 2012</u>	<u>Reduced</u>	<u>Balance, Dec. 31, 2013</u>
11/26/08	Preparation of Master Plan	100,000	20,000	20,000	20,000	
12/16/09	Revaluation	225,000	45,000	90,000	45,000	45,000
				\$ 110,000	65,000	45,000

BOROUGH OF WOODLAND PARK, N.J.

Schedule of Interfunds

Current Fund

Year Ended December 31, 2013

<u>Fund</u>	Due from/(to) Balance <u>Dec. 31, 2012</u>	<u>Increased</u>	<u>Decreased</u>	Due from/(to) Balance <u>Dec. 31, 2013</u>
Federal and State Grant Fund	\$ 42,577	585,502	119,953	508,126
General Capital Fund		100,000		100,000
Animal License Trust Fund	2,325	1,347	2,325	1,347
Other Trust Fund	273	225	747	(249)
Municipal Alliance	42	45	87	
Open Space Trust	(169,268)	169,268	169,971	(169,971)
Community Development Trust Fund	(541)	541		
	<u>\$ (124,592)</u>	<u>856,928</u>	<u>293,083</u>	<u>439,253</u>
Due from	45,217	687,119	122,863	609,473
Due to	<u>(169,809)</u>	<u>169,809</u>	<u>170,220</u>	<u>(170,220)</u>
	<u>\$ (124,592)</u>	<u>856,928</u>	<u>293,083</u>	<u>439,253</u>
Grant Fund	\$ 585,502		7,138	
Interest Earned		270		
Statutory Excess		1,347		
Open Space Tax Levy			169,971	
Budgeted Revenue		100,000		
Receipts			115,974	
Disbursements		<u>169,809</u>		
		<u>\$ 856,928</u>	<u>293,083</u>	

BOROUGH OF WOODLAND PARK, N.J.

Schedule of Appropriation Reserves

Current Fund

Year Ended December 31, 2013

	Balance, Dec. 31, <u>2012</u>	Balance after Transfers and <u>Encumbrances</u>	<u>Paid or Charged</u>	<u>Balance Lapsed</u>
Salaries and Wages Within "CAPS":				
Gen. Administration	\$ 157	157		157
Mayor and Council	159	159		159
Finacial Administration	5	5		5
Collection of Taxes	75	75		75
Assessment of Taxes	1,013	1,013	852	161
Zoning Board of Adjustment	13	1,813	1,800	13
Police	190,648	176,147	153,315	22,832
Maintenance of Fire Alarm System	1	1		1
Uniform Fire Safety Act	2,017	2,017	1,074	943
Life Hazard Use Fee Payments	1			
Road Repairs and Maintenance	55,660	45,660	13,460	32,200
Board of Health	97	97		97
Sewer System	4,282	4,282	1,699	2,583
Public Buildings and Grounds	2,491	1,991	1,948	43
Youth and Senior Citizen Center	709	709	443	266
Vehicle Maintenance	1,070	1,070	568	502
Recreation	11,473	7,973	4,958	3,015
Municipal Court	2,298	2,298	1,731	567
Public Defender	1,271	1,271	1,271	
Uniform Construction Code	4,839	4,839	3,769	1,070
Plumbing Inspector	1	1		1
Housing Inspector	1,213	1,213	868	345
Electrical Inspections	1,145	1,145		1,145
Total Salaries and Wages Within "CAPS"	280,638	253,936	187,756	66,180
Other Expenses Within "CAPS":				
Administration	4,504	7,036	6,435	601
Elections	1,030	1,030		1,030
Financial Administration				
Annual Audit	57,950	57,950	57,950	
Misc. Other	22,145	22,164	2,562	19,602
Assessment of Taxes	11,974	32,491	29,238	3,253
Collection of Taxes	1,045	1,045	16	1,029
Legal Services and Costs	9,858	25,152	22,224	2,928
Planner- Mt. Laurel Litigation	4,100	5,300	5,280	20
Engineering Services and Costs	2,508	3,008	2,734	274
Planning Board	227	9,462	9,235	227
Zoning Board of Adjustment	795	795		795
Police	1,972	11,914	9,323	2,591

BOROUGH OF WOODLAND PARK, N.J.

Schedule of Appropriation Reserves

Current Fund

Year Ended December 31, 2013

	Balance, Dec. 31, <u>2012</u>	Balance after Transfers and <u>Encumbrances</u>	Paid or <u>Charged</u>	Balance <u>Lapsed</u>
Maintenance of Fire Alarm System	58	1,963	1,928	35
Emergency Management Services	1,241	2,428	838	1,590
Fire - Misc Other Expenses	4,775	29,017	28,807	210
Life Hazard Use Fee	320	562	433	129
Municipal Court	1,655	1,765	1,733	32
Group Insurance	2,772	2,772	(452)	3,224
Surety Bond Premiums	1	1		1
Road Repairs and Maintenance	29,315	53,559	40,353	13,206
Garbage & Trash Removal Contract	77,912	77,912	53,333	24,579
Recycling Program	3,156	3,156	860	2,296
Sewer System	8,364	10,304	9,591	713
Public Buildings & Grounds	4,292	9,619	9,382	237
Vehicle Maintenance	3,840	8,018	5,194	2,824
Board of Health	199	324	156	168
Animal Control Services	412	412	44	368
Recreation	92	2,039	1,721	318
Youth & Senior Citizen Center	6,217	6,217	408	5,809
Celebration of Public Events	33	30,125	30,092	33
Uniform Construction Code	385	385		385
Building Inspector	382	382		382
Elevator Inspection Fees	78	78		78
Electrical Inspections	882	882		882
Electric & Gas	10,874	20,534	9,898	10,636
Street Lighting	44,981	53,000	42,157	10,843
Telephone	3,148	3,952	1,564	2,388
Fire Hydrant Services	3,449	3,449	2,965	484
Gasoline	49,117	39,117	8,162	30,955
Total Other expenses Within "CAPS"	<u>376,058</u>	<u>539,319</u>	<u>394,164</u>	<u>145,155</u>
Deferred Charges and Statutory Expenditures Within "CAPS":				
Unemployment Compensation Ins.	8,494	4,294	2,527	1,767
Defined Contribution Retirement Program	7	7		7
Social Security System (O.A.S.I.)	3,807	3,807	322	3,485
Total Deferred Charges and Statutory Expenditures Within "CAPS"	<u>12,308</u>	<u>8,108</u>	<u>2,849</u>	<u>5,259</u>

BOROUGH OF WOODLAND PARK, N.J.

Schedule of Appropriation Reserves

Current Fund

Year Ended December 31, 2013

	Balance, Dec. 31, <u>2012</u>	Balance after Transfers and <u>Encumbrances</u>	Paid or <u>Charged</u>	Balance <u>Lapsed</u>
Other Expenses Excluded From "CAPS":				
Maintenance of Free Public Library	57,855	67,283	67,283	
LOSAP	4,781	4,781		4,781
Stormwater Management	22,000	22,000		22,000
Group Health Benefits	96,629	96,629		96,629
	<u>181,265</u>	<u>190,693</u>	<u>67,283</u>	<u>123,410</u>
Total Other Expenses Excluded from "CAPS"				
Total Reserves	<u>850,269</u>	<u>992,056</u>	<u>652,052</u>	<u>340,004</u>
		Appropriation Reserves Encumbrances		
		<u>850,269</u> <u>141,787</u>		
		<u>\$ 992,056</u>		
			Cash Transferred to Reserve for Library Accounts Payable	
			601,020 48,437 <u>2,595</u>	
			<u>\$ 652,052</u>	

BOROUGH OF WOODLAND PARK, N.J.

Schedule of Accounts Payable

Current Fund

Year ended December 31, 2013

Increased by:		
Transfer from Appropriation Reserves	\$	2,595
Transfer from Fund Balance		<u>1,114</u>
	\$	3,709
Decreased by:		
Cash Disbursements		<u>1,114</u>
Balance, December 31, 2013	\$	<u><u>2,595</u></u>

Schedule of Reserve for Library State Aid

Current Fund

Year ended December 31, 2013

Balance, December 31, 2012	\$	11,354
Increased by:		
Cash Receipts		<u>5,178</u>
		16,532
Decreased by:		
Cash Disbursements		<u>5,410</u>
Balance, December 31, 2013	\$	<u><u>11,122</u></u>

Exhibit A-15

BOROUGH OF WOODLAND PARK, N.J.

Schedule of Prepaid Taxes

Current Fund

Year ended December 31, 2013

Balance, December 31, 2012	\$	180,049
Increased by:		
Collection of 2014 Taxes		<u>187,117</u>
		367,166
Decreased by:		
Applied to 2013 Taxes		<u>180,049</u>
Balance, December 31, 2013	\$	<u><u>187,117</u></u>

Exhibit A-16

Schedule of Tax Overpayments

Current Fund

Year ended December 31, 2013

Increased by:		
Charged to Operations	\$	<u>6,835</u>
Decreased by:		
Refunded	\$	<u><u>6,835</u></u>

Exhibit A-17

BOROUGH OF WOODLAND PARK, N.J.

