

**BOROUGH OF WOODLAND PARK**

**Financial Statements with  
Supplementary Information  
December 31, 2010**

**(With Independent Auditor's Reports Thereon)**

**BOROUGH OF WOODLAND PARK**  
**Table of Contents**

**Part I**

<b><u>Exhibit</u></b>		<b><u>Page</u></b>
	Independent Auditors' Report	1-2
	<b><u>FINANCIAL STATEMENTS</u></b>	
	<u>Current Fund</u>	3-4
A	Comparative Balance Sheet - Regulatory Basis	
A-1	Comparative Statement of Operations and Changes in Fund Balance - Regulatory Basis	5 6-8
A-2	Statement of Revenues - Regulatory Basis	9-17
A-3	Statement of Expenditures - Regulatory Basis	
	<u>Trust Funds</u>	18-19
B	Comparative Balance Sheet - Regulatory Basis	
	<u>General Capital Fund</u>	20
C	Comparative Balance Sheet - Regulatory Basis	21
C-1	Comparative Statement of Fund Balance - Regulatory Basis	
	<u>Water Utility Operating Fund</u>	22-23
D	Comparative Balance Sheet - Regulatory Basis	
D-1	Statement of Operations and Changes in Fund Balance - Regulatory Basis	24 25
D-2	Statement of Revenues - Regulatory Basis	26
D-3	Statement of Expenditures - Regulatory Basis	
	<u>Payroll Account</u>	27
E	Comparative Balance Sheet - Regulatory Basis	
	<u>Free Public Library Trustees' Account</u>	28
F	Comparative Balance Sheet - Regulatory Basis	
	<u>General Fixed Assets Account Group</u>	
G	Comparative Statement of General Fixed Assets - Regulatory Basis	29
	Notes to Financial Statements	30-56
	Supplementary Data and Schedules	57-62

**BOROUGH OF WOODLAND PARK**  
**Table of Contents, Continued**

**Part I, (continued)**

<b><u>Exhibit</u></b>		<b><u>Page</u></b>
	<b><u>SUPPLEMENTARY INFORMATION</u></b>	
	<b><u>Current Fund</u></b>	
A-4	Schedule of Cash-Collector-Treasurer	63
A-5	Schedule of Cash-Change Fund	64
A-6	Schedule of Amount Due from/(to) State of New Jersey for Senior Citizens' and Veterans' Deductions	65
A-7	Schedule of Taxes Receivable and Analysis of Property Tax Levy	66
A-8	Schedule of Property Acquired for Taxes (at Assessed Valuations) and Analysis of Balance	67
A-9	Schedule of Revenue Accounts Receivable	68
A-10	Schedule of Deferred Charges	69
A-11	Schedule of Deferred Charges - N.J.S. 40A:4-55 Special Emergency	70
A-12	Schedule of Interfunds	71
A-13	Schedule of Appropriation Reserves	72-74
A-14	Schedule of Accounts Payable	75
A-15	Schedule of Reserve for Library State Aid	75
A-16	Schedule of Prepaid Taxes	76
A-17	Schedule of Tax Overpayments	76
A-18	Schedule of Road Opening Deposits	77
A-19	Schedule of County Taxes Payable	77
A-20	Schedule of Amount Due County for Added Taxes	78
A-21	Schedule of Local District School Tax	78
A-22	Schedule of Regional High School Tax	79
A-23	Schedule of Various Reserves	80
A-24	Schedule of Grants Receivable	81
A-25	Schedule of Appropriated Reserves - Federal and State Grants	82
A-26	Schedule of Unappropriated Reserves	83
	<b><u>Trust Funds</u></b>	
B-1	Schedule of Cash - Treasurer	84
B-2	Schedule of Assessments Receivable	85
B-3	Schedule of Reserve for Assessments	86
B-4	Schedule of Amount Due from/(to) the State of New Jersey - Trust Funds	87
B-5	Schedule of Interfunds	88
B-6	Schedule of Reserve for Dog Fund Expenditures	89
B-7	Schedule of Reserve for Expenditures – Other Trust Funds	90
B-8	Schedule of Reserve for New Jersey Unemployment Compensation Insurance Fund	91
B-9	Statement of Service Award Contributions Receivable	92
B-10	Statement of Net Assets Available for Benefits	93

**BOROUGH OF WOODLAND PARK**  
**Table of Contents, continued**

**Part I, (continued)**

<b><u>Exhibit</u></b>		<b><u>Page</u></b>
<b><u>General Capital Fund</u></b>		
C-2	Schedule of Cash - Treasurer	94
C-3	Analysis of Cash	95
C-4	Schedule of Deferred Charges to Future Taxation - Funded	96
C-5	Schedule of Deferred Charges to Future Taxation - Unfunded	97
C-6	Schedule of State Department of Transportation Grants Receivable	98
C-7	Schedule of Department of Agriculture Grants Receivable	99
C-8	Schedule of NJ Wastewater Trust Fund - Loans Receivable	99
C-9	Schedule of Capital Improvement Fund	100
C-10	Schedule of Improvement Authorizations	101
C-11	Schedule of Reserve for Encumbrances	102
C-12	Schedule of Reserve for Payment of Debt	103
C-13	Schedule of Interfunds	104
C-14	Schedule of Bond Anticipation Notes	105
C-15	Schedule of General Serial Bonds	106
C-16	Schedule of Capital Leases Payable	107
C-17	Schedule of Environmental Infrastructure Fund Loans Payable	108-109
C-18	Schedule of Environmental Infrastructure Trust Loans Payable	110
C-19	Schedule of Bonds and Notes Authorized But Not Issued	111
<b><u>Water Utility Fund</u></b>		
D-4	Schedule of Cash - Treasurer	112
D-5	Analysis of Cash	113
D-6	Schedule of Deferred Charges - Overexpenditure of Appropriation Reserves	114
D-7	Schedule of Consumers' Accounts Receivable	115
D-8	Schedule of Fixed Capital	116
D-9	Schedule of Fixed Capital Authorized and Uncompleted	117
D-10	Schedule of Interfunds - Water Utility Operating Fund	118
D-11	Schedule of 2009 Appropriation Reserves	119
D-12	Schedule of Reserve for Outside Liens	120
D-13	Schedule of Overpayments	120
D-14	Schedule of Interfunds - Water Utility Capital Fund	121
D-15	Schedule of Accrued Interest on Bonds	122
D-16	Schedule of Improvement Authorizations	123
D-17	Schedule of Capital Improvement Fund	124
D-18	Schedule of Down Payments on Improvements	124
D-19	Schedule of Reserve for Amortization	125
D-20	Schedule of Reserve for Payment of Debt	126
D-21	Schedule of Water Utility Serial Bonds	127
D-22	Schedule of Environmental Infrastructure Trust Fund Loans Payable	128
D-23	Schedule of Bonds and Notes Authorized But Not Issued	129

**BOROUGH OF WOODLAND PARK**  
**Table of Contents, continued**

**Part I, (continued)**

<b><u>Exhibit</u></b>		<b><u>Page</u></b>
	<u>Free Public Library Trustees' Account</u>	
F-1	Schedule of Cash	130
F-2	Schedule of Reserve for Library Account	131

**Part II**

	Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards	132-133
	General Comments	134-137
	Comments	138
	Recommendations	138
	Status of Prior Year Audit Findings/Recommendations	139
	Acknowledgment	139

# Ferraioli, Wielkotz, Cerullo & Cuva, P.A.

Charles J. Ferraioli, Jr., MBA, CPA, RMA  
Steven D. Wielkotz, CPA, RMA  
James J. Cerullo, CPA, RMA  
Paul J. Cuva, CPA, RMA  
Thomas M. Ferry, CPA, RMA

Certified Public Accountants  
401 Wanaque Avenue  
Pompton Lakes, New Jersey 07442  
973-835-7900  
Fax 973-835-6631

Newton Office  
100B Main Street  
Newton, N.J. 07860  
973-579-3212  
Fax 973-579-7128

## INDEPENDENT AUDITOR'S REPORT

Honorable Mayor and  
Members of the Borough Council  
Borough of Woodland Park  
County of Passaic, New Jersey

We have audited the accompanying balance sheets-regulatory basis of the various funds and account group of the Borough of Woodland Park in the County of Passaic, as of and for the years ended December 31, 2010 and 2009, and the related statements of operations and changes in fund balance-regulatory basis for the years then ended, and the related statement of revenues-regulatory basis and statement of expenditures-regulatory basis of the various funds for the year ended December 31, 2010. These financial statements are the responsibility of the Borough of Woodland Park's management. Our responsibility is to express an opinion on these financial statements based on our audits.

Except as discussed below, we conducted our audits in accordance with auditing standards generally accepted in the United States of America, the audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Borough's internal control over financial reporting. Accordingly, we express no such opinion. An audit also includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements, assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

The Length of Service Awards Program of the Borough of Woodland Park has not been audited, and we were not engaged to audit The Length of Service Awards Program financial statements as part of our audit of the Borough's financial statements.

As described in Note 1, these financial statements were prepared in conformity with the accounting practices prescribed or permitted by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, that demonstrates compliance with the modified accrual basis, with certain exceptions, and the budget laws of New Jersey, which practices differ from accounting principles generally accepted in the United States of America. The affect on the financial statements of the variances between the prescribed basis of accounting and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.



Honorable Mayor and  
Members of the Borough Council  
Page 2.

In our opinion, because of the Borough of Woodland Park's policy to prepare its financial statements on the basis of accounting discussed in the preceding paragraph, the financial statements referred to above do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the Borough of Woodland Park, New Jersey as of December 31, 2010 and 2009 or the results of its operations for the years then ended.

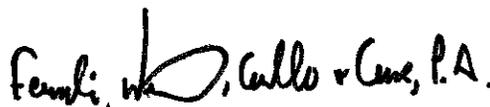
However, in our opinion, the financial statements referred to above, with the exception of the Length of Services Awards Program present fairly, in all material respects, the financial position-regulatory basis of the various funds and account group of the Borough of Woodland Park, New Jersey at December 31, 2010 and 2009, and the results of its operations and the changes in fund balance-regulatory basis of such funds for the years then ended and the statement of revenues-regulatory basis, and statement of expenditures-regulatory basis for the year ended December 31, 2010, on the basis of accounting described in Note 1.

In accordance with Government Auditing Standards, we have also issued our report dated June 27, 2011 on our consideration of the Borough of Woodland Park's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or compliance. That report is an integral part of our audit performed in accordance with Government Auditing Standards and should be considered in assessing results of our audit.

Our audit was conducted for the purpose of forming an opinion on the financial statements of the Borough of Woodland Park, State of New Jersey, taken as a whole. The accompanying supplementary information, schedules and exhibits listed in the table of contents are not required parts of the financial statements, but are presented as additional analytical data, as required by the New Jersey Division of Local Government Services. This information has been subjected to the tests and other auditing procedures applied in the audit of the financial statements mentioned above and, in our opinion, is fairly presented in all material respects in relation to the regulatory basis financial statements taken as a whole on the basis of accounting as described in Note 1.



Steven D. Wielkotz, C.P.A.  
Registered Municipal Accountant  
No. CRO0413



FERRAIOLI, WIELKOTZ, CERULLO & CUVA, P.A.  
Certified Public Accountants

June 27, 2011

**BOROUGH OF WOODLAND PARK, N.J.**  
**Comparative Balance Sheet-Regulatory Basis**

**Current Fund**  
**December 31, 2010 and 2009**

<u>Assets</u>	<u>Ref.</u>	<u>2010</u>	<u>2009</u>
Current Fund:			
Cash:	A-4	\$ 4,046,024	4,162,971
Treasurer		200	200
Petty Cash	A-5	310	310
Change Fund		<u>4,046,534</u>	<u>4,163,481</u>
Receivables and other assets with full reserves:			
Delinquent property taxes receivable	A-7	497,948	494,694
Property acquired for taxes - assessed valuations	A-8	4,072,200	4,072,200
Revenue Accounts Receivable	A-9	22,973	26,314
Interfund Receivables	A-12	3,905	40,269
Prepaid Regional high School Tax	A-22	799	426
Other accounts receivable		<u>4,597,825</u>	<u>4,640,903</u>
Deferred charges:			
Expenditure Without Appropriation	A-10		3,195
Special Emergency Appropriations	A-11	<u>250,000</u>	<u>320,000</u>
		<u>250,000</u>	<u>323,195</u>
		<u>8,894,359</u>	<u>9,127,579</u>
Federal and State Grant Funds:			
Due from Current Fund	A-12	7,923	
Grant Receivable	A-24	<u>979,092</u>	<u>875,033</u>
		<u>987,015</u>	<u>875,033</u>
		<u>\$ 9,881,374</u>	<u>10,002,612</u>

## BOROUGH OF WOODLAND PARK, N.J.

## Comparative Balance Sheet-Regulatory Basis

## Current Fund

December 31, 2010 and 2009

	<u>Ref.</u>	<u>2010</u>	<u>2009</u>
<u>Liabilities, Reserves and Fund Balance</u>			
Current Fund:			
Appropriation reserves	A-3,A-13	686,543	885,734
Encumbrances	A-3,A-13	137,892	93,604
Due to State of New Jersey-Senior Citizens	A-6	27,830	25,150
Interfunds Payable	A-12	324,669	315,394
Accounts Payable	A-14	20,452	60,628
Reserve for Maintenance of Library	A-15	9,916	30,814
Prepaid taxes	A-16	158,628	189,565
Tax Overpayments	A-17	60,807	10,637
Road opening Deposits	A-18	9,800	9,800
Various Reserves	A-23	1,179,909	987,534
Deferred Revenue		6,000	
		<u>2,622,446</u>	<u>2,608,860</u>
Reserve for receivables		4,597,825	4,640,903
Fund balance	A-1	<u>1,674,088</u>	<u>1,877,816</u>
		<u>6,271,913</u>	<u>6,518,719</u>
		<u>8,894,359</u>	<u>9,127,579</u>
Federal and State Grant Funds:			
Unappropriated Reserves	A-26	30,000	11,932
Due to Current Fund	A-12		25,970
Reserve for Encumbrances	A-25	51,224	121,571
Appropriated Reserves	A-25	<u>905,791</u>	<u>715,560</u>
		<u>987,015</u>	<u>875,033</u>
		<u>\$ 9,881,374</u>	<u>10,002,612</u>

See accompanying notes to financial statements.

## BOROUGH OF WOODLAND PARK, N.J.

## Comparative Statement of Operations and Changes in Fund Balance-Regulatory Basis

## Current Fund

For the Years Ended December 31, 2010 and 2009

	<u>2010</u>	<u>2009</u>
Revenues and other income:		
Fund balance utilized	\$ 1,325,000	1,150,000
Miscellaneous revenue anticipated	2,480,305	2,623,415
Receipts from delinquent taxes	476,054	463,734
Receipts from current taxes	38,865,828	37,881,598
Non-budget revenue	97,046	88,050
Other credits to income:		
Interfunds returned	40,696	348,698
Unexpended balance of appropriation reserves	193,900	84,992
	<u>43,478,829</u>	<u>42,640,487</u>
Total revenues and other income		
Expenditures:		
Budget and emergency appropriations:		
Operations:		
Salaries and wages	5,013,847	4,911,404
Other expenses	6,548,116	6,542,177
Municipal debt service	1,350,529	1,094,008
Capital Improvement Fund	350,000	75,000
Deferred charges and statutory expenditures - municipal	715,021	624,458
County taxes	9,468,844	9,837,698
Due county for added taxes	94,280	96,489
Local district school tax	13,065,582	12,460,181
Regional high school tax	5,620,204	5,418,838
Municipal Open Space Tax	95,894	86,105
Interfund Advanced	7,562	3
Expenditure Without Appropriation		3,195
Refund of prior year's revenue	27,678	60,436
	<u>42,357,557</u>	<u>41,209,992</u>
Total expenditures		
Excess (Deficit) in revenues	1,121,272	1,430,495
Adjustment to income before fund balance - expenditures included above which are by statute deferred charges to budget of succeeding year		<u>228,195</u>
Statutory excess to fund balance	1,121,272	1,658,690
Fund balance, January 1	<u>1,877,816</u>	<u>1,369,126</u>
	2,999,088	3,027,816
Decreased by utilization as anticipated revenue	<u>1,325,000</u>	<u>1,150,000</u>
Fund balance, December 31	<u>\$ 1,674,088</u>	<u>1,877,816</u>

See accompanying notes to financial statements.

## BOROUGH OF WOODLAND PARK, N.J.

## Statement of Revenues-Regulatory Basis

## Current Fund

Year ended December 31, 2010

	<u>Budget</u>	<u>Realized</u>	<u>Excess (deficit)</u>
Fund balance anticipated	\$ 1,325,000	1,325,000	
Miscellaneous revenues:			
Licenses:			
Alcoholic beverages	11,000	16,219	5,219
Other	25,000	55,234	30,234
Fees and permits	20,000	43,166	23,166
Fines and costs - municipal Court	271,000	306,759	35,759
Interest and costs on taxes	100,000	121,502	21,502
Interest on investments and deposits	30,000	25,613	(4,387)
Cable Television Franchise Fee	40,000	42,460	2,460
Consolidated Municipal Property Tax Relief Aid	158,566	157,772	(794)
Energy Receipts Tax	661,911	661,911	
Watershed Moratorium Offset Aid		6,674	6,674
Uniform construction code fees	150,000	196,859	46,859
Special items of general revenue anticipated with prior written consent of Director of Local Government Services - Public and Private revenues offset with appropriations:			
Recycling Tonnage Grant	11,932	11,932	
Drunk Driving Enforcement Fund	4,653	4,653	
Clean Communities	16,499	16,499	
Safe and Secure Communities Program	60,000	60,000	
Body Armor	3,606	3,606	
Bullet Proof Vest Partnership	3,891	3,891	
Donation - Welcome Signs	18,758	18,758	
Homeland Security - Firefighters Assistance	58,707	58,707	
Passaic County Open Space-Zaccaria Park	260,000	260,000	
NJ DOT - Mount Pleasant Ave	300,000	300,000	

**BOROUGH OF WOODLAND PARK, N.J.**

**Statement of Revenues-Regulatory Basis**

**Current Fund**

**Year ended December 31, 2010**

Other special items:			
Uniform Fire Safety Act	30,000	19,190	
Life Hazard Use Fees	12,000	22,337	10,337
Capital Fund Balance	8,977	8,977	
Sewer Connection Fees	57,000	57,586	586
		<hr/>	<hr/>
Total miscellaneous revenues	2,313,500	2,480,305	177,615
Receipts from delinquent taxes		476,054	476,054
		<hr/>	<hr/>
Subtotal general revenues	3,638,500	4,281,359	653,669
Amount to be raised by taxes for support of municipal budget - local tax for municipal purposes including reserve for uncollected taxes			
	10,564,109	10,940,096	375,987
	<hr/>	<hr/>	<hr/>
Budget totals	\$ 14,202,609	15,221,455	1,029,656
		<hr/>	<hr/>
Non-budget revenue		97,046	
		<hr/>	
		\$ 15,318,501	
		<hr/>	

Analysis of Realized Revenues

Allocation of current tax collections:	
Revenue from collections	38,865,828
Allocated to local school, regional high school and county taxes	28,587,734
	<hr/>
Balance for support of municipal budget appropriations	10,278,094
Add appropriation reserve for uncollected taxes	662,000
	<hr/>
Budget appropriations	\$ 10,940,094
	<hr/>
Receipts from delinquent taxes	
Delinquent tax collections	\$ 476,054
	<hr/>

**BOROUGH OF WOODLAND PARK, N.J.**

**Statement of Revenues-Regulatory Basis**

**Current Fund**

**Year ended December 31, 2010**

Analysis of Non-budget Revenues

Miscellaneous revenues not anticipated:

Reimbursements	4,800
Stickers	215
Tax Searches	620
Miscellaneous	64,041
Duplicate Bills	670
Telephone Revenue	10,510
Street Lighting - County	3,074
Police-Outside Duty	5,510
Scrap Metal	5,797
Recycling Bags	1,809
	<hr/>
	\$ 97,046
	<hr/> <hr/>

**BOROUGH OF WOODLAND PARK, N.J.**

**Statement of Expenditures - Regulatory Basis**

**Current Fund**

**Year Ended December 31, 2010**

	<u>Budget</u>	<u>Budget after Modification and Transfer</u>	<u>Paid or Charged</u>	<u>Reserved</u>	<u>Unexpended Balance Canceled</u>
General Government:					
Administration:					
Salaries and Wages	\$ 211,265	245,365	244,887	478	
Other Expenses	49,000	49,000	39,600	9,400	
Mayor and Council:					
Salaries and Wages	49,760	49,760	48,784	976	
Elections:					
Other Expenses	7,000	7,000	6,173	827	
Financial Administration:					
Salaries and Wages	59,070	59,070	58,521	549	
Other Expenses					
Annual Audit	69,250	69,250	35,817	33,433	
Miscellaneous Other Expenses	93,500	53,259	36,867	16,392	
Cost of Registration of Bonds	2,000				
Collection of Taxes:					
Salaries and Wages	28,640	31,640	30,596	1,044	
Other Expenses	23,300	18,300	11,939	6,361	
Liquidation of Tax Title Liens and Foreclosed Property:					
Other Expense	500				
Assessment of Taxes:					
Salaries and Wages	38,365	38,365	31,949	6,416	
Other Expenses	32,400	27,400	23,954	3,446	
Legal Services and Cost:					
Salaries and Wages	4,918	4,918	4,821	97	
Other Expenses	63,000	92,000	73,810	18,190	
Legal - Mt Laurel Litigation	2,000				

BOROUGH OF WOODLAND PARK, N.J.