Schedule of Road Opening Deposits

Year ended December 31, 2013

Balance, December 31, 2012	\$ <u>9,800</u>
Decreased by:	
Cash Disbursements	<u>1,000</u>
Balance, December 31, 2013	\$ <u><u>8,800</u></u>

Exhibit A-18

Schedule of County Taxes Payable

Current Fund

Year ended December 31, 2013

Increased by:	
2013 Levy	\$ <u>11,455,775</u>
Decreased by:	
Payments	\$ <u><u>11,455,775</u></u>

Exhibit A-19

BOROUGH OF WOODLAND PARK, N.J.

Schedule of Amount Due County for Added Taxes

Current Fund

Year ended December 31, 2013

Increased by:		
2013 Added Taxes	\$	<u>153,981</u>
Decreased by:		
Payments	\$	<u><u>153,981</u></u>

Exhibit A-20

Schedule of Local District School Tax

Current Fund

Year ended December 31, 2013

Balance, December 31, 2012 (school tax deferred)	\$	7,086,468
Increased by levy - school year July 1, 2013 to June 30, 2014		<u>14,629,997</u>
		21,716,465
Decreased by:		
Cash Disbursements		<u>14,401,468</u>
Balance, December 31, 2013 (school tax deferred)	\$	<u><u>7,314,997</u></u>

BOROUGH OF WOODLAND PARK, N.J.

Schedule of Regional High School Tax

Current Fund

Year ended December 31, 2013

Balance, December 31, 2012	
(Prepaid regional school tax)	\$ (799)
(school tax deferred)	3,122,087
Increased by levy - school year	
July 1, 2013 to June 30, 2014	<u>6,785,714</u>
	9,907,801
Decreased by:	
Cash Disbursements	<u>6,554,752</u>
Balance, December 31, 2013	
(Prepaid regional school tax)	(799)
(school tax deferred)	\$ <u><u>3,353,049</u></u>

BOROUGH OF WOODLAND PARK, N.J.

Schedule of Various Reserves

Current Fund

Year ended December 31, 2013

	Balance Dec. 31, <u>2012</u>	<u>Increased</u>	<u>Decreased</u>	Balance Dec. 31, <u>2013</u>
\$				
Premium on Tax Title Liens	314,300	267,500	165,300	416,500
Library grant	80			80
Master Plan	1,035			1,035
Tax Map	500			500
Codification	3,375		2,966	409
Elevator Fees	290			290
State Fees Payable:				
DCA Fees	3,436	17,294	18,181	2,549
Marriage License Fees	1,225	2,025	1,875	1,375
Other Fees	1,901			1,901
Reserve for:				
Snow Removal	26,000		26,000	
Celebration of Public Events	8,872		8,872	
Outside Liens		46,050		46,050
Tax Appeals	321,277		56,662	264,615
Library - Capital Improvements	495,625	48,437	6,959	537,103
Reserve for Sale of Assets	2,359			2,359
Reserve for Salary and Wages	118,558		106,762	11,796
	<u>\$ 1,298,833</u>	<u>381,306</u>	<u>393,577</u>	<u>1,286,562</u>
Transferred from Appropriation Reserves		48,437		
Cash Receipts		332,869		
Cash Disbursements			<u>393,577</u>	
		<u>\$ 381,306</u>	<u>393,577</u>	

BOROUGH OF WOODLAND PARK, N.J.

Schedule of Special Emergency Note Payable

Current Fund

Year Ended December 31, 2013

<u>Note</u>	<u>Date of Original Issue</u>	<u>Date of Issue</u>	<u>Date of Maturity</u>	<u>Interest Rate</u>	<u>Balance, Dec.31, 2012</u>	<u>Issued</u>	<u>Payments</u>	<u>Balance, Dec.31, 2013</u>
13-1RSEN	Dec. 29, 2011	Dec. 13, 2013	June 6, 2014	0.85%	\$ <u>90,000</u>	<u>45,000</u>	<u>90,000</u>	<u>45,000</u>

BOROUGH OF WOODLAND PARK, N.J.

Schedule of Due to/(from) Current Fund

Federal and State Grant Fund

Year ended December 31, 2013

Balance, December 31, 2012		\$	42,577
Increased by:			
Grants Received - Appropriated	\$	73,050	
Receivables Cancelled		<u>46,903</u>	
			<u>119,953</u>
			(77,376)
Decreased by:			
Cash Disbursements -			
Appropriated Grant Reserves	\$	531,206	
Grants Cancelled		49,373	
Prior Year Encumbrances Paid		<u>4,923</u>	
			<u>585,502</u>
Balance, December 31, 2013		\$	<u><u>508,126</u></u>

BOROUGH OF WOODLAND PARK, N.J.

Schedule of Grants Receivable

Federal and State Grant Fund

Year ended December 31, 2013

	Balance Dec. 31, <u>2012</u>	2013 Budget <u>Revenue</u>	Cash <u>Receipts</u>	<u>Canceled</u>	Balance Dec. 31, <u>2013</u>
Safe and Secure	\$ 30,000	60,000	30,000		60,000
Universal COPS	16,750			(16,750)	
COPS MORE	23,270			(23,270)	
Recycling Tonnage		13,567	13,567		
Body Armor	2,453				2,453
Body Armor		3,354	3,354		
Over the Limit Under Arrest	5,133			(5,133)	
Clean Communities		18,811	18,811		
Passaic County Open Space-Dowling Place	27				27
Passaic County Open Space-Dowling Park	42,785				42,785
Passaic County Open Space-Zaccaria Park	93,212				93,212
Passaic County Open Space-Morris Canal	107,158				107,158
Passaic County Open Space-Zacarra Park-Splash Pad		150,000			150,000
DOT - Newby Street	8,357				8,357
DOT - Overmont Ave - 2012		275,000			275,000
CDBG - Disaster Relief		823,263			823,263
Peckman River	1,750			(1,750)	
NJ Historic Trust-Morris Canal	1,600				1,600
Drive Sober or get Pulled Over		4,137	4,137		
Body Armor		1,020			1,020
Alcohol Education Rehabilitation Fund		897	897		
Emergency Management		5,000			5,000
NJDOT - Mt. Pleasant Ave Improvements	251,220				251,220
Drunk Driving Enforcement Fund		2,284	2,284		
Passaic County Open Space-Rose Park Place Impr.		99,000			99,000
Passaic County Open Space-Dowling Park Fountain	100,000				100,000
Homeland Security - Firefighters Assistance	3				3
	<u>\$ 683,718</u>	<u>1,456,333</u>	<u>73,050</u>	<u>(46,903)</u>	<u>2,020,098</u>

BOROUGH OF WOODLAND PARK, N.J.

Schedule of Appropriated Reserves

Federal and State Grants

Year ended December 31, 2013

<u>Grant</u>	<u>Balance Dec. 31, 2012</u>	<u>Transferred from 2013 Budget Appropriations</u>	<u>Expended</u>	<u>Canceled</u>	<u>Balance Dec. 31, 2013</u>
Clean Communities	3,652		3,652		
Clean Communities					
COPS MORE	1,800			(1,800)	
COPS in Schools	21,062			(21,062)	
Statewide Livable Communities	126				126
Peckman River	1,750			(1,750)	
Alcohol Education Rehabilitation Fund	126		126		
Alcohol Education Rehabilitation Fund	245		245		
Recycling Tonnage Grant	8,253		8,253		
Over the Limit Under Arrest	762			(762)	
School Policing	19,628			(19,628)	
Passaic County Open Space-Dowling Park	45,095		45,095		
Safe and Secure	65,475		65,475		
Safe and Secure	2,431		2,431		
Drunk Driving Enforcement Fund	261		261		
Special Purpose Grant Roof	50,000				50,000
Recycling Tonnage Grant	148		148		
Recycling Tonnage Grant	4,085		4,085		
Recycling Tonnage Grant	7,456		7,456		
Stormwater Regulation - 2008	2,552				2,552
DOT - Newby Street - 2009	700				700
Bullet Proof Vest	141		141		
Alcohol Education Rehabilitation Fund	323		323		
NJDOT - Mt. Pleasant Ave Improvements - 2011	85,355				85,355
Drunk Driving Enforcement Fund	282		282		
Passaic County Open Space-Morris Canal - 2008	43,696		37,222		6,474
Recycling Tonnage Grant - 2009	11,932		10,572		1,360
Over the Limit Under Arrest	4,371			(4,371)	
Passaic County Open Space - Zaccaria Park	300		(250)		550
Body Armor	119		119		
Passaic County Open Space - Zaccaria Park	91,960		68,213		23,747
Recycling Tonnage Grant - 2008	13,918				13,918
Recycling Tonnage Grant - 2009	13,975				13,975
Drunk Driving Enforcement Fund	1,181		1,046		135
Clean Communities - 2012	10,558		10,513		45
Recycling Tonnage Grant - 2010	18,336				18,336
Body Armor	2,777		2,220		557
Drunk Driving Enforcement Fund - 2012	1,387				1,387
Passaic County Open Space - Dowling Park Fountain	100,000		99,980		20
Clean Communities - 2013		18,811	1,747		17,064
Recycling Tonnage Grant - 2011		13,567			13,567

BOROUGH OF WOODLAND PARK, N.J.

Schedule of Appropriated Reserves

Federal and State Grants

Year ended December 31, 2013

<u>Grant</u>	Balance Dec. 31, 2012	Transferred from 2013 Budget Appro- priations	<u>Expended</u>	<u>Canceled</u>	Balance Dec. 31, 2013
Drive Sober or Get Pulled Over - 2013		4,137	4,137		
Body Armor Grant - 2013		1,020	1,020		
Alcohol Education Rehabilitation Fund - 2013		897	205		692
Drunk Driving Enforcement Fund - 2013		2,284			2,284
Passaic County Open Space - Zaccaria Park - Splash Pad - 2013		150,000	149,961		39
Safe and Secure - 2013		60,000	10,410		49,590
DOT - Overmont Ave - 2012		275,000			275,000
CDBG - Disaster Relief		823,263			823,263
Passaic County Open Space - Rose Park Place Impr.		99,000			99,000
Body Armor Grant - 2013		3,354			3,354
Emergency Management		5,000			5,000
	<u>\$ 636,218</u>	<u>1,456,333</u>	<u>535,088</u>	<u>(49,373)</u>	<u>1,508,090</u>
		Cash	531,206		
		Encumbered	<u>3,882</u>		
			<u>\$ 535,088</u>		

BOROUGH OF WOODLAND PARK, N.J.

Schedule of Cash - Treasurer

Trust Funds

Year ended December 31, 2013

	Dog License Fund	Other Trust Fund	New Jersey Unem- ployment Insurance Fund	Community Development Trust Fund	Emergency Services LOSAP Trust
Balance, December 31, 2012	\$ 5,105	651,818	3,273	100	775,732
Increased by receipts:					
Due to State - Animal License Fees	263				
Dog License Fees	1,470				
Escrow Deposits		139,606			
Performance Bonds		159			
Drug and Alcohol Alliance		29,278			
Open Space Trust		18,890			
Dedicated Fire Penalty		15,581			
Recreation		131,644			
POAA		1,126			
Unemployment Contributions			8,133		
Snow Removal		63,004			
Centennial		109,082			
Interfunds		169,538		541	
Interest			23		131,526
Contributions					77,952
	1,733	677,908	8,156	541	209,478
	6,838	1,329,726	11,429	641	985,210
Decreased by disbursements:					
Dog Expenditures					
Due to State	266				
Escrow Deposits		76,122			
Drug and Alcohol Alliance		31,839			
Open Space Trust		326,271			
Dedicated Fire Penalty		26,117			
Recreation		109,876			
POAA		898			
Centennial		35,024			
Interfunds	2,325	834			
Benefit Distributions					85,580
	2,591	606,981			85,580
Balance, December 31, 2013	\$ 4,247	722,745	11,429	641	899,630

BOROUGH OF WOODLAND PARK, N.J.

Schedule of Assessments Receivable

Trust Funds

Year ended December 31, 2013

<u>Ordinance number</u>	<u>Improvement description</u>	<u>Date of confirmation</u>	<u>Annual install- ments</u>	<u>Balance Dec. 31, 2012</u>	<u>Balance, Dec. 31, 2013</u>	<u>Balance pledged to reserve</u>
68-16	Construction of concrete curbs on Alcazar and Zoar Sts.	Dec. 21, 1977	3	\$ 420	420	420
71-6	Construction of concrete curbs on Rose Place	Jan. 12, 1983	3	605	605	605
72-6	Improvement of Rose Place - sanitary sewers	Jan. 12, 1983	3	924	924	924
74-8	Curbs and sidewalks in Garden Avenue from Woodrow Avenue 200 ft. north of Taft Avenue	Dec. 9, 1987	3	<u>4,170</u>	<u>4,170</u>	<u>4,170</u>
				<u>\$ 6,119</u>	<u>6,119</u>	<u>6,119</u>

BOROUGH OF WOODLAND PARK, N.J.

Schedule of Reserve for Assessments

Trust Funds

Year ended December 31, 2013

Ord. No.	<u>Improvement description</u>	Balance, Dec. 31, <u>2012</u>	Balance, Dec. 31, <u>2013</u>
	Assessment receivable:		
68-16	Construction of concrete curbs on Alcazar and Zoar Streets \$	420	420
71-6	Construction of curbs in portion of Mt. Pleasant Avenue both sides from McBride Avenue	605	605
72-6	8" Sanitary sewer - Rose Place from the existing sanitary sewer easterly 180 linear feet	924	924
74-8	Curbs and sidewalks in Garden Avenue from Woodrow Avenue 200 ft. north of Taft Ave.	<u>4,170</u>	<u>4,170</u>
		\$ <u><u>6,119</u></u>	<u><u>6,119</u></u>

BOROUGH OF WOODLAND PARK, N.J.

Schedule of Amount Due from/(to) the State of New Jersey

Trust Funds

Year ended December 31, 2013

	Due (from)/to Dec. 31, <u>2012</u>	<u>Increased</u>	<u>Decreased</u>
Animal Control Trust Fund:			
Animal Control License Fees	<u>3</u>	<u>263</u>	<u>266</u>
	<u>\$ 3</u>	<u>263</u>	<u>266</u>
		Disbursements	266
		Receipts	<u>263</u>
		<u>\$ 263</u>	<u>266</u>

BOROUGH OF WOODLAND PARK, N.J.

Schedule of Due from/(to) Current Fund

Trust Funds

Year ended December 31, 2013

	Due from/(to) Dec. 31, 2012	<u>Increased</u>	<u>Decreased</u>	Due from/(to) Dec. 31, 2013
Animal Control Trust Fund:	\$ (2,325)	2,325	1,347	(1,347)
Other Trust Fund:				
Escrow	(273)	747	225	249
Recreation				
Municipal Alliance	(42)	87	45	
Open Space Trust Fund	169,268	169,971	169,268	169,971
Community Development Trust Fund:	<u>541</u>		<u>541</u>	
	<u>\$ 167,169</u>	<u>173,130</u>	<u>171,426</u>	<u>168,873</u>
Due from	(2,640)	2,910	1,617	(1,347)
Due to	<u>169,809</u>	<u>170,220</u>	<u>169,809</u>	<u>170,220</u>
	<u>\$ 167,169</u>	<u>173,130</u>	<u>171,426</u>	<u>168,873</u>
Open Space Tax Collections	\$ 169,971			
Cash Disbursements		3,159		
Statutory Excess			1,347	
Interest Earnings			270	
Cash Receipts			<u>169,809</u>	
		<u>\$ 173,130</u>	<u>171,426</u>	

BOROUGH OF WOODLAND PARK, N.J.

Schedule of Community Development Block Grants Receivable

Community Development Trust Fund

Year ended December 31, 2013

Balance, December 31, 2012	\$ <u>50,059</u>
Balance, December 31, 2013	\$ <u><u>50,059</u></u>
<u>Analysis of Balance</u>	
Rockland Avenue Street Improvements	<u>50,059</u>
	\$ <u><u>50,059</u></u>

BOROUGH OF WOODLAND PARK, N.J.

Schedule of Reserve for Dog Fund Expenditures

Trust Funds

Year ended December 31, 2013

Balance, December 31, 2012	\$	2,777
Increased by:		
Dog License Fees Collected		<u>1,470</u>
		4,247
Decreased by:		
Statutory excess Due to Current Fund		<u>1,347</u>
Balance, December 31, 2013	\$	<u><u>2,900</u></u>

License fees collected

<u>Year</u>	<u>Amount</u>
2013	1,490
2012	<u>1,410</u>
	\$ <u><u>2,900</u></u>

BOROUGH OF WOODLAND PARK, N.J.

Schedule of Reserve for Expenditures -
Other Trust Funds

Trust Funds

Year ended December 31, 2013

	Balance Dec. 31, <u>2012</u>	<u>Deposits</u>	<u>Payments</u>	Balance Dec. 31, <u>2013</u>
Escrow Deposits	\$ 376,720	139,606	76,122	440,204
Performance Bonds	57,468	159		57,627
Drug and Alcohol Alliance	16,667	29,278	31,839	14,106
Open Space	347,428	188,861	326,271	210,018
Affordable Housing	198			198
Dedicated Fire Penalty	15,937	15,581	26,117	5,401
Recreation	4,867	131,644	109,876	26,635
Snow Revomal		63,004		63,004
Centennial		109,082	35,024	74,058
POAA	1,486	1,126	898	1,714
	<u>\$ 820,771</u>	<u>678,341</u>	<u>606,147</u>	<u>892,965</u>
Due From Current Fund		169,971		
Cash		<u>508,370</u>	<u>606,147</u>	
		<u>\$ 678,341</u>	<u>606,147</u>	

BOROUGH OF WOODLAND PARK, N.J.