Statement of Expenditures - Regulatory Basis

Current Fund

Year Ended December 31, 2010

	Budget	Budget after Modification and Transfer	Paid or Charged	Reserved	Unexpended Balance Canceled
Planner- Mt. Laurel Litigation	3,500				
Engineering Services and Costs:					
Other Expenses	25,000	80,000	69,594	10,406	
Municipal Land Use Law (N.J.S.A. 40:55D-1 et seq.)					
Planning Board:					
Salaries and Wages	8,178	8,178	8,132	46	
Other Expenses	6,572	6,572	4,724	1,848	
Zoning Board of Adjustment:					
Salaries and Wages	8,178	8,178	6,489	1,689	
Other Expenses	4,088	4,088	865	3,223	
Insurance:					
Other Insurance Premiums	635,850	575,850	570,245	5,605	
Surety Bond Premiums	4,000	4,000	3,129	871	
Group Insurance Plan for Employees	1,368,624	1,349,624	1,349,624		
Public Safety:					
Police:					
Salaries and Wages	2,944,650	2,830,050	2,621,641	208,409	
Other Expenses	114,150	114,150	112,586	1,564	
Maintenance of Fire Alarm System:					
Salaries and Wages	2,895	3,070	3,065	5	
Other Expenses	6,500	6,500	1,637	4,863	
Emergency Management:					
Salaries and Wages	1,206	2,806	2,731	75	
Other Expenses	4,360	4,360	3,388	972	
First Aid Organization-Contribution	16,068	16,068	16,068		
Fire:					
Clothing Allowance	52,339	52,339	52,332	7	
Miscellaneous Other Expenses	65,903	65,903	59,396	6,507	

**BOROUGH OF WOODLAND PARK, N.J.**

**Statement of Expenditures - Regulatory Basis**

**Current Fund**

**Year Ended December 31, 2010**

	<u>Budget</u>	<u>Budget after Modification and Transfer</u>	<u>Paid or Charged</u>	<u>Reserved</u>	<u>Unexpended Balance Canceled</u>
Uniform Fire Safety Act (P.L. 1983 Chap. 383)					
Salaries and Wages	12,310	14,010	12,522	1,488	
Life Hazard Use Fee Payments:					
Salaries and Wages	31,840	31,840	31,212	628	
Other Expenses	7,000	7,000	4,845	2,155	
Municipal Prosecutor:					
Salaries and Wages	18,650	18,650	18,343	307	
Public Works Function:					
Road Repairs and Maintenance:					
Salaries and Wages	794,090	852,090	840,759	11,331	
Other Expenses	104,000	104,000	91,729	12,271	
Sanitation:					
Garbage and Trash Removal					
Contract - Collections	799,250	786,250	713,526	72,724	
Recycling:					
Other Expenses	5,800	5,800	3,938	1,862	
Sewer System					
Salaries and Wages	174,877	182,877	180,119	2,758	
Other Expenses	71,520	87,520	80,055	7,465	
Public Buildings and Grounds:					
Salaries and Wages	28,117	28,117	21,611	6,506	
Other Expenses	47,000	47,000	31,540	15,460	
Vehicle Mechanic:					
Salaries and Wages	74,392	78,892	77,581	1,311	
Other Expenses	56,925	56,925	38,461	18,464	
Health and Welfare:					
Board of Health:					
Salaries and Wages	39,245	39,245	37,191	2,054	

**BOROUGH OF WOODLAND PARK, N.J.**

**Statement of Expenditures - Regulatory Basis**

**Current Fund**

**Year Ended December 31, 2010**

	Budget	Budget after Modification and Transfer	Paid or Charged	Reserved	Unexpended Balance Canceled
Other Expenses	1,513	1,513	1,402	111	
Health Services - Contractual	7,908	7,908	7,908		
Animal Welfare:					
Other Expenses	16,767	16,767	15,360	1,407	
Parks and Recreation:					
West Paterson Youth and Senior Citizens Center:					
Salaries and Wages	17,280	19,105	18,533	572	
Other Expenses	9,315	9,315	4,428	4,887	
West Paterson Boys & Girls Club OE	3,562	3,562	3,562		
Parks and Playgrounds:					
Salaries and Wages	45,425	45,425	31,989	13,436	
Other Expenses	48,710	52,710	49,958	2,752	
Other Common Unclassified:					
Celebration of Public Events, Anniversary or Holiday					
Other Expenses	6,000	6,000	2,014	3,986	
Municipal Court:					
Salaries and Wages	127,545	138,545	137,382	1,163	
Other Expenses	16,650	17,650	16,375	1,275	
Public Defender:					
Salaries and Wages	10,670	10,670	10,461	209	
Board of Health - (OSHA):					
Blood Borne Pathogens	900				
Uniform Construction Code-					
Appropriations Offset by Dedicated Revenues (N.J.A.C. 5:23-4.17)					
Uniform Construction Code Officials: Salaries and Wages	162,226	177,226	175,213	2,013	

BOROUGH OF WOODLAND PARK, N.J.

Statement of Expenditures - Regulatory Basis

Current Fund

Year Ended December 31, 2010

	Budget	Budget after Modification and Transfer	Paid or Charged	Reserved	Unexpended Balance Canceled
Other Expenses	6,210	6,210	3,853	2,357	
Plumbing Inspector:					
Salaries and Wages	11,230	11,230	11,008	222	
Fire Protection Official:					
Salaries and Wages	5,210	5,210	5,107	103	
Building Inspector:					
Salaries and Wages	1,000				
Other Expenses	2,200	2,200	138	2,062	
Elevator Inspection Fees:					
Other Expenses	17,500	20,741	20,741		
Electrical Inspections:					
Salaries and Wages	11,215	11,215	9,969	1,246	
Other Expenses	1,000	1,000		1,000	
Housing Inspector:					
Salaries and Wages	7,500	8,100	7,242	858	
Unclassified:					
Electric & Gas	132,448	138,448	132,468	5,980	
Street Lighting	123,155	98,155	80,825	17,330	
Telephone	38,778	38,778	34,911	3,867	
Fire Hydrant Services	35,065	35,065	30,840	4,225	
Gasoline	110,000	95,000	81,842	13,158	
<b>Total Operations within "CAPS"</b>	<b>9,248,027</b>	<b>9,195,027</b>	<b>8,610,325</b>	<b>584,702</b>	
B. Contingent					
<b>Total Operations Including Contingent-within "CAPS"</b>	<b>9,248,027</b>	<b>9,195,027</b>	<b>8,610,325</b>	<b>584,702</b>	
Detail:					
Salaries & Wages	4,929,947	4,953,847	4,687,858	265,989	
Other Expenses (Including Contingent)	4,318,080	4,241,180	3,922,467	318,713	
	<b>9,248,027</b>	<b>9,195,027</b>	<b>8,610,325</b>	<b>584,702</b>	

**BOROUGH OF WOODLAND PARK, N.J.**

**Statement of Expenditures - Regulatory Basis**

**Current Fund**

**Year Ended December 31, 2010**

	<u>Budget</u>	<u>Budget after Modification and Transfer</u>	<u>Paid or Charged</u>	<u>Reserved</u>	<u>Unexpended Balance Canceled</u>
Deferred Charges and Statutory Expenditures- Municipal within "CAPS"					
Deferred Charges	11,775	11,775	11,775		
Overexpenditure of Ordinance	3,196	3,196	3,196		
Expenditure Without Appropriation	400	400	400		
Deficit in Recreation Reserve					
Statutory Expenditures:					
Contribution to:					
Police and Firemen's Retirement System of NJ	282,128	282,128	282,128		
Public Employees' Retirement System	101,020	101,020	101,020		
Social Security System (O.A.S.I.)	203,500	228,500	225,851	2,649	
Unemployment Compensation Insurance	2	28,002	26,204	1,798	
<b>Total Deferred Charged and Statutory Expenditures-Municipal within "CAPS"</b>	<b>602,021</b>	<b>655,021</b>	<b>650,574</b>	<b>4,447</b>	
<b>Total General Appropriations for Municipal Purposes within "CAPS"</b>	<b>9,850,048</b>	<b>9,850,048</b>	<b>9,260,899</b>	<b>589,149</b>	
Operations Excluded from "CAPS"					
Passaic Valley Sewerage Charge	802,000	802,000	801,017	983	15,000
Stormwater Management - Other Expenses	25,000	25,000	3,000	7,000	
LOSAP Program - Contribution	83,951	83,951	71,156	12,795	
Maintenance of Free Public Library					
Other Expenses	595,127	595,127	520,898	74,229	
Group Health Benefits	39,768	39,768	37,381	2,387	
Police and Firemen's Retirement System of NJ	292,176	292,176	292,176		

**BOROUGH OF WOODLAND PARK, N.J.**

**Statement of Expenditures - Regulatory Basis**

**Current Fund**

**Year Ended December 31, 2010**

	Budget	Budget after Modification and Transfer	Paid or Charged	Reserved	Unexpended Balance Canceled
Public Employees' Retirement System	102,768	102,768	102,768		
Total Other Operations - Excluded from "CAPS"	1,940,790	1,940,790	1,828,396	97,394	15,000
Public and Private Programs Offset by Revenues					
Clean Communities Program-Recycling:					
Other Expenses	16,499	16,499	16,499		
Drunk Driving Enforcement Fund:					
Other Expenses	282	282	282		
Other Expenses	4,371	4,371	4,371		
Berkley College Donations - Welcome Signs	18,758	18,758	18,758		
Body Armor Grant	1,135	1,135	1,135		
Body Armor Fund	2,471	2,471	2,471		
Bullet Proof Vest Partnership Grant	3,891	3,891	3,891		
Passaic County Open Space					
Zaccaria Park	260,000	260,000	260,000		
Matching Funds for Grants	3,100	3,100	3,100		
Recycling Tonnage					
Other Expenses	11,932	11,932	11,932		
Resurfacing of Mount Pleasant Ave	300,000	300,000	300,000		
Homeland Security Firefighter Asst.	58,707	58,707	58,707		
Salaries and Wages	60,000	60,000	60,000		
Total Public and Private Programs Offset by Revenues	741,146	741,146	741,146		
Total Operations-Excluded from "CAPS" Detail:	2,681,936	2,681,936	2,569,542	97,394	15,000

BOROUGH OF WOODLAND PARK, N.J.

Statement of Expenditures - Regulatory Basis

Current Fund

Year Ended December 31, 2010

	Budget	Budget after Modification and Transfer	Paid or Charged	Reserved	Unexpended Balance Canceled
Salaries and Wages	60,000	60,000	60,000		15,000
Other Expenses	2,321,936	2,321,936	2,209,542	97,394	15,000
	<u>2,381,936</u>	<u>2,381,936</u>	<u>2,269,542</u>	<u>97,394</u>	<u>15,000</u>
Capital Improvements - Excluded from "CAPS" Capital Improvement Fund	50,000	50,000	50,000		
Total Capital Improvements Excluded from "CAPS"	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>		
Municipal Debt Service - Excluded from "CAPS" Payment of Bond Principal	585,000	585,000	585,000		
Payment of Bond Anticipation Notes and Capital Notes	50,000	50,000	50,000		
Interest on Bonds	556,628	556,628	556,628		
Interest on Notes	12,075	12,075	12,075		
Bergen County Improvement Authority Principal	10,000	10,000	10,000		
Interest	22,825	22,825	22,825		
Waste Water Treatment Trust Fund: Principal	86,793	86,793	86,793		
Interest	37,304	37,304	27,188		10,116
Total Municipal Debt Service-Excluded from "CAPS"	<u>1,360,625</u>	<u>1,360,625</u>	<u>1,350,509</u>		<u>10,116</u>
Deferred Charges - Municipal - Excluded from "CAPS" Special Emergency Authorizations 5 years (N.J.S. 40A:4-55)	70,000	70,000	70,000		
Total Deferred Charges - Municipal -Excluded from "CAP"	<u>70,000</u>	<u>70,000</u>	<u>70,000</u>		

**BOROUGH OF WOODLAND PARK, N.J.**

**Statement of Expenditures - Regulatory Basis**

**Current Fund**

**Year Ended December 31, 2010**

	<u>Budget</u>	<u>Budget after Modification and Transfer</u>	<u>Paid or Charged</u>	<u>Reserved</u>	<u>Unexpended Balance Canceled</u>
Total General Appropriations for Municipal Purposes Excluded from "CAPS"	4,162,561	4,162,561	4,040,051	97,394	25,116
Subtotal General Appropriations	14,012,609	14,012,609	13,300,950	686,543	25,116
Reserve for Uncollected Taxes	662,000	662,000	662,000		
Total General Appropriations	<u>\$ 14,674,609</u>	<u>14,674,609</u>	<u>13,962,950</u>	<u>686,543</u>	<u>25,116</u>
Adopted Budget \$	14,307,202				
Appropriated by N.J.S.A. 40A:4-89	367,407				
	<u>\$ 14,674,609</u>				
Reserve for Uncollected Taxes \$	662,000				
Deferred Charges	85,371				
Transferred to Federal and State Grant Fund	738,046				
Capital Improvement Fund	50,000				
Encumbrances	137,892				
Cash	12,289,641				
	<u>\$ 13,962,950</u>				

See accompanying notes to the financial statements.

## BOROUGH OF WOODLAND PARK, N.J.

## Comparative Balance Sheet - Regulatory Basis

## Trust Funds

December 31, 2010 and 2009

<u>Assets</u>	<u>Ref.</u>	<u>2010</u>	<u>2009</u>
Assessment Fund:			
Assessment receivable	B-2	\$ <u>6,119</u>	<u>6,119</u>
Dog License Fund			
Cash - treasurer	B-1	3,776	2,810
Due from State of New Jersey	B-4	<u>26</u>	<u>30</u>
		<u>3,802</u>	<u>2,840</u>
Other Trust Funds:			
Cash - treasurer	B-1	675,407	644,454
Due from Current Fund	B-5	86,745	86,105
Grants Receivable - Community Development		<u>100,000</u>	<u>174</u>
		<u>862,152</u>	<u>730,733</u>
New Jersey Unemployment Compensation Insurance Fund			
Cash	B-1	1,005	12
Accounts Receivable		777	
Due from Current Fund	B-5	3,147	
Deficit in Reserve for New Jersey Unemployment Compensation Insurance Fund	B-8		<u>4,359</u>
		<u>4,929</u>	<u>4,371</u>
Emergency Services Volunteer Length of Service Award Program (unaudited):			
Cash	B-1	652,849	554,816
Service Award Contributions Receivable	B-9	<u>76,331</u>	<u>71,156</u>
		<u>729,180</u>	<u>625,972</u>
		<u>\$ 1,606,182</u>	<u>1,370,035</u>

## BOROUGH OF WOODLAND PARK, N.J.

## Comparative Balance Sheet - Regulatory Basis

## Trust Funds

December 31, 2010 and 2009

	<u>Ref.</u>	<u>2010</u>	<u>2009</u>
<u>Liabilities, Reserves and Fund Balance</u>			
Assessment Fund:			
Reserve for assessments	B-3	<u>6,119</u>	<u>6,119</u>
Dog License Fund:			
Reserve for Dog Fund expenditures	B-6	3,062	2,100
Due to Current Fund	B-5	<u>740</u>	<u>740</u>
		<u>3,802</u>	<u>2,840</u>
Other Trust Funds:			
Due to Current Fund	B-5	3,165	13,559
Intrafund-Due from Escrow Account - Rolling Views			174
Reserve for:			
Escrow Fund deposits	B-7	343,025	333,743
Performance Bonds	B-7	57,222	57,021
Drug and Alcohol	B-7	13,749	7,884
Open Space	B-7	141,087	150,863
Affordable Housing	B-7	172,825	161,255
Dedicated Fire Penalties	B-7	10,645	5,245
Recreation	B-7	17,892	(400)
Community Development	B-7	100,000	
POAA	B-7	<u>2,542</u>	<u>1,389</u>
		<u>862,152</u>	<u>730,733</u>
Unemployment Compensation Insurance Fund:			
Due to the State of New Jersey	B-4	2,665	4,371
Reserve for New Jersey Unemployment Compensation Insurance Fund	B-8	<u>2,264</u>	
		<u>4,929</u>	<u>4,371</u>
Emergency Services Volunteer Length of Service Award Program (unaudited):			
Net Assets Available for Benefits	B-10	<u>729,180</u>	<u>625,972</u>
		<u>\$ 1,606,182</u>	<u>1,370,035</u>

See accompanying notes to financial statements.

## BOROUGH OF WOODLAND PARK, N.J.

## Comparative Balance Sheet-Regulatory Basis

## General Capital Fund

December 31, 2010 and 2009

<u>Assets</u>	<u>Ref.</u>	<u>2010</u>	<u>2009</u>
Cash	C-2,C-3	\$ 1,664,173	2,629,835
Deferred charges to future taxation:			
Funded	C-4	15,112,297	15,794,090
Unfunded	C-5	1,154,579	1,204,579
Overexpenditure of Improvement Authorizations			11,775
Interfunds Receivable:			
Current Fund	C-13	226,854	229,289
Grants Receivable:			
Department of Agriculture	C-7	2,298	2,298
Department of Transportation	C-6	11,189	52,439
Due from NJ Wastewater Trust Fund Loans	C-8	4,326	4,326
		<u>\$ 18,175,716</u>	<u>19,928,631</u>
<u>Liabilities, Reserves and Fund Balance</u>			
Bond Anticipation Notes	C-14	1,100,000	1,150,000
General Serial Bonds Payable	C-15	13,377,000	13,962,000
Capital Leases Payable	C-16	380,000	390,000
New Jersey Wastewater Loan Payable	C-17	590,297	637,090
New Jersey Wastewater Trust Fund Loan Payable	C-18	765,000	805,000
Capital Improvement Fund	C-9	9,470	15,149
Improvement authorization - Funded	C-10	1,407,753	1,527,003
Improvement authorization - Unfunded	C-10	43,731	44,619
Reserve for Encumbrances	C-11	96,399	985,627
Reserve for Payment of Debt	C-12	406,066	403,166
Fund Balance	C-1	8,977	8,977
		<u>\$ 18,175,716</u>	<u>19,928,631</u>

There were bonds and notes authorized but not issued on December 31, 2009 and 2010 of \$54,579 (Exhibit C-19).

See accompanying notes to financial statements.

**BOROUGH OF WOODLAND PARK, N.J.**

**Statement of Fund Balance-Regulatory Basis**

**General Capital Fund**

**Year Ended December 31, 2010**

Balance, December 31, 2009	\$ <u>8,977</u>
Decreased by:	
Appropriated to Current Fund Revenue	\$ <u><u>8,977</u></u>

See accompanying notes to financial statements.

## BOROUGH OF WOODLAND PARK, N.J.

## Comparative Balance Sheet-Regulatory Basis

## Water Utility Operating Fund

December 31, 2010 and 2009

<u>Assets</u>	<u>Ref.</u>	<u>2010</u>	<u>2009</u>
Water Utility Operating Fund:			
Cash - Treasurer	D-4	\$ <u>596,521</u>	<u>368,754</u>
Due from Water Capital fund	D-10	<u>2,877</u>	<u>245</u>
Receivables with full reserves:			
Consumers' accounts receivable	D-7	<u>111,608</u>	<u>97,377</u>
		<u>111,608</u>	<u>97,377</u>
Deferred charges:			
Overexpenditure of Appropriation Reserves	D-6	<u></u>	<u>19,710</u>
		<u></u>	<u>19,710</u>
Total Water Utility Operating Fund		<u>711,006</u>	<u>486,086</u>
Capital Fund:			
Cash - Treasurer	D-4,D-5	890,323	662,888
Due from Infrastructure Trust Fund		318,290	318,290
Fixed Capital	D-8	2,570,311	2,570,311
Fixed Capital Authorized and Uncompleted	D-9	<u>1,400,000</u>	<u>1,400,000</u>
Total Capital Fund		<u>5,178,924</u>	<u>4,951,489</u>
		<u>\$ 5,889,930</u>	<u>5,437,575</u>

## BOROUGH OF WOODLAND PARK, N.J.

## Comparative Balance Sheet-Regulatory Basis

## Water Utility Operating Fund

December 31, 2010 and 2009

<u>Liabilities, Reserves and Fund Balance</u>	<u>Ref.</u>	<u>2010</u>	<u>2009</u>
Water Utility Operating Fund:			
Appropriation Reserves	D-3,D-11	103,253	121,521
Reserve for Encumbrances	D-3	10,516	13,363
Reserve for Outside Liens	D-12	1,911	1,911
Overpayments	D-13	8,983	18,643
Accrued Interest on Bonds	D-15	16,514	15,298
		<u>141,177</u>	<u>170,736</u>
Reserve for receivables	Contra	111,608	97,377
Fund balance	D-1	458,221	217,973
		<u>711,006</u>	<u>486,086</u>
Total Water Utility Operating Fund			
Capital Fund:			
Improvement authorization:			
Funded	D-16	942,939	943,599
Unfunded	D-16	229,626	229,626
Capital Improvement Fund	D-17	37,179	37,179
Due to Water Operating Fund	D-14	2,877	245
Infrastructure Trust Loans Payable	D-22	892,686	948,969
Downpayment on Capital Improvements	D-18	1,500	1,500
Serial Bonds Payable	D-21	822,000	932,000
Reserve for:			
Amortization	D-19	2,024,099	1,857,816
Debt Service	D-20	225,463	
Fund Balance		555	555
		<u>5,178,924</u>	<u>4,951,489</u>
Total Capital Fund		<u>5,178,924</u>	<u>4,951,489</u>
		<u>\$ 5,889,930</u>	<u>5,437,575</u>

There were bonds and notes authorized but not issued at December 31, 2009 and December 31, 2010 of \$231,526 (Exhibit D-23)

See accompanying notes to financial statements.

**BOROUGH OF WOODLAND PARK, N.J.**

**Statement of Operations and Changes in Fund Balance-Regulatory Basis**

**Water Utility Operating Fund**

**For the Years Ended December 31, 2010 and 2009**

	<u>2010</u>	<u>2009</u>
Revenue and other income:		
Fund balance utilized	\$ 21,070	
Water rents	1,540,753	1,385,551
Unexpended balance appropriation reserve	64,712	41,131
Miscellaneous	62,922	46,408
	<hr/>	<hr/>
Total revenue and other income	1,689,457	1,473,090
	<hr/>	<hr/>
Expenditures:		
Operating	1,135,705	1,086,197
Debt service	228,119	228,141
Deferred charges and statutory expenditures	64,315	43,100
Deficit in Operations in Prior Years		17,484
	<hr/>	<hr/>
Total expenditures	1,428,139	1,374,922
	<hr/>	<hr/>
Excess (Deficit) in revenues	261,318	98,168
	<hr/>	<hr/>
Fund balance, January 1	217,973	119,805
	<hr/>	<hr/>
	479,291	217,973
	<hr/>	<hr/>
Decreased by utilization by water operating budget	21,070	
	<hr/>	<hr/>
Balance, December 31	\$ 458,221	217,973
	<hr/> <hr/>	<hr/> <hr/>

See accompanying notes to financial statements.

**BOROUGH OF WOODLAND PARK, N.J.**

**Statement of Revenues-Regulatory Basis**

**Water Utility Operating Fund**

**Year ended December 31, 2010**

	<u>Anticipated</u>	<u>Realized</u>	<u>Excess (deficit)</u>
Operating surplus anticipated	\$ 21,070	21,070	
Rents	1,385,550	1,540,753	155,203
Miscellaneous	<u>40,000</u>	<u>62,922</u>	<u>22,922</u>
	<u>\$ 1,446,620</u>	<u>1,624,745</u>	<u>178,125</u>

Analysis of Realized Revenue

Rents	\$ <u>1,540,753</u>
Interest on investments - Water Operating Fund	4,639
Interest on investments - Water Capital Fund	2,632
Meter Installations	50,651
Miscellaneous	<u>5,000</u>
	<u>\$ 62,922</u>

See accompanying notes to financial statements.

**BOROUGH OF WOODLAND PARK, N.J.**

**Statement of Expenditures-Regulatory Basis**

**Water Utility Operating Fund**

**Year ended December 31, 2010**

	<u>Appropriations</u>		<u>Expended</u>		<u>Canceled</u>
	<u>Budget</u>	Budget after modifi- cation	<u>Paid or charged</u>	<u>Reserved</u>	
Operating:					
Salaries and wages	\$ 261,430	261,430	243,809	17,621	
Other expenses	874,275	874,275	791,504	82,771	
Total operating	<u>1,135,705</u>	<u>1,135,705</u>	<u>1,035,313</u>	<u>100,392</u>	
Debt Service:					
Payment of Bond Principal	125,000	125,000	110,000		15,000
Interest on Bonds	43,100	43,100	43,034		66
Infrastructure Trust Loans	78,500	78,500	75,085		3,415
	<u>246,600</u>	<u>246,600</u>	<u>228,119</u>		<u>18,481</u>
Deferred Charges:					
Overexpenditure of Appropriations	19,710	19,710	19,710		
Statutory expenditures - contribution to:					
Social Security System (O.A.S.I.)	44,505	44,505	41,744	2,761	
Unemployment Compensation Insurance (N.J.S.A. 43:21-3 et seq.)	100	100		100	
Total deferred charges and statutory expenditures	<u>64,315</u>	<u>64,315</u>	<u>61,454</u>	<u>2,861</u>	
	<u>\$ 1,446,620</u>	<u>1,446,620</u>	<u>1,324,886</u>	<u>103,253</u>	<u>18,481</u>
			Cash disbursed \$ 1,176,541		
			Reserve for Encumbrances 10,516		
			Deferred Charge - Overexpenditure of Appropriation 19,710		
			Accrued Interest on Bonds 118,119		
			<u>\$ 1,324,886</u>		

See accompanying notes to financial statements.