**Schedule of Reserve for New Jersey Unemployment
Compensation Insurance Fund**

Trust Funds

Year ended December 31, 2013

Balance, December 31, 2012		\$	3,273
Increased by:			
Employee Payroll Deductions Received	\$	8,133	
Interest earned on deposits		<u>23</u>	
			<u>8,156</u>
Balance, December 31, 2013		\$	<u><u>11,429</u></u>

BOROUGH OF WOODLAND PARK, N.J.

**Schedule of Reserve for
Community Development Block Grants**

Community Development Trust Fund

Year ended December 31, 2013

Balance, December 31, 2012	\$ <u>50,700</u>
Balance, December 31, 2013	\$ <u><u>50,700</u></u>

BOROUGH OF WOODLAND PARK, N.J.

Statement of Service Award Contributions Receivable

Emergency Services Volunteer Length of Service Award Program

Year ended December 31, 2013

Balance, December 31, 2012	77,952
Increased by:	
2013 Service Award Contributions	<u>73,491</u>
	151,443
Decreased by:	
Contributions Received	<u>77,952</u>
Balance, December 31, 2013	<u><u>\$ 73,491</u></u>

Exhibit B-12

BOROUGH OF WOODLAND PARK, N.J.

Statement of Net Assets Available for Benefits

Emergency Services Volunteer Length of Service Award Program

Year ended December 31, 2013

Balance, December 31, 2012		853,684
Increased by:		
Borough Contributions	\$ 73,491	
Investment Income	<u>131,526</u>	
		<u>205,017</u>
		1,058,701
Decreased by:		
Benefit Distributions		<u>85,580</u>
Balance, December 31, 2013	\$	<u><u>973,121</u></u>

BOROUGH OF WOODLAND PARK, N.J.

Schedule of Cash - Treasurer

General Capital Fund

Year ended December 31, 2013

Balance, December 31, 2012		\$	1,316,059
Increased by Receipts:			
Reserve for Payment of Debt	\$	41,731	
Fund Balance		17,935	
Capital Improvement Fund		200,000	
Grants Receivable		120,121	
Bond Anticipation Notes		<u>2,200,000</u>	
			<u>2,579,787</u>
			3,895,846
Decreased by Disbursements:			
Improvement Authorizations		1,789,403	
Encumbrances		<u>306,304</u>	
			<u>2,095,707</u>
Balance, December 31, 2013		\$	<u><u>1,800,139</u></u>

BOROUGH OF WOODLAND PARK, N.J.

Analysis of Cash

General Capital Fund

December 31, 2013

Capital Improvement Fund	\$	85,961
Grant Receivable - Department of Transportation		(261,189)
Grant Receivable - Department of Agriculture		(2,298)
Grant Receivable - Community Development Block Grant		(305,460)
Due from NJ Wastewater Trust Fund Loan		(4,326)
Reserve for Encumbrances		1,646,425
Reserve for Payment of Debt		409,413
Interfund Payable		100,000
Fund Balance		21,883

Improvement authorizations:

<u>Ordinance</u>	<u>number</u>	<u>Improvement description</u>	
99-20		Various Public Improvements	17,552
01-02		Renovation of Youth and Senior Center	(3,030)
01-04		Tax Refunds	47,811
01-08		Reconstruction/Repaving of Sunset Avenue	41,236
02-05		Acquisition of Property	32,626
02-06		Reconstruction of Mt. Pleasant Ave, Sec 2	10,230
02-11		Reconstruction of Jackson Ave	21,123
03-12		Sewer Improvement Project	(44,323)
03-06		Resurfacing of Various Roads	23,495
04-05		Various Improvements	285
04-6		Refunding Ordinance	4,974
05-18		Williams Drive Road Resurfacing Phase III	77
05-19		Various Capital Improvements	999
06-06		Various Improvements	98,552
06-17		Various Improvements	5,113
07-11		Various Improvements	73,212
08-08		Various Improvements	393,988
09-06		Various Public Improvements	98,381
09-15		Tax Appeal Refunds	34,331
11-19		Various Public Improvements	(509,499)
11-21		Various Public Improvements	716,920
12-09		Various Public Improvements	(611,393)
13-01		Replace Portion of McBride Avenue Sanitary Sewer Force Main	77,907
13-10		Varions Public Improvements	(420,837)
			<u>\$ 1,800,139</u>

BOROUGH OF WOODLAND PARK, N.J.

**Schedule of Deferred Charges to Future
Taxation - Funded**

General Capital Fund

Year ended December 31, 2013

Balance, December 31, 2012		\$	13,564,089
Decreased by:			
Serial bonds paid via Budget appropriation	\$	730,000	
Capital Lease Payment		20,000	
Wastewater Loan Budget Appropriations		<u>99,295</u>	
			<u>849,295</u>
Balance, December 31, 2013		\$	<u><u>12,714,794</u></u>

BOROUGH OF WOODLAND PARK, N.J.

Schedule of Deferred Charges to Future Taxation - Unfunded

General Capital Fund

Year ended December 31, 2013

Ordinance number	Improvement description	Balance, Dec. 31, 2012	Authorizations	Decreased	Balance, Dec. 31, 2013	Bond anticipation notes	Expenditures	Unexpended improvement authorizations
General improvements:								
01-02	Renovation of Youth and Senior Center	3,030			3,030		3,030	
03-12	Sewer Improvement Project	44,323			44,323		44,323	
09-06	Various Public Improvements	7,226			7,226			7,226
09-15	Tax Appeal Refunds	900,000		175,000	725,000	725,000		
11-19	Various Public Improvements	509,500			509,500		509,499	1
11-21	Various Public Improvements	1,333,000			1,333,000	1,300,000		33,000
12-09	Various Public Improvements	796,000			796,000		611,393	184,607
13-01	Replace Portion of McBride Avenue Sanitary Sewer Force Main		2,850,000		2,850,000	2,200,000		650,000
13-10	Various Public Improvements		657,000		657,000		420,837	236,163
		<u>\$ 3,593,079</u>	<u>3,507,000</u>	<u>175,000</u>	<u>6,925,079</u>	<u>4,225,000</u>	<u>1,589,082</u>	<u>1,110,997</u>
			Budget Appropriation	<u>175,000</u>				
						Improvement authorizations - unfunded		\$ 1,940,155
						Less unexpended proceeds of bond anticipation notes:		
						Ordinance Number		
						09-15		34,331
						11-21		716,920
						13-01		<u>77,907</u>
								<u>\$ 1,110,997</u>

BOROUGH OF WOODLAND PARK, N.J.

**Schedule of Grants Receivable - State
Department of Transportation**

General Capital Fund

Year ended December 31, 2013

Balance, December 31, 2012	\$ <u>261,189</u>
Balance, December 31, 2013	\$ <u><u>261,189</u></u>

<u>Analysis of Balance</u>	
Williams Drive, Ord. 04-5	7,174
Lackawana Ave. Curbs and Sidewalks Ord. 04-5	4,015
Improvements to Overmont Ave, Ord. 12-09	<u>250,000</u>
	\$ <u><u>261,189</u></u>

Exhibit C-7

BOROUGH OF WOODLAND PARK, N.J.

**Schedule of Grants Receivable -
Department of Agriculture**

General Capital Fund

Year ended December 31, 2013

Balance, December 31, 2012	\$ <u>2,298</u>
Balance, December 31, 2013	\$ <u><u>2,298</u></u>

Exhibit C-8

**Schedule of New Jersey Wastewater Trust Fund
Loans Receivable**

General Capital Fund

Year ended December 31, 2013

Balance, December 31, 2012	\$ <u>4,326</u>
Balance, December 31, 2013	\$ <u><u>4,326</u></u>

	<u>Analysis of Balance</u>	
Rifle Camp Sewer Project, Ord. 2003-12; Trust Loan	<u>4,326</u>	
	\$ <u><u>4,326</u></u>	

BOROUGH OF WOODLAND PARK, N.J.

Schedule of Community Development Block Grant Receivable

General Capital Fund

Year ended December 31, 2013

Balance, December 31, 2012	\$ <u>425,581</u>
Decreased by:	
Cash Receipts	<u>120,121</u>
Balance, December 31, 2013	\$ <u><u>305,460</u></u>

Analysis of Balance

Improvements to Woodrow Ave, Ord. 12-09	63,460
Improvements to Rockland Ave., Ord. 12-09	<u>242,000</u>
	\$ <u><u>305,460</u></u>

Exhibit C-10

BOROUGH OF WOODLAND PARK, N.J.

Schedule of Interfunds

General Capital Fund

Year ended December 31, 2013

	<u>Increased</u>	Due from/(to) Dec. 31, <u>2013</u>
Current Fund	\$ <u>100,000</u>	<u>(100,000)</u>
	\$ <u><u>100,000</u></u>	<u><u>(100,000)</u></u>
Budgeted Revenue	<u>100,000</u>	
	\$ <u><u>100,000</u></u>	

BOROUGH OF WOODLAND PARK, N.J.

Schedule of Capital Improvement Fund

General Capital Fund

Year ended December 31, 2013

Balance, December 31, 2012	\$	68,961
Increased by:		
2013 Budget Appropriation		<u>200,000</u>
		268,961
Decreased by:		
Appropriated to Finance Improvement Authorizations		<u>183,000</u>
Balance, December 31, 2013	\$	<u><u>85,961</u></u>

BOROUGH OF WOODLAND PARK, N.J.

Schedule of Improvement Authorizations

General Capital Fund

Year ended December 31, 2013

Ordinance number	Improvement description	Ordinance Date	Amount	Balance, December 31, 2012		2013 authorization	Canceled	Paid or charged	Balance, December 31, 2013	
				Funded	Unfunded				Funded	Unfunded
General improvements:										
99-20	Various Public Improvements	Aug. 4, 1999	606,000	20,267			3	2,712	17,552	
01-04	Tax Refunds	Aug. 15, 2001	600,000	47,811					47,811	
01-08	Reconstruction/Repaving of Sunset Avenue	Oct. 17, 2001	205,000	41,236					41,236	
02-05	Acquisition of Property	Apr. 24, 2002	225,000	32,626					32,626	
02-06	Reconstruction of Mt. Pleasant Ave, Sec 2	Apr. 24, 2002	245,000	10,230					10,230	
02-11	Reconstruction of Jackson Ave	Aug. 14, 2002	230,000	21,123					21,123	
03-06	Resurfacing of Various Roads	Mar. 19, 2003	74,000	23,495					23,495	
04-5	Various Improvements	Mar. 17, 2004	2,572,000	285					285	
04-6	Refunding Ordinance	May 19, 2004	360,000	4,974					4,974	
05-18	Williams Drive Road Resurfacing Phase III	Aug. 17, 2005	300,000	77					77	
05-19	Various Public Improvements	Oct. 19, 2005	175,000	999					999	
06-06	Various Public Improvements	Jun. 21, 2006	1,750,000	98,552					98,552	
06-17	Various Public Improvements	Dec. 22, 2006	161,885	5,113					5,113	
07-11	Various Public Improvements	Jun. 17, 2007	1,505,500	73,212					73,212	
08-08	Various Public Improvements	Jun. 18, 2008	2,196,435	408,503				14,515	393,988	
09-06	Various Public Improvements	May 6, 2009	1,574,000	98,381	7,226				98,381	7,226
09-15	Tax Appeal Refunds	Oct. 21, 2009	1,150,000		34,984			653		34,331
11-19	Various Public Improvements	Dec. 7, 2011	535,000		23,385			23,384		1
11-21	Various Public Improvements	Dec. 28, 2011	1,400,000		991,164			241,244		749,920
12-09	Various Public Improvements	June 6, 2012	1,512,000		611,997			427,390		184,607
13-01	Replace Portion of McBride Avenue Sanitary Sewer Force Main	Feb. 20, 2013	3,000,000			3,000,000		2,272,093		727,907
13-10	Various Public Improvements	Aug. 14, 2013	6,900,000			690,000		453,837		236,163
				\$ 886,884	1,668,756	3,690,000	3	3,435,828	869,654	1,940,155
						Capital Improvement Fund	183,000			
						Deferred Charges Unfunded	3,507,000			
						\$ 3,690,000				

Cash 1,789,403
 Encumbrances 1,646,425
\$ 3,435,828

BOROUGH OF WOODLAND PARK, N.J.

Schedule of Reserve for Encumbrances

General Capital Fund

Year ended December 31, 2013

Balance, December 31, 2012	\$ 306,304
Increased by:	
Charges to Improvement Authorizations	<u>1,646,425</u>
	1,952,729
Decreased by:	
Expended	<u>306,304</u>
Balance, December 31, 2013	<u><u>\$ 1,646,425</u></u>

BOROUGH OF WOODLAND PARK, N.J.

Schedule of Reserve for Payment of Debt

General Capital Fund

Year ended December 31, 2013

<u>Ordinance</u>	Dec. 31, <u>2012</u>	<u>Increased</u>	<u>Decreased</u>	Dec. 31, <u>2013</u>
99-20 Various Public Improvements	\$ 2,900			2,900
04-05 Various Improvements	303,166		100,000	203,166
11-19 Various Improvements	<u>161,616</u>	<u>41,731</u>		<u>203,347</u>
	<u>\$ 467,682</u>	<u>41,731</u>	<u>100,000</u>	<u>409,413</u>
		Cash Receipt \$ <u>41,731</u>		
			Interfunds \$ <u>100,000</u>	

BOROUGH OF WOODLAND PARK, N.J.

Schedule of Bond Anticipation Notes

General Capital Fund

Year ended December 31, 2013

<u>Ordinance number</u>	<u>Improvement description</u>	<u>Date of original issue</u>	<u>Date of issue</u>	<u>Date of maturity</u>	<u>Interest rate</u>	<u>Balance, Dec. 31, 2012</u>	<u>Increase</u>	<u>Decrease</u>	<u>Balance, Dec. 31, 2013</u>
09-15	Tax Appeal Refunds	Dec. 17, 2009	June 6, 2013	June 6, 2014	1.25%	900,000	725,000	900,000	725,000
11-21	Various Public Improvements	June 7, 2012	Dec. 13, 2013	June 6, 2014	0.85%	1,300,000	1,300,000	1,300,000	1,300,000
13-01	Replace Portion of McBride Avenue Sanitary Sewer Force Main	June 6, 2013	June 6, 2013	June 6, 2014	1.25%		2,200,000		2,200,000
						<u>\$ 2,200,000</u>	<u>4,225,000</u>	<u>2,200,000</u>	<u>4,225,000</u>
							Renewed \$ 2,025,000	2,025,000	
							Cash 2,200,000		
							Budget Appropriation	175,000	
							<u>\$ 4,225,000</u>	<u>2,200,000</u>	

BOROUGH OF WOODLAND PARK, N.J.

Schedule of General Serial Bonds

General Capital Fund

Year ended December 31, 2013

Purpose	Date of issue	Original issue	Maturities of bonds outstanding, December 31, 2013		Interest rate	Balance, Dec. 31, 2012	Decreased	Balance, Dec. 31, 2013
			Date	Amount				
General Improvement Bonds	Oct. 15, 2001	4,322,000	Oct. 15, 2014	400,000	4.30%	\$ 1,677,000	390,000	1,287,000
			Oct. 15, 2015	450,000	4.30%			
			Oct. 15, 2016	437,000	4.30%			
Refunding Bonds	Aug. 1, 2005	2,015,000	Aug. 1, 2014	255,000	3.60%	1,085,000	235,000	850,000
			Aug. 1, 2015	265,000	3.75%			
			Aug. 1, 2016	275,000	3.75%			
			Aug. 1, 2017	55,000	4.00%			
General Improvement Bonds	July 15, 2009	9,500,000	July 15, 2014	110,000	3.00%	9,275,000	105,000	9,170,000
			July 15, 2015	120,000	4.00%			
			July 15, 2016	150,000	4.00%			
			July 15, 2017	555,000	4.00%			
			July 15, 2018	590,000	4.00%			
			July 15, 2019	625,000	4.00%			
			July 15, 2020	650,000	4.00%			
			July 15, 2021	650,000	4.00%			
			July 15, 2022	810,000	4.00%			
			July 15, 2023	845,000	4.00%			
			July 15, 2024	945,000	4.00%			
			July 15, 2025	1,000,000	4.00%			
			July 15, 2026	1,050,000	4.00%			
			July 15, 2027	1,070,000	4.00%			
						\$ 12,037,000	730,000	11,307,000

BOROUGH OF WOODLAND PARK, N.J.

Schedule of Environmental Infrastructure Fund Loans Payable

General Capital Fund

Year ended December 31, 2013

<u>Purpose</u>	<u>Date of issue</u>	<u>Original issue</u>	<u>Maturities of Bonds Outstanding, December 31, 2013</u>		<u>Interest Rate</u>	<u>Balance, Dec. 31, 2012</u>	<u>Decreased</u>	<u>Balance, Dec. 31, 2013</u>
			<u>Date</u>	<u>Amount</u>				
Wastewater Treatment Facilities	Oct. 15, 2003	420,000	Feb. 1, 2014	3,834	0.00%	191,719	22,375	169,344
			Aug. 1, 2014	17,841				
			Feb. 1, 2015	3,484				
			Aug. 1, 2015	17,491				
			Feb. 1, 2016	3,203				
			Aug. 1, 2016	17,211				
			Feb. 1, 2017	2,923				
			Aug. 1, 2017	19,732				
			Feb. 1, 2018	2,570				
			Aug. 1, 2018	19,379				
			Feb. 1, 2019	2,213				
			Aug. 1, 2019	19,022				
			Feb. 1, 2020	1,793				
			Aug. 1, 2020	18,601				
			Feb. 1, 2021	1,373				
			Aug. 1, 2021	18,674				

BOROUGH OF WOODLAND PARK, N.J.