**BOROUGH OF WOODLAND PARK, N.J.**

**Comparative Balance Sheet-Regulatory Basis**

**Payroll Account**

**December 31, 2010 and 2009**

	<u>2010</u>	<u>2009</u>
<u>Assets</u>		
Cash	\$ <u>10,434</u>	<u>10,432</u>
	\$ <u><u>10,434</u></u>	<u><u>10,432</u></u>
<u>Reserves</u>		
Payroll Deductions and Withholdings	\$ <u>10,434</u>	<u>10,432</u>
	\$ <u><u>10,434</u></u>	<u><u>10,432</u></u>

See accompanying notes to financial statements.

**BOROUGH OF WOODLAND PARK, N.J.**  
**Comparative Balance Sheet - Regulatory Basis**  
**Free Public Library Trustees' Account**  
**December 31, 2010 and 2009**

	<u>Ref.</u>	<u>2010</u>	<u>2009</u>
<u>Assets</u>			
Cash	F-1	\$ <u>56,334</u>	<u>41,153</u>
		\$ <u><u>56,334</u></u>	<u><u>41,153</u></u>
<u>Reserves</u>			
Reserve for Library expenditures	F-2	<u>56,334</u>	<u>41,153</u>
		\$ <u><u>56,334</u></u>	<u><u>41,153</u></u>

See accompanying notes to financial statements.

**BOROUGH OF WOODLAND PARK, N.J.**

**Comparative Statement of General Fixed  
Assets-Regulatory Basis**

**General Fixed Assets Account Group**

**December 31, 2010 and 2009**

	<u>2010</u>	<u>2009</u>
General Fixed Assets:		
Land	\$ 10,507,336	10,480,718
Buildings	9,263,323	9,019,218
Automobiles and Vehicles	6,683,119	6,066,975
Machinery and equipment	<u>1,436,925</u>	<u>1,336,506</u>
Investment in General Fixed Assets	<u>\$ 27,890,703</u>	<u>26,903,417</u>

See accompanying notes to financial statements.

**BOROUGH OF WOODLAND PARK**  
**Notes to Financial Statements**  
**Years Ended December 31, 2010 and 2009**

**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The GASB Codification establishes seven fund types and two account groups to be used by governmental units when reporting financial position and results of operations in accordance with accounting principles generally accepted in the United States of America (GAAP).

The financial statements of the Borough of Woodland Park have been prepared in conformity with accounting principles and practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey (the "Division") which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. Such principles and practices are designed primarily for determining compliance with legal provisions and budgetary restrictions and as a means of reporting on the stewardship of public officials with respect to public funds. Under this method of accounting, the Borough accounts for its financial transactions through the following separate funds which differ from the fund structure required by GAAP.

**A. Reporting Entity**

The Borough of Woodland Park (the "Woodland Park") operates under a Mayor/Council form of government. The Borough's major operations include public safety, road repair and maintenance, sanitation, fire protection, recreation and parks, health services, and general administrative services.

GASB has issued Statement No. 14 which requires the financial reporting entity to include both the primary government and those component units for which the primary government is financially accountable. Financial accountability is defined as appointment of a voting majority of the component unit's board, and either a) the ability to impose will by the primary government, or b) the possibility that the component unit will provide a financial benefit to or impose a financial burden on the primary government.

However, the municipalities in the State of New Jersey do not prepare financial statements in accordance with GAAP and thus do not comply with all of the GASB pronouncements. The financial statements contained herein include only those boards, bodies, officers or commissions as required by NJS 40A:5-5. Accordingly, the financial statements of the Borough do not include the volunteer fire department which is considered a component unit under GAAP. Complete financial statements of the above components can be obtained by contacting the Treasurer of the respective entity.

**BOROUGH OF WOODLAND PARK**  
**Notes to Financial Statements**  
**Years Ended December 31, 2010 and 2009**  
**(continued)**

**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (continued)**

B. Measurement Focus, Basis of Accounting and Basis of Presentation

The Borough uses funds, as required by the Division, to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial administration by segregating transactions related to certain Borough functions or activities. An account group, on the other hand, is designed to provide accountability for certain assets and liabilities that are not recorded in those Funds.

The Borough has the following funds and account group:

Current Fund - This fund accounts for resources and expenditures for governmental operations of a general nature, including Federal and State grants.

Trust Funds - Trust Funds are used to account for assets held by the government in a trustee capacity. Funds held by the Borough as an agent for individual, private organizations, or other governments are recorded in the Trust Funds.

Other Trust Fund - This fund is established to account for the assets and resources which are also held by the Borough as a trustee or agent for individuals, private organizations, other governments and/or other funds.

Animal License Trust Fund - This fund is used to account for fees collected from dog licenses and expenditures which are regulated by NJS 4:19-15.11.

Library Trust Fund - This fund is used to account for the activities of the Library.

Assessment Trust Fund - This fund is used to account for assessments for improvements levied against the improved properties.

General Capital Fund - This fund is used to account for the receipt and disbursement of funds used for acquisition or improvement of general capital facilities, other than those acquired in the Current Fund.

Water Utility Operating Fund - This fund is used to account for all revenues and expenditures applicable to the operations of the water department.

**BOROUGH OF WOODLAND PARK**  
**Notes to Financial Statements**  
**Years Ended December 31, 2010 and 2009**  
**(continued)**

**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (continued)**

B. Measurement Focus, Basis of Accounting and Basis of Presentation, (continued)

Water Utility Capital Fund – This fund is used to account for financial resources to be used for the acquisition or improvement of water capital facilities. The major resources are derived from the issuance of debt.

Payroll Account – This account is used for all net payroll checks distributed to employees.

General Fixed Assets Account Group - To account for all fixed assets of the Borough. The Borough's infrastructure is not reported in the group.

Basis of Accounting

A modified accrual basis of accounting is followed by the Borough of Woodland Park. Under this method of accounting revenues, except State/Federal Aid, are recognized when received and expenditures are recorded, when incurred. The accounting principles and practices prescribed for municipalities by the Division differ in certain respects from accounting principles generally accepted in the United States of America (GAAP) applicable to local government units. The more significant differences are as follows:

Property Tax Revenues - Real property taxes are assessed locally, based upon the assessed value of the property. The tax bill includes a levy for Municipal, County, and School purposes. The bills are mailed annually in June for that calendar year's levy. Taxes are payable in four quarterly installments on February 1, May 1, August 1, and November 1. The amounts of the first and second installments are determined as one quarter of the total tax levied against the property for the preceding year. The installment due the third and fourth quarters is determined by taking the current year levy less the amount previously charged for the first and second installments, with the remainder being divided equally. If unpaid on these dates, the amount due becomes delinquent and subject to interest at 8% per annum, or 18% on any delinquency amount in excess of \$1,500. Additionally, a 6% penalty is assessed for balances over \$10,000 if not paid by the end of the calendar year. The school levy is turned over to the Board of Education as expenditures are incurred, and the balance, if any, must be transferred as of June 30, of each fiscal year. County taxes are paid quarterly on February 15, May 15, August 15 and November 15, to the County by the Borough. When unpaid taxes or any municipal lien, or part thereof, on real property, remains in arrears on April first in the year following the calendar year levy when the same became in arrears, the collector in the municipality shall subject to the provisions of the New Jersey Statutes enforce the lien by placing the property on a tax sale. Annual in rem tax foreclosure proceedings are instituted to enforce the tax collection or acquisition of title to the property by the Borough. In accordance with the accounting principles prescribed by the State of New Jersey, current and delinquent taxes are realized as revenue when collected. Since delinquent taxes and liens are fully reserved, no provision has been made to estimate that portion of the taxes receivable and tax title liens that are uncollectible. GAAP requires property tax revenues to be recognized in the accounting period when they become susceptible to accrual, reduced by an allowance for doubtful accounts.

**BOROUGH OF WOODLAND PARK**  
**Notes to Financial Statements**  
**Years Ended December 31, 2010 and 2009**  
**(continued)**

**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (continued)**

B. Measurement Focus, Basis of Accounting and Basis of Presentation, (continued)

Basis of Accounting, (continued)

Miscellaneous Revenues - Miscellaneous revenues are recognized on a cash basis. Receivables for the miscellaneous items that are susceptible to accrual are recorded with offsetting reserves on the balance sheet of the Borough's Current Fund and Water Utility Operating Fund. GAAP requires such revenues to be recognized in the accounting period when they become susceptible to accrual.

Grant Revenues - Federal and State grants, entitlements or shared revenues received for purposes normally financed through the Current Fund are recognized when anticipated in the Borough's budget. GAAP requires such revenues to be recognized in the accounting period when they become susceptible to accrual.

Budgets and Budgetary Accounting - An annual budget is required to be adopted and integrated into the accounting system to provide budgetary control over revenues and expenditures for the Current Fund and Water Utility Fund. Budget amounts presented in the accompanying financial statements represent amounts adopted by the Borough and approved by the State Division of Local Government Services per N.J.S.A. 40A:4 et seq.

The Borough is not required to adopt budgets for the following funds:

- General Capital Fund
- Trust Fund
- Public Assistance Fund
- Water Utility Capital Fund

The governing body shall introduce and approve the annual budget not later than February 10, of the fiscal year. The budget shall be adopted not later than March 20, and prior to adoption must be certified by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. The Director of the Division of Local Government Services, with the approval of the Local Finance Board may extend the introduction and approval and adoption dates of the municipal budget. The budget is prepared by fund, function, activity and line item (salary or other expense) and includes information on the previous year. The legal level of control for appropriations is exercised at the individual line item level for all operating budgets adopted. Emergency appropriations, those made after the adoption of the budget and determination of the tax rate, may be authorized by the governing body of the municipality.

**BOROUGH OF WOODLAND PARK**  
**Notes to Financial Statements**  
**Years Ended December 31, 2010 and 2009**  
**(continued)**

**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (continued)**

B. Measurement Focus, Basis of Accounting and Basis of Presentation, (continued)

Basis of Accounting, (continued)

During the last two months of the fiscal year, the governing body may, by a 2/3 vote, amend the budget through line item transfers. Management has no authority to amend the budget without the approval of the Governing Body. Expenditures may not legally exceed budgeted appropriations at the line item level. In addition, \$367,407 in additional revenues and appropriations were added to the budget by Chapter 159 and there were also several budget transfers approved by the governing body.

Expenditures - Are recorded on the "budgetary" basis of accounting. Generally, expenditures are recorded when an amount is encumbered for goods or services through the issuance of a purchase order in conjunction with an encumbrance accounting system. Outstanding encumbrances at December 31, are reported as a cash liability in the financial statements. Unexpended or uncommitted appropriations, at December 31, are reported as expenditures through the establishment of appropriation reserves unless canceled by the governing body. GAAP requires expenditures to be recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt, which should be recognized when due.

Encumbrances - Contractual orders outstanding at December 31, are reported as expenditures through the establishment of an encumbrance payable. Encumbrances do not constitute expenditures under GAAP.

Appropriation Reserves - Are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding year. Lapsed appropriation reserves are recorded as additions to income. Appropriation reserves do not exist under GAAP.

Compensated Absences - Expenditures relating to obligations for unused vested accumulated vacation and sick pay are not recorded until paid. GAAP requires that the amount that would normally be liquidated with expendable available financial resources be recorded as an expenditure in the operating funds and the remaining obligations be recorded as a long-term obligation.

Property Acquired for Taxes - Is recorded in the Current Fund at the assessed valuation when such property was acquired and fully reserved. GAAP requires such property to be recorded in the General Fixed Assets Account Group at market value on the date of acquisition.

**BOROUGH OF WOODLAND PARK**  
**Notes to Financial Statements**  
**Years Ended December 31, 2010 and 2009**  
**(continued)**

**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (continued)**

B. Measurement Focus, Basis of Accounting and Basis of Presentation, (continued)

Basis of Accounting, (continued)

Interfunds - Interfund receivables in the Current Fund are recorded with offsetting reserves which are created by charges to operations. Income is recognized in the year the receivables are liquidated. Interfund receivables in the other funds are not offset by reserves. GAAP does not require the establishment of an offsetting reserve.

Inventories - The costs of inventories of supplies for all funds are recorded as expenditures at the time individual items are purchased. The costs of inventories are not included on the various balance sheets.

Cash and Investments - Cash includes amounts in demand deposits as well as short-term investments with a maturity date within one year of the date acquired by the government. Investments are stated at fair value which approximates cost and are limited by N.J.S.A. 40A:5-15.1(a).

Deferred Charges to Future Taxation Funded and Unfunded - Upon the authorization of capital projects, the Borough establishes deferred charges for the costs of the capital projects to be raised by future taxation. Funded deferred charges relate to permanent debt issued, whereas unfunded deferred charges relate to temporary or nonfunding of the authorized cost of capital projects. According to N.J.S.A. 40A:2-4, the Borough may levy taxes on all taxable property within the local unit to repay the debt. Annually, the Borough raises the debt requirements for that particular year in the current budget. As the funds are raised by taxation, the deferred charges are reduced.

General Fixed Assets - The Borough of Woodland Park has developed a fixed assets accounting and reporting system, as promulgated by the Division of Local Government Services, which differs in certain respects from generally accepted accounting principles.

Fixed assets used in governmental operations (general fixed assets) are accounted for in the General Fixed Assets Account Group. Public domain ("infrastructure") general fixed assets consisting of certain improvements other than buildings, such as roads, bridges, curbs and gutters, streets and sidewalks and drainage systems are not capitalized.

Fixed assets acquired by the Water Utility Fund are capitalized as Fixed Capital and not depreciated.

**BOROUGH OF WOODLAND PARK**  
**Notes to Financial Statements**  
**Years Ended December 31, 2010 and 2009**  
**(continued)**

**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (continued)**

B. Measurement Focus, Basis of Accounting and Basis of Presentation, (continued)

Basis of Accounting, (continued)

All fixed assets are valued at historical cost or estimated historical cost if actual historical cost is not available.

No depreciation has been provided for in the financial statements.

Expenditures for construction in progress are recorded in the Capital Funds until such time as the construction is completed and put into operation.

Fixed assets acquired through grants in aid or contributed capital have not been accounted for separately.

GAAP requires that fixed assets be capitalized at historical or estimated historical cost if actual historical cost is not available.

Use of Estimates - The preparation of financial statements requires management of the Borough to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

Comparative Data - Comparative data for the prior year has been presented in the accompanying balance sheets and statements of operations in order to provide an understanding of changes in the Borough's financial position and operations. However, comparative data have not been presented in all statements because their inclusion would make certain statements unduly complex and difficult to understand.

C. Basic Financial Statements

The GASB Codification also defines the financial statements of a governmental unit to be presented in the general purpose financial statements to be in accordance with GAAP. The Borough presents the financial statements listed in the table of contents which are required by the Division and which differ from the financial statements required by GAAP. In addition, the Division requires the financial statements listed in the table of contents to be referenced to the supplementary schedules. This practice differs from GAAP.

**BOROUGH OF WOODLAND PARK**  
**Notes to Financial Statements**  
**Years Ended December 31, 2010 and 2009**  
**(continued)**

**NOTE 2. CASH, CASH EQUIVALENTS AND INVESTMENTS**

**Cash**

**Custodial Credit Risk - Deposits**

Custodial credit risk is the risk that in the event of a bank failure, the government's deposits may not be returned to it. The Borough's policy is based on New Jersey Statutes requiring cash be deposited only in New Jersey based banking institutions that participate in New Jersey Governmental Depository Protection Act (GUDPA) or in qualified investments established in New Jersey Statutes 40A:5-15.1(a) that are treated as cash equivalents. As of December 31, 2010, \$-0- of the Borough's bank balance of \$8,891,093 was exposed to custodial credit risk.

**Investments**

**Investment Rate Risk**

The Borough does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. However, New Jersey Statutes 40A:5-15.1(a) limits the length of time for most investments to 397 days.

**Credit Risk**

New Jersey Statutes 40A:5-15.1(a) limits municipal investments to those specified in the Statutes. The type of allowance investments are Bonds of the United States of America, bonds or other obligations of the towns or bonds or other obligations of the local unit or units within which the town is located: obligations of federal agencies not exceeding 397 days; government money market mutual funds; the State of New Jersey Cash Management Plan; local government investment pools; or repurchase of fully collateralized securities.

**Concentration of Credit Risk**

The Borough places no limit on the amount the Borough may invest in any one issuer.

**Unaudited Investments**

As more fully described in Note 13, the Borough has created a Length of Service Award Program (LOSAP) for emergency service volunteers. The LOSAP investments are similar to those allowed in a deferred compensation program as specified in NJSA 43:15B-1 et. seq. except that all investments are retained in the name of the Borough. All investments are valued at fair value. In accordance with NJAC 5:30-14.37, the investments are maintained by AIG, which is an authorized provider approved by the Division of Local Government Services. The balance in the account on December 31, 2010 and 2009 amounted to \$652,849 and \$554,816, respectively.

**BOROUGH OF WOODLAND PARK**  
**Notes to Financial Statements**  
**Years Ended December 31, 2010 and 2009**  
**(continued)**

**NOTE 2. CASH, CASH EQUIVALENTS AND INVESTMENTS, (continued)**

The following investments represent 5% or more of the total invested with AIG on December 31, 2010 and 2009:

	<u>2010</u>	<u>2009</u>
Money Market Funds	\$54,895	\$43,713
Science and Technology	40,426	30,932
Fixed Account Plus	230,079	201,415
Stock Index Fund	160,700	124,884
All Others	<u>166,749</u>	<u>153,872</u>
Total	<u>\$652,849</u>	<u>\$554,816</u>

**NOTE 3. MUNICIPAL DEBT**

Long-term debt as of December 31, 2010 consisted of the following:

	<u>Balance Dec. 31, 2009</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balance</u>	<u>Amounts Due Within One Year</u>
Bonds Payable:					
General Capital	\$13,962,000	\$	\$585,000	\$13,377,000	\$640,000
Water Capital	<u>932,000</u>	<u>      </u>	<u>110,000</u>	<u>822,000</u>	<u>125,000</u>
Total Bonds Payable	<u>14,894,000</u>	<u>      </u>	<u>695,000</u>	<u>14,199,000</u>	<u>765,000</u>
Other Liabilities:					
Compensated Absences Payable	1,508,229	98,520	159,145	1,447,604	
New Jersey:					
Wastewater Loans - General Capital	1,442,090		86,793	1,355,297	85,808
Capital Lease	390,000		10,000	380,000	15,000
Wastewater Loans - Water Capital	<u>948,969</u>		<u>56,283</u>	<u>892,686</u>	<u>55,473</u>
Total Other Liabilities	<u>4,289,288</u>	<u>98,520</u>	<u>312,221</u>	<u>4,075,587</u>	<u>156,281</u>
	<u>\$19,183,288</u>	<u>\$98,520</u>	<u>\$1,007,221</u>	<u>\$18,274,587</u>	<u>\$921,281</u>

The Local Bond Law governs the issuance of bonds and notes to finance capital expenditures. General obligation bonds have been issued for the general capital fund. All bonds are retired in serial installments within the statutory period of usefulness. Bonds issued by the Borough are general obligation bonds, backed by the full faith and credit of the Borough. Bond anticipation notes, which are issued to temporarily finance capital projects, must be paid off within ten years and five months or retired by the issuance of bonds.

**BOROUGH OF WOODLAND PARK**  
**Notes to Financial Statements**  
**Years Ended December 31, 2010 and 2009**  
**(continued)**

**NOTE 3. MUNICIPAL DEBT, (continued)**

The Borough's debt is summarized as follows:

Summary of Municipal Debt (Excluding Current Operating Debt)

	<u>Year 2010</u>	<u>Year 2009</u>	<u>Year 2008</u>
<u>Issued:</u>			
General - Bonds, Notes and Loans	\$15,832,297	\$16,554,090	\$13,965,295
Water Utility - Bonds, Notes and Loans	<u>1,714,686</u>	<u>1,880,969</u>	<u>2,048,063</u>
	<u>17,546,983</u>	<u>18,435,059</u>	<u>16,013,358</u>
<u>Authorized But Not Issued</u>			
General - Bonds and Notes	54,579	54,579	652,376
Water Utility - Bonds and Notes	<u>231,526</u>	<u>231,526</u>	<u>231,526</u>
	<u>286,105</u>	<u>286,105</u>	<u>883,902</u>
Total Bonds, Notes and Loans Issued and Authorized But Not Issued	17,833,088	18,721,164	16,897,260
Less: Deductions	<u>3,877,277</u>	<u>4,250,660</u>	<u>3,685,531</u>
Net Debt	<u>\$13,955,811</u>	<u>\$14,470,504</u>	<u>\$13,211,729</u>

Summary of Statutory Debt Condition - Annual Debt Statement

The summarized statement of debt condition which follows is prepared in accordance with the required method of setting up the Annual Debt Statement and indicates a statutory net debt of .76%.

	<u>Gross Debt</u>	<u>Deductions</u>	<u>Net Debt</u>
Regional School District Debt	\$3,363,915	\$3,363,915	\$
Local School District Debt	10,066,315	10,066,315	
Water Utility	1,946,212	1,946,212	
General Debt	<u>15,886,876</u>	<u>1,931,065</u>	<u>13,955,811</u>
	<u>\$31,263,318</u>	<u>\$17,307,507</u>	<u>\$13,955,811</u>

Net debt of \$13,955,811 divided by equalized valuation basis per N.J.S.A. 40A:2-2 as amended of \$1,843,694,512 equals .76%.

Borrowing Power Available under N.J.S.A. 40A:2-6 as Amended

3 ½% of Equalized Valuation Basis (Municipal)	\$64,529,308
Net Debt	<u>13,955,811</u>
Remaining Borrowing Power	<u>\$50,573,497</u>

**BOROUGH OF WOODLAND PARK**  
**Notes to Financial Statements**  
**Years Ended December 31, 2010 and 2009**  
**(continued)**

**NOTE 3. MUNICIPAL DEBT, (continued)**

Calculation of "Self-Liquidating Purpose", Water Utility Per N.J.S.A. 40A:2-45

Cash receipts from fees, rents or other charges for year		\$1,624,745
Deductions:		
Operating and Maintenance Cost	\$1,180,310	
Debt Service per Water Account	<u>228,119</u>	
Total Deductions		<u>1,408,429</u>
Excess (Deficit) in Revenue - Self-Liquidating		<u>\$216,316</u>

Footnote: If there is an "excess in revenue", all such utility debt is deductible.

The Borough's long-term debt consisted of the following at December 31, 2010:

Paid by Current Fund:

General Serial Bonds:

\$2,015,000 Variable Rate Refunding Bonds issued Aug. 1, 2005, due through Aug. 1, 2017		\$1,525,000
\$4,332,000 General Improvement Bonds issued Aug. 1, 2001, due through Oct. 15, 2016 at an interest rate of 4.30%		2,402,000
\$9,500,000 Variable Rate General Improvement Bonds issued Jul.15 2009, due through Jul. 15, 2027		<u>9,450,000</u>
Total General Serial Bonds		<u>13,377,000</u>

Paid by Water Utility Fund:

Water Utility Serial Bonds:

\$1,507,000 Serial bonds issued Oct. 15, 2001, due through Oct. 15, 2015 at an interest rate of 4.375%		<u>822,000</u>
Total Water Utility Bonds		<u>822,000</u>
Total Serial Bonds		<u>\$14,199,000</u>

**BOROUGH OF WOODLAND PARK**  
**Notes to Financial Statements**  
**Years Ended December 31, 2010 and 2009**  
**(continued)**

**NOTE 3. MUNICIPAL DEBT, (continued)**

Aggregate debt service requirements during the next five years and thereafter are as follows:

<u>Year</u>	<u>General Capital</u>		
	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2011	\$640,000	\$534,329	\$1,174,329
2012	700,000	508,966	1,208,966
2013	730,000	481,404	1,211,404
2014	765,000	452,671	1,217,671
2015	835,000	422,991	1,257,991
2016-2020	3,337,000	1,658,703	4,995,703
2021-2025	4,250,000	967,400	5,217,400
2026-2027	<u>2,120,000</u>	<u>127,600</u>	<u>2,247,600</u>
	<u>\$13,377,000</u>	<u>\$5,154,063</u>	<u>\$18,531,063</u>

<u>Year</u>	<u>Water Utility</u>		
	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2011	\$125,000	\$35,963	\$160,963
2012	130,000	30,494	160,494
2013	135,000	24,806	159,806
2014	140,000	18,900	158,900
2015	145,000	12,775	157,775
2016	<u>147,000</u>	<u>6,431</u>	<u>153,431</u>
	<u>\$822,000</u>	<u>\$129,369</u>	<u>\$951,369</u>

General capital, water capital and assessment serial bonds are direct obligations of the Borough for which its full faith and credit are pledged, and are payable from taxes levied on all taxable property located within the Borough and/or water utilities revenues and special assessments.