Schedule of Environmental Infrastructure Fund Loans Payable

General Capital Fund

Year ended December 31, 2013

Purpose	Date of issue	Original issue	Maturities of Bonds Outstanding, December 31, 2013		Interest Rate	Balance, Dec. 31, 2012	Decreased	Balance, Dec. 31, 2013
			Date	Amount				
Wastewater Treatment Facilities	Nov. 4, 2004	493,977	Feb. 1, 2014	4,950		305,370	26,920	278,450
			Aug. 1, 2014	21,159				
			Feb. 1, 2015	4,626				
			Aug. 1, 2015	20,835				
			Feb. 1, 2016	4,302				
			Aug. 1, 2016	20,510				
			Feb. 1, 2017	3,977				
			Aug. 1, 2017	20,186				
			Feb. 1, 2018	3,572				
			Aug. 1, 2018	23,023				
			Feb. 1, 2019	3,086				
			Aug. 1, 2019	22,537				
			Feb. 1, 2020	2,600				
			Aug. 1, 2020	22,050				
			Feb. 1, 2021	2,113				
			Aug. 1, 2021	24,806				
			Feb. 1, 2022	1,546				
			Aug. 1, 2022	24,238				
			Feb. 1, 2023	979				
			Aug. 1, 2023	23,671				
Feb. 1, 2024	496							
Aug. 1, 2024	23,188							
						\$ 497,089	49,295	447,794

BOROUGH OF WOODLAND PARK, N.J.

Schedule of Environmental Infrastructure Trust Loans Payable

General Capital Fund

Year ended December 31, 2013

<u>Purpose</u>	<u>Date of issue</u>	<u>Original issue</u>	<u>Maturities of Bonds Outstanding, December 31, 2013</u>		<u>Interest rate</u>	<u>Balance, Dec. 31, 2012</u>	<u>Decreased</u>	<u>Balance, Dec. 31, 2013</u>
			<u>Date</u>	<u>Amount</u>				
Wastewater Treatment Facilities	Oct. 15, 2003	480,000	Aug. 1, 2014	\$ 25,000	5.000%	\$ 325,000	25,000	300,000
			Aug. 1, 2015-16	25,000	4.000%			
			Aug. 1, 2017	30,000	4.200%			
			Aug. 1, 2018	30,000	4.250%			
			Aug. 1, 2019-20	30,000	5.000%			
			Aug. 1, 2021	35,000	4.500%			
			Aug. 1, 2022-23	35,000	4.750%			
Wastewater Treatment Facilities	Nov. 4, 2004	485,000	Aug. 1, 2014-16	25,000	4.000%	355,000	25,000	330,000
			Aug. 1, 2017	25,000	5.000%			
			Aug. 1, 2018-20	30,000	5.000%			
			Aug. 1, 2021-22	35,000	5.000%			
			Aug. 1, 2023	35,000	4.250%			
			Aug. 1, 2024	35,000	4.375%			
						<u>\$ 680,000</u>	<u>50,000</u>	<u>630,000</u>

BOROUGH OF WOODLAND PARK, N.J.

Schedule of Bonds and Notes Authorized But Not Issued

General Capital Fund

Year ended December 31, 2013

<u>Ordinance number</u>	<u>Improvement description</u>	<u>Balance, Dec. 31, 2012</u>	<u>Increased</u>	<u>Decreased</u>	<u>Balance, Dec. 31, 2013</u>
01-02	Reconstruction/Repaving of Meriline Ave	3,030			3,030
03-12	Sewer Improvements	44,323			44,323
09-06	Various Public Improvements	7,226			7,226
11-19	Various Public Improvements	509,500			509,500
11-21	Various Public Improvements	33,000			33,000
12-09	Various Public Improvements	796,000			796,000
13-1	Replace Portion of McBride Avenue Sanitary Sewer Force Main		2,850,000	2,200,000	650,000
13-10	Various Public Improvements		657,000		657,000
		<u>\$ 1,393,079</u>	<u>3,507,000</u>	<u>2,200,000</u>	<u>2,700,079</u>
			Notes Issued	<u>2,200,000</u>	
				<u>\$ 2,200,000</u>	

BOROUGH OF WOODLAND PARK, N.J.

Schedule of Cash - Treasurer

Water Utility Fund

Year ended December 31, 2013

	<u>Operating</u>	<u>Capital</u>
Balance, December 31, 2012	\$ <u>746,324</u>	<u>887,033</u>
Increased by receipts:		
Water collector	1,576,023	
Overpayments	25,318	
Miscellaneous	<u>46,353</u>	
	<u>1,647,694</u>	
	2,394,018	887,033
Decreased by disbursements:		
2013 Appropriations	1,579,474	
2012 Appropriation Reserves	87,030	
Accrued interest on debt	90,047	
Refunds	550	
Improvement Authorizations		<u>3,366</u>
	<u>1,757,101</u>	<u>3,366</u>
Balance, December 31, 2013	\$ <u><u>636,917</u></u>	<u><u>883,667</u></u>

BOROUGH OF WOODLAND PARK, N.J.

Analysis of Cash

Water Utility Capital Fund

December 31, 2013

	Balance, Dec. 31, <u>2013</u>
Capital Improvement Fund	\$ 37,179
Down Payments on Improvements	1,500
Reserve for Payment of Debt	225,463
Fund Balance	555
Improvement Authorizations:	
<u>Ordinance</u>	
<u>number</u>	<u>General improvements</u>
91-1	Reconditioning of water storage tank
96-8	Rehabilitation of Water Mains
96-14	Acquisition of a Backhoe
99-8	Phase I of Extension to Water System
04-16	Water System Improvements
00-09	Water System Improvements
	46,894
	5,136
	474
	(1,900)
	(50,977)
	<u>619,343</u>
	<u>\$ 883,667</u>

BOROUGH OF WOODLAND PARK, N.J.

**Schedule of Deferred Charges -
Overexpenditure of Appropriations**

Water Utility Operating Fund

Year ended December 31, 2013

	<u>Increased</u>	Balance, Dec. 31, <u>2013</u>
Overexpenditure of Appropriations		
Interest on Bonds	\$ 8,076	8,076
Infrastructure Trust Loans	<u>14,720</u>	<u>14,720</u>
	<u>\$ 22,796</u>	<u>22,796</u>

BOROUGH OF WOODLAND PARK, N.J.

Schedule of Consumers' Accounts Receivable

Water Utility Operating Fund

Year ended December 31, 2013

Balance, December 31, 2012		\$	145,792
Increased by:			
2013 Levy			<u>1,531,794</u>
			1,677,586
Decreased by:			
Cash receipts	\$	1,576,023	
Applied		<u>26,436</u>	
			<u>1,602,459</u>
Balance, December 31, 2013		\$	<u><u>75,127</u></u>

BOROUGH OF WOODLAND PARK, N.J.

**Schedule of Due from New Jersey Environmental Infrastructure Trust -
Unexpended Loan Proceeds - Project Credits Receivable**

Water Utility Capital Fund

Year ended December 31, 2013

Balance, December 31, 2012	\$ <u>128,958</u>
Balance, December 31, 2013	\$ <u><u>128,958</u></u>

BOROUGH OF WOODLAND PARK, N.J.

Schedule of Fixed Capital

Water Utility Capital Fund

Year ended December 31, 2013

<u>Account</u>	Balance, Dec. 31, <u>2012</u>	Balance, Dec. 31, <u>2013</u>
Distribution	\$ 637,088	637,088
Meters	27,525	27,525
Passaic Valley Water Commission contribution on main	23,103	23,103
Easement	160	160
Various equipment	19,435	19,435
Equipment - tractor shovel	2,800	2,800
Equipment - bucket loader	5,800	5,800
Water storage tank	157,000	157,000
Water distribution system	1,522,900	1,522,900
Water mains	156,000	156,000
Backhoe	18,500	18,500
	<u>\$ 2,570,311</u>	<u>2,570,311</u>

BOROUGH OF WOODLAND PARK, N.J.

Schedule of Fixed Capital Authorized and Uncompleted

Water Utility Capital Fund

Year ended December 31, 2013

Ordinance number	Improvement description	Ordinance		Balance, Dec. 31, 2012	Balance, Dec. 31, 2013
		Date	Amount		
04-16	Water System Improvements	Aug. 4, 2004	1,400,000	\$ <u>1,081,710</u>	<u>1,081,710</u>
				\$ <u><u>1,081,710</u></u>	<u><u>1,081,710</u></u>

BOROUGH OF WOODLAND PARK, N.J.

Schedule of 2012 Appropriation Reserves

Water Utility Operating Fund

Year ended December 31, 2013

	Balance, Dec. 31, <u>2012</u>	Balance after transfers and <u>encumbrances</u>	<u>Paid or charged</u>	<u>Balance Lapsed</u>
Operating:				
Salaries and Wages	\$ 5,463	(5,972)	(6,060)	88
Other Expenses	54,777	93,140	93,090	50
Social Security	52	52		52
Unemployment Compensation	100	100		100
	<u>\$ 60,392</u>	<u>87,320</u>	<u>87,030</u>	<u>290</u>
Appropriation Reserves		60,392		
Encumbrances		<u>26,928</u>		
		<u>\$ 87,320</u>		

Exhibit D-13

BOROUGH OF WOODLAND PARK, N.J.

Schedule of Reserve for Outside Liens

Water Utility Fund

Year ended December 31, 2013

Balance, December 31, 2012	\$ <u>1,911</u>
Balance, December 31, 2013	\$ <u><u>1,911</u></u>

Exhibit D-14

Schedule of Overpayments

Water Utility Fund

Year ended December 31, 2013

Balance, December 31, 2012	\$ 5,607
Increased by:	
Receipts	<u>25,318</u>
	30,925
Decreased by:	
Cancelled	\$ 26,436
Refunded	<u>550</u>
	<u>26,986</u>
Balance, December 31, 2013	\$ <u><u>3,939</u></u>

BOROUGH OF WOODLAND PARK, N.J.

Schedule of Accrued Interest on Bonds

Water Utility Operating Fund

Year ended December 31, 2013

Balance, December 31, 2012		\$	13,285
Increased by:			
Budget Appropriation			
Infrastructure Trust Loans		\$	64,720
Interest on Bonds			<u>23,576</u>
			<u>88,296</u>
			101,581
Decreased by:			
Interest on Bonds Paid			<u>90,047</u>
Balance, December 31, 2013		\$	<u><u>11,534</u></u>

<u>Principal</u> <u>Outstanding</u> <u>Dec. 31, 2013</u>	<u>Interest</u> <u>Rate</u>	<u>From</u>	<u>To</u>	<u>Required</u> <u>Amount</u>	<u>Actual</u> <u>Amount</u>
169,368	Various	8/1/13	12/31/13	7,596	7,596
432,000	4.375%	10/15/13	12/31/13	3,938	<u>3,938</u>
					\$ <u><u>11,534</u></u>

BOROUGH OF WOODLAND PARK, N.J.

Schedule of Improvement Authorizations

Water Utility Capital Fund

Year ended December 31, 2013

Ordinance number	Improvement description	Ordinance		Balance, Dec. 31, 2012		Authorized	Expended	Canceled	Balance, Dec. 31, 2013	
		Date	Amount	Funded	Unfunded				Funded	Unfunded
General improvements:										
91-1	Reconditioning of water storage tank	Sept. 26, 1991	162,457 \$	46,894					46,894	
96-8	Rehabilitation of water mains	May 29, 1996	165,000	8,502			3,366		5,136	
96-14	Acquisition of backhoe	Oct. 14, 1996	38,000	474					474	
00-09	Water System Improvements	Nov. 1, 2000	1,350,000	619,343					619,343	
04-16	Water System Improvements	Aug. 4, 2005	1,400,000		178,649					178,649
				\$ 675,213	178,649		3,366		671,847	178,649

Exhibit D-17

BOROUGH OF WOODLAND PARK, N.J.

Schedule of Capital Improvement Fund

Water Utility Capital Fund

Year ended December 31, 2013

Balance, December 31, 2012	\$ <u>37,179</u>
Balance, December 31, 2013	\$ <u><u>37,179</u></u>

Exhibit D-18

Schedule of Down Payments on Improvements

Water Utility Capital Fund

Year ended December 31, 2013

Balance, December 31, 2012	\$ <u>1,500</u>
Balance, December 31, 2013	\$ <u><u>1,500</u></u>

BOROUGH OF WOODLAND PARK, N.J.

Schedule of Reserve for Amortization

Water Utility Capital Fund

Year ended December 31, 2013

Balance, December 31, 2012		\$	2,364,234
Increased by:			
Bond Payments	\$	135,000	
Infrastructure Trust Payments		<u>53,851</u>	
			<u>188,851</u>
Balance, December 31, 2013		\$	<u><u>2,553,085</u></u>

BOROUGH OF WOODLAND PARK, N.J.

Schedule of Reserve for Reserve for Payment of Debt

Water Utility Capital Fund

Year ended December 31, 2013

Balance, December 31, 2012	\$ <u>225,463</u>
Balance, December 31, 2013	\$ <u><u>225,463</u></u>
	<u>Analysis of Balance</u>
Grants Received - Hazardous Discharge Site Cleanup	<u>225,463</u>
	\$ <u><u>225,463</u></u>

BOROUGH OF WOODLAND PARK, N.J.

Schedule of Water Utility Serial Bonds

Water Utility Capital Fund

Year ended December 31, 2013

<u>Purpose</u>	<u>Date of issue</u>	<u>Original issue</u>	<u>Maturities of Bonds Outstanding, December 31, 2013</u>		<u>Interest rate</u>	<u>Balance, Dec. 31, 2012</u>	<u>Decreased</u>	<u>Balance, Dec. 31, 2013</u>
			<u>Date</u>	<u>Amount</u>				
General Improvement Bonds	Oct. 15, 2001	1,507,000	Oct. 15, 2014	\$ 140,000	4.375	567,000	135,000	432,000
			Oct. 15, 2015	145,000				
			Oct. 15, 2016	147,000				
						\$ 567,000	135,000	432,000

BOROUGH OF WOODLAND PARK, N.J.

Schedule of Environmental Infrastructure Trust Fund Loans Payable

Water Utility Capital Fund

Year ended December 31, 2013

Purpose	Date of issue	Original issue	Maturities of Bonds Outstanding, December 31, 2013		Rate	Balance, Dec. 31, 2012	Decreased	Balance, Dec. 31, 2013
			Date	Amount				
Water System Improvements	Oct. 14, 2004	\$ 580,000	Aug. 1, 2014	30,000	4.000%	\$ 420,000	25,000	395,000
			Aug. 1, 2015	30,000	4.000%			
			Aug. 1, 2016	30,000	4.000%			
			Aug. 1, 2017	30,000	5.000%			
			Aug. 1, 2018	35,000	5.000%			
			Aug. 1, 2019	35,000	5.000%			
			Aug. 1, 2020	35,000	5.000%			
			Aug. 1, 2021	40,000	5.000%			
			Aug. 1, 2022	40,000	5.000%			
			Aug. 1, 2023	45,000	4.250%			
			Aug. 1, 2024	45,000	4.375%			
			Water System Improvements	Nov. 4, 2004	590,374			
Aug. 1, 2014	25,371							
Feb. 1, 2015	5,523							
Aug. 1, 2015	24,982							
Feb. 1, 2016	5,134							
Aug. 1, 2016	24,593							
Feb. 1, 2017	4,745							
Aug. 1, 2017	24,203							
Feb. 1, 2018	4,259							
Aug. 1, 2018	26,960							
Feb. 1, 2019	3,691							
Aug. 1, 2019	13,994							
						\$ 618,219	53,851	564,368

BOROUGH OF WOODLAND PARK, N.J.

Schedule of Bonds and Notes Authorized But Not Issued

Water Utility Capital Fund

December 31, 2013

<u>Ordinance number</u>	<u>Improvement description</u>	Balance, Dec. 31, <u>2012</u>	Balance, Dec. 31, <u>2013</u>
04-16	Water System Improvements	\$ 229,626	229,626
99-8	Phase I, Extension to Water System	<u>1,900</u>	<u>1,900</u>
		<u>\$ 231,526</u>	<u>231,526</u>

BOROUGH OF WOODLAND PARK

PART II

**LETTER ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS**

COMMENTS AND RECOMMENDATIONS

YEAR ENDED DECEMBER 31, 2013

Ferraioli, Wielkotz, Cerullo & Cuva, P.A.

Charles J. Ferraioli, Jr., MBA, CPA, RMA
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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Honorable Mayor and
Members of the Borough Council
Borough of Woodland Park
County of Passaic, New Jersey

We have audited, in accordance with auditing standards generally accepted in the United States of America; audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey; and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, the financial statements-regulatory basis of the Borough of Woodland Park in the County of Passaic as of and for the year ended December 31, 2013 and the related notes to the financial statements, and have issued our report thereon dated August 28, 2014, which was adverse due to being presented in accordance with New Jersey regulatory basis of accounting. The regulatory basis opinion was qualified for the Length of Service Awards Program not being audited.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements-regulatory basis, we considered the Borough of Woodland Park's internal control over financial reporting to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements-regulatory basis, but not for the purpose of expressing an opinion on the effectiveness of the Borough of Woodland Park's internal control. Accordingly, we do not express an opinion on the effectiveness of the Borough of Woodland Park's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.



Honorable Mayor and
Members of the Borough Council
Page 2.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

We did identify certain immaterial deficiencies in internal control that we have reported to management of the Borough of Woodland Park in the accompany comments and recommendations section of this report.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Borough of Woodland Park's financial statements-regulatory basis are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

However, we noted certain immaterial instances of noncompliance that we have reported to the management of the Borough of Woodland Park in the accompanying comments and recommendations section of this report.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Borough of Woodland Park's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Borough of Woodland Park's internal controls and compliance. Accordingly, this communication is not suitable for any other purpose.