At December 31, 2010, the Borough had authorized but not issued debt as follows:

General Capital Fund	\$54,579
Water Utility Capital Fund	<u>231,526</u>
	<u>\$286,105</u>

**BOROUGH OF WOODLAND PARK**  
**Notes to Financial Statements**  
**Years Ended December 31, 2010 and 2009**  
**(continued)**

**NOTE 4. INTERGOVERNMENTAL LOANS PAYABLE**

The Borough has entered into a loan agreement with the New Jersey Environmental Infrastructure Trust for the financing related to the Borough's combined storm water and sanitary sewer separation project.

General Capital

\$480,000 loan due in annual installments of \$15,000 to \$35,000 through August 1, 2023 interest at 3% to 5%.	\$370,000
\$420,000 loan due in annual installments of \$10,813 to \$20,542 through August 1, 2021.	235,628
\$485,000 loan due in annual installments of \$15,000 to \$35,000 through August 1, 2024.	395,000
\$493,977 loan due semiannual installments of \$12,072 to \$23,189 through August 1, 2024.	<u>354,669</u>
	<u>\$1,355,297</u>

Water Utility Capital

\$580,000 loan due in annual installments of \$20,000 to \$45,000 through August 1, 2024 interest at 3.00% to 5.00%.	\$470,000
\$590,374 loan due in semiannual installments of \$638 to \$30,446 through August 1, 2024.	<u>422,686</u>
	<u>\$892,686</u>

Year	General Capital Loans			Water Utility Loans		
	Principal	Interest	Total	Principal	Interest	Total
2011	\$85,808	\$35,704	\$121,512	\$55,473	\$21,981	\$77,454
2012	92,401	33,704	126,105	54,662	20,731	75,393
2013	99,294	31,454	130,748	53,851	19,481	73,332
2014	97,783	28,954	126,737	61,283	18,231	79,515
2015	96,435	26,704	123,139	60,505	17,031	77,536
2016-2020	517,490	99,439	616,929	313,926	64,606	378,532
2021-2024	366,086	25,724	391,810	292,986	19,614	312,600
	<u>\$1,355,297</u>	<u>\$281,683</u>	<u>\$1,636,980</u>	<u>\$892,686</u>	<u>\$181,676</u>	<u>\$1,074,362</u>

**BOROUGH OF WOODLAND PARK**  
**Notes to Financial Statements**  
**Years Ended December 31, 2010 and 2009**  
**(continued)**

**NOTE 5. BOND ANTICIPATION NOTES**

The Borough issues bond anticipation notes to temporarily fund various capital projects prior to the issuance of serial bonds. The term of the notes cannot exceed one year but the notes may be renewed from time to time for a period not exceeding one year. Generally, such notes must be paid no later than the first day of the fifth month following the close of the tenth anniversary of the date of the original note. The State of New Jersey also prescribes that on or before the third anniversary date of the original note a payment of an amount at least equal to the first legally payable installment of the bonds in anticipation of which such notes were issued be paid or retired. A second and third legal installment must be paid if the notes are to be renewed beyond the fourth and fifth anniversary date of the original issuance.

On December 31, 2010, the Borough had \$1,100,000 in outstanding general obligation bond anticipation notes due on December 16, 2011 at a rate of .89%.

The following activity related to bond anticipation notes occurred during the calendar year ended December 31, 2010.

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balance</u>
General Capital Notes Payable:				
Capital One	\$1,150,000	\$	\$1,150,000	\$0
Valley National Bank	<u>                    </u>	<u>1,100,000</u>	<u>                    </u>	<u>1,100,000</u>
	<u>\$1,150,000</u>	<u>\$1,100,000</u>	<u>\$1,150,000</u>	<u>\$1,100,000</u>

**NOTE 6. DEFERRED CHARGES TO BE RAISED IN SUCCEEDING BUDGETS**

Certain expenditures are required to be deferred to budgets of succeeding years. At December 31, 2010 the following deferred charges are shown on the balance sheets of the various funds:

	<u>Balance Dec. 31, 2010</u>	<u>2011 Budget Appropriations</u>	<u>Balance Succeeding Years Budgets</u>
Current Fund:			
Special Emergency Authorizations	<u>\$250,000</u>	<u>\$70,000</u>	<u>\$180,000</u>

**BOROUGH OF WOODLAND PARK**  
**Notes to Financial Statements**  
**Years Ended December 31, 2010 and 2009**  
**(continued)**

**NOTE 7. LOCAL DISTRICT SCHOOL TAXES AND REGIONAL HIGH SCHOOL TAXES**

Regulations provide for the deferral of not more than 50% of the annual levy when school taxes are raised for a school year and have not been requisitioned by the school district.

The Borough of Woodland Park has elected to defer school taxes as follows:

	Local School District Tax Balance		Regional School District Tax Balance	
	<u>Dec. 31, 2010</u>	<u>Dec. 31, 2009</u>	<u>Dec. 31, 2010</u>	<u>Dec. 31, 2009</u>
Balance of Tax	\$6,696,617	\$6,368,961	\$2,771,934	\$2,847,045
Deferred	<u>6,696,617</u>	<u>6,368,961</u>	<u>2,772,733</u>	<u>2,847,471</u>
Tax Payable/(Prepaid)	<u>\$0</u>	<u>\$0</u>	<u>(\$799)</u>	<u>(\$426)</u>

**NOTE 8. PENSION PLANS**

Description of Systems:

Substantially all of the Borough's employees participate in one of the following contributory defined benefit public employee retirement systems which have been established by State statute: the Police and Firemen's Retirement System (PFRS) or the Public Employees' Retirement System (PERS). These systems are sponsored and administered by the State of New Jersey. The Public Employees' Retirement System and the Police and Firemen's Retirement System (PFRS) are considered a cost sharing multiple-employer plans. According to the State of New Jersey Administrative Code, all obligations of the systems will be assumed by the State of New Jersey should the systems terminate.

*Public Employees' Retirement System (PERS)*

The Public Employees' Retirement System was established in January, 1955 under the provisions of N.J.S.A. 43:15A to provide coverage including post-retirement health care to substantially all full time employees of the State or any county, municipality, school district or public agency provided the employee is not required to be a member of another State-administered retirement system. Membership is mandatory for such employees and vesting occurs after 8-10 years of service and 25 years for health care coverage. Members are eligible for retirement at age 60 with an annual benefit generally determined to be 1/55th of the average annual compensation for the highest three fiscal years' compensation for each year of membership during years of creditable service. Early retirement is available to those under age 60 with 25 or more years of credited service. Members are always fully vested for their own contributions and, after three years of service credit, become vested for 2% of related interest earned on contributions. In case of death before retirement, members' beneficiaries are entitled to full interest credited to the members' accounts.

**BOROUGH OF WOODLAND PARK**  
**Notes to Financial Statements**  
**Years Ended December 31, 2010 and 2009**  
**(continued)**

**NOTE 8. PENSION PLANS, (continued)**

Description of Systems, (continued)

*Public Employees' Retirement System (PERS), (continued)*

Chapter 103, P.L. 2007 amended the early retirement reduction formula for members hired on or after July 1, 2007 and retiring with 25 years of service to be reduced by 1% for every year between age 55 and 60, plus 3% for every year under age 55.

Chapter 89, P.L. 2008 increased the PERS eligibility age for unreduced benefits from age 60 to age 62 for members hired on or after November 1, 2008; increased the minimum annual compensation required for membership eligibility for new members. Also, it amended the early retirement reduction formula for members hired on or after November 1, 2008 and retiring with 25 years of service to be reduced by 1% for every year between age 55 and 62, plus 3% for every year under age 55.

Chapter 1, P.L. 2010, effective May 21, 2010, changed the membership eligibility criteria for new members of PERS from the amount of compensation to the number of hours worked weekly. Also, it returned the benefit multiplier for new members of PERS to 1/60 from 1/55, and it provided that new members of PERS have the retirement allowance calculated using the average annual compensation for the last five years of service instead of the last three years of service. New members of PERS will no longer receive pension service credit from more than one employer. Pension service credit will be earned for the highest paid position only. This law also closed the Prosecutors Part of the PERS to new members and repealed the law for new members that provided a non-forfeitable right to receive a pension based on the laws of the retirement system in place at the time 5 years of pension service credit is attained. The law also requires the State to make its full pension contribution, defined as 1/7th of the required amount, beginning in fiscal year 2012.

Chapter 3, P.L. 2010, effective May 21, 2010, replaced the accidental and ordinary disability retirement for new members of PERS with disability insurance coverage similar to that provided by the State to individuals enrolled in the State's Defined Contribution Retirement Program.

*Police and Firemens' Retirement System (PFRS)*

The Police and Firemens' Retirement System was established in July 1944 under the provisions of N.J.S.A. 43:16A to provide retirement, death and disability benefits to its members. Membership is mandatory for all full time county and municipal police and firemen, and state firemen or officer employees with police powers appointed after June 30, 1944.

**BOROUGH OF WOODLAND PARK**  
**Notes to Financial Statements**  
**Years Ended December 31, 2010 and 2009**  
**(continued)**

**NOTE 8. PENSION PLANS, (continued)**

Description of Systems, (continued)

*Police and Firemens' Retirement System (PFRS)*, (continued)

Enrolled members of the Police and Firemens' Retirement System may retire at age 55 with no minimum service requirement. The annual allowance is equal to 2% of the members' final compensation for each year of service up to 30 years, plus 1% of each year of creditable service over 30 years. Final compensation equals the compensation for the final year of service prior to retirement. Special retirement is permitted to members who have 25 or more years of creditable service in the system. Benefits fully vest on reaching 10 years of service. Members are always fully vested for their own contributions. In the case of death before retirement, members' beneficiaries are entitled to full payment of members' contributions.

Chapter 1, P.L. 2010, effective May 21, 2010, eliminated the provision in PFRS that would permit a member to retire, at any age after 25 years of service credit, on a special retirement allowance of 70% of final compensation after the retirement system reaches a funded level of 104%. Also, for new members of PFRS, the law capped the maximum compensation that can be used to calculate a pension from the plan at the annual wage contribution base for Social Security, and requires the pension to be calculated using a three year average annual compensation instead of the last year's salary.

The State of New Jersey, Department of the Treasury, Division of Pensions and Benefits, issues publicly available financial reports that include the financial statements and required supplementary information for PERS and PFRS. The financial reports may be obtained by writing to the State of New Jersey, Department of the Treasury, Divisions of Pensions and Benefits, P.O. Box 295, Trenton, NJ 08625-0295.

Significant Legislation

On March 17, 2009, the legislative of the State of New Jersey enacted Public Laws 2009, c.19(S-21) the "Pension Deferral Program". This law allows the Division of Pensions and Benefits to provide non-state government pension system employers the option of paying their full amount, or an amount that reflects a 50 percent reduction of the normal and accrued liability component of the Public Employees' Retirement System and/or the Police and Firemen's Retirement System obligation for payment due to the State Fiscal Year ending June 30, 2009. The amount deferred will be repaid starting in April 2012 over a 15-year period at 8¼ percent. The amount will fluctuate based on pension system investment earnings on the deferred amount. The local employer is allowed to payoff the obligation at any time prior to April 2012.

The Borough of Woodland Park opted for this deferral in the amount of \$330,043.

**BOROUGH OF WOODLAND PARK**  
**Notes to Financial Statements**  
**Years Ended December 31, 2010 and 2009**  
**(continued)**

**NOTE 8. PENSION PLANS, (continued)**

Contribution Requirements

The contribution policy is set by laws of the State of New Jersey and, in most retirement systems, contributions are required by active members and contributing employers. Plan member and employer contributions may be amended by State of New Jersey legislation. The pension funds provide for employee contributions based on 5.0% for PERS and 8.5% for PFRS of the employee's annual compensation, as defined through June 30, 2007. Under Chapter 92, P.L. 2007 and Chapter 103, P.L. 2007, the PERS and employee contribution rate will increase to 5.5 percent effective July 1, 2007. Employers are required to contribute at an actuarially determined rate in all Funds except the SACT. The actuarially determined employer contribution includes funding for cost-of-living adjustments and noncontributory death benefits in the PERS and PFRS. In the PERS and PFRS, the employer contribution includes funding for post-retirement medical premiums.

The Borough's contribution to the various plans, equal to the required contributions for each year, were as follows:

<u>Year</u>	<u>PERS</u>	<u>PFRS</u>
December 31, 2010	\$203,788	\$574,304
December 31, 2009	97,603	272,587
December 31, 2008	121,629	471,873

Defined Contribution Retirement Program

The Defined Contribution Retirement Program (DCRP) was established on July 1, 2007 for certain public employees under the provisions of Chapter 92, P.L. 2007 and Chapter 103, P.L. 2007. The program provides eligible members, with a minimum base salary of \$1,500 or more, with a tax-sheltered, defined contribution retirement benefit, in addition to life insurance and disability coverage. The DCRP is jointly administered by the Division of Pensions and Benefits and Prudential Financial.

If the eligible elected or appointed official will earn less than \$5,000 annually, the official may choose to waive participation in the DCRP for that office or position. The waiver is irrevocable.

**BOROUGH OF WOODLAND PARK**  
**Notes to Financial Statements**  
**Years Ended December 31, 2010 and 2009**  
**(continued)**

**NOTE 8. PENSION PLANS, (continued)**

Defined Contribution Retirement Program, (continued)

This retirement program is a new pension system where the value of the pension is based on the amount of the contribution made by the employee, employer and through investment earnings. It is similar to a Deferred Compensation Program where the employee has a portion of tax deferred salary placed into an account that the employee manages through investment option provided by the employer.

The law requires that three classes of employees enroll in the DCRP detailed as follows:

All elected officials taking office on or after July 1, 2007, except that a person who is reelected to an elected office held prior to that date without a break in service may retain in the PERS. A Governor appointee with advice and consent of the Legislature or who serves at the pleasure of the Governor only during that Governor's term of office.

Other employees commencing service after July 1, 2007, pursuant to an appointment by an elected official or elected governing body which include the statutory untenured Chief Administrative Officer such as the Business Administrator, County Administrator, or Municipal or County Manager, Department Heads, Legal Counsel, Municipal or County Engineer, Municipal Prosecutor and the Municipal Court Judge.

Notwithstanding the foregoing requirements, other employees who hold a professional license or certificate or meet other exceptions are permitted to join or remain in PERS.

**NOTE 9. OTHER POST EMPLOYMENT BENEFITS**

In addition to the pension benefits described in Note 8, the Borough provides post employment health care benefits in accordance with the provisions of Ch. 88, P.L. 1974 as amended by Chapter 436, P.L. 1981, at its cost.

The Borough sponsors a single employer postemployment benefits plan that provides benefits in accordance with State statute, through the State's Health Benefits Bureau to eligible retirees, their spouses/domestic partners and eligible dependent children and continues to be provided on behalf of the surviving spouse/domestic partner or a retiree. Employees and/or their spouses/domestic partners become eligible for these benefits upon 25 years or more of service in the Public Employees Retirement System (PERS) and Police and Fireman's Retirement System (PFRS) or those approved for disability retirement.

Pursuant to GASB Statement No. 45 ("GASB 45"), *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions*, the Borough obtained an actuarially determined calculation for this obligation.

**BOROUGH OF WOODLAND PARK**  
**Notes to Financial Statements**  
**Years Ended December 31, 2010 and 2009**  
**(continued)**

**NOTE 9. OTHER POST EMPLOYMENT BENEFITS, (continued)**

The Borough's annual other postemployment benefits ("OPEB") costs for the Plan, which is currently funded on a pay-as-you-go basis and is a non-contributory plan with all plan payments for plan benefits being funded by the Borough, is calculated based on the annual required contribution ("ARC"), an amount actuarially determined in accordance with the parameters of GASB 45. The ARC represents a level of funding that, if paid on an on-going basis, is projected to cover normal cost each year and interest on the net OPEB obligation and to amortize any unfunded actuarial liabilities (or funding excess) over a period not to exceed 30 years. The Borough's annual OPEB cost for the year ended December 31, 2010, and the related information for the plan, are as follows:

January 1, 2010 - Net OPEB Obligation (Initial) (NOO)	\$3,118,321
Annual OPEB Costs (AOC)	1,840,800
Contribution from employer and other contributing entities	<u>(351,270)</u>
December 31, 2010 - Net OPEB Obligation (NOO)	<u>\$4,607,851</u>

The Borough's annual OPEB cost, the percentage of annual OPEB cost contributed to the Plan and the net OPEB obligation for FY2010 were as follows:

<u>Fiscal Year Ended</u>	<u>Annual OPEB Cost</u>	<u>Percentage of Annual OPEB Cost Contributed</u>	<u>Net OPEB Obligation</u>
	(Dollars in Thousands)		
2009	\$1,840,800	18.29%	\$3,118,321
2010	1,840,800	19.08	4,607,851

<u>Valuation Date</u>	<u>Actuarial Value of Assets OPEB Cost</u>	<u>Actuarial accrued Liability - Projected Unit Credit</u>	<u>Unfunded Actuarial Liability</u>	<u>Funded Ratio</u>	<u>Covered Payroll*</u>	<u>Unfunded Actuarial Liability as a Percentage of Covered Payroll*</u>
	(Dollars in Thousands)					
01/01/08	\$-0-	\$15,946.1	\$15,946.1	0 %	N/A	N/A

\*Required disclosure at adoption of standard payroll is not provided.

**BOROUGH OF WOODLAND PARK**  
**Notes to Financial Statements**  
**Years Ended December 31, 2010 and 2009**  
**(continued)**

**NOTE 9. OTHER POST EMPLOYMENT BENEFITS, (continued)**

The **Present Value of all Projected Benefits** is the total present value of all expected future benefits, based on certain actuarial assumptions. The Present Value of all projected benefits is a measure of total liability or obligation. Essentially, the Present Value of all projected benefits is the value (on the valuation date) of the benefits promised to current and future retirees. The Plan's present value of all projected benefits (at January 1, 2008) is \$28,059,300 assuming no prefunding of obligations. The majority of this liability is for current active employees (future retirees).

The **Actuarial Accrued Liability** is the liability or obligation for benefits earned through the valuation date, based on certain actuarial methods and assumptions. The Plan's Actuarial Accrued Liability (at January 1, 2008) is \$15,946,100 assuming no prefunding of obligations. The majority of this obligation is for current active employees.

**Normal Cost** is the value of benefits expected to be earned during the current year, again based on certain actuarial methods and assumptions. The 2008 Fiscal Year Normal Cost is \$812,200 assuming no prefunding of obligations. In pension accounting, this is also known as "**service cost.**"

**Future Normal Costs** represent the present value of the remaining balance of all projected benefits to be earned in future years.

**Assumptions**

The results were calculated based upon plan provisions, as provided by the Borough of Woodland Park and the State of New Jersey, along with certain demographic and economic assumptions as recommended by Aon, in conjunction with the Borough of Woodland Park with guidance from the GASB statement.

**Demographic Assumptions**

Data was provided by the Borough of Woodland Park as of January 1, 2008. Demographic assumptions used to project the data are the same as those used to value the SHBP PERS pension liabilities. There is no assumption for future new hires.

**Economic Assumptions**

The GASB statement requires that the discount rate used to determine the retiree healthcare liabilities should be estimated long-term yield on the "investments that are expected to be used to finance the payments of benefits". Since the Borough of Woodland Park does not currently pre-fund the retiree healthcare liabilities, the discount rate for the "no prefunding" scenario should be based on the portfolio of the Borough of Woodland Park's "general assets" used to pay these benefits. The discount rate assumption selected by the Borough is 4.00%.

**BOROUGH OF WOODLAND PARK**  
**Notes to Financial Statements**  
**Years Ended December 31, 2010 and 2009**  
**(continued)**

**NOTE 9. OTHER POST EMPLOYMENT BENEFITS, (continued)**

**Economic Assumptions, (continued)**

The trend assumption is used to project the growth of the expected claims over the lifetime of the healthcare recipients. The GASB statement does not require a particular source for information to determine healthcare trends, but it does recommend selecting a source that is “publicly available, objective and unbiased”.

Aon developed the trend assumption utilizing the short-term rates expected on the SHBP plan along with information in published papers from other industry experts (actuaries, health economists, etc.). For medical benefits, this amount initially is at 10.5% and decreases to a 5.0% long-term trend rate for all medical benefits after eleven years. For prescription drug benefits, the initial trend rate is 11.5%, decreasing to a 5.0% long-term trend rate after thirteen years.

**NOTE 10. FUND BALANCE APPROPRIATED**

The fund balance at December 31, 2010 which has been appropriated as revenue in the 2010 budget is as follows:

Current Fund	\$1,154,500
Water Utility Operating Fund	-0-

**NOTE 11. FIXED ASSETS**

The following is a summary of change in the General Fixed Assets Account Group as of December 31, 2010:

	<u>Balance</u> <u>Dec. 31, 2009</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance</u> <u>Dec. 31, 2010</u>
General Fixed Assets:				
Land and Improvements	\$10,480,718	\$26,618	\$	\$10,507,336
Buildings and Building Improvements	9,019,218	244,105		9,263,323
Automobiles and Vehicles	6,066,975	640,353	24,209	6,707,328
Machinery and Equipment	<u>1,336,506</u>	<u>100,419</u>		<u>1,436,925</u>
	<u>\$26,903,417</u>	<u>\$1,011,495</u>	<u>\$24,209</u>	<u>\$27,890,703</u>

**BOROUGH OF WOODLAND PARK**  
**Notes to Financial Statements**  
**Years Ended December 31, 2010 and 2009**  
**(continued)**

**NOTE 12. ACCRUED SICK AND VACATION BENEFITS**

The Borough has permitted employees to accrue unused vacation and sick pay, which may be taken as time off or paid at a later date at an agreed-upon rate. It is estimated that the current cost of such unpaid compensation would approximate \$1,447,604 as of December 31, 2010. The amount is not reported either as an expenditure or liability.

**NOTE 13. INTERFUND BALANCES AND ACTIVITY**

Balances due to/from other funds at December 31, 2010 consist of the following:

\$2,877	Due to the Water Operating Fund from the Water Capital Fund for interest earned.
226,854	Due to the General Capital Fund from the Current Fund for New Jersey Infrastructure Trust project credits received less interest earned.
740	Due to the Current Fund from the Animal License Trust Fund for the prior year statutory excess calculations.
1,339	Due to the Current Fund from the Recreation Trust Fund for the prior year audited balance plus current years' interest earned.
53	Due to the Current Fund from the Municipal Alliance Trust Fund for the prior year audited balance plus current years' interest earned.
1,773	Due to the Current Fund from the Escrow Trust Fund for the prior years' audited balance plus current years' interest earned.
86,745	Due to the Open Space Trust Fund from the Current Fund for taxes collected.
<u>7,923</u>	Due to the Federal and State Grant Fund from the Current Fund for expenses paid less revenue received.
<u>\$328,304</u>	

It is anticipated that all interfunds will be liquidated during the fiscal year.