Steven D. Wielkotz, C.P.A.
Registered Municipal Accountant
No. CR00413


FERRAIOLI, WIELKOTZ, CERULLO & CUVA, P.A.
Certified Public Accountants
Pompton Lakes, New Jersey

August 28, 2014



BOROUGH OF WOODLAND PARK

GENERAL COMMENTS

Contracts and Agreements

N.J.S.A. 40A:11-3 states:

- a. When the cost or price of any contract awarded by the contracting agent in the aggregate does not exceed in a contract year the total sum of \$17,500, the contract may be awarded by a purchasing agent when so authorized by ordinance or resolution, as appropriate to the contracting unit, of the governing body of the contracting unit without public advertising for bids, except that the governing body of any contracting unit may adopt an ordinance or resolution to set a lower threshold for the receipt of public bids or the solicitation of competitive quotations. If the purchasing agent is qualified pursuant to subsection b. of section 9 of P.L. 1971, c.198 (C.40A:11-9), the governing body of the contracting unit may establish that the bid threshold may be up to 25,000. Such authorization may be granted for each contract or by a general delegation of the power to negotiate and award such contracts pursuant to this section.
- b. Any contract made pursuant to this section may be awarded for a period of 24 consecutive months, except that contracts for professional services pursuant to subparagraph (I) of paragraph (a) of subsection (1) of section 5 of P.L. 1971, c.198 (C.40A:11-5) may be awarded for a period not exceeding 12 consecutive months. The Division of Local Government Services shall adopt and promulgate rules and regulations concerning the methods of accounting for all contracts that do not coincide with the contracting unit's fiscal year.
- c. The Governor, in consultation with the Department of the Treasury, shall no later than March 1 of every fifth year beginning in the fifth year after the year in which P.L. 1999, c.440 takes effect, adjust the threshold amount and the higher threshold amount which the governing body is permitted to establish, as set forth in subsection a. of this section, or the threshold amount resulting from any adjustment under this subsection, in direct proportion to the rise or fall of the index rate as that term is defined in section 2 of P.L. 1971, c.198(C.40A:11-2), and shall round the adjustment to the nearest \$1,000. The Governor shall, no later than June 1 of every fifth year, notify each governing body of the adjustment. The adjustment shall become effective on July 1 of the year in which it is made.

N.J.S.A. 40A:11-4 states:

- a. Every contract awarded by the contracting agent for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold, shall be awarded only by resolution of the governing body of the contracting unit to the lowest responsible bidder after public advertising for bids and bidding therefor, except as is provided otherwise in this act of specifically by any other law. The governing body of a contracting unit may, by resolution approved by a majority of the governing body and subject to subsections b. and c. of this section, disqualify a bidder who would otherwise be determined to be the lowest responsible bidder, if the governing body finds that it has had prior negative experience with the bidder.

BOROUGH OF WOODLAND PARK
GENERAL COMMENTS, CONTINUED

Effective July 1, 2010, the bid threshold, in accordance with N.J.S.A. 40A:11-3 and 40A:11-4 (as amended) is \$26,000 and with a qualified purchasing agent the threshold may be up to \$36,000. On May 7, 2009, the Borough increased the bid threshold to \$36,000 as allowed by law for having a qualified purchasing agent.

Effective January 1, 2011, P.L., 2009, c.166 eliminated the previous lower non-qualified purchasing agent threshold of \$26,000. Thus a contracting unit without a qualified purchasing agent now has a maximum bid threshold of \$17,500.

The governing body of the Municipality has the responsibility of determining whether the expenditures in any category will exceed the bid threshold within the fiscal year. Where question arises as to whether any contract or agreement might result in violation of the statute, the Borough Counsel's opinion should be sought before a commitment is made.

The minutes indicate that bids were requested by public advertising for the following items:

Replacement of existing fencing around Pridmore Field, Yodice Field and Belford Field within Memorial Field Complex

Installation of bleachers and sun shelters at Pridmore Field, Yodice Field and Belford Field within Memorial Field Complex

Materials necessary for reconstruction of approximately 3,000 feet of Borough's 24 inch force main from Spruce Street to Curtis Place

Construction of a splash pad in Zaccaria Park

Reconstruction of approximately 3,000 linear feet of McBride Ave sanitary sewer forcemain

Installation and construction of three sun shelters and six concrete pads at Memorial Field

Reconstruction of Pitts Avenue

Three (3) Ford Explorer trucks for police department

Resolutions were adopted authorizing the awarding of contracts and agreements for "Professional Services" N.J.S. 40A:11-5.

Inasmuch as the system of records did not provide for an accumulation of payments for categories for the performance of any work or the furnishing or hiring of any material or supplies, the results of such an accumulation could not reasonably be ascertained. Disbursements were reviewed, however, to determine whether any clear cut violation existed. No violations were disclosed.

BOROUGH OF WOODLAND PARK
GENERAL COMMENTS, CONTINUED

Our examination of expenditures did not reveal any individual payments, contracts or agreements in excess of the statutory threshold "for the performance of any work or the furnishing or hiring of any materials or supplies," other than those where bids had been previously sought by public advertisement or where a resolution had been previously adopted under the provisions of N.J.S. 40A:11-6.

Collection of Interest on Delinquent Taxes and Assessments

The statute provides the method for authorizing interest and the maximum rates to be charged for the nonpayment of taxes or assessments on or before the date when they would become delinquent.

The governing body, on January 2, 2013, adopted the following amended resolution authorizing interest to be charged on delinquent taxes:

“NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Woodland Park, that taxes due to the Borough shall be payable February 1st, May 1st, August 1st, and November 1st each year, after which dates, if unpaid, shall become delinquent and from and after the respective dates herein before provided for taxes to become delinquent, the tax payer or property assessed shall be subject to interest at 8% per annum on the first \$1,500 and 18% thereafter and a 6% additional penalty for a delinquency over \$10,000 if not paid by the end of the calendar year. Delinquent water bills over \$100 shall be subject to interest at 1% per month thirty days after the due date.

ALSO, BE IT RESOLVED, that in the event said taxes shall be paid within ten days from the due date the interest shall be waived except in the office of the Tax Collector is closed on the tenth day of February, May, August or November then the grace period shall be extended to include the first business day thereafter; and,

BE IT FURTHER RESOLVED that the interest rates so stated will revert back to the due date of any installment of taxes or assessments received after the expiration of the ten-day grace period or as otherwise provided in the Resolution.”

It appears from an examination of the Collector's records that interest was collected in accordance with the foregoing resolution.

BOROUGH OF WOODLAND PARK
GENERAL COMMENTS, CONTINUED

Delinquent Taxes and Tax Title Liens

A tax sale was held on October 24, 2013, and was complete.

Inspection of the sale certificates on file revealed that all tax sale certificates were available for audit.

The following comparison is made of the number of tax title liens receivable on December 31 of the last three years:

<u>Year</u>	Number of <u>liens</u>
2013	0
2012	0
2011	0

BOROUGH OF WOODLAND PARK

COMMENTS

Finance/Treasurer

1. *A dedication by rider has not been approved for the following trust fund:
 - a. Community Development Block Grant Trust
2. *There is a prior year balance of \$825 owed to the State for marriage license fees.
3. There is a Community Development Block Grant accounts receivable balance for the Rockland Avenue Project reported in both the Trust Fund and the General Capital Fund.

Departments

Municipal Court:

1. *Reconciled cash bail per the bank account does not agree to the Bail on Account per ATS/ACS.
2. There were a few instances in which the amount deposited did not agree to the daily report in the Magistrates Court Account.

Building Department:

1. Deposits are not always being made within 48 hours for the Building Department.'
2. Fees charged for building permits are not being calculated properly.

Other Departments:

1. The following departments do not maintain a monthly cash book that summarizes collections by category:

Municipal Clerk
Police Department

BOROUGH OF WOODLAND PARK

RECOMMENDATIONS

Finance/Treasurer

1. *The Borough contact the State of New Jersey and follow up in regard to approval for the dedication by rider for a Community Development Trust Fund.
2. *The prior year State marriage license fees be remitted to the State without delay.
3. The remaining receivable in the General Capital Fund and the Community Development Trust Fund with respect to the Rockland Avenue Project, be cancelled via resolution as project has been completed.

Departments

Municipal Court:

1. *That Bail on Account be reconciled to the Bail Account cash on a monthly basis.
2. That more care be taken to ensure that amounts entered into the system are actually collected.

Building Department:

1. That all deposits are made within 48 hours of receipt.
2. That all fees be calculated in agreement with the approved fee ordinance.

Other Departments:

1. That all departments maintain a monthly cash ledger that summarizes collections by category.

BOROUGH OF WOODLAND PARK

STATUS OF PRIOR YEAR AUDIT FINDINGS/RECOMMENDATIONS

A review was performed on all prior year recommendations and corrective action was taken on all except for the Findings/Recommendations marked with an "*".

ACKNOWLEDGMENT

We received the complete cooperation of all of the officials of the municipality and we greatly appreciate the courtesies extended to all members of the audit team.

Respectfully submitted,



Steven D. Wielkocz
Registered Municipal Accountant
No. CR00413



FERRAIOLI, WIELKOTZ, CERULLO & CUVA, P.A.
Certified Public Accountants
Pompton Lakes, New Jersey

August 28, 2014