**BOROUGH OF WOODLAND PARK**  
**Notes to Financial Statements**  
**Years Ended December 31, 2010 and 2009**  
**(continued)**

**NOTE 14. EMERGENCY SERVICES VOLUNTEER LENGTH OF SERVICE AWARD PLAN (LOSAP)**

On May 8, 2002, the Division of Local Government Services approved the Borough's LOSAP plan, provided by the Variable Annuity Life Insurance Company (VALIC). The purpose of this plan is to enhance the Borough's ability to retain and recruit volunteer firefighters and volunteer members of emergency service squads.

VALIC will provide for the benefit of participants, a multi-fund variable annuity contract as its funding vehicle. The plan shall provide for an annual contribution of \$1,150 per year of active emergency service, subject to periodic increases as permitted by N.J.A.C. 5:30-14.9. The Borough's contribution shall be included in the current years budget.

All amounts awarded under a length of service award plan shall remain the asset of the sponsoring agency; the obligation of the sponsoring agency to participating volunteers shall be contractual only; and no preferred or special interest in the awards made shall accrue to such participants. Such money shall be subject to the claims of the sponsoring agency's general creditors until distributed to any or all participants.

We have reviewed the plan for the year ended December 31, 2010 in accordance with the American Institute of Certified Public Accountants (AICPA) Statement on Standards for Accounting and Review Services.

**NOTE 15. CAPITAL LEASE PAYABLE**

On March 31, 2003 the Borough entered into a \$405,000 capital lease through the Bergen County Improvement Authority for the retirement of its outstanding unfunded pension liability. Annual debt service requirements for this capital lease are as follows:

	General Capital Leases		
<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2011	\$15,000	\$22,138	\$37,138
2012	15,000	21,312	36,312
2013	20,000	20,350	40,350
2014	25,000	19,050	44,050
2015	25,000	17,550	42,550
2016-2020	215,000	55,650	270,650
2021	<u>65,000</u>	<u>1,950</u>	<u>66,950</u>
	<u>\$380,000</u>	<u>\$158,000</u>	<u>\$538,000</u>

**BOROUGH OF WOODLAND PARK**  
**Notes to Financial Statements**  
**Years Ended December 31, 2010 and 2009**  
**(continued)**

**NOTE 16. RISK MANAGEMENT**

The Borough is exposed to various risks of loss related to general liability, automobile coverage, damage and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Borough has obtained insurance coverage to guard against these events which will provide minimum exposure to the Borough should they occur. During the 2010 calendar year, the Borough did not incur claims in excess of their coverage and the amount of coverage did not significantly decrease.

The Borough of Woodland Park is a member of the Bergen County Joint Insurance Fund (BCJIF) and Municipal Excess Liability Joint Insurance Fund (MEL). The joint insurance funds are both an insured and self-administered group of municipalities established for the purpose of insuring against property damage, general liability, motor vehicles and equipment liability and worker's compensation. The BCJIF and MEL coverage amounts are on file with the Borough.

The relationship between the Borough and respective insurance funds is governed by a contract and by-laws that have been adopted by resolution of each unit's governing body. The Borough is contractually obligated to make all annual and supplementary contributions to insurance funds, to report claims on a timely basis, cooperate with the management of the Fund, its claims administrator and attorneys in claims investigation and settlement, and to follow risk management procedures as outlined by the insurance funds. Members have a contractual obligation to fund any deficit of the insurance funds attributable to a membership year during which they were a member.

The funds provide its members with risk management services, including the defense of and settlement of claims, and established reasonable and necessary loss reduction and prevention procedures to be followed by the members.

There has been no significant reduction in insurance coverage from the previous year nor have there been any settlements in excess of insurance coverages in any of the prior three years.

**NOTE 17. TAXES COLLECTED IN ADVANCE**

Taxes collected in advance are recorded as cash liabilities in the financial statements. Following is a comparison of the liability for the previous two years:

	Balance <u>Dec 31, 2010</u>	Balance <u>Dec 31, 2009</u>
Prepaid Taxes	\$158,628	\$189,565
Cash Liability for Taxes Collected in Advance	<u>\$158,628</u>	<u>\$189,565</u>

**BOROUGH OF WOODLAND PARK**  
**Notes to Financial Statements**  
**Years Ended December 31, 2010 and 2009**  
**(continued)**

**NOTE 18. LITIGATION**

The Borough is a defendant in various legal proceedings. These cases, if decided against the Borough, would be raised by future taxation. The Borough's legal counsel estimate such amounts to be immaterial.

The following litigation is currently pending against the Borough of Woodland Park:

**1. PASSAIC VALLEY SEWAGE COMMISSION V. BOROUGH OF WOODLAND PARK**

This matter is a massive matter, which includes all municipalities that are sending members to the Passaic Valley Sewage Commission. There are currently over four hundred and fifty (450) parties to this litigation, and it appears that this litigation will continue for an additional four (4) years.

It is being litigated the State level, in the Superior Court of New Jersey, before the Honorable Sebastian Lombardi, J.S.C.

It is also being case managed by a retired Judge, the Honorable Maria Cordemus, J.S.C., (Retired).

The four hundred and fifty (450) parties that are in this matter, include: local municipal entities, county entities, state entities, states, corporations, the Federal EPA and the New Jersey DEP.

This case is just entering the discovery stage, and we anticipate over the next two and one-half (2-1/2) years to expend over One-Hundred Thousand (\$100,000.00) Dollars of professional service time.

In addition, there is the potential for an adverse verdict against the Borough of Woodland Park, in the amount of One Million (\$1,000,000.00) Dollars, pursuant to the information that we have been receiving from the appointed municipal counsel liaison, Peter King, Esq. He has assessed each municipality as having the potential of One Million (\$1,000,000.00) Dollars (each), for liability purposes - in liability exposure.

**BOROUGH OF WOODLAND PARK**  
**Notes to Financial Statements**  
**Years Ended December 31, 2010 and 2009**  
**(continued)**

**NOTE 18. LITIGATION, (continued)**

**2. TAMI FREED V. THE BOROUGH OF WOODLAND PARK**

This matter is pre-suit, and it involves the claims of former Police Chief Robert Reda's wife. She is claiming that the Borough owes her husband's estate compensation in the form of: sick time, vacation time, x-days, y-days, comp days, and all other types of benefits that the former Chief accrued during his employment with the Borough of Woodland Park.

Her demand for settlement at this point in time is One Hundred Fifteen Thousand (\$115,000.00) Dollars. As such, we would base this claim as having a full value of One Hundred Fifteen Thousand (\$115,000.00) Dollars at this time.

Please note that our law firm is aggressively defending the legal interest of the Borough of Woodland Park, and will be defending against these claims.

**3. ANGEL JET SERVICES V. BOROUGH OF WOODLAND PARK**

In this matter, Angel Jet Services claims that they entered into an oral contract with the Borough of Woodland Park, to transport former Police Chief Robert Reda from Idaho to New Jersey, while he was seriously ill. This firm is a specialty medical jet transportation service.

They claim that the Borough of Woodland Park owes them Four Hundred and Fifty Five Thousand (\$455,000.00) Dollars. The Borough vehemently denies all of the claims that have been advanced by AJS, and this matter is currently being litigated in the Federal District Court of New Jersey. It is being case managed by Judge Dickinson, who is the United States Magistrate Judge - assigned to the matter.

**NOTE 19. SUBSEQUENT EVENTS**

The Borough received notification on March 1, 2011 from the State of New Jersey Department of Environmental Protection that the Borough's liabilities under the New Jersey Environmental Infrastructure Financing Program concerning projects 1616001-002 and 003 were being decreased based on the Department's determination of final allowable costs. The cancellation of the outstanding accounts receivable of \$318,290 along with the reduction in liabilities of \$318,290 will be reflected in the 2011 financial statements for the Water Utility Capital Fund.

**SUPPLEMENTARY DATA**

**BOROUGH OF WOODLAND PARK**

**Supplementary Data**

Comparative Schedule of Tax Rate Information

		<u>2010</u>	<u>2009</u>	<u>2008</u>
Tax rate - general	\$	4.587	4.475	4.257
Apportionment of tax rate:				
Municipal		1.2507	1.1590	1.0555
County		1.1120	1.1540	1.1075
Local school		1.5730	1.4940	1.4725
Regional high school		<u>0.6513</u>	<u>0.6680</u>	<u>0.6215</u>

Assessed valuation:

2010	\$	851,545,603
2009		852,661,320
2008		827,550,839

Comparison of Tax Levies and Collections Currently

A study of this tabulation could indicate a possible trend in future tax levies. A decrease in the percentage of current collection could be an indication of a probable increase in future tax levies.

			<u>Currently</u>	
		<u>Tax levy</u>	<u>Cash collections</u>	<u>Percentage of collection</u>
2010	\$	39,439,753	38,865,828	98.54%
2009		38,530,498	37,881,598	98.32%
2008		36,217,951	35,512,934	98.05%

Delinquent Taxes and Tax Title Liens

This tabulation includes a comparison, expressed in percentage, of the total delinquent taxes and tax title, in relation to the tax levies of the last three years.

<u>Year</u>		<u>Amount of delinquent taxes</u>	<u>Amount of tax title liens</u>	<u>Total delinquent</u>	<u>Percentage of tax levy</u>
2010	\$	497,948		497,948	1.26%
2009		494,694		494,694	1.28%
2008		485,602		485,602	1.34%

**BOROUGH OF WOODLAND PARK**

**Supplementary Data, Continued**

Property Acquired by Tax Title Lien Liquidation

No properties have been acquired in 2010 by foreclosure or deed as a result of liquidation of tax title liens.

The value of property acquired by liquidation of tax title liens on December 31, on the basis of the last assessed valuation of such properties, was as follows:

<u>Year</u>		<u>Amount</u>
2010	\$	4,072,200
2009		4,072,200
2008		4,072,200

Comparison of Water Utility Levies and Collections

<u>Year</u>		<u>Levy</u>	<u>Collections</u>
2010	\$	1,554,984	1,540,753
2009		1,421,851	1,385,551
2008		1,379,986	1,386,313

Comparative Schedule of Fund Balances

	<u>Year</u>		<u>Balance, Dec. 31</u>	<u>Utilized in budget of succeeding year</u>
Current Fund:	2010	\$	1,677,235	1,154,500
	2009		1,877,816	1,325,000
	2008		1,369,126	1,150,000
	2007		2,632,155	1,550,000
	2006		1,316,396	960,000
Water Utility Operation Fund:	2010	\$	458,221	
	2009		217,973	21,070
	2008		119,805	
	2007		135,005	15,200
	2006		108,113	88,000

**BOROUGH OF WOODLAND PARK**

**Supplementary Data, Continued**

Officials in Office and Surety Bonds

<u>Name</u>	<u>Title</u>	<u>Amount of bond</u>
Pascuale Lepore	Mayor	
Domenic DiDomenico	Council President	
Rita Pascrell	Councilwoman	
Ruth Patterson	Councilwoman	
Keith Kazmark	Councilman	
Joseph Spinelli	Councilman	
Tina Gatti	Councilwoman	
Kevin Galland	Administrator, Municipal Clerk, Officer of Searches of Municipal Improvements	
Frederick Tomkins	Chief Financial Officer	
	Tax Search Official	
	Water Rent Collector	
	Treasurer of Library	(A)
Ann Purzycki	Treasurer	(A)
Ida Renne	Tax Collector	200,000
George Galbraith	Superintendent of Roads	(A)
James DeBlock	Superintendent of Water Pollution Control	(A)
Anthony Galietti	Police Chief	(A)
Toni Belford Damiano	Magistrate	5,000
Frances Trawinski	Court Administrator	50,000
Tim Henderson	Tax Assessor	(A)
T & M	Engineer	
Albert Buglione	Municipal Attorney	

(A) - Public Employees Faithful Performance Bond of \$100,000 on each employee.

BOROUGH OF WOODLAND PARK, N.J.

Schedule of Expenditures of State Awards

Year ended December 31, 2010

State funding department	State program	Grant number	Grant period	Grant award	Balance Dec. 31, 2009	Grant Receipts	Grant expenditures	Adjustment	Balance Dec. 31, 2010	MEMO Cumulative Expenditures
Department of Law and Public Safety	Alcohol Education and Rehabilitation Program	9735-760-098-Y900-001-X100-6020	2003	906	245				245	661
	Alcohol Education and Rehabilitation Program	9735-760-098-Y900-001-X100-6020	2004	312	126				126	186
	Body Armor	1020-718-001-066	2007	2,785	1,045			(1,045)		1,740
	Body Armor	1020-718-001-066	2007	2,453	(2,453)			2,453		2,453
	Body Armor	1020-718-001-066	2008	2,528	828	824		(1,407)	(1,403)	1,479
	Body Armor	1020-718-001-066	2009	1,135		1,135			1,135	
	Body Armor	1020-718-001-066	2010	2,471		2,471			2,471	
	Safe and Secure	P-4678	2006	60,000	2,431					2,431
	Safe and Secure	P-4678	2008	66,356	5,871		33,748	27,877		57,569
	Safe and Secure	P-4678	2009	57,876	30,000		37,963		19,913	60,485
	Safe and Secure	P-4678	2010	60,000					15,000	37,963
	Safe and Secure	P-4678	2010	30,000			30,000		30,000	
	Drunk Driving Enforcement Grant	4320-100-046-4750-241	2006	5,389	102			(2)	100	5,289
	Drunk Driving Enforcement Grant	4320-100-046-4750-241	2007	2,493	601		601		789	2,493
	Drunk Driving Enforcement Grant	4320-100-046-4750-241	2008	1,080	1,080		291		700	291
	Drunk Driving Enforcement Grant	4320-100-046-4750-241	2009	700	700				700	
Drunk Driving Enforcement Grant	4320-100-046-4750-241	2010	282		282			282		
					40,576	76,764	73,427	27,876	71,789	170,609
	Williams Drive (Phase I and II)	6320-480-608383-60	2004	250,000	(7,175)				(7,175)	250,000
	Lackawana Ave./Memorial Drive Curbs and Sidewalks	6300-480-078-6300-CK3-TCAP	2004	120,000	(4,014)				(4,014)	120,000
	Resurfacing of Rose Place	08-480-078-6320-AJ3-6010	2008	165,000	(41,250)					165,000
					(52,439)	41,250			(11,189)	535,000
New Jersey Department of Community Affairs	Special Purpose Grant - Roof Repairs		2005	50,000	50,000				50,000	
Department of Environmental Protection	Stormwater Management	4900-765-178910-60	2008	2,552	2,552				2,552	11,806
	Clean Communities Grant	4900-765-178910-60	2007	11,806	1,704				1,704	8,406
	Clean Communities Grant	4900-765-178910-60	2008	12,556				3,950	3,950	15,845
	Clean Communities Grant	4900-765-178910-60	2009	15,845	5,169		5,169		3,373	13,126
	Clean Communities Grant	4900-765-178910-60	2010	16,499			16,499			37,500
	Historic Trust-Morris Canal	4900-752-178810-60	2007	37,500	(1,600)				(1,600)	4,874
	Statewide Livable Communities	4900-752-178810-60	2004	5,000	126				126	2,910
	Recycling Tonnage Grant	4900-752-178810-60	2005	6,995	4,085				4,085	8,253
	Recycling Tonnage Grant	4900-752-178810-60	2006	8,253	8,253				979	3,563
	Recycling Tonnage Grant	4900-752-178810-60	2007	5,452	2,089		1,110		7,456	
	Recycling Tonnage Grant	4900-752-178810-60	2008	9,188	9,188		1,732		11,932	
	Recycling Tonnage Grant	4900-752-178810-60	2009	11,932						97,830
				43,498	16,499	21,137	3,950	42,810	97,830	

BOROUGH OF WOODLAND PARK, N.J.

Schedule of Expenditures of State Awards

Year ended December 31, 2010

State funding department	State program	Grant number	Grant period	Grant award	Balance Dec. 31, 2009	Grant Receipts	Grant expenditures	Adjustment	Balance Dec. 31, 2010	MEMO Cumulative Expenditures
Department of Housing	Morris Canal Bike Path		2009	147,000			143		(143)	143
Department of Transportation	Newby Street Mt. Pleasant Ave Resurfacing		2009 2010	281,000 300,000	(62,525) (62,525)		66,435 550		(128,960) (650)	212,065 550
<i>Total State Financial Assistance</i>					\$ 19,110	134,513	161,692	31,826	23,757	1,016,197
Passaic County Open Space	Dowling Park Improvements - 2004 Dowling Park Improvements - 2008 Zaccaria Park Improvements-2006 Zaccaria Park Improvements-2007 Zaccaria Park Improvements-2010 Morris Canal Improvements-2007 Morris Canal Improvements-2008		2004 2008 2006 2007 2010 2007 2008	325,000 250,000 30,000 95,000 260,000 100,000 200,000	(25,247) (98,989) (142) (95,000) (11,740) (25,959)	25,220 103,089 151 95,000 247,116 49,961	1,827 9 248,825 43,001 (1,131)	(3,000)	(27) (727)	325,000 197,093 30,000 124,991 248,825 79,569 65,939
<i>Total Other Financial Assistance</i>					\$ (257,077)	539,295	311,289	(3,000)	(32,071)	1,090,175
<i>Total State and Other Financial Assistance</i>					\$ (237,967)	673,808	472,981	28,826	(8,314)	2,106,372

Note: This schedule was not subject to an audit in accordance with N.J. OMB 04-04.

## BOROUGH OF WOODLAND PARK, N.J.

## Schedule of Expenditures of Federal Awards

Year ended December 31, 2010

Federal Grantor	Federal program	CFDA #	Grant year	Grant award amount	Balance Dec. 31, 2009	Receipts	Expended	Adjustment	Balance Dec. 31, 2010	Memo Cumulative Expenditures
U.S. Department of Justice	Bulletproof Vest Partnership Program	16.607	2010	3,891		3,891	3,750		141	3,750
	School Policing	16.710	2003-05	125,000	21,062				21,062	103,938
	School Policing	16.710	2006	32,000	19,628				19,628	12,372
	COPS MORE	16.710	2003	75,000	(21,470)				(21,470)	73,200
	Universal COPS	16.710	2001-04	60,000	(16,750)				(16,750)	43,250
				2,470		3,891	3,750		2,611	236,510
U.S. Department of Health	Pandemic Influenza Preparedness Grant (HINI)	93.069	2009	22,772	7,643		7,643			11,386
					7,643		7,643			11,386
U.S. Department of Law and Public Safety	Over the Limit Under Arrest	20.601	2007	133						
	Over the Limit Under Arrest	20.601	2008	6,000						
	Over the Limit Under Arrest	20.601	2010	4,371		4,371	4,371			4,371
	Assistance to Firefighters Grant	97.073	2010	58,707			47,684		(47,684)	47,684
						52,055		(47,684)	47,684	
					\$ 10,113	3,891	63,448		(45,073)	295,580

(1) Passed through the State of New Jersey

Note: This schedule was not subject to an audit in accordance with OMB circular A-133

## BOROUGH OF WOODLAND PARK, N.J.

## Schedule of Cash - Collector-Treasurer

## Current Fund

Year ended December 31, 2010

Balance, December 31, 2009		\$	4,162,971
Increased by receipts:			
Miscellaneous revenue not anticipated	\$	97,046	
Senior citizens' and veterans' reimbursements - State of New Jersey		150,450	
Taxes receivable		39,005,047	
Revenue accounts receivable		1,741,588	
Prepaid taxes		158,628	
Various Reserves		220,395	
Library State Aid		5,214	
Various Interfunds		22,982	
State and Federal Grants Receivable		610,669	
Unappropriated Grant reserves		30,000	
Tax overpayments		60,807	
			<u>42,102,826</u>
			46,265,797
Decreased by disbursements:			
2010 Budget Appropriations		12,286,541	
2009 Appropriations Reserves		657,882	
Various Interfunds		279,902	
Accounts Payable		40,176	
Various Reserves		155,931	
Tax overpayments		10,637	
County taxes payable		9,468,844	
Added County Taxes		94,280	
Local district school taxes		13,065,582	
Regional high school taxes		5,621,003	
Refund of prior years' revenue		27,678	
Library State Aid		26,112	
State and Federal Grants Appropriated Reserves		485,205	
			<u>42,219,773</u>
Balance, December 31, 2010		\$	<u>4,046,024</u>

**BOROUGH OF WOODLAND PARK, N.J.**

**Schedule of Cash - Change Fund**

**Current Fund**

**Year ended December 31, 2010**

<u>Office</u>	Balance Dec. 31, <u>2009</u>	Balance Dec. 31, <u>2010</u>
Collector-treasurer	\$ 200	200
Librarian	10	10
Municipal Court	<u>100</u>	<u>100</u>
	\$ <u>310</u>	<u>310</u>

## BOROUGH OF WOODLAND PARK, N.J.

Schedule of Amount Due From/(To) State of New Jersey  
for Senior Citizens' and Veterans' Deductions

## Current Fund

Year ended December 31, 2010

Balance, December 31, 2009		\$	<u>(25,150)</u>
Increased by:			
Senior citizens' deductions per tax billing	\$	36,750	
Veterans' deductions per tax billing		112,000	
Deductions allowed		<u>5,895</u>	
			<u>154,645</u>
			129,495
Decreased by:			
Collection from State of New Jersey		150,450	
Senior Citizens deductions disallowed		<u>6,875</u>	
			<u>157,325</u>
Balance, December 31, 2010		\$	<u><u>(27,830)</u></u>

BOROUGH OF WOODLAND PARK, N.J.

Schedule of Taxes Receivable and Analysis of Property Tax Levy

Current Fund

Year ended December 31, 2010

Year	Balance, Dec. 31, 2009	2010 Levy	Collected		Senior Citizen and Veteran Deductions	Transferred to Tax Title Liens	Canceled	Balance, Dec. 31, 2010
			2009	2010				
2007	\$ 10,322						10,322	
2008	11,546			3,228			8,318	
2009	472,826			472,826				
	494,694			476,054			18,640	
2010		39,439,753	189,565	38,528,993	157,325		65,922	497,948
	\$ 494,694	39,439,753	189,565	39,005,047	157,325		84,562	497,948

Analysis of Tax Levy

Tax yield:	
General Purpose Tax	\$ 39,345,473
Added/Omitted Taxes	94,280
	<u>\$ 39,439,753</u>

Tax Levy:

Local District School Tax	\$ 13,393,238
Regional High School Tax	5,545,466
Municipal Open Space Tax	85,906
County Tax	\$ 9,468,844
County Added and Omitted Taxes	94,280
	<u>9,563,124</u>
	28,587,734

Local Tax for Municipal Purposes	10,564,109
Additional Taxes	287,910
	<u>10,852,019</u>

\$ 39,439,753

**BOROUGH OF WOODLAND PARK, N.J.**

**Schedule of Property Acquired for Taxes  
(at Assessed Valuations) and  
Analysis of Balance**

**Current Fund**

**Year ended December 31, 2010**

Balance, December 31, 2009	\$ <u>4,072,200</u>
Balance, December 31, 2010	\$ <u><u>4,072,200</u></u>

**BOROUGH OF WOODLAND PARK, N.J.**

**Schedule of Revenue Accounts Receivable**

**Current Fund**

**Year ended December 31, 2010**

	Balance Dec. 31, <u>2009</u>	<u>Accrued</u>	<u>Collected</u>	Balance Dec. 31, <u>2010</u>
Licenses:				
Alcoholic beverages	\$	16,219	16,219	
Other		55,234	55,234	
Fees and permits		43,166	43,166	
Municipal Court - fines and costs	26,314	303,418	306,759	22,973
Interest and cost on taxes		121,502	121,502	
Interest on Investments		25,613	25,613	
Cable Television Franchise Fees		42,460	42,460	
Consolidated Municipal Property Tax Relief Aid		157,772	157,772	
Energy receipts taxes		661,911	661,911	
Watershed Moratorium Offset Aid		6,674	6,674	
Uniform Construction Code		196,859	196,859	
Uniform Fire Safety Act		19,190	19,190	
Sewer Connection Fees		57,586	57,586	
General Capital Fund Balance		8,977	8,977	
Life Hazard Use Fees		22,337	22,337	
	<u>\$ 26,314</u>	<u>1,738,918</u>	<u>1,742,259</u>	<u>22,973</u>
		Cash Receipts	1,741,588	
		Interest Earned not collected	671	
			<u>\$ 1,742,259</u>	

**BOROUGH OF WOODLAND PARK, N.J.**

**Schedule of Deferred Charges**

**Current Fund**

**Year ended December 31, 2010**

	Balance, Dec. 31, <u>2009</u>	Raised in 2010 <u>Budget</u>
Expenditure Without Appropriation	\$ <u>3,195</u>	<u>3,195</u>
	\$ <u><u>3,195</u></u>	<u><u>3,195</u></u>

**BOROUGH OF WOODLAND PARK, N.J.**

**Schedule of Deferred Charges  
N.J.S. 40A:4-55 Special Emergency**

**Current Fund**

**Year ended December 31, 2010**

<u>Date</u>	<u>Purpose</u>	<u>Net</u> <u>Amount</u> <u>Authorized</u>	<u>1/5 of</u> <u>Net Amount</u> <u>Authorized</u>	<u>Balance,</u> <u>Dec. 31,</u> <u>2009</u>	<u>Reduced</u>	<u>Balance,</u> <u>Dec. 31,</u> <u>2010</u>
12/18/07	Codification of Ordinances	25,000	5,000	15,000	5,000	10,000
11/26/08	Preparation of Master Plan	100,000	20,000	80,000	20,000	60,000
12/16/09	Revaluation	225,000	45,000	225,000	45,000	180,000
				<u>\$ 320,000</u>	<u>70,000</u>	<u>250,000</u>

**BOROUGH OF WOODLAND PARK, N.J.**

**Schedule of Interfunds**

**Current Fund**

**Year Ended December 31, 2010**

<u>Fund</u>	Due from/(to) Balance <u>Dec. 31, 2009</u>	<u>Increased</u>	<u>Decreased</u>	Due from/(to) Balance <u>Dec. 31, 2010</u>
Federal and State Grant Fund	\$ 25,970	609,633	643,526	(7,923)
Animal License Trust Fund	740			740
Other Trust Fund	12,217	621	11,065	1,773
Municipal Alliance	3	50		53
Recreation Trust Fund	1,339			1,339
Open Space Trust	(86,105)	85,266	85,906	(86,745)
Unemployment Compensation Insurance Trust		31,117	34,264	(3,147)
General Capital Fund	<u>(229,289)</u>	<u>79,185</u>	<u>76,750</u>	<u>(226,854)</u>
	<u>\$ (275,125)</u>	<u>805,872</u>	<u>851,511</u>	<u>(320,764)</u>
Due from	40,269	610,304	646,668	3,905
Due to	<u>(315,394)</u>	<u>195,568</u>	<u>204,843</u>	<u>(324,669)</u>
	<u>\$ (275,125)</u>	<u>805,872</u>	<u>851,511</u>	<u>(320,764)</u>
Grant Fund	\$ 485,205	610,669		
Budgeted Surplus	8,977			
Interest Earned	671			
Unemployment Compensation Insurance	31,117			
Open Space Tax			85,906	
Budget Appropriations			66,979	
Reserve for Payment of Debt			2,900	
Payment of BAN Principal			50,000	
Payment of BAN Interest			12,075	
Receipts			22,982	
Disbursements		<u>279,902</u>		
		<u>\$ 805,872</u>	<u>851,511</u>	

## BOROUGH OF WOODLAND PARK, N.J.

## Schedule of Appropriation Reserves

## Current Fund

Year Ended December 31, 2010

	Balance, Dec. 31, <u>2009</u>	Balance after Transfers and <u>Encumbrances</u>	<u>Paid or Charged</u>	<u>Balance Lapsed</u>
Salaries and Wages Within "CAPS":				
Gen. Administration	\$ 6,829	6,829	6,829	
Mayor and Council	1,890	1,890	1,650	240
Collection of Taxes	1,793	1,793	1,760	33
Finacial Administration	2,835	2,835	2,835	
Assessment of Taxes	1,472	1,472	1,272	200
Legal Services and Cost	193	193	163	30
Planning Board	859	859	450	409
Zoning Board of Adjustment	859	859	450	409
Road Repairs and Maintenance	50,226	50,226	50,226	
Police	296,138	296,138	296,138	
Maintenance of Fire Alarm System	186	187	180	7
Emergency Management	78	78	78	
Uniform Fire Safety Act	2,170	2,170	2,170	
Life Hazard Use Fee Payments	1,255	1,255	1,056	199
Municipal Prosecutor	1,119	1,919	1,319	600
Public Buildings and Grounds	5,967	5,967	5,967	
Board of Health	1,650	1,650	1,530	120
Sewer System	10,086	10,086	10,086	
Youth and Senior Citizen Center	240	240	240	
Vehicle Maintenance	5,605	5,605	5,605	
Parks and Playgrounds	13,424	13,424	6,027	7,397
Municipal Court	6,893	6,893	1,698	5,195
Public Defender	454	454	354	100
Uniform Construction Code	11,318	11,318	11,318	
Plumbing Inspector	789	789	372	417
Fire Protection Official	240	240	173	67
Building Inspector	163	163		163
Housing Inspector	1,053	1,053	866	187
Electrical Inspections	1,080	1,080	330	750
Total Salaries and Wages Within "CAPS"	<u>426,864</u>	<u>427,665</u>	<u>411,142</u>	<u>16,523</u>

## BOROUGH OF WOODLAND PARK, N.J.

## Schedule of Appropriation Reserves

## Current Fund

## Year Ended December 31, 2010

	Balance, Dec. 31, <u>2009</u>	Balance after Transfers and <u>Encumbrances</u>	Paid or <u>Charged</u>	Balance <u>Lapsed</u>
Other Expenses Within "CAPS":				
Administration	8	1,960	1,897	63
Elections	5,000	5,000		5,000
Financial Administration				
Annual Audit	31,050	16,202	14,774	1,428
Misc. Other	15,617	43,550	43,500	50
Assessment of Taxes	10,503	11,239	2,236	9,003
Collection of Taxes	5,840	6,233	383	5,850
Liquidation of Tax Title Liens and				
Foreclosed Property	500	500		500
Legal Services and Costs	2,140	20,179	18,874	1,305
Engineering Services and Costs	1,975	1,975	1,975	
Planning Board	862	1,212	1,050	162
Zoning Board of Adjustment	276	276	(790)	1,066
Police	18,070	22,699	3,437	19,262
Maintenance of Fire Alarm System	6,050	5,757		5,757
Emergency Management Services	3,143	3,599	591	3,008
Fire Expenses	3,892	5,431	5,404	27
Life Hazard Use Fee	2,328	2,400	72	2,328
Municipal Court	1,393	1,822	680	1,142
Other Insurance Premiums	7,245	7,245		7,245
Group Insurance	21,900	21,900	1,275	20,625
Surety Bond Premiums	871	871		871
Road Repairs and Maintenance	1,095	26,573	25,064	1,509
Garbage & Trash Removal Contract	100,618	89,568	61,870	27,698
Recycling Program	20	4,072	4,053	19
Sewer System	3,675	4,033	4,033	
Public Buildings & Grounds	16,136	17,259	4,901	12,358
Vehicle Maintenance	5,323	6,646	1,578	5,068
Board of Health	53	95	91	4
Animal Control Services	1,457	1,457		1,457
Parks & Playgrounds	7,685	9,016	1,958	7,058
Youth & Senior Citizen Center	4,341	4,963	757	4,206
Celebration of Public Events	1,719	2,103	384	1,719
Uniform Construction Code	814	1,638	633	1,005
Building Inspector	1,200	1,200		1,200

BOROUGH OF WOODLAND PARK, N.J.

Schedule of Appropriation Reserves

Current Fund

Year Ended December 31, 2010

	Balance, Dec. 31, <u>2009</u>	Balance after Transfers and <u>Encumbrances</u>	Paid or <u>Charged</u>	Balance <u>Lapsed</u>
Elevator Inspection Fees	1,730	1,730		1,730
Electric & Gas	633	10,968	10,754	214
Street Lighting	8,857	10,266	8,400	1,866
Telephone	2,207	3,252	1,624	1,628
Fire Hydrant Services	2,804	2,804	2,804	
Gasoline	4,663	9,032	4,370	4,662
Revaluation		175	175	
	<u>303,693</u>	<u>386,900</u>	<u>228,807</u>	<u>158,093</u>
Total Other expenses Within "CAPS"				
Deferred Charges and Statutory Expenditures Within "CAPS":				
Unemployment Compensation Ins.	<u>2</u>	<u>2</u>		<u>2</u>
Total Deferred Charges and Statutory Expenditures Within "CAPS"	<u>2</u>	<u>2</u>		<u>2</u>
Other Expenses Excluded From "CAPS":				
Passaic Valley Sewerage Charge	720	720		720
Maintenance of Free Public Library	135,903	145,499	145,499	
Stormwater Management	18,552	18,552		18,552
Total Other Expenses Excluded from "CAPS"	<u>155,175</u>	<u>164,771</u>	<u>145,499</u>	<u>19,272</u>
Total Reserves	<u>885,734</u>	<u>979,338</u>	<u>785,448</u>	<u>193,890</u>
Appropriation Reserves		885,734		
Encumbrances		<u>93,604</u>		
		<u>\$ 979,338</u>		
			Cash 657,882	
			<u>Transferred to Reserve for Library 127,566</u>	
			<u>\$ 785,448</u>	

**BOROUGH OF WOODLAND PARK, N.J.**

**Schedule of Accounts Payable**

**Current Fund**

**Year ended December 31, 2010**

Balance, December 31, 2009	\$ 60,628
Decreased by:	
Cash Disbursements	<u>40,176</u>
Balance, December 31, 2010	<u><u>\$ 20,452</u></u>

**Schedule of Reserve for Library State Aid**

**Current Fund**

**Year ended December 31, 2010**

Balance, December 31, 2009	\$ 30,814
Increased by:	
Cash Receipts	<u>5,214</u>
	36,028
Decreased by:	
Cash Disbursements	<u>26,112</u>
Balance, December 31, 2010	<u><u>\$ 9,916</u></u>

**BOROUGH OF WOODLAND PARK, N.J.**

**Schedule of Prepaid Taxes**

**Current Fund**

**Year ended December 31, 2010**

Balance, December 31, 2009	\$ 189,565
Increased by:	
Collection of 2011 Taxes	<u>158,628</u>
	348,193
Decreased by:	
Applied to 2010 Taxes	<u>189,565</u>
Balance, December 31, 2010	<u><u>\$ 158,628</u></u>

**Schedule of Tax Overpayments**

**Current Fund**

**Year ended December 31, 2010**

Balance, December 31, 2009	\$ 10,637
Increased by:	
Overpayments	<u>60,807</u>
	71,444
Decreased by:	
Refunds	<u>10,637</u>
Balance, December 31, 2010	<u><u>\$ 60,807</u></u>

**BOROUGH OF WOODLAND PARK, N.J.**

**Schedule of Road Opening Deposits**

**Current Fund**

**Year ended December 31, 2010**

Balance, December 31, 2009	\$ <u>9,800</u>
Balance, December 31, 2010	\$ <u><u>9,800</u></u>

**Schedule of County Taxes Payable**

**Current Fund**

**Year ended December 31, 2010**

Increased by: 2010 Levy	\$ <u>9,468,844</u>
Decreased by: Payments	\$ <u><u>9,468,844</u></u>

**BOROUGH OF WOODLAND PARK, N.J.**

**Schedule of Amount Due County for Added Taxes**

**Current Fund**

**Year ended December 31, 2010**

Increased by:		
2010 Added Taxes	\$	<u>94,280</u>
Decreased by:		
Payments	\$	<u><u>94,280</u></u>

**Schedule of Local District School Tax**

**Current Fund**

**Year ended December 31, 2010**

Balance, December 31, 2009 (school tax deferred)	\$	6,368,961
Increased by levy - school year July 1, 2010 to June 30, 2011		<u>13,393,238</u>
		19,762,199
Decreased by:		
Cash Disbursements		<u>13,065,582</u>
Balance, December 31, 2010 (school tax deferred)	\$	<u><u>6,696,617</u></u>

**BOROUGH OF WOODLAND PARK, N.J.**

**Schedule of Regional High School Tax**

**Current Fund**

**Year ended December 31, 2010**

Balance, December 31, 2009		
(Prepaid regional school tax)	\$	(426)
(school tax deferred)		2,847,471
Increased by levy - school year		
July 1, 2010 to June 30, 2011		<u>5,545,466</u>
		8,392,937
Decreased by:		
Cash Disbursements		<u>5,621,003</u>
Balance, December 31, 2010		
(Prepaid regional school tax)		(799)
(school tax deferred)	\$	<u><u>2,772,733</u></u>

## BOROUGH OF WOODLAND PARK, N.J.

## Schedule of Various Reserves

## Current Fund

Year ended December 31, 2010

	Balance Dec. 31, <u>2009</u>	<u>Increased</u>	<u>Decreased</u>	Balance Dec. 31, <u>2010</u>
\$				
Premium on Tax Title Liens	25,400	90,700	31,800	84,300
Library grant	80			80
Master Plan	3,319		368	2,951
Tax Map	500			500
Codification	10,025			10,025
Elevator Fees	290			290
State Fees Payable:				
DCA Fees	1,948	9,117	9,077	1,988
Marriage License Fees	250	2,275	1,600	925
Burial Permit Fees	240	90	70	260
Other Fees	1,901			1,901
Reserve for Tax Appeals	461,600		10,904	450,696
Reserve for Library-Appropriated	233,271	127,566		360,837
Revaluation	231,520		87,281	144,239
Reserve for Sale of Assets	2,359			2,359
Reserve for Salary and Wages	14,831	118,558	14,831	118,558
	<u>\$ 987,534</u>	<u>348,306</u>	<u>155,931</u>	<u>1,179,909</u>
Transferred from Appropriation Reserves		127,566		
Cash		220,395	155,931	
		<u>\$ 347,961</u>	<u>155,931</u>	

**BOROUGH OF WOODLAND PARK, N.J.**

**Schedule of Grants Receivable**

**Federal and State Grant Fund**

**Year ended December 31, 2010**

	Balance Dec. 31, <u>2009</u>	2010 Budget Revenue	Cash Receipts	<u>Canceled</u>	Balance Dec. 31, <u>2010</u>
Safe and Secure	\$ 27,876		27,876		
Safe and Secure		60,000	15,000		45,000
Universal COPS	16,750				16,750
COPS MORE	23,270				23,270
Recycling Tonnage		11,932	11,932		
Body Armor	2,453				2,453
Over the Limit Under Arrest	5,133				5,133
NJ Dept of Health H1N1	11,386			(11,386)	
Passaic County Open Space-Dowling Place	25,247		25,220		27
Passaic County Open Space-Dowling Park	151,896		103,089		48,807
Passaic County Open Space-Zaccaria Park	95,151		95,000		151
Passaic County Open Space-Morris Canal	100,000		49,961		50,039
Passaic County Open Space-Morris Canal	134,061				134,061
DOT - Newby Street	131,460				131,460
Peckman River	1,750				1,750
NJ Historic Trust-Morris Canal	1,600				1,600
NJ Dept of Housing - Morris Canal Bike Path	147,000				147,000
Bullet Proof Vest Fund		3,891	3,891		
Clean Communities Program		16,499	16,499		
NJDOT - Mt. Pleasant Ave Improvements		300,000			300,000
Berkeley College Donations - Welcome Signs		18,758	18,758		
Drunk Driving Enforcement Fund		4,653	4,653		
Passaic County Open Space-Zaccaria Park		260,000	247,116		12,884
Body Armor		3,606	3,606		
Homeland Security - Firefighters Assistance		58,707			58,707
	<u>\$ 875,033</u>	<u>738,046</u>	<u>622,601</u>	<u>(11,386)</u>	<u>979,092</u>
			Cash		610,669
			Unappropriated Reserve		11,932
			<u>\$ 622,601</u>		

## BOROUGH OF WOODLAND PARK, N.J.

## Schedule of Appropriated Reserves

## Federal and State Grants

Year ended December 31, 2010

Grant	Balance Dec. 31, 2009	Transferred from 2010 Budget Appro- priations	Expended	Cancelled	Balance Dec. 31, 2010
Drunk Driving Enforcement Fund	70		70		
Drunk Driving Enforcement Fund	32		32		
Drunk Driving Enforcement Fund	1,080		790		290
Stormwater Regulation	2,552				2,552
Clean Communities	5,169		5,169		
Clean Communities	1,704				1,704
COPS MORE	1,800				1,800
COPS in Schools	21,062				21,062
Statewide Livable Communities	126				126
Peckman River	1,750				1,750
Alcohol Education Rehabilitation Fund	126				126
Alcohol Education Rehabilitation Fund	245				245
Recycling Tonnage Grant	8,253				8,253
Over the Limit Under Arrest	5,133		4,371		762
School Policing	19,628				19,628
Passaic County Open Space-Dowling Park	52,907		1,827		51,080
Passaic County Open Space-Zaccaria Park	9		9		
Passaic County Open Space-Morris Canal	88,260		43,001		45,259
Passaic County Open Space-Morris Canal	108,102		(1,131)		109,233
Safe and Secure	2,431		2,431		
Safe and Secure	91,623		69,280		22,343
Drunk Driving Enforcement Fund	1,301				1,301
Special Purpose Grant Roof	50,000				50,000
Body Armor	828		824		4
Body Armor	1,043				1,043
Recycling Tonnage Grant	2,089		1,110		979
Recycling Tonnage Grant	4,085				4,085
Recycling Tonnage Grant	9,188		1,732		7,456
US Dept of Housing - Morris Canal Bike Path	147,000		143		146,857
DOT - Newby Street	68,935		66,435		2,500
New Jersey Dept of Health H1N1	19,029		7,643	(11,386)	
Safe and Secure		60,000			60,000
Recycling Tonnage Grant		11,932			11,932
Bullet Proof Vest		3,891	3,750		141
Clean Communities		16,499	13,126		3,373
NJDOT - Mt. Pleasant Ave Improvements		300,000	550		299,450
Berkeley College Donation - Welcome Signs		18,758	18,758		
Drunk Driving Enforcement Fund		4,653			4,653
Passaic County Open Space - Zaccaria Park		260,000	248,825		11,175
Body Armor		3,606			3,606
Homeland Security - Firefighters Assistance		58,707	47,684		11,023
	<u>\$ 715,560</u>	<u>738,046</u>	<u>536,429</u>	<u>(11,386)</u>	<u>905,791</u>
		Cash	485,205		
		Encumbered	<u>51,224</u>		
			<u>\$ 536,429</u>		

**BOROUGH OF WOODLAND PARK, N.J.**

**Schedule of Unappropriated Reserves**

**Federal and State Grant Fund**

**Year ended December 31, 2010**

<u>Grant</u>	Balance December 31, <u>2009</u>	Budget Revenue	<u>Receipts</u>	Balance Dec. 31, <u>2010</u>
Recycling Tonnage Grant	\$ 11,932	11,932		
Safe and Secure Grant			30,000	30,000
	<u>\$ 11,932</u>	<u>11,932</u>	<u>30,000</u>	<u>30,000</u>

## BOROUGH OF WOODLAND PARK, N.J.

## Schedule of Cash - Treasurer

## Trust Funds

Year ended December 31, 2010

	Dog License Fund	Other Trust Fund	New Jersey Unem- ployment Insurance Fund	Emergency Services LOSAP Trust
Balance, December 31, 2009	\$ 2,810	644,454	12	554,816
Increased by receipts:				
Due to State - Animal License Fees	242			
Dog License Fees	1,370			
Escrow Deposits		202,260		
Performance Bonds		201		
Drug and Alcohol Alliance		23,979		
Open Space trust		212		
Affordable Housing		11,740		
Dedicated Fire Penalty		5,400		
Recreation		97,899		
POAA		1,153		
Unemployment Contributions			7,242	
Interfunds		85,266		
Interest		671	13	7,452
Contributions				71,156
Investment Appreciation				51,182
	1,612	428,781	7,255	129,790
	4,422	1,073,235	7,267	684,606
Decreased by disbursements:				
Dog Expenditures	408			
Due to State - Animal License Fees	238			
Escrow Deposits		192,978		
Drug and Alcohol Alliance		18,114		
Open Space trust		95,894		
Affordable Housing		170		
Recreation		79,607		
Interfunds		11,065	6,262	
Benefit Payments				31,757
	646	397,828	6,262	31,757
Balance, December 31, 2010	\$ 3,776	675,407	1,005	652,849

## BOROUGH OF WOODLAND PARK, N.J.

## Schedule of Assessments Receivable

## Trust Funds

Year ended December 31, 2010

<u>Ordinance number</u>	<u>Improvement description</u>	<u>Date of confirmation</u>	<u>Annual install- ments</u>	<u>Balance Dec. 31, 2009</u>	<u>Balance, Dec. 31, 2010</u>	<u>Balance pledged to reserve</u>
68-16	Construction of concrete curbs on Alcazar and Zoar Sts.	Dec.21, 1977	3	\$ 420	420	420
71-6	Construction of concrete curbs on Rose Place	Jan.12, 1983	3	605	605	605
72-6	Improvement of Rose Place - sanitary sewers	Jan.12, 1983	3	924	924	924
74-8	Curbs and sidewalks in Garden Avenue from Woodrow Avenue 200 ft. north of Taft Avenue	Dec.9, 1987	3	<u>4,170</u>	<u>4,170</u>	<u>4,170</u>
				<u>\$ 6,119</u>	<u>6,119</u>	<u>6,119</u>

## BOROUGH OF WOODLAND PARK, N.J.

## Schedule of Reserve for Assessments

## Trust Funds

Year ended December 31, 2010

Ord. No.	<u>Improvement description</u>	Balance, Dec. 31, <u>2009</u>	Balance, Dec. 31, <u>2010</u>
	Assessment receivable:		
68-16	Construction of concrete curbs on Alcazar and Zoar Streets \$	420	420
71-6	Construction of curbs in portion of Mt. Pleasant Avenue both sides from McBride Avenue	605	605
72-6	8" Sanitary sewer - Rose Place from the existing sanitary sewer easterly 180 linear feet	924	924
74-8	Curbs and sidewalks in Garden Avenue from Woodrow Avenue 200 ft. north of Taft Ave.	<u>4,170</u>	<u>4,170</u>
		\$ <u><u>6,119</u></u>	<u><u>6,119</u></u>

**BOROUGH OF WOODLAND PARK, N.J.**

**Schedule of Amount Due from/(to) the State of New Jersey**

**Trust Funds**

**Year ended December 31, 2010**

	Due from/(to) Dec. 31, <u>2009</u>	<u>Increased</u>	<u>Decreased</u>	Due from/(to) Dec. 31, <u>2010</u>
Animal Control Trust Fund:				
Animal Control License Fees	\$ 30	238	242	26
Unemployment Compensation Insurance Trust Fund:				
Unemployment Claims Payable	<u>(4,371)</u>	<u>31,117</u>	<u>29,411</u>	<u>(2,665)</u>
	<u>\$ (4,341)</u>	<u>31,355</u>	<u>29,653</u>	<u>(2,639)</u>
		Disbursements \$ 238		
		Receipts	242	
		Interfunds	31,117	
Unemployment Claims		<u>31,117</u>	<u>29,411</u>	
		<u>\$ 31,355</u>	<u>29,653</u>	

## BOROUGH OF WOODLAND PARK, N.J.

## Schedule of Interfunds

## Trust Funds

Year ended December 31, 2010

	Due from/(to) Dec. 31, <u>2009</u>	<u>Increased</u>	<u>Decreased</u>	Due from/(to) Dec. 31, <u>2010</u>
Animal Control Trust Fund: Current Fund	\$ (740)			(740)
Other Trust Fund: Current Fund	(13,559)	11,065	671	(3,165)
Open Space Trust Fund: Current Fund	86,105	85,906	85,266	86,745
Unemployment Compensation Insurance Trust Fund: Current Fund		<u>34,264</u>	<u>31,117</u>	<u>3,147</u>
	\$ <u>71,806</u>	<u>131,235</u>	<u>117,054</u>	<u>85,987</u>
Due from	86,105	120,170	116,383	89,892
Due to	\$ <u>(14,299)</u>	<u>11,065</u>	<u>671</u>	<u>(3,905)</u>
	\$ <u>71,806</u>	<u>131,235</u>	<u>117,054</u>	<u>85,987</u>
Disbursements	\$	12,956		
Open Space Levy		85,906		
Unemployment Claims		32,373		
Budget Appropriations			31,117	
Interest Earnings			671	
Cash Receipts			<u>85,266</u>	
		\$ <u>131,235</u>	<u>117,054</u>	

**BOROUGH OF WOODLAND PARK, N.J.**

**Schedule of Reserve for Dog Fund Expenditures**

**Trust Funds**

**Year ended December 31, 2010**

Balance, December 31, 2009	\$ 2,100
Increased by:	
Dog License Fees Collected	<u>1,370</u>
	3,470
Decreased by:	
Expenditures under R.S. 4:19-15.11	<u>408</u>
Balance, December 31, 2010	<u>\$ 3,062</u>

License fees collected

<u>Year</u>	<u>Amount</u>
2008	1,029
2009	<u>3,022</u>
	<u>\$ 4,051</u>

## BOROUGH OF WOODLAND PARK, N.J.

Schedule of Reserve for Expenditures -  
Other Trust Funds

## Trust Funds

Year ended December 31, 2010

	Balance Dec. 31, <u>2009</u>	<u>Deposits</u>	<u>Payments</u>	Balance Dec. 31, <u>2010</u>
Escrow Deposits	\$ 333,743	202,260	192,978	343,025
Performance Bonds	57,021	201		57,222
Drug and Alcohol Alliance	7,884	23,979	18,114	13,749
Open Space	150,863	86,118	95,894	141,087
Affordable Housing	161,255	11,740	170	172,825
Dedicated Fire Penalty	5,245	5,400		10,645
Recreation	(400)	97,899	79,607	17,892
Community Development		100,000		100,000
POAA	1,389	1,153		2,542
	<u>\$ 717,000</u>	<u>528,750</u>	<u>386,763</u>	<u>858,987</u>
		Cash	342,844	386,763
		Community Development Grant Award	100,000	
		Open Space Levy	85,906	
		<u>\$ 528,750</u>	<u>386,763</u>	

**BOROUGH OF WOODLAND PARK, N.J.**

**Schedule of Reserve for New Jersey Unemployment  
Compensation Insurance Fund**

**Trust Funds**

**Year ended December 31, 2010**

Balance, December 31, 2009		\$	(4,359)
Increased by:			
Employee Payroll Deductions Received	\$	7,242	
Borough Contributions		28,002	
Due from Outside Service -			
Employee Payroll Deductions		777	
Interest earned on deposits		<u>13</u>	
			<u>36,034</u>
			31,675
Decreased by:			
Unemployment Claims			<u>29,411</u>
Balance, December 31, 2010		\$	<u><u>2,264</u></u>

**BOROUGH OF WOODLAND PARK, N.J.**

**Statement of Service Award Contributions Receivable**

**Emergency Services Volunteer Length of Service Award Program**

**Year ended December 31, 2010**

Balance, December 31, 2009	71,156
Increased by:	
2010 Service Award Contributions	<u>76,331</u>
	147,487
Decreased by:	
Contributions Received	<u>71,156</u>
Balance, December 31, 2010	<u><u>\$ 76,331</u></u>

**BOROUGH OF WOODLAND PARK, N.J.**

**Statement of Net Assets Available for Benefits**

**Emergency Services Volunteer Length of Service Award Program**

**Year ended December 31, 2010**

Balance, December 31, 2009		625,972
Increased by:		
Borough Contributions	\$ 76,331	
Interest Earnings	7,452	
Investment Appreciation	<u>51,182</u>	
		<u>134,965</u>
		760,937
Decreased by:		
Benefit Payments		<u>31,757</u>
Balance, December 31, 2010		<u><u>\$ 729,180</u></u>

## BOROUGH OF WOODLAND PARK, N.J.

## Schedule of Cash - Treasurer

## General Capital Fund

Year ended December 31, 2010

Balance, December 31, 2009		\$	2,629,835
Increased by receipts:			
Interfunds	\$	70,208	
Capital Improvement Fund		111,536	
Grants Receivable		41,250	
Bond Anticipation Notes		<u>1,100,000</u>	
			<u>1,322,994</u>
			3,952,829
Decreased by disbursements:			
Improvement Authorizations		23,739	
Encumbrances		985,627	
Bond Anticipation Notes		1,150,000	
Capital Improvement Fund		117,215	
Interest on Bond Anticipation Notes		<u>12,075</u>	
			<u>2,288,656</u>
Balance, December 31, 2010		\$	<u><u>1,664,173</u></u>

**BOROUGH OF WOODLAND PARK, N.J.**

**Analysis of Cash**

**General Capital Fund**

**December 31, 2010**

Capital Improvement Fund	\$ 9,470
Due from Department of Transportation	(11,189)
Interfund Receivables	(226,854)
Due from Department of Agriculture	(2,298)
Due from NJ Wastewater Trust Fund Loan	(4,326)
Reserve for Encumbrances	96,399
Reserve for Payment of Debt	406,066

Improvement authorizations:

<u>Ordinance</u> <u>number</u>	<u>Improvement description</u>	
99-20	Various Public Improvements	6,456
01-02	Renovation of Youth and Senior Center	(3,030)
01-04	Tax Refunds	47,811
01-08	Reconstruction/Repaving of Sunset Avenue	41,236
02-05	Acquisition of Property	32,626
02-06	Reconstruction of Mt. Pleasant Ave, Sec 2	10,230
02-11	Reconstruction of Jackson Ave	21,123
03-12	Sewer Improvement Project	(44,323)
03-06	Resurfacing of Various Roads	23,495
04-6	Refunding Ordinance	4,974
05-19	Various Capital Improvements	683
06-06	Various Improvements	98,552
06-17	Various Improvements	5,113
07-11	Various Improvements	78,752
08-08	Various Improvements	839,962
09-06	Various Public Improvements	196,740
09-15	Tax Appeal Refunds	36,505
		<u>\$ 1,664,173</u>

**BOROUGH OF WOODLAND PARK, N.J.**

**Schedule of Deferred Charges to Future  
Taxation - Funded**

**General Capital Fund**

**Year ended December 31, 2010**

Balance, December 31, 2009		\$ 15,794,090
Decreased by:		
Serial bonds paid via Budget appropriation	\$ 585,000	
Capital Lease Payment	10,000	
Wastewater Loan Budget Appropriations	<u>86,793</u>	
		<u>681,793</u>
Balance, December 31, 2010		\$ <u><u>15,112,297</u></u>

BOROUGH OF WOODLAND PARK, N.J.

Schedule of Deferred Charges to Future Taxation - Unfunded

General Capital Fund

Year ended December 31, 2010

Ordinance number	Improvement description	Balance, Dec. 31, 2009	Decreased	Balance, Dec. 31, 2010	Bond anticipation notes	Expenditures	Unexpended improvement authorizations
	General improvements:						
01-02	Renovation of Youth and Senior Center	3,030		3,030		3,030	
03-12	Sewer Improvement Project	44,323		44,323		44,323	
09-06	Various Public Improvements	7,226		7,226			7,226
09-15	Tax Appeal Refunds	1,150,000	50,000	1,100,000	1,100,000		
		<u>\$ 1,204,579</u>	<u>50,000</u>	<u>1,154,579</u>	<u>1,100,000</u>	<u>47,353</u>	<u>7,226</u>

Budget Appropriation 50,000  
\$ 50,000

Improvement authorizations - unfunded \$ 43,731  
 Less unexpended proceeds of bond anticipation notes:  
 Ordinance Number 09-15 \$ 36,505  
36,505  
\$ 7,226

**BOROUGH OF WOODLAND PARK, N.J.**

**Schedule of Grants Receivable - State  
Department of Transportation**

**General Capital Fund**

**Year ended December 31, 2010**

Balance, December 31, 2009	\$ 52,439
Decreased by:	
Cash Receipts	<u>41,250</u>
Balance, December 31, 2010	<u><u>\$ 11,189</u></u>

	<u>Analysis of Balance</u>	
	Williams Drive, Ord. 04-5	7,174
	Lackawana Ave. Curbs and Sidewalks Ord. 04-5	<u>4,015</u>
		<u><u>\$ 11,189</u></u>

**BOROUGH OF WOODLAND PARK, N.J.**

**Schedule of Grants Receivable -  
Department of Agriculture**

**General Capital Fund**

**Year ended December 31, 2010**

Balance, December 31, 2009	\$ <u>2,298</u>
Balance, December 31, 2010	\$ <u><u>2,298</u></u>

**Schedule of New Jersey Wastewater Trust Fund  
Loans Receivable**

**General Capital Fund**

**Year ended December 31, 2010**

Balance, December 31, 2009	\$ <u>4,326</u>
Balance, December 31, 2010	\$ <u><u>4,326</u></u>

	<u>Analysis of Balance</u>
Rifle Camp Sewer Project, Ord. 2003-12; Trust Loan	<u>4,326</u>
	\$ <u><u>4,326</u></u>

## BOROUGH OF WOODLAND PARK, N.J.

## Schedule of Capital Improvement Fund

## General Capital Fund

Year ended December 31, 2010

Balance, December 31, 2009		\$	15,149
Increased by:			
2010 Budget Appropriation	\$	50,000	
Insurance Reimbursements		<u>61,536</u>	
			<u>111,536</u>
			126,685
Decreased by:			
Boys and Girls Club - Roof		60,575	
Boys and Girls Club - Bio Remediation		<u>56,640</u>	
			<u>117,215</u>
Balance, December 31, 2010		\$	<u><u>9,470</u></u>



**BOROUGH OF WOODLAND PARK, N.J.**

**Schedule of Reserve for Encumbrances**

**General Capital Fund**

**Year ended December 31, 2010**

Balance, December 31, 2009	\$ 985,627
Increased by:	
Charges to Improvement Authorizations	<u>96,399</u>
	1,082,026
Decreased by:	
Expended	<u>985,627</u>
Balance, December 31, 2010	<u><u>\$ 96,399</u></u>

**BOROUGH OF WOODLAND PARK, N.J.**

**Schedule of Reserve for Payment of Debt**

**General Capital Fund**

**Year ended December 31, 2010**

<u>Ordinance</u>		Dec. 31, <u>2009</u>	<u>Increased</u>	Dec. 31, <u>2010</u>
99-20	Various Public Improvements \$	90,309		90,309
04-05	Various Improvements	<u>312,857</u>	<u>2,900</u>	<u>315,757</u>
		\$ <u>403,166</u>	<u>2,900</u>	<u>406,066</u>

BOROUGH OF WOODLAND PARK, N.J.

Schedule of Interfunds

General Capital Fund

Year ended December 31, 2010

	Due from/(to) Dec. 31, <u>2009</u>	<u>Increased</u>	<u>Decreased</u>	Due from/(to) Dec. 31, <u>2010</u>
Current Fund	\$ <u>229,289</u>	<u>76,750</u>	<u>79,185</u>	<u>226,854</u>
			Cash Receipts \$ 70,208	
			Budgeted Surplus 8,977	
		Budget Appropriations 11,775		
		Reserve for Payment of Debt 2,900		
		Payment of BAN Principal 50,000		
		Payment of BAN Interest <u>12,075</u>		
		<u>\$ 76,750</u>	<u>79,185</u>	

**BOROUGH OF WOODLAND PARK, N.J.**

**Schedule of Bond Anticipation Notes**

**General Capital Fund**

**Year ended December 31, 2010**

<u>Ordinance number</u>	<u>Improvement description</u>	<u>Date of original issue</u>	<u>Date of issue</u>	<u>Date of maturity</u>	<u>Interest rate</u>	<u>Balance, Dec. 31, 2009</u>	<u>Increase</u>	<u>Decrease</u>	<u>Balance, Dec. 31, 2010</u>
09-15	Tax Appeal Refunds	Dec. 17, 2009	Dec. 17, 2010	Dec. 16, 2011	0.89	1,150,000	1,100,000	1,150,000	1,100,000
						<u>\$ 1,150,000</u>	<u>1,100,000</u>	<u>1,150,000</u>	<u>1,100,000</u>
							Renewal \$ 1,100,000	1,100,000	
							Interfund 50,000	50,000	
							<u>\$ 1,100,000</u>	<u>1,150,000</u>	<u>1,100,000</u>

BOROUGH OF WOODLAND PARK, N.J.

Schedule of General Serial Bonds

General Capital Fund

Year ended December 31, 2010

Purpose	Date of issue	Original issue	Maturities of bonds outstanding, December 31, 2010	Rate	Balance,		
					2009	2010	
General Improvement Bonds	Oct. 15, 2001	4,322,000	Oct. 15, 2011 350,000	4.30%	\$ 2,727,000	325,000	2,402,000
			Oct. 15, 2012 375,000	4.30%			
			Oct. 15, 2013 390,000	4.30%			
			Oct. 15, 2014 400,000	4.30%			
			Oct. 15, 2015 450,000	4.30%			
			Oct. 15, 2016 437,000	4.30%			
Refunding Bonds	Aug. 1, 2005	2,015,000	Aug. 1, 2011 215,000	3.75%	1,735,000	210,000	1,525,000
			Aug. 1, 2012 225,000	3.75%			
			Aug. 1, 2013 235,000	3.75%			
			Aug. 1, 2014 255,000	3.60%			
			Aug. 1, 2015 265,000	3.75%			
			Aug. 1, 2016 275,000	3.75%			
			Aug. 1, 2017 55,000	4.00%			
General Improvement Bonds	July 15, 2009	9,500,000	July 15, 2011 75,000	3.00%	9,500,000	50,000	9,450,000
			July 15, 2012 100,000	3.00%			
			July 15, 2013 105,000	3.00%			
			July 15, 2014 110,000	3.00%			
			July 15, 2015 120,000	4.00%			
			July 15, 2016 150,000	4.00%			
			July 15, 2017 555,000	4.00%			
			July 15, 2018 590,000	4.00%			
			July 15, 2019 625,000	4.00%			
			July 15, 2020 650,000	4.00%			
			July 15, 2021 650,000	4.00%			
			July 15, 2022 810,000	4.00%			
			July 15, 2023 845,000	4.00%			
		July 15, 2024 945,000	4.00%				
		July 15, 2025 1,000,000	4.00%				
		July 15, 2026 1,050,000	4.00%				
		July 15, 2027 1,070,000	4.00%				

\$ 13,962,000      585,000      13,377,000

**BOROUGH OF WOODLAND PARK, N.J.**

**Schedule of Capital Leases Payable**

**General Capital Fund**

**Year ended December 31, 2010**

<u>Purpose</u>	<u>Date of issue</u>	<u>Original issue</u>	<u>Date</u>	<u>Maturities of Bonds Outstanding, December 31, 2010</u>	<u>Interest rate</u>	<u>Balance, Dec. 31, 2009</u>	<u>Decreased</u>	<u>Balance, Dec. 31, 2010</u>
Bergen County Improvement Authority - Pooled Early Retirement Unfunded Liability Project	Mar. 31, 2003	\$ 405,000	Mar. 15, 2011-12	15,000	5.50%	\$ 390,000	10,000	380,000
			Mar. 15, 2013	20,000	5.50%			
			Mar. 15, 2014-15	25,000	6.00%			
			Mar. 15, 2016	30,000	6.00%			
			Mar. 15, 2017	35,000	6.00%			
			Mar. 15, 2018	45,000	6.00%			
			Mar. 15, 2019	50,000	6.00%			
			Mar. 15, 2020	55,000	6.00%			
		Mar. 15, 2021	65,000	6.00%				
						\$ 390,000	10,000	380,000

**BOROUGH OF WOODLAND PARK, N.J.**  
**Schedule of Environmental Infrastructure Fund Loans Payable**

**General Capital Fund**

Year ended December 31, 2010

Purpose	Date of issue	Original issue	Maturities of Bonds Outstanding, December 31, 2010		Interest Rate	Balance, Dec. 31, 2009	Balance, Dec. 31, 2010
			Date	Amount			
Wastewater Treatment Facilities	Oct. 15, 2003	420,000	Feb. 1, 2011	4,814	0.00%	256,798	235,628
			Aug. 1, 2011	16,020			
			Feb. 1, 2012	4,534			
			Aug. 1, 2012	18,541			
			Feb. 1, 2013	4,184			
			Aug. 1, 2013	18,191			
			Feb. 1, 2014	3,834			
			Aug. 1, 2014	17,841			
			Feb. 1, 2015	3,484			
			Aug. 1, 2015	17,491			
			Feb. 1, 2016	3,203			
			Aug. 1, 2016	17,211			
			Feb. 1, 2017	2,923			
			Aug. 1, 2017	19,732			
			Feb. 1, 2018	2,570			
			Aug. 1, 2018	19,379			
			Feb. 1, 2019	2,213			
			Aug. 1, 2019	19,022			
			Feb. 1, 2020	1,793			
			Aug. 1, 2020	18,601			
		Feb. 1, 2021	1,373				
		Aug. 1, 2021	18,674				
						21,170	

**BOROUGH OF WOODLAND PARK, N.J.**  
**Schedule of Environmental Infrastructure Fund Loans Payable**  
**General Capital Fund**

Year ended December 31, 2010

Purpose	Date of issue	Original issue	Maturities of Bonds Outstanding, December 31, 2010		Interest Rate	Balance, Dec. 31, 2009	Decreased	Balance, Dec. 31, 2010
			Date	Amount				
Wastewater Treatment Facilities	Nov. 4, 2004	493,977	Feb. 1, 2011	6,003		380,292	25,623	354,669
			Aug. 1, 2011	18,971				
			Feb. 1, 2012	5,679				
			Aug. 1, 2012	18,646				
			Feb. 1, 2013	5,355				
			Aug. 1, 2013	21,564				
			Feb. 1, 2014	4,950				
			Aug. 1, 2014	21,159				
			Feb. 1, 2015	4,626				
			Aug. 1, 2015	20,835				
			Feb. 1, 2016	4,302				
			Aug. 1, 2016	20,510				
			Feb. 1, 2017	3,977				
			Aug. 1, 2017	20,186				
			Feb. 1, 2018	3,572				
			Aug. 1, 2018	23,023				
			Feb. 1, 2019	3,086				
			Aug. 1, 2019	22,537				
			Feb. 1, 2020	2,600				
			Aug. 1, 2020	22,050				
			Feb. 1, 2021	2,113				
			Aug. 1, 2021	24,806				
			Feb. 1, 2022	1,545				
			Aug. 1, 2022	24,238				
		Feb. 1, 2023	979					
		Aug. 1, 2023	23,671					
		Feb. 1, 2024	497					
		Aug. 1, 2024	23,189					

\$ 637,090      46,793      590,297

BOROUGH OF WOODLAND PARK, N.J.

Schedule of Environmental Infrastructure Trust Loans Payable

General Capital Fund

Year ended December 31, 2010

Purpose	Date of issue	Original issue	Maturities of Bonds Outstanding, December 31, 2010		rate	Balance, Dec. 31, 2009	Decreased	Balance, Dec. 31, 2010
			Date	Amount				
Wastewater Treatment Facilities	Oct. 15, 2003	480,000	Aug. 1, 2011	\$ 20,000	5.000%	390,000	20,000	370,000
			Aug. 1, 2012-14	25,000	5.000%			
			Aug. 1, 2015-16	25,000	4.000%			
			Aug. 1, 2017	30,000	4.200%			
			Aug. 1, 2018	30,000	4.250%			
			Aug. 1, 2019-20	30,000	5.000%			
			Aug. 1, 2021	35,000	4.500%			
			Aug. 1, 2022-23	35,000	4.750%			
Wastewater Treatment Facilities	Nov. 4, 2004	485,000	Aug. 1, 2011-12	20,000	5.000%	415,000	20,000	395,000
			Aug. 1, 2013	25,000	5.000%			
			Aug. 1, 2014-16	25,000	4.000%			
			Aug. 1, 2017	25,000	5.000%			
			Aug. 1, 2018-20	30,000	5.000%			
			Aug. 1, 2021-22	35,000	5.000%			
			Aug. 1, 2023	35,000	4.250%			
			Aug. 1, 2024	35,000	4.375%			
						\$ 805,000	40,000	765,000

**BOROUGH OF WOODLAND PARK, N.J.**

**Schedule of Bonds and Notes Authorized But Not Issued**

**General Capital Fund**

**Year ended December 31, 2010**

<u>Ordinance number</u>	<u>Improvement description</u>	Balance, Dec. 31, <u>2009</u>	Balance, Dec. 31, <u>2010</u>
01-02	Reconstruction/Repaving of Meriline Ave	3,030	3,030
03-12	Sewer Improvements	44,323	44,323
09-06	Various Public Improvements	<u>7,226</u>	<u>7,226</u>
		<u>\$ 54,579</u>	<u>54,579</u>

## BOROUGH OF WOODLAND PARK, N.J.

## Schedule of Cash - Treasurer

## Water Utility Fund

Year ended December 31, 2010

	<u>Operating</u>	<u>Capital</u>
Balance, December 31, 2009	\$ <u>368,754</u>	<u>662,888</u>
Increased by receipts:		
Water collector	1,514,757	
Overpayments	17,233	
Interest on investments	4,639	2,632
Reserve for payment of debt		225,463
Miscellaneous	<u>55,651</u>	
	<u>1,592,280</u>	<u>228,095</u>
	1,961,034	890,983
Decreased by disbursements:		
2010 Appropriations	1,176,541	
2009 Appropriation Reserves	70,172	
Improvement Authorizations		660
Refunds	897	
Accrued interest on debt	<u>116,903</u>	
	<u>1,364,513</u>	<u>660</u>
Balance, December 31, 2010	\$ <u><u>596,521</u></u>	<u><u>890,323</u></u>

BOROUGH OF WOODLAND PARK, N.J.

Analysis of Cash

Water Utility Capital Fund

December 31, 2010

	Balance, Dec. 31, <u>2010</u>
Capital Improvement Fund	\$ 37,179
Due to Water Operating Fund	2,877
Due From Infrastructure Trust Fund	(318,290)
Down Payments on Improvements	1,500
Reserve for Payment of Debt	225,463
Fund Balance	555

Improvement Authorizations:

Ordinance

number

General improvements

91-1	Reconditioning of water storage tank	46,894
96-8	Rehabilitation of Water Mains	8,502
96-14	Acquisition of a Backhoe	474
99-8	Phase I of Extension to Water System	(1,900)
04-16	Water System Improvements	823,693
00-09	Water System Improvements	<u>63,376</u>
		<u>\$ 890,323</u>

**BOROUGH OF WOODLAND PARK, N.J.**

**Schedule of Deferred Charges -  
Overexpenditure of Appropriation Reserves**

**Water Utility Operating Fund**

**Year ended December 31, 2010**

	Balance, Dec. 31, <u>2009</u>	Amount Raised in <u>Budget</u>
Overexpenditure of Appropriation Reserves	\$ <u>19,710</u>	<u>19,710</u>
	\$ <u><u>19,710</u></u>	<u><u>19,710</u></u>

**BOROUGH OF WOODLAND PARK, N.J.**

**Schedule of Consumers' Accounts Receivable**

**Water Utility Operating Fund**

**Year ended December 31, 2010**

Balance, December 31, 2009		\$	97,377
Increased by:			
2010 Levy			<u>1,554,984</u>
			1,652,361
Decreased by:			
Cash receipts	\$	1,514,757	
Overpayments Applied		<u>25,996</u>	
			<u>1,540,753</u>
Balance, December 31, 2010		\$	<u><u>111,608</u></u>

## BOROUGH OF WOODLAND PARK, N.J.

## Schedule of Fixed Capital

## Water Utility Capital Fund

Year ended December 31, 2010

<u>Account</u>	Balance, Dec. 31, <u>2009</u>	Balance, Dec. 31, <u>2010</u>
Distribution	\$ 637,088	637,088
Meters	27,525	27,525
Passaic Valley Water Commission contribution on main	23,103	23,103
Easement	160	160
Various equipment	19,435	19,435
Equipment - tractor shovel	2,800	2,800
Equipment - bucket loader	5,800	5,800
Water storage tank	157,000	157,000
Water distribution system	1,522,900	1,522,900
Water mains	156,000	156,000
Backhoe	18,500	18,500
	<u>\$ 2,570,311</u>	<u>2,570,311</u>

**BOROUGH OF WOODLAND PARK, N.J.**

**Schedule of Fixed Capital Authorized and Uncompleted**

**Water Utility Capital Fund**

**Year ended December 31, 2010**

<u>Ordinance number</u>	<u>Improvement description</u>	<u>Ordinance</u>		<u>Balance, Dec. 31,</u>	
		<u>Date</u>	<u>Amount</u>	<u>2009</u>	<u>2010</u>
04-16	Water System Improvements	Aug. 4, 2004	1,400,000 \$	1,400,000	1,400,000
			\$	<u>1,400,000</u>	<u>1,400,000</u>

BOROUGH OF WOODLAND PARK, N.J.

Schedule of Interfunds

Water Utility Operating Fund

Year ended December 31, 2010

	Due from/(to) Dec. 31, <u>2009</u>	<u>Increased</u>	Due from/(to) Dec. 31, <u>2010</u>
Water Utility Capital Fund	\$ <u>245</u>	<u>2,632</u>	<u>2,877</u>
	\$ <u>245</u>	<u>2,632</u>	<u>2,877</u>
		Interest Earned \$ <u>2,632</u>	

**BOROUGH OF WOODLAND PARK, N.J.**

**Schedule of 2009 Appropriation Reserves**

**Water Utility Operating Fund**

**Year ended December 31, 2010**

	Balance, Dec. 31, <u>2009</u>	Balance after transfers and <u>encumbrances</u>	<u>Paid or charged</u>	<u>Balance Lapsed</u>
Operating:				
Salaries and Wages	\$ 9,108	9,108	9,108	
Other Expenses	110,463	123,826	61,064	62,762
Social Security	1,850	1,850		1,850
Unemployment Compensation	100	100		100
	<u>\$ 121,521</u>	<u>134,884</u>	<u>70,172</u>	<u>64,712</u>

**BOROUGH OF WOODLAND PARK, N.J.**

**Schedule of Reserve for Outside Liens**

**Water Utility Fund**

**Year ended December 31, 2010**

Balance, December 31, 2009	\$ <u>1,911</u>
Balance, December 31, 2010	\$ <u><u>1,911</u></u>

**Schedule of Overpayments**

**Water Utility Fund**

**Year ended December 31, 2010**

Balance, December 31, 2009	\$ 18,643
Increased by:	
Receipts	<u>17,233</u>
	35,876
Decreased by:	
Refunded	\$ 897
Applied to Billings	<u>25,996</u>
	<u>26,893</u>
Balance, December 31, 2010	\$ <u><u>8,983</u></u>

**BOROUGH OF WOODLAND PARK, N.J.**

**Schedule of Interfunds**

**Water Utility Capital Fund**

**Year ended December 31, 2010**

	Due from/(to) Dec. 31, <u>2009</u>	<u>Decreased</u>	Due from/(to) Dec. 31, <u>2010</u>
Water Utility Operating Fund	\$ <u>(245)</u>	<u>2,632</u>	<u>(2,877)</u>
	\$ <u>(245)</u>	<u>2,632</u>	<u>(2,877)</u>
Interest on Investments		\$ <u>2,632</u>	

**BOROUGH OF WOODLAND PARK, N.J.**

**Schedule of Accrued Interest on Bonds**

**Water Utility Operating Fund**

**Year ended December 31, 2010**

Balance, December 31, 2009				\$	15,298
Increased by:					
Budget Appropriation					
Interest on Bonds			\$	43,034	
Infrastructure Trust Loans				<u>75,085</u>	
					<u>118,119</u>
					133,417
Decreased by:					
Interest on Bonds Paid				40,775	
Infrastructure Trust Loans				<u>76,128</u>	
					<u>116,903</u>
Balance, December 31, 2010				\$	<u><u>16,514</u></u>

<u>Principal</u> <u>Outstanding</u> <u>Dec. 31, 2010</u>	<u>Interest</u> <u>Rate</u>	<u>From</u>	<u>To</u>	<u>Required</u> <u>Amount</u>	<u>Actual</u> <u>Amount</u>
470,000	Various	8/1/10	12/31/10	12,080	9,159
822,000	4.375%	10/15/10	12/31/10	3,746	<u>7,355</u>
					\$ <u><u>16,514</u></u>

**BOROUGH OF WOODLAND PARK, N.J.**

**Schedule of Improvement Authorizations**

**Water Utility Capital Fund**

**Year ended December 31, 2010**

Ordinance number	Improvement description	Date	Ordinance Amount	Balance, Dec. 31, 2009		Balance, Dec. 31, 2010	
				Funded	Unfunded	Funded	Unfunded
General improvements:							
91-1	Reconditioning of water storage tank	Sept. 26, 1991	\$ 162,457	\$ 46,894		46,894	
96-8	Rehabilitation of water mains	May 29, 1996	165,000	8,502		8,502	
96-14	Acquisition of backhoe	Oct. 14, 1996	38,000	474		474	
00-09	Water System Improvements	Nov. 1, 2000	1,350,000	64,036	(555,720)	619,756	
04-16	Water System Improvements	Aug. 4, 2005	1,400,000	823,693	556,380	267,313	229,626
				\$ 943,599	229,626	942,939	229,626

**BOROUGH OF WOODLAND PARK, N.J.**

**Schedule of Capital Improvement Fund**

**Water Utility Capital Fund**

**Year ended December 31, 2010**

Balance, December 31, 2009 \$ 37,179

Balance, December 31, 2010 \$ 37,179

**Schedule of Down Payments on Improvements**

**Water Utility Capital Fund**

**Year ended December 31, 2010**

Balance, December 31, 2009 \$ 1,500

Balance, December 31, 2010 \$ 1,500

**BOROUGH OF WOODLAND PARK, N.J.**

**Schedule of Reserve for Amortization**

**Water Utility Capital Fund**

**Year ended December 31, 2010**

Balance, December 31, 2009		\$	1,857,816
Increased by:			
Bond Payments	\$	110,000	
Infrastructure Trust Payments		<u>56,283</u>	
			<u>166,283</u>
Balance, December 31, 2010		\$	<u><u>2,024,099</u></u>

**BOROUGH OF WOODLAND PARK, N.J.**

**Schedule of Reserve for Payment of Debt**

**Water Utility Capital Fund**

**Year ended December 31, 2010**

Increased by:	
Cash Receipts	\$ <u>225,463</u>
Balance, December 31, 2010	\$ <u><u>225,463</u></u>

BOROUGH OF WOODLAND PARK, N.J.

Schedule of Water Utility Serial Bonds

Water Utility Capital Fund

Year ended December 31, 2010

Purpose	Date of issue	Original issue	Maturities of bonds outstanding, December 31, 2010		Interest rate	Balance, Dec. 31, 2009	Decreased	Balance, Dec. 31, 2010
			Date	Amount				
General Improvement Bonds	Oct. 15, 2001	1,507,000	Oct. 15, 2011	\$ 125,000	4.375	932,000	110,000	822,000
			Oct. 15, 2012	130,000				
			Oct. 15, 2013	135,000				
			Oct. 15, 2014	140,000				
			Oct. 15, 2015	145,000				
			Oct. 15, 2016	147,000				
						\$ 932,000	110,000	822,000

BOROUGH OF WOODLAND PARK, N.J.

Schedule of Environmental Infrastructure Trust Fund Loans Payable

Water Utility Capital Fund

Year ended December 31, 2010

Purpose	Date of issue	Original issue	Maturities of Bonds Outstanding, December 31, 2010		Rate	Balance, Dec. 31, 2009	Decreased	Balance, Dec. 31, 2010
			Date	Amount				
Water System Improvements	Oct. 14, 2004	\$ 580,000	Aug. 1, 2011	25,000	5.000%	\$ 495,000	25,000	470,000
			Aug. 1, 2012	25,000	5.000%			
			Aug. 1, 2013	25,000	5.000%			
			Aug. 1, 2014	30,000	4.000%			
			Aug. 1, 2015	30,000	4.000%			
			Aug. 1, 2016	30,000	4.000%			
			Aug. 1, 2017	30,000	5.000%			
			Aug. 1, 2018	35,000	5.000%			
			Aug. 1, 2019	35,000	5.000%			
			Aug. 1, 2020	35,000	5.000%			
			Aug. 1, 2021	40,000	5.000%			
			Aug. 1, 2022	40,000	5.000%			
			Aug. 1, 2023	45,000	4.250%			
			Aug. 1, 2024	45,000	4.375%			
			Water System Improvements	Nov. 4, 2004	590,374			
Aug. 1, 2011	23,344							
Feb. 1, 2012	6,723							
Aug. 1, 2012	22,939							
Feb. 1, 2013	6,318							
Aug. 1, 2013	22,533							
Feb. 1, 2014	5,913							
Aug. 1, 2014	25,371							
Feb. 1, 2015	5,523							
Aug. 1, 2015	24,982							
Feb. 1, 2016	5,134							
Aug. 1, 2016	24,593							
Feb. 1, 2017	4,745							
Aug. 1, 2017	24,203							
Feb. 1, 2018	4,259							
Aug. 1, 2018	26,960							
Feb. 1, 2019	3,691							
Aug. 1, 2019	26,393							
Feb. 1, 2020	3,124							
Aug. 1, 2020	25,825							
Feb. 1, 2021	2,556							
Aug. 1, 2021	28,500							
Feb. 1, 2022	1,907							
Aug. 1, 2022	27,852							
Feb. 1, 2023	1,259							
Aug. 1, 2023	30,446							
Feb. 1, 2024	638							
Aug. 1, 2024	29,826							
						\$ 948,969	56,283	892,686

**BOROUGH OF WOODLAND PARK, N.J.**

**Schedule of Bonds and Notes Authorized But Not Issued**

**Water Utility Capital Fund**

**December 31, 2010**

<u>Ordinance number</u>	<u>Improvement description</u>	Balance, Dec. 31, <u>2009</u>	Balance, Dec. 31, <u>2010</u>
04-16	Water System Improvements	\$ 229,626	\$ 229,626
99-8	Phase I, Extension to Water System	<u>1,900</u>	<u>1,900</u>
		<u>\$ 231,526</u>	<u>\$ 231,526</u>

**BOROUGH OF WOODLAND PARK, N.J.**

**Schedule of Cash**

**Free Public Library Trustees' Account**

**Year ended December 31, 2010**

Balance, December 31, 2009		\$	41,153
Increased by:			
Fines	\$	9,737	
Donations		245	
Receipts		<u>7,679</u>	
			<u>17,661</u>
			58,814
Decreased by:			
Disbursements			<u>2,480</u>
Balance, December 31, 2010		\$	<u><u>56,334</u></u>

**BOROUGH OF WOODLAND PARK, N.J.**

**Schedule of Reserve for Library Account**

**Free Public Library Trustees' Account**

**Year ended December 31, 2010**

Balance, December 31, 2009		\$	41,153
Increased by:			
Fines	\$	9,737	
Donations		245	
Receipts		<u>7,679</u>	
			<u>17,661</u>
			58,814
Decreased by:			
Disbursements			<u>2,480</u>
Balance, December 31, 2010		\$	<u><u>56,334</u></u>

**BOROUGH OF WOODLAND PARK**

---

**PART II**

**LETTER ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER MATTERS**

**COMMENTS AND RECOMMENDATIONS**

**YEAR ENDED DECEMBER 31, 2010**

# Ferraioli, Wielkotz, Cerullo & Cuva, P.A.

Charles J. Ferraioli, Jr., MBA, CPA, RMA  
Steven D. Wielkotz, CPA, RMA  
James J. Cerullo, CPA, RMA  
Paul J. Cuva, CPA, RMA  
Thomas M. Ferry, CPA, RMA

Certified Public Accountants  
401 Wanaque Avenue  
Pompton Lakes, New Jersey 07442  
973-835-7900  
Fax 973-835-6631

Newton Office  
100B Main Street  
Newton, N.J. 07860  
973-579-3212  
Fax 973-579-7128

## REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Honorable Mayor and  
Members of the Borough Council  
Borough of Woodland Park  
County of Passaic, New Jersey

We have audited the financial statements-regulatory basis of the Borough of Woodland Park in the County of Passaic as of and for the year ended December 31, 2010, and have issued our report thereon dated June 27, 2011. Our report disclosed that, as described in Note 1 to the financial statements-regulatory basis, the Borough of Woodland Park prepares its financial statements on a basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, that demonstrates compliance with a modified accrual basis of accounting and the budget laws of the State of New Jersey, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. We conducted our audit in accordance with auditing standards generally accepted in the United States of America; audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey; and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

### Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Borough of Woodland Park's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements-regulatory basis, but not for the purpose of expressing an opinion on the effectiveness of the Borough of Woodland Park's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Borough of Woodland Park's internal control over financial reporting.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.



Honorable Mayor and  
Members of the Borough Council  
Page 2.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

Compliance and Other Matters

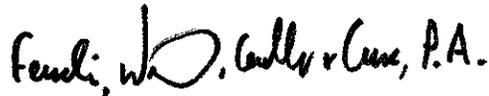
As part of obtaining reasonable assurance about whether the Borough of Woodland Park's financial statements-regulatory basis are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

We noted certain immaterial instances of noncompliance that we have reported to the management of the Borough of Woodland Park in the accompanying comments and recommendations section of this report.

This report is intended solely for the information of management, The Division of Local Government Services, Department of Community Affairs, State of New Jersey, Federal Awarding Agencies and Pass Through Entities and is not intended to be and should not be used by anyone other than these specified parties.



Steven D. Wielkocz, C.P.A.  
Registered Municipal Accountant  
No. CROO413



FERRAIOLI, WIELKOTZ, CERULLO & CUVA, P.A.  
Certified Public Accountants

June 27, 2011

## BOROUGH OF WOODLAND PARK

### GENERAL COMMENTS

#### Contracts and Agreements

N.J.S.A. 40A:11-3 states:

- a. When the cost or price of any contract awarded by the contracting agent in the aggregate does not exceed in a contract year the total sum of \$17,500, the contract may be awarded by a purchasing agent when so authorized by ordinance or resolution, as appropriate to the contracting unit, of the governing body of the contracting unit without public advertising for bids, except that the governing body of any contracting unit may adopt an ordinance or resolution to set a lower threshold for the receipt of public bids or the solicitation of competitive quotations. If the purchasing agent is qualified pursuant to subsection b. of section 9 of P.L. 1971, c.198 (C.40A:11-9), the governing body of the contracting unit may establish that the bid threshold may be up to 25,000. Such authorization may be granted for each contract or by a general delegation of the power to negotiate and award such contracts pursuant to this section.
- b. Any contract made pursuant to this section may be awarded for a period of 24 consecutive months, except that contracts for professional services pursuant to subparagraph (I) of paragraph (a) of subsection (1) of section 5 of P.L. 1971, c.198 (C.40A:11-5) may be awarded for a period not exceeding 12 consecutive months. The Division of Local Government Services shall adopt and promulgate rules and regulations concerning the methods of accounting for all contracts that do not coincide with the contracting unit's fiscal year.
- c. The Governor, in consultation with the Department of the Treasury, shall no later than March 1 of every fifth year beginning in the fifth year after the year in which P.L. 1999, c.440 takes effect, adjust the threshold amount and the higher threshold amount which the governing body is permitted to establish, as set forth in subsection a. of this section, or the threshold amount resulting from any adjustment under this subsection, in direct proportion to the rise or fall of the index rate as that term is defined in section 2 of P.L. 1971, c.198(C.40A:11-2), and shall round the adjustment to the nearest \$1,000. The Governor shall, no later than June 1 of every fifth year, notify each governing body of the adjustment. The adjustment shall become effective on July 1 of the year in which it is made.

N.J.S.A. 40A:11-4 states:

- a. Every contract awarded by the contracting agent for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold, shall be awarded only by resolution of the governing body of the contracting unit to the lowest responsible bidder after public advertising for bids and bidding therefor, except as is provided otherwise in this act of specifically by any other law. The governing body of a contracting unit may, by resolution approved by a majority of the governing body and subject to subsections b. and c. of this section, disqualify a bidder who would otherwise be determined to be the lowest responsible bidder, if the governing body finds that it has had prior negative experience with the bidder.

**BOROUGH OF WOODLAND PARK**  
**GENERAL COMMENTS, CONTINUED**

Effective July 1, 2005, the bid threshold, in accordance with N.J.S.A. 40A:11-3 and 40A:11-4 (as amended) is \$21,000 and with a qualified purchasing agent the threshold may be up to \$29,000.

Effective July 1, 2010, the bid threshold, in accordance with N.J.S.A. 40A:11-3 and 40A:11-4 (as amended) is \$26,000 and with a qualified purchasing agent the threshold may be up to \$36,000. On May 7, 2009, the Borough increased the bid threshold to \$36,000 as allowed by law for having a qualified purchasing agent.

Effective January 1, 2011, P.L., 2009, c.166 eliminated the previous lower non-qualified purchasing agent threshold of \$26,000. Thus a contracting unit without a qualified purchasing agent now has a maximum bid threshold of \$17,500.

The governing body of the Municipality has the responsibility of determining whether the expenditures in any category will exceed the bid threshold within the fiscal year. Where question arises as to whether any contract or agreement might result in violation of the statute, the Borough Counsel's opinion should be sought before a commitment is made.

The minutes indicate that bids were requested by public advertising for the following items:

Construction of a Split Face Block Building	Fire Hoses
Installation of a 30'x64' Pittsburgh Hip Shelter	Removal of Trash at Various Locations
Mechanical, Wrecking, Recovery Road and Towing Services	Breathing Air Purification System
Firefighter Emergency Egress Systems	Milling, Repaving, and Other Improvements to Randazzo Land and McKeown Ave
Installation of Electrical Service at Zaccaria Park	Renovations of the HVAC System in Boys & Girls Club
Alterations of Various Rooms within the Municipal Building	Bauer Air Compressor System
Biological Remediation Work Plan for Boys & Girls Club Building	

Resolutions were adopted authorizing the awarding of contracts and agreements for "Professional Services" N.J.S. 40A:11-5.

Inasmuch as the system of records did not provide for an accumulation of payments for categories for the performance of any work or the furnishing or hiring of any material or supplies, the results of such an accumulation could not reasonably be ascertained. Disbursements were reviewed, however, to determine whether any clear cut violation existed. No violations were disclosed.

Our examination of expenditures did not reveal any individual payments, contracts or agreements in excess of the statutory threshold "for the performance of any work or the furnishing or hiring of any materials or supplies," other than those where bids had been previously sought by public advertisement or where a resolution had been previously adopted under the provisions of N.J.S. 40A:11-6.

**BOROUGH OF WOODLAND PARK**  
**GENERAL COMMENTS, CONTINUED**

**Collection of Interest on Delinquent Taxes and Assessments**

The statute provides the method for authorizing interest and the maximum rates to be charged for the nonpayment of taxes or assessments on or before the date when they would become delinquent.

The governing body, on January 6, 2010, adopted the following amended resolution authorizing interest to be charged on delinquent taxes:

“NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Woodland Park, that taxes due to the Borough shall be payable February 1<sup>st</sup>, May 1<sup>st</sup>, August 1<sup>st</sup>, and November 1<sup>st</sup> each year, after which dates, if unpaid, shall become delinquent and from and after the respective dates herein before provided for taxes to become delinquent, the tax payer or property assessed shall be subject to interest at 8% per annum on the first \$1,500 and 18% thereafter and a 6% additional penalty for a delinquency over \$10,000 if not paid by the end of the calendar year. Delinquent water bills over \$100 shall be subject to interest at 1% per month thirty days after the due date.

ALSO, BE IT RESOLVED, that in the event said taxes shall be paid within ten days from the due date the interest shall be waived except in the office of the Tax Collector is closed on the tenth day of February, May, August or November then the grace period shall be extended to include the first business day thereafter; and,

BE IT FURTHER RESOLVED that the interest rates so stated will revert back to the due date of any installment of taxes or assessments received after the expiration of the ten-day grace period or as otherwise provided in the Resolution.”

It appears from an examination of the Collector's records that interest was collected in accordance with the foregoing resolution.

**BOROUGH OF WOODLAND PARK**  
**GENERAL COMMENTS, CONTINUED**

**Delinquent Taxes and Tax Title Liens**

A tax sale was held on October 15, 2010, and was complete.

Inspection of the sale certificates on file revealed that all tax sale certificates were available for audit.

The following comparison is made of the number of tax title liens receivable on December 31 of the last three years:

<u>Year</u>	Number of <u>liens</u>
2010	0
2009	0
2008	0

It is essential to good management that all means provided by statute be utilized to liquidate tax title liens in order to get such properties back on a tax-paying basis.

## **BOROUGH OF WOODLAND PARK**

### **COMMENTS**

#### **Finance/Treasurer**

1. The purchase of a fire truck was charged to Ordinance 09-06 Section 4.A prior to amendment to the original ordinance.
2. Not all eligible vendors received a Form 1099 as required by IRS Rev. Rul. 2003-66.

#### **Departments**

- 1.\* The Library does not make deposits within 48 hours of receipt as required by N.J.S.A. 40A:5-15.
- 2.\* There are checks outstanding in both the Magistrate Account and the Bail Account that are over one year old.
- 3.\* Reconciled cash bail per the bank account does not agree to the Bail on Account per ATS/ACS.
4. There were 12 tickets issues but not assigned on the December Monthly Management Report.

### **RECOMMENDATIONS**

#### **Finance/Treasurer**

1. Amendments to ordinances must be done prior to commitment of funds.
2. All eligible vendors be issued Form 1099 as required by IRS Rev. Rul. 2003-66.

#### **Departments**

- 1.\* That the Library make deposits within 48 hours of receipt as required by N.J.S.A. 40A:5-15.
- 2.\* That stale dated checks in both the Magistrate Account and the Bail Account be investigated and cancelled by resolution if necessary.
- 3.\* That Bail on Account be reconciled to the Bail Account cash on a monthly basis.
4. That all tickets be assigned prior to being issued.

**BOROUGH OF WOODLAND PARK**

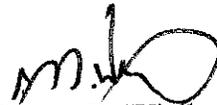
**STATUS OF PRIOR YEAR AUDIT FINDINGS/RECOMMENDATIONS**

A review was performed on all prior year recommendations and corrective action was taken on all except for the Findings/Recommendations marked with an "\*".

**ACKNOWLEDGMENT**

We received the complete cooperation of all of the officials of the municipality and we greatly appreciate the courtesies extended to all members of the audit team.

Respectfully submitted,



Steven D. Wielkocz  
Registered Municipal Accountant  
No. CR00413



FERRAIOLI, WIELKOTZ, CERULLO & CUVA, P.A.  
Certified Public Accountants

June 27, 2